

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, LARKANA SINDH

No. BISE/DEV/LRK/-44/20

Dated:09 Nov, 2017

NOTICE INVITING TENDERS

- a. Sealed tenders are invited on Standard bidding documents from interested contractors / firms for the following works as SPPRA Rules 2010 (amended 2013).

S. No.	Name of Scheme	Estimated Cost (In Millions)	Earnest Money (In Rupees)	Tender Fee (In Rupees)	Period of Completion
1.	Construction of Boundary wall (solid type) (Balance work)Board of Intermediate & Secondary Education, Larkana	7.226	144520	3000	6 months
2.	Paving block out side office building	3.51	71250	3000	3 months
3	Construction of Fiber /iron sheds for car parking main gate to office building and Bank/Guard Room /Office Building to Masjid.	3.862	77250	3000	3 months
4	Installation solar panels and street lights complete solution	8.914	17888	3000	3 months

2. **Eligibility:** Valid Registration with Income Tax, Sales Tax, Sindh Revenue Board and Pakistan Engineering Council in relevant categories.
3. Method of Procurement (Single Stage Single Envelope).
4. Bidding / Tender Documents:

- i. **Issuance:** Documents will be issued from date of publication / hoisting i.e. from 13-11-2017 to 27-11-2017.
ii. **Submission:** Last Date will be 27-11-2017 up to 1:00 p.m.
iii. **Opening:** will be opened on 27-11-2017 at 02:00 p.m.
iv. **Un-responded tenders** will be again issued / submitted / opened on following dates:

Attempt:
2nd

(a) **Issue Date**
06-12-2017

(b) **Submission & Opening Date**
22-12-2017

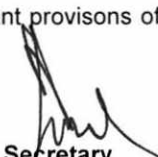
5. **Terms & Conditions:**

- b. **Under following conditions bid will be rejected:-**

- i. Conditional and telegraphic bids / tenders.
ii. Bids not accompanied by bid security of required amount and form.
iii. Bids received after specified date and time.
iv. Bids of black listed firms.

- c. **Bid Validity Period: 90 Days**

- d. If the undersigned remains out of head quarter on date of opening of tenders, the same will be opened on the next working day at the same time as mentioned above.
e. Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010 (amended 2013).


Secretary
BISE LARKANA

Copy FWCs to:-

1. The Secretary to Chief Minister Sindh (Boards & Universities), Govt. of Sindh, Karachi.
2. The Director (Information), Advertisement Govt. of Sindh, Karachi alongwith 03 extra copies for publication in the leading newspapers.
3. The Managing Director (C.B) SPPRA, Planning and Development Department, Govt. of Sindh, Karachi for posting NIT on website.
4. The Audit Officer, BISE Larkana.
5. The Assistant Secretary (B&A) BISE Larkana.
6. Office File.


Secretary
BISE LARKANA

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, LARKANA SINDH

No. BISE/DEV/LRK/-44/20

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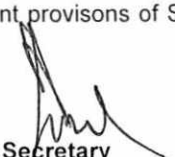
(a) Issue Date
06-12-2017

(b) Submission & Opening Date
22-12-2017

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5. The Assistant Secretary (B&A) BISE Larkana.
6. Office File.


Secretary
BISE LARKANA



NOTIFICATION.

In pursuance of rule 7&8 of SPPRA rules 2010 (Amended 2013) the Chairman BISE, Larkana in the capacity of Head of Department and Competent Authority do here by constitute Procurement Committee Comprising of the following members and TORs:-

- | | | |
|----|---|------------------|
| 1. | Mr. Ahmed Khan Chhutto
Secretary,
BISE, Larkana | Convener |
| 2. | Mr. Saeed Ahmed Pechuho
Assistant Engineer
Education works Ratodero | Member |
| 3. | Mr. Ghulam Murtaza Noonari
Assistant Engineer ,
BISE, Larkana | Member/Secretary |

The ToRs of the procurement committee will be as under:-

- (1) Preparing bidding documents.
- (2) Carrying out technical as well as financial evaluation of the bids
- (3) Preparing evaluation report as provided in rule .45
- (4) Making recommendation for the award of contract to the competent authority and perform any other ancillary function and incidental to the above.
- (5) Perform any function ancillary and incidental to the above.

CHAIRMAN

Copy f.w.cs to:-

1. The Managing Director Sindh Public Procurement Regulatory Authority Service /
General Administration & Coordination Department Govt: of Sindh Karachi.
2. The Deputy Secretary Boards and University CM House Karachi.
3. The Audit Officer BISE, Larkana.
4. The Members Concerned.
5. Office Copy.


SECRETARY



NOTIFICATION

CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC)

In pursuance of rule No.31 of Sindh Public Procurement rules 2010 (Amended 2013) the Complaint Redressal Committee is constituted as under to resolve complaints of aggrieved bidders with following TORs:-

- | | |
|---|----------|
| 1. The Chairman
BISE, Larkana | Convenor |
| 2. Prof Ghulam Sarwar Qureshi,
Principal,
Govt: Degree College Larkana. | Member |
| 3. The District Accounts Officer,
Larkana | Member |

TORs

1. To perform according to Rule-31 of SPPRA 2010:
2. Perform any other function ancillary and incidental to the above.

CHAIRMAN

Copy f.w.cs to:-

1. The Managing Director Sindh Public Procurement Regulatory Authority Service /
General Administration & Coordination Department Govt: of Sindh Karachi.
2. The Deputy Secretary Boards and University CM House Karachi.
3. The Audit Officer BISE, Larkana.
4. The Members Concerned.
5. Office Copy.

SECRETARY'

BOARD OF INTERMEDIATE & SECONDARY
EDUCATION LARKANA



CONSTRUCTION OF BOUNDARY WALL (SOLID TYPE)
(BALANCE WORK)

Tender documents

Part -I

Invitation for Bids

Instruction to Bidders

Bidding Data

Form of Bid and Appendices to Bid

Bid Security from

Form of Performances Security

Form Contractor Agreement

Mobilization Advances Guarantee /Bond

Indenture Bond for Secured Advance

Post Qualification Criteria

NIT SR: NO: _____ Dated _____



GENERAL ABSTRACT

NAME OF WORK: -CONSTRUCTION OF BOUNDARY WALL (BALANCE
WORK)

(a) Schedule Rate : Rs _____

(b) Premium (above /below) _____% : Rs _____

Total (A+B): Rs _____

G.Total: Rs _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH.



NAME OF WORK; - CONSTRUCTION OF BOUNDARY WALL (SOLID TYPE) (BALANCE WORK)

Sr No	Qty	Description	Rate	Unit	Amount
1	10500	Excavation in foundation of building Bridges and other structures including deg belling dressing, refilling around structure with excavated earth watering and ramming lead up on chain and up to 5 feet in ordinary soil. (S.I.No18(b)P/4 schedule Rate 2012)	3176.25	%cft	
2	1500	Cement Concrete brick or stone ballast 1 ½" to 2" gauge Ratio 1:4:8 (S.I.no. 4(b)P/14 schedule Rate 2012)	9416.28	%cft	
3	3675.00	Reinforcement cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This ratio also including all kinds of forms moulds, lifting shuttering, curing, rendering and finishing the exposed surface (including screening and washing of shingle) (a)R.C. work in roof slab , beams columns rafts, lintels and other structural members laid in suit or precast laid in position complete in all respects. Ratio 1:2:4 90 Lbs cement 2 Cft sand 4Cft of shingle 1/8" to ¾" gauge. (S.I.No06(b)P/16 schedule Rate 2012)	337.00	P.cft	
4	230.00	Fabrication of tor steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire and includes cost of steel bars (also includes removal of rust from bars) S.I.No18(b)P/16 schedule Rate 2012	5001.70	P.cft	
5	6656.00	Pcca brick work in foundation and plinth in (e) cement and sand 1:6 (S.I.No8(b)P/20schedule Rate 2012)	11948.36	%cft	
6	1001.00	Erection removal of vertical centering for RCC plain cement concrete works (Partial wood) (S.I.No19(e)P/18schedule Rate 2012)	3127.41	%sft	

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH.



NAME OF WORK; - REAMING CIVIL WORK OF BOUNDARY WALL (SOLID TYPE)

Sr No	Qty	Description	Rate	Unit	Amount
1	10500	Excavation in foundation of building Bridges and other structures including deg belling dressing, refilling around structure with excavated earth watering and ramming lead up on chain and up to 5 feet in ordinary soil. (S.I.No18(b)P/4 schedule Rate 2012)	3176.25	%0cft	
2	1500	Cement Concrete brick or stone ballast 1 1/2" to 2" gauge Ratio 1:4:8 (S.I.no. 4(b)P/14 schedule Rate 2012)	9416.28	%cft	
3	3675.00	Reinforcement cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This ratio also including all kinds of forms moulds, lifting shuttering, curing, rendering and finishing the exposed surface (including screening and washing of shingle) (a)R.C. work in roof slab , beams columns rafts, lintels and other structural members laid in suit or precast laid in position complete in all respects. Ratio 1:2:4 90 Lbs cement 2 Cft sand 4Cft of shingle 1/8" to 3/4" gauge. (S.I.No06(b)P/16 schedule Rate 2012)	337.00	P.cft	
4	230.00	Fabrication of tor steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire and includes cost of steel bars (also includes removal of rust from bars) S.I.No18(b)P/16 schedule Rate 2012	5001.70	P.cft	
5	6656.00	Pcca brick work in foundation and plinth in (e) cement and sand 1:6 (S.I.No8(b)P/20schedule Rate 2012)	11948.36	%cft	
6	1001.00	Erection removal of vertical centering for RCC plain cement concrete works (Partial wood) (S.I.No19(e)P/18schedule Rate 2012)	3127.41	%sft	

7	16200.00	Vertical dump proof course of ¾" thick cement plaster 1:2 with bitumen at (20Lbs per % sft) (S.I.No 70 P/107 schedule Rate 2012)	2760.99	%sft	
8	5478.00	Pacca brick work other than building including striking of joints 20'ft height in (e) cement sand mortar 1:6 (S.I.No7(e)P/21 schedule Rate 2012)	12346.65	%cft	
9	14608.00	Cement plaster 1:6 up to ½" thick (S.I.No13(b)P/51 schedule Rate 2012)	3127.41	%sft	
10	14608.00	Cement plaster up to 12ft height (a) 3/8" thick ratio 1:4 (S.I.No11(a)P/51 schedule Rate 2012)	2060.60	%sft	
11	250	Cement concrete plain wall ratio 1:3 :6 (S.I.No18(b)P/4 schedule Rate 2012)	12595.00	%cft	
12	32280	Preparing the surface and painting with weather coat i/c rubbing the surface with rubbing brick /and paper ,filling the voids with chalk/ plaster of pairs and then painting with weather coat of approved make 2 nd and subsequent coats (S.I. no 38 (a) +(b)P/55 schedule Rate 2012).	1948.10	%sft	
G Total Rs					

BOARD OF INTERMEDIATE & SECONDARY
EDUCATION LARKANA



PAVING BLOCK OUT SIDE OFFICE BUILDING

Tender documents

Part -I

Invitation for Bids

Instruction to Bidders

Bidding Data

Form of Bid and Appendices to Bid

Bid Security form

Form of Performances Security

Form Contractor Agreement

Mobilization Advances Guarantee /Bond

Indenture Bond for Secured Advance

Post Qualification Criteria

NIT SR: NO: _____ Dated _____



SUMMARY COST

NAME OF WORK; PAVING BLOCK OUTSIDE OFFICE BUILDING

(a) Schedule Rate Rs _____

(b) Premium (above /below.....%) Rs _____

Total (A+B): Rs _____

G Total: Rs _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH



NAME OF WORK; - PAVING BLOCK OUT SIDE OFFICE BUILDING

Sr No	Qty	Description	Rate	Unit	Amount
1	1718.00	Supplying and filling sand under floor and plugging in walls. (S.I.No 29 P/25 schedule Rate 2012)	1141.25	%cft	
2	1718.00	Extra lead 3.0 mile.	579.41	%cft	
3	3544.00	Cement concrete brick or stone ballast 1-1/2" to 2" gauge ratio (S.I.No 4 (b)P/14 schedule Rate 2012)	9416.28	%Cft	
4	10742.00	Laying murum flooring consisting of 1" layer of fine or powdery or flakey variety of murum spread over 9" thick sub base comprising of hand packes rubble or broken bricks properly watered and rammed provided over all rammed. S.I.No 1P/40 schedule Rate 2012	14422.58	%sft	
5	10742.00	Providing and fixing cement paving block flooring blocks flooring having size of 197x97x80 (mm) of city /quddra/ cobble shape with pigmented having strength b/w 5000 psi to 8500 psi i/filling the joints with hill sand and laying in specified manner /patter and design etc complete (SI no 72 P/48 schedule Rate 2012)	223.97	P.Sft	
Grand Total Rs					

**BOARD OF INTERMEDIATED & SECONDARY
EDUCATION LARKANA**



INSTALLATION OF FIBER GLASS SHED FOR

- A. FRONT BANK BUILDING**
- B. CAR PARKING**
- C. FRONT MAIN GATE**
- D. FRONT OF MAIN BUILDING**
- E. WALK WAY MAIN GATE TO OFFICE BUILDING**
- F. OPEN SKY PORTION**

Tender documents

Part -I

- Invitation for Bids***
- Instruction to Bidders***
- Bidding Data***
- Form of Bid and Appendices to Bid***
- Bid Security from***
- Form of Performances Security***
- Form Contractor Agreement***
- Mobilization Advances Guarantee /Bond***
- Indenture Bond for Secured Advance***
- Post Qualification Criteria***

NIT SR: NO: _____ Dated _____



SUMMARY OF COST

INSTALLATION OF FIBER SHADE FOR

1. FORNT BANK BUILDING	Rs _____
2. CAR PARKING	Rs _____
3. FORT MAIN GATE	Rs _____
4. FORT OF MAIN BUILDING	Rs _____
5. WALK WAY MAIN GATE TO OFFICE BUILDING	Rs _____
6. OPEN SKY PORTION	Rs _____
 G Total:	 Rs _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH



INSTALLATION OF FIBER SHADE FOR

1. FORNT BANK BUILDING
2. CAR PARKING
3. FORT MAIN GATE
4. FORT OF MAIN BUILDING
5. WALK WAY MAIN GATE TO OFFICE BUILDING
6. OPEN SKY PORTION

S NO	NAME OF ITEM	QTY	UNIT	RATE	AMOUNT
1.FORNT BANK BUILDING (50'x50')					
	Fabrication of Fiber glass shade size 50x50 ft with the following specification and as per drawing. a. Fiber sheet 3mm b. G.I pipe 3" fixed in RCC 1:2:4 as per drawings c. Beam frame (as per Drawing) d. Support Patti /Angle (as per drawing)	2500	Sft		
2.CAR PARKING (75'x45')					
	Fabrication of Fiber glass shade size size 50x50 ft with the following specification and as per drawing. a. Fiber sheet 3mm b. G.I pipe 3" fixed in RCC 1:2:4as per drawings c. Beam frame (as per Drawing) Support Patti /Angle (as per drawing)	1875	Sft		
3. FORT GATE(5'x60')					
	Fabrication of Fiber glass shade size size 50x50 ft with the following specification and as per drawing. a. Fiber sheet 3mm b. G.I pipe 3" fixed in RCC 1:2:4as per drawings c. Beam frame (as per Drawing) Support Patti /Angle (as per drawing)	300	Sft		
4.OPEN SKY PORTION (25'x50')					
	Fabrication of Fiber glass shade size size 50x50 ft with the following specification and as per drawing. a. Fiber sheet 3mm b. G.I pipe 3" fixed in RCC 1:2:4as per drawings c. Beam frame (as per Drawing) Support Patti /Angle (as per drawing)	1250	Stf		
5.WALK WAY MAIN GATE TO OFFICE BUILDING (600'x3')					
	Fabrication of Fiber glass shade size size 50x50 ft with the following specification and as per drawing. a. Fiber sheet 3mm b. G.I pipe 3" fixed in RCC 1:2:4as per drawings c. Beam frame (as per Drawing) Support Patti /Angle (as per drawing)	1800	Sft		
G Total					

**BOARD OF INTERMEDIATE & SECONDARY
EDUCATION LARKANA**



**INSTALLATION OF SOLAR LIGHTS
AROUND BOUNDARY WALL AND MAIN
GATE TO MAIN OFFICE BUILDING**

Tender documents

Part -1

Invitation for Bids

Instruction to Bidders

Bidding Data

Form of Bid and Appendices to Bid

Bid Security form

Form of Performances Security

Form Contractor Agreement

Mobilization Advances Guarantee /Bond

Indenture Bond for Secured Advance

Post Qualification Criteria

NIT SR: NO: _____ Dated _____

Standard Bidding Document

Is intended as a model for admeasurements (Percentage Rate / Unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH



NAME OF WORK INSTALLATION OF SOLAR LIGHTS AROUND
BOUNDARY WALL AND MAIN GATE TO MAIN OFFICE BUILDING

(1) Single

(a) Schedule Rate : Rs 16,88,130.00
(b) Non Schedule item : Rs _____
Total (A+B): Rs _____

(2) Double

(a) Schedule Rate : Rs 8,44,065.00
(b) Non Schedule item : Rs _____
Total (A+B): Rs _____
G .Total: (1+2) Rs _____



Single

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH



**INSTALLATION OF SOLAR LIGHTS AROUND BOUNDARY WALL AND MAIN GATE TO
OFFICE BUILDING**

SOLAR LIGHT (SINGLE)

S NO	NAME OF ITEM	QTY	RATE	UNIT	AMOUNT
1	Construction of RCC foundation as per following specification & instruction of EI 31/40ftlong under pole excavation of soft/hard 3'x3'5', stone soiling 3x3x6' making lean in the ratio of 1.4.8 length of M bolts 61/2 (3/4'dia) 4 no & making thread on M% rod template 16"x16"x1/4" ring dia round ratio 1;2;4 with approve irate size 2"x2"x6.5" (E.W.S.T,No 139, P-19)	30	15168	P No	455040
2	Providing and fixing of M S Tubular pole as per following specification to be fixed on precast foundation with the hole of hydraulic crane and manual labour 31ft long 20ft (6" dia)5,5" ft 5" dia +5,5" ft (4"dia)wall thickness % SWG base plate 18"x18" x3/4" hole 4 No sifters 4 no ,9=1/2"x4" 1/2" x1/2" matling window in the pole of requirement and instruction of EI (E.W.S.T,No 132, P-16)	30	36697	P No	1100310
3	Manufacturing providing and fixing GI single Arm single arch as per site requirements with the help or hydraulic crane instruction of EI with following specification GI pipe 2" dia 10SWG 5 long 2 no s MS clamps with nuts and bults (SI No 150 P-22)	30	4,406	P No	132180
G Total					Rs 16,87,530

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH



**INSTALLATION OF SOLAR LIGHTS AROUND BOUNDARY WALL AND MAIN GATE TO
OFFICE BUILDING
SOLAR LIGHT (SINGLE)**

S NO	NAME OF ITEM	QTY	RATE	UNIT	AMOUNT
NON SCHEDULE ITEM					
1	Providing and installation of solar panel 150=1=150 watt (Germany make or equal complete with dry Gel battery 150 Amp 12 volt (01 Nos)including LED lights 70 80 watts /24 vv 2 no , internal and external wiring with controller automatic on /off sensor EF make fixed on the iron angle frame 2"x2" x3/16" m for solar panel i/c water proof batteries box with locking system pole with the help of manual labour and hydraulic crane etc complete as approved by Engineer in charge (RA Attached)	30		P No	
G Total				Rs	



Double

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH



**INSTALLATION OF SOLAR LIGHTS AROUND BOUNDARY WALL AND MAIN GATE TO
OFFICE BUILDING
SOLAR LIGHT (DOUBLE)**

Scheduled B

S N O	NAME OF ITEM	QTY	RATE	UNIT	AMOUN T
1	Construction of RCC foundation as per following specification & instruction of 31/40ftlong under pole excavation of soft/hard 3'x3'5', stone soiling 3x3x6' making lean in the ratio of 1.4.8 length of M bolts 61/2 (3/4'dia) 4 no & making thread on M% rod template 16"x16"x1/4" ring dia round ratio 1;2;4 with appropriate size 2"x2"x6.5" (E.W.S.T,No 139, P-19)	15	15,168	P No	2,27,520
2	Providing and fixing of ms tubular pole as per following spec fiction to be fixed on precast foundation with the hole of hydraulic crane and manual labour 31ft long 20ft (6" dia)5,5" ft 5" dia +5,5" ft (4"dia)wall thickness % SWG base plate 18"x18" x3/4" hole 4 no stiffener 4 no ,9=1/2"x4" 1/2" x1/2" malting window in the pole of requirement and instruction of EI (E.W.S.T,No 132, P-16)	15	36,697	P No	5,50,455
3	Manufacturing providing and fixing GI double Arm double arch as per site requirements with the help or hydraulic crane instruction of EI with following specification GI pipe 2" dia 10swg 5 long 2 no s MS clamps with nuts and bolts (S I No 150 P-22)	15	4,406	P No	66,090
G Total					Rs 8,44,065

BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA, SINDH



**INSTALLATION OF SOLAR LIGHTS AROUND BOUNDARY WALL AND MAIN GATE TO
OFFICE BUILDING**

SOLAR LIGHT (DOUBLE)

Scheduled B

S NO	NAME OF ITEM	QTY	RATE	UNIT	AMOUNT
NON SCHEDULE ITEM					
1	Providing and installation of solar panel 150=2=300 watt (Germany make or equal complete with dry Gel battery 150 Amp 12 volt (02 No's)including LED lights 70 80 watts /24 wv 2 No , internal and external wiring with controller automatic on /off sensor EF make fixed on the iron angle frame 2"x2" x3/16" m for solar panel i/c water proof batteries box with locking system pole with the help of manual labour and hydraulic crane etc complete as approved by Engineer in charge	15		P No	
G Total			Rs		

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DRAWINGS

**INVITATION
FOR BIDS**

INVITATION FOR BIDS

Date: _____
Federal/Provincial/ Funds/ No. _____
Bid Reference No.: _____

1. The Board of Intermediate and Secondary Education (the "Procuring Agency") has received/funds from the Government of Sindh towards the cost of Construction of Masjid for Larkana Board and it is intended that part of the proceeds of the funds will be applied to eligible payments under the contract for the "Construction of Masjid for Board of Intermediate and Secondary Education at Larkana". Bidding is open to all interested bidders having minimum C-5 registration with Pakistan Engineering Council (PEC).

Bidding is open to all interested bidders.

2. Procuring agency invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council (PEC) in the appropriate category or above for the works. A foreign bidder is entitled to bid only in a joint venture with a Pakistani Firm in accordance with the relevant provisions of PEC bye-laws.
3. Bidders may obtain information by acquiring the bidding documents (BD) from the Office of the procuring agency, at

The Chairman/Project Director,
Board of Intermediate & Secondary Education
@ Larkana (Sindh)
Tel No: 074/9410532
Fax No: 074-9410530

4. A complete set of BD may be purchased by an interested bidder on submission of a written application to the above office and upon payment of a non-refundable fee of Rs. 2000/- (Rupees Two Thousands only).
5. All bids/ bidding documents must be accompanied by a bid security in the amount of 2% of Tender Cost in rupees or an equivalent amount in a freely convertible currency, and must be delivered to

The Chairman/Project Director,
Board of Intermediate & Secondary Education
@ Larkana (Sindh)
Tel No: 074/9410532
Fax No: 074-9410530

at or before 1200 hours, on _____, 201, Technical proposal will be opened at 1230 hours on the same day, in the presence of bidder's representatives who choose to attend at the same address.

Financial Proposals of the technical accepted bids shall be publically opened for which date, time and venue shall be communicated to the bidders in advance.

The bid is invited in single stage two envelope procedure as provided under rule 46(2) SPPRA 2010. The technical and financial proposals should be named, sealed separately and placed in 3rd envelope.

Bids received after the due date and time as mentioned above will be returned unopened.

Procuring agency reserves the right to annul the bidding process and reject all bids or proposals, as per SPP Rules 2010. (Amended 2013-12)

INSTRUCTIONS
TO
BIDDERS

INSTRUCTIONS TO BIDDERS

A. GENERAL

IB.1 Scope of Bid

- 1.1 Procuring agency as defined in the bidding data hereinafter called "the procuring agency" wishes to receive bids for the construction and completion of works as described in these bidding documents, and summarized in the bidding data hereinafter referred to as the "Works".
- 1.2 The successful bidder will be expected to complete the works within the time specified in Appendix-A to Bid.

IB.2 Source of Funds

- 2.1 Procuring agency has received/ applied for loan/grant/ Federal/ Provincial/Local Government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /scheme specified in the bidding data, and it is intended that part of the proceeds of this loan/grant/funds will be applied to eligible payments under the contract for which these bidding documents are issued.

IB.3 Eligible Bidders

- 3.1 This Invitation for Bids is open to all interested bidders who are eligible under provisions of Sindh Public Procurement Rules as mentioned below and the criteria given in the Notice Inviting Tender (NIT)/ Bidding Document.

Firms and individuals, national or international, may be allowed to bid for any project where international competitive bidding is feasible. Any conditions for participation shall be limited to those that are essential to ensure the bidder's capability to fulfill the contract in question.

- (a) Bidders may be excluded if;
 - (i) as a matter of law or official regulations, commercial relations are prohibited with the bidder's country by the federal government, or
 - (ii) a firm is blacklisted/ debarred by the procuring agency and the matter has been reported to the Authority, subject to Rule 39 of Sindh Public Procurement Rules 2009.
- (b) Government-owned enterprises or institutions may participate only if they can establish that they are;
 - (i) legally and financially autonomous, and
 - (ii) operate under commercial law.

Provided that where government-owned universities or research centers in the country are of a unique and exceptional nature, and their participation is

critical to project implementation, they may be allowed to participate; and Bidders shall include all those contractors who are registered or incorporated in Pakistan, irrespective of the nationality of their owners and professional staff, or

- (c) Bidders are:-
- (i) Bidders have to submit their qualification requirements as set out in section Post -qualification (Annexure-M) of these bidding documents. The bidders will submit this data as technical part in a separate sealed envelope. The bidder meeting the technical requirements will be asked to attend the public opening of their Financial Proposals for which date, time and venue shall be communicated to the bidder in advance at a later date
 - (ii) registered with Pakistan Engineering Council in particular category (if applicable). Minimum PEC registration is cat C-2.

IB.4 One Bid per Bidder

- 4.1 Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who submits or participates in more than one bid (other than alternatives pursuant to Clause IB.16) will be disqualified.

IB.5 Cost of Bidding

- 5.1 The bidders shall bear all costs associated with the preparation and submission of their respective bids, and the procuring agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

IB.6 Site Visit

- 6.1 The bidders are advised to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for construction of the works. All cost in this respect shall be at the bidder's own expense.
- 6.2 The bidders and any of their personnel or agents will be granted permission by the procuring agency to enter upon his premises and lands for the purpose of such inspection, but only upon the express condition that the bidders, their personnel and agents, will release and indemnify the procuring agency, his personnel and agents from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and any other loss, damage, costs and expenses incurred as a result of such inspection.

B. BIDDING DOCUMENTS

IB.7 Contents of Bidding Documents

7.1 The bidding documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any addenda issued in accordance with Clause

IB.9.

- a. Instructions to Bidders.
- b. Bidding Data.
- c. General Conditions of Contract, Part-I (GCC).
- d. Special Conditions of Contract, Part-II (SCC)
- e. Specifications.
- f. Form of Bid and Appendices to Bid.
- g. Bill of Quantities (Appendix-D to Bid).
- h. Form of Bid Security.
- i. Form of Contract Agreement.
- j. Forms of Performance Security, Mobilization Advance Guarantee and Indenture bond for secured advance.
- k. Drawings.

7.2 The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the bidder's own risk. Pursuant to Clause IB.26, bids which are not substantially responsive to the requirements of the BD will be rejected.

IB.8 Clarification of Bidding Documents

8.1 Any interested bidder requiring any clarification(s) in respect of the bidding documents may notify the procuring agency in writing at the procuring agency's address indicated in the Invitation for Bids/NIT/EOI. Procuring agency will respond to any request for clarification provided they are received at least five calendar days prior to the date of opening of bid. The procuring agency shall respond to such queries in writing within 24 hours.

Copies of the procuring agency's response will be forwarded to all the bidders including a description of the enquiry, but without disclosing the identity of its/their initiator(s).

IB.9 Amendment of Bidding Documents

9.1 At any time prior to the deadline for submission of bids, the procuring agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the bidding documents by issuing addendum.

9.2 Any addendum thus issued shall be part of the bidding documents pursuant to sub-clause IB 7.1 hereof and shall be communicated in writing to all bidders. Interested bidders shall acknowledge receipt of each addendum in writing to the procuring agency.

9.3 To afford bidders reasonable time in which to take an addendum into account in preparing their bids, the procuring agency may extend the deadline for submission of bids in accordance with IB.20.

C. PREPARATION OF BIDS

IB.10 Language of Bid

- 10.1 The bid and all correspondence and documents related to the bid exchanged by a bidder and the procuring agency shall be in the language stipulated in the bidding data and 1 Conditions of the contract. Supporting documents and printed literature furnished by the bidders may be in any other language provided the same are accompanied by an accurate translation of the relevant parts in the bid language, in which case, for purposes of evaluation of the bid, the translation in bid language shall prevail.

IB.11 Documents Accompanying the Bid

11.1 Each bidder shall:

- (a) submit a written authorization on the letterhead of the bidding firm, authorizing the signatory of the bid to act for and on behalf of the bidder;
- (b) update the information indicated and listed in the bidding data and previously submitted with the application for prequalification, and continue to meet the minimum criteria set out in the prequalification documents, which as a minimum, would include the following :
 - (i) Evidence of access to financial resources along with average annual construction turnover;
 - (ii) Financial predictions for the current year and the following two years, including the effect of known commitments;
 - (iii) Work commitments since prequalification;
 - (iv) Current litigation information; and
 - (v) Availability of critical equipment.

And

- (c) furnish a technical proposal taking into account the various Appendices to Bid specially the following:

Appendix-E to Bid	Proposed Construction Schedule
Appendix-F to Bid	Method of Performing the Work
Appendix-G to Bid	List of Major Equipment
Appendix-K to Bid	Organization Chart for Supervisory Staff and other pertinent information such as mobilization programme etc;

- 11.2 Bids submitted by a joint venture of two (2) or more firms shall comply with the following requirements:

- (a) one of the joint venture partners shall be nominated as being in charge; and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the joint venture partners;

- (b) the bid, and in case of a successful bid, the Form of Contract Agreement shall be signed by the authorized partner so as to be legally binding on all partners;
- (c) the partner-in-charge shall always be duly authorized to deal with the procuring agency regarding all matters related with and/or incidental to the execution of works as per the terms and Conditions of Contract and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on behalf of the joint venture;
- (d) all partners of the joint venture shall at all times and under all circumstances be liable jointly and severally for the execution of the contract in accordance with the contract terms and a statement to this effect shall be included in the authorization mentioned under Sub-Para(a) above as well as in the Form of Bid and in the Form of Contract Agreement (in case of a successful bid);
- (e) a copy of the agreement entered into by the joint venture partners shall be submitted with the bid stating the conditions under which it will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the contract and can give valid receipts on behalf of the joint venture, the proportionate participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. No amendments / modifications whatsoever in the joint venture agreement shall be agreed to between the joint venture partners without prior written consent of the procuring agency;
- (f) submission of an alternative Letter of Intent to execute a Joint Venture Agreement shall be mandatory.

11.3 Bidders shall also submit proposals of work methods and schedule, in sufficient detail to demonstrate the adequacy of the bidders' proposals to meet the technical specifications and the completion time referred to sub- clause IB 1.2 hereof.

IB.12 Bid Prices

12.1 Unless stated otherwise in the bidding documents, the contract shall be for the whole of the works as described in IB 1.1 hereof, based on the unit rates or prices submitted by the bidder or percentage quoted above or below on the rates of Composite Schedule of Rates (CSR), as the case may be.

12.2 The bidders shall fill in rates and prices for all items of the works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the procuring agency when executed and shall be deemed to be covered by rates and prices for other items in the Bill of Quantities. In case of Composite Schedule of Rates, if the bidder fails to mention the percentage above or below, it shall be deemed to be at par with the rates of Composite Schedule of Rates.

- 12.3 The bid price submitted by the contractor shall include all rates and prices including the taxes. All duties, taxes and other levies payable by the contractor under the contract, or for any other cause during the currency of the execution of the work or otherwise specified in the contract as on the date seven days prior to the deadline for submission of bids.

Additional / reduced duties, taxes and levies due to subsequent additions or changes in legislation shall be reimbursed / deducted as per Sub-Clause 70.2 of the General Conditions of Contract Part-I.

- 12.4 The rates and prices quoted by the bidders are subject to adjustment during the performance of the contract in accordance with the provisions of Clause 70 of GCC. The bidders shall furnish the prescribed information for the price adjustment formulae in Appendix-C to Bid, and shall submit with their bids such other supporting information as required under the said Clause. Adjustment in prices quoted by bidders in case of NCB will not be allowed except on those items notified by Finance Department after the date of opening and will be paid accordingly. In case of ICB, Clause 4(ii) of Section C of Instructions to bidders and bidding data shall apply.

IB.13 Currencies of Bid and Payment

- 13.1 The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees. A bidder expecting to incur expenditures in other currencies for inputs to the works supplied from outside the procuring agency's country (referred to as the "Foreign Currency Requirements") shall indicate the same in Appendix-B to Bid. The proportion of the bid price (excluding Provisional Sums) needed by him for the payment of such Foreign Currency Requirements either (i) entirely in the currency of the bidder's home country or, (ii) at the bidder's option, entirely in Pak rupees provided always that a bidder expecting to incur expenditures in a currency or currencies other than those stated in (i) and (ii) above for a portion of the foreign currency requirements, and wishing to be paid accordingly, shall indicate the respective portions in the bid.
- 13.2 The rates of exchange to be used by the bidder for currency conversion shall be the selling rates published and authorized by the State Bank of Pakistan prevailing on the date, 07 (seven) days prior to the deadline for submission of bids. For the purpose of payments, the exchange rates used in bid preparation shall apply for the duration of the contract.

IB.14 Bid Validity

- 14.1 Bids shall remain valid for the period stipulated in the bidding data from the date of opening of bid specified in clause IB.23.
- 14.2 In exceptional circumstances, prior to expiry of the original, the procuring agency may request the bidders to extend the period of validity for a specified additional period, which shall not be for more than one third of the original period of bid validity. The request and the responses thereto, shall be made in writing. A bidder may refuse the request without the forfeiture of the bid security. In case, a bidder agreed to the request, shall not be required or permitted to modify the bid, but will be required to extend the validity of the bid security for the period of the extension, and in compliance with Clause IB.15 in all respects.

IB.15 Bid Security

- 15.1 Each bidder shall furnish, as part of the bid, a bid security in the amount stipulated in the bidding data in Pak Rupees or an equivalent amount in a freely convertible currency.
- 15.2 The bid security shall be at the option of the bidder, in the form of deposit at call, Pay order or a bank guarantee issued by a Scheduled Bank in Pakistan or from a foreign bank duly counter guaranteed by a Scheduled Bank in Pakistan in favour of the procuring agency, which should commensurate with the bid validity period. The bank guarantee for bid security shall be acceptable in the manner as provided at Annexure BS-1
- 15.3 Any bid not accompanied by an acceptable bid security shall be rejected by the procuring agency as non-responsive.
- 15.4 Bid security shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.
- 15.5 The bid security of the successful bidder shall be returned when the bidder has furnished the required Performance Security and signed the Contract Agreement. On return of bid security, security deposit at the rate of 5% shall be deducted from the interim or running bills.
- 15.6 The bid security may be forfeited:
 - (a) if the bidder withdraws his bid except as provided in sub- clause IB 22.1;
 - (b) if the bidder does not accept the correction of his bid price pursuant to subclause IB 27.2 hereof; or
 - (c) In the case of successful bidder, if he fails within the specified time limit to:
 - (i) furnish the required Performance Security; or
 - (ii) sign the Contract Agreement.

IB.16 Alternate Proposals/Bids

- 16.1 Each bidder shall submit only one bid either by himself, or as a member of a joint venture, until and unless they have been requested or permitted for alternative bid, then he has to purchase separate bidding documents and alternate bid shall be treated as separate bid.
- 16.2 Alternate proposals are allowed only for procurement of works where technical complexity is involved and more than one designs or technical solutions are being offered. Two stage two envelope bidding procedure will be appropriate when alternate proposal is required.
- 16.3 Alternate bid(s) shall contain (a) relevant design calculations; (b) technical specifications; (c) proposed construction methodology; and (d) any other relevant details / conditions, provided that the total sum entered on the Form of Bid shall be that which represents complete compliance with the bidding documents.

IB.17 Pre-Bid Meeting

- 17.1 Procuring agency may, on his own motion or at the request of any bidder, hold a prebid meeting to clarify issues and to answer any questions on matters related to the bidding documents. The date, time and venue of pre-bid meeting, if convened, shall be communicated to all bidders. All bidders or their authorized representatives shall be invited to attend such a pre-bid meeting at their own expense.
- 17.2 The bidders are requested to submit questions, if any, in writing so as to reach the Procuring agency not later than seven (7) days before the proposed pre-bid meeting.
- 17.3 Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all bidders. Any modification of the bidding documents listed in sub- clause IB 7.1 hereof, which may become necessary as a result of the pre-bid meeting shall be made by the procuring agency exclusively through the issue of an Addendum pursuant to Clause IB.9 and not through the minutes of the pre-bid meeting.
- 17.4 Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

IB.18 Format and Signing of Bid

- 18.1 Bidders are particularly directed that the amount entered on the Form of Bid shall be for performing the contract strictly in accordance with the bidding documents.
- 18.2 All appendices to bid are to be properly completed and signed.
- 18.3 No alteration is to be made in the form of bid nor in the Appendices thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
- 18.4 Each bidder shall prepare by filling out the forms without alterations and shall provide an original copy along with photocopies as per the requirement of the procuring agency specified in the bidding data. The original as well as copy(ies) of the document shall be clearly marked as "ORIGINAL" and "COPY", as the case may be. If there is any discrepancy between original and copy (ies) then the original shall prevail.
- 18.5 The original and all copies of the bid shall be typed or written in indelible ink (in the case of copies, Photostats are also acceptable) and shall be signed by a person(s) duly authorized to sign on behalf of the bidder pursuant to sub- clause IB 11.1(a) hereof. All pages of the bid shall be initialed and stamped by the person(s) signing the bid.
- 18.6 The bid shall contain no alterations, omissions or additions, except to comply with instructions issued by the procuring agency, or as are necessary to correct errors made by the bidder. Such corrections shall be initialed by the person(s) signing the bid.
- 18.7 Bidders shall indicate in the space provided in the Form of Bid their full and proper postal addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the contract is to be sent.

18.8 Bidders should retain a copy of the bidding documents as their file copy.

D. SUBMISSION OF BIDS

IB.19 Sealing and Marking of Bids

19.1 Each bidder shall submit his bid as under:

- (a) ORIGINAL and copies of the bid shall be separately sealed and put in separate envelopes and marked as such.
- (b) The envelopes containing the ORIGINAL and copies shall be put in one sealed envelope and addressed as given in sub – clause IB 19.2 hereof.

19.2 The inner and outer envelopes shall:

- (a) be addressed to the procuring agency at the address provided in the bidding data;
- (b) bear the name and identification number of the contract as defined in the bidding data; and
- (c) provide a warning not to open before the time and date for bid opening, as specified in the bidding data.

19.3 In addition to the identification required in sub- clause IB 19.2 hereof, the inner envelope shall indicate the name and postal address of the bidder to enable the bid to be returned unopened in case it is declared "late" pursuant to Clause IB.21

19.4 If the outer envelope is not sealed and marked as above, the procuring agency will assume no responsibility for the misplacement or premature opening of the Bid.

IB.20 Deadline for Submission of Bids

20.1 (a) Bids must be received by the procuring agency at the address specified no later than the time and date stipulated in the bidding data.

(b) Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims shall be entertained for refund of such expenses.

(c) Where delivery of a bid is by mail and the bidder wishes to receive an acknowledgment of receipt of such bid, he shall make a request for such acknowledgment in a separate letter attached to but not included in the sealed bid package.

(d) Upon request, acknowledgment of receipt of bids will be provided to those making delivery in person or by messenger.

20.2 The Procuring Agency may, at its discretion, extend the deadline for submission of bids by issuing an amendment in accordance with IB 09. In such case, all rights and obligations of the procuring agency and the bidders shall remain the same as mentioned in the original deadline.

IB.21 Late Bids

- 21.1 (a) Any bid received by the procuring agency after the deadline for submission of bids prescribed in to clause IB 20 shall be returned unopened to such bidder.
- (b) Delays in the mail, person in transit, or delivery of a bid to the wrong office shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the bidder's responsibility to submit the bid in time.

IB.22 Modification, Substitution and Withdrawal of Bids

- 22.1 Any bidder may modify, substitute or withdraw his bid after bid submission provided that the modification, substitution or written notice of withdrawal is received by the procuring agency prior to the deadline for submission of bids.
- 22.2 The modification, substitution, or notice for withdrawal of any bid shall be prepared, sealed, marked and delivered in accordance with the provisions of Clause IB.19 with the outer and inner envelopes additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" as appropriate.
- 22.3 No bid may be modified by a bidder after the deadline for submission of bids except in accordance with to sub - clauses IB 22.1 and IB 27.2.
- 22.4 Withdrawal of a bid during the interval between the deadlines for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the bid security in pursuance to clause IB 15.

E. BID OPENING AND EVALUATION.

IB.23 Bid Opening

- 23.1 Procuring agency will open the bids, including withdrawals, substitution and modifications made pursuant to Clause IB.22, in the presence of bidders' representatives who choose to attend, at the time, date and location stipulated in the bidding data. The bidders or their representatives who are in attendance shall sign an attendance sheet.
- 23.2 Envelopes marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" shall be opened and read out first. Bids for which an acceptable notice of withdrawal has been submitted pursuant to clause IB.22 shall not be opened.
- 23.3 Procuring agency shall read aloud the name of the bidder, total bid price and price of any Alternate Proposal(s), if any, discounts, bid modifications, substitution and withdrawals, the presence or absence of bid security, and such other details as the procuring agency may consider appropriate, and total amount of each bid, and of any alternative bids if they have been requested or permitted, shall be read aloud and recorded when opened.
- 23.4 Procuring Agency shall prepare minutes of the bid opening, including the information disclosed to those present in accordance with the sub-clause 23.3.

IB.24 Process to be Confidential

- 24.1 Information relating to the examination, clarification, evaluation and comparison of bid and recommendations for the award of a contract shall not be disclosed to bidders or any other person not officially concerned with such process before the announcement of bid evaluation report which shall be done at least ten (10) days prior to issue of Letter of Acceptance. The announcement to all bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated. Any effort by a bidder to influence the procuring agency's processing of bids or award decisions may result in the rejection of such bidder's bid. Whereas any bidder feeling aggrieved may lodge a written complaint not later than ten (10) days after the announcement of the bid evaluation report; however mere fact of lodging a complaint shall not warrant suspension of the procurement process.

IB.25 Clarification of Bid

- 25.1 To assist in the examination, evaluation and comparison of bids, the procuring agency may, at its discretion, ask any bidder for clarification of the bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the procuring agency in the evaluation of the bids in accordance with clause IB 28.

IB.26 Examination of Bids and Determination of Responsiveness

- 26.1 Prior to the detailed evaluation of bids, the procuring agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
- 26.2 Once found to be fulfilling the eligibility criteria, as mentioned in sub-clause 26.1, the bids of eligible bidders will be evaluated for technical responsiveness as per specification and criteria given in the bidding documents. Technical and financial evaluations may be carried out in accordance with single stage-single one envelope, single stage-two envelopes, two stage or two stage-two envelopes bidding procedures, depending on the selection procedure adopted by the procuring agency.
- 26.3 A bid will be considered technically responsive if it (i) has been properly signed; (ii) is accompanied by the required bid security; and (iii) conforms to all the terms, conditions and specifications of the bidding documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the works; (ii) which limits in any substantial way, inconsistent with the bidding documents, the procuring agency's rights or the bidder's obligations under the contract; or (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

- 26.4 If a bid is not substantially responsive, it will be rejected by the procuring agency, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

IB.27 Correction of Errors before Financial Evaluation

- 27.1 Bids determined to be substantially responsive will be checked by the procuring agency for any arithmetic errors. Errors will be corrected by the procuring agency as follows:
- (a) where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
 - (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of the procuring agency there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected.
- 27.2 The amount stated in the Form of Bid will be adjusted by the procuring agency in accordance with the above procedure for the correction of errors and with the concurrence of the bidders. The amount thus corrected shall be considered as binding upon the bidder. If the bidder does not accept the corrected bid price, his bid will be rejected, and the bid security shall be forfeited in accordance with sub-clause IB 15.6(b) hereof.

IB.28 Financial Evaluation and Comparison of Bids

- 28.1 The procuring agency will evaluate and compare only the Bids determined to be substantially responsive in accordance with clause IB 26.
- 28.2 In evaluating the Bids, the procuring agency will determine for each bid the evaluated bid price by adjusting the bid price as follows:
- (a) making any correction for errors pursuant to clause IB 27;
 - (b) excluding provisional sums (if any), for contingencies in the Summary Bill of Quantities, but including competitively priced Day work; and
 - (c) making an appropriate adjustment for any other acceptable variation or deviation.
- 28.3 The estimated effect of the price adjustment provisions of the conditions of contract, applied over the period of execution of the contract, shall not be taken into account in bid evaluation.
- 28.4 If the bid of the successful bidder is seriously unbalanced in relation to the procuring agency's estimate of the cost of work to be performed under the contract, the procuring agency may require the bidder to produce detailed price analyses for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price

analyses, the procuring agency may require that the amount of the Performance Security set forth in clause IB.32 be increased at the expense of the successful bidder to a level sufficient to protect the procuring agency against financial loss in the event of default of the successful bidder under the contract.

28.5 Evaluation Report

After the completion of evaluation process, as described in clauses IB 27 and IB 28, the procuring agency shall prepare an evaluation report. The evaluation report shall contain names of all the bidders, technical and financial score or comparison, name of lowest evaluated bidder and any other information that procuring agency may like to include in the report.

F. AWARD OF CONTRACT

IB.29 Award

29.1 Subject to clauses IB 30 and IB 34, the procuring agency shall award the contract to the bidder whose bid has been determined to be substantially responsive to the bidding documents, and who has offered the lowest evaluated bid, provided that such bidder has been determined to be eligible in accordance with the provisions of clause IB 03 and qualify pursuant to sub-clause IB 29.2.

29.2 Procuring agency, at any stage of the bid evaluation, having credible reasons for or having *prima facie* evidence of any deficiency(ies) in contractor's capacities, may require the contractor to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not for the said project.

Provided that such qualification shall only be laid down after recording reasons, thereof, in writing. They shall form part of the records of that bid evaluation report.

IB.30 Procuring Agency's Right to Reject all Bids or Annul the Bidding Process

30.1 Notwithstanding clause IB 29, the procuring agency reserves the right to annul the bidding process and reject all bids or proposals, at any time prior to award of contract, without thereby incurring any liability to the affected bidders or any obligation except that the grounds for rejection of all bids shall be communicated promptly to all bidder who submitted a bid, without giving justification of grounds.

IB.31 Notification of Award

31.1 Prior to expiry of the period of bid validity, including extension, prescribed by the procuring agency, the procuring agency shall notify the successful bidder in writing ("Letter of Acceptance") that his bid has been accepted. This letter shall mention the sum which the procuring agency will pay to the contractor in consideration of the execution and completion of the works by the contractor as prescribed by the contract (hereinafter and in the conditions of contract called the "Contract Price").

31.2 No negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted, however, procuring agency may hold meetings to clarify any item in the bid evaluation report.

- 31.3 The notification of award and its acceptance by the bidder will constitute the formation of the contract, binding the procuring agency and the bidder till signing of the formal Contract Agreement.
- 31.4 Upon furnishing by the successful bidder of a Performance Security and signing of the contract, the procuring agency will promptly notify the name of the successful bidder to all bidders and return their bid securities accordingly.
- 31.5 The notification of the award shall be hoisted on the Authority's website (www.pprasindh.gov.pk) as well as the procuring agency's website, if available.
- 31.6 **Debriefing.**
- (a) A bidder may ask the procuring agency for reasons for non acceptance of his bid and may request for a debriefing meeting and procuring agency shall give him the reasons for such non acceptance, either in writing or by holding a debriefing meeting with such a bidder.
- (b) The requesting bidder shall bear all the costs of attending such a debriefing.

IB.32 Performance Security

- 32.1 The successful bidder shall furnish to the procuring agency a Performance Security in the form and the amount stipulated in the bidding data and the Conditions of Contract within a period of 28 days after the receipt of Letter of Acceptance.
- 32.2 Failure of the successful bidder to comply with the requirements of Sub-clause IB.32.1 or clauses IB 33 or IB 35 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.

IB.33 Signing of Contract Agreement

- 33.1 Within 14 days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the procuring agency will send the successful bidder the Contract Agreement in the form provided in the bidding documents, incorporating all agreements between the parties.
- 33.2 The formal Agreement between the procuring agency and the successful bidder shall be executed within 14 days of the receipt of the Contract Agreement by the successful bidder from the procuring agency.

Provided that the procuring agency may reduce the maximum time limit for signing of contract, as and when required, and shall be mentioned in the bidding documents.

IB.34 General Performance of the Bidders

Procuring agency may in case of consistent poor performance of the contractor and his failure to remedy the underperforming contract may take such action as may be deemed appropriate under the circumstances of the case including the rescinding the contract and/or black listing of such contractor and debarring him from participation in future bidding process.

IB.35 Integrity Pact

The bidder shall sign and stamp the Integrity Pact provided at Appendix-L to bidding the bidding documents for all Provincial/Local Government procurement contracts exceeding Rupees ten million. Failure to provide such Integrity Pact shall make the bidder non-responsive.

IB.36 Instructions not Part of Contract

Bids shall be prepared and submitted in accordance with these Instructions which are provided to assist bidders in preparing their bids, and do not constitute part of the bid or the Contract Documents.

IB.37 Arbitration

Any dispute that is not amicably resolved shall be finally settled, unless otherwise specified in the Contract, under the Arbitration Act 1940 updated from time to time and would be held anywhere in the Province of Sindh at the discretion of procuring agency.

**BIDDING
DATA**

Bidding Data

The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.

Instructions to Bidders

Clause Reference

1.1 Name and address of the procuring agency:

1.1 Name of the Project and Summary of the works:

The work is "Construction of Board of Intermediate and Secondary Education at Larkana".

- The scope of works includes construction of a Reinforced Cement Concrete framed structure with internal and external finishes. All internal electrical and plumbing and allied works need to be carried out.

2.1 Name of the Borrower/Source of Financing/Funding Agency/Funding Source; Board of Intermediate Secondary Education; Larkana

2.1 Amount and Type of Financing/Scheme Cost and Allocated Funds.

3.1 Bids are being invited in two stage single two envelope procedure under clause 46(2) of SPPRA-2010.

3.1.1 Bidders have to submit their qualification requirements as set out in section post-qualification documents (Annexure-M) of these bidding documents. The bidders will submit this as a technical part in a separate sealed envelope. The bidders meeting the technical requirements will be asked to attend the public opening of their Financial Proposals for which date, time and venue shall be communicated to the bidders in advance to a later date.

3.1.2 Minimum PEC registration requirement is Cat C-5

8.1 Time limit for clarification:

The tenderers may seek clarification within 7 working Days prior to last date of submission

10.1 Bid language:

English language will be used for bidding and correspondence.

11.1 (a) Prequalification Information to be Submitted (where applicable):

List requirement as per post-qualification documents of SPPRA, which includes;

- (i) Evaluation criteria for the benefit of procuring agency.
- (ii) Application Forms
- (iii) Annexure I

The forms of the Post-qualification is given in Annexure-M

b) Contractor should have valid PEC registration in C-5 or above for year 2015

11.1 (b) Company profile in single stage single envelope:

The bidder to submit a technical proposal in sufficient detail to demonstrate the adequacy of the bid in meeting requirements for timely completion of the works.

13.1 Bid to be quoted in Pakistan Rupees Only.

14.1 Period of Bid Validity:

Period of Bid Validity is 90 days after the deadline for submission.

15.1 Amount of Bid Security:

The Tenderers shall furnish, as part of his Tender, at the Tenderers option, a Tender Security 2% of tender cost. The Security shall be either in the form of a cash deposit (Pay Order) from a scheduled Bank authorized by the State Bank of Pakistan, an irrevocable letter of guarantee from the Scheduled Bank authorized by the State Bank of Pakistan. The format of the guarantee shall be in accordance with the sample Form of Tender Security Bond included in these Tender Documents. The Tender Security shall be valid for 90 days beyond the validity of the Tender.

16.2 Alternate bids not allowed

17.1 Venue, time, and date of the pre-Bid meeting:

No Pre Bid meeting is scheduled.

18.4 Number of copies of the bid to be completed and returned:

The tenderers shall submit complete one set in original and one copy of the tender documents duly filled and signed, stamped and sealed.

19.2 (a) Procuring Agency's address for the purpose of bid submission

**The Chairman/Project Director,
Board of Intermediate & Secondary Education
@ Larkana (Sindh)
Tel No: 074/9410532
Fax No: 074-9410530**

(b) Name and Identification Number of the Contract:

20.1 (a) Deadline for submission of bids:
The tenders are to be submitted till _____, 2017 at 1200 hours.

(b) Venue, time, and date of bid opening:

**The Chairman/Project Director,
Board of Intermediate & Secondary Education
@ Larkana (Sindh)
Tel No: 074/9410532
Fax No: 074-9410530**

Time: 1230 hours

Date: _____, 2017

32.1 Standard form and amount of Performance Security acceptable to the procuring agency:

Performance Security in shape of Bank Guarantee equivalent to 10% of the Contract Price.

FORM OF BID
AND
APPENDICES TO BID

Bid Reference No. _____

To:

Gentleman,

1. Having examined the bidding documents including Instructions to Bidders, Bidding Data, and Conditions of Contract, Specifications, Drawings and Bill of Quantities and Addenda Nos. _____ for the execution of the above-named works, we, the undersigned, offer to execute and complete such works and remedy any defects therein in conformity with the Conditions of Contract, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Rs. _____ (Rupees _____) or such other sum as may be ascertained in accordance with the said conditions.
2. We understand that all the Appendices attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a bid security in the amount of Rs. _____ (Rupees _____ Million only) drawn in your favour or made payable to you and valid for a period of _____ days beginning from the date Bids are opened.
4. We undertake, if our bid is accepted, to commence the works and to complete the whole of the works comprised in the contract within the time stated in Appendix-A to Bid.
5. We agree to abide by this bid for the period of 90 days from the date fixed for opening the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We do hereby declare that the bid is made without any collusion, comparison of figures or arrangement with any other bidder for the works.

8. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 20_____

Signature: _____

in the capacity of _____ duly authorized to sign Bids for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Address: _____

Witness:

Signature: _____

Name: _____

Address. _____

Occupation _____

SPECIAL STIPULATIONS

Clause

Conditions of Contract

1.	Engineer representing Consulting Firm hired by the procuring agency to issue variation in case of emergency in foreign funded projects.	2.1	<i>Not Applicable</i>
2.	Amount of Performance Security	10.1	Up to 10% of contract price. Total amount including performance security and retention money deducted from bills should not exceed 10% of contract price stated in the Letter of Acceptance.
3.	Time for Furnishing Programme	14.1	Within 42 days from the date of receipt of Letter of Acceptance.
4.	Minimum amount of Third Party Insurance	23.2	Rs. 500,000/- per occurrence with number of occurrences unlimited.
5.	Time for Commencement	41.1	Within 14 days from the date of receipt of Engineer's Notice to Commence, this shall be issued within fourteen (14) days after signing of Contract Agreement.
6.	Time for Completion	43.1 48.2	275 days from the date of receipt of Engineer's Notice to Commence
7.	a) Amount of Liquidated Damages	47.1	Rs.100,000.00 for each day of delay in completion of the works subject to a maximum of 10% of contract price stated in the Letter of Acceptance.
	b) Amount of Bonus (it is discretion of procuring agency to pay bonus, only in cases where time is of critical value).	47.3	<i>Not Applicable</i>
8.	Defects Liability Period	49.1	365days from the effective date of Taking Over Certificate.
9.	Percentage of Retention Money	60.2	10 % of the amount of Interim/Running Payment Certificate.
10.	Limit of Retention Money	60.2	5% of Contract Price stated in the Letter of Acceptance.
11.	Minimum amount of Interim/Running Payment Certificates	60.2	Rs. 2.0 million
12.	Time of Payment from delivery of Engineer's Interim/Running Payment Certificate to the procuring agency.	60.10	28 days in case of local currency or 42 days in case of foreign funded projects.
13.	Mobilization Advance (Interest Free in case of foreign funded projects only)	60.12	10% of Contract Price stated in the Letter of Acceptance.

As explained in the Special Conditions Part-II of Contract.

BILL OF QUANTITIES

A. Preamble

1. The Bill of Quantities shall be read in conjunction with the Conditions of Contract, Specifications and Drawings.
2. The quantities given in the Bill of Quantities are estimated and provisional, and are given to provide a common basis for bidding. The basis of payment will be the actual quantities of work executed and measured by the Contractor and verified by the Engineer and valued at the rates and prices entered in the priced Bill of Quantities, where applicable, and otherwise at such rates and prices as the Engineer may fix as per the Contract.
3. The rates and prices entered in the priced Bill of Quantities shall, except insofar as it is otherwise provided under the contract include all costs of contractor's plant, labour, supervision, materials, execution, insurance, profit, taxes and duties, together with all general risks, liabilities and obligations set out or implied in the contract. Furthermore all duties, taxes and other levies payable by the contractor under the contract, or for any other cause, as on the date 28 days prior to deadline for submission of Bids, shall be included in the rates and prices and the total bid price submitted by the bidder.
4. A rate or price shall be entered against each item in the priced Bill of Quantities, whether quantities are stated or not. The cost of items against which the contractor will have failed to enter a rate or price shall be deemed to be covered by other rates and prices entered in the Bill of Quantities.
5. The whole cost of complying with the provisions of the Contract shall be included in the items provided in the priced Bill of Quantities, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the works.
6. General directions and description of work and materials are not necessarily repeated nor summarised in the Bill of Quantities. References to the relevant sections of the bidding documents shall be made before entering prices against each item in the priced Bill of Quantities.
7. Provisional sums included and so designated in the Bill of Quantities shall be expended in whole or in part at the direction and discretion of the Engineer in accordance with sub-clause 58.2 of Part I, General Conditions of Contract.

BILL OF QUANTITIES

C. Day work Schedule

General

1. Reference is made to Sub-Clause 52.4 of the General Conditions of Contract Part-I. Work shall not be executed on a day work basis except by written order of the Engineer. Bidders shall enter basic rates for day work items in the Schedules, which rates shall apply to any quantity of day work ordered by the Engineer. Nominal quantities have been indicated against each item of day work, and the extended total for day work shall be carried forward to the bid price.

Day work Labour

2. In calculating payments due to the contractor for the execution of day work, the actual time of classes of labour directly doing the day work ordered by the Engineer and for which they are competent to perform will be measured excluding meal breaks and rest periods. The time of gangers (charge hands) actually doing work with the gang will also be measured but not the time of foreman or other supervisory personnel.
3. The contractor shall be entitled to payment in respect of the total time that labour is employed on day work, calculated at the basic rates entered by him in the Schedule of day work Rates for labour together with an additional percentage, payment on basic rates representing the contractor's profit, overheads, etc., as described below:
 - a) the basic rates for labour shall cover all direct costs to the contractor, including (but not limited to) the amount of wages paid to such labour, transportation time, overtime, subsistence allowances and any sums paid to or on behalf of such labour for social benefits in accordance with Pakistan law. The basic rates will be payable in local currency only; and
 - b) the additional percentage payment to be quoted by the bidder and applied to costs incurred under (a) above shall be deemed to cover the contractor's profit, overheads, superintendence, liabilities and insurances and allowances to labour timekeeping and clerical and office work; the use of consumable stores, water, lighting and power; the use and repair of staging, scaffolding, workshops and stores, portable power tools, manual plant and tools; supervision by the contractor's staff, foremen and other supervisory personnel; and charges incidental to the foregoing.

SCHEDULE OF DAYWORK RATES

Description	Unit	Nominal Quantity	Rate (Rs) In Figure	Rate (Rs) in Words	Extended Amount (Rs.)
1	2	3	4	5	6
Ganger	Hr	500			
Labourer	Hr				
Brick layer	Hr	500			
Mason	Hr	500			
Carpenter	Hr	500			
Steel work Erector	Hr	500			
-----etc-----	Hr	500			
Driver for vehicle up to 10 tons	Hr				
Operator for excavator, dragline, shovel or crane	Hr				
Operator for tractor, (tracked) with dozer blade or ripper	Hr				
Sub Total					
Allow 20% percent of subtotal for Contractor's overhead, profit, etc.					
In accordance with Paragraph 3(b) of Day work Schedule _____					
Total for Day work: Labour : _____					
(Carried forward to Day work Summary)					

Day work Material

4. The contractor shall be entitled to payment in respect of materials used for day work (except for materials for which the cost is included in the percentage addition to labour costs as detailed heretofore), at the basic rates entered by him in the Schedule of Day work Rates for materials together with an additional percentage payment on the basic rates to cover overhead charges and profit, as follows:
 - a) the basic rates for materials shall be calculated on the basis of the invoiced price, freight, insurance, handling expenses, damage, losses, etc., and shall provide for delivery to store for stockpiling at the site. The basic rates shall be stated in local currency but payment will be made in the currency or currencies expended upon presentation of supporting documentation;
 - b) the additional percentage payment shall be quoted by the bidder and applied to the equivalent local currency payments made under Sub-Para(a) above; and
 - c) the cost of hauling materials used on work ordered to be carried out as Day work from the store or stockpile on the site to the place where it is to be used will be paid in accordance with the terms for Labour and Construction Plant in this Schedule.

SCHEDULE OF DAYWORK RATES

II. Materials

Description	Unit	Nominal Quantity	Rate (Rs) in Figure	Rate (Rs) in Words)	Extended Amount (Rs.)
1	2	3	4	5	6
Cement,ordinary Portland or equivalent in bags	M.Ton	10			
Mild Steel reinforcing bar upto 16mm diameter to BS 4449 or equivalent	M.Ton	10			
Fine aggregate for concrete	Cft	100			
Coarse aggregate for concrete	Cft	100			
First class burn bricks locally available as per speciation.	Cft	100			
Sub Total					
Allow 20 percent of subtotal for Contractor's overhead, profit, etc., in accordance with Paragraph 4(b) of Day work Schedule _____					
Total for Day work: Materials _____					
(Carried forward to Day work Summary)					

Day Work Constructional Plant

5. The contractor shall be entitled to payments in respect of constructional plant already on site and employed on Day work at the basic rental rates entered by him in the Schedule of Day work Rates for constructional plant. The said rates shall be deemed to include complete allowance for depreciation, interest, indemnity and insurance, repairs, maintenance, supplies, fuel, lubricants, and other consumables, and all overhead, profit and administrative costs related to the use of such equipment. The cost of drivers, operators and assistants will be paid for separately as described under the section on Day work Labour.
6. In calculating the payment due to the Contractor for constructional plant employed on Day work, only the actual number of working hours will be eligible for payment, except that where applicable and agreed with the Engineer, the travelling time from the part of the site where the constructional plant was located when ordered by the Engineer to be employed on Day work and the time for return journey thereto shall be included for payment.
7. The basic rental rates for constructional plant employed on Day work shall be stated in Pakistani Rupees.

SCHEDULE OF DAYWORK RATES

III. Constructional Plant

Description	Unit	Nominal Quantity	Rate (Rs) in Figure	Rate (Rs) in Words)	Extended Amount (Rs.)
1	2	3	4	5	6
Excavator ,face shovel or dragline: 1. Up-to and including 1 Cu.M. 2. Over 1 Cu.M to 2 Cu. M. 3. Over 2 Cu. M	Hr Hr Hr				
Tractor (tracked) including bull or angle dozer: 1. Up-to and including 150 HP 2. Over 150 to 200 HP 3. Over 200 to 250 HP	Hr Hr Hr				
Tractor with ripper: 1. Up-to and including 200 HP 2. Over 200 to 250 HP	Hr Hr				
-----etc-----					
Total for day work: Constructional Plant _____ (Carried forward to day work summary)					

DAYWORK

Summary (Day work)

	Amount (Rs.)
(I) Total for day work: Labour	_____
(II) Total for day work: Materials	_____
(III) Total for day work: Constructional Plant	_____
Total for day work (Carried forward to summary page of Bill of Quantities)	_____

PROPOSED CONSTRUCTION SCHEDULE

Schedule of works to be provided in Bar chart form with a more detailed/elaborate schedule by CPM showing the sequence of work items and the period of time during which he proposes to complete each work item in such a manner that his proposed programme for completion of the whole of the works and parts of the works may meet procuring agency's completion targets in days noted below and counted from the date of receipt of Engineer's Notice to Commence (Attach sheets as required for the specified form of Construction Schedule):

METHOD OF PERFORMING THE WORK

[The bidder is required to submit a narrative outlining the method of performing the work. The narrative should indicate in detail and include but not be limited to:

1. Organization Chart indicating head office and field office personnel involved in management and supervision, engineering, equipment maintenance and purchasing.
2. Mobilization in Pakistan, the type of facilities including personnel accommodation, office accommodation, provision for maintenance and for storage, communications, security and other services to be used.
3. The method of executing the works, the procedures for installation of equipment and machinery and transportation of equipment and materials to the site.]

LIST OF MAJOR EQUIPMENT – RELATED ITEMS

[The bidder will provide on Sheet 2 of this Appendix a list of all major equipment and related items, under separate heading for items owned, to be purchased or to be arranged on lease by him to carry out the works. The information shall include make, type, capacity, and anticipated period of utilization for all equipment which shall be in sufficient detail to demonstrate fully that the equipment will meet all requirements of the Specifications.]

LIST OF MAJOR EQUIPMENT (SAMPLE)

Owned Purchased Or Leased	Description of Unit (Make, Model, Year)	Capacity HP Rating	Condition	Present Location or Source	Date of Delivery at Site	Period of Work on Project
1	2	3	4	5	6	7
a. Owned						
b. To be Purchased						
c. To be arranged on Lease						

CONSTRUCTION CAMP AND HOUSING FACILITIES

The Contractor in accordance with Clause 34 of the Conditions of Contract shall provide description of his construction camp's facilities and staff housing requirements.

The contractor shall be responsible for pumps, electrical power, water and electrical distribution systems, and sewerage system including all fittings, pipes and other items necessary for servicing the Contractor's construction camp.

The bidder shall list or explain his plans for providing these facilities for the service of the contract as follows:

1. Site Preparation (clearing, land preparation, etc.).
2. Provision of Services.
 - a) Power (expected power load, etc.).
 - b) Water (required amount and system proposed).
 - c) Sanitation (sewage disposal system, etc.).
3. Construction of Facilities
 - a) Contractor's Office, Workshop and Work Areas (areas required and proposed layout, type of construction of buildings, etc.).
 - b) Warehouses and Storage Areas (area required, type of construction and layout).
 - c) Housing and Staff Facilities (Plans for housing for proposed staff, layout, type of construction, etc.).
4. Construction Equipment Assembly and Preparation (detailed plans for carrying out this activity).
5. Other Items Proposed (Security services, etc.).

LIST OF SUBCONTRACTORS

I/We intend to subcontract the following parts of the work to subcontractors. In my/our opinion, the subcontractors named hereunder are reliable and competent to perform that part of the work for which each is listed.

Enclosed are documentation outlining experience of subcontractors, the curriculum vitae and experience of their key personnel who will be assigned to the contract, equipment to be supplied by them, size, location and type of contracts carried out in the past.

Part of Works (Give Details)	Subcontractor (With Complete Address)
1	2

ESTIMATED PROGRESS PAYMENTS (SAMPLE)

Bidder's estimate of the value of work which would be executed by him during each of the periods stated below, based on his Programme of the works and the Rates in the Bill of Quantities, expressed in Pakistani Rupees:

Quarter/ Year/ Period	Amounts (in thousands)
1	2
1 st Quarter	
2 nd Quarter	
3 rd Quarter	
4 th Quarter	
5 th Quarter	
6 th Quarter	
7 th Quarter	
8 th Quarter	
9 th Quarter	
Bid Price	

BK-1
Appendix-K to Bid

ORGANIZATION CHART
FOR THE
SUPERVISORY STAFF AND LABOUR
(To be filled in by the bidder)

Detailed CV's of the staff to be included.

(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY CONTRACTORS.
(FOR CONTRACTS WORTH RS.10.00 MILLION OR MORE)

Contract No. _____ Dated _____
Contract Value: _____
Contract Title: _____

..... [name of Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from, from Procuring Agency (PA) except that which has been expressly declared pursuant hereto.

[name of Contractor] accepts full responsibility and strict liability that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the, transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [name of Supplier/Contractor/ Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PA.

.....
[Procuring Agency]

[Contractor]

1.0 Section II: Post Evaluation/Qualification Criteria.

In this section two evaluation criteria are being given for the benefit of the procuring agency. One is based on marks/score and the other is based on pass/fail criteria. Procuring agency may adopt any one of these selection methods while prequalifying the contractors/firms.

1. Criteria based on Marks/Score.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category or above and in discipline for year; (ii) valid registration certificate from income tax authority (NTN); and (iii) is not black listed. *(Attach all certificates and affidavit of not black listing).*

Aggregate Qualifying Score is 60%, but it is mandatory to obtain at least 30% in each of the following sections.

(A) Company Profile.

- | | | |
|-----|--|----------|
| i. | Period since Firm/Contractor is in construction business | 10 Marks |
| | Up to 5 years | 02 Marks |
| | Up to 10 years | 05 Marks |
| | Above 10 years | 10 Marks |
| | <i>(Attach PEC license for each year)</i> | |
| ii. | Office facilities | 05 Marks |
| | In Sindh province | 03 Marks |
| | In any other province/Islamabad | 01 Marks |
| | Outside Country | 01 Marks |

(B) General Experience Record 35 Marks

- | | | |
|-----|---|----------|
| i. | Projects of similar nature and complexity completed over last 05 years.
(4 Marks for each project)
<i>(Attach satisfactory completion certificates)</i> | 20 Marks |
| ii. | Projects of similar nature and complexity in hand.
(5 Marks for each project having cost Million or above).
<i>(Attach copies of work orders)</i> | 15 Marks |

(C) Personnel Capabilities required for this project

20 Marks

*Requirement of persons will vary from Project to Project.
Following factors may be used as a guideline*

<i>Sr. No.</i>	<i>Description/Position with qualification & experience</i>	<i>Number Required</i>	<i>Marks assigned</i>	<i>Remarks</i>
1.	<i>BSc (Civil Engg.) /BE(Civil) Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.</i>	<i>2 Nos.</i>	<i>10</i>	<i>03 Marks for experience of 5 to 10 years. 05 Marks for above 10 years. (Attach Tax payment challans showing at least 1 year continuous employment with firm. 1 additional Mark for MSc (Civil Engg.)/M.E.(Civil)</i>
2.	<i>Diploma in Civil Engineering, with experience of 2 years or above.</i>	<i>04</i>	<i>10</i>	<i>02 Marks for 02 years experience, 03 Marks for above 02 years.</i>

(D) Equipment Capability

20 Marks

- (a) *Critical equipment and number required for the Project shall be specified by the Procuring Agency.*
- (b) *High value equipment should be an option to own, lease or hire.*
- (c) *Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects.
(Details are to be provided in the attached form)*

(E) Financial Soundness /Status

10 Marks

For Financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other document which verifies their Financial Status. Where necessary, the Procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project work (Attach proof of Bank Statement/Credit Facilities)

- i. *Less than 15% of Estimated Cost of this Work* 02 Marks
- ii. *16 - 25% of Estimated Cost of this Work* 04 Marks
- iii. *26 - 40% of Estimated Cost of this Work* 08 Marks
- iv. *More than 40% of Estimated Cost of this Work* 10 Marks

2. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category or above and in discipline for year; (ii) valid registration certificate from income tax authority (NTN); and (iii) is not black listed. *(Attach all certificates and affidavit of not black listing)*

Required Documents: It must include following information/documents:-

- (A) Firm/Contractor have been in business of construction at least for 5 years.
- (B) Experience and past performance.
 - (i) Have completed Two (2) similar assignments having cost of each at least 50% of the project in the last five (5) years.
 - (ii) Have executed at least one (1) project in similar geographical condition in last five (5) years.
(Attach performance certificates of completed projects).
- (C) Key Personnel Qualification & Experience.
(Requirement will vary from assignment to assignment).
 - (i) Site Engineers. Qualification: BE (Civil). Number: One (1).
Experience: Two (2) similar assignments.
Ten (10) years experience.
 - (ii) Surveyors: Qualification: Diploma in Civil. Number: One (1).
Experience: One (1) similar assignment.
Five (5) years experience.
 - (iii) Quantity Surveyor:
Diploma/Certificate Course in Drafting. One (1)
Experience: Five (5) years
(Brief CV's of personnel be attached).
- (D) Equipments:
 - (a) *Critical equipment and number required for the Project shall be specified by the Procuring Agency. For guidance procuring agency may refer to annexure-I.*
 - (b) High value equipment should be an option to own, lease or hire.
 - (c) Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects.

(Details are to be provided in the attached form)

(E) **Financial:**

- (i) Documentary evidence of financial position, bank statement or audited accounts of the last Three (3) years
- (ii) Average Annual turnover of the last three years should not be less than Thrice the cost of work.

(F) **Any other information:**

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

2.0 Section III. Application Forms;

A-1

1. Company Profile

Date: -----
 Contract: -----

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal) <i>(In case of Joint Venture (JV), legal name of each partner)</i>
2.	Nature of Business: <i>Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium, whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>
3.	Head Office Address
4.	Telephone Fax numbers: E-mail address:
5.	Place of Incorporation/Registration: Year of incorporation/registration:
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:
7.	NATIONALITY OF OWNERS. Name: Country:

A-II

2. General Experience Record

(i) Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

(ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

(iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

A-III

4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1.		
2.		
3.		
4.		
5.		

A-V

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

A. Equipment Capabilities (owned by the contractor/firm)

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

A-VI

6. Financial Resources.

A. Banker's Information:

Sr. No.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance Sheet/ Income Statement	Year 1:	Year 2:	Year 3:
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

- C. **Source of Financing:** Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

Annexure - I

(Procuring agency may opt types of equipments and their number as per requirement of project. It may also add any equipment as per requirement.)

- (i) Asphalt Dumpers.
- (ii) Asphalt Paving Machinery & Rollers (PTRs, Asphalt Paver Tandem Roller etc.)
- (iii) Earth Moving Machinery (Grader, Bulldozer, Excavator, Roller etc.)
- (iv) Concrete Batching Plant (30cuM/hr Cap.)
- (v) Shuttering (form work) --- sq ft
- (vi) Concrete Pumps
- (vii) Vibrator
- (viii) Crane Mobile (30 Ton Cap.)
- (ix) Crane Tower (30 M Boom)
- (x) Dumper Trucks
- (xi) Shower/ Loader/ Backhoe
- (xii) Steel cutting & Bending Machine
- (xiii) Concrete Transit Mixer (6 cu M/hr)
- (xiv) Cabin Hoist (1500 Kg Cap.)
- (xv) Air Compressor (15 HP Cap.)
- (xvi) Scaffolding Pipe

Note: The following formula is applicable to evaluation criteria based on marks/score only.

- a. *If the available quantity of each equipment is less than specified limit, give weightage as under:*

$$T = Mx (A / \text{Required Quantity})$$

- b. *If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given*

A = Available quantity of each equipment of each item.

T = Marks obtained

M = Marks assigned

FORMS
BID SECURITY
PERFORMANCE SECURITY
CONTRACT AGREEMENT
MOBILIZATION ADVANCE GUARANTEE
INDENTURE BOND FOR SECURED ADVANCE

BID SECURITY
(Bank Guarantee)

Security Executed on _____

(Date)

Name of Surety (Bank) with Address: _____
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with Address _____

Penal	Sum	of	Security	Rupees.	_____	(Rs.
)
Bid				Reference		No.

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the bid and at the request of the said Principal (Bidder) we, the Surety above named, are held and firmly bound unto

_____ (hereinafter called the 'Procuring Agency') in the sum stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying bid dated _____ for Bid No. _____ for _____ (Particulars of Bid) to the said Procuring Agency; and

WHEREAS, the Procuring Agency has required as a condition for considering said bid that the bidder furnishes a bid security in the above said sum from a Scheduled Bank in Pakistan or from a foreign bank duly counter-guaranteed by a Scheduled Bank in Pakistan, to the procuring agency, conditioned as under:

- (1) that the bid security shall remain in force up to and including the date 28 days after the deadline for validity of bids as stated in the Instructions to bidders or as it may be extended by the procuring agency, notice of which extension(s) to the Surety is hereby waived;
- (2) that the bid security of unsuccessful bidders will be returned by the procuring agency after expiry of its validity or upon signing of the Contract Agreement; and
- (3) that in the event of failure of the successful bidder to execute the proposed Contract Agreement for such work and furnish the required Performance Security, the entire said sum be paid immediately to the said procuring agency pursuant to Clause 15.6 of the Instruction to bidders for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract with the said procuring agency in accordance with his bid as accepted and furnish within twenty eight (28) days of his being requested to do so, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said procuring agency for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall forthwith pay the procuring agency, the said sum upon first written demand of the procuring agency (without cavil or argument) and without requiring the procuring agency to prove or to show grounds or reasons for such demand, notice of which shall be sent by the procuring agency by registered post duly addressed to the Surety at its address given above.

PROVIDED ALSO THAT the procuring agency shall be the sole and final judge for deciding whether the Principal (Bidder) has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Surety shall pay without objection the said sum upon demand from the procuring agency forthwith and without any reference to the Principal (Bidder) or any other person.

IN WITNESS WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

SURETY (Bank)

WITNESS:

Signature

1. _____

Name

Title

Corporate Secretary (Seal)
(Seal)

Corporate Guarantor

2. _____

Name, Title & Address

FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

Guarantee No. _____

Executed on _____

Expiry date _____

[Letter by the Guarantor to the Procuring Agency]

Name _____ of _____ Guarantor (Bank) with
address: _____
(Scheduled Bank in Pakistan)

Name _____ of _____ Principal (Contractor) with
address: _____

Penal Sum of Security (express in words and
figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the bidding documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the procuring agency) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said procuring agency, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the procuring agency's above said Letter of Acceptance for

_____ (Name of Contract) for the

_____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the procuring agency, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 49, Defects Liability, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing

shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the procuring agency without delay upon the procuring agency's first written demand without cavil or arguments and without requiring the procuring agency to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the procuring agency's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Procuring Agency's designated Bank & Account Number.

PROVIDED ALSO THAT the procuring agency shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the procuring agency forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Guarantor (Bank)

Witness:

1. _____

Corporate Secretary (Seal)

Signature _____

Name _____

Title _____

2. _____

Name, Title & Address

Corporate Guarantor (Seal)

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the _____ day of _____ (month) 20____ between

_____ (hereafter called the "Procuring Agency") of the one part and _____ (hereafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain works, viz _____ should be executed by the Contractor and has accepted a bid by the Contractor for the execution and completion of such works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any, except those parts relating to Instructions to bidders shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Contract Agreement;
 - (b) The Letter of Acceptance;
 - (c) The completed Form of Bid;
 - (d) Special Stipulations (Appendix-A to Bid);
 - (e) The Special Conditions of Contract – Part II;
 - (f) The General Conditions – Part I;
 - (g) The priced Bill of Quantities (Appendix-D to Bid);
 - (h) The completed Appendices to Bid (B, C, E to L);
 - (i) The Drawings;
 - (j) The Specifications.
 - (k) _____ (any other)
3. In consideration of the payments to be made by the procuring agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the procuring agency to execute and complete the works and remedy defects therein in conformity and in all respects with the provisions of the contract.
4. Procuring agency hereby covenants to pay the contractor, in consideration of the execution and completion of the works as per provisions of the contract, the contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of Procuring Agency

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)