



OFFICE OF THE SUPERINTENDING ENGINEER BAGHAR CIRCLE HYDERABAD

Phone No. 9210370

No. TC / G - 55 / 1288 of 2017
Hyderabad Dated. 09-11-2017.

To,

The **Director, Information** (Advertisement),
Public Relation Department
Government of Sindh,
Sindh Secretariat Block-96,
Karachi.

Subject: - **NOTICE INVITATION FOR CONSULTANCY SERVICES FOR LINING OF CHANNELS TALUKA GHORABARI DISTRICT THATTA.**

Please find herewith Expression of Interest (EOI) for prequalification of consultants for civil works under Non-ADP Scheme titled "Lining of Channels Taluka Ghorabari District Thatta" mention in the attached (EOI).

It is requested to please publish the same 03 leading Newspapers viz. ENGLISH, URDU & SINDHI as required.


D.A/(EOI attached)

/
(Ikramullah Qureshi)
SUPERINTENDING ENGINEER
BAGHAR CIRCLE
HYDERABAD

C.C to:-

1. The **Secretary**, Irrigation Department, Government of Sindh, Karachi.
2. The **Chief Engineer**, Irrigation Kotri Barrage Hyderabad.
3. The **Managing Director** SPPRA, for hoisting on the SPPRA Website under rule.
4. The **Executive Engineers**, concerned.
5. Copy to Notice Board.

D.A/(EOI attached)


(Ikramullah Qureshi)
SUPERINTENDING ENGINEER
BAGHAR CIRCLE
HYDERABAD

**EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICE FOR
THE NON-ADP SCHEME " LINING OF CHANNELS IN TALUKA
GHORABARI DITRICT THATTA**

Government of Sindh in has approved a Non ADP Scheme named "*LINING OF CHANNELS IN TALUKA GHORABARI DITRICT THATTA*".

This Scheme comprises Lining of 26 Nos. channel of Taluka Gharabari Taluka Thatta of District Thatta, having total discharge 1481 cusecs. The total length of all the Channels is 759 RDs. i.e. 152 miles & having huge area of agricultural land in Taluka Ghorabari, District Thatta with total G.C.A 192895, while C.C.A is 177857 acres.

This scheme is of utmost importance as, in case, it is overlooked / set-aside, there would be gigantic socio-economic lapses and people of the area would certainly suffer and be deprived of the only source of their livelihood, due to water scarcity under existing position of the channel.

The scheme also includes rehabilitation / repair of a number of modules of Left & Right sides & construction of so many small bridges to facilitate the movement of thousands of peoples of the area.

We would like to bring to the attention of all consulting firms that in addition to the application of SPPRA guidelines, special measures are undertaken for carrying out selection of all consultancy assignments under this Scheme to improve transparency, accountability and efficiency. Accordingly Departmental evaluation team will be responsible for selection of all consultants under the project and also management of the consultancy contracts with the approval of competent authority. The responsibilities are as follows but not limited to:-

- Detailed Supervision of above 26 channels.
- Quality Assuring steps
- Execution of Management Plan
- Vetting of bills submitted by contractors.

Special Instructions:

- Interested firm(s) must provide focused information demonstrating that they are qualified to perform the services.
- The authority reserves the right to accept or reject any or all of the EOI in the light of SPPRA rules.

Interested consultants may obtain further information from Background documents at the address given below during the official working hours.

The Documents Expression of Interest can be obtained from the office of the undersigned on the payment of Rs. 3000 non refundable during all working days office hours upto 30-11-17, the same will be returned to the office of the Superintending Engineer, Baghar circle, upto 01-12-17 at 1.00 PM and the same will be opened by the committee in the presence of intending firms or the representatives at 2.00 PM on the same day / date in the office of the Superintending Engineer, Baghar circle, Hyderabad.



(IKRAMULLAH QURESHI)
7 SUPERINTENDING ENGINEER
BAGHAR CIRCLE
HYDERABAD

IRRIGATION DEPARTMENT



GOVERNEMENT OF SINDH

INVITATION FOR EXPRESSION OF INTEREST (EOI)
FOR
SHORT LISTING OF CONSULTANTS
FOR
“LINNING OF CHANNELS IN TALUKA GHORABARI DISTRICT
THATTA”

EXECUTIVE ENGINEERS
SAKRO DIVISION MIRPUR SAKRO
KALRI BAGHAR DIVISION, THATTA

SUPERINTENDING ENGINEER
BAGHAR CIRCLE
HYDERABAD

Price Rs. 3000/-

Non Refundable

_____, 2017

PART -I
INVITATION FOR EXPRESSION OF INTEREST (EOI)
FOR

SELECTION OF CIVIL ENGINEERING CONSULTANTS

Name of Project: **“LINNING OF CHANNELS IN TALUKA GHORABARI DISTRICT THATTA ”.**

A – INFORMATION TO CONSULTANTSING FIRMS/ JOINT VENTURE/ CONSORTIUM.

Background:

The Corrected / Modified Approved PC-I for the “Lining of channels in Taluka Ghorabari District Thatta”. The scheme stands approved by Government & the Administrative Approval is also issued by the Finance Department Government of Sindh & the Secretary to Government of Sindh Irrigation Department Karachi wherein provision of the estimate cost is provided for hiring consultancy services for supervisions & monitoring of Non-ADP works the details are narrated below:

S.No	Name of Small Dam	Provision of Consultancy Services
01	Lining of chaneels in Taluka Ghorabari District Thatta Sindh	40.77 (M)
	Total	40.77 (M)

Status of Schemes:

The Consultancy cost of schemes amounting **Rs: 40.77** million.

Scope of Consultancy Services.

Superintending Engineer Baghar Circle Hyderabad, Irrigation Department, Government of Sindh intends to acquire the Consultants for:

- (i) Detailed Supervision and monitoring the works for the schemes namely **“LINNING OF CHANNELS IN TALUKA GHORABARI DISTRICT THATTA”**

under ADP Programme.

- (ii) Consultants shall verify the site whether the location selected is as per actual requirement i.e. feasible and viable..
- (iii) Consultant shall carry out testing of Materials, used for Lining of channels i.e Earthwork compaction, Cube Test, Slump Test, Water Quality Test & other tests which are required during the construction of work.
- (iv) Consultant shall monitor, check and test the materials which are supplied at site by the contractor.
- (v) Consultant shall establish the temporary Camp Offices at Site.
- (vi) Consultant shall prepare the check list and to be supplied to their field staff before pouring concrete.
- (vii) Consultant shall test the water quality which is to be used in concrete before work as well as for curing purposes.
- (viii) The Executive Engineer Sakro Division will make payment to the consultant on basis of **running account bills i.e. on the basis of actual / payment to be made to the contractor through cheques .**
- (ix) Consultant shall process the IPAs submitted by contractors on the basis of work done.
- (x) Consultants can advise any amendment and alteration, if

it is necessary, before the start of work or during construction work.

(xi) Consultants shall submit the **fortnightly progress report** to the Executive Engineer Sakro Division & Thatta Division and copy to be sent to Superintending Engineer Baghar Circle Sindh Hyderabad as well as to Chief Engineer Kotri Barrage Hyderabad (in original shape).

(xii) Any reason if work is delayed and the extension period is granted to the contractor, the consultants shall not claim / pay any excess amount of contract during the extension period.

(xiii) Consultants shall not claim any excess amount as quoted by them @ the time of award of work due to delay in funds received from Government.

Name of Location of the Project: “Channels of Taluka Ghorabari and Taluka Thatta of District Thatta”.

Purpose: For Acquiring Consultancy Services of reputable consultant for Supervision and Monitoring the works for the schemes namely “Lining of channels in Taluka Ghorabari District Thatta” under Non-ADP Programme.

Source of Funding: Non-ADP 2017-18 & 2018-19

- Financial Plan:** Year 2017-18 (50%)
Year 2018-19 (50%)

- Schedule Period:** 12 Months.

TERMS OF REFERENCE

- Terms of Reference (TORs) for submission of Technical and Financial proposals along with details of scope of work shall only be issued in favour of short listed consultants.
- It is to be advised that consultant shall complete and furnish Supervision/Monitoring report for the work of schemes namely Lining of channels in Taluka Ghorabari District Thatta ADP Programme within scheduled time. In this regard, the report of each channel is to be prepared and submitted to respective Divisions Thatta and Sakro.
- Consultants should ensure selection of staff to observe the highest standard of ethics during the construction works:
 - a) Define, for the purpose of this provision, the terms set forth below:
 - i) “Corrupt practice” means the offering, giving receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution; and
 - ii) “Fraudulent practice” means a misrepresentation or omission of facts in order influence a selection process or the execution of a contract;
 - iii) “Coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process or affect the execution of a contract.

- b) Will reject a proposal for award if it determines that the consultants recommended for award have, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question.
- c) Will sanction a contract, including declaring the consultants ineligible, either in deficiency or for a stated period of time, to be awarded contract if it any time determines that the consultants has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices.
- Application duly filled up along with all enclosures in a sealed envelope to be sent to the Superintending Engineer Baghar Circle Hyderabad with effect from upto 1:00 pm on2017 at 4.00 pm in the office of Superintending Engineer Baghar Circle Hyderabad Sindh office at Left Bank Barrage Colony Hyderabad. The conditional and late submission of applications will not be accepted.
- The EOI's shall be evaluated by the Evaluation Committee constituted by the competent authority.
- The Procuring Agency may reject all or any bids without any reason subject to the relevant provisions of SPPRA Rules 2010 (Amended 17).

PART-B

Superintending Engineer Baghar Circle Hyderabad, Government of Sindh intends to appoint Consultant for:

- (i) Supervision and monitoring the overall works for the schemes namely "Lining of channels in Taluka Ghorabari District Thatta". under ADP Programme.
- (ii) Consultant shall verify the site under execution work.
- (iii) Consultant shall carry out testing of Materials, used for construction Lining of channels i.e Compaction of earth work, Cube Test, Slump Test, water quality test & other tests which are required during the Construction of work.
- (iv) Consultant shall monitor, check and test the Materials which are supplied at Site by the contractor.
- (v) Consultant shall establish the temporary Camp Offices at Site.
- (vi) Consultant shall prepare the check list and to be supplied to the field staff before poring of concretes work.
- (vii) Consultant shall test the water quality which is to be used in concrete work as well as for curing purposes.
- (viii) The Executive Engineer Sakro Division will make payment to the consultant on basis of **running account bills i.e. on the basis of actual payment to be made to the contractor through cheque payment.**
- (ix) Consultant shall process the IPA's submitted by contractors on the basis of work done.
- (x) Consultant can advise any amendment and alteration, if it is necessary before the start of work or during construction work.
- (xi) Consultant shall not claim any excess amount as quoted by them @ the time of award of work due to delay in funds received from Government.

B – INSTRUCTIONS TO CONSULTING FIRMS/ JOINT VENTURE/ CONSORTIUM.

- The work is proposed to be carried-out by eligible firms or a joint team of consultants to be appointed by Superintending Engineer Baghar Circle, Hyderabad, Irrigation Department, Government of Sindh, who will be the main agency for Supervision of the scheme namely “Lining of Channels of Taluka Ghorabari and Thatta, District Thatta” under ADP Programme.
- Superintending Engineer Baghar Circle will oversee the Supervision work implementation envisaged over a period of (12) months with the advice and assistance from the experts of organization. Superintending Engineer Baghar and / or concerned authority as the case may be, will review the progress reports of the consultants before final approval. Regular formal meetings will be held in fortnight so that there is no ambiguity on the supervision of the scheme, and work progress.
- The consultants shall do all investigation, testing of material, water quality etc. as required completing the assignment.
- The consultants shall bear in mind that the list of tasks and activities provided herein can by no means be considered as the complete and comprehensive description of the consultant’s duties. It is rather the consultant’s responsibility to critically verify the scope of services indicating and to extend, reduce or amend it wherever, they deems necessary according to their own professional judgment and the knowledge during the execution of work. It is understood that the

consultants shall have to carry-out all such works as shall be necessary to fulfill the objective of the project.

- The firms/ consultants having experience in Detailed Supervision works of Lining will only be eligible for participation in short listing.
- Interested consulting firms registered with Pakistan Engineer Council (PEC) invited to submit application of Expression of Interest (EOI) for the above project, along with information requested under Part-II of these short-listing documents. The joint venture should not be comprised of more than two firms, with one team leader.
- Extra weight age will be given to joint venture/ consortium having a wider base, regional representation and association arrangement to show equitable and effective participation of partner firms.
- The applicant should ensure that all submitted information is very correct. Any proposal submitted may be dropped at any time up to award of work if found having significant omissions / error or erroneous information as submitted by applicant is found. In this regard, the consultants shall have to certify the correctness of information submitted in his proposal.
- The applicant should not be blacklisted at any level/ forum and he is required to submit an undertaking in this regard.
- The applicant shall have to prepare one (01) original and three (03) copies of the documents. The one original of the completed EOI is to be clearly marked "ORIGINAL" and other completed copies are to be clearly marked "COPY".

In the event of any discrepancy between the original and any copy, the original copy shall prevail.

- If the EOI consists of more than one volume, the applicant must clearly number the volumes constituting the EOI and provide an indexed table of contents for each volume. All documents should be securely bound.
- The consultants/ firms shall have to authorize the representative working in the firm on regular post and shall be well conversant with the subject job.
- Each sheet and where entries or amendments have been made, shall be initialled by a person or persons duly authorized to sign for the applicant and bind the applicant to the EOI.
- This document has been prepared in accordance with selection procedure described as under:-
 - i) The qualifying marks are fixed at 70% of total points.
 - ii) The ranking of firms of experience of "Specific" projects will be for maximum of 05 projects and for "general" will be 10 projects.
 - iii) Quality of staff shall be evaluated by following percentage.
 - (a) Academic Qualification _____ 30%
 - (b) Professional Experience _____ 70%
- The consultants having renewal certificate of PEC for current year 2017 with profile code No.1205 will be eligible for participation in short listing of Civil Engineering Consultants for proposed project.

PART-II

REQUIRED SUBMISSION BY FIRMS (LOCAL / JOINT VENTURE/ CONSORTIUM)

1. Name, Address, Phone, Fax and E-Mail Address along with postal and telegraphic address for the head office and branch offices.
2. Copies of Registration of the firm/ Joint venture /Consortium with Pakistan Engineering Council (PEC) along with updated renewal and allocation of 1205 code.
3. Copy of partnership deed among the partners on non-judicial stamp paper duly attested by 1st class Magistrate.
4. Names and short CV's of Principals, Proprietor, Managing Director, Partners and Directors including their individual PEC registrations along with updated renewal with prescribed code profile.
5. Financial statement summary in the form of audited financial statements for the past 3 years of the firm/ Joint venture / Consortium members.
6. National Tax No. of the firm / Joint venture Consortium members as well as of the Principals, Managing Director, Partner, Directors and their employees.
7. List of other similar assignments /Work duly substantiated undertaken by the firm/ Joint venture/ Consortium members with the following details.
 - (i) Name of the Project.
 - (ii) Estimated Cost.
 - (iii) Name and address of the client.
 - (iv) Consultancy services rendered (monitoring the work of lining of channels).
 - (v) Cost of consultancy services (with %age share among the partners), if applicable.

8. List of other similar assignments /works i.e for lining of channels in water sector carried out in Sindh Province including awareness of local knowledge and conditions.
9. List of works in detail wherein, participation of firm made and further status in case if the consultancy service not awarded.
10. List of technical personnel with qualifications in permanent employment of the firm/ Joint venture/ consortium members for last two years.
11. List of total employees from sub para (10) above committed on other projects.
12. Total personnel strength for the last two years.
13. List and status of litigation / arbitration by the firm or any member of the joint venture/ consortium against a client, if any.
14. Any other information, if necessary require can be furnished by the Consulting firm with the application so that the same be considered for evaluation of application and eligibility of the firm.

EVALUATION CRITERIA FOR SHORT LISTING OF CONSULTANTS

1.0 Evaluation Criteria/ Selection Procedure for Short Listing of Consultants.

1.1 There are two essential elements for judging the capability of any firm to perform credibly on a given project. These are its previous experience on similar projects and its professional staff having the specific expertise to meet its obligations during the assignment. It is essential that appropriate importance/weightage be assigned to each item. It is prepared to be assigned in the following ratio:-

- | | | |
|------|--------------------------------------|-------------------|
| (i) | Experience of the firm | 30 percent points |
| (ii) | Quality of its Personnel's expertise | 70 percent points |

1.2 The committee constituted to compile the shortlisting of consultants and should also decide about the threshold minimum score for the firms below which limit they would not be considered for prequalification and inclusion in the shortlist. The qualifying marks will be 75% of the total 100 points.

2.0 Associations between Consultants

Consultants may associate with each other. Such an association may be for the long term (independent of any particular assignment) or for a specific assignment. The "association" may take the form of a joint venture or of a sub-consultancy. In case if the association is in the form of a joint venture, the association should appoint one of the firms to represent the association. All members of the joint venture shall sign the contract and shall be jointly and severally liable for the entire assignment. Any association in the form of joint venture or sub-consultancy among short-listed firms shall be permissible only with the approval of SDO.

3.0 EVALUATION OF APPLICATIONS

3.1 Evaluation of the Experience

3.1.1 Specific Experience

As a general guidance it is proposed that the experience in planning and design of dams (reservoirs) shall be considered under two heads i.e. "specific experience" and "general experience". Weightage for specific experience should be 70%. For specific experience, which is similar in magnitude and complexity, even minimum 05 previous projects are considered enough/minimum to inspire confidence in the firm's capability. However, for ranking of the firms for inclusion in the shortlist, a maximum of 10 projects should fetch full marks for the firm under specific experience. The experience for the first 05 projects should be nearly as much as the threshold score and the remaining projects should be awarded points in descending order, e.g.:-

No. of Projects	For Max. 10 Projects
1 st Project	30 Percent
2 nd Project	35 Percent
3 rd Project	40 Percent
4 th Project	45 Percent
5 th Project	50 Percent
6 th Project	60 Percent
7 th Project	70 Percent
8 th Project	80 Percent
9 th Project	90 Percent
10 th Project	100 Percent

3.1.2 General Experience

Similarly, the general experience of Irrigation and Drainage works shall be considered after certain limitation in numbers because after certain number, more projects may not add much to differentiate between the competitors. Weightage of general experience shall be 30%. A maximum of 10 projects should be enough number to fetch full hundred percent points. A sample is proposed as follows:-

Where Maximum No of Projects in fixed as 10.	
No of Projects	Proposed Criteria
Min : 3	20%
4	40%
5	60%
6	70%
7	80%
8	90%
9-10	100%

4.0 Other Factors

There are some other factors, which do have a bearing on the overall proficiency of a firm in meeting its obligations later during the currency of the contract. For example, when training of Client's staff is a requirement on the project, the firms having previous experience and resources could be better placed to perform that part of the assignment. Similarly experienced home office professional staff as well as availability of equipment/software and facilities are useful for timely handling of critical issues and in time availability of equipment/facilities respectively. These and such other factors, which differentiate between otherwise excellent firms, should be considered as weighted qualifications.

5.0 Evaluation of Quality of Staff

5.1 For the sake of assigning weightage to judge capability of the firm on the basis of expertise of its staff, the following steps may be adopted:-

- i) List the type of essential expertise required for the project.
- ii) The number of discipline- types included in the list should be the most important ones and be limited to a maximum of 5 Nos.
- iii) Assess the relative importance of each expertise viz-a-viz the requirements of the project.
- iv) Assign number of credit points to each expertise/the staff member nominated for that expertise.

5.2 Nominated experts shall be evaluated based on the following three items of qualification as demonstrated in their C.Vs:-

i)	Academic Qualification	20-30 Percent
ii)	Professional Experience	60-70 Percent
	· Specific	80%
	· General	20%
iii)	Experience of working environment	10 Percent
	· Nationally	60%
	· Internationally	20%
	· Specific Area within the Country	20%
	<i>Which is based on:</i>	
	Δ Specific Province	60%
	Δ Regional Language	40%

5.3 Evaluation of applications are to be carried out individually by the committee members on forms jointly developed by the committee and using the pre-determined weightage award sub-criteria. After finalization of the evaluation, each member should compile the grading list containing a Summary of points and a copy of which be submitted to the Convener of the Committee before a formal meeting is convened by him.

Note: Evaluation criteria and sub-criteria on which the evaluation will be conducted shall be included in the prequalification documents.

6.0 FINALIZATION OF SHORT-LIST

6.1 The selection committee should hold a meeting to review the evaluation/grading carried out by the individual committee members. The basic aim is to review the capabilities of consultants securing above qualifying marks in the individual grading on each list. Since the members have evaluated the firms on the basis of an agreed criteria hence it has considerable advantage of organized discussion and consideration of those firms only which are not unanimous choice. The discussion will yield a more balanced grading of firms and finalization of the short-list. Additionally, discussions in this meeting shall reduce the likelihood of unsupported personal bias.

All the applicants scoring qualifying marks shall be shortlist.

6.2 It requires that the status of the Partners, Directors, and Owners for the sake of conflict of interest must also be verified before its inclusion in the short-list.

For this purpose, the applicants should be required to provide this information in specific terms and any misrepresentation should be made a ground for rejection. Firms may also be forewarned that in case of their selection, any such links, if detected during the currency of their contract, would be reported to the SDO for cancellation of their Consultancy Services/Contract and request will be made to the PEC for cancellation of their registration/ license leading to their blacklisting.

6.3 The three Annexure, under Form A-1, A-2 and A-3 to summarize list of projects handled by Consultants, Format of Short C.V of Principal staff and Overview Comparative of firms including Form-1, Form-2 and Form-3, for Information, Experience and C.V of experts of consultants are attached to be prepared and furnished accordingly.

ANNEX-A
Form A-2

FORMAT OF SHORT CV OF PRINCIPAL STAFF

1. Name :
2. Profession/Expertise :
3. Date of Birth :
4. Years with the Firm :
5. Nature of experience in this farm and others :
6. Membership of Professional Societies :
6. Education :
8. Other Training :
9. Knowledge of Languages :
10. Key Qualifications (Maximum $\frac{3}{4}$ of a page) :

COMPARATIVE OVERVIEW OF FIRMS

Sr. No.	Description/Items of Comparison	Firms/Groups			
		Name of Firm/ Group	Name of Firm/ Group	Name of Firm/ Group	Name of Firm/ Group

A. Experience of Firm

- Relevant Work Experience
 Maximum 9-10 projects for
 100% Points)

- Feasibility Studies	:	F
- Survey & Investigation	:	S
- Detailed Engg. Design	:	D
- Procurement Services	:	P
- Construction Supervision	:	C
- Quality Control	:	Q
- O&M	:	O
- Project Monitoring & Benefit Evaluation	:	M

COMPARATIVE OVERVIEW OF FIRMS

Sr. No.	Description/Items of Comparison	Firms/Groups	
		Name of Firm/ Group	Name of Firm/ Group

B. Quality of Principal Staff
 (Maximum of 7 preferably 5)

1. Education
 - i) Basic Degree
 - ii) Additional
2. Professional Experience
 (No. of years)
 - i) Total
 - ii) Relevant
 - iii) General

m e o f F i r m / G r o u p

**SAMPLE LETTER FOR
SEEKING APPLICATIONS FOR SHORT-LISTING**

Project: _____

Dear Sir,

1. Letters of Interest/Applications are invited from firms registered by the PEC which are experienced consultants and who wish to be considered to undertake

_____ *(Name of Assignment)*

The _____

(Name of the Implementing Agency)

has been entrusted with execution of the subject project for which the

_____ *(Name of the approving office like ECNEC, P&D Board etc.)*

has approved the funding for the project to be implemented over a _____ year period starting from _____ *(date)*. A portion of the approved cost of the project is intended to be applied to finance the cost of the consultant's services.

2. The objectives of the Project [*which shall be carried out jointly with the clients staff (Name of the department/entity)*] are:-
(List the objectives)
3. The major components of the Project are:-
(List the major components)
4. The expected results/benefits of the project are envisioned as follows:-
(List the results/benefits)
5. The duration of the assignment will be years and it is expected to start from (day / month / year). The estimated cost of the project / assignment is Rs.
_____.
6. PEC registered consultants or association of consultants who are interested to be considered for the assignment should submit information in the format indicated in the

attachment to this letter. Firms are required to support their experience in _____ specifically.

(Objectives of the Project)

Firms should also indicate their experience as specific/general and experience of their requisite nominated staff in the following disciplines in the CV Forms attached with this letter:-

(List the disciplines/fields of expertise limited between 3 and 5)

7. Applications alongwith accompanying material including consent to sign the Integrity Pact (Annexure-D) for consideration should be submitted to

*(Head of the Committee/Nominated person with complete address,
telephone, fax & e-mail address)*

of the _____

(Name of the department/entity)

8. Please restrict yourself to the essential information only and do not make your application cumbersome. On the basis of information received in these applications from applicants, the

(Title of the officer who is entrusted the short-listing responsibility)

will prequalify and finalize a shortlist of 4 to 7 consultants who will be invited to submit their Technical/Financial Proposals.

Sincerely Yours

[Name]

[Position]

Attachments:

Form B-1

Form B-2

Form B-3

Information Form

Experience of Consultant

Format of Curriculum Vitae of Proposed Experts

[Name of Department/Entity]

Form-B-1

Assignment : _____
Project : _____
Date : _____

INFORMATION FORM

1. Name of consultant [Lead partner if association]
 - Address
 - Telephone No(s)
 - Fax Number
 - E-mail Address
 - Registration No. with PEC alongwith Registered Office Address.
2. Description of consulting firm (ownership/organization)
3. Experience (Number of Years)
 - Local/national
 - International
 - Regional (within the country-details)
4. Name(s) and Address(es) of Associates, if a JV; their short description and description of their role in the JV/Association.
5. Experience of the Consultants (on appended forms) during the past 10 years:
 - Specific (5-10 Projects of similar magnitude and complexity)

General (10-20 Projects)
(in Irrigation & Drainage Fields but not completely relevant)

6. Organization chart showing consultant's structure.
7. Capital of consultant (Financial Statements for the latest three years).
 - Subsidiaries and associates.
 - Annual fees in the last five years in current index.
 - Financial reference [name/address of bank(s)]
8. Professional staff available for the assignment on the appended format.

(The client entity should provide the essential disciplines
between 3 to 5 in number)
9. Additional information.

Yours truly,

Name of Authorized Representative

Position :

Date :

EXPERIENCE OF CONSULTANT

Relevant services carried out in the Last 7-10 years which best illustrate qualification.

[NAME OF THE FIRM/CONSULTANT]

1. Name of Assignment :
2. Country :
3. Name of Client :
4. Address :
5. Start Date : Month/Year
6. Completion Date : Month/Year
7. Professional Staff Provided :
8. No. of Staff :
9. No. of Staff Months :
10. Approx: Value of Services :
11. Name of Other JV Firms :
(If any)
12. No. of Staff/Staff Months
Provided by the JV partner(s) :
13. Name/Position of Key Staff :
14. Description of Project :
15. Description of Services
Provided by the Firm :

**FORMAT OF CURRICULUM VITAE
OF PROPOSED EXPERTS**

1. The Discipline/ Expertise :
2. Name of the Firm :
3. Name of Nominee :
4. Date of Birth :
5. Years with the Firm :
6. Nationality :
7. PEC Registration/
Membership No. :
8. Key Qualifications : (Provide an outline of the nominee's experience)
9. Academic Qualification :
10. Employment Record :
11. Languages and
Degree of
Proficiency : (In speaking, reading and writing as
Excellent-Good-Fair-Poor)

12. Certification

I, the undersigned, certify that, to the best of my knowledge and belief, these bio-data correctly describes my qualifications, my experience and me.

Signature:

Dated: day/month/year

Integrity Pact

DECLARATION OF FEES, COMMISSIONS AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/FIRMS/CONTRACTORS OF GOODS, SERVICES & WORKS

_____ [the Seller/Supplier/Contractor/Consultant] hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Seller/Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback. Whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[The Seller/Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[The Seller/Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [the Seller/Supplier/Contractor/Consultant] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Signature and Seal
Consultants/Authorized Representative