

Bidding Document

For

**“SUPPLY OF MACHINERY, I.T
EQUIPMENTS&STATIONERY”**

SINDH HEALTH DEPARTMENT

GOVERNMENT OF SINDH

PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

RECEIPT

Issued to M/s. _____

Rs. _____ (Non-Refundable Non-Transferable)

Pay order / Demand Draft No. _____ Date _____

SECTION OFFICER (PM&I)
Sindh Health Department
Government of Sindh

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Instructions to Bidders

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Instructions to Bidders

A. Introduction

1. Source of Funds

1.1 The Procuring agency has received /applied for loan/grant/federal/provincial/local government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /schemes specified in the bidding data and it is intended that part of the proceeds of this loan/grant/funds/ will be applied to eligible payments under the contract for which these bidding documents are issued.

1.2 Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Sindh, and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Sindh Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.

2. Eligible Bidders

2.1 This Invitation for Bids is open to all suppliers from eligible source as defined in the SPP Rules, 2010 and its Bidding Documents except as provided hereinafter.

2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.

2.3 Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.

2.4 Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the any government organization in accordance with sub clause 34.1

3. Eligible Goods Services

3.1 All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the SPP Rules 2010 and its Bidding Documents, and all expenditures made under the contract will be limited to such goods and services.

3.2 For purposes of this clause, “origin” means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

3.3 The origin of goods and services is distinct from the nationality of the Bidder.

4. Cost of Bidding

4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as “the Procuring agency,” will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

5. Content of Bidding Documents

B. The Bidding Documents

5.1 The bidding documents include:

- (a) Instructions to Bidders (ITB)
- (b) Bid Data Sheet
- (c) General Conditions of Contract (GCC)
- (d) Special Conditions of Contract (SCC)
- (e) Schedule of Requirements
- (f) Technical Specifications
- (g) Bid Form and Price Schedules
- (h) Bid Security Form
- (i) Contract Form
- (j) Performance Security Form
- (k) Manufacturer’s Authorization Form

5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in the rejection of its bid.

6. Clarification of Bidding Documents

7. Amendment of Bidding Documents

6.1 A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.

7.1 At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.

8. Language of Bid

7.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

7.3 In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

9. Documents Comprising the Bid

C. Preparation of Bids

8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.

9.1 The bid prepared by the Bidder shall comprise the following components:

- (a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12;
- (b) documentary evidence established in accordance with ITB

Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;

(c) documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and

(d) bid security furnished in accordance with ITB Clause 15.

10.Bid Form

10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

11.Bid Prices

11.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.

11.2 Prices indicated on the Price Schedule shall be delivered duty paid (DDP) prices. The price of other (incidental) services, if any, listed in the Bid Data Sheet will be entered separately.

11.3 The Bidder's separation of price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Procuring agency and will not in any way limit the Procuring agency's right to contract on any of the terms offered.

11.5 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected, pursuant to ITB Clause 24. If, however, in accordance with the Bid Data Sheet, prices quoted by the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.

12.Bid Currencies

12.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

**13.Documents
Establishing
Bidder's
Eligibility and
Qualification**

13.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted

13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 2.

13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:

(a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country;

(b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;

(c) that, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and

(d) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.

**14.Documents
Establishing Goods'
Eligibility and
Conformity to
Bidding Documents**

14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.

14.2 The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.

14.3 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:

(a) a detailed description of the essential technical and performance characteristics of the goods;

(b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and

(c) an item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

14.4 For purposes of the commentary to be furnished pursuant to ITB Clause 14.3(c) above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

15. Bid Security

15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.

15.2 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.

15.3 The bid security shall be in Pak. Rupees and shall be in one of the following forms:

(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for ninety (90) days beyond the validity of the bid; or

(b) irrevocable encashable on-demand Bank call-deposit.

15.4 Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 will be rejected by the Procuring agency as nonresponsive, pursuant to ITB Clause 24.

15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.

15.6 The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.

15.7 The bid security may be forfeited:

(a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or

(b) in the case of a successful Bidder, if the Bidder fails:

(i) to sign the contract in accordance with ITB Clause 32; **or**

(ii) to furnish performance security in accordance with

ITB Clause 33.

16.Period of Validity of Bids

16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.

16.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

17.Format and Signing of Bid

17.1 The Bidder shall prepare an original copy of the bid indicated in the Bid Data Sheet, clearly marked "ORIGINAL BID" as appropriate.

17.2 The original copy of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a

person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

17.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

17.4 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.

D. Submission of Bids

18.Sealing and Marking of Bids

18.1 The Bidder shall seal the original bid in separate envelopes, duly marking the envelopes as "ORIGINAL". The envelopes shall then be sealed in an outer envelope.

18.2 The inner and outer envelopes shall:

(a) be addressed to the Procuring agency at the address given in the Bid Data Sheet; and

(b) bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB Clause 2.2.

18.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".

18.4 If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Procuring agency will assume no responsibility for the bid's misplacement or premature opening.

19.Deadline for Submission of Bids

19.1 Bids must be received by the Procuring agency at the address specified under ITB Clause 18.2 no later than the time and date specified in the Bid Data Sheet.

19.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 7, in which case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

20.Late Bids

20.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.

21.Modification and Withdrawal of Bids

21.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

21.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. by a signed confirmation copy, postmarked not later than the deadline for submission of bids.

21.3 No bid may be modified after the deadline for submission of bids.

21.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.

E. Opening and Evaluation of Bids**22.Opening of Bids by the Procuring agency**

22.1 The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.

22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.

22.3 Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

22.4 The Procuring agency will prepare minutes of the bid opening.

23. Clarification of Bids

23.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

24. Preliminary Examination

24.1 The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

24.3 The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

24.4 Prior to the detailed evaluation, pursuant to ITB Clause 25 the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, **such as** those concerning Bid Security (ITB Clause 15), Applicable Law (GCC Clause 30), and Taxes and Duties (GCC Clause 32), will be deemed to be a material deviation. The Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

**25.Evaluation and
Comparison of Bids**

24.5 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

25.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.

25.2 The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.

25.3 The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:

- (a) incidental costs
- (b) delivery schedule offered in the bid;
- (c) deviations in payment schedule from that specified in the Special Conditions of Contract;
- (d) the cost of components, mandatory spare parts, and service;
- (e) the availability Procuring agency of spare parts and aftersales services for the equipment offered in the bid;
- (f) the projected operating and maintenance costs during the life of the equipment;
- (g) the performance and productivity of the equipment offered; and/or
- (h) other specific criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.

25.4 For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:

- (a) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at the final destination.

(b) *Delivery schedule.*

(i) The Procuring agency requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements which will be treated as the base, a delivery “adjustment” will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery.

Or(ii) The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.

Or(iii) The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP price per week of variation from the specified delivery schedule.

(c) *Deviation in payment schedule.*

(i) Bidders shall state their bid price for the payment schedule outlined in the SCC. Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Procuring agency may consider the alternative payment schedule offered by the selected Bidder.

Or(ii) The SCC stipulates the payment schedule offered by

the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(d) *Cost of spare parts.*

(i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the Bid Data Sheet, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each bid, will be added to the bid price.

Or

(ii) The Procuring agency will draw up a list of high-usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the Bid Data Sheet. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price.

Or

(iii) The Procuring agency will estimate the cost of spare parts usage in the initial period of operation specified in the Bid Data Sheet, based on information furnished by each Bidder, as well as on past experience of the Procuring agency or other procuring agencies in similar situations. Such costs shall be added to the bid price for evaluation.

(e) *Spare parts and after sales service facilities in the Procuring agency's country.*

The cost to the Procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

(f) *Operating and maintenance costs.*

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the Bid Data Sheet or in the Technical Specifications.

(g) *Performance and productivity of the equipment.*

(i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

Or

(ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

(h) *Specific additional criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.*

The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

Alternative

25.4 Merit Point System:

The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.

[In the Bid Data Sheet, choose from the range of]

Evaluated price of the goods	60 to 90
Cost of common list spare parts	0 to 20
Technical features, and maintenance and operating costs	0 to 20
Availability of service and spare parts	0 to 20
Standardization	0 to 20
Total	100

The bid scoring the highest number of points will be deemed to be the lowest evaluated bid.

26. Contacting the Procuring agency

26.1 Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

26.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

F. Award of Contract

27. Post-qualification

27.1 In the absence of prequalification, the Procuring agency will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB Clause 13.3.

27.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13.3, as well as such other information as the Procuring agency deems necessary and appropriate.

27.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

28. Award Criteria

28.1 Subject to ITB Clause 30, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid or on Package basis, provided further that the Bidders

isdetermined to be qualified to perform the contract satisfactorily.

**29.Procuring
agency's Right to
Vary Quantities at
Time of Award**

29.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

**30.Procuring
agency's Right to
Accept any Bid and
to Reject any or All
Bids**

30.1 The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

**31.Notification of
Award**

31.1 Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.

31.2 The notification of award will constitute the formation of the Contract.

31.3 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.

**32.Signing of
Contract**

32.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

32.2 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

**33.Performance
Security**

33.1 Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security of ThreePercent (3%) in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.

33.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid

security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

34. Corrupt or Fraudulent Practices

34.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2010 and Rules made thereunder:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

(i) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and

(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the Procuring agency of the benefits of free and open competition;

(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

(c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.

34.2 Furthermore, Bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General Conditions of Contract.

Part One - Section II.

General Conditions of Contract

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General Conditions of Contract

1. Definitions 1.1 In this Contract, the following terms shall be interpreted as indicated:

(a) “The Contract” means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

(b) “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.

(c) “The Goods” means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.

(d) “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.

(e) “GCC” mean the General Conditions of Contract contained in this section.

(f) “SCC” means the Special Conditions of Contract.

(g) “The Procuring agency” means the organization purchasing the Goods, as named in SCC.

(h) “The Procuring agency’s country” is the country named in SCC.

(i) “The Supplier” means the individual or firm supplying the Goods and Services under this Contract.

(j) “The Project Site,” where applicable, means the place or places named in SCC.

(k) “Day” means calendar day.

2. Application 2.1 These General Conditions shall apply to the extent that they are

not superseded by provisions of other parts of the Contract.

3. Country of Origin

- 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.
- 3.2 For purposes of this Clause, “origin” means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.

4. The Goods

- 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods’ country of origin. Such standards shall be the latest issued by the concerned institution.

5. Use of Contract Documents and Information; Inspection and Audit by the Government

- 5.1 The Supplier shall not, without the Procuring agency’s prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Procuring agency’s prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier’s performance under the Contract if so required by the Procuring agency.

5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.

6. Patent Rights

6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

7. Performance Security

7.1 Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in one of the following forms:

(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency; or

(b) a cashier's or certified check.

7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

8. Inspections and Tests

8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at

the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.

8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.

8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. Packing

9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.

10. Delivery and Documents

10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.

10.2 Documents to be submitted by the Supplier are specified in SCC.

- 11. Insurance** 11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility.
- 12. Transportation** 12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.
- 13. Incidental Services** 13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) Performance or supervision of on-site assembly and/or start-up of the supplied Goods;
 - (b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
 - (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
 - (d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
 - (e) Training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- 13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.
- 14. Spare Parts** 14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

(a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and

(b) In the event of termination of production of the spare parts:

(i) Advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and

(ii) Following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

15.Warranty

15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.

15.5 If the Supplier, having been notified, fails to remedy the defect(s)

within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

16.Payment

16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.

16.4 The currency of payment is Pak. Rupees.

17.Prices

17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be.

18.Change Orders 18.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:

- (a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) The method of shipment or packing;
- (c) The place of delivery; and/or
- (d) The Services to be provided by the Supplier.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be

made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.

19.Contract Amendments

19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

20. Assignment

20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.

21. Sub Contracts

21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

21.2 Subcontracts must comply with the provisions of GCC Clause 3.

22. Delays in the Supplier's Performance

22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages.

23. Liquidated Damages

23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or

all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 24.

24. Termination for Default

24.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

24.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those

undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

26. Termination for Insolvency

26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.

27. Termination for Convenience

27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency’s convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier’s receipt of notice of termination shall be accepted by the Procuring agency at the

Contract terms and prices. For the remaining Goods, the Procuring agency may elect:

(a) To have any portion completed and delivered at the Contract terms and prices; and/or

(b) To cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

28.Resolution of Disputes

28.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.

29.Governing Language

29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

30.Applicable Law

30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.

31.Notices

31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.

31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

32. Taxes and Duties

32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.

Sindh Public Procurement Regulatory Authority

Bidding Documents

For

Procurement of Goods

PART TWO (PROCUREMENT SPECIFIC PROVISIONS)

- Invitation for Bids (IFB)
- Bid Data Sheet (BDS)
- Special Conditions of Contract (SCC)
- Schedule of Requirements
- Technical Specifications
- Sample Form
- Eligibility

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No: SO (PM&I) /HEALTH/MACH & IT EQUIP/ TENDER /2017-18
SINDH HEALTHDEPARTMENT
GOVERNMENT OF SINDH

Dated: 25th October, 2017

TENDER NOTICE

1. The Health Department, Government of Sindh has received an allocation from the Public Funds in Pak rupees towards the cost of ADP for the year 2017-18. It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for “Supply of Machinery, IT Equipments & Stationary” under the ADP Scheme (839), Automation of Sindh Health Department.
2. The Health Department now invites sealed bids in accordance with SPP Rule 46(2) “**Single Stage – Two Envelope procedures**” from well reputed and original manufacturers or their authorized dealers / distributors registered with Sales Tax (SRB’) and Income Tax Department for the bidding of “Supply of Machinery, IT Equipments & Stationary” under the ADP Scheme (839) “Automation of Sindh Health Department”
3. The Bidding Document containing specification, terms and conditions including other details can be obtained from the office of “Section Officer (PM&I), 3rd Floor, Tughlaq House, Sindh Secretariat Building No. 02, Kamal Atta Turk Road Karachi, from **Date of Publication upto 16-11-2017** during official working hours, against the tender fee amount of Rs. 2,000/- in the shape of Pay Order/ Demand Draft in the name of Secretary Sindh Health Department.
4. The bidders are required to submit their sealed tender documents/Bids (technical & financial) in separate envelopes on or before **17-11-2017 at 4:00 P.M** at the office of Additional Secretary (PM&I) Health Department, 3rd Floor, Tughlaq House, Sindh Secretariat Building No.02, Kamal Atta Turk Road Karachi.
5. Only Technical bids/ proposals will be opened on **17-11-2017 at 4:30 PM** before the procurement committee in the presence of bidders/ their representative of the firms at the above mentioned office.
6. The rates shall be quoted in Pak rupees and should be inclusive of GST, SRB (where applicable), Income Tax etc. GST will be deducted at source at the prescribed rates. The further details are enclosed in the bidding documents.
7. The Bid Security of 2.5% of the quoted price must be submitted along with bids on bid submission date in the shape of Pay Order/ Demand Draft in the name of “**Secretary Sindh Health Department**”. The bid validity period is (90) days as per SPPRA Rules 2010 (Amended 2017).

8. In case of public Holiday, the bids shall be submitted and opened as per given schedule on the next working day.
9. The bidding documents can also be download from SPPRA website (www.spprasindh.gov.pk) but the bidder must submit the tender fee in prescribed manner along with technical bid.
10. Procurement Committee reserves the right to accept or reject any or all bids prior to award/acceptance of contract as per relevant provisions of SPPRA Rules 2010 (Amended 2017).

SECTION OFFICER (PM&I)
SINDH HEALTH DEPARTMENT
FOR SECRETARY TO GOVERNMENT OF SINDH

BID EVALUATION

By submission of documentary evidence in its bid, the Bidder must establish to the Purchaser's satisfaction:

1. That it has the required experience and technical know-how for the project scope of work; and
2. That it has financial capability to perform the Contract.
3. That the Bidding Firm should not be blacklisted in any institution as per SPPRA rules

By submission of documentary evidence in its bid, the Bidder MUST establish to the Purchaser's satisfaction:

1. that it has NTN Certificate which is in good standing with all relevant departments of Province/Country;
2. that it is properly registered with FBR for Income Tax and Sales Tax, & SRB;
3. That it has delivered similar projects with Public & Private sector.
4. That it must submit authorization letters from the principal providing the solutions in the relevant component section.

EVALUATION CRITERIA

Bidders should submit Technical and Financial proposals in separate sealed envelopes. Financial proposal of the bidders that are technically qualified will only be opened. Financial proposals of those bidders that don't qualify under technical evaluation will be returned un-opened.

Mandatory Criteria for Office Equipments, Networking, Appliances & Power, Stationery & Consumables, AV Equipment

A	Valid Registration with FBR (Federal Board of Revenue) for Income Tax (NTN) and Sales Tax (GST Registration Certificate)
B	Valid SST Registration from Sindh Revenue Board.
C	<p>Relevant Experience of Last two (02) Years.</p> <ol style="list-style-type: none"> Details of similar works and cost, completed during the last 02 years with documentary evidence. Experience of Supplying similar product in Government/Private Institutions with documentary evidence Capability of work in different locations/areas of Sindh for Supply & support activities. The Tenderer has to provide the list of their clients in Sindh, Pakistan with their contact number to whom similar goods has been supplied. Submit the Audited Accounts for last two years for the purpose of verification of Firm's Financial Capabilities. Submit the Income Tax returns for last two years for the purpose of verification from tax authorities.
D	An undertaking on stamp paper by the firm / contractor to the effect that "Neither the firm/contractor nor its Directors/ stakeholders as a whole or as a part of the company/ organization", have ever been blacklisted/ defaulted with any Government Agency/ Department/ Organization and also that the information supplied by the firm/ contractor is correct.
E	Attach Company Profile
F	Procurement Committee reserves the Right to accept or reject any or All Bids prior to award of contract as per SPPRA Rules, 2010 (Amended 2017)

Bid Data Sheet

Introduction	
ITB 1.1	Name of Procuring Agency: SINDH HEALTH DEPARTMENT , Government of Sindh.
ITB 1.1	TITLE: “SUPPLY OF MACHINERY, I.T EQUIPMENTS& STATIONERY”.
ITB 1.1	Name of Contract: “SUPPLY OF MACHINERY, I.T EQUIPMENTS& STATIONERY”, at SINDH HEALTHDEPARTMENT.
ITB 4.1	Name of Procuring agency. SINDH HEALTH DEPARTMENT , Government of Sindh.
ITB 6.1	Procuring agency’s address, telephone, telex, and facsimile numbers: Section Officer (PM&I) SINDH HEALTH DEPARTMENT , 3 rd Floor Tughlaq House, Sindh Secretariat Building No.2, Kamal Atta Turk Road, Karachi.
ITB 8.1	Language of the bid. English
Bid Price and Currency	
ITB 11.2	The price quoted shall be: In addition to delivered duty paid (DDP) price PKR.
ITB 11.5	The price shall be fixed.
Preparation and Submission of Bids	
ITB 13.3 (d)	Qualification requirements. Requirement for a minimum level of experience in a similar type of goods for which the Invitation for Bids is issued. And also meet the requirement.
ITB 14.3 (b)	Spare parts required for <i>[number]</i> of years of operation. Yes

ITB 15.1	Amount of bid security. Two & Half (2.5%) percent of the bid amount.
ITB 16.1	Bid validity period: The validity should be Ninety (90) days.
ITB 17.1	Number of copies. One Original Set
ITB 18.2 (a)	Address for bid submission: SO(PM&I) SINDH HEALTH DEPARTMENT, Government of Sindh , 3 rd Floor Tughlaq House, Sindh Secretariat Building No.2, Kamal Atta Turk Road, Karachi.
ITB 18.2 (b)	IFB title and number:
ITB 19.1	Deadline for bid submission. 17-11-2017, 04:00 pm
ITB 22.1	Time, date, and place for bid opening. On 17-11-2017 at 4.30 pm in the room of Section Officer (PM&I) SINDH HEALTH DEPARTMENT 3 rd Floor Tughlaq House, Sindh Secretariat Building No.2, Kamal Atta Turk Road, Karachi.
Bid Evaluation	
ITB 25.3	Criteria for bid evaluation. criteria listed in ITB Clause 25.3 (e.g., 25.3 (b) and (c)), and in the reference under ITB 25.4 below. Retain only the evaluation method to apply and the relevant parameters corresponding to the retained <i>criteria (e.g., 25.4 (b) (i) and (c) (ii))</i> .
ITB 25.4 (a) ITB 25.4 (b)	One option only. Delivery schedule. Relevant parameters in accordance with option selected: adjustment expressed as a percentage,

Option (i)	
Option (ii)	<p>or</p> <p>adjustment expressed in an amount in the currency of bid evaluation,</p>
Option (iii)	<p>or</p> <p>adjustment expressed as a percentage</p> <p><i>[A rate of one-half (0.5) percent per week is a reasonable figure. The percentage of liquidated damages specified in SCC should be higher.]</i></p>
ITB 25.4 (c) (ii)	<p>Deviation in payment schedule.</p> <p>Annual interest rate.</p>
ITB 25.4 (d)	<p>Cost of spare parts. N/A</p> <p><i>[Specify the applicable method—(i), (ii), or (iii)—and factors (e.g., number of years) and reference to the Appendix to the Technical Specifications, as required.]</i></p>
ITB 25.4 (e)	<p>Spare parts and after sales service facilities in the Procuring agency's country:</p> <p>After sales service facilities according to requirement required.</p>
ITB 25.4 (f)	<p>Operating and maintenance costs. N/A</p> <p>Factors for calculation of the life cycle cost:</p> <p>(i) number of years for life cycle <i>[it is recommended that the life cycle period should not exceed the usual period before a planned major overhaul of the goods];</i></p> <p>(ii) operating costs <i>[e.g., fuel and/or other input, unit cost, and annual and</i></p>

	<p><i>total operational requirements</i>];</p> <p>(iii)maintenance costs [<i>e.g., spare parts—without duplication of above Clause 25.4(d) requirements—and/or other inputs</i>]; and</p> <p>(iv)rate, as a percentage, to be used to discount all annual future costs calculated under (ii) and (iii) above to present value.</p> <p>or</p> <p>Reference to the methodology specified in the Technical Specifications or elsewhere in the bidding documents. 0.05%</p>
ITB 25.4 (g)	Performance and productivity of equipment: required
ITB 25.4 (h)	Details on the evaluation method or reference to the Technical Specifications: According to criteria mentioned
ITB 25.4 Alternative	Specify the evaluation factors. According to criteria mentioned
Contract Award	
	Percentage for quantity increase or decrease. (15) percent

Section III. Special Conditions of Contract

Part Two - Section III. Special Conditions of Contract

Table of Clauses

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Part Two - Section III. Special Conditions of Contract

Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement.]

1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is: **SINDH HEALTH DEPARTMENT**

GCC 1.1 (h)—The Procuring agency's country is: Islamic Republic of Pakistan

GCC 1.1 (i)—The Supplier is:

Sample Provision

GCC 1.1 (j)—The Project Site is:

2. Country of Origin (GCC Clause 3)2

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. Performance Security (GCC Clause 7)

GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be:
[Five (5) to ten (10) percent of the Contract Price would be reasonable; it should not exceed ten (10) percent in any case.]

[The following provision should be used in the case of Goods having warranty obligations.]

GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2.

4. Inspections and Tests (GCC Clause 8)

GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

5. Packing (GCC Clause 9)

Sample provision

GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

6. Delivery and Documents (GCC Clause 10)

Sample provision (DDP terms)

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:

- (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) copies of the packing list identifying contents of each package;
- (iv) insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) certificate of origin.

7. Insurance (GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

8. Incidental Services (GCC Clause 13)

GCC 13.1—Incidental services to be provided are:

[Selected services covered under GCC Clause 13 and/or other should be specified with the desired features. The price quoted in the bid price or agreed with the selected Supplier shall be included in the Contract Price.]

9. Spare Parts (GCC Clause 14)

GCC 14.1—Additional spare parts requirements are:

Sample provision

GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock Repair & Replacement of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as possible, but in any case within six (6) months of placing the order and opening the letter of credit.

10. Warranty (GCC Clause 15)

Sample provision

GCC 15.2—In partial modification of the provisions, the warranty period shall be 12 Months of operation or 12 months from date of acceptance of the Goods or (12) months from the date of shipment, whichever occurs earlier. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:

(a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,

or

(b) pay liquidated damages to the Procuring agency with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be (5%).

[The rate should be higher than the adjustment rate used in the bid evaluation under ITB 25.4 (f) or (g).]

GCC 15.4 & 15.5—The period for correction of defects in the warranty period is: 6 Months

11. Payment (GCC Clause 16)

Sample provision

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

Payment shall be made in Pak. Rupees in the following manner:

- (i) 100% of the Contract Price on complete delivery of store within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.

12. Prices (GCC Clause 17)

Sample provision

GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC.

*[To be inserted **only** if price is subject to adjustment.]*

13. Liquidated Damages (GCC Clause 23)

GCC 23.1—Applicable rate:

Maximum deduction:

(0.5) percent per week, percent of the Contract Price.

14. Resolution of Disputes (GCC Clause 28)

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

15. Governing Language (GCC Clause 29)

GCC 29.1—The Governing Language shall be:

16. Applicable Law (GCC Clause 30)

GCC 30.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:

**The Employment of Children (ECA) Act 1991 The Bonded
Labor System (Abolition) Act of 1992 The Factories Act
1934**

17. Notices (GCC Clause 31)

GCC 31.1 —Procuring agency’s address for notice purposes:
 —Supplier’s address for notice purposes:

Section IV. Schedule of Requirements

Office Equipments (PCs/Laptops, Printers, Scanners, Biometric devices, etc.)

Office Equipment	Unit	Qty	Cost/Unit	Total Cost
Branded PC with LCDs, keyboard and mouse	Unit	89		
Branded Laptops	Unit	10		
Laser Jet Printers (Entry level)	Unit	13		
Flatbed Scanner mid-range quality	Unit	7		
Multimedia Projector with screen	Unit	2		
Fire Extinguisher, CO2 (Annual)	Unit	22		
Flatbed and ADF scanners 90ppm	Unit	6		
Barcode Generator Printer (Industrial Strength)	Unit	5		
Barcode Printer (Desktop Version)	Unit	25		
Handheld Barcode Reader (cordless)	Unit	30		
LaserJet Printers (All in 1 and network enabled)	Unit	5		
Biometric Devices	Unit	9		
Android Phones	Unit	19		
Tablets with WIFI	Unit	29		
Camera DSLR	Unit	12		
Network Laser Printers (25 to 30 ppm)	Unit	7		
Photocopier Machine (Commercial rated)	Unit	1		
High Speed Color Printer	Unit	1		
Normal Scanner (8 to 16ppm)	Unit	4		
Office Equipment Total				

Networking (Networking equipment, Bandwidth & Hosting)

Networking	Unit	Qty	Cost/Unit	Total Cost
LAN / Networking Connectivity per node (includes labor & materials)	Unit	90		
Branded WIFI routers/switch	Unit	17		
Firewall/Router	Unit	2		
Patch Panel 48 ports	Unit	2		
Access Switch 24 port (Manageable)	Unit	4		
Hosting for Health Department Website for 3 years	Unit	1		
Connectivity/Bandwidth 10MB link for 3 years (Head Office)	unit	1		
Internet Connection 2MB link for 3 years (Backup site, PMU and 5 regional offices)	unit	7		
3 years dedicated Cloud Hosting for Portal HR/Biometric and allied applications for 3 years	Unit	1		
PABX system with 16 CO lines with console & 8 digital phone sets with installation	Unit	1		
Internet connectivity on mobile devices (3years)	Unit	38		
Networking Total				

Appliances & Power (AC, UPS, Generator etc.)

Appliances & Power	Unit	Qty	Cost/Unit	Total Cost
Air Conditioner 2 Tons	Unit	2		
Air Conditioner 1.5 Ton	Unit	22		
UPS 10 KVA for servers	Unit	2		
UPS for PC	Unit	69		
UPS for LCDs	Unit	22		
UPS 2 KVA for printers/scanners	Unit	10		
UPS 2 KVA for networking printers/scanners	Unit	8		
Generator (50 KVA) with canopy	Unit	1		
Fridge	Unit	2		
Water dispensers	Unit	3		
LCD Screen Large 60" (Smart TV with Internet)	Unit	2		
Generator 20 KVA	Unit	2		
Generator 5 KVA (Honda or Equivalent)	Unit	5		
Appliances & Power Total				

Stationery & Utilities

Stationery & Utilities	Unit	Qty	Cost/Unit	Total Cost
Pens (blue)	Box	20		
Pens (black)	Box	20		
Marker - Black / Blue/ Red/ Green	Unit	50		
Pencils	Box	10		
Eraser	Box	10		
Metallic 1 foot scale	Unit	10		
Sharpeners	Box	10		
Highlighter	Unit	50		
Measuring tape 5.0 m	Unit	5		
Extension cables with min 4 connections	Unit	5		
USB 16Gb Kingston Stick	Unit	10		
A4 size papers 70gm	Rim	70		
Legal size paper 70gm	Rim	10		
Writable DVDs	Packet(10)	5		
Laser Jet Printers (Entry level) toner cartridge	Unit	5		
Network Speed Laser Printer (Mid-range) toner cartridge	Unit	2		
LaserJet Printers (All in 1 and network enabled)	Unit	2		
High Speed Color Printer Cartridge	Unit	2		
Photocopier Machine (Commercial rated) Toner Cartridge	Unit	2		
Stapler	Unit	20		
Holepunch	Unit	3		
Stapler Pins	Box	50		
Stapler Pins Large	Box	10		
Laser Printers (25 to 30 ppm) toner cartridge	Unit	2		
Spiral Machine	Unit	1		
Stapler (Large)	Unit	5		
Tissue papers	Box	100		
Spiral (rings, covers front & back)	Box	15		
Calculator - 12 digit - Model MJ-120 "CASIO"	Unit	10		
Box Files	Unit	35		
Holepunch (Large)	Unit	10		
Room Spray	Unit	10		
White Envelops (A4)	Packet(30)	15		
Scotch Tape	Unit	15		
Board with pins	Box	10		

Gum Sticks (UHU)	Unit	15		
Rubber Band (Large)	Packet	8		
Thread Tags	Packet	15		
Stamp Pad - Medium	Unit	20		
Correction Fluid (whito)	Unit	30		
Stationary &Utilities Total				

AV Equipment (DVR, Camera & Monitors)

AV Equipment	Unit	Qty	Cost/Unit	Total Cost
Digital Video Recorder (8 to 16 ports) with recording backup	Unit	10		
Installation services for AV and other equipment	Unit	10		
LED TV with Panels 40"	Unit	10		
Monitoring Cameras	Unit	50		
Installation Services for Cameras	Unit	50		
AV Equipment Total				

Consumables

Consumables	Unit	Qty	Cost/Unit	Total Cost
Barcode Labels for Asset Management System	Unit	100,000		
Barcode Labels for Inventory Management System	Unit	500,000		
Barcode Labels For Data Archiving & Document Security	Unit	1,000,000		
Consumables Total				

Note:

1. Items will be awarded on per item basis. Any vendor that is qualified technically and has met the specification of a particular item and has quoted the lowest will be considered the best evaluated bid for that particular item.
2. All items must be covered by a warranty of parts and labor for three (3) years from the date of supply. Exception to this is parts of items that are subject to normal wear and tear and need to be replaced after they have gone through the prescribed duty cycle.
3. Vendors of all Toner/Cartridges and Barcode labels must also quote for respective Printers/Copiers under office equipment section.

4. Submit Financials in a separate sealed envelope. Financials of the bidder that qualifies technically will only be opened.
5. Prices are inclusive of all taxes & duties applicable.
6. Items shall be procured as per the availability of funds.

Grand Total	
Earnest Money Amount (2.5%)	

Grand Total Amount in Words: _____

Signature & Stamp: _____

Section V. Technical Specifications

Branded Laptop (HP, DELL, Lenovo, Fujitsu, Sony, Toshiba) or equivalent

Laptop will be required by end users to access the proposed applications in the field or while travelling. They will be provided to individuals who will be required to travel and be at different places.

PROCESSOR INTEL CORE i5 or HIGHER
MEMORY 4 GB DDR3-1333 BUS
HARD DRIVE MINIMUM 500GB SATA
GRAPHICS INTEL HD GRAPHICS 3000 or HIGHER
OPTICAL DRIVE DVD-SUPER MULTI DRIVE
DISPLAY 15.6" LED DISPLAY

PC (Branded) with LCD:

A personal computer will be required by end users to access the proposed applications in PMU or at any district office.

PROCESSOR : INTEL CORE i5 or HIGHER
MOTHERBOARD : INTEL With HD GRAPHIC
MEMORY : 4GB DDR-III
HARD DRIVE : MINIMUM 500GB 3.5" SATA
OPTICAL DRIVE : DVD-WRITER SATA
ACCESSORIES : KEYBOARD & MOUSE
FORM FACTOR : MICRO TOWER
With 19" LCD/LED Display

Branded Network speed LaserJet Printer (mid range)

Print Speed: 25-30 PPM or higher, Resolution: 1200 by 1200 dpi. Duplexer, Paper Handling: A3, Legal, A4 & letter size paper. Paper Tray(s): Two paper tray minimum. Other standard features like print cancel button etc. Drivers: Along with USB 2.0 cable. Network Ready.

Branded Laser Jet Printer (Entry Level)

Minimum Print Speed: 8-15 PPM or higher, Resolution: 600 by 600 dpi or higher/1200 Image quality. Paper Handling: Legal, A4 & letter size paper. Paper Tray(s): One paper tray minimum. Duplex Automatic Two Sided Printing. Other standard features like print cancel button etc. Drivers: Along with USB 2.0 cable.

Branded High Speed Color Printer

Printing Speed 30-45ppm or above
Automatic Duplex Printing feature
Resolution 600 x 600dpi
Processor speed 600MHz or above
USB, Ethernet, Gigabit Ethernet Support

Branded Laserjet Printer (all in 1)

Print Technology Laser, Print Speed upto 22 ppm, Scan to email, network folder, Fax resolution: Standard: 203 x 98 dpi, touchscreen, LCD

(colour graphics); Fine: 203 x 196 dpi; Superfine: 300 x 300 dpi (no halftone); Quick dialing: Up to 120 numbers, (119 group dials)

Branded Normal Scanner

Scanning speed of 8-16ppm (black and color), Paper Size A4, Flat bed, USB 600dpi and above

Branded Flatbed Scanner (mid range)

Scanning speed of 30-45ppm (black and color), Paper Size A4, Flat bed, USB 600dpi and above

Branded Flatbed and ADF scanners 90ppm

Designed with outstanding paper handling, high scan speeds up to 90ppm/180ipm and intelligent productivity enhancement features for mission-critical production scanning applications. Intelligent multi-feed function capable of scanning that scans paper up to 11"x17" paper on both flatbed and through ADF.

Dual feeding capability of Flatbed as well as ADF

200-page automatic document feeder (ADF)

Scan up to 90 ppm/180 ipm in color and monochrome at 200 dpi

Ultrasonic Double Feed Detection with advanced control

Loaded with "intelligent" functions for more efficient scanning

Dual Ultra SCSI and USB 2.0 interfaces integrate easily into most environments

Scan paper up to 11"x17" paper on both flatbed and ADF.

Photo Copier - Commercial

Continuous Speed upto 35ppm, Standard paper tray(s): A3, A4, A5, A6,.

Branded Firewall

Firewalls are used to encrypt the data exchange between two networks. They are used to block any unauthorized access, and are key to stop attackers from penetrating the network, and possibly stealing and corrupting the data.

Up-to 1.2 Gbps firewall throughput,

Up-to 425 Mbps 3DES/AES VPN throughput
Up-to 5000 site to site and remote access VPN connections
Up-to 250 VLANs support
Up-to 650,000 concurrent connections.
Support VPN clustering and load balancing
Support Application layer firewall services.

Branded Access Switch

To connect all computers and servers, we need access switches. Usually, these devices provide 1 Gbps connection speeds, which is quite adequate for the setup in question.

24 Ethernet 10/100/1000 ports with PoE and 2 X2 10 Gigabit Ethernet uplinks

Branded Patch Panel

Patch panel assists in cable management by allowing various servers, PCs etc to connect to switch via patch panel

CAT6 Patch Panel 110 Type 48 Port
Width as per Rack mentioned at Serial 1
TIA/EIA-568-B.2-10 IEEE802.3an for 10GBase-T Requirement

Branded Wifi router/ Switch

Wifi routers are required to connect mobile devices such as laptops, phones and tablets to the network. The required routers must support 802.11 a/b/g/n, simultaneous dual band 2.4GHZ and 5GHz., WPA/WPA2PSK, minimum 30 device connections, 1 WAN & 4 LAN ports,

UPS for PCs

Line interactive technology with Fault Alarm/Indicator, Protection against High/Low Voltage, Short Circuit and low battery with 10 to 15 minutes back up

UPS for LCDs

Line interactive technology with Fault Alarm/Indicator, Protection against High/Low Voltage, Short Circuit and low battery with 10 to 15 minutes back up

UPS 2KVA

Standard Voltage 220V AC +/- 25%, Standard Frequency 50HZ, Power Factor >0.95 >0.97, Out Put Voltage 220V AC, Pure Sine Wave, Double Conversion Topology with Surge Protection upto 15 Minutes Backup

Branded UPS 10 KVA

Standard Voltage 220V AC +/- 25%, Standard Frequency 50HZ, Power Factor >0.95 >0.97, Out Put Voltage 220V AC, Pure Sine Wave, Double Conversion Topology with Surge Protection upto 15 Minutes Backup.

Multimedia Projector

Color Light output 2500 or above
Lamp Life 6000hrs
Contrast Ratio above 2000
Screen Size 50 X 150 inch approximately
Connections: VGA/SVGA, HDMI, RF video in, Ethernet

Hosting of Health Department website

Shared hosting for Health Department website.

Cloud base dedicated Hosting for Portal HR/Biometric and Allied Applications

The website would not be a static entity but would be interacting with the back-end applications to provide a dynamic view of the data.

The back-end applications would be deployed on the in-house servers with the front-end deployed on a Cloud based host. This cloud host would be a dedicated server with its own local database, OS and storage. It should have an option to run Microsoft Windows Server operating system as well as LINUX and have a minimum of 4GB of RAM and 500GB of storage. The applications would be deployed using IIS/Apache with PHP plugin. The local database would be DB2 Community Edition/MySQL/MariaDB 5.0 or higher. The cloud host must have a 99.99% availability.

Internet Connectivity for Head Office

Internet connectivity via fiber-optic last-mile connection with 10 Mbit Committed Information Rate (CIR) with radio backup to the main data center in the New Secretariat Building.

Internet Connectivity for Backup Site

Internet connectivity via fiber-optic last-mile connection with 2Mbit Committed Information Rate (CIR) with radio backup to the Backup Site.

Internet Connectivity for PMU

Internet connectivity via fiber-optic last-mile connection with 2Mbit Committed Information Rate (CIR) with radio backup to the Project Management Office rental site.

Internet Connectivity for Regional Offices

Internet connectivity via fiber-optic last-mile connection with 2Mbit Committed Information Rate (CIR) with radio backup to the Regional offices of the Health Department.

PABX

Branded PABX Console system with built-in auto attendant function, supported upto 16 CO lines, & 8 digital extension phone sets with end to end installation.

Air Conditioner 2 Ton

2 Ton Inverter Based technologies Air Conditioner, with complete 24000 BTU and Rotary compressor type. Dual function- Cooling & Heating

Air Condition 1.5 Ton

1.5 Ton Inverter Based technologies Air Conditioner, with complete 18000 BTU and Rotary compressor type.

Fridge

Capacity: 14.4Cu.ft, Dimension: 31.5*28*62.8 inches, Weight: 190 pounds, Reversible Door Swing, Wire Freezer Shelf, Up-Front Temperature Control System, Reversible Door Swing, Stores dairy food like butter and yogurt for easy access. Adjustable, wire shelves offer long-lasting durability

Water Dispenser

Key Features: 2 Taps, Cabinet with Fridge, Child Safety Lock, Hot & Cold Water, Thermostat.

Smart TV 60”

Design	Type	Full HD LED
	Screen Type	Flat Panel
	Stand Type	Tabletop: Square. Well mount: Brackets
Video	Screen size	60 inches
	Resolution	Minimum 1920x1080
	Motion rate	120
Audio	Dolby	Dolby MS10
	Sound Effect	DTS Studio Sound
	Output	20W (10W x 2)
	Speaker	Down firing 2CH
Features	Smart Hub, ConnectShare, WiFi Direct, DLNA	
Connections	HDMI	2
	USB	2
	Ethernet	1
	RF In	1
Power	Energy Star certified	

Smart TV 40”

Series	Series	5
Display	Screen Size	40"
	Resolution	1920 x 1080
Video	Picture Engine	Hyper Real
	Clear Motion Rate	100
	Dynamic Contrast Ratio	Mega Contrast
	Micro Dimming	Micro Dimming Pro
	Wide Color Enhancer (Plus)	Yes
	Film Mode	Yes
	Natural Mode Support	Yes
Audio	Sound Output (RMS)	20 W (L: 10 W, R: 10 W)
	Speaker Type	2CH (Down Firing + Base Reflex)
	HD Audio	Yes
Smart TV	Samsung SMART TV	Yes
	Apps	Yes
Convergence	Samsung SMART View	Yes
	Wifi Direct	Yes
Tuner/Broadcasting	Analog Tuner	Yes
Connectivity	HDMI	3
	USB	2
	Component In (Y/Pb/Pr)	1
	Composite In (AV)	1 (Common Use for Component Y)
	Ethernet (LAN)	1
	Audio Out (Mini Jack)	1
	Digital Audio Out (Optical)	1
	RF In (Terrestrial / Cable input)	1 / 1 (Common Use for Terrestrial) / 0
	MHL	Yes
	Wireless LAN Built-in	Yes

	Any net+ (HDMI-CEC)	Yes
Design	Design	R-Chamfer
	Bezel Type	VNB
	Slim Type	Slim
	Front Color	Black
	Stand Type	V-Shape
Additional Feature	Instant On	Yes
	Accessibility	Enlarge / High contrast
	Digital Clean View	Yes
	Auto Channel Search	Yes
	Auto Power Off	Yes
	BD Wise Plus	Yes
	Caption (Subtitle)	Yes
	Connect Share™ (HDD)	Yes
	ConnectShare™ (USB 2.0)	Yes
	Sports Mode	Advanced
	Embedded POP	Yes
	EPG	Yes
	Extended PVR	Yes
	Game Mode	Yes
	OSD Language	Local Languages
	Picture-In-Picture	Yes
	BT HID Built-in	Yes
	USB HID Support	Yes
	TV SoundConnect	Yes
	Teletext (TTX)	Yes
	Time Shift	Yes
	Analog Clean View	Yes
Eco Feature	Eco Sensor	Yes
	Energy Efficiency Class	A
	Mercury Content	0.0 mg
	Lead Presence	Yes

Power	Power Supply	AC100-240V 50/60Hz
	Power Consumption (Max)	119 W
	Power Consumption (Stand-by)	0.3 W
	Power Consumption (Typical)	66.0 W
	Peak Luminance Ratio	0.88
	Yearly Power Consumption (EU standard)	96 kWh
Dimension	Package Size (WxHxD)	1150 x 619 x 142 mm
	Set Size with Stand (WxHxD)	907.6 x 585.6 x 288.1
	Set Size without Stand (WxHxD)	907.6 x 529.7 x 66.9 mm
Weight	Package Weight	10.8 kg
	Set Weight with Stand	8.6 kg
	Set Weight without Stand	7.7 kg
Accessory	Remote Controller Model	TM1250A
	Batteries (for Remote Control)	Yes
	Mini Wall Mount Support	Yes / But (N/A) in No Warranty
	Vesa Wall Mount Support	Yes / But (N/A) in No Warranty
	Floor Stand Support	Yes
	User Manual	Yes
	E-Manual	Yes
	Power Cable	Yes

Generator 50KVA

Diesel Operated 3 Phase 480V 60 Hz, Standby 50 kVA, Engine Speed RPM 1500-1800, 4 Stroke Cycle, The equipment meets the International standards: IEC60034-1,

IEC60034-22, ISO3046, ISO8528, with sound proof canopy with complete installation.

Generator 20 KVA

Diesel Operated 3 Phase 220/230V 50 Hz/60 Hz, Standby 20 kVA, Engine Speed RPM 1500-1800, 4 Stroke Cycle, The equipment meets the International standards: IEC60034-1,

IEC60034-22, ISO3046, ISO8528, with sound proof canopy with complete installation.

Generator 5 KVA

5 KVA Petrol Generator, 4 stroke OHV Engine, Electric Start, Oil Alert, Circuit Breaker, Fuel Gauge with Low noise & economical based operations.

Tablets with Wifi

Key Features: Wifi Tablet (with Sim Supported), Type TFT capacitive touch screen, 16M colors, Size 9.6 inches (~73.9% screen-to-body ratio), OS Android 6 (Marshmallow) or higher, CPU Quad-core 1.3 GHz, Internal 8/16 GB storage, 2.5 GB RAM or higher

Android Phones

Build	OS	Android OS, v6.0 (Marshmallow) , or higher
	Dimensions	161.7 x 80.9 x 7.9 mm
	Weight	210g
	SIM	Nano-SIM
	Colors	White, Black, Gold
Frequency	2G Band	SIM1: GSM 850 / 900 / 1800 / 1900 SIM2: GSM 850 / 900 / 1800 / 1900
	3G Band	HSDPA 850 / 900 / 1900 / 2100
	4G Band	LTE
Processor	CPU	Octa-core (4 x 1.8 GHz Cortex-A72 + 4 x 1.4 GHz) Cortex-A53
	Chipset	Qualcomm MSM8976 Snapdragon 652
	GPU	Adreno 510
Display	Technology	Super AMOLED capacitive touchscreen, 16M colors, Multitouch
	Size	6.0 inches
	Resolution	1080 x 1920 pixels (~367 ppi pixel density)
	Protection	Corning Gorilla Glass 4
Memory	Built-in	32GB built-in, 4GB RAM
	Card	microSD card (supports up to 256GB) (dedicated slot)
Camera	Main	16 MP , f/1.9, autofocus, LED flash
	Features	OIS, 1/2.8" sensor size, geo-tagging, touch focus, face detection, panorama, HDR, Video (1080p@30fps)
	Front	8 MP , f/1.9, 1080p
Connectivity	WLAN	Wi-Fi 802.11 a/b/g/n/ac, dual-band, WiFi Direct, hotspot
	Bluetooth	Yes, v4.1 with A2DP, EDR, LE
	GPS	Yes + A-GPS support & GLONASS
	Radio	Yes with recording & RDS
	USB	microUSB v2.0

	NFC	Yes
	Data	GPRS, EDGE , 3G (HSPA 42.2/5.76 Mbps), 4G (LTE Cat7 350/50 Mbps)
Features	Sensors	Accelerometer, Gyro, Compass, Proximity, FingerPrint
	Audio	Speakerphone, 3.5mm Audio Jack
	Browser	HTML5
	Messaging	SMS(threaded view), MMS, Email, Push Mail, IM
	Torch	Yes
	Extra	Fast battery charging, Active noise cancellation with dedicated mic, ANT+ support, Photo/video editor, Document viewer
Battery	Capacity	5000 mAh
	Talktime	up to 33 hrs
	Musicplay	up to 109 hrs

Biometric Devices

Biometric devices would be used to capture the thumbprints of all employees to be used for verification.

Resolution	500PPI
Grayscale	256 grayscale
Sensing area	0. x 1.0”
Image size	400 x 500 pixels
Interface	USB 2.0
USB Level	4.40V – 5.25V
Image format	RAW, JPEG2000, BMP. PNG, WSQ
Operating temp	-10C to 55C
Humidity	30 to 85% RH < 40C
API Interface	Single finger image
OS support	Windows 7/8/10/Mobile, Linux, Android

Monitoring Camera DSLR

Capture detailed photos and Full HD movies with the powerful 24.2 megapixel CMOS sensor Features Nikons new EXPEED 4 image processor and a light sensitivity range of up to ISO 12,800 to capture the

finest detail even in dark situations, Easy to use D-Movie function can capture Full HD movie footage at frame rates up to 50/60p. USB connectivity with image transfer. Spare battery and table-top stand.

Fire Extinguisher

The CO2 Extinguisher Canisters contain carbon dioxide in liquid form, and when the extinguisher is let off the liquid is released into the air neutralizing the oxygen that the fire is feeding on, disabling the fires ability to spread. This is an effective way to put out fires and also prevent fire from reoccurring because of the lack of oxygen and the ice cold temperature of the CO2 when released from the extinguisher.

Being harmless to electrical equipment these extinguishers are ideal for offices, workshops or any premises that uses electrical equipment.

Barcode Printer (Industrial Strength)

Printer must be designed for durable and high volume production line. Speed of 14"/356 mm-per-second print speed. Durable metal printhead mechanism for long lasting use without replacing the printhead. Should have a rugged metal body to protect against harsh environment and handling. Should be able to operate under wide range of humidity and temperatures. Should have built in protection against dusty environments.

Standard Features

- Print methods: Thermal transfer or direct thermal
- 32 bit 133 Mhz RISC processor
- 64 MB on-board linear Flash memory
- 16 MB SDRAM memory
- Internal real-time clock
- Advanced label/media counters
- Auto calibration—printer calibrates when printer is turned on or when printhead is closed using approximately two labels
- Early warning systems—provide low label, low ribbon and clean printhead alerts via the front panel Full-function front panel and large, multilingual, back-lit LCD display—with user-programmable password protection
- Clear media side door—easy monitoring of supplies usage without opening the printer systems
- Thin film printhead for superior print quality
- Serial RS-232 and bi-directional parallel ports—with auto detect
- Internal Net 10/100 Print Server (Ethernet)
- Dual media sensors—transmissive and reflective, selectable through software or front panel
- ENERGY STAR® qualified

Operating Characteristics

Environment

- Operating Temperature:
40° F/5° C to 105° F/40° C (Thermal Transfer) 32° F/0° C to 105° F/40° C (Direct Thermal)
Storage/Transport Environ.: -40° F/-40° C to 140° F/60° C

- Operating Humidity: 20-85% non-condensing
- Storage Humidity: 5-85% non-condensing

Electrical

- Universal power supply with power-factor correction 90-264 VAC; 48-62 Hz
- Serial RS-232 and bi-directional parallel ports— with auto detect
- USB 2.0 port
- ENERGY STAR qualified

Media Characteristics

Labels

- Max. Roll Size: 8"/203 mm O.D. on a 3"/76 mm I.D. core
- Thickness (label & liner): .003"/.076 mm to .012"/.305 mm
- Barcode, 2x1-inch, Polyester 2 mil, 3-inch Core, 5500 labels per roll, 1 roll per case
- Media Types: Continuous fanfold, die-cut or black mark
- Barcode 2 x 1 Thermal Transfer Polyester Label
- SKU: GD-L-ZP-20101P

Ribbons

- Ribbon is recommended to be at least as wide as media
- Max. Roll Size: 3.2"/81.3 mm O.D. on a 1"/25.4 mm I.D. core
- Standard Lengths: 1,476'/450 m or 984'/300 m; provides 3:1 & 2:1 media roll to ribbon ratios
- Barcode Black Resin Ribbon, 3.15 x 1476ft, 1-inch Core, 24 Ribbons per Case, Coated Side Out
- Barcode 3.15 x 1476ft Black Resin Ribbon
- SKU: FRD08033
- Ribbon Setup: Ribbon wound ink side out

Networking

- Wireless Print Server
- Ethernet 10/100 Print Server

Barcode Printer (Desktop Version)

Desktop Barcode Printers are a perfect fit for printing shipping labels, labels for retail applications, asset tracking or small scale labeling operations that require lower print volumes. Often referred to as shipping label printers, desktop printers, and print in both direct thermal and thermal transfer methods. Unlike Industrial Barcode Printers, these economical printers have a small footprint to easily fit on any desk. Although these printers are smaller than Industrial Barcode Printers, they offer the same print quality and similar print speeds

Standard Features

- Print methods: Thermal transfer or direct thermal

- Programmable
- Tool-less printhead and platen replacement
- Easy media loading
- Quick and easy ribbon loading
- Auto-calibration of media
- Triple connectivity: USB, Parallel, Serial
- Certified Microsoft® Windows® drivers
- ENERGY STAR® qualified

Printer Specifications

- Resolution: 203 dpi/8 dots per mm
- Memory: Standard: 4 MB Flash; 8 MB SDRAM
- Print Width: 4.09"/104 mm
- Maximum Print Length: 39"/991 mm
- Maximum Print Speed: 5"/127 mm per second
- Media Sensors: Standard: Fixed reflective and transmissive sensors

Media Characteristics

- Maximum Label and Liner Length: Maximum non-continuous: 39"/991 mm
- Maximum Label and Liner Width: 0.75"/19 mm - 4.25"/108 mm
- Maximum Media Roll Size: 5"/127 mm O.D.
- Media Thickness: 0.003"/0.08 mm to 0.0075"/0.19 mm
- Media Types: Roll-fed or fan-fed, die-cut or continuous direct thermal labels with or without black line, tag stock, continuous receipt paper, wristbands
- Barcode 1.5 x 1 Direct Thermal 4in OD – Perforated
- Barcode Direct Thermal Labels, 1.5x1-inch, Paper, 1-inch Core, 4-inch OD, 1375 per roll, 12 rolls per case.
- SKU: RD-15-1-1375-1
- 12 roll per case

Ribbon Characteristics

- Outside diameter: 1.36"/35 mm
- Standard length: 244'/74 m
- Ratio: 1:1 media to roll to ribbon
- Width: 1.33"/33.8 mm to 4.3"/109.2 mm
- Core inner diameter: 0.5"/12.7 mm

Handheld Barcode Reader (cordless)

Handheld RFID Reader provides high performance UHF RFID reading/writing capability. It is designed to support EPC C1 GEN2 / ISO18000-6C protocol, and equipped with class leading R2000 UHF module or cost-effective UHF module that covers frequency ranges for most areas. This versatile device can also

be configured with class leading high performance 1D/2D barcode scanning and a variety of wireless connections such as Bluetooth, 3G, and WiFi.

Features

- Bluetooth Wireless Technology with up to 30 m / 98 ft range
- Omnidirectional reading
- Advanced motion tolerance optics: 60 frames per second
- Image Capture
- Reads 1D, 2D and Postal codes plus stacked and composite codes like PDF417 and GS1
- Multi-interface options: RS-232 / IBM 46XX / USB or RS-232 / USB / Keyboard Wedge / Wand
- Datalogic's patented 'Green Spot' for good-read feedback plus the 4-dot Aimer
- Point-to-point and multi-point transmission
- Two-position cradle with Scan-While-Charging capability
- Batch Mode capability: +1,200 codes stored in memory
- User-replaceable, long lasting lithium-ion battery
- Drop resistance to 1.8 m / 5.9 ft
- USB Certified Kits Available
- EASEOFCARE Service Plans offer a wide range of service options to protect your investment, ensuring maximum productivity and ROI

Digital Video Recorder

DVR for monitor cameras with the following specifications:

Video	Compression format	H.264
	Operating system	Embedded Linux
	Input	8/16 CH D1
	Output	1 x BNC Main out PAL/NTSC 1 x VGA 1280x1024/60GHz 1 x HDMI
Audio	Audio Input	8/16 Ch
	Audio Output	1 Ch
	Compression	G.711
Recording	Resolution	720x576, 720x480, 1280x720
	Frame rate	Up to 28 fps

	Video bit rate	32 Kbps or user defined
	Stream type	Video/Video & Audio
	Audio bit rate	64 Kbps
	Synchronous playback	1-8 ch
	Mode	Scheduled, motion, timed, continuous
Playback	Channel	8/17 CH
	Search mode	Time, event
Alarm	Detection	Motion, cable disconnection
	Action	Recording, email
Hard disk	Capacity	2TB
	Interface	1 x SATA
External Interface	Ethernet	1 RJ45 10M/100M adaptive Ethernet
	Protocol	TCP/IP, DHCP, DDNS, NTP, SMTP
	USB	2 x USB 2.0
Remote Access	User	10 users online with authority managements
	Browser	Yes
	Mobile phone viewer	Android & IOS

Camera Specification

Sensor	½" CMOS
Effective picture elements	PAL 976(H) x 596(v)
Horizontal resolution	1000TVL

Power supply	DC 12V, 200mA
Backlight	On/Off
Lens	3.6mm
Signal/Noise ration	➤ 48 dB
Operating Temp	-30C to 70C
Casing type	Dome or arm-mounted

SAMPLE FORMS

Technical & Financial Proposal Submission Form

[Location, Date]

To: [Name and address]

Dear Sirs:

We, the undersigned, offer to provide the services for procurement of Goods for the project of [*Insert title of assignment*] in accordance with your Request for Proposal dated [*Insert Date*] and our Technical Proposal. Our attached Financial Proposal is for the sum of [*Insert amount(s) in words and figures*¹].

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 1.12 of the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature [*In full and initials*]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called “the Bidder”) has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring agency]* (hereinafter called “the Procuring agency”) in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 20____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form, if required; or (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including Ninety (90) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

[Signature]

3. Contract Form

THIS AGREEMENT made the _____ day of _____ 20____ between *[name of Procuring Agency]* of *[country of Procuring agency]* (hereinafter called “the Procuring agency”) of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called “the Supplier”) of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.: (a) the Bid Form and the Price Schedule submitted by the Bidder; (b) the Schedule of Requirements; (c) the Technical Specifications; (d) the General Conditions of Contract; (e) the Special Conditions of Contract; and (f) the Procuring agency’s Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

4. Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called “the Supplier”) has undertaken, in pursuance of Contract No. *[Reference number of the contract]* dated _____ 20____ to supply *[description of goods and services]* (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of 3% *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20_____.

Signature and seal of the Guarantors

[Name of bank or financial institution]

[Address]

[Date]

5. Bank Guarantee for Advance Payment

To: *[name of procuring agency]*

[Name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called “the Supplier”) shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[Name of bank or financial institution]

[Address]

[Date]

6. Manufacturer's Authorization Form

[See Clause 13.3 (a) of the Instructions to Bidders.]

To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[Name and/or description of the goods]* having factories at *[address of factory]*

Do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[Reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[Signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS. 10.00 MILLION OR MORE

Contract No. _____ Dated _____

Contract Value: _____

Contract Title: _____

..... [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [name of Supplier] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Buyer:

Signature:

[Seal]

Name of Seller/Supplier:

Signature:

[Seal]