



**Shaheed Benazir Bhutto University, Shaheed Benazirabad**  
Knowledge - Commitment - Leadership

No. SBBU/Registrar /- 1116  
Dated: 08 /09/ 2017

**Notification**

It is notification for information of all concerned that the Vice Chancellor Shaheed Benazir Bhutto University, Shaheed Benazirabad, has been pleased to constitute Committee for opening tenders, scrutinized and supervising the I.T equipment of Student Activity Center following for dealing with related matters.

- |  |          |
|--|----------|
| 01. Mr. Roshan Ali Siyal<br>Director Finance, SBBU,SBA.      | Convener |
| 02. Mr. Mairaj Nabi Bhatti<br>Incharge Chairman IT           | Member   |
| 03. Dr. Pardeep Kumar<br>Chairman, CS QUEST                  | Member   |
| 04. M.r. Faheem Ahmed Soomro<br>Executive Engineer, SBBU,SBA | Member   |
| 05. Mr. Ghulam Mustafa<br>IT Solution, SBBU,SBA              | Member   |

  
Registrar

Copy to:

01. The Secretary to Vice Chancellor, SBBU, SBA.
02. The Director Finance, SBBU,SBA.
03. The Resident Auditor, SBBU,SBA.
04. Concerned



**Shaheed Benazir Bhutto University, Shaheed Benazirabad,**  
Knowledge - Commitment - Leadership

No. SBBU/Registrar /- 945  
Dated: 08 /08/ 2017

**Notification**

In continuation of this office notification No. SBBU/Reg/Admn/555 dated 10.04.2017, the Redressal Committee is reconstituted as under to address the grievances of Contractors as per TOR and give recommendations or otherwise for approval of the Competent Authority.

- |   |          |
|---|----------|
| 01. Prof. Dr. Liaquat Ali Zardari<br>Associate Professor, SBBU,SBA.                       | Convener |
| 02. Mr. Hassan Jan Chingezi<br>Assistant Accounts Officer<br>Distt: Accounts Office, SBA. | Member   |
| 03. Mr. Faheem Ahmed Soomro<br>Executive Engineer,SBBU,SBA.                               | Member   |

**The Term of Reference.**

- Maintenance of the University.

These issues with approval of the Competent Authority.

  
Registrar

**Copy to:**

01. The Secretary to Vice Chancellor, SBBU, SBA.
02. The Director Finance, SBBU,SBA.
03. The Resident Auditor, SBBU,SBA.
04. Concerned

674  
23-8-17

## \*Annual Procurement Plan of IT Equipment for FY-2017-18


(Under Rule 8 and 9 of the Public Procurement Rules 2004)

Name of the Procuring Agency: - Shaheed Benazir Bhutto University, Shaheed Benazirabad.

1	2	3	4	5	6	7	8
Sr #	Name of Procurement (Description)	Estimated Cost (M)	Procurement Method**	Tentative Period of Procurement Notice Publication	Tentative Period of Award of Contract	Tentative date of Completion	Remarks (if any)
01	Network Infrastructure	10.000	Quotations/ Tender	June- July 2017	August-2017	December-2017	Proposed
02	Computer Labs	10.000	Quotations/ Tender	July- August 2017	September-2017	December-2017	Proposed
03	Multimedia Projectors/ Screens/ LEDs	05.000	Quotations/ Tender	July- August 2017	September- 2017	October- November 2017	Proposed
04	Sound Systems/ Video Recording system	10.000	Quotations/ Tender	September- October 2017	October- November- 2017	November December 2017	Proposed
05	Video Wall	10.000		November- December 2017	December- 2017	January 2018	

\* The Annual Procurement plan may be prepared on the assumption that total allocated budget will be released.

\*\* Procurement method means open Competitive Bidding / Petty Purchase / Quotations / Direct Contracting / Negotiated Tendering.

  
System Administrator

**GHULAM MUSTAFA**  
SYSTEM ADMINISTRATOR  
SHAHEED BENAZIR BHUTTO UNIVERSITY  
SHAHEED BENAZIR ABAF

Invitation Bids

Sealed tenders under procedure "Single Stage Two Envelop" are invited for the works mentioned below on turnkey basis from the specialized firms having valid registration with GST, ATL, Income Tax and Pakistan Engineering Council in relevant Category (EE-01).

Interested firms should provide proof of valid GST, ATL, Income Tax and Pakistan Engineering Council Registration to be submitted along with the bid in local currency (Pak Rupees).

Sr.#	Name of Work	Earnest Money/ Bid Security	Tender Fee
1	Supply & Installation OF Sound & Video System at S.B.B.U, Shaheed Benazirabad.	@ 5% of Bid Amount	Rs.1000/-

- 1- Interested firms should meet the following eligibility criteria:
  - a) Bidders must be registered with G.S.T, ATL, Income Tax, SRB and Pakistan Engineering Council in relevant category ( EE-01 ) Code.
  - b) Bidder must have Annual Sales Volume / Gross Turnover of at least 50 million per annum.
- 2- Bidding documents containing detailed terms and conditions. will be issued from **24-10-2017** during office hours against written request along-with GST, ATL, Income Tax, SRB and PEC Registration Certificates copies and profile. The tender last date of submission up to **11:00 hrs on 09-11-2017** and will be opened at 12:00 hrs in the office of undersigned on the same day in the presence of suppliers or their authorized representatives who may intend to be present.  
For more detail [www.sbbusba.edu.pk](http://www.sbbusba.edu.pk)
- 3- Earnest money equivalent to 5% of the bid value shall be furnished with tender in shape of pay order in the name of Director Finance SBBU.
- 4- Address Shaheed Benazir Bhutto University, Shaheed Benazirabad, Civil Lines Nawabshah, 02449370524.

**Note:** The bidder who downloads the tender form directly from website , that the prescribed tender form fee & Application must reach to the office of undersigned before the last date of purchase.

**Place of issuance, submission, inquiries & opening of tender: office of the Director Finance, Shaheed Benazir Bhutto University, Shaheed Benazirabad, Near Landhi Stop Sakrand Road Nawabshah.**

**EMAIL: [df@sbbusba.edu.pk](mailto:df@sbbusba.edu.pk) Telephone: 0244-9370524 Ext.105**

**TERMS & CONDITIONS:**

1. The bidders are required to give their best & final prices without any negotiations which must be valid for 30-days after submission of bids.
2. The University Purchase Committee may cancel/delete any item or decrease or increase quantity as per need under the provision of SPPRA rules. Tenderers, who do not fulfill the Terms and Conditions, will not be entertained.
3. In case of Unscheduled Holiday, Tenders will be opened on the Next working day. The other Terms and Conditions of the Tender shall however remain unchanged.
4. The procuring Agency may reject any or all Bids subject to relevant provisions of SPPRA Rules 2010.

**DIRECTOR FINANCE  
SHAHEED BENAZIR BHUTTO  
UNIVERSITY, Benazirabad**

# SHAHEED BENAZIR BHUTTO UNIVERSITY

NAWABSHAH/SHAHEED BENAZIRABAD, SINDH, PAKISTAN

TN-01

Phone & Fax: 0244-9370521,  
Web: www.sbbusba.edu.pk

Exchange: 0244-9370524-, Ext:105  
Email: df@sbbusba.edu.pk

TENDER ENQUIRY NO. SBBU/DF/

Dated:

FTN No: 9030405-5



## TENDER FORM FINANCIAL PROPOSAL

### Supplying & Installation of Sound System & Professional Video Recording system

DATE OF SUBMISSION & OPENING  
30-10-2017

TIME OF RECEIVING TENDER 12:00P.M  
TIME OF OPENING TENDER 12:30 P.M  
TENDER FEE Rs. 1,000/- (Non-Refundable)

### INDEX

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**DIRECTOR FINANCE  
SHAHEED BENAZIR BHUTTO  
UNIVERSITY, Benazirabad**



RT-01

Supplying/Providing/Installation of Sound System and Professional Video Recording system  
/equipment, at Shaheed Benazir Bhutto University, Shaheed Benazirabad

## RECEIPT

Received amounting of Rs. 1,000/- (Rupees One Thousand only)  
vide receipt No. \_\_\_\_\_, Dated: \_\_\_\_\_ from M/s.  
\_\_\_\_\_ Regarding Tender Form fee  
(nonrefundable) for Supplying/Providing/Installation of Sound System and  
Professional Video Recording system/equipment.

**ACCOUNT OFFICER /**  
**ASSISTANT ACCOUNT OFFICER**  
Shaheed Benazir Bhutto University  
Nawabshah, SBA.

## Tender Form (BOQ)

Supplying/Providing/Installation of Sound System and Professional Video Recording system /equipment, at Shaheed Benazir Bhutto University, Shaheed Benazirabad

PROVIDE THE RATE OF EACH ITEM. ALL RATES MUST BE QUOTED IN PAKISTANI RUPEES.& Foreign Currency

Sr.		Qty	Brand Name	Unit Price Excluding GST	Total Price Excluding GST	GST Applicable Exempted	Price including GST/ Exempted (if exempted attach SRO)	Total Price in Words	Foreign Rate With tax	Foreign Rate without tax	Total
	Video Recording System										
01	<p><b>SENSOR SECTION</b></p> <ul style="list-style-type: none"> <li>• Image Sensor(1/3.1-inch BSI MOS Sensor) • Effective Pixels 6.03 megapixels [16:9]</li> </ul> <p><b>LENS SECTION</b></p> <ul style="list-style-type: none"> <li>• F Value F1.8 — F3.6 • Optical Zoom 20x • Focal Length 4.08 — 81.6 mm</li> <li>• 35 mm Film Camera Equivalent (Motion Image/Still Image) 29.5 — 612 mm [16:9]</li> <li>Filter Diameter 49 mm</li> </ul> <p><b>CAMERA SECTION</b></p> <ul style="list-style-type: none"> <li>• Standard Illumination 1400 lx</li> <li>• Minimum Illumination 1.2 lx (Super Gain 36dB. Shutter 1/25)</li> <li>• Focus Auto / Manual • Zoom Intelligent Zoom OFF 20x</li> <li>• Intelligent Zoom ON 40x • Digital Zoom 2x / 5x / 10x</li> <li>• White Balance Auto / 3200K / 5600K / VAR (2000K—15000K) / Ach Fixed / Beh Fixed • Shutter Speed 1/6 — 1/8000</li> <li>• Shutter Speed Super Slow: 1/100 — 1/8000 • Iris Auto / Manual • Image Stabilizer 5-axis HYBRID O.I.S.+ with Level Shot Function</li> </ul> <p><b>RECORDING</b></p> <ul style="list-style-type: none"> <li>• Recording Media (SDHC/SDXC Memory Card)</li> <li>•Recording Format (MOV / MP4) (AVCHD: AVCHD Progressive)</li> <li>•Video Compression(MPEG-4 AVC/H.264)</li> <li>•Audio Compression (MOV: LPCM (2ch)&amp; (MP4: LPCM (2ch) AVCHD: Dolby Digital (2ch))</li> <li>•Recording / Playback ModeMP4/MOV /AVCHD /(1920x1080 50p / 50i 50M: Average 50Mbps (VBR). LPCM)</li> </ul> <p><b>Thumbnail Display</b></p> <p>20 thumbnails/page. 9 thumbnails/page. 1 thumbnail/page</p> <p><b>Microphone</b></p> <p>Stereo Microphone</p> <p><b>STILL IMAGE SECTION</b></p> <p>Recording Format(JPEG (DCF/Exif2.2)</p> <p>Recording Image Size(Recording Mode: [16:9] 2.1 megapixels (1920 x 1080). 0.2 megapixels (640 x 360. [4:3] 0.3 megapixels (640 x 480) Playback Mode: [16:9] 2.1 megapixels (1920 x 1080). 0.9 megapixels (1280 x 720)</p> <p><b>Interface</b></p> <ul style="list-style-type: none"> <li>•AV •HDMI • XLR I/P (XLR (3 pins) x 2) Line : 0dBu/+4dBu. Mic : -</li> </ul>	2									



	<p>40dBu/-50dBu/-60dBu • U/USB (Micro-B: USB 2.0 Hi-Speed, Mass Storage Function (read only) : Type A: USB 2.0 Hi-Speed, for External Media Device Connection*, Bus Power Supply</p> <p><b>LED Video Light</b> Average Illumination(Approx. 300 lx (1.0m)) : Color Temperature (Approx. 5000K) : Average Illumination with Diffusion Filter (Approx. 70 lx (1.0m)) : Color Temperature with Color Conversion Filter (Approx. 3000K)</p> <p><b>STANDARD ACCESSORY</b> AC Adaptor : AC Cable : Rechargeable Battery Pack (2000mAh) : AV Cable; Microphone Holder : Microphone Holder Screws : Input Terminal Cap : Eye Cup : Lens Cap : LED Light Filter(Difusion Filter / Color Conversion Filter) :</p>								
02	<p><b>Samsung, LG, Sony or Equivalent LED</b> Diagonal Class: 43 inches Diagonal size: 42.5 inches Resolution: 3840X2160 Display Type: LED Display Format: 4K UHD 2160p HDMI Port(s): 3 (HDCP 2.2) Other Input(s): 2 USB, 1 RF in (Antenna/Cable), 1 Composite In, 1 Component In (shared with composite), 1 Ethernet, 1 Optical, 1 RS232C (Mini Jack) Smart TV Operating System: webOS 3.0 Refresh Rate: TruMotion 120 (Refresh Rate 60Hz) Speaker System: 2ch Speaker System Other Features: Tru Black Panel, Dolby® Digital Decoder, DTS Decoder, Clear Voice Wi-Fi® Built-In: 802.11 a/c Wi-Fi® Direct: Yes SIMPLINK™ (HDMI™ CEC): Yes HDMI®: 3 (HDCP 2.2) USB: 2 RF in (Antenna/Cable): 1 Composite In: 1 Component In: 1 (shared with composite) Ethernet: 1 Optical: 1 RS232C (Mini Jack): 1 WALL MOUNT VESA: 200X200</p>	2							

Hydraulic Tripod Material: Mg-Al Alloy Sections: 3 Max. height: 155cm Min height: 71cm Folded length: 76cm Max. leg diameter: 27mm Ball head bowl size: 60mm Tripod Max. load: 15kg Item size: 76 * 12 * 12cm / 30 * 4.7 * 4.7in Item weight: 3250g / 7.1lb Package size: 81 * 16 * 16cm / 31.8 * 6.3 * 6.3in Package weight: 4090g / 9Lb	2																			
SanDisk 128GB SDXC Memory Card Extreme Pro 95mb/sec	2																			
HDMI Cable 30m Vivanco / Schnider/3M or Equivalent	4																			
HDMI to Ethernet Converter	2																			

**GRAND TOTAL RUPEES:-**

### Sound System BOQ

S.No	Description	Model	Quantity	Unit	Unit Price	Total Price
<b>For Multipurpose hall</b>						
1	30 watt wall speakers with built In woofer & tweeter along with matching line transformer for 100 & 70v		6			
2	300W RMS / 600W Program / 1200W Peak Speaker pair with durable black carpet covering & PROTECH Driver		1 pair			
3	Professional amplifier for speaker pair having 8ohms x 2 : 650 Watts · 4 ohms x 2 : 1000 watts · 2 * Speaker outputs		1			
4	240 Watt professional amplifier with 3 * microphone inputs, 2 AUX inputs		1			
5	Public addressing rostrum with built in 60 watt speaker system having LED reading light & wireless microphones ( 1 hand & 1 collar) having speacial built in receiver compartment		1			
6	12- Port professional audio mixer with USB Input		1			
7	UHF Frequency microphones with 1* wireless hand , 1 * wireless collar microphone single reciever should support 2 wirless microphones simultaneously.		1			
8	Electret microphone having phantom power & battery operation option with anti cell phone interference technology with blue LED ring light		1			

9	Professional goose neck microphones for headtable on stage, with special RJ 45 connectivity with amplifier and telescopic goose lengths with independent gain control option in each microphone	1			
10	Network adapter to support up to 60 goose neck RJ 45 microphone. Connectivity with amplifier.	1			
11	Wall mount cabine for the above equipment	1			

For Auditorium					
	30 watt wall speakers with built In woofer & tweeter along with matching line transformer for 100 & 70v	6			
	300W RMS / 600W Program / 1200W Peak Speaker pair with durable black carpet covering & PROTECH Driver	2 pairs			
	Professional amplifier for speaker pair having 8ohms x 2 : 650 Watts - 4 ohms x 2 : 1000 watts - 2 * Speaker outputs	1			
	240 Watt professional amplifier with 3 * microphone inputs, 2 AUX inputs	1			
	Public addressing rostrum with built in 60 watt speaker system having LED reading light & wireless microphones ( 1 hand & 1 collar) having speacial built in receiver compartment	1			
	12- Port professional audio mixer with USB Input	1			
	UHF Frequency microphones with 1* wireless hand , 1 * wireless collar microphone single reciever should support 2 wirless microphones simultaneously.	1			
	Electret microphone having phantom power & battery operation option with anti cell phone interference technology with blue LED ring light	1			
	Professional goose neck microphones for headtable on stage, with special RJ 45 connectivity with amplifier and telescopic goose lengths with independent gain control option in each microphone	1			
	Network adapter to support up to 60 goose neck RJ 45 microphone. Connectivity with amplifier.	1			
	Wall mount cabine for the above equipment	1			

## WIRELESS CONFERENCE SYSTEM FOR SYNDICATE

ROOM						
1	Fully digital machine to support up to 100 wireless delegate microphones with anti cell phone interference technology		1			
2	RF signal generator for wireless delegates		1			
3	Charging box that charge up to 6 batteries simultaneously		1			
4	Wireless delegate unit with goose neck microphone and LCD on screen to display signal & battery strength delegates should not have built in speaker for enhanced battery operation		15			
5	Wireless chairman unit with goose neck microphone & LCD on screen to display signal & battery strength chairman must have priority button to override other delegate microphones delegates should not have built in speaker for enhanced battery operation		1			
6			1			
7	Professional 60 watt amplifier with 3 * microphone inputs & 2 AUX Inputs		4			
8	VHF Frequency wireless microphone with 1 * hand & 1 * collar , single receiver should support 2 microphones		1 set			
9	wall mount cabinet for the above equipment		1			

WIRELESS CONFERENCE SYSTEM FOR SENATE HALL						
1	Fully digital machine to support up to 100 wireless delegate microphones with anti cell phone interference technology		1			
2	RF signal generator for wireless delegates		1			
3	Charging box that charge up to 6 batteries simultaneously		1			
4	Wireless delegate unit with goose neck microphone and LCD on screen to display signal & battery strength delegates should not have built in speaker for enhanced battery operation		15			
5	Wireless chairman unit with goose neck microphone & LCD on screen to display signal & battery strength chairman must have priority button to override other delegate microphones delegates should not have built in speaker for enhanced battery operation		1			
6	Professional 60 watt amplifier with 3 * microphone inputs & 2 AUX Inputs		1			
7	Professional 6 watt ceiling speaker with matching line transformer		4			
8	VHF Frequency wireless microphone with 1 * hand & 1 * collar , single receiver should support 2 microphones		1 set			
9	wall mount cabinet for the above equipment		1			

The delivery schedule is within 60-90 days after the award of contract. It is of utmost importance that bids should be submitted very carefully

**Contractor**  
Sign with stamp

**BID DECLARATION FORM**  
**(Mandatory Filled and Attached with Financial Proposal)**  
**SUPPLY OF Sound system and Video Recording system**  
**OF SBBU FOR THE YEAR 2017-2018**

BDF-01

1. Name of Interested Firm: \_\_\_\_\_

2. CNIC#: \_\_\_\_\_  
(Please attach Copy of CNIC)

3. NTN #: \_\_\_\_\_  
(Please attach Copy of NTN Certificate)

4. GST#: \_\_\_\_\_  
(Please attach Copy of GST Certificate)

5. SRB #: \_\_\_\_\_  
(Please attach Copy of SRB Certificate)

6. Total Bid Amount Rs: \_\_\_\_\_

In words: \_\_\_\_\_

Earnest Money @ 5 % of Bid Amount Rs: \_\_\_\_\_ DD/PO#: \_\_\_\_\_

In words: \_\_\_\_\_

Bank: \_\_\_\_\_

7. Contact Person: \_\_\_\_\_

8. Postal Address: \_\_\_\_\_

9. Email Address: \_\_\_\_\_

10. Telephone: PTCL: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
(Compulsory)

**Declaration:** I certify that, to the best of my knowledge and belief, all of the information on and attached is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this form may be grounds for not entertaining my bid, or for cancellation after bid acceptance, and may be punishable by fine or imprisonment according to law of Pakistan. I understand that any information I voluntarily provide on or attached to this bid may be investigated. Moreover, I hereby declare the all the terms and conditions of the bidding document are accepted.

**Contractor**  
Sign with stamp

**TERMS & CONDITIONS**

Supplying/Providing/Installation of Sound System and Professional Video Recording system /equipment, at Shaheed Benazir Bhutto University, Shaheed Benazirabad as described in the Bid Documents.

**All interested venders/ suppliers are requested to read following terms & conditions carefully for strict compliance:**

1. Supplier will have to provide **call deposit @ 5% of bid amount** in the favor of the **DIRECTOR FINANCE, SHAHEED BENAZIR BHUTTO UNIVERSITY, Shaheed Benazirabad**, in case of failure the tender document will not be entertained
2. **Tender is called on Rate Contract & Item(s) Rate Basis.**
3. **After completion of all formalities the successful bidder will be bound to accept supply order throughout the year i.e 2017-18.**
4. Quantity at any time can be increased / decreased or any item can be deleted
5. The Supplier will have to produce evidence in respect of their registration with Income Tax, Sales Tax, Sindh Revenue Board department & Federal Revenue Board department.
6. Joint inspection will be carried out by the consignee & representative of Bidder with technical assistance from concerned specialist/end user.
7. The bid shall comprise a single stage two envelope procedure. The envelope marked as "FINANCIAL PROPOSAL & TECHNICAL PROPOSAL" and mentioned clearly address of the Bidder / Supplier
8. In case of failure on the part of Supplier to Supply as per specification or within the stipulated time without getting extension, penalty of 3% of the supply order per month or part thereof up to maximum limit of 10% will be imposed on the supplier.
9. The Successful bidders will be bound to carry out job according to specification provided in the BOQ with in specified time given in the supply order, failing which his earnest money shall be forfeited.
10. The successful bidder has to furnish such undertaking, in writing on the stamp paper of Rs: 100/-
11. The rates should be given inclusive of GST, Income Tax & any other government duty.
12. Income tax, G.S.T, Stamp duty & other applicable taxes and duties at the government prescribed rates are deductible from the bill.
13. The item(s) which is/are exempted from GST, the rates for the same must be quoted accordingly, stating clearly in BOQ, the cost of all those item(s) excluding G.S.T at the time of payment, no claim for GST shall be paid.
14. Only those bidders shall be accepted which are written / quoted given BOQ of the University.
15. All those Suppliers who have been blacklisted by any Government Department, their bids shall not be entertained.
16. Suppliers must produce eligibility as per SPPRA rules. In case of non-production of eligibility tender forms will not be issued.
17. Conditional tenders will not be accepted.
18. Payment will be made on availability of funds, if delayed due to any reason; no extra interest / mark-up will be accepted / paid.
19. Rejected consignment shall be returned back to dealers / suppliers at their own cost.
20. An amount equivalent to 10 % of security deposit / performance security shall be called from the successful bidders, before issuance of supply orders as per clause 12 of GCC of this bidding document.
21. Bid money to unsuccessful bidder shall be refunded after one week of tender opening on receipt of application on official letter pad.
22. On intimation from the office of the Purchase Officer, vender(s) who has / have qualified for bid / item has to furnish sample of the item(s) before issuance of supply order.
23. Please note that the supply order shall be issued after evaluation of sample of the item(s) by the Central Purchase Committee to the lowest evaluated bid under "SPPRA Rule 49. Award of Contract".
24. The company must provide warranty duration of at least one year in their quotations/bids.
25. The bid prices must be valid for at least 90 days from the date of Tender opening

**Supplying/Providing/Installation of Sound System and Professional Video Recording system /equipment, at Shaheed Benazir Bhutto University, Shaheed Benazirabad**

**CLAUSE: 1. INSTRUCTIONS TO THE BIDDERS:**

- 1) The tenders shall be submitted with all documents and drawing literature and catalog (in equipment) in sealed envelopes, with sealing wax/gum, the envelop must contain tender inquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelops at the left side.
- 2) Tenders must be filled in with Blue or Black ink in the column provided / provided in BOQ documents duly signed.
- 3) The tenders must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 4) The rates of each item should be written in figure as well as in words. Arithmetical errors will be rectified on the basis: if there is discrepancy between the unit price and the total price is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 5) Conditional tenders will be ignored and will not be considered/entertained/accepted.
- 6) Original purchase receipt of tender fee or in shape of Pay order / DD original as tender form fee in favour of Director Finance Shaheed Benazir Bhutto University Shaheed Benazirabad must be enclose with the tender form.
- 7) The tendered rate should be inclusive of all taxes, Income & Sales Tax etc. payable to Federal & Provincial Govt or Local bodies and no claims on this account shall be entertained.
- 8) The bidder shall furnish General sales tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the item is exempted from GST either documentary evident or certificate from competent authority shall be attached with the offer.
- 9) The bidder shall furnish copy of valid professional Tax (Excise & Taxation) Certificate
- 10) List of similar assignments with cost under-taken over the past (05) years.

**CLAUSE: 2. SPECIAL CONDITIONS:**

- 1) Store is required immediately. The tenders may, however, give their short guaranteed delivery period by which the supply will be completed positively. No extension will be granted /accorded for the supply of initial quantity.
- 2) Tenderers are required to specify make country of origin and furnish detailed technical description literature / catalog along with their offer.
- 3) The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end.
- 4) Tenderer shall submit guarantee letter that the supplied Items are the original / brand new product / latest model none of the part is used, old or refurbished.
- 5) No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
- 6) Tenderer must be enclosed list of users of the quoted item(s), availability of workshop & trend + qualified person at Sindh for after sale service.
- 7) Tenderer shall purchase separate tender document furnish purchases receipts for each alternate offer in case they want to submit alternate offer for any items. All the bids with alternate offer without separate purchases receipt (original) are supposed to be rejected. Also, choice to select/ignore any their alternate offer shall rest with the purchase committee
- 8) The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt:/Semi Government institution or Armed Forces in the province or outside in the same fiscal year.
- 9) The successful supplier / bidder must be bound to supply the awarded items mentioned dated supply orders on the quoted rates.
- 10) Where possible the procuring entity shall ask for a warranty from the supplier for replacement or repair of the procured good falling in the warranty period.
- 11) The company must provide warranty duration of at least one year in their quotations/bids.

**CLAUSE: 3. PURCHASER'S RIGHT TO VARY QUANTITIES.**

The Purchase Committee reserves the right to increase/decrease or delete the quantities of any items at the time of award of contract and also reserves the right to enhance the quantities of goods/service originally specified in the Schedule of Requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

**CLAUSE: 4. PURCHASERS RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**

The Purchase Committee reserves the right to accept or reject any bid in accordance with the provision provided in SPPRA rules and to annual the bidding process and rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders, on the grounds for the Purchaser's action.

**CLAUSE 5. ELIGIBLE BIDDERS**

This Invitation for Bids is open to all suppliers within Pakistan  
Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal or Provincial), a local body or a public sector organization.

The bidders should have operational office(s) in Pakistan and possess financial sustainability to meet timely supply of items.

GCC-02

**CLAUSE: 6.**

**A. ELIGIBILITY / QUALIFICATION CRITERIA OF BIDDERS**

1. Registration with Income Tax Department
2. Registration with Sales Tax Department
3. Registration with Pakistan Engineering Council with relevant category (EE-01)Code.
4. Required Earnest Money / Bid Security are attached.
5. Prices quoted on BOQ as per provided in the tender documents
6. Bid is signed, named and stamped by the authorized person of the firm along with Authorization letter.
7. Past performance of supplies (at least five-year experience)
8. Turn Over of Company in Millions (50M / Per Year )

**Note: The Evaluation shall be made on "Yes" or "No" basis on format of SPPRA.**

**B. CRITERIA FOR EVALUATION OF BIDS.**

1. As Per Product Specification of Tender
2. Quoted Brands of Products

**CLAUSE: 7. NOTIFICATION OF AWARD OF CONTRACT**

- 1) Prior to the expiration of the period of bid validity, the Purchase Committee will notify the successful bidder in writing about the acceptance of the offer by letter, to confirm in writing that the bid has been accepted.
- 2) The notification of award will constitute the formation of the contract.
- 3) An amount equivalent to 10 % of security deposit in the form of pay order / demand draft shall be called from successful tenderers / bidders with the acceptance of award.

**CLAUSE: 8. AWARD OF CONTRACT:**

Subject to the fulfillment of all formalities, the Purchase committee will issue the supply orders to successful Bidder who accepts the award of contract.

**CLAUSE: 9. PAYMENTS.**

**(A) Interim/Running Bill.**

The competent authority of procuring agency shall pass/certify the amount to be paid to the supplier, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes. All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for supply actually done and completed, and shall not preclude the competent authority from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

-Sixty percent (60%) cost of equipment shall be paid after successful delivery of equipment at University designated site.

-forty percent (40%) cost of equipment shall be payable to the Contractor upon successful installation, proper integration, testing & commissioning of all equipment as per requirement of at University

**(B) The Final Bill.**

A bill shall be submitted by the supplier within one month of the date fixed for the completion of the work otherwise Purchase & Store Officer's certificate of the total amount payable for the supply shall be final and binding on all parties.

**CLAUSE 10. PERFORMANCE SECURITY SPPRA RULE-39.**

An amount equivalent to 10 % of security deposit in the form of pay order / demand draft shall be called from successful tenderers / bidders before issuance of supply order which will be refunded on satisfactory completion of the job, as per clause 12 of general conditions of the contract of this bidding document.

**CLAUSE: 11. REDUCED RATES.**

In cases where the items of supply are not accepted as so completed, the competent authority may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**CLAUSE: 12. REFUND OF SECURITY DEPOSIT / PERFORMANCE SECURITY SPPRA RULE-39.**

On completion of the whole of the supplies (a supplies should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final supplies and installation has been made by a competent authority, the defects notice period has also passed and the competent authority has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in form of pay order or recovered in installments from his bills) shall be refunded to him after the expiry of 90 days from the date on which the supplies are completed.



**CLAUSE: 13. UNDERTAKING:**

- That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt/Semi Govt: Institution, Armed Forces, in the province in the same fiscal year.
- I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.

**Contractor**

Sign with stamp

**DIRECTOR FINANCE**  
SHAHEED BENAZIR BHUTTO UNIVERSITY, Benazirabad

## **Bid Evaluation**

### Technical Evaluation Criteria for Supplying & Installation of Sound System & Professional Video Recording system

Company will be assessed through Technical Evaluation Criteria.

Sr. #	Description	Marks of Eligibility	Marks Obtained
<b><u>Mandatory Clauses:</u></b>			
1	Bidders must be registered with G.S.T, ATL, Income Tax, SRB	20	
2	Pakistan Engineering Council in relevant category ( EE-01 ) Code.	15	
3	Authorized Distributor / Re-seller	15	
<b><u>Other Clauses:</u></b>			
1	100% Technical Compliance Quoted Solution	30	
2	Annual TurnOver should be at least 50M or above in last three years (Attach copies).	10	
4	Tax returns of last 3 years.	10	

Note: Please do attach documentary evidence in support of your claims in technical proposal. Minimum Qualification is 80 out of 100 points.

#### **(2) Financial Evaluation Criteria- Weightage 30%**