



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY  
PROCUREMENT CELL**

Tele # 99261261- 68, (Ext. 2291) Fax # 99261255, E-mail: [ddff@neduet.edu.pk](mailto:ddff@neduet.edu.pk)

**"Say No to Corruption"**

Director Procurement

No.DP/COS-112770/ **986**

October **12**, 2017

**Re – Tender Notice**

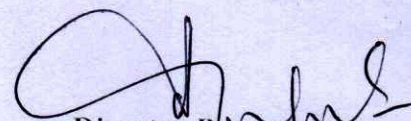
NEDUET invites sealed tenders from Catering & Decoration and Event Management Service Providers registered with Sindh Sales Tax and Income Tax Departments for following work. The Tender Documents are comprised on "Single Stage One Envelop" procedure.

S#	Tender / Number	Tender Schedule – Date and Time				Tender Fee Rs
		Issue / Sale		Submission	Opening	
		From	To			
1	Arrangement of Canopy for (i) Rehearsal & Convocation Day and (ii) Refreshment on Rehearsal & Lunch on Convocation Day Tender No. PC/NED/ Convocation-2018/6530/17	13-10-2017	01-11-2017	02-11-2017 10:30 AM	02-11-2017 11:00 AM	1,500/-

In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, Bid shall be submitted / opened on next working day at the given time. Bid Security @ 2.5% of the total bid cost PO / Bank Guarantee in favor of Director Finance.

Tender documents in which complete details are available can be obtained from the office of ADP-II against request letter with Payorder/Bank Draft of the tender fee in favor of Director Finance. Tender documents can also be obtained by post against Pay Order/Bank Draft of Rs-800/- as courier charges in addition of tender fee. Tender documents should be submitted in Tender Box placed in office of ADP-II. NEDUET may reject all or any bid subject to relevant provision of SPP Rules 2010 and may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule 25(1) of said rules.

Bidders are requested to give their Best and Final Prices as "No Negotiations" is permitted. This Tender Notice and Tender Documents can also be seen on University Website [www.neduet.edu.pk](http://www.neduet.edu.pk) and SPPRA Website [www.pprasingh.gov.pk](http://www.pprasingh.gov.pk).

  
Director Procurement  
12/10/2017



# News Paper Clipping

**NED UNIVERSITY**  
of Engineering & Technology  
Procurement Cell  
University Road, Karachi-75270. Tel: 9926 1261-68 Ext 2471 & 2291  
Fax: 9926-1255 Email: [ddff@neduet.edu.pk](mailto:ddff@neduet.edu.pk) Web: [www.neduet.edu.pk](http://www.neduet.edu.pk)

**RE-TENDER NOTICE**  
No. DP/COS-112770/886 Say NO to Corruption

NEDUET invites Sealed Tenders from Catering & Decoration and Event Management Service Providers registered with Sindh Sales Tax and Income Tax Departments for following work. The Tender Documents are on "Single Stage One Envelope" procedure.

Tender No. PC/NED/ Convocation-2018/6530/17 Tender Fee: Rs. 1,500

**ARRANGEMENT OF CANOPY FOR (1) REHEARSAL & CONVOCAION DAY & (2) REFRESHMENT ON REHEARSAL LUNCH ON CONVOCAION DAY**

**Tender Documents Issuance, Submission & Opening Schedule**

To be issued from	To be sold up to	Submission up to	Opening
13.10.2017 8:30 am-4:00 pm	01.11.2017 8:30 am-4:00 pm	02.11.2017 10:30 am	02.11.2017 11:00 am

In case of unforeseen situation or Government Holiday resulting in Closure of Office on Submission/Opening Date & Time, the Tenders shall be submitted/resubmitted on the Next Working Day at the Same Time & Venue.

Bid Security: 02.5% of the Total Bid Costs in form of POC/ Bank Guarantee in favor of Director Finance.

Tender Documents in which complete details are available, can be obtained from the Office of ADP-II against Request Letter with Payment Bank Draft of the Tender Fee in favor of Director Finance. Tender Documents can also be obtained by Post against Post Order/Bank Draft of Rs. 800/- on Courier Charges in addition of Tender Fee. Tender Documents should be submitted in Tender Box placed in Office of ADP-II. All/any/one must reject all or any bid subject to relevant provision of SPP Rules 2010 and may Cancel the Bidding Process at any time prior to acceptance of bid or Proposal as per Rule 35(c)-of said Rules.

Bidders are requested to give their Best and Final Prices as No negotiation is permitted. This Tender Notice and Tender Documents can also be seen on University Website [www.neduet.edu.pk](http://www.neduet.edu.pk) and SPPRA Website [www.pprasinidh.gov.pk](http://www.pprasinidh.gov.pk)

Director Procurement

DAWN: 13.10.2017

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**ری-ٹینڈر نوٹیس**  
No. DP/COS-112770/886 Say NO to Corruption

NEDUET کی حیثین کٹر جی لا انکسٹر ٹیکس و سنڈ سیلز ٹیکس ڈپارٹمنٹس وٹ رجسٹرڈ کٹیونگ اینڈ ڈیکوریشن اینڈ ایونٹ مینجمنٹ سروس پرووائیڈرز کان مہرند آچون گھریل آھن۔ ٹینڈر جا دستاویز "سنگل اسٹیج۔ هڪ لفافہ" جی طریقہ تی آھی۔

Tender No. PC/NED/ Convocation-2018/6530/17 Tender Fee: Rs. 1,500

کیتیون جی انتظار بابت (1) ریهیرسل و کنووکیشن جی ڈینھن لا، (2) ریهیرسل جی ڈینھن ریفرفشمنٹس و کنووکیشن جی ڈینھن لچ جو انتظار

**Tender Documents Issuance, Submission & Opening Schedule**

To be issued from	To be sold up to	Submission up to	Opening
13.10.2017 8:30 am-4:00 pm	01.11.2017 8:30 am-4:00 pm	02.11.2017 10:30 am	02.11.2017 11:00 am

سوئی رفر: آچیل رفر جی 2.5 سیکنڈز جی برابر رفر بی آرڈر اینڈ گرانٹی جی صورت و ناٹی فائبرٹر فنانس

ٹینڈر جمع کرانٹ/ کلن جی ڈینھن کٹھن آرونی صورتحال یا حکومت پاران موکل سبب دفتر بندھن جی صورت و آھو ٹینڈر اینڈ کٹر واری ڈینھن تی آھی، ہنڈ تی وصول کیا و کرلیا ویندا

ٹینڈر جا دستاویز جنھن و مکمل تفصیل چائیل آھن۔ ٹینڈر فہ جی جو بی آرڈر/سنگل ڈرافٹ، ناٹی فائبرٹر فنانس و لکت و درخواست ڈین تی دفتر ADP-II کان حاصل کتری سگھجن تا۔ ٹینڈر جا دستاویز مبلغ 800 روپن جی اضافی کوریئر چارجز ڈین تی تبال جی ذیمعی پن حاصل کتری سگھجن تا۔ ٹینڈر جا دستاویز دفتر ADP-II و رکبل ٹینڈر باکس و وڈا وین۔ SPP.NEDUET جی قانون 2010 جی تحت کٹھن ہر یا سمورن آچن کی رد کتری سگھی تی و مذکورہ قانون جی شق (1) 25 جی تحت کٹھن ہر یا آچ جی قبولیت کان آچ بڈنگ جی سموری عمل کی ختم کتری سگھی تی واکہ بڈنگن کی گزارش آھی ت اھی پنھنجن بہترین و حتمی قیمتون ڈین چاکان جو ان سلسلی و کٹھن قسم جی کالھ بولھ جی اجازت ت آھی۔ ہی نوٹس و ٹینڈر جا دستاویز پورنورٹی جی ویب سائٹ [www.neduet.edu.pk](http://www.neduet.edu.pk) و SPPRA جی ویب سائٹ [www.pprasinidh.gov.pk](http://www.pprasinidh.gov.pk) جی پن ڈس سگھجن تا۔

ڈائریکٹر پروکيورمينٹ

AWAMI AWAZ: 13.10.2017

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**ری-ٹینڈر نوٹیس**  
No. DP/COS-112770/886 Say NO to Corruption

NEDUET کو دستاویز ڈیل کام کیلئے آگرنس اور سندھ سیکلریٹس ڈیپارٹمنٹس سے رجسٹرڈ میٹریک اینڈ ڈیکوریشن اینڈ ایونٹ مینجمنٹ سروس پرووائیڈرز سے سبمہر پیکٹیشن مطلوب ہیں۔ ٹینڈر کی دستاویزات "سنگل اسٹیج۔ ایک لفافہ" کے طریقہ پر ہیں۔

Tender No. PC/NED/ Convocation-2018/6530/17 Tender Fee: Rs. 1,500

کیتیون کا انتظام ہر اسکے (1) ریهیرسل اور کنووکیشن کے دنوں کیلئے (2) ریهیرسل کے دن ریفرفشمنٹس اور کنووکیشن کے دن لچ کا انتظام

**Tender Documents Issuance, Submission & Opening Schedule**

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13.10.2017 8:30 am-4:00 pm	01.11.2017 8:30 am-4:00 pm	02.11.2017 10:30 am	02.11.2017 11:00 am

ڈیریمانٹ پیکٹیشن کی کل رقم کے 2.5% کے مساوی رقم بصورت ہے آرڈر اینڈ گرانٹی ہاڈا ڈائریکٹرز

ٹینڈر جمع کرانے کیلئے کے دہر کی طرح صورتحال یا حکومت کی جانب سے چھٹی کے باعث دفتر بندھن جی صورت میں پینڈر کام کے آگے بڑھای جاوے ای وقت پر وصول کے اور کولے جائیں گے۔

ٹینڈر کی دستاویزات جس میں مکمل تفصیلات درج ہیں ٹینڈر فیس کا ہے آرڈر اینڈ ڈرافٹ نام ڈائریکٹر فنانس اور قریبی درخواست دینے پر دفتر ADP-II سے حاصل کے جاسکتے ہیں۔ ٹینڈر کی دستاویزات مبلغ 800/- روپے کے اضافی ہے آرڈر ہر اسکے کوریئر چارجز دینے پر ڈیریمانٹ سبب حاصل کے جاسکتے ہیں۔

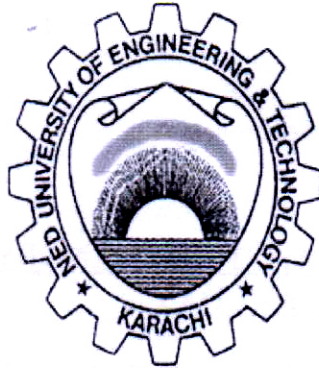
ٹینڈر کی دستاویزات دفتر ADP-II میں دنگے گئے ٹینڈر فیس میں ڈال دی جائیں۔ NEDUET - SPP کے قوانین 2010 کے تحت کسی بھی یا تمام پیکٹیشن کو مسرد کر سکتی ہے اور ان قوانین کی شق (1) 25 کے تحت کسی پیکٹیشن کو قبول کرنے سے انکی ہر ایک کٹھن کو مسترد کر سکتی ہے۔

پولی وینکان سے گزارش ہے کہ وہ اپنی پیکٹیشن کو حتمی قیمتون میں شری کی کم کی بات جیت کی اجازت نہیں ہے۔ یہ نوٹس اور ٹینڈر کی دستاویزات جی بعد دئی کی ویب سائٹ [www.neduet.edu.pk](http://www.neduet.edu.pk) اور SPPRA کی ویب سائٹ [www.pprasinidh.gov.pk](http://www.pprasinidh.gov.pk) پر کی دیکھی جاسکتی ہیں۔

ڈائریکٹر پروکيورمينٹ

JANG: 13.10.2017

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY



## *TENDER DOCUMENT*

### **TITLE OF THE WORK**

1. ARRANGEMENT OF CANOPY FOR REHEARSAL AND CONVOCATION DAY
2. ARRANGEMENT OF CANOPY FOR REFRESHMENT ON REHEARSAL AND LUNCH ON CONVOCATION DAY

Tender No.PC/NED/CONVOCATION-2018/6530/17

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

To,

The Director Procurement  
NED University of Engineering & Technology  
Karachi

Subject: - 1. ARRANGEMENT OF CANOPY FOR REHEARSAL AND CONVOCATION DAY

2. ARRANGEMENT OF CANOPY FOR REFRESHMENT ON REHEARSAL AND LUNCH ON CONVOCATION DAY

1. Having examined the instructions to the tenders, drawings, conditions of contract (General conditions and the conditions of particular application), and specifications, bill of quantities and having visited and inspected the site of the above named works. I/We the undersigned offer to carryout, complete the above works/supplies in conformity with the said instructions to tenders; conditions of work order/contract, specifications, Bill of Quantities, for the following sums or such other sum as may be ascertained in accordance with said conditions.

Rs- \_\_\_\_\_ /- (Rupees \_\_\_\_\_)

2. We under take if my/our tender is accepted to commence the works immediately or within one week of recognized of the work order.
3. We agree to abide by this tender for a period of 90 days from the date of opening the same and it shall remain binding upon us and may be accepted at any time before the expiration of the said period of 90 days.
4. I/We understand that you are not bound to accept the lowest or any tender you may receive and you may reject any or all tenders without assigning any reason.

Signature of Contractor/Seal of Firm  
Authorised Representative of Firm



# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

## INSTRUCTIONS TO TENDERERS

- a) Director Procurement, NED University of Engineering & Technology, calls tender for the "Arrangement of Canopy, Tea on Rehearsal Day and Lunch On Convocation Day" in accordance with the Bill of Quantities attached here to be submitted on or before \_\_\_\_\_ hours on \_\_\_\_\_. Tenders cost will not be reimbursed, for any cost of any kind whatsoever incurred in connection with the preparations and submission of their tenders.
- b) The tender for the each work should be in the sealed envelope bearing name of the work/contractor/firm clearly marked and addressed to Director Procurement, NED University of Engineering & Technology, Karachi.
- c) The tender may be delivered in person or sent by registered mail so as to reach on or before the date & time stated above. Any tender received after the stipulated time shall not be considered.
- d) All tenderers or their representative are invited to present for the opening of the tender on \_\_\_\_\_ at \_\_\_\_\_ hours. The name of each firm submitting tender and only the total contract price will be read aloud and recorded.
- e) Any tender/tenders without call deposit will not be entertained. Call deposit of the awarding firm may be returned after successful completion of work. If the firm fails to commence or complete the awarded work within the stipulated time their work order will be cancelled as per rule vide clause # 10 of terms & conditions and call deposit shall be forfeited.
- f) Detailed particulars of the work can be seen in the Directorate of Services on any working day during the office hours.
- g) Tenders shall be made in the form supplied thereof, with all items and blanks properly filled. All data, figures and the signature of persons signing the tender shall be in ink.

The completed forms should be without interlineations, alterations or erasures but if these are necessary to correct errors made by the tenderer, person(s) signing the tender shall initial them. Conditional tenders will not be accepted.
- h) All unit rate filled in the schedule of quantities shall be firm. The unit prices against each item of work and estimate amount and all other data called for shall be given.
- i) All prices quoted shall be deemed to include all costs of performing the works, i.e. labour, materials, transportation, income tax, GST, duties, octroi charges, royalties permit etc. and no claim whatsoever shall be accepted in case of escalation any or all prices entered in B.O.Q.



- j) The actual sum to be paid to the contractor whose tender is accepted shall be determined by measuring/counting the work actually done or supplying the actual number of items in accordance with the work order and valuing it at the rates or prices by the contractor in the tender.
- k) "Incase of a discrepancy between the unit price and amount entered for any item in the schedule of quantities, the unit price will be taken as correct and the amount will be adjusted accordingly when the tender is being examined".
- l) The tender must signed on each and every page by a person(s) authorized to do so.
- m) "Engineer" means the Director Services of the University or any other Engineering appointed by him.
- n) Bids can be submitted against any one or both works. Earnest money should be submitted accordingly.

### **TERMS & CONDITION**

1. *Inspection: Nominated Inspection Committee will make Inspection of Convocation-2018/ arrangements incase of any unsatisfactory report, the penalty should be imposed.*
2. In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill, but not more than 10% of contract value.
3. Quantities shown in the B.O.Q. are approximate and no claim shall be entertained for quantities of executed being 30% more or less than those entered in the B.O.Q.
4. All prices will include all costs of performing the works including labour, material, income tax, GST, octroi charges, royalties & transportation etc. as mentioned in B.O.Q.
5. No subletting of all or any part of work will be allowed at any cost / reasons.
6. If the supply is not found according to the specification and samples provided, it will be rejected at risk and cost of the supplier and in case the supplier fails to supply the order, the firm will be black listed.
7. Payments: -
  - 7.1 The actual sum to be paid shall be determined by quantify/measurements of items actually supplied valuing it at the rates/prices quoted in the approved quotations.

***Director Procurement***



# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

## APPENDIX TO FORM OF TENDER

2.5% of the bid price pay order. ....

Period of commencement from receipt of letter of intent **Immediately after issuance of the work order**

Time completion Whole arrangement should be ready in all respect on or before Rehearsal day

Amount of liquidated damages 0.1 % of the contract amount per day for the work remain un-commenced and un-completed after due date up to maximum of 10% and after that termination of contract.

Contractor's address for serving the notice  
(Duly registered with concerned tax authorities) .....

Persons or bodies corporate forming  
Partnership or Company N/A

**Signature of Contractor/Seal of Firm  
Authorised Representative of Firm**



# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

## BIDDING DATA

- a) Name & Address of Procuring Agency NED UNIVERSITY OF ENGINEERING & TECHNOLOGY,  
Main University Road  
Karachi.
- b) Brief Description of Works Arrangement of Canopy for:  
(i) Rehearsal and Convocation Day and  
(ii) Refreshment on Rehearsal and Lunch on Convocation
- c) Amount of Bid Security 2.50% in shape of Payorder in favor of Director Finance  
NEDUET, Karachi
- d) Period of Bid Validity (days) 90 days
- e) Time of Completion Whole arrangement should be ready in all respect on or  
before Rehearsal Day
- f) Period of commencement from Immediately after issuance of the work order
- g) Performance Bond 2.50%
- h) Deadline for Submission of Bids along with time \_\_\_\_\_
- i) Liquidity damages: 0.1% of the contract amount per day for the remains  
un-commenced and un-completed work after due date  
maximum of 10% and after that termination of contract
- j) Eligibility
- Registration with FBR for Income Tax, Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board (SRB) in case of Procurement of Works and Services as the case may and are not black listed in any procuring agency or authority.
  - At least three years relevant experience
  - At least three years turnover details including amount & award etc.
  - Bidder may be required to arrange sample of both jobs at his / her own cost if required.

*Director Procurement*



**CONVOCATION-2018**

SUMMARY OF BID COST

1. Arrangements of Canopy for Rehearsal and Convocation Day-2018
2. Arrangements of Canopy for Refreshment on Rehearsal and Lunch on Convocation Day

Rs:

Rs:

**GRAND TOTAL AMOUNT (Inclusive with All Taxes)**

Rs:

*Signature of Contractor with Seal*

Handwritten signature and date:  
11/09/17



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY**  
(Directorate of Services)

Subject: **B.O.Q FOR ARRANGEMENTS OF CANOPY FOR REHEARSAL AND CONVOCATION DAY-2018**

The Convocation-2018 of NED University of Engineering & Technology has been scheduled to be held in the Month of January - 2018 . In this connection tender are invited for the arrangement of tenting, decoration, lighting including laying, fixing/setting, serving etc. with all taxes which should be completed in all respect:

S. NO.	DESCRIPTION	QTY. IN NOS. & SFT	RATE (RS.)	NUMBER OF DAYS	TOTAL AMOUNT IN RUPEES
<b>For Convocation Canopy arrangement</b>					
01	Shamiyana (15' x 30', Good quality for VIP arrangement)	225		02	
02	Pole Cover (Good quality for VIP arrangement)	275		02	
03	Qanat (Good quality for VIP arrangement)	175		02	
04	Stair with railing / handle (4 small & 4 large, Good quality)	08		02	
05	Carpet in different colour as approved	95000 Sft		02	
06	Sofa single seat (Good quality for VIP arrangement)	300		02	
07	Foam Chairs with cover (Good quality for VIP arrangement)	6000		02	
08	Foam Chairs with arms (Good quality for VIP arrangement)	75		02	
09	Tables (2'-6" x 4'-0", Good quality)	30		02	
10	Tables (8'-0" x 4'-0", Good quality)	120		02	
11	Central Tables (Good quality)	30		02	
12	Presidential Chairs (Good quality for VIP arrangement)	07		02	
13	Gazebo / Marquee (Good quality)	03		02	
14	Rope with Stands (Good quality)	100		02	
15	Water Tank (Good quality)	50		02	
16	Glasses (Good quality)	250		02	
17	Jugs (Good quality)	15		02	
18	Table Cover with Frill (Good quality)	10		02	
19	Mirror Glass (Good quality)	04		02	
20	VIP Sofa Sets (3 + 1 + 1 seat, Good quality)	02		02	
21	Additional Bamboo for back drop (30' length)	60		02	
22	Low level Table for Announcer Stage (Good quality)	12		02	
<b>TOTAL AMOUNT (Inclusive of All Taxes)</b>					

*Signature of Contractor with Seal*





**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY**  
(Directorate of Services)

Subject: **B.O.Q FOR ARRANGEMENTS OF CANOPY FOR REFRESHMENT ON REHEARSAL AND LUNCH ON CONVOCATION-2018 DAY**

The Convocation-2018 of NED University of Engineering & Technology has been scheduled to be held in the Month of January - 2018 . In this connection tender are invited for the arrangement of tenting, decoration, marquee, lighting, catering including laying, fixing/setting, serving etc. with all taxes which should be completed in all respect:

01	<b>Tea arrangement on Rehearsal Day</b> (Along with cutlery, crockery of approved quality and services of waiters would be in uniform etc.)						
	<b>MENU</b>		<b>QTY IN NOS.</b>	<b>RATE PER HEAD</b>	<b>TOTAL AMOUNT IN RUPEES</b>		
	Tea (Ready to Serve in Samawar)		750 Persons				
	Coffee (Ready to Serve in Samawar)						
	Mixed Cookies (Approved quality)						
Sub Total of 01							
02	<b>Lunch arrangement on Convocation Day</b> (Along with Standing Buffet, Chairs setup, cutlery, crockery of approved quality and services of waiters would be in uniform etc.)						
	<b>MENU</b>		<b>QTY IN NOS.</b>	<b>RATE PER HEAD</b>	<b>TOTAL AMOUNT IN RUPEES</b>		
	Mutton Badami Quorma		750 Persons				
	Chicken Biryani						
	Fish Fry Bread Crumb						
	Nan (Live Tandoor)						
	Taftan						
	Raita						
	Salad Bar Continental						
	Assorted Chutney						
	Crunch Ice-Cream						
	Tea						
	Coffee						
	Cold Drink						
	Mineral Water Dispenser						
Sub Total of 02							
03	<b>Lunch arrangement on Convocation Day</b> (Along with Standing Buffet, Chairs setup, cutlery, crockery of approved quality and services of waiters would be in uniform etc.)						
	<b>MENU</b>		<b>QTY IN NOS.</b>	<b>RATE PER HEAD</b>	<b>TOTAL AMOUNT IN RUPEES</b>		
	Mutton Badami Quorma		5500 Persons				
	Chicken Biryani						
	Nan (Live Tandoor)						
	Taftan						
	Raita						
	Salad Bar Continental						
	Assorted Chutney						
	Crunch Ice-Cream						
	Tea						
	Coffee						
	Cold Drink						
	Mineral Water Dispenser						
	Sub Total of 03						

Total Amount of 01

Rs: .....

Total Amount of 02

Rs: .....

Total Amount of 03

Rs: .....

**Grant Total Of 01 + 02 + 03 [Inclusive with All Taxes]**

**Rs: \_\_\_\_\_**

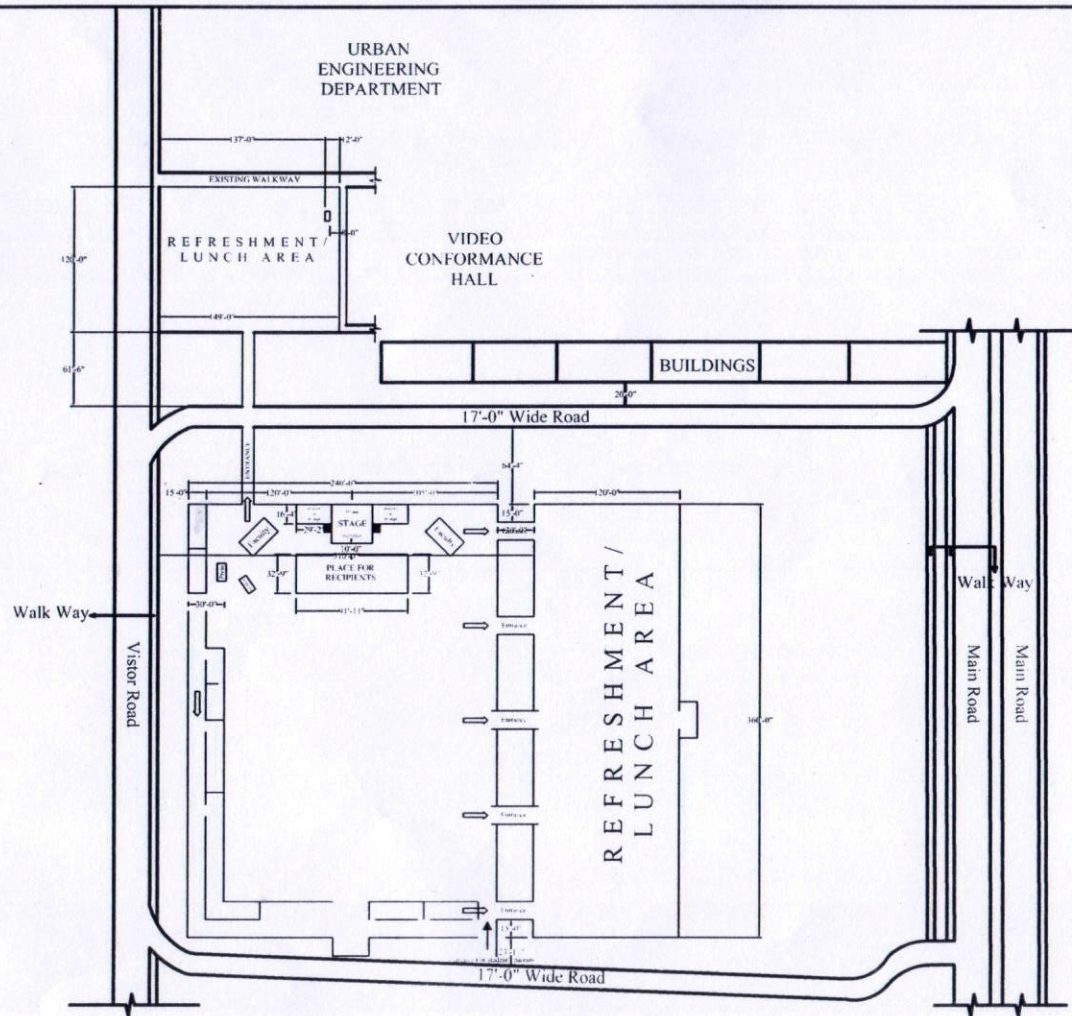
*[Handwritten Signature]*  
11/19/17

*Signature of Contractor with Seal*



# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

## DIRECTORATE OF SERVICES



DRG.NO 01

TITLE

LAYOUT PLAN FOR  
CONVOCAION CANOPY AREA - 2018

DRAWN BY

*Handwritten signature*

CHECKED BY

*Handwritten signature*

VERIFIED

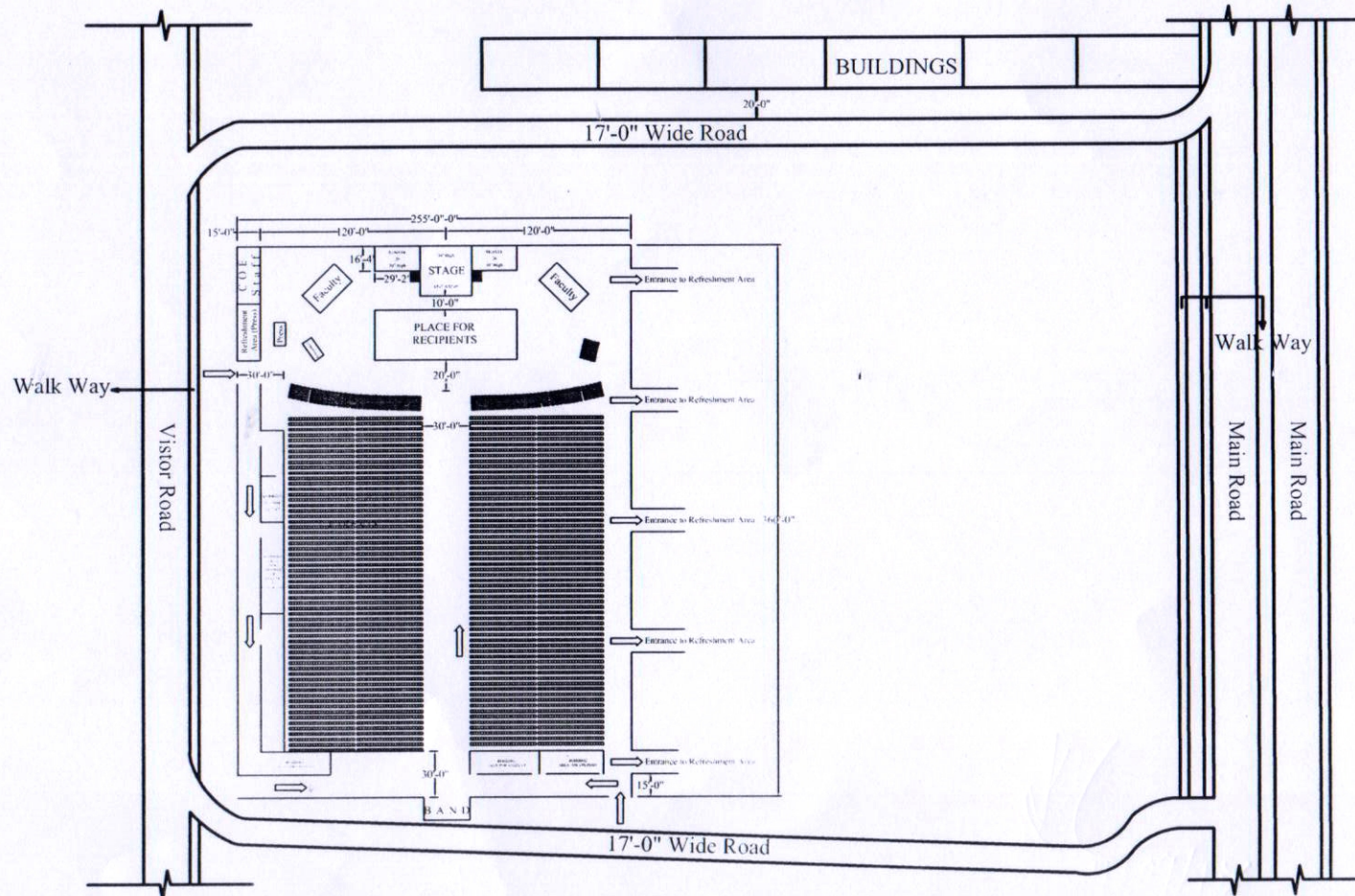
*Handwritten signature and date 11/09/17*

SCALE

1/64"=1'-0"



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY  
DIRECTORATE OF SERVICES



DRG.NO 02

TITLE	INTERNAL SEATING ARRANGEMENT FOR CONVOCAION CANOPY - 2018	DRAWN BY	CHECKED BY	VERIFIED	SCALE
				 11/09/17	1/64" = 1'-0"