

1. Invitation for Bids

Date: 28-09-2017

IFB No: SACP/Proc./01-2017-18

Sealed bids are invited by "Enhanced HIV/AIDS Control Program, Health Department, Government of Sindh Karachi" in accordance with SPPRA Rules 2010 for provision of office premises on rent.

Name of Work / Supply	Office accommodation on rent basis to establish the office. The requirement is 600 sq. yards . Office space may have multiple floors (having at least one hall for conference/meeting 6 rooms for offices, car parking and suitable space for small warehouse as well. The good condition bungalow preferably located in the vicinity of Clifton or DHA Karachi for 11 months (Extendable).
Name & Address of Procuring Agency inviting bids	Office of the Provincial Program Manager, Enhanced HIV/AIDS Control Program, Barrack No.12, Sindh Secretariat No. 4-A, Saddar Town, Karachi. Ph:92-21-99213892, 99213893 Fax:92-21-99213891, Email: info.sacp@gmail.com
Eligibility of Firm / Bidder – (Details are available in bidding document)	<ol style="list-style-type: none">1. Having valid Income Tax Registration2. Experience of Similar Work3. Owners or Authorized Agents4. Not black listed by any organization.
Purchase of Tenders	<ol style="list-style-type: none">1. Bidding documents may be purchased from Monday 02 Oct. 2017 to Monday 16 Oct, 2017 on any working day – 09:00 am to 05:00 pm
Bid Security	<i>1% of the total bid amount in shape of Demand Draft or Pay order in favour of Provincial Program Manager, Enhanced HIV/AIDS Control Program. (Cheques will not be entertained).</i>
Tender Cost	Tender document fee: A non-refundable fee of <u>Rs. 200/- Rupees Two Hundred Only</u> for each bidding document.
Last Date of Issuing Tender Document	Monday 16 th Oct, 2017
Date and Time of Submission and opening of Tender	Submission: On or before Monday 16 th Oct. 2017 - <u>11:00 am.</u> <u>Opening: 11:30 am on same day i.e. Monday 16th Oct. 2017</u>
Place of Opening	Office of the Provincial Program Manager, Enhanced HIV/AIDS Control Program, Barrack No.12, Sindh Secretariat No. 4-A, Saddar Town, Karachi. Ph:92-21-99213892, 99213893 Fax:92-21-99213891, Email: info.sacp@gmail.com
Source of Funding	PSDP
Scope of Work	<i>To halt new HIV Infections and prevent the spread of HIV/AIDS among the general population in Sindh.</i>

Note: The bidders are advised to give their best and final prices as no negotiations are allowed.


Provincial Programme Manager
Enhanced HIV/AIDS Control Program
Health Department, Government of Sindh
KARACHI.

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تمہاری سہولت کے خلاف نہیں۔

Say No to Corruption

Provincial Programme Manager
Enhanced HIV / AIDS Control Program
Health Department, Government of Sindh, Karachi

INF-KRY: 4022/17

1۔ پیشکشوں کیلئے طلبی

IFB No. SACP/Proc/01, 2017-18

Dated: 28-09-2017

کراچی پرائیویٹ سروسز کی فراہمی کیلئے SPPRA روڈ 2010 سے مطابقت میں "انہانسڈ HIV/AIDS کنٹرول پروگرام، بلکہ صحت، حکومت سندھ کراچی" کی جانب سے سرکاری پیشکشیں مطلوب ہیں۔

کام/پلائی کا نام
دفتر کے قیام کیلئے کراچی کی بنیاد پر آفس اکاؤنٹین 600 مربع گزری ضرورت ہے، دفتر کی فیکڈ کثیر رائل، ڈیوٹی ہے، کالٹریس/میٹنگ کیلئے کم از کم ایک ہال، دفاتر کیلئے 06 کمرے، کار پارکنگ اور مختصر ویز ہاؤس کیلئے مناسب جگہ کی حال ہو، 11 ماہ (قابل توسیع) کیلئے ترجیحاً کنٹینر یا DHAL کراچی کے قریب وجوہات واقع عمدہ حالت میں بلکہ

پیشکشیں طلب کرنے والی
دفتر پر وٹشل پروگرام شیئر انہانسڈ HIV/AIDS کنٹرول پروگرام، ہیرک نمبر 1، 2 سندھ سیکریٹریٹ نمبر A - 4، صدر ٹاؤن، کراچی
فون: 92-21-99213892, 99213893
فیکس: 92-21-99213891، ای میل: info.sacp@gmail.com

فرم پیشکش دہندہ کی اہلیت
(تخصیصات، بڈجٹ دستاویزات میں دستیاب ہیں)
1- قابل مبادا گیس رجسٹریشن کا حال
2- ای طرح کے کام کا تجربہ
3- مالکان یا مجاز پیشکش
4- کسی آرگنائزیشن کی جانب سے بلیک لسٹ نہ ہوں

ٹینڈر کی خریداری
1- بڈجٹ دستاویزات ہیر 102 ستمبر 2017 تا 16 اکتوبر 2017 کو
یوم کار پر صبح 9:00 بجے تا شام 5:00 بجے خریدی جاسکتی ہیں۔

بڈجٹ
کل پیشکش کی رقم کا 1% پینل ڈیمانڈ ڈرافٹ ہائے آرڈر بین پرووٹشل پروگرام شیئر انہانسڈ HIV/AIDS کنٹرول پروگرام (ڈیکس زیر غور نہیں لائے جائیں گے)۔

ٹینڈر کی قیمت
ٹینڈر دستاویز فیس: ہر بڈجٹ دستاویز کیلئے /Rs.200 دوسروں سے صرف کی ناقابل واپسی فیس

ٹینڈر دستاویز کے اجراء کی
آخری تاریخ
16 اکتوبر 2017

ٹینڈر جمع کرانے اور کھلنے کی
تاریخ اور وقت
جمع کرنا: 16 اکتوبر 2017 کو یا قبل دن 11:00 بجے
کھلنا: ای یوم یعنی 16 اکتوبر 2017 کو دن 11:30 بجے

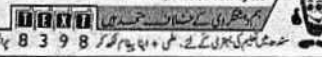
کھلنے کا مقام
دفتر پر وٹشل شیئر انہانسڈ HIV/AIDS کنٹرول پروگرام ہیرک نمبر 12، سندھ سیکریٹریٹ نمبر A-4، صدر ٹاؤن، کراچی
فون: 92-21-99213892, 99213893
ای میل: info.sacp@gmail.com

ٹینڈرنگ کا سوس
PSDP

کام کا اسلوب
سندھ میں عام آبادی میں نئے HIV انفیکشن اور HIV/AIDS کو پھیلنے سے روکنا

نوٹ: پیشکش دہندگان کو اپنے بہترین اور حتمی ٹرنڈے کی ہدایت کی جاتی ہے جیسا کہ گفٹ شینڈیک ایوارڈ میں ہے۔
پرووٹشل پروگرام شیئر
انہانسڈ HIV/AIDS کنٹرول پروگرام
محکمہ صحت، حکومت سندھ
کراچی

INF-KRY:No.4022/17



Approved 30th Sept. 2017.

روزانه ڪاوش حيدرآباد

آچر پهرين آڪٽوبر، 2017 ع

1. واڪن لاءِ ڪوٺ

تاريخ 28-09-2017

IFB No:SACP/Proc./01-2017-18

* انهيءَ سلسلي ۾ HIV/ايدز ڪنٽرول پروگرام، صحت کاتي، حڪومت سنڌ، ڪراچي، SPPRA قانونن 2010 جي مطابقت ۾ ڪراچي تي دفترتي احاطي جي فراهمي لاءِ مهربند واڪ گهرائي ٿو.

ڪر/فراهي جو نالو: دفتر قائم ڪرڻ لاءِ ڪراچي جي بنياد تي دفترتي احاطي گهرج 600 چورس گز آهي. دفترتي جڳهه ۾ مختلف ماڙون هجن (ڪانفرنس/گڏجاڻي لاءِ گهٽ ۾ گهٽ هڪ هال دفتر لاءِ 6 ڪمر، ڪار پارڪنگ ۽ ننڍي گودام لاءِ مناسب جڳهه پڻ هجي. 11 مهينن لاءِ (وڌائي سگهجندي) ڪلفٽن يا ڪراچي جي آس پاس ۾ واقع سٺي حالت واري بنگلي کي ترجيح ڏني ويندي.

واڪ گهرائيندڙ پروڪيورنگ ايجنسي جو نالو ۽ پتو: آفيس آف دي پراونشل پروگرام مينيجر، انهيءَ سلسلي HIV/ايدز ڪنٽرول پروگرام بئريڪ نمبر 12 سنڌ سيڪريٽريٽ نمبر 4-A صدر ٽائون ڪراچي. فون: 99213893، 92-21-99213892 فيڪس: 92-21-99213891 اي ميل: info.sacp@gmail.com

فرم/بدر جي اهليت (تفصيل) واڪ دستاويزن ۾ بيان ڪيل آهن):
1. درست انڪر ٽيڪس رجسٽريشن هجي
2. ساڳئي ڪم جو تجربو
3. مالڪ يا مجاز ايجنٽس
4. ڪنهن اداري پاران بليڪ لسٽ نه هجي

ٽينڊرز جي خريداري: 1. واڪ دستاويز سومر 02 آڪٽوبر 2017 کان سومر 16 آڪٽوبر 2017 تائين ڪنهن ڪم واري ڏينهن صبح 9:00 وڳي کان شام 5:00 وڳي تائين خريد ڪري سگهجن ٿا.

بڊ سيڪيورٽي	پراونشل پروگرام مينيجر انهيءَ سلسلي HIV/ايدز ڪنٽرول پروگرام جي حق ۾ ڊيمانڊ ڊرافٽ يا ٻي آرڊر جي صورت ۾ ڪل واڪ رقم جو 1% (جيڪڏهن تي غور نه ڪيو ويندو)
ٽينڊر لاڳت	ٽينڊر دستاويز تي: هر واڪ دستاويز لاءِ 200/- رپيا صرف ٻه سئو رپيا ناقابل واپسي.
ٽينڊر دستاويز اجرا جي تاريخ	سومر 16 آڪٽوبر 2017
ٽينڊر جمع ۽ ڪلڻ جي تاريخ ۽ وقت	جمع ٿيڻ: 16 آڪٽوبر 2017 صبح 11:00 وڳي تائين يا پهرين ڪلڻ: ساڳئي ڏينهن يعني 16 آڪٽوبر 2017 صبح 11:30 وڳي
ڪلڻ جو هنڌ	آفيس آف دي پراونشل پروگرام مينيجر انهيءَ سلسلي HIV/ايدز ڪنٽرول پروگرام بئريڪ نمبر 12 سنڌ سيڪريٽريٽ نمبر 4-A صدر ٽائون ڪراچي. فون: 99213893، 92-21-99213892 فيڪس: 92-21-99213891 اي ميل: info.sacp@gmail.com
فنڊنگ جو ذريعو	PSDP
ڪم جو دائرو	سنڌ جي عام آبادي وچ ۾ HIV/ايدز جي نئين انفڪشنز کي روڪڻ ۽ پکڙڻ کان بچڻ لاءِ

نوٽ: بلرز سان گذارش آهي ته پنهنجا سٺا ۽ آخري اگهه ڏين چاڪاڻ نه ڪا ڳالهه ٻولھ نه ڪئي ويندي.

پراونشل پروگرام مينيجر
انهيءَ سلسلي HIV/ايدز ڪنٽرول پروگرام
صحت کاتي، حڪومت سنڌ ڪراچي
INF-KRY:NO.4022/17
Say No to Corruption
اسان دشمنگوي خلاف متحد آهيون
سنڌ ۾ تعليم جي بهتري لاءِ علمي ۽ پنهنجو بيفار لکي ڪري 8 3 9 8 تي ايس ايس ڪريو



GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(PROCUREMENT MONITORING & INSPECTION CELL)

NOTIFICATION

No. SO(PM&I)2-1/2017-18/PM.(HIV/AIDS): A procurement Committee under Rule 7 of Sindh Public Procurement Rules 2010 (Amended 2017) is hereby constituted comprising the following for procurement of testing kits, consumable, medicines / vaccines and other allied items for the year 2017-18 for HIV/AIDS control program.

1.	Provincial Program Manager, HIV/AIDS Control Program	Chairman
2.	Representative from Health Department, Sindh	Member
3.	Representative of D.C.(South) Karachi	Member

ToRs

The ToRs / Functions / Responsibilities of the Procurement Committee in accordance with Rule 8 of SPPRA 2010 (Amended 2017) shall be as under:

- f. Preparing bidding documents;
- g. Carrying out technical as well as financial evaluation of the bids;
- h. Preparing evaluation report as provided in Rule 45;
- i. Making recommendations for the award of contract to the competent authority;
- j. Perform any other function ancillary and incidental to the above.

SECRETARY HEALTH

No. o. SO(PM&I)2-1/2017-18/PM.(HIV/AIDS):

Karachi, dated 2nd August, 2017

A copy is forwarded for information & necessary action to:-

- The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi
- The Director General, Health Services Sindh, Hyderabad.
- The Chairman and all members of the Committee.
- The Provincial Program Manager, Sindh AIDS control Program with reference to his letter dt.18-07-2017.
- The P.S. to Minister, Health Sindh.
- The P.S. to Secretary Health, Sindh.


(NAVEED AHMED SOOMRO)
SECTION OFFICER (PM&I)



NO.HD(P&E) 3-2 (427)/2014
GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(Procurement, Monitoring and Inspection Cell)

NOTIFICATION

No. HD(P&E)3-2/(427)/2014: In supersession to this department's notification of even number dated: 10-04-2017 and in pursuance of Rule 31 of the Sindh Public Procurement Rules, 2010, the Govt. of Sindh, Health Department, re-constituted Complaint Redressal Committee (CRC), comprising of the following officers for scrutinizing the complaints of aggrieved bidders against tender invited by Health Institutions / Hospitals / Programs / Projects in Sindh.

01	Secretary Health, Govt. of Sindh.	Chairman
02	Representative from Accountant General Sindh	Member
03	Independent expert from relevant field concerning (to be nominated by the Head of Procuring Agency)	Member
04	Deputy Secretary (PM&I)	Member/ Secretary
05	Deputy Secretary (General)	Member

TORs

- To scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

SECRETARY HEALTH

No. HD(P&E)3-2/(427)/2014:

Karachi, dated 31st May, 2017

C.C to:

1. The Director General Health Services Sindh, Hyderabad.
2. The District Health Officers (All)
3. The Medical Superintendents (All)
4. The P.S. to Chief Secretary Sindh, Karachi.
5. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
6. The Special Secretary/Adl. Secretary (Admn/Development/Public Health) Health Department.
7. The Chairman & all members of the Committee.
8. The P.S. to Secretary Health.


(NAVEED AHMED SOOMRO)
SECTION OFFICER (PM&I)



TENDER DOCUMENT
FOR
ACQUIRING OF OFFICE PREMISIS ON RENT BASIS

**ENHANCED HIV/AIDS CONTROL PROGRAM,
HEALTH DEPARTMENT, GOVERNMENT OF SINDH**

M. Y. D.

M. Y. D.

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Date: 28-09-2017

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Provincial Programme Manager
Enhanced HIV/AIDS Control Program
Health Department, Government of Sindh
KARACHI.

2. INSTRUCTION TO BIDDERS (ITB)

2.1. CORRESPONDANCE ADDRESS

The contact number and the correspondence address for submitting the proposals are as follows:

Office of the Provincial Program Manager, Enhanced HIV/AIDS Control Program, Barrack No.12, Sindh Secretariat No. 4-A, Saddar Town, Karachi.
Ph:92-21-99213892, 99213893 Fax:92-21-99213891, Email: info.sacp@gmail.com

2.2. ELIGIBLE BIDDERS

All the bidders duly incorporated and based in Pakistan governed by rule, laws and statutes of Government of Pakistan and Government of Sindh shall be eligible.

[SPPRA Rule 29]

2.3. PREPARATION OF BIDS

2.3.1. BIDDING PROCESS

This is the Single Stage Two Envelope Procedure; the bid shall comprise a single package containing ELIGIBILITY CRITERIA (duty filled in all respect) and Financial Proposal. [SPPRA Rule 46 (1-a &b)]

2.3.2. COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of its bid and Procuring Agency (PA) will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.3.3. LANGUAGE OF BID

The bid prepared by the bidders as well as all correspondence and documents exchanged by the bidder and PA must be written in English. [SPPRA Rule 6(1)].

2.3.4. FINANCIAL PROPOSAL

The financial proposal shall be prepared using the standard form attached, duly signed by the bidder or authorized representative Standard Forms for Financial Proposal are available in Section [4].

2.3.5. BID CURRENCIES

All prices quoted must be in Pak Rupees and inclusive of all applicable taxes.

2.3.6. BID SECURITY

The PA shall require the bidders to furnish the Earnest Money of 1% of one year rent demanded of the shape of Pay Order which shall remain valid for a period of Twenty Eight (28) days beyond the validity period for bids, in order to provide the PA reasonable time to act, if the security is to be called. [SPPRA Rule 37(1)]

Bid Security should be attached with the bidding document. Any Bid not accompanied by an acceptable Bid Security shall be rejected by the PA as non-responsive.

Bid security shall be released to the unsuccessfully bidders once the contract will be signed with the successful bidder or the validity period has expired. [SPPRA Rule 37(2)]

The bid security shall be forfeited:

- If a bidder withdraws its bid during the period of its validity specified by the Bidder on the Bid Form; or
- In the case of successful Bidder, if the Bidder fails to:
 - Sign the contract in accordance with ITB Section [2.6.4]; or
 - Does not abide by the terms of Contract Agreement.

2.3.7. BID VALIDITY

Bids shall remain valid for a period of ninety (90) days after the date of bid opening prescribed by PA; [SPPRA Rules 38(1)].

2.4. SUBMISSION OF BIDS

2.4.1. SEALING AND MARKING OF BIDS

This is the Single Stage – Two Envelope Procedure; the bid shall comprise a two packages containing ELIGIBILITY CRITERIA (duly filled in all respect) and FINANCIAL PROPOSAL, [SPPRA Rule 46(1-a&b)]

2.4.2. CLARIFICATION OF BIDDING DOCUMENTS

An interested bidder, who has obtained bidding document, may request for clarification of contents of the bidding documents in writing, and PA shall respond to such queries in writing within three calendar days provided they are received at least five (5) calendar days prior to the date of opening of bid [SPPRA Rule 23(1)].

It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained bidding documents.



2.4.3 WITHDRAWAL OF BIDS

The bidder may withdraw their bids after it has been submitted by sending a written withdrawal Notice, duly signed by the Bidder and / or by an authorized representative, and shall include a copy of the authorization. Provided that, written notice of Withdrawal shall be received by PA prior to the opening of bids.

No bid shall be withdrawn in the interval between the opening of Bids and the expiration of the period of Bid validity specified in ITB section [2.4.8].

2.4.4 CANCELTION OF BIDDING PROCESS

1. PA may cancel the bidding process at any time prior to the acceptance of a bid or proposal; [SPPRA Rule 25 (1)].
2. PA shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (2.5.7 – 1); [SPPRA Rule 25 (2)].
3. Intimation of the cancelation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation; [SPPRA Rule 25 (3)].
4. PA shall, upon requested by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds, [SPPRA Rule 25 (4)].

2.5 OPENING AND EVALUATION OF BIDS

2.5.1 OPENING OF BIDS

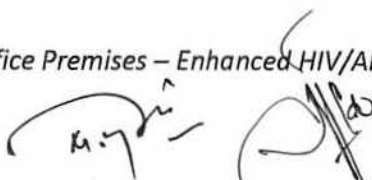
The opening of bids shall be as per the procedure set down in Section 2.3.1 dealing with Bidding Process.

2.5.2 CLARIFICATION OF BIDS

No Bidder shall be allowed to modify his bids after the expiry of deadline for the receipt of the bids unless, PA may, at its discretion, ask a Bidder for a clarification of bid for evaluation propose. The request for clarification and the response shall be in writing and no change in the prices or substance of bid shall be sought, offered or permitted, [SPPRA Rule 43].

2.5.3 ELIGIBLTY CRITERIA

All bids shall be evaluated as per the criteria given in para 2.5.4.



“Tender document Acquiring of Office Accommodation on Rent Basis”

2.5.4 ELIGIBILITY CRITERIA: PA shall evaluate the offers using the following eligibility criteria.

Sr . #	Items	Max Marks	Marks obtained as per documentary evidence	Marks obtained after due visit by the premises committee	Marking criteria	Documents/information to be enclosed
1	Location	20			Preferably located in the central hub of Clifton / DHA.	Site plan
		10			Within the vicinity of above areas, thickly populated/ congested (at any corner sites of the above mentioned areas)	
2	Conference room	20			Rental space having a Conference hall at minimum measurement 20 X 30 feet	Evidence
3	Approach to the building	20			Easy approach/ availability of appropriate parking space up to 10 vehicles or above outside area of the rental space	
		10			Crowded area with outside parking space less than 10 vehicles but not less than 5	
4	Area	20			500 sq yards to 600 sq yards	Title document of property
		10			Less than 500 sq yards but not less than 400	
<i>If any rental area is based on multiple story building then sum of all (floors) will be taken into consideration.</i>						
5	Parking space (Dedicated to the)	20			With parking of more than 4 vehicle inside the building	
		10			With Parking between 2-4 vehicles	
	Total marks	100			Qualified/ Disqualified	

Note

1. Acquiring of 70% marks (on the information given by the bidder) will make a bidder qualify for a visit of property by the subcommittee constituted by the procurement committee of PA.
2. Post qualification process will be adopted on least cost method
3. Subsequently the property will be visited by the procurement committee for physical verification of the information given by the bidder. Location which requires minimum of

70% marks after due inspection as per criteria given above will be considered as "Qualified premises/Bid"

4. Attachment of relevant evidence / document in each of the above requisite is mandatory. In case non-provision of evidence to any of the demand, no marks will be awarded

2.5.5 DISCUSSIONS PRIOR TO EVALUATION

If required prior to evaluation of the bid PA may within 6-7 days of the receipt of the bid, call upon any of the Bidders to discuss or to ask for clarification about anything contained in the bidding document.

2.6 AWARD OF CONTRACT

2.6.1. AWARD CRITERIA

Subject to ITB section [2.6.1] PA will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined is on ground verified by the Procurement committee of Enhanced HIV/AIDS Control Program.

2.6.2. PA'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

PA annul the bidding process and reject all Bids at any time prior to contract award without thereby incurring any liability to the bidder(s) in accordance with SPPRA rules.

2.6.3. ANNOUNCEMENT OF BER AND NOTIFICATION OF AWARD

Prior to the expiration of the period of bid validity, PA will announce the results of Bid Evaluation in shape of Bid Evaluation Report (BER) and notify the same to responsive bidders so also it will be hoisted in SPPRA website and after three (03) working the days the PA will notify the successful bidder in writing by letter, to be conformed in writing by letter, that his/her bid has been accepted. The notification of award will constitute the formation of the Contract.

2.6.4. SIGNING OF CONTRACT

Within 5 days from the date of notification of the award the successful shall finish to PA particulars as may be asked.

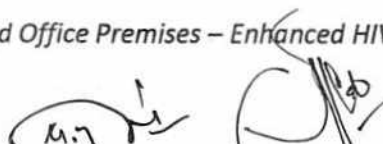
The contract may be signed by the parties at PA within 15 days of award of contract Copy of award enclosed as Annexure "A" required to be signed by the lessor at this stage.

2.6.5. GENERAL CONDITION OF CONTRACT

For detailed general condition of contract refer to section [5.1] of the TD

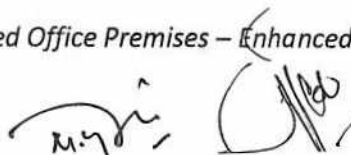
2.6.6. SPECIAL CONDITION OF CONTRACT

(SAME AS GENERAL CONDITION OF THE CONTRACT)



3. SCOPE OF WORK

1. Hiring of office premises by PA measuring 600 sq. yards.
2. The office space may have multiple floors having
 - a. at least one hall for conference/meeting
 - b. 6 rooms for offices,
 - c. car parking and suitable space for small warehouse as well.
3. The good condition bungalow preferably located in the vicinity of
 - a. Clifton or
 - b. DHA Karachi
4. Required for a period of or 11 months (Extendable).
5. The Bungalow /premises offered on rent must be:
 - a. vacant, free from all encumbrances / claims and legal disputes etc.
6. Documentary evidences of ownership, payment of all duties/ taxes and dues, telephone, electricity / water charges must be produced.
7. The premises should be in nice and secured vicinity with all necessary facilities, ample car parking and availability of public transport in the vicinity.



4. FINANCIAL PROPOSAL

PRICE SCHEDULE

Name of Bidder _____

Monthly Rent (lump Sum inclusive of all applicable Taxes) _____

NOTE

1. Owner will be liable to pay all municipal, government non-government and other rates, taxes, stamp duty (as applicable under Stamp act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
3. Earnest money of 1% of one year rent demanded of the premises, in shape of pay order or irrecoverable bank Guarantee acceptable to the PA is to be attached with Financial Proposal.

Signature & Stamp of the Bidder _____

Date: _____



5. CONTRACT (As will be executed if the bid qualifies) –

5.1 CONDITIONS OF CONTRACT. As per clause 5

5.1.2 LAW GOVERNING CONTRACT

The contract, its meaning and interpretation, and the relation between the Parties shall be governed by the laws of the Government of Sindh & Islamic Republic of Pakistan.

5.1.3 NOTICE

- Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the bidding document.
- A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the bidding document.

5.1.4 AUTHORIZED REPRESENTATIVE

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the PA or the bidder/ supplier may be taken or executed by the officials.

5.1.5 TAXES AND DUTIES

The lesser shall pay such direct or indirect taxes, duties, fees and other impositions levied under the Applicable law as specified in the building document, the amount of which is deemed to have been included in the Contract Price.

5.1.6 EFFECTIVENESS OF CONTRACT

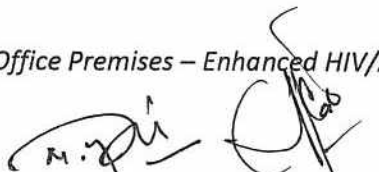
This Contract shall come into effect on the date the Contract is signed by both Parties. The date the Contract comes into effect is defined as the Effective Date.

5.1.7 EXPIRATION OF CONTRACT

Unless terminated earlier pursuant to Lease agreement, this Contract shall expire at the end of such time period after the Effective Date as specified in the lease agreement.

5.1.8 MODIFICATIONS OR VARIATIONS

Any modification or variation of the terms and condition of this contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.



5.1.9 FORCE MAJEURE

The failure on the part of the parties to perform to their obligation under the contract will be considered as no default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

5.1.9.1 NO BREACH OF CONTRACT

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of or default under this contract insofar as such inability arises from an event of Force Majeure provided that the party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract and (b) has informed the other party as soon as possible about the occurrence of such an event.

5.1.9.2 EXTENSION OF TIME

Any period within which a party shall, pursuant to this contract, complete any action or task, shall be extended for a period equal to the time during which such party was unable to perform such action as a result of force Majeure.

5.1.10 TERMINATION OF CONTRACT BY LESSOR/LESSEE.As per clause 5

5.1.11 GOOD FAITH

The parties undertake to act in good faith with respect to each other's rights under this contract and to adopt all reasonable measure to ensure the realization of the objective of this contract.

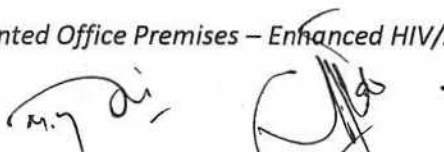
5.1.12 SETTLEMENT OF DISPUTES

5.1.12.1 AMICABLE SETTLEMENT

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or its interpretation.

5.1.12.2 ARBITRATION

IF the PA and the Supplier fail to amicably settle any dispute arising out of or in connection with the contract within ten (10) days of commencement of such informal negotiation, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act 1940 Venue of arbitration shall be Karachi Pakistan and proceeding of arbitration shall be conducted in English.



TENANCY AGREEMENT (Sample)

This Tenancy is made at _____ on this _____ of _____ 2017

BETWEEN

Mr. _____ S/o _____,

Muslim, Adult, Holding CNIC NO: _____

Resident of _____

(OR through his special power of Attorney)

Mr. / Ms. _____ S/o _____ hereinafter referred to as Owner, which expression shall, wherever the context so required or permits, include his/ her successor done, executor, administrators and assign the OWNER.

AND

PA, Enhanced HIV/AIDS Control Program Sindh through its Provincial Program Manager

Mr. _____ S/o _____ Muslim, Adult,
Holding CNIC NO: _____

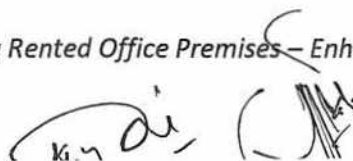
Resident _____ of _____

Hereinafter referred to as TENANT, which expression shall, wherever the context so required or permits, include his/ her successor done, executor, administrators and assign the TENANT.

WHEREAS the OWNER is the undisputed owner in possession of _____ floors and total _____ rooms.

AND WHERE AS, the tenant has agreed to take the aforesaid premises on rent with effect from _____, 2017 at the monthly rent of PKR _____ and both the above parties have agreed on the following terms and conditions:

1. That the period of tenancy shall be initially for 11 months effective from _____, 2017 and renewable on such terms and conditions as may be mutually agreed upon.
2. That the monthly rent shall not be enhanced up to three years. In case, if tenancy agreement is extended with mutual consent, rent shall be enhanced as per provisions of Sindh Rented Premises Ordinance 1979.
3. That either party shall serve one-month prior written notice to the other in case the said premises is being vacated or required to be vacated on or before expire of tenancy period of three years.



4. That the premises shall be used for office or residential or both purpose, but the tenant shall not include in such activity that may be offensive to the legal right of easement to which the adjoining neighbors are entitle to.
5. That the tenant shall not make any structural alteration, modification, addition, or damage including to the floor, walls, interior or exterior of the said premises without prior permission of the land lord.
6. That no offensive material shall be stored in the said premises that are prohibited by law.
7. That adequate fire-fighting arrangements shall be made by the tenant so that the fire, accidental or otherwise may be extinguished
8. That all property tax, rates, assessment, levied by the Government or its agencies, shall be payable by the owner. If such bills are received by the tenant, these should be transmitted to the owner immediately.
9. That on the receipt of bills of electricity, water, gas etc. the same shall be paid by the tenant promptly and a copy shall be transmitted to the owner.
10. That the tenant shall in no case let out or sublet the premises collectively or individually to any other person or persons of handover the premises to any outside.
11. That the premise would be handed over to the tenant with serviceable electricity fixture, in immaculate condition.
13. That the tenant shall keep the premises in its present order, and will not cause any damage to the rented premises.
14. That the tenant shall allow the owner or his representative/agent to inspect the said premises during any reasonable time of the day with prior appointment with tenant.
15. That the tenant is authorize to put cabins, partitions etc. of wood or synthetic material without causing damages to the floors or four walls of the premises
16. That on the expiry of tenancy period, the tenant shall hand over to the owner vacant possession of the rented premise in its original condition in which it was let out, except normal wear and tear.

In witness whereof the owner and the tenant have set their respective hands on this day of _____, two thousand seventeen.

WITNESS

1. _____

2. _____

OWNER

MR. _____

S/O _____

CNIC NO. _____

TENANT

M/S. Enhanced HIV/AIDS Control
Program Sindh, Through PPM

Mr. _____

S/O _____

CNIC NO. _____


ENHANCED HIV/AIDS CONTROL PROGRAM

HEALTH DEPARTMENT, GOVERNMENT OF SINDH

ANNUAL PROCUREMENT PLAN

FY - 2017-18

S#	Procurement Activity	Quantity (Where applicable)	Estimated Unit Cost (Where applicable)	Estimated Total Cost (Rupees in Millions)	Funds Allocated (Rupees in Millions)	Source of Funding (ADP / Non-ADP)	Proposed Proc. Method	Timing of Procurement				Remarks
								Q-1	Q-2	Q-3	Q-4	
1	Service Delivery Packages (RFP)	7	-	107.813	107.813	ADP	Tendering	x	x			
2	Establishment of DFHCs and TFHCs (RFP)	33	-	16.800	16.800			x	x			
3	Call Centres (RFP)			2.860	2.860							
4	Branding Pvt. (RFP)			3.264	3.264							
5	Outreach Campaign (RFP)			3.360	3.360							
6	Purchase of Machinery & General Equipment	Lump sum	-	26.990	26.990			x	x			
7	Purchase of Medical & Lab. Equipment	25	-	19.940	19.940			x	x			
8	Purchase of Software	Lump sum	-	0.885	0.885			x	x			
9	Purchase of Drugs & Medicine	Lump sum	-	13.299	13.299			x	x			
10	Purchase of Furniture / Fixture	Lump sum	-	1.345	1.345			x	x			
11	Purchase of Vehicles	8	1.000	8.000	8.000				x	x		
12	Advertisement, Publicity & Printing	Lump sum	-	4.910	4.910			Tendering Info. Dept.	x	x		
13	Acquiring Office Premises on Rent	Lump sum		1.500	1.500			Tendering	x	x		


 Dr. Muhammad Younis Chachar
 Provincial Program Manager