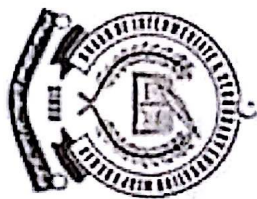


**BOARD OF INTERMEDIATE
& SECONDARY EDUCATION,**

MIRPURKHAS, SINDH.



شاہد آغا علی شاہ
سرپرست (سندھ)

ANNUAL PROCUREMENT PLAN

(Non-Development / Revenue Works)

For The Financial Year 2017 - 2018



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MIRPURKHAS

MINUTES OF THE MEETING OF THE "PROCUREMENT COMMITTEE" CONVENED BY PROF. RAZIA ARAIN, PRINCIPLE, IBN-E-RUSHD GOVT: (G) COLLEGE, MIRPURKHAS HELD ON WEDNESDAY 25TH OCTOBER, 2017 AT 3:00 P.M TO DISCUSSED AND FINALIZE THE ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT / REVENUE WORKS) FOR THE YEAR 2017 - 2018 AS PROVIDED UNDER RULE NO.11 OF SPP RULES 2010.

The following attended the meeting:

- | | |
|---|--------------------|
| 1. Prof: Razia Arain
Principal , Ibn-e-Rushd Govt: (G) College, Mirpurkhas | Convener |
| 2. Engr: Anwer Aleem K. Rajput
Controller of Examinations, | Member |
| 3. Syed Iftekhar Hussain
Director Physical Education | Member |
| 4. Mr. Muhammad Jamil, Qureshi
Subject Specialist, Govt: (G) H/Sec School, Dighi | Member |
| 5. Mr. Ghulam Ahmed
Deputy Secretary (Establishment) | Member / Secretary |

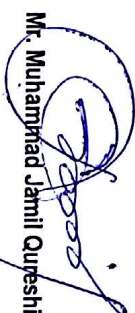
The meeting started with the recitation from the Verses of the Holy Quran and the Convener of the committee welcomed to all the members of the "Procurement Committee". The Secretary of the committee informed the house that as per guidelines of Rule No. 11 of SPP Rule 2010, an Annual Procurement Plan for the year 2017 - 2018 was required to be prepared and finalized by the Procurement Committee of this Board before going for tendering process, therefore the plan has been prepared within available resources in consultation with all the sectional heads and after verification of available stock position, the same is being placed before the committee members for discussion and approval.

The Committee members examined the intended quantity incorporated in each category and after detailed deliberation over the matter approved the annual plan with following details, unanimously.


Mr. Ghulam Ahmed


Engr. Anwer Aleem Khanzada


Syed Iftekhar Hussain


Mr. Muhammad Jamil Qureshi


Prof. Razia Arain



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2017 - 2018

1

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
1	Purchase of Examination / General Academic Material for Printing	1	Answer Book (Red Color 24 Pages)	280000	Nos	30,000,000	Open Competitive Bidding / National Competitive Bidding			
		2	Answer Book (Black Color 16 Pages)	700000	Nos					
		3	Answer Book (Red Color 16 Pages)	140000	Nos					
		4	Supplementary (Black Color 04 Pages)	560000	Nos					
		5	Supplementary (Red Color 04 Pages)	420000	Nos					
		6	Supplementary (Green Color 04 Pages)	560000	Nos					
		7	Marks Certificate SSC-I	56000	Nos					
		8	Marks Certificate SSC-II	140000	Nos					
		9	Pass Certificate SSC-II	35000	Nos					
		10	Marks Certificate HSC-I (Science)	42000	Nos					
		11	Marks Certificate HSC-I (Humanities)	7000	Nos					
		12	Marks Certificate HSC-II (Science)	105000	Nos					
		13	Marks Certificate HSC-II (Humanities)	14000	Nos					
		14	Pass Certificate HSC-II	14000	Nos					
		15	Pass Certificate HSC (Oriental Language)	7000	Nos					
		16	Marks Certificate SSC (Oriental Language)	21000	Nos					
		17	Pass Certificate SSC (Oriental Language)	21000	Nos					

Mr. Ghulam Ahmed

Engr. Anwer Aheem Khanzada

Syed Iftikhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
1	Purchase of Examination / General Academic Material for Printing									
	18	Marks Certificate of Class XI (Commerce Group)	10,000	Nos	30,000,000	Open Competitive Bidding / National Competitive Bidding				After issue of Job order material will be supplied with in the period of 30 / 60 days.
	19	Marks Certificate of Class XII (Commerce Group)	5,000	Nos						
	20	Marks Certificate of Class XI (General Science Group)	1,000	Nos						
	21	Marks Certificate of Class XII (General Science Group)	1,000	Nos						
	22	Marks Certificate of Class X (Arts)	10,000	Nos						
	23	Pacca Certificate of Class X (Science)	120,000	Nos						
	24	Pacca Certificate of Class XII (Science)	60,000	Nos						
	25	Pacca Certificate of Class XII (Arts)	40,000	Nos						
	26	Eligibility Certificate	7000	Nos						
	27	Migration Certificate	7000	Nos						
	28	Signature Sheet Proforma	140000	Nos						
	29	Dispatch Slip	28000	Nos						
	30	Award List	140000	Nos						
	31	Invigilator Report Proforma	140000	Nos						
	32	Fess Statement Proforma SSC (Conduct)	7000	Nos						
	33	Application Proforma	7000	Nos						
	34	Envelope Tabulator (1)	7000	Nos						
	35	Envelope Tabulator (2)	7000	Nos						
	36	Envelope Tabulator (3)	7000	Nos						
	37	Envelope Tabulator (4)	7000	Nos						
	38	Pacca File Cover	7000	Nos						
	39	Kaccha File	7000	Nos						
	40	Patha	7000	Nos						
	41	Allotment Proforma	7000	Nos						
	42	Entry Book	7000	Nos						
	43	Migration Proforma	7000	Nos						

Mr. Shafiq Ahmed

Engr. Anwer Aleem Khanzada

Syed Iftikhar Hussain

Mr. Muhammad Janil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity		Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks			
		Item No.	Description											
1	Purchase of Examination / General Academic Material for Printing		44	Eligibility Proforma	7000	Nos	30,000,000	Open Competitive Bidding / National Competitive Bidding			After issue of Job order material will be supplied with in the period of 30 / 60 days.			
			45	E.C Letter Book	2800	Nos								
			46	E.C Submission Note Book	2800	Nos								
			47	T.C Letter Proforma	1400	Nos								
			48	T.C Letter Permission Proforma	1400	Nos								
			49	Verification Proforma	1400	Nos								
			50	Bill of Laboratory Staff	1400	Nos								
			51	Payment of Chemical Charges & Lab Staff Bills	1400	Nos								
			52	Payment of Remuneration & TA/DA of Vigilance Team	1400	Nos								
			53	Vigilance Certificate	1400	Nos								
			54	Affiliation For SSC Level	700	Nos								
			55	Affiliation For HSC Level	700	Nos								
			56	Verification of Migration Proforma	2100	Nos								
			57	Inward Proforma	7000	Nos								
			58	Outward Proforma	7000	Nos								
			59	TA/DA Register	1400	Nos								
			60	GP / CP Fund Register	2100	Nos								
			61	Stationary Article Proforma for Practice SSC/HSC	1400	Nos								
			62	Fee Statement HSC (Conduct)	7000	Nos								
			63	Result Declaration HSC (Conduct)	14000	Nos								
			64	Discrepancies Proforma HSC (Conduct)	8400	Nos								
			65	Improvement of Grade Final HSC (Conduct)	5600	Nos								
			66	Additional Qualification Permission Order HSC (C)	3500	Nos								
			67	Additional Qualification Permission Final HSC (C)	14000	Nos								
			68	Correction Proforma Final HSC (Conduct)	7000	Nos								

Mr. Ghattani Ahmed

Engr. Anwer Aleem Khanzada

Syed Iftikhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity		Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description								
1	Purchase of Examination / General Academic Material for Printing										
	69	Challan Income Register	2800	Nos	30,000,000	Open Competitive Bidding / National Competitive Bidding				After issue of Job order material will be supplied with in the period of 30 / 60 days.	
	70	Result Declaration Proforma SSC (Conduct)	21000	Nos							
	71	Paper Setter Proforma (Office Copy)	10	Book							
	72	Paper Setter Proforma (Press Copy)	10	Book							
	73	Paper Setter Proforma (2 Pages)	10	Book							
	74	Remuneration Bill (Proforma)	10	Book							
	75	Appendix "A" (Proforma)	10	Book							
	76	Acceptance Proforma	10	Book							
	77	Instruction for Paper Setter (Proforma)	10	Book							
	78	Discrepancies Proforma SSC (Conduct)	7000	Nos							
	79	Improvement of Grade (Final)	14000	Nos							
	80	Additional Qualification Order SSC (Conduct)	5600	Nos							
	81	Additional Qualification Final SSC (Conduct)	14000	Nos							
	82	Correction Order SSC (Conduct)	4200	Nos							
	83	Major Correction Order SSC (Conduct)	21000	Nos							
	84	Major Correction Final SSC (Conduct)	4200	Nos							
	85	Working Sheet of Major Correction SSC (C)	2800	Nos							
	86	Seating arrangement Proforma SSC (Conduct)	1400	Nos							
	87	Requirement of Documents Proforma SSC (C)	1400	Nos							
	88	Verification of Enrolment Proforma SSC (C)	700	Nos							
	89	Fee Statement SSC-I Enrolment	3500	Nos							
	90	Enrolment Form Class IX (Science)	56000	Nos							

Mr. Ghulam Ahmed

Engr. Anwer Meem Khanzada

Syed Ifekhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr: No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
1	Purchase of Examination / General Academic Material for Printing	91	Enrolment Form Class IX (General Regular)	2800	Nos	30,000,000	Open Competitive Bidding / National Competitive Bidding			After issue of Job order material will be supplied with in the period of 30 / 60 days.
		92	Enrolment Form Class IX (General Private)	4200	Nos					
		93	Enrolment Form Class XI (Pre-Medical)	28000	Nos					
		94	Enrolment Form Class XI (Pre-Engineering)	21000	Nos					
		95	Enrolment Form Oriental (Molvi Arabic)	2800	Nos					
		96	Enrolment Form Oriental (Molvi Arabic Alim)	2800	Nos					
		97	Examination Form Class IX (Science)	56000	Nos					
		98	Examination Form Class IX (General Regular)	4200	Nos					
		99	Examination Form Class IX (General Private)	7000	Nos					
		100	Examination Form Class IX (Computer Science)	1400	Nos					
		101	Examination Form Class X (Science)	56000	Nos					
		102	Examination Form Class X (General Regular)	4200	Nos					
		103	Examination Form Class X (General Private)	7000	Nos					
		104	Examination Form Class XI (Pre-Medical)	35000	Nos					
		105	Examination Form Class XI (Pre-Engineering)	25200	Nos					
		106	Examination Form Class XI (General Science)	2800	Nos					
		107	Examination Form Class XI (Commerce)	2800	Nos					
		108	Examination Form Class XI (Humanities Regular)	7000	Nos					
		109	Examination Form Class XI (Humanities Private)	7000	Nos					
		110	Examination Form Class XII (Pre-Medical)	35000	Nos					
		111	Examination Form Class XII (Pre-Engineering)	21000	Nos					
		112	Examination Form Class XII (General Science)	2800	Nos					
		113	Examination Form Class XII (Commerce)	2800	Nos					
		114	Examination Form Class XII (Humanities Regular)	7000	Nos					

Mr. Shafiq Ahmed

Engr. Anwer Aleeen Khanzada

Syed Iftekhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
1	Purchase of Examination / General Academic Material for Printing	115	Examination Form Class XII (Humanities Private)	7000	Nos	30,000,000				
		116	Examination Form Oriental (Molvi Arabic)	1400	Nos					
		117	Examination Form Oriental (Molvi Arabic Alim)	1400	Nos					
		118	Examination Form Oriental (Molvi Arabic Fazil)	1400	Nos					
		119	Enrolment Card (Printed) IX	70000	Nos					
		120	Enrolment Card (Printed) XI	42000	Nos					
		121	Examination Slip (Printed) IX	42000	Nos					
		122	Examination Slip (Printed) X	42000	Nos					
		123	Examination Slip (Printed) XI	28000	Nos					
		124	Examination Slip (Printed) XII	28000	Nos					
		125	Inner Cover Black	35000	Nos					
		126	Outer Cover Green	21000	Nos					
		127	Cloth Bound	8000	Nos					
After issue of Job order material will be supplied within the period of 30 / 60 days.										

Mr. Ghufran Ahmed

Engr. Anwer Aileen Khanzada

Syed Iftakhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
2	Purchase of Stationary & General Articles / Items etc					1,600,000	Open Competitive Bidding / National Competitive Bidding		After issue of Job order material will be supplied with in the period of 30 / 60 days.	
	128	Ball Pen Piano (Crystal Black) or equivalent	280	Pkt						
	129	Ball Pen Piano (Crystal Blue) or equivalent	280	Pkt						
	130	Ball Pen Piano (Crystal Red) or equivalent	280	Pkt						
	131	Blank Register 300 Pages Size 11½ ' 7½ on Imported Ledger Paper or equivalent	140	Nos						
	132	Calculator Casio 12 Digit or equivalent	140	Nos						
	133	Carbon Paper (Pelican) Germany 100/21 ' 33cm (8¼ ' 13") or equivalent	14	Pkt						
	134	Cloth Bags Ready (Baffa) Super Quality Cloth Size 21" ' 27"	5000	Nos						
	135	Computer Ledger Paper Rims A-1, A3 Size 500 Pages HP or equivalent	56	Nos						
	136	Computer Paper Rims 80gm A4 Size 500 Papers HP or equivalent	280	Rim						
	137	Correction Pen (White)	14	Pkt						
	138	Dhaga (Thread Ball)	20	Doz						
139	Dhaga (Tiger No.21)	10	Doz							
140	Dust Bin (Plain)	70	Nos							
141	Foot Scale (Steel) 12 Inches	7	Pkt							
142	Gum Bottle Dollar Large 32sz 1000 Gm	70	Nos							
143	Gum Stick (UHU) Medium size (Glue Stick) grams or equivalent	28	Nos							
144	Gunny Bags New, Size 3.8 ' 2.8"	280	Nos							

Mr. Ghulam Ahmed

Engr. Anwer Ateeem Khanzada

Syed Iftikhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
2	Purchase of Stationary & General Articles / Items etc	145	Envelops Cloth Khaki (5"x15") Confidential	2000	Nos.	1,600,000				
		146	Envelops Khaki (Remuneration) (4" x 9")	2000	Nos.					
		147	Envelops Khaki (Acceptance) (4" x 9")	2000	Nos.					
		148	Envelops Khaki (Printing Copy) (4" x 9")	2000	Nos.					
		149	Envelops Khaki (Office Copy) (4" x 9")	2000	Nos.					
		150	Envelops Khaki (Inner Cover) (4" x 9")	2000	Nos.					
		151	Envelops Khaki Paper 90 grams							
		152	Size 12" 15" or equivalent	15000	Nos.					
		153	Envelops Khaki Size 9.5" x 12"	10000	Nos.					
		154	Envelops Khaki (4.5" x 10.5")	10000	Nos.					
		155	Envelops White Size 12" 15"	10000	Nos.					
		156	Envelops White Size 9.5" x 12"	10000	Nos.					
		157	Envelops White (4.5" x 10.5")	10000	Nos.					
		158	Envelops White (4" x 9")	10000	Nos.					
		159	Jam Clip (Small)	7	Pkt	Open Competitive Bidding / National Competitive Bidding			After issue of Job order material will be supplied with in the period of 30 / 60 days.	
		160	Jam Clip (Medium)	7	Pkt					
		161	Jam Clip (Large)	7	Pkt					
		162	Knife Cutter Razor Sharps Blade Imported							
		163	Original Japan or equivalent	140	Nos					
		164	Lock Tri Circle (China) Large Size	70	Nos					
		165	Marker Dollar 90 Black (Big Size)	700	Pkt					
		166	Marker Dollar 90 Black (Small Size)	280	Pkt					
		167	Pencil (Deer HB 900) Black	140	Pkt					
		167	Pin Puller	70	Nos					

Mr. Ghulam Ahmed

Engr. Anwer Aleem Khanzada

Syed Iftikhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
2	Purchase of Stationary & General Articles / Items etc									
	168	Plastic (Clip File) Multi Colours	140	Nos	1,600,000	Open Competitive Bidding / National Competitive Bidding			After issue of Job order material will be supplied with in the period of 30 / 60 days.	
	169	Pointer Pen (Black)	70	Pkt						
	170	Pointer Pen (Blue)	140	Pkt						
	171	Pointer Pen (Red)	20	Pkt						
	172	Pointer Pen (Green)	10	Pkt						
	173	Ball Pen (Roller Liquid Green)	70	Pkt						
	174	Rubber Band (Large)	14	Pkt						
	175	Sharpener (China) or equivalent	35	Doz						
	176	Stamp pad (Blue)	70	Nos						
	177	Stamp pad (Red)	28	Nos						
	178	Stapler Machine (Best Quality)	140	Nos						
	179	Stapler Machine (Big Size)	7	Nos						
	180	Stapler Pin 369 Dollar (Original) or equivalent	140	Box						
	181	Sutthi (China)	210	KG						
	182	Tissue Paper Rose Petal (Perfumed) 400 ply or equivalent	140	Pkt						
	183	Table Basket (Plastic)	56	Nos						
	184	Water Cooler Big (Best Quality)	7	Nos						
	185	Water Glass (Toyo Nasik) or equivalent	20	Doz						
	186	Water Jug (Steel) or equivalent	14	Nos						
	187	Water Pad	7	Doz						
	188	High Lighter (Yellow)	20	Pkt						
	189	High Lighter (Pink)	14	Pkt						
	190	High Lighter (Green)	14	Pkt						
	191	Marker Ink (Bottles)	140	Pkt						

Mr. Chhattam Ahmed

Engr. Anwer Aleem Khanzada

Syed Iftikhar Hussain

Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
2	Purchase of Stationary & General Articles / Items etc	192	Room Spray	70	Nos	1,600,000				
		193	Mosquito Spray	70	Nos					
		194	Bux Board Sheet	1120	sheet					
		195	Hammer	7	Nos					
		196	Scissor	70	Nos					
		197	Knife (Big size)	8	Nos					
		198	Plass	8	Nos					
		199	Glue (1 Kg)	8	Nos					
		200	Needle (Large)	8	Pkt					
		201	Sua (Big size)	16	Nos					
		3	Purchase of Electronic Equipment / Printer Toner / Computer & Accessories	202	Numbering Machine "Tube" (Max)					
203	Multimedia Projector (with full accessories)			1	Nos					
204	HP Envy Laptop Core i7 (7 th Generation)			5	Nos					
205	Master Roll (Riso Graph Machine)			35	Nos					
206	Copy Printer Ink (Riso Graph Machine)			35	Nos					
207	Digital UPS (Backup System)			14	Nos					
208	Tuner for HP Printer 49-A			21	Nos					
209	Photo Copier Machine (Small / Tabulator)			2	Nos					
210	Photo Copier Machine (Big / Triple Trey)			1	Nos					
211	Tuner for HP Printer 26-A			35	Nos					
212	Tuner for HP Printer 20-A			3	Nos					
213	Tuner for HP Printer 85-A			8	Nos					
214	Tuner for HP Printer 53-A			8	Nos					
215	Tuner for HP Printer 05-A			11	Nos					
216	Tuner for HP Printer 93-A			8	Nos					
Open Competitive Bidding / National Competitive Bidding										
After issue of Job order material will be supplied with in the period of 30 / 60 days.										

Mr. Ghulam Ahmed


Engr. Anwer Aleem Khanzada


Syed Iftikhar Hussain


Mr. Muhammad Jamil Qureshi

Prof. Razia Arain

Sr. No.	Name of Work	Item to be Executed		Quantity	Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipation / Actual Date of Completion	Remarks
		Item No.	Description							
3	Purchase of Electronic Equipment / Printer Toner / Computer & Accessories	217	Tuner for HP Printer 55-A	7 Nos	3,800,000	Open Competitive Bidding / National Competitive Bidding			After issue of Job order material will be supplied with in the period of 30 / 60 days.	
		218	Tuner for HP 232 Color Printer	14 Nos						
		219	Tuner for HP Printer 303	4 Nos						
		220	Tuner for Toshiba Photocopier T-2507P	4 Nos						
		221	Tuner for HP Laser Jet P3015	6 Nos						
		222	Tuner for HP Laser Jet Pro 400	5 Nos						
		223	Scanner HP Latest Model (Legal)	2 Nos						
		224	CC TV Cameras along with all accessories	20 Nos						
		225	Rota Printing Machine	1 Nos						
		226	GTO Printing Machine	1 Nos						
		227	Safa Jaffi Paper Cutting Machine	1 Nos						
		228	Color Printer Epson T60	1 Nos						


Mr. Shaham Ahmed
 Deputy Secretary (Establishment)
 Secretary / Member of the Committee


Engr. Anwer Aleem Khanzada
 Controller of Examination
 Member of the Committee


Syed Iftikhar Hussain
 Director Physical Education
 Member of the Committee


Mr. Muhammad Jamil Qureshi
 Subject Specialist, Govt. (G) H/Sec School, Dighi
 Member of the Committee


Prof. Razia Arain
 Principal, Ibn-e-Rushd Govt. G College, Mps
 Convener of the Committee