



WORKERS WELFARE BOARD SINDH

GOVERNMENT OF SINDH

Established under Sindh Workers Welfare Fund Act, 2014



Tender Notice

SUPPLY OF OFFICE STATIONERY FOR ALL WORKERS MODEL SCHOOLS AND COLLEGES LOCATED IN SINDH

Sealed bids are invited from reputed/established firms/suppliers/contractors, registered with Income Tax and Sales Tax/ SRB authorities, for supply of above mentioned goods and printing articles.

Bid Security in the form of PO/DD:	3% of bid/quoted articles value
Tender Document Collection (Start Date):	Publication/Hoisting of Notice.
Tender Document Collection (End Date):	30-10-2017
Tender Document Submission Date & Time:	30-10-2017 uptill 1:00 P.m.
Tender/Bid Opening Date & Time:	30-10 -2017 at 1:30 P.m.

DOCUMENTS COLLECTION:

Tender documents can be obtained on submission of a written request on company letterhead, supported with copies of GST / SRB & NTN Certificates, during office working hours, on payment of Tender document Cost Rs.500/- (each) (non-refundable/non-transferable) in form of PO/DD in favour of "Workers Welfare Board Sindh" from the below address:

The Assistant Secretary (Admin),
Workers Welfare Board Sindh ,Education Section,
ST-19, Block-6, Gulshan-e-Iqbal, near NIPA, Karachi.
Phone No. 021-99244681-2, Fax No. 021-99244686

NOTES:

- Sealed bids with necessary attachments accompanied by the Bid Security should be submitted at Sindh Workers Welfare Board, Karachi, on the tender document submission date and time.
- Bid opening procedure will be **Single Stage – One Envelope** System. The envelope must contain complete material specifications and other documents, as required under bid evaluation criteria or any other information deemed necessary.
- The bids will be opened on the aforementioned date & time in the presence of bidders or their authorized representatives. Prospective bidders are invited to attend the tender opening (single representation).
- Incomplete or conditional tenders cannot be considered or entertained.
- Sindh Workers Welfare Board reserves the right to accept or reject any bid, subject to relevant provisions of Sindh Public Procurement Regulatory Authority Rules, 2010.

ASSISTANT SECRETARY (ADMIN)

For

SECRETARY/C.E.O

Workers Welfare Board Sindh, Karachi.

St-19, Block-6, Adjacent to STEVTA, Opposite Aero Club, Gulshan-e-Iqbal, Karachi-75300

Phone: 99244681 & 99244682- Fax: 99244686,

URL- www.swwb.com.pk, E-Mail:- swwbesadm@gmail.com

**SINDH WORKERS WELFARE BOARD
(EDUCATION SECTION)**

ST-19, Block-6, Gulshan-e-Iqbal, Karachi, Telephone No.021-99244682 Fax No. 021-99244686

ANNUAL PROCUREMENT PLAN FOR 2017-18

(Under rule 11(1) of the Sindh Public Procurement Rules 2010)

Name of the Procuring Agency: Sindh Workers Welfare Board (Education Section), Karachi.

1.	Name of Procurement (Description)	Quantity (Where applicable)	Estimate of Unit Cost (where applicable) (Rs.)	Estimated Total Cost (in Million Rs.)	Fund Allocated (in Million Rs.)	Source or Fund (ADP/No n- ADP)	Proposed Procurement Method	Timing or Procurement 2017-18			
								9 Q-1	10 Q-2	11 Q-3	12 Q-4
	2	3	4	5	6	7	8				
	Procurement of Office Stationery	N/A huge Quantity	N/A many of article involve	Under 5 Million	05 Million	Non-ADP	Competitive Bidding/ Single Stage- One envelope	✓			
	Procurement of Printing material	N/A huge Quantity	N/A many of article involve	Under 02 Million	02 Million	Non-ADP	Competitive Bidding/ Single Stage- One envelope	✓			
	Purchase of Library books/ Teaching stationery	N/A huge Quantity	N/A many of Books involve	Under 03 Million	03 Million	Non-ADP	Competitive Bidding/ Single Stage- One envelope		✓		
	Procurement of Uniforms & Liveries for Class-IV employees of WWB, Sindh / Procurement of Gowns for Teachers	N/A huge Quantity	N/A many of article involve	Under 02 Million	02 Million	Non-ADP	Competitive Bidding/ Single Stage- One envelope		✓		
	Purchase of Examination Stationery for conducting half yearly and annual examination	N/A huge Quantity	N/A many of Books involve	Under 03 Million	03 Million	Non-ADP	Competitive Bidding/ Single Stage- One envelope	✓			

Purchase of Misc: articles for cleaning and other official use	N/A huge Quantity	N/A many of article involve	Under 02 Million	02 Million	Non- ADP	Competitive Bidding/ Single Stage- One envelope	✓			
Procurement of Computer supplies and stationery / Laboratory Equipment/ Materials / KG Classes Accessories / Sports items for students	N/A huge Quantity	N/A many of article involve	Under 04 Million	04.500 Million	Non- ADP	Competitive Bidding/ Single Stage- One envelope		✓		
i).Purchase Machinery & Equipments	Computers, Stabilizers, Printers and Photo copier	N/A many of article involve	Under 3.975 Million	41.175 Million	Non-ADP	Competitive Bidding/ Single Stage- TWO envelope	✓			
ii) Purchase Machinery & Equipments.	Electric Generator/ installation Solar Panel with Batteries	N/A many of article involve	Under 28 Million		Non-ADP	Competitive Bidding/ Single Stage- TWO envelope		✓		
iii) Purchase Machinery & Equipments.	Installation of RO water plants 6000 ltr per day/	N/A many of article involve	Under 5 Million		Non-ADP	Competitive Bidding/ Single Stage- One envelope		✓		
iv) Purchase Machinery & Equipments.	Installation of CCTV with DVR/Surveillance Cameras etc	N/A many of article involve	Under 4 Million		Non-ADP	Competitive Bidding/ Single Stage- TWO envelope		✓		
Purchase of Furniture & Fixture	N/A huge Quantity	N/A many of article involve	Under 39 Million	39.998 Million	Non- ADP	Competitive Bidding/ Single Stage-Two envelopes		✓		

1	i). Procurement of Education Facilities (Text Books & Exercises Copies,) to Workers Children.	N/A huge Quantity	N/A many of article involve	Under 129 Million (estimated)	710 Million	Non-ADP	Competitive Bidding/ Single Stage- TWO envelope			✓	
	ii) Procurement of Education Facilities (School Uniforms) to Workers Children,	N/A huge Quantity	N/A many of article involve	Under 349 Million (estimated)		Non-ADP	Competitive Bidding/ Single Stage- TWO envelope			✓	
	iii) Procurement of Education Facilities (School Shoes) to Workers Children,	N/A huge Quantity	N/A many of article involve	Under 150 Million (estimated)		Non-ADP	Competitive Bidding/ Single Stage- TWO envelope			✓	
2	Procurement of Equipment/Training Material for Metric Tech Program	N/A huge Quantity	N/A many of article involve	Under 10 Million	14 Million	Non-ADP	Competitive Bidding/ Single Stage- TWO envelope		✓		
3	Transport Facility	N/A huge Quantity	N/A different routs involve	Under 20 Million	20 Million	Non-ADP	Competitive Bidding/ Single Stage- One envelope	✓			
4	Hiring of Security Guards	Hiring services of Security Guards for our Board Schools and Colleges	About 54 Nos. of Security Guards	Under 15 Million	15 Million	Non-ADP	Competitive Bidding/ Single Stage- One envelope	✓			
5	Establish of I.T Labs.	Computers/Stabilizers/Split A.C/Carpets/ Shelves/Computer Chairs/ Net working devices & all material related I.T Lab.	Establish I.T Labs in all Secondary Level Board Schools/ Colleges	Under 11.50 Million	11.749 Million	Non-ADP	Competitive Bidding/ Single Stage- TWO envelope		✓		



WORKERS WELFARE BOARD, SINDH

(Established under Sindh Workers Welfare Fund Act, 2014)

GOVERNMENT OF SINDH

No

Karachi, dated: _____

ORDER

With the approval of competent authority the **Complaint Redressal Committee** as defined in SPPRA Rule 31, comprising of the following, is hereby constituted with appropriate powers and authorizations, to address the complaints of bidders that may occur during the procurement proceedings, as per terms & conditions mentioned hereunder:-

- | | |
|--|---|
| 1. The Secretary, Workers Welfare Board Sindh | Chairperson |
| 2. Representative of Accountant General Sindh
(Not Below the rank of BPS-18) | Member. |
| 3. Any Independent profession
from the relevant field concerning the Procurement Process. | Any member
Opted by the
chairman of CRC |

TERMS AND CONDITIONS:-

1. To settle written complaint lodged any bidder being aggrieved by any act or decision of the Procurement Committee during procurement proceedings.
2. The Committee shall announce its decision within seven days.
3. Procurement Committee shall not award the contract till Redressal Committee may decide the complaint as submitted by the bidder.
4. To perform any other function ancillary and incidental to the above.

Deputy Director (Admin)
FOR SECRETARY
Workers Welfare Board Sindh

NO. SWWB/ ES/Admin/1/1492/2017/231
Copy to:

Karachi dated 28-2-2017

- 1). To all members of procurement Committee.
- 2). Managing Director SPPRA, Government of Sindh.
- 3). P S to Secretary Labour & HRD, Government of Sindh.
- 4). P S to Secretary Workers Welfare Board Sindh.
- ✓ 5). Office Order file.

Deputy Director (Admin)
FOR SECRETARY
Workers Welfare Board Sindh



WORKERS WELFARE BOARD, SINDH

(Established under Sindh Workers Welfare Fund Act, 2014)

GOVERNMENT OF SINDH

ORDER

No.

Karachi, dated: _____

With the approval of competent authority the **Procurement Committee**, comprising of the following, is hereby constituted to deal with the affairs of all procurement affairs of Sindh Workers Welfare Board including Education Section as per terms & conditions mentioned hereunder:-

- | | |
|--|------------------|
| 1. Director (Finance), WWBS. | Convener |
| 2. Deputy Secretary (A & C), WWBS. | Member/Secretary |
| 3. Deputy Director (Admin), SWWB | Member. |
| 4. Representative of Industries Department Govt. of Sindh. | Member. |
| 5. Representative of Education Department Govt. of Sindh. | Member. |

TARMS AND CONDITIONS:-

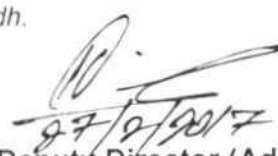
1. To supervise the preparation of bidding documents.
2. To open the Bids, as per bid opening schedule.
3. To prepare & sign the bid evaluation report (Technical bids) as provided in SPPRA Rules 2010 amended 2013.
4. To prepare and sign the comparative statement of quoted rates of financial bids.
5. To sign the minutes of Procurement Committee meeting, identifying their recommendations regarding acceptance / rejection of bids as well of contacts to the successful bidders..
6. To perform any other function ancillary and incidental to the above.

Deputy Director (Admin)
FOR SECRETARY
Workers Welfare Board Sindh

NO. SWWB/ ES/Admin/1(1492)/2017/232 Karachi dated the 23 - 2 - 2017

Copy to:

- ✓ 1). To all members of procurement Committee.
- 2). Managing Director SPPRA, Government of Sindh.
- 3). P.S to Secretary Labour & HRD, Government of Sindh.
- 4). P.S to Secretary Workers Welfare Board Sindh.
- 5). Office Order file.


Deputy Director (Admin)
FOR SECRETARY
Workers Welfare Board Sindh