**OFFICE OF THE DIRECTOR, INSTITUTE OF SKIN DISEASES, SINDH, KARACHI.**

**REGAL CHOWK, PREEDY STREET, SADDAR KARACHI**.

Tel No. 0092(021) 99215675; 99215680 E-mail:isdsk1952@gmail.com

NO.DISDSK/Procurement/- /Karachi Dated,

**TENDER NOTICE.**

The Institute of Skin Diseases Sindh, Karachi hereby invites sealed bids from interested Primary manufactures / Importers / Distributors / sole / Sole Agents or their authorized representatives.

**LIST OF TERMS**

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| --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Name of Items** | **Quantity** | **Bid Security** | **Tender Fee/Cost Rs.** | **Completion Time.** |
| 01 | Local Purchase of Drugs & Medicines/Laboratory/Chemical. | Mentioned in bidding documents. | 2.5% of the bid cost. | Rs.1,000/- | Within 90 days, from the date of publication. |
| 02 | Diet / Kitchen items | -do- | -do- | Rs.1,000/- | -do- |
| 03 | Medical Gas. | -do- | -do- | Rs.1,000/- | -do- |
| 04 | Uniform & Protective Clothing/Linen Liveries. | -do- | -do- | Rs.1,000/- | -do- |
| 05 | Other Miscellaneous (General Items). | -do- | -do- | Rs.1,000/- | -do- |

**Eligibility:** Valid Registration with Income Tax & Sales Tax authority.

**Method of Procurement:** Single stage two envelope procedures (i) Technical (ii) Financial.

**Bidding / Tender documents:**

1. **Issuance:** Documents will be issued on written application, from the date of

publication / hoisting, on cash payment (Non-refundable) in favour of Director, Institute of Skin Diseases Sindh, Karachi during office hours (09.00 am to 2.30 pm) from the Accounts Section, 1st Floor, Admin Block, Institute of Skin Diseases Sindh, Karachi. And also from the office of the Additional Secretary (Procurement Monitoring & Inspection Cell), Health Department, 3rd Floor, Tughlaq House, Sindh Secretariat, Karachi.

1. **Submission:** Last date will be 17.10.2017 **before 12.00 Noon.**

**N.B:** Sealed tender documents should be dropped in the box placed at Ground Floor, Admin Block.

**(2)**

**(c) Opening** TechnicalTenderopening date will be 17.10.2017 **at 12.30 (Noon).** Tenders will be opened in the committee room at ground floor, before the purchase committee, in the presence of tenders or their authorized representative, who wish to be present. Financial Tenders will be opened within **two weeks** after the opening of technical tenders. Date will be intimated to the representatives.

**TERMS & CONDITIONS:**

1. **Under following condition bid will be rejected.**
2. Conditional & Telegraphic bids / tenders
3. Bids not accompanied by bid security of required amount & form.
4. Bids received after specified date and time.
5. Bids of black listed firms.
6. **Bid validity period 90 days.**
7. **Procuring agency reserves the right subject to relevant provision of Sindh Public Procurement Rules 2010**
8. To reject all or any bids any time prior to the acceptance of bid proposal.
9. Procuring agency is not required to justify those grounds of rejection.
10. The purchaser can also enhance/reduce the quantities and / or delete any time from the tender enquiry.
11. Procuring agency shall upon request communicate to any supplier or contractor who submitted bid or proposals.

**6. Important:**

a) Offers are invited in Pakistani Currency (Pak (Rupees).

b) In case Government announces any Public Holiday then tender will be submitted/opened

on the next working day and the time & venue will remain the same.

c) Rates quoted in the tender shall remain effective till 90 days from the date of opening or

till extended bid validity period in terms of Rules 38 of SPPRA Rules 2010 (amended 2017).

d) The GST clearance for the year 2015-2016 must be provided and the original registration documents must be shown at the time of opening of tenders.

e) Undertaking on stamp paper/affidavit that the firm is not black listed, not involved in any kind of litigation, Departmental rift, abandoned or unnecessary delay in completion of any work in the Government and as well as in private organization.

f) The tender document can be downloaded from **SPPRA website:** [**www.pprasindh.gov.pk**](http://www.pprasindh.gov.pk) **other details of terms and conditions are mentioned in tender form**

**(DR. IQBALNABI SOOMRO)**

DIRECTOR

INSTITUTE OF SKIN DISEASES, SINDH,

KARACHI.