



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL**

Tele # 99261261- 68, (Ext. 2471) Fax # 99261255, E-mail: ddff@neduet.edu.pk

"Say NO to Corruption"

Director Procurement

No. PC/NED/112874/ **826**

Dated: **3/10/2017**.

Notice Inviting Tender

Tender is invited from Contractors/Firms/Parties/Caterers registered with Sales Tax & Income Tax Department & Sindh Revenue Board (whichever applicable) on rental basis Canteen & Photocopy Shops at NED University as follows:


S#	Number	Tender	Tender Schedule – Date and Time				Tender Fee Rs
			Issue / Sale		Submission	Opening	
			From	To			
1	PC/NED/CSA/ CANTEEN/6531/17	Rental Services of Canteen at NEDUET Main Campus,LEJ Campus and City Campus	06-10-2017	23-10-2017	24-10-2017 10:00 A.M	24-10-2017 10:30 A.M	3,000/-
2	PC/NED/PPC SHOP /6533/17	Tender for Photocopy Shop on rental basis at NEDUET (Main Campus, LEJ Campus & City Campus	06-10-2017	24-10-2017	25-10-2017 10:00 A.M	25-10-2017 10:30 A.M	5,00/-
Bid Security of Rs. 5,000 or 2.5% of the total bid cost whichever is higher in the shape of PO in favor of Director Finance							
Tender Documents can be purchased from ADP-II office against PO in favour of Director Finance & shall be opened as per above schedule in same office.							

A complete detail including eligibility criteria and specifications of the aforesaid tender can be downloaded from the University website and SPPRA Website www.pprasindh.gov.pk. Procuring Agency may reject all or any bid subject to the provision of relevant Rules of SPPRA. Bidders are requested to give their Best and Final Prices as "No Negotiations" are expected.

Incase of unavoidable circumstances on submission / opening date and time or if government declare holiday the tender will be submitted / opened on the next working day at the same time & venue. For further information (if requires) may contact in person or via e-mail to Controller Student Affairs Tel 99261261 – 68 (Ext. 2340 e-mail: csa@neduet.edu.pk).

Director Procurement
9/10/2017 03/10/2017

News Paper Clipping



NED UNIVERSITY

of Engineering & Technology

PROCTOR BUILDING
G-11

University Road, Karachi-75200, Tel: 9908 1281-48 Ext: 2474 x 2294
Fax: 9908 1282-1011 admission@ned.edu.pk www.ned.edu.pk

TENDER NOTICE

Tel: PCNED/CCA/CANTEEN/REGD/01/17 Bay IQD to Corruption

Sealed Offers on Single Stage-One Envelope procedure are invited from Contractors/Firms/Parties/Caterers registered with Sales Tax & Income Tax Department & Smith Revenue Board (whichever applicable) to run the Canteen & Photocopy Shops on Rental basis at NED University as follows:

PCNED/CCA/CANTEEN/REGD/01/17 Tender Fee: Rs. 3,000			
RUNNING OF CANTEENS ON RENTAL BASIS AT NEHUET, MAIN CAMPUS, LEJ CAMPUS AND CITY CAMPUS			
Tender Documents Issuance, Submission & Opening Schedule			
To be issued from	To be sold up to	Submission up to	Opening
06.10.2017	23.10.2017	24.10.2017	24.10.2017
8:30 am-4:00 pm	8:30 am-4:00 pm	10:00 am	10:30 am
PCNED/CCA/PHOTO COPY/REGD/01/17 Tender Fee: Rs. 900			
RUNNING OF PHOTOCOPY SHOPS ON RENTAL BASIS AT NEHUET, MAIN CAMPUS, LEJ CAMPUS AND CITY CAMPUS			
Tender Documents Issuance, Submission & Opening Schedule			
To be issued from	To be sold up to	Submission up to	Opening
06.10.2017	24.10.2017	25.10.2017	25.10.2017
8:30 am-4:00 pm	8:30 am-4:00 pm	10:00 am	10:30 am

Bid Security: Rs. 5,000 or 2-3% of the total bid cost, whichever is higher, in form of IQD to favor of Director Finance.

Tender Documents can be purchased from A&P-11 Office against IQD to favour of Director Finance & shall be opened as per above schedule in same Office.

Complete detail and specifications of the proposed tenders can be downloaded from the University Website www.ned.edu.pk and (9908) 1282-1011. Prosuring Agency must report all or any bid subject to the provision of relevant Rule of CPWDs. Bidders are requested to give their Best and Final Prices as **NO NEGOTIATIONS are expected.**

In case of Unavoidable Circumstances in Submission / Opening Date & Time or if Government declares Holiday, the Tenders shall be submitted opened on the next working day at the same Time & Venue.

For further information (if required) contact in Person or by Email: Accounts Officers on Tel: 9908(1281)- 66 ext: 2246

Email: ca@ned.edu.pk

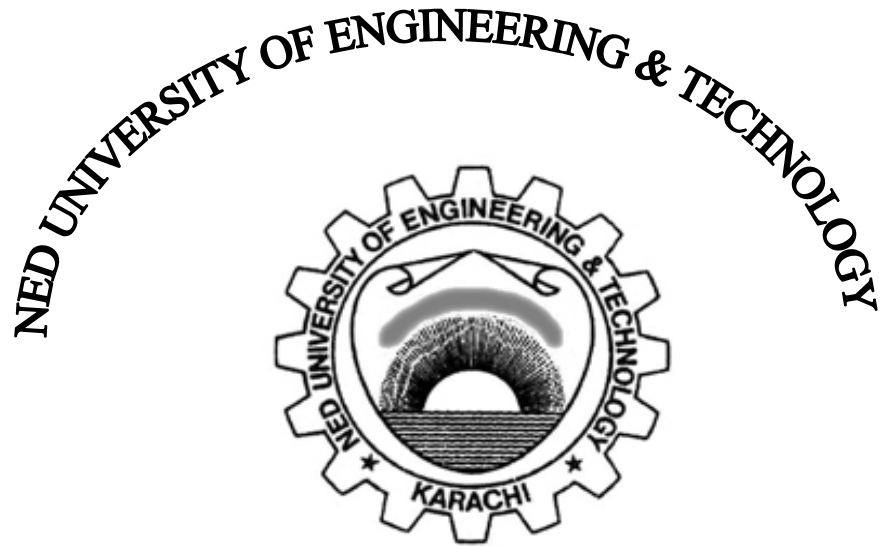
Director Procurement

DAWN: 05.10.2017

JANG: 05.10.2017

ISSUED ON: _____

ISSUED TO: _____



**“SERVICES ON RENTAL BASIS FOR CANTEENS AT
NED UNIVERSITY, MAIN CAMPUS, CITY CAMPUS
AND LEJ CAMPUS”**

TENDER NO. PC/NED/CSA/CANTEEN/ 6531 /17

Procurement Cell

SUMMARY OF CONTENTS

	SUBJECT	Page No.
I	BIDDING DATA.....	3
II	PROFORMA.....	4
III	TERMS & CONDITIONS.....	6
IV	SECURITY & MONTHLY RENET..... APPENDIX -B	9
V	MENU LIST.....	10

BIDDING DATA

- | | | |
|-----|--|---|
| (a) | Name & Address of the Procuring Agency: | NED University of Engineering & Technology,
University Road,
Karachi. |
| (b) | Brief Description of Works: | Services on Rental basis of Canteens at NEDUET
(Main Campus, LEJ Campus and City Campus) |
| (c) | Amount of Bid Security | [as per appendix – B] |
| (d) | Period of Bid Validity | 90 days |
| (e) | Deadline of submission of Bids
Along with time: | 00-00-2017 upto 00.00 AM |
| (f) | Venue, Date & Time of Bid
Opening: | Procurement Cell
ADP – II Office: 00:00.2017 at 00:00 PM |
| (g) | Time for Completion from
written order of Commence: | 12 Months |
| (h) | Liquidity Damages: | 05% of estimated cost of Bid (if applicable) |
| (i) | Stamp Duty: | 0.35% or notified by the Gov. of Sindh, will be paid
by successful bidder as stamp duty. |
| (j) | Deposit Receipt No:
Date: Amount | ----- 00.00.2017 Rs.00000 |
| (k) | Eligibility Criteria | (i). 03 years experience in the relevant field
(ii) Turn-over of at least last three years
(iii) Registration with Federal Board of Revenue
(FBR), for Income Tax and Sales Tax in case
of procurement of goods
(iv) Registration with the Sindh Revenue Board
(SRB) in case of procurement of services
(iv) An Affidavit on Stamp Paper that the firm has never
been Blacklisted |

Director Procurement

Central Canteen Management Committee
NED University of Engineering & Technology

Proforma to be filled by the Contractor

Name of Canteen Applied for:	_____
Name of the Company / Contractor:	_____
Date of Establishment:	_____
Corporate Status:	_____
Owner / Proprietor / MD / CE Name:	_____
CNIC No.	_____
Mailing Address:	_____ _____
Contact No (s).	_____
Cell No(s).	_____
Email Address:	_____
NTN No.	_____
GST No./SST No.	_____
Bank Name & Account No. (for which statement is enclosed)	_____

Attested copy valid NTN & G.S.T/S.S.T

a) Certificate

Attachment:	:
	Affidavit that company had never been
	b) black-listed;
	Copy of 'Bank Statement' of last six
	Months
	c) or copy

Of ‘ Financial Soundness’ certificate

**List of Clients with contact person
(regular**

d) and

Occasional

Company’s Stamp	Signature

Terms and Condition

Name / Title of Canteen_____

1. Contractor will bring / provide the following Items:
 - a. Deep Freezer Refrigerator;
 - b. Cooking Range;
 - c. Micro-wave Oven;
 - d. Chips fryer Machine with Chip Cutter;
 - e. Glass showcase for display of items;
 - f. Crockery & Cutlery
2. The University will provide the following facilities:
 - a. Furniture & Fixture
 - b. Gas
 - c. Electricity
 - d. Water
3. Contractor will be responsible for repair maintenance of Furniture & Fixtures if any damage caused by them. Any damage to the Equipment.
4. Canteen will be kept open from 08:00 AM to 4.30 PM whole week (except Saturday & Sunday as per University policy. It may however, not be applicable for Student Resident Canteen and Staff Center.
5. Security Deposit will remain the Institute as Security Deposit and will be refunded on the expiry of contract, after deduction for damage or loss if any or arrears of rent and utilities.
6. The contractor will maintain quality of food and services up-to the satisfaction of the management However, a penalty up-to minimum Rs. 3,000 and maximum 5,000 per complaint will be imposed subject to the verification by the Management.
7. The contract will be for a period of One Year, It can be extended by mutual agreement. Management reserves the right to terminate the contract at any time on 07 days notice. However, the contractor will give one month notice in writing if the desires to vacate the canteen before the expiry of the contract.

Company's Stamp	Signature

8. At least three dishes shall be cooked daily (i) Daal (ii) Meat (iii) Rice
9. Edible Oil of better quality will be used for cooking. No recycling of any cooked items allowed.
10. Contractor will ensure that no **“Stock Out”** of any item from the displayed **Menu List**
11. Fresh Milk will be used for **Tea**
12. Management and Contractor will mutually decide rates of items, which are not included in price list.
13. The service boys will be neat and clean and will wear proper uniform and badge name.
14. Contractor will be responsible for cleaning, dusting, and washing of kitchen, canteen and furniture of the canteen.
15. Contractor will be responsible for keeping the entire canteen and kitchen premises neat and clean. A penalty of Rs. 1,000/- will be charged if any complaint will be noted during the surprise visit of the management.
16. The contractor will not be allowed to sublet the work to any other firm (s) / person (s) or contractor (s).
17. The University’s Canteen Management Committee shall visit periodically to check and inspect the hygiene of kitchen, quality of food ingredients, edible oil etc and contractor will be bound to follow the recommendations and guidelines of the committee.
18. The Contractor will provide the list of staff along with CNIC Nos and complete details working in canteen and also use identity cards.
19. The proposed canteen items price list is attached of as **Annex – A**.
20. That the licensee shall not enhance the rate and revise food item quantity/volume approved by the Licenser unless the NEDUET approve in writing the enhanced.
20. That the Licensee shall pay rent as per Appendix-B on 1st week of each month in advance to the Licenser including water charges and use of premises.
21. The Licensee shall pay 25% to the Director Finance of total cost of electricity consumed and 50 monthly amount to be charged at the Tariff Rate paid by NED to SSGC / MMBTU consumed within due date of payment of utilities companies as per Services Deptt estimates/billing.

Company’s Stamp	Signature

22. That the Licensor shall not be responsible in any way for the safety of the articles belonging o the Licensee. In case of proven students / employee act, the damages shall be responsibility of Licensor.
23. By the terms / conditions of the premises, inventory of electric water and gas fitting shall be prepared by the Licensor which shall be verified by the Licensee and signed by him.
24. That any shortage or loss found at any later stage of checking shall be made good by the Licensee or in case of revocation of this act before its expiry all fittings shall be handed back by the Licensee to the Licensor in good condition, consideration being given only to genuine wear and tear
25. Except where otherwise provided in this contract all queries, and disputes relating to the interpretation of the deed of License or any other questions, matters or things arising out of the terms of the contract or after the expiry or termination of the contract due to some other reason, shall be referred to the Vice Chancellor of the NEDUET, Karachi, for arbitration the in the manner provided by the law relating to arbitration for the time being enforce. After such investigation as the Vice Chancellor deems fit, he shall deliver his award which shall be final, conclusive and shall be binding on he parties hereto.
26. That the Licensee shall be exempted from payment of rent during the period of long vacation (More than 15 days) and Holy month of Ramadhan when the canteen will remain closed for business. However the same period shall be counted towards the contract period. It may not be applicable for Student Resident Canteen, where Iftar & Sehri with dinner will be served by the Resident Canteen.
27. That the Licensee shall not use the canteen space and infrastructure for marketing of any product without getting approval from licensor.
28. That the Licensee will report immediately to DR (S&G) about any political and and religious activities i.e. Poster, panaflex, etc in his canteen.
29. That the contractor is liable to get the University pass made for him/her and canteen staff renewable after every three months.
30. The Licensee is responsible to ensure the display of approved Rate List as issued of the Licensor/ University Authority. The punishment may be imposed if the licensee failed to identify the display of the same during any surprise visit. The Licensee is responsible to place electronic Scale on the counter to confirm the weight of items mentioned in the food list.
31. The Licensee will abide all the above clauses of the agreement & the instruction, which will be issued from time to time by the Licensor, in case of the failure / violation, the minor / major penalty may be imposed accordingly.

Company's Stamp	Signature

List of Items for which rates are required

(The offered rates shall be valid for a period of 12 Months effective from the date of Contract).

Security and Monthly Rent of Various Canteen

S_No.	Name of Canteen	Security	Monthly Rent
1	Food Center for girls	Rs. 75000/-	Rs. 25000/-
2	Humanities Canteen Corner	Rs. 54000/-	Rs. 18000/-
3	Teaching Staff Center	Rs. 36000/-	Rs. 12000/-
4	GCR Canteen	Rs. 75000/-	Rs. 25000/-
5	City Campus Canteen	Rs. 15000/-	Rs. 5000/-
6	Student Resident Canteen	Rs. 75000/-	Rs. 25000/-
7	NEDEA (Staff Canteen)	Rs. 54000/-	Rs. 18000/-
8	LEJ Campus Canteen	Rs. 15000/-	Rs. 3500/-

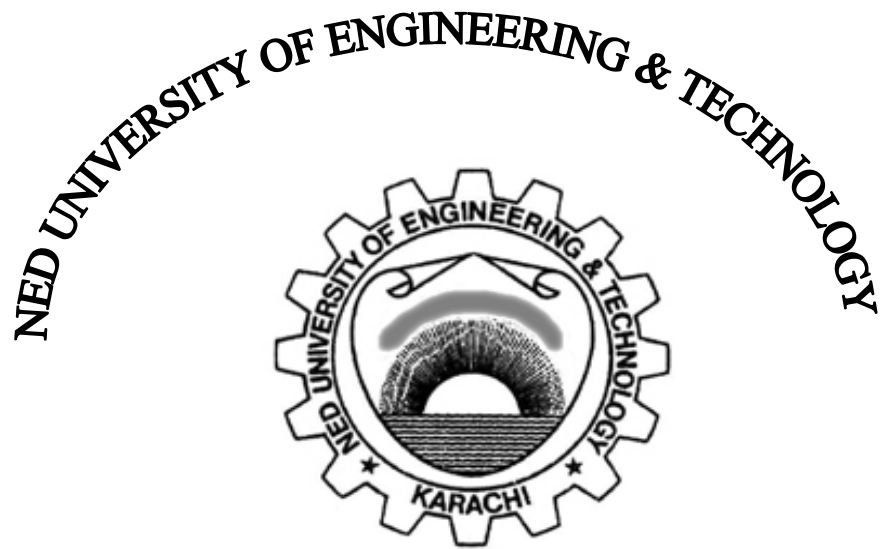
Controller Student Affairs

Canteen Price List

S.No.	Name of Item.	Specifications	Amount in Rupees
1	Chicken Biryani	375 gms (75 gms chicken piece and 300 gms rice)	
2	Chicken Curry	375 gms (75 gms chicken piece and 200 gms gravy)	
3	Tea by vending machine	150 ml	
4	Tea by stove	150 ml	
5	Samosa Chicken	50 gms	
6	Samosa Potato	50 gms	
7	Eggs. Sandwich	With two large slices	
8	Chicken Sandwich	With two large slices	
9	Chicken Burger	Served with French fries, ketchup and Coleslaw	
10	Beef Burger	Served with French fries, ketchup and Coleslaw	
11	Daal Burger	-----	
12	Dal Curry	300 gms	
13	Vegetable Curry	300 gms	
14	Egg. Choley	300 gms	
15	Nan Tandoori	150 gms	
16	Chapati	60 gms	
17	Chicken Paratha Roll	75 gms of chicken chunks and paratha	
18	Spring Roll	50 gms	
19	French Fries	200 gms	
20	Paratha	150 gms	
21	Omelet	-----	
22	Egg Fry	-----	
23	Milk Shake	250 ml	
24	Fresh Juice	250 ml	
25	Channa Chut (Disposable)	250 gms	
26	Chicken Fried rice (plain & spoon)	350 gms	
27	Egg. Fried Rice	350 gms	
28	Chicken Shaslik	300 gms	
29	Chicken Chowmein	300 gms	
30	Vegetable Chowmein	300 gms	
31	Puri with channa and Aaloo ka salad	-----	
32	Plain Rice (Basmati rice to be used)	300 gms	
33	Soft drink (brand will be decided by management)	250 ml	Manufacturer Price
34	Soft drink (brand will be decided by management)	250 ml	Manufacturer Price
35	Mineral Water (brand will be decided by management)	250 ml	Manufacturer Price
36	Halwa	50 grm	
37	Salad Per plate	-----	
38	Raita	-----	
39	Fresh Yogurt	-----	

ISSUED ON: _____

ISSUED TO: _____



**“Tender for Photocopy Shop on Rental Basis at NEDUET
(Main Campus, LEJ Campus and City Campus)”**

TENDER NO. PC/NED/SA/PPC SHOP/6533/17

Procurement Cell

BIDDING DATA

- | | | |
|-----|--|---|
| (a) | Name & Address of the Procuring Agency: | NED University of Engineering & Technology,
University Road,
Karachi. |
| (b) | Brief Description of Works: | Services on Rental basis of Photocopy Shop at
NEDUET (Main Campus, LEJ Campus and City
Campus) |
| (c) | Amount of Bid Security | 15,000 |
| (d) | Period of Bid Validity | 90 days |
| (e) | Deadline of submission of Bids
Along with time: | 00-00-2017 upto 00.00 AM |
| (f) | Venue, Date & Time of Bid
Opening: | Procurement Cell
ADP – II Office: 00:00.2017 at 00:00 PM |
| (g) | Time for Completion from
written order of Commence: | 12 Months |
| (h) | Liquidity Damages: | 05% of estimated cost of Bid (if applicable) |
| (i) | Stamp Duty: | 0.35% or notified by the Gov. of Sindh, will be paid
by successful bidder as stamp duty. |
| (j) | Eligibility Criteria | <ul style="list-style-type: none">(i). 03 years experience in the relevant field(ii) Turn-over of at least last three years(iii) Registration with Federal Board of Revenue
(FBR), for Income Tax and Sales Tax in case
of procurement of goods(iv) Registration with the Sindh Revenue Board
(SRB) in case of procurement of services(iv) An Affidavit on Stamp Paper that the firm
has never been Blacklisted |

Director Procurement

NED University of Engineering and Technology, Karachi.

Photocopy Shop Management Committee

Proforma to be filled by the Contractor

Name of Bank: _____ Pay Order No. _____ Dated: _____

Name of Photocopy Shop: _____

Name of Contactor: _____

Father's Name: _____

Business Address: _____

Home Address: _____

CNIC No. _____

NTN No. _____

Phone (Home): _____

Office: _____

Mobile No. _____

Total Staff Working under: _____

(Provide their detail along with
Photograph & copies of CNIC)

Previous / Present Experience (please mention detail along with certificate of concerned institute / department)

- i) _____
- ii) _____
- iii) _____
- iv) _____

*Name of Workers:	**CNIC. No.	Experience.

Stamp

Signature: _____

NED University of Engineering and Technology, Karachi.

Photocopy Shop Management Committee

Dated: _____

Shop Rent Rs. _____

Shop Location: _____

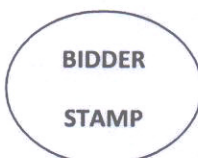
NTN : _____

GST #: _____

Quotation

S. No.	Item Name	Size/ Weight	Quoted Rate
1.	Powder Photocopy (Single Side)	A3 " gm A4 gm	Rs. Rs.
2.	Powder Photocopy (Double Side)	A3 gm A4 gm	Rs. Rs.
3.	Colour Copy	A3 gm A4 gm	Rs. Rs.
4.	Tape Binding (Pages)	50 to 100 100 to 200 200 to 300	Rs. Rs. Rs.
5.	Hard Binding (Pages)	50 to 100 100 to 200 200 to 300	Rs. Rs. Rs.
6.	Spiral Binding (Pages)	50 to 100 100 to 200 200 to 300	Rs. Rs. Rs.
7.	Wire Binding (Pages)	50 to 100 100 to 200 200 to 300	Rs. Rs. Rs.
8.	CNIC Copy (Normal)		Rs.
9.	CNIC Copy (Colour)		Rs.
10.	University Card Copy (Normal)		Rs.
11.	Computer Print Out (Normal)		Rs.
12.	Computer Print Out (Colour)		Rs.
13.	Plastic Coating (Normal)	A3 A4 CNIC	Rs. Rs. Rs.
14.	Plastic Coating (Lamination)	A3 A4 CNIC	Rs. Rs. Rs.

Must be submitted Sample Paper with weights/ gram, signature and stamp of company.



Bidder Signature: _____

NED University of Engineering and Technology, Karachi.

Photocopy Shop Management Committee

Dated: _____

TERMS & CONDITIONS FOR PPC SHOP

Name/ Title of the Photocopy Shop: _____

- 1) The applicant should be registered with the income Tax Department and will provide a photocopy of Registration Certificate bearing NTR No. duly attested by a Gazetted Officer along with a copy of Computerized National Identity Card.
- 2) The offer should be accompanied by an Earnest Money Deposit of Rs.5,000/- (refundable) in the form of Pay Order. The successful bidder is required to deposit with the University, a security amount not exceeding Rs.15,000/- in form of Pay Order of the period of one year. A Deed of License shall be signed by the Licensor and Licensee duly authenticated by the Court. The earnest money deposit of unsuccessful bidder will be refunded at the time of opening of tender.
- 3) That the Licensee shall run the PPC shop to provide the Photostat facilities to the students and officials of the University for and on behalf of the NED University for a period of Eleven Months from the date of License, extendable on mutual agreement.
- 4) That the Licensee shall install at least Four (04) Powder Photostat Copiers (PPC Machines) with good condition at the beginning and later, said number can be increased by mutual agreement according to the load of work.
- 5) That the Licensee shall occupy the space of existing PPC Shop along with furniture, light, iron grill, door etc to run the PPC job.
- 6) That the Licensee shall pay occupation approved charges of the space calculated for respective PPC Shops per month to NED University within first week of the every month, in advance.
- 7) That the Licensee shall charge amount on the basis of approved rates of Photocopy etc.
- 8) That the Licensee shall maintain good quality of Photostat Copies issued to its customers.

- 9) That the Licensee shall arrange his own staff for coming out the job and at least 04 Staff members shall be deputed to work in the premises.
- 10) That the Licensee shall provide the Photostat facilities/service on all working days during the normal working hours of University except on holidays and shall not stay in the University premises after 21:00 hours for the purpose of this job unless required.
- 11) The Licensee shall not provide Photostat facilities to any obscene or illegal literature or copying material for unfair-means to any person in the University.
- 12) That Licensee shall neither propagate nor allow any political group to interfere in the business/ job.
- 13) That Licensee shall pay at the rates prescribed by the Electric Charges to the Licensor according to the meter reading installed in the space provided to him.
- 14) The Licensee shall Deposit Rs.15,000/- (Fifteen Thousand Only) with the Licensor of the execution for this License by way of security deposit, which shall be refundable to the Licensee on peacefully vacation the space/premises after successful completion of the Licensee period, less deduction and adjustment due to damage and loss, if any provided to the space and its belongings the damage is not caused by the act of students.
- 15) That Licensee shall not enhance the rates of the Photostat charges approved by the Licensor.
- 16) That University maintains a strong security system at its campuses. However, the University shall not be responsible for any type of losses occurred due to disturbance in law and order situation or theft etc.
- 17) That the Licensee under this contract shall be providing service for a period of (11) Eleven Months from the date of its effectiveness and on mutual agreement, the period can be extended further.
- 18) That whenever the Licensor feels that the quality of Photostat copy/copies are not provided in good quality or users are not satisfied with the quality, the Licensor shall be authorized to cancel the contract giving 15 days notice to the Licensee.
- 19) That the Licensee shall not sublet or sub-contract the obligations under this arrangement to a third party.
- 20) One Tender will be considered only for one Shop.

Note: All Rates must be coated in round figures.

Bidder
Stamp

Bidder Signature: _____

DEED OF LICENSE

This Deed of License is made at Karachi on _____ day of _____, 2017 to be effective from _____ 2017 between the _____ NED University of Engineering & Technology through Registrar and PPC Committee of the NED University duly empowered to execute this License there in after called the Licensors, which term shall include the successors and assigns of the NED University of the one part & M/S. _____ Karachi. Tel. No. _____ Mobile Nos. _____

_____ hereinafter referred to as the Licensee which term shall include his successions, surveyors, executors, administrations and assigns of the other part witnesses as under:

Which the Licensors has agreed to permit the Licensee to run the PPC Department (Plain paper copier work) of the NED University for providing Photostat facilities to the students and staff of the NED University, the terms and conditions herein after appearing for a period of Eleven Months w. e. f. _____ 2014.

NOW THEREFORE THIS INDENTURE IS WITNESSED AS UNDER

1. That the Licensee shall run the PPC shop to provide the Photostat facilities to the students and officials of the University for and on behalf of the NED University for a period of Eleven Months from the date of License, extendable on mutual agreement.
2. That the Licensee shall install at least Four (04) Powder Photostat Copiers (PPC Machines) with good condition at the beginning and later, said number can be increased by mutual agreement according to the load of work and subject to availability of space.
3. That the Licensee shall occupy the space of existing PPC Shop along with furniture, light, iron grill, door etc to run the PPC job.
4. That the Licensee shall pay occupation approved charges of the space calculated for respective PPC Shops per month to NED University within first week of the every month, in advance.
5. That the Licensee shall charge amount on the basis of approved rates of Photocopy etc., as under:

S. No.	Item Name.	Quality.	Quoted Rate.
i.	Powder Photocopy (Single Side).		
ii.	Powder Photocopy (Double Side).		
iii.	Colour Copy (A-4 Paper Size).		
iv.	Tape Binding.		
v.	Hard Binding.		" ,
vi.	Spiral Binding.		
vii.	Wire Binding.		

6. That the Licensee shall maintain good quality of Photostat Copies issued to its customers.
7. That the Licensee shall arrange his own staff for coming out the job and at least 04 Staff members shall be deputed to work in the premises.
8. That the Licensee shall provide the Photostat facilities/service on all working days during the normal working hours of University except on holidays and shall not stay in the University premises after 21:00 hours for the purpose of this job unless required.
9. The Licensee shall not provide Photostat facilities to any obscene or illegal literature or copying material for unfair-means to any person in the University.
10. That Licensee shall neither propagate nor allow any political group to interfere in the business/ job.

11. That Licensee shall pay at the rates prescribed by the Electric Charges to the Licensor according to the meter reading installed in the space provided to him.
12. The Licensee shall Deposit Rs.15,000/- (Fifteen Thousand Only) with the Licensor of the execution for this License by way of security deposit, which shall be refundable to the Licensee on peacefully vacation the space/premises after successful completion of the Licensee period, less deduction and adjustment due to damage and loss, if any provided to the space and its belongings the damage is not caused by the act of students.
13. That Licensee shall not enhance the rates of the Photostat charges approved by the Licensor.
14. That University maintains a strong security system at its campuses. However, the University shall not be responsible for any type of losses occurred due to disturbance in law and order situation or theft etc.
15. That the Licensee under this contract shall be providing service for a period of (11) Eleven Months from the date of its effectiveness and on mutual agreement, the period can be extended further.
16. That whenever the Licensor feels that the quality of Photostat copy/copies are not provided in good quality or users are not satisfied with the quality, the Licensor shall be authorised to cancel the contract giving 15 days notice to the Licensee.
17. That the Licensee shall not sublet or sub-contract the obligations under this arrangement to a third party.

In witness where of the parties here to have herein set their hands on the day, month and year first above optioned.

M/S.

Address:

CNIC #.

REGISTRAR

NED University of Engg.,
and Tach., Karachi.

LICENSEE

Witness #. 1

Name: _____

CNIC #: _____

Signature: _____

LICENSOR

Witness #. 2

Name: _____

CNIC #: _____

Signature: _____

Note:

Attestation required from oath commissioner