**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

|  |  |
| --- | --- |
| 1. Tender No. | INF-KRY:No.0786/17 |
| 1. Name & Address of Bidder | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. Indenters Name and Address | **PROJECT DIRECTOR**  SINDH ARCHIVES KARACHI  INFORMATION & ARCHIVES DEPARTMENT  GOVERNMENT OF SINDH – KARACHI |
| 1. Tender Terms and Conditions | **The following documents should be submitted with the Bid.**  **Company Profile, Literature of the items,**  **Samples of the material and as per further terms and conditions of this tender, DIS-12-14, Sindh Purchase Manual & Other relevant laws in force** |
| 1. Particulars of the stores | As below: |

**6.** Particulars of the stores

|  |  |  |  |
| --- | --- | --- | --- |
| **Serial#** | **Description of Stores** | **Rate per item** | |
| **In Figure** | **In Words** |
|  | **fURNITURE OF CONSERVATION FIXTURE & FIXTURE** | | |
| **1** | **BOOK SUPPORTERS Qty. 02**  **Specification:**   * Original type | Each | Each |
| **2** | **BOOK TROLLEY Qty. 02**  **Specification:**   * Complete in all respect * Original type | Each | Each |
| **3** | **COMPUTER EXECUTIVE CHAIR Qty. 12**  **Specification:**   * High back style imported * Revolving * Hydraulic system * Arm rests * 5 casters wheels * Complete in all respect | Each | Each |
| **4** | **COMPUTER TABLE WITH SIDE RACK Qty. 10**  **Specification:**   * Size 4 x 2 ½ x 2 ½ ft. * Board size 4 x 2 ft. * With shelf compartment * Size 30 x 23 x 22 inch * Superior quality polish * 1” thick 13-ply hardwood panel * Lacquer polish * Complete in all respect | Each | Each |
| **5** | **LINE PROFESSIONAL CHAIRS FOR LABORATORY**  **Qty. 14**  **Specification:**   * Original * stainless Steel | Each | Each |
| **6** | **LABORATORY WORKING TABLE Qty. 04**  **Specification:**   * SS with wheels * Dimension 1998x980x890(h) mm * Original type | Each | Each |
| **7** | **OFFICE MAIN TABLE Qty. 01**  **Specification:**   * Original type | Each | Each |
| **8** | **OFFICERS EXECUTIVE REVOLVING CHAIR Qty. 06**  **Specification:**   * High back style imported * Revolving * Hydraulic system * Arm rests * 5 casters wheels * Seat and back cushioned * Complete in all respect | Each | Each |
| **9** | **PAPER DRYING STANDS Qty. 04**  **Specification:**   * With nylon net for drying sheets * Dimensions 72x102cm. * Drying Area 96x66 cm. | Each | Each |
| **10** | **Rolls supporter Qty. 02** | Each | Each |
| **11** | **STOREWAY RACKING SYSTEM 78X38X12 Qty. 50**  **Specification:**   * Height 78” * Width 38” * Depth 12” * Capacity of loading 500 Kgs * Shelf made by non reactive metal * Adjustable, Movable and Insect Proof * Specially designed for Archival Storage Purpose * Strong in all respect | Each | Each |
| **12** | **stainless steel washing tub Qty. 02**  **Specification:**   * Single Sink 980x680x880+95mm – Dim * Tub 850x490x365mm   . | Each | Each |
| **13** | **steel holder trollye Qty. 01**  **Specification:**  Type Z black steel holder, for restoration workshop 4 revolver wheels +2 shelves with removable steel trays.  Dimension 69x43x78h cm. | Each | Each |
| **14** | **s.s dustbin Qty. 01**  **Specification:**  Opening by pedal – harmful waste 48lt. h 613 mm wheels @125 mm. | Each | Each |
| **15** | **Steel ladder Qty. 04**  **Specification:**   * Original type * 10 fit | Each | Each |
| **16** | **trolley with drawers Qty. 02**  **Specification:**   * Original type * Dimension 510 x 600 x 790 (h) mm | Each | Each |
| **17** | **tools cabinet with six draws ss Qty. 04**  **Specification:**   * Original type * Dimension 510 x 600 x 790 (h) mm | Each | Each |
| **18** | **work bench Qty. 01**  **Specification:**   * Central drawer with lock, to slide on ball   Bearing.   * Dimension 190 x 70 x 85 (h) cm 2 drawers | Each | Each |
| **19** | **working plateform 1 place with chest of drawers Qty. 04**  **Specification:**  Equipped with electrical panel, power socket, socket for micro motor, gas valve and air gun. High chest of drawers of 4 drawers. Total width 1200 mm (710 mm bench – 500 mm chest of drawers.) | Each | Each |

Delivery Time: a) 04 weeks for local articles  
 b) 12-14 weeks for import products

1. Place of Delivery: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
2. Dispatch Instructions: Stores should be delivered free of  
    transportation charges to the consignee at  
    place mentioned above.
3. Inspection Authority: The Procurement Committee constituted by the  
    Secretary, Information & Archives Dept.
4. Place at which stores to be inspected: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
5. Payment: i. Part payment against part supply is  
    allowed.

ii. 100% payment to be made on the proof  
of inspection & consignee’s receipt  
certificate by Accountant General – Sindh, Karachi, during the fiscal   
year 2017-18.

iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

**DEPUTY DIRECTOR**

**SINDH ARCHIVES - KARACHI**