C: Invitation for Bids

SAY NO CORRUPTION OFFICE OF THE ASSISTANT DIRECTOR HOMEO (SINDH) @ HYDERABAD INVITATION OF BIDS.

Sealed Bids are invited from reputed and financial sound manufacturers / authorized dealers / Distributors registered with sales Tax and Income Tax department in accordance with SPP Rule 46(2) "Single Stage – Two Envelope procedures". for procurement of Homeopathic Medicines for the year 2017-2018.

Bidding Document containing specification, terms and conditions including other details can be obtained from the office of the undersigned from 26-10-2017 to 10-11-2017.

S.#	Description	Tender Fee	Call Deposit of quoted items
1	Procurement of Homeopathic Medicines	Rs.500/-	2%

The firms are required to deposit their sealed tenders' documents/Bids (technical & financial) in the office of the undersigned on 13-11-2017 by 10.30 A.M

Only Technical bids/ proposals will be opened on 13-11-2017 at 11:30 A.M before procurement committee in the presence of bidders/ their representative of the firms in office of the undersigned.

Technical & Financial proposals should be submitted in separate envelopes.

All bids shall include Govt: Taxes including GST if applicable.

Bids must be in Pak rupees.

Procuring agency may reject any bid subject to relevant provision of SPP Rules 2010(amended 2017) and may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(1) of said rules.

In case of public Holiday, the bids shall be submitted and opened as per given schedule on the next working day.

ASSISTANT DIRECTOR HOMEO (SINDH)

@ HYDERABAD

D: Special Conditions of Contract (SCC)

1. DEFINITIONS (GCC CLAUSE 1)

GCC 1.1 (g) The Purchaser is the Assistant Director Homeo (Sindh) @ Hyderabad.

GCC 1.1 (h) The Supplier is:

(Name and address of the successful bidder)

2. BID SECURITY (ITB CLAUSE 13)

ITB 13.1

The Bidder shall furnish, as part of its financial proposal/bid, refundable Bid Security/Earnest Money in Pak Rupees @ 2 % of quoted items in the shape of Bank Draft / Pay Order / Call Deposit in the name of the **Assistant Director Homeo**. The financial bid found deficient of the Bid Security will be rejected. No personal cheque in lieu thereof will be acceptable at any cost. The previous Bid Security, if any, will not be considered or carried forward. However, the Bid Security of the successful Bidder will be returned upon submission of Performance Guarantee equal to 3% of the Contract amount that will remain with the Assistant Director Homeo (Sindh) @ Hyderabad till satisfactory completion of the Contract period. In case of unsuccessful bidders, the Bid Security will be returned as soon as possible.

3. INSPECTIONS AND TESTS (GCC CLAUSE 7)

GCC 7.1 & 7.2

The Homeopathic Medicines received in the office of the Assistant Director Homeo (Sindh) @ Hyderabad from the Supplier will be thoroughly inspected and examine by a Committee to make sure that the Homeopathic Medicines received conform to the specifications laid down in the tender documents and which have been approved by the Procurement Committee for procurement. The Committee will submit its inspection report along with bills / delivery challans for settlement. Any deficiency pointed out by the Committee shall have to be rectified by the Supplier free of cost.

4. DELIVERY AND DOCUMENTS (GCC CLAUSE 8)

GCC Clause 8.1

The Supplier shall provide the following documents at the time of delivery of goods to the Assistant Director Homeo (Sindh) @ Hyderabad for verification duly completed in all respects:

- i. Original copies of Delivery Note (Challan) (in duplicate) showing item's description, Lot Number, Batch Number, Registration Number, manufacturing and expiry dates and quantity.
- ii. Original copies of the Supplier's invoices (in duplicate) showing warranty, item's description, Lot Number, Batch Number,

09. ARBITRATION" AND RESOLUTION OF DISPUTES (GCC CLAUSE 20)

GCC 20.3 Dispute resolution mechanism to be applied shall be as follows:

In case of any dispute concerning the interpretation and/or application of the Contract, it shall be settled through arbitration. The Secretary to the Government of Sindh, Health Department or his nominee shall act as sole arbitrator. The decisions taken and/or award given by the arbitrator shall be final and binding on the Parties.

- 10. GOVERNING LANGUAGE (GCC CLAUSE 21)
- GCC 21.1 The language of this Contract shall be English.
- 11. APPLICABLE LAWS (GCC CLAUSE 22)
- GCC 22.1 The Contract shall be governed by the Laws of Pakistan and the Courts of Pakistan shall have exclusive jurisdiction.
- 12. NOTICES

Purchaser's address for notice purposes:

The Assistant Director Homeo (Sindh), 1st Floor Directorate General Health Services Sindh, Wahdat Colony, Hyderabad.

F: Technical Specifications

S.#	NAME OF HOMEOPATHIC MEDICINES
1	Agnus Q (France/ Germany/Switzerland or equivalent)
2	Alfalfa Q (France/ Germany/Switzerland or equivalent)
3	Acid Phos Q (France/ Germany/Switzerland or equivalent)
4	Apis Malifica Q (France/ Germany/Switzerland or equivalent)
5	Euphrasia Q (France/ Germany/Switzerland or equivalent)
6	Hyderastis Q (France/ Germany/Switzerland or equivalent)
7	Thuja Q (France/ Germany/Switzerland or equivalent)
8	Berbaris Vulg Q (France/ Germany/Switzerland or equivalent)
9	Lycopodium Q (France/ Germany/Switzerland or equivalent)
10	Ferrium Phos 6x (France/ Germany/Switzerland or equivalent)
11	Aethusa Cynapium 6x (France/ Germany/Switzerland or equivalent)
12	Acconite 30 (France/ Germany/Switzerland or equivalent)
13	Allium Cepa 30 (France/ Germany/Switzerland or equivalent)
14	Arsenic 30 (France/ Germany/Switzerland or equivalent)
15	Arnica 30 (France/ Germany/Switzerland or equivalent)
16	Anacardium 30 (France/ Germany/Switzerland or equivalent)
17	Anti Tart 30 (France/ Germany/Switzerland or equivalent)
18	Borex 30 (France/ Germany/Switzerland or equivalent)
19	China 30 (France/ Germany/Switzerland or equivalent)
20	Podophulum 30 (France/ Germany/Switzerland or equivalent)
21	Rhustox 30 (France/ Germany/Switzerland or equivalent)
22	Aethusa Cynapium 30 (France/ Germany/Switzerland or equivalent)
23	Apis Malifica 30 (France/ Germany/Switzerland or equivalent)
24	Arnica Mont 30 (France/ Germany/Switzerland or equivalent)
25	Arsenic Alb 30 (France/ Germany/Switzerland or equivalent)
26	Bryta Carb 30(France/ Germany/Switzerland or equivalent)
27	Belladdona 30 (France/ Germany/Switzerland or equivalent)
28	Calcarea Phos 30 (France/ Germany/Switzerland or equivalent)
29	Carboveg 30 (France/ Germany/Switzerland or equivalent)
30	Chamomila 30 (France/ Germany/Switzerland or equivalent)
31	Chelidonium 30 (France/ Germany/Switzerland or equivalent)
32	Cuasticum 30 (France/ Germany/Switzerland or equivalent)
33	Dulcamar 30 (France/ Germany/Switzerland or equivalent)
34	Drosera 30 (France/ Germany/Switzerland or equivalent)
35	Gelsimum 30 (France/ Germany/Switzerland or equivalent)
36	Hyderastis 30 (France/ Germany/Switzerland or equivalent)
37	Iris Ves. 30 (France/ Germany/Switzerland or equivalent)
38	Jalapa 30 (France/ Germany/Switzerland or equivalent)
39	Zincum Met 30 (France/ Germany/Switzerland or equivalent)
40	Ignatia 30 (France/ Germany/Switzerland or equivalent)
41	Ipecac 30 (France/ Germany/Switzerland or equivalent)
42	Opium 30 (France/ Germany/Switzerland or equivalent)
43	Graphites 30 (France/ Germany/Switzerland or equivalent)
44	Lycopodium 30 (France/ Germany/Switzerland or equivalent)
45	Natrum Mur 30 (France/ Germany/Switzerland or equivalent)
46	Ferrium Phos 30 (France/ Germany/Switzerland or equivalent)

SAMPLE FORMS

3. CONTRACT FORM

THIS CONTRACT is made at ______ on ____ day of ______ 2018, between the Assistant Director Homeo (Sindh) @ Hyderabad (hereinafter referred to as the "Purchaser") of the First Part; and M/s (firm name) a firm registered under the laws of Pakistan and having its registered office at (address of the firm) (hereinafter called the "Supplier") of the Second Part (hereinafter also referred to individually as "Party" and collectively as the "Parties").

WHEREAS the Purchaser invited bids for procurement of (item name); in pursuance whereof M/s (firm name) being the Manufacturer / authorized Supplier / authorized Agent of (item name) in Pakistan and offered to supply the required item(s); and

WHEREAS the Purchaser has accepted the bid by the Supplier for the supply of (item name) in the sum of Rs (amount in figures and words) cost per unit, the total amount of (quantity of Homeopathic Medicines) shall be Rs (amount in figures and words).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

- In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to as "Contract":
- The following documents shall be deemed to form and be read and construed as an integral part of this Contract, viz:
 - a. the Price Schedule submitted by the Bidder,
 - b. the Schedule of Requirements;
 - c. the Technical Specifications:
 - d. the General Conditions of Contract:
 - e. the Special Conditions of Contract:
 - f. the Purchaser's Notification of Award: and
 - g. the Purchase Order
- 3. In consideration of the payments to be made by the Purchaser to the Supplier/ Manufacturer as hereinafter mentioned, the Supplier/Manufacturer hereby covenants with the Purchaser to provide the goods namely and to remedy defects therein in conformity in all respects with the provisions of this Contract or make replacement of defective goods, as the case may be, without any additional charge, to the satisfaction of the Purchaser.
- 4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed herein by this Contract.
- 5. [The Seller / Supplier] hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit form Government of Sindh or any agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

S. W. A.

PRICE SCHEDULE IN PAK RUPEES

Name of Bidder	

S.#	NAME OF HOMEOPATHIC MEDICINES	Manufactu re Name	PACK ING	Qty Required	Rates in figure	Rates in words
1	Agnus Q (France/ Germany/ Switzerland or equivalent)			20 No.s		
	Alfalfa Q (France/ Germany/ Switzerland					
2	or equivalent)			20 No.s		
	Acid Phos Q (France/ Germany/					
3	Switzerland or equivalent)			20 No.s		
	Apis Malifica Q (France/ Germany/					
4	Switzerland or equivalent)			20 No.s		
	Euphrasia Q (France/ Germany/					
5	Switzerland or equivalent)			20 No.s		
	Hyderastis Q (France/ Germany/					
6	Switzerland or equivalent)			20 No.s		
	Thuja Q (France/ Germany/Switzerland or					
7	equivalent)			20 No.s		
	Berbaris Vulg Q (France/					
8	Germany/Switzerland or equivalent)			20 No.s		
	Lycopodium Q (France/					
9	Germany/Switzerland or equivalent)			20 No.s		
	Ferrium Phos 6x (France/					
10	Germany/Switzerland or equivalent)			10 No.s		
	Aethusa Cynapium 6x (France/					
11	Germany/Switzerland or equivalent)			10 No.s		
	Acconite 30 (France/					
12	Germany/Switzerland or equivalent)			50 No.s		
	Allium Cepa 30 (France/					
13	Germany/Switzerland or equivalent)			50 No.s		
	Arsenic 30 (France/ Germany/Switzerland					
14	or equivalent)			50 No.s		
	Arnica 30 (France/ Germany/Switzerland					
15	or equivalent)			50 No.s		
	Anacardium 30 (France/					
16	Germany/Switzerland or equivalent)			50 No.s		
	Anti Tart 30 (France/					
17	Germany/Switzerland or equivalent)			50 No.s		
	Borex 30 (France/ Germany/Switzerland					
18	or equivalent)			50 No.s		
	China 30 (France/ Germany/Switzerland					
19	or equivalent)			50 No.s		
	Podophulum 30 (France/					
20	Germany/Switzerland or equivalent)			50 No.s		
	Rhustox 30 (France/					
21	Germany/Switzerland or equivalent)			50 No.s		
	Aethusa Cynapium 30 (France/					=1,-1=-
22	Germany/Switzerland or equivalent)			50 No.s		
	Apis Malifica 30 (France/					
23	Germany/Switzerland or equivalent)			50 No.s		
24	Arnica Mont 30 (France/			50 No.s		



NO.HD(P&E) 3-2 (427)/2014 GOVERNMENT OF SINDH HEALTH DEPARTMENT

(Procurement, Monitoring and Inspection Cell)

NOTIFICATION

No. HD(P&E)3-2/(427)/2014: In supersession to this department's notification of even number dated: 10-04-2017 and in pursuance of Rule 31 of the Sindh Public Procurement Rules. 2010, the Govt. of Sindh. Health Department, re-constituted Complaint Redressal Committee (CRC), comprising of the following officers for scrutinizing the complaints of aggrieved bidders against tender invited by Health Institutions / Hospitals / Programs / Projects in Sindh.

0.1	Secretary Health, Govt. of Sindh.	Chairman
02	Representative from Accountant General Sindh	Member
03	Independent expert from relevant field concerning (to be nominated by the Head of Procuring Agency)	Member
04	Deputy Secretary (PM&I)	Member/ Secretary
05	Deputy Secretary (General)	Member

TORs

 To scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

SECRETARY HEALTH

No. HD(P&E)3-2/(427)/2014:

Karachi, dated 3/st May. 2017

C.C to:

- 1. The Director General Health Services Sindh, Hyderabad.
- 2. The District Health Officers (All)
- 3. The Medical Superintendents (All)
- 4. The P.S. to Chief Secretary Sindh, Karachi.
- 5. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- The Special Secretary/Adl. Secretary (Admn/Development/Public Health) Health Department.
- 7. The Chairman& all members of the Committee.
- 8. The P.S. to Secretary Health.

(NAVEED SHIMED SOOMRO)
SECTION OFFICER (PM&I)



OFFICE OF THE

ASSISTANT DIRECTOR HOMEO (SINDH) @ HYDERABAD

FOR PROCUREMENT OF HOMEOPATHIC MEDICINES FOR GOVERNMENT HOMEOPATHIC DISPENSARIES / CLINICS

FOR THE YEAR 2017-2018

BIDDING DOCUMENTS FOR PROCUREMENT OF HOMEOPATHIC MEDICINE FOR THE FINANCIAL YEAR 2017-2018.

DESCRIPTION

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The SEMESIA

THE BIDDING PROCEDURE

- Single Stage Two Envelopes Bidding Procedure.
 - 4.1 Single stage two envelopes bidding procedure shall be applied:
 - 4.2 The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the technical proposal and the financial proposal;
 - 4.3 The envelopes shall be marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion;
 - 4.4 Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened;
 - 4.5 The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the Purchaser without being opened;
 - 4.6 The Purchaser shall evaluate the technical proposal, without reference to the financial proposal and reject any proposal which does not conform to the specified requirements;
 - 4.7 The financial proposal of bids shall be opened in the presence of bidders qualifying in technical evaluation at time, date and venue to be announced / communicated in advance:
 - 4.8 Financial proposal of the bids failing to qualify in the technical evaluation will be returned to the bidders unopened.
 - 4.9 The, bidder quoting the lowest price and qualifying in the technical evaluation shall be declared Successful.

THE BIDDING DOCUMENTS

CONTENTS OF BIDDING DOCUMENTS

5.1 The Bidding Documents:

In addition to the Tender Notice, the bidding documents include:

- i. Instructions to Bidders (ITB);
- ii. General Conditions of Contract (GCC);
- iii. Special Conditions of Contract (SCC);
- iv. Schedule of Requirements;
- v. Technical Specifications;
- vi. Contract Form;
- vii. Price Schedule.
- 5.2 In case of discrepancies between the Tender Notice and the Bidding Documents listed in 5.1 above, the Bidding Documents shall take precedence.

- 9.3 The Bidder should quote the price(s) of Homeopathic Medicines according to the strength/technical specifications as provided in the Proforma of Price Schedule and Technical Specifications. The specifications of Homeopathic Medicines different from the ones required by the Purchaser shall straightway be rejected.
- 9.4 The Bidder is required to offer very competitive price(s). All price(s) must include the General Sales Tax (GST) (if applicable) and other taxes and duties, where applicable. If there is no mention of taxes, the offered/quoted price will be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the GST or other taxes during the contract. Period shall be passed on to the Purchaser

BID CURRENCIES

10.1 Prices shall be quoted in Pakistani Rupees.

11. DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATION

- 11.1 Documentary evidence should be submitted by the bidders along with the technical proposal to prove their eligibility and qualifications to perform the Contract to the Purchaser's satisfaction in the light of the following criteria:
 - (i) Copy of National Tax Number (NTN) and copy of General Sales Tax Number(if applicable) along with three recent audit reports and annual returns of each of these Taxes paid will have to be provided by each Bidder as documentary proof of being a tax payer and having a sound financial status:
 - (ii) The Bidder/Manufacturer will submit an affidavit on legal stamp paper of Rs. 100/- to the effect that their firm has not been blacklisted in the past on any ground by any Government (Federal or Provincial), a local body or a public sector organization. The Bidder will be debarred from the bidding process for submitting a false statement;
 - (iii) The Bidder is required to provide with its technical proposal the names of the Homeopathic Medicines for which it has quoted rates in the financial proposal;

12. DOCUMENTS ESTABLISHING GOODS' ELIGIBILITY

12.1 The Bidder shall furnish along with technical proposal, as part of its bid, documents establishing eligibility and conformity of the Homeopathic Medicines which it proposes to supply under the Contract.

13. BID SECURITY

13.1 The Bidder shall furnish, as part of its financial proposal, a Bid Security (earnest money) in the amount specified in SCC. Unsuccessful bidders' Bid Security will be returned soon after approval of the successful Bidder. The successful Bidder's Bid Security will be discharged upon signing of

72500

DEADLINE FOR SUBMISSION OF BIDS

- 16.1 Bids must be submitted by the bidders and received by the Purchaser at the specified address not later than the time and date specified in the Tender Notice.
- 16.2 The Purchaser may, at its convenience, extend this deadline for submission of bids by amending the bidding documents in which case all rights and obligations of the Purchaser and the Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17. LATE BID

17.1 Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser shall not be entertained and returned unopened to the bidder.

18. WITHDRAWAL OF BIDS

18.1 The Bidder may after its submission withdraw prior to the expiry of the deadline prescribed for submission of bids.

OPENING AND EVALUATION OF BIDS

19. OPENING OF BIDS BY THE PURCHASER

- 19.1 The Purchaser will initially open only the envelopes marked "TECHNICAL PROPOSAL" in the presence of Bidders' or their representatives who choose to be present at the time of bid opening on the date, time and place specified in the Tender Notice. The bidders or their representatives who are present shall sign the Attendance Sheet evidencing their attendance. The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of Purchaser without being opened till the completion of the evaluation process. Opening and Evaluation of Bids
- 19.2 The bidders' names, item(s) for which they quoted their rate(s) and such other details as the Purchaser may consider appropriate, will be announced at the time of opening of technical proposals. However, at the time of opening of Financial Proposals on a pre-indicated date, time and venue, the bid prices, discounts (if any), and the presence or absence of requisite Bid Security and such other details as the Purchaser, may consider appropriate, will be announced.
- 19.3 Any financial bid found without the prescribed bid security (earnest money) shall be straightaway rejected even if it qualified in the process of technical evaluation.
- 19.4 The Purchaser will prepare minutes of the technical and financial bids opening meetings and will get these minutes signed by the Head and members of the Procurement Committee and submit for approval of the competent authority.

23. EVALUATION CRITERIA

- 23.1 Merit criteria System:
- 23.2 The following merit point system for weighing evaluation factors/criteria will be applied for technical and financial proposals.
 - (a) Technical Proposals / bids:

The technical proposals will be evaluated on merits of the, followings:

S. No.	Evaluation Criteria	Yes	No.
1	Price schedule.		
2	Documentary evidence to effect that the Bidder is eligible to bid and is qualified to perform the Contract if its bid is accepted;		
3	Documentary evidence to effect that the good to be supplied by the Bidder are eligible Homeopathic Medicines.		
4	The Bidder/Manufacturer will submit an affidavit on legal stamp paper of Rs. 100/- to the effect that their firm has not been blacklisted in the past on any ground by any Government (Federal or Provincial),		
5	Last 03 years Audit Report		
6	Last 03 years Income Tax Returns		1
7	Last 03 years sales Tax returns.		
8	Bank statement last 03 years.		
9	Proof of financial soundness certificate amounting Rs.5 (M) of schedule Bank per year. Last 03 years		
10	Proven Track Record last 03 years for relevant filed (compulsory without which the offer will not be consider)		
11	Appropriateness of supply schedule offered by the bidder	-7	
12	Conform of technical specifications of the product.		
13	Photo copy of Earnest money /Call Deposit hidden amount.		
14	Copy of Professional Tax Certificate.		
15	Copy of Chamber of Commerce & Industry Certificate.		
16	Original Purchase receipt		
17	Copy of Income Tax Registration Certificate		
18	Copy of Sales Tax Registration Certificate		

(b) Financial proposal bids:

After technical evaluation is completed, the Purchaser shall inform the disqualified bidders that their bid has been found non-responsive and that their financial proposal will be returned unopened after completing the selection process. The Purchaser shall simultaneously inform in writing the qualify bidders for date, time and place for opening the financial proposals. Bidder's attendance at the opening of financial proposal is optional.

- 23.3 Financial proposals shall be opened publicly in the presence of the bidders or their representatives who choose to be present. Total prices quoted by each the financial proposal shall also be announced and recorded.
- 23.4 The lowest price quoted by a bidder in technical evaluation under clause 23.2 will be rated as the lowest evaluated bid for award of contract under clause 28.1.

- 30.2 Negotiations will not be used to change substantially:
 - the technical quality or details of the requirement, including the tasks or responsibilities of the bidder or the performance of the Homeopathic Medicines;
 - ii. The terms and conditions of the Contract and;
 - Anything affecting the crucial or deciding factors in the evaluation of the proposals / tenders and / or selection of successful bidder..

31. NOTIFICATION OF AWARD

31.1 Prior to the expiry of the original or extended period of bid validity, the successful bidder will be informed in writing of acceptance of its bid by the Purchaser.

32. SIGNING OF CONTRACT

- 32.1 While conveying acceptance of bid to the successful bidder, the Purchaser will send him / her Contract Form provided in the bidding documents, incorporating all points of agreement between the Parties.
- 32.2 Ten days after the official announcement of the award as stipulated in the SPPRA 2010(amended 2017), both the successful Bidder and the Purchaser will sign and date the Contract on legal stamp paper of appropriate value. The Purchaser will issue Purchase Order as soon as the Contract is signed. In case the successful Bidder, after completion of all codal formalities, shows inability to sign the Contract, its Bid Security / Earnest Money shall be forfeited. The firm may also be blacklisted from taking part in any future bidding of purchaser for a period upto five Years. In such a situation, the Purchaser may make the award to the next lowest evaluated bidder or move for re-tender.

33. PERFORMANCE GUARANTEE SECURITY

- 33.1 One day before the date of signing of the Contract, the successful Bidder shall furnish Performance Guarantee/Security in line with the Performance Guarantee/Security Form provided with the bidding documents. Upon submission of Performance Guarantee the Bid Security (Earnest Money) will be returned to the Bidder
- 33.2 Failure of the successful Bidder to comply with any of the requirements specified in this document shall be considered as sufficient grounds for the annulment of the award and forfeiture of the Bid Security, in which event the Purchaser may make the award to the next lowest evaluated Bidder at the risk and cost of the former.

34. CORRUPT OR FRAUDULENT PRACTICES

34.1 (a) The Procuring Agency and the Bidders / Manufacturers / Suppliers / Contractors are expected to observe the highest standard of ethics during the procurement and execution of the Contract. In pursuance of this policy, the relevant terms / phrases as may apply are defined below:

B: General Conditions of Contract (GCC)

1. DEFINITIONS

- 1.1 In this Contract, the following terms shall be interpreted as indicated:
 - (a) "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the Parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its Contractual obligations.
 - (c) "The Goods" means Homeopathic Medicines and transport including all kinds of vehicles which the Supplier is required to supply to the Purchaser under the Contract.
 - (d) "The Services" means those services ancillary to the supply of the above goods, such as printing of special instructions on the label and packing, design and logo of the Programme, transportation of goods up to the desired destinations and other such obligations of the Supplier covered under the Contract.
 - (e) "GCC" means the General Conditions of Contract contained in this section.
 - (f) "SCC" means the Special Conditions of Contract.
 - (g) "The Purchaser" means the Assistant Director Homeo (Sindh) @ Hyderabad.
 - (h) "The Supplier" means the individual or firm supplying the Homeopathic Medicines under this Contract.
 - (i) "Day" means official working day excluding national holidays.

APPLICATION

2.1 These General Conditions shall apply to the extent that they are not inconsistent with provisions of other parts of the Contract.

8. DELIVERY AND DOCUMENTS

8.1 The Supplier shall in accordance with the terms specified in the Schedule of Requirements make delivery of the Homeopathic Medicines. Details of documents to be furnished by the Supplier are specified in SCC.

9. INSURANCE

9.1 The Homeopathic Medicines supplied under the Contract shall be delivered to the Procuring Agency after the payment of all taxes and customs duty, cess, octroi charges etc. Risk will be transferred to the Purchaser only after the delivery of these Homeopathic Medicines has been made to the Procuring Agency. Hence, payment of insurance premium, if any, shall be the responsibility of the Supplier.

10. TRANSPORTATION

- 10.1 The Supplier shall arrange such transportation of the Homeopathic Medicines as is required to prevent them from damage or deterioration during transit to their final destination as indicated in the Schedule of Requirements.
- 10.2 The Homeopathic Medicines shall be supplied on "Delivered Duty-Paid (DDP)" basis at the office of the Assistant Director Homeo (Sindh) @ Hyderabad (1st Floor DG Health Sindh @ Wahdat Colony Hyderabad) as per Schedule of Requirements on the risk and cost of the Supplier. Transportation including loading/unloading of goods shall be the responsibility of Supplier.

11. INCIDENTAL SERVICES

11.1 The Supplier will be required to provide to the Purchaser incidental services the cost of which should be included in the total bid price.

12. WARRANTY

- 12.1 The Homeopathic Medicines shall be accompanied by a warranty and must have the shelf life of not less than 80% from the date of delivery by the Supplier to the Purchaser.
- 12.2 The Purchaser shall promptly notify the Supplier in writing of any claims arising out of this warranty.

PAYMENT

- 13.1 The method and conditions of payment to be made to the Supplier under this Contract are specified in SCC.
- 13.2 The currency of payment will be Pakistani Rupees.

events may include but are not restricted to acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing with sufficient and valid evidence of such condition and the cause thereof. The Committee, constituted for redressing grievances, will examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and will submit its recommendations to the competent authority. However, unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable' alternative means for performance not prevented by the Force Majeure event.

19. TERMINATION FOR INSOLVENCY

19.1 The Purchaser may at any time terminate the Contract by giving written notice of one month time to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In that event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right or remedy which has accrued or will accrue thereafter to the Parties.

20. ARBITRATION AND RESOLUTION OF DISPUTES

- 20.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them under or in connection with the Contract.
- 20.2 If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred to the Arbitrator for resolution through arbitration.
- 20.3 In case of any dispute concerning the interpretation and/or application of this Contract is to be settled through arbitration, the Secretary to the Government of Sindh, Health Department or his nominee shall act as a sole arbitrator. The decisions taken and/or award given by the sole arbitrator shall be final and binding on the Parties

GOVERNING LANGUAGE

21.1 The Contract shall be written in English language. All correspondence and other documents pertaining to the Contract, which are exchanged by the Parties, shall be written in English.

APPLICABLE LAW

22.1 This Contract shall be governed by the laws of Pakistan and the courts of Pakistan shall have exclusive jurisdiction.

D: Special Conditions of Contract (SCC)

DEFINITIONS (GCC CLAUSE 1)

GCC 1.1 (g) The Purchaser is the Assistant Director Homeo (Sindh) @ Hyderabad.

GCC 1.1 (h) The Supplier is: _______(Name and address of the successful bidder)

BID SECURITY (ITB CLAUSE 13)

ITB 13.1

The Bidder shall furnish, as part of its financial proposal/bid, refundable Bid Security/Earnest Money in Pak Rupees @ 2 % of quoted items in the shape of Bank Draft / Pay Order / Call Deposit in the name of the **Assistant Director Homeo**. The financial bid found deficient of the Bid Security will be rejected. No personal cheque in lieu thereof will be acceptable at any cost. The previous Bid Security, if any, will not be considered or carried forward. However, the Bid Security of the successful Bidder will be returned upon submission of Performance Guarantee equal to 3% of the Contract amount that will remain with the Assistant Director Homeo (Sindh) @ Hyderabad till satisfactory completion of the Contract period. In case of unsuccessful bidders, the Bid Security will be returned as soon as possible.

3. INSPECTIONS AND TESTS (GCC CLAUSE 7)

GCC 7.1 & 7.2

The Homeopathic Medicines received in the office of the Assistant Director Homeo (Sindh) @ Hyderabad from the Supplier will be thoroughly inspected and examine by a Committee to make sure that the Homeopathic Medicines received conform to the specifications laid down in the tender documents and which have been approved by the Procurement Committee for procurement. The Committee will submit its inspection report along with bills / delivery challans for settlement. Any deficiency pointed out by the Committee shall have to be rectified by the Supplier free of cost.

4. DELIVERY AND DOCUMENTS (GCC CLAUSE 8)

GCC Clause 8.1

The Supplier shall provide the following documents at the time of delivery of goods to the Assistant Director Homeo (Sindh) @ Hyderabad for verification duly completed in all respects:

- Original copies of Delivery Note (Challan) (in duplicate) showing item's description, Lot Number, Batch Number, Registration Number, manufacturing and expiry dates and quantity.
- Original copies of the Supplier's invoices (in duplicate) showing warranty, item's description, Lot Number, Batch Number,

09. ARBITRATION" AND RESOLUTION OF DISPUTES (GCC CLAUSE 20)

GCC 20.3 Dispute resolution mechanism to be applied shall be as follows:

In case of any dispute concerning the interpretation and/or application of the Contract, it shall be settled through arbitration. The Secretary to the Government of Sindh, Health Department or his nominee shall act as sole arbitrator. The decisions taken and/or award given by the arbitrator shall be final and binding on the Parties.

- 10. GOVERNING LANGUAGE (GCC CLAUSE 21)
- GCC 21.1 The language of this Contract shall be English.
- 11. APPLICABLE LAWS (GCC CLAUSE 22)
- GCC 22.1 The Contract shall be governed by the Laws of Pakistan and the Courts of Pakistan shall have exclusive jurisdiction.
- 12. NOTICES

Purchaser's address for notice purposes:

The Assistant Director Homeo (Sindh), 1st Floor Directorate General Health Services Sindh, Wahdat Colony, Hyderabad.

F: Technical Specifications

S.#	NAME OF HOMEOPATHIC MEDICINES
1	Agnus Q (France/ Germany/Switzerland or equivalent)
2	Alfalfa Q (France/ Germany/Switzerland or equivalent)
3	Acid Phos Q (France/ Germany/Switzerland or equivalent)
4	Apis Malifica Q (France/ Germany/Switzerland or equivalent)
5	Euphrasia Q (France/ Germany/Switzerland or equivalent)
6	Hyderastis Q (France/ Germany/Switzerland or equivalent)
7	Thuja Q (France/ Germany/Switzerland or equivalent)
8	Berbaris Vulg Q (France/ Germany/Switzerland or equivalent)
9	Lycopodium Q (France/ Germany/Switzerland or equivalent)
10	Ferrium Phos 6x (France/ Germany/Switzerland or equivalent)
11	Aethusa Cynapium 6x (France/ Germany/Switzerland or equivalent)
12	Acconite 30 (France/ Germany/Switzerland or equivalent)
13	Allium Cepa 30 (France/ Germany/Switzerland or equivalent)
14	Arsenic 30 (France/ Germany/Switzerland or equivalent)
15	Arnica 30 (France/ Germany/Switzerland or equivalent)
16	Anacardium 30 (France/ Germany/Switzerland or equivalent)
17	Anti Tart 30 (France/ Germany/Switzerland or equivalent)
18	Borex 30 (France/ Germany/Switzerland or equivalent)
19	China 30 (France/ Germany/Switzerland or equivalent)
20	Podophulum 30 (France/ Germany/Switzerland or equivalent)
21	Rhustox 30 (France/ Germany/Switzerland or equivalent)
22	Aethusa Cynapium 30 (France/ Germany/Switzerland or equivalent)
23	Apis Malifica 30 (France/ Germany/Switzerland or equivalent)
24	Arnica Mont 30 (France/ Germany/Switzerland or equivalent)
25	Arsenic Alb 30 (France/ Germany/Switzerland or equivalent)
26	Bryta Carb 30(France/ Germany/Switzerland or equivalent)
27	Belladdona 30 (France/ Germany/Switzerland or equivalent)
28	Calcarea Phos 30 (France/ Germany/Switzerland or equivalent)
29	Carboveg 30 (France/ Germany/Switzerland or equivalent)
30	Chamomila 30 (France/ Germany/Switzerland or equivalent)
31	Chelidonium 30 (France/ Germany/Switzerland or equivalent)
32	Cuasticum 30 (France/ Germany/Switzerland or equivalent)
33	Dulcamar 30 (France/ Germany/Switzerland or equivalent)
34	Drosera 30 (France/ Germany/Switzerland or equivalent)
35	Gelsimum 30 (France/ Germany/Switzerland or equivalent)
36	Hyderastis 30 (France/ Germany/Switzerland or equivalent)
37	Iris Ves. 30 (France/ Germany/Switzerland or equivalent)
38	Jalapa 30 (France/ Germany/Switzerland or equivalent)
39	Zincum Met 30 (France/ Germany/Switzerland or equivalent)
40	Ignatia 30 (France/ Germany/Switzerland or equivalent)
41	Ipecac 30 (France/ Germany/Switzerland or equivalent)
42	Opium 30 (France/ Germany/Switzerland or equivalent)
43	Graphites 30 (France/ Germany/Switzerland or equivalent)
44	Lycopodium 30 (France/ Germany/Switzerland or equivalent)
45	Natrum Mur 30 (France/ Germany/Switzerland or equivalent)
46	Ferrium Phos 30 (France/ Germany/Switzerland or equivalent)

SAMPLE FORMS

3. CONTRACT FORM
THIS CONTRACT is made at _____ on ____ day of _____ 2018, between the Assistant Director Homeo (Sindh) @ Hyderabad (hereinafter referred to as the "Purchaser") of the First Part; and M/s (firm name) a firm registered under the laws of Pakistan and having its registered office at (address of the firm) (hereinafter called the "Supplier") of the Second Part (hereinafter also referred to individually as "Party" and collectively as the "Parties").

WHEREAS the Purchaser invited bids for procurement of (item name); in pursuance whereof M/s (firm name) being the Manufacturer / authorized Supplier / authorized Agent of (item name) in Pakistan and offered to supply the required item(s); and

WHEREAS the Purchaser has accepted the bid by the Supplier for the supply of (item name) in the sum of Rs (amount in figures and words) cost per unit, the total amount of (quantity of Homeopathic Medicines) shall be Rs (amount in figures and words).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

- In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to as "Contract":
- The following documents shall be deemed to form and be read and construed as an integral part of this Contract, viz:
 - a. the Price Schedule submitted by the Bidder,
 - b. the Schedule of Requirements;
 - c. the Technical Specifications:
 - d. the General Conditions of Contract:
 - e. the Special Conditions of Contract;
 - f. the Purchaser's Notification of Award; and
 - g. the Purchase Order
- 3. In consideration of the payments to be made by the Purchaser to the Supplier/ Manufacturer as hereinafter mentioned, the Supplier/Manufacturer hereby covenants with the Purchaser to provide the goods namely and to remedy defects therein in conformity in all respects with the provisions of this Contract or make replacement of defective goods, as the case may be, without any additional charge, to the satisfaction of the Purchaser.
- 4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed herein by this Contract.
- 5. [The Seller / Supplier] hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit form Government of Sindh or any agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

THE RELEASE AND

PRICE SCHEDULE IN PAK RUPEES

Name of	Bidder			

S.#	NAME OF HOMEOPATHIC MEDICINES	Manufactu re Name	PACK ING	Qty Required	Rates in figure	Rates in words
1	Agnus Q (France/ Germany/ Switzerland or equivalent)			20 No.s		
	Alfalfa Q (France/ Germany/ Switzerland or equivalent)			20 No.s		
2	Acid Phos Q (France/ Germany/			20 140.5		
3	Switzerland or equivalent)			20 No.s		
Δ	Apis Malifica Q (France/ Germany/ Switzerland or equivalent)			20 No.s		
4				20 110.3		
5	Euphrasia Q (France/ Germany/ Switzerland or equivalent)			20 No.s		
	Hyderastis Q (France/ Germany/					
6	Switzerland or equivalent)			20 No.s		
	Thuja Q (France/ Germany/Switzerland or					
7	equivalent)			20 No.s		
	Berbaris Vulg Q (France/					
8	Germany/Switzerland or equivalent)			20 No.s		
	Lycopodium Q (France/					
9	Germany/Switzerland or equivalent)			20 No.s		
	Ferrium Phos 6x (France/			N-9201 (2720-1-10)		
10	Germany/Switzerland or equivalent)			10 No.s		
	Aethusa Cynapium 6x (France/					
11	Germany/Switzerland or equivalent)			10 No.s		
	Acconite 30 (France/	1	1	50 N		
12	Germany/Switzerland or equivalent)			50 No.s		
12	Allium Cepa 30 (France/			EO No s		
13	Germany/Switzerland or equivalent)			50 No.s		
14	Arsenic 30 (France/ Germany/Switzerland or equivalent)			50 No.s		
14	Arnica 30 (France/ Germany/Switzerland			30 100.5		
15	or equivalent)			50 No.s		
10	Anacardium 30 (France/			50 140.5		
16	Germany/Switzerland or equivalent)			50 No.s		
	Anti Tart 30 (France/		-	30 110.5		
17	Germany/Switzerland or equivalent)			50 No.s		
	Borex 30 (France/ Germany/Switzerland					
18	or equivalent)			50 No.s		
	China 30 (France/ Germany/Switzerland					
19	or equivalent)			50 No.s		
	Podophulum 30 (France/			BOSSETTAN		
20	Germany/Switzerland or equivalent)			50 No.s		
3521640	Rhustox 30 (France/					
21	Germany/Switzerland or equivalent)			50 No.s		
	Aethusa Cynapium 30 (France/					
22	Germany/Switzerland or equivalent)	-		50 No.s		
2.2	Apis Malifica 30 (France/			CO M		
23	Germany/Switzerland or equivalent)		-	50 No.s		
24	Arnica Mont 30 (France/			50 No.s		

50	Acconite 200 (France/ Germany/Switzerland or equivalent)	40 No.s	
50	Agnus 200 (France/ Germany/Switzerland	1011013	
51	or equivalent)	40 No.s	
	Ferrium Phos 200 (France/		
52	Germany/Switzerland or equivalent)	40 No.s	
	Pulsatilla 200 (France/		
53	Germany/Switzerland or equivalent)	40 No.s	
	Arnica Mont 200 (France/		
54	Germany/Switzerland or equivalent)	40 No.s	
	Arsenic Alb 200 (France/		
55	Germany/Switzerland or equivalent)	40 No.s	
	Sulpher 200 (France/		
56	Germany/Switzerland or equivalent)	40 No.s	
	Bryta Carb 200 (France/		
57	Germany/Switzerland or equivalent)	40 No.s	
	Calcarea Carb 200 (France/		
58	Germany/Switzerland or equivalent)	40 No.s	
	Belladdona 200 (France/		
59	Germany/Switzerland or equivalent)	40 No.s	
	Carboveg 200 (France/		
60	Germany/Switzerland or equivalent)	40 No.s	
	Chamomila 200 (France/		
61	Germany/Switzerland or equivalent)	40 No.s	
	Chelidonium 200 (France/		
62	Germany/Switzerland or equivalent)	40 No.s	
	Cuasticum 200 (France/		
63	Germany/Switzerland or equivalent)	40 No.s	
	Dulcamar 200 (France/		
64	Germany/Switzerland or equivalent)	40 No.s	
	Drosera 200 (France/		
65	Germany/Switzerland or equivalent)	40 No.s	
	Euphrasia 200 (France/		
66	Germany/Switzerland or equivalent)	40 No.s	
	Gelsimum 200 (France/	1511515	
67	Germany/Switzerland or equivalent)	40 No.s	
	Hyderastis 200 (France/	1011010	
68	Germany/Switzerland or equivalent)	40 No.s	
	Iris Ves. 200 (France/	10 110.5	
69	Germany/Switzerland or equivalent)	40 No.s	
-	Jalapa 200 (France/ Germany/Switzerland	10 110.5	
70	or equivalent)	40 No.s	
1000	Ignatia 200 (France/	10 110.0	
71	Germany/Switzerland or equivalent)	40 No.s	
11	Ipecac 200 (France/	40 110.3	
72	Germany/Switzerland or equivalent)	40 No.s	
	Opium 200 (France/	70 110.3	
73	Germany/Switzerland or equivalent)	40 No.s	
, ,	Graphites 200 (France/	40 140.5	
74	Germany/Switzerland or equivalent)	40 No.s	
	Lycopodium 200 (France/	40 140.5	
75	Germany/Switzerland or equivalent)	40 No.s	
	Germany/ Switzeriana or equivalent	40 100.5	

76	Rhustox 200 (France/ Germany/Switzerland or equivalent)	40 No.s	
77	Briyonia 200 (France/ Germany/Switzerland or equivalent)	40 No.s	
78	Apis Malifica 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
79	Natrum Mur 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
80	Chelidonium 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
81	Bryta Carb 1M (France/ Germany/ Switzerland or equivalent)	10 No.s	
82	Pulsatilla 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
83	Cuasticum 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
84	Sulpher 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
85	Arsenic Alb 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
86	Calcarea Carb 1M (France/ Germany/Switzerland or equivalent)	10 No.s	
87	Belladdona 1M (France/ Germany/Switzerland or equivalent)	10 No.s	

ASSISTANT DIRECTOR HOMEO (SINDH)

@ HYDERABAD

ASSISTANT DIRECTOR HOMEO (SINDH)

@ HYDERABAD

	Germany/Switzerland or equivalent)		
	Arsenic Alb 30 (France/		
25	Germany/Switzerland or equivalent)	50 No.s	
	Bryta Carb 30(France/		
26	Germany/Switzerland or equivalent)	50 No.s	
20000	Belladdona 30 (France/		
27	Germany/Switzerland or equivalent)	50 No.s	
	Calcarea Phos 30 (France/		
28	Germany/Switzerland or equivalent)	50 No.s	
	Carboveg 30 (France/		
29	Germany/Switzerland or equivalent)	50 No.s	
	Chamomila 30 (France/		
30	Germany/Switzerland or equivalent)	50 No.s	
	Chelidonium 30 (France/		
31	Germany/Switzerland or equivalent)	50 No.s	
	Cuasticum 30 (France/		
32	Germany/Switzerland or equivalent)	50 No.s	
	Dulcamar 30 (France/		
33	Germany/Switzerland or equivalent)	50 No.s	
	Drosera 30 (France/		
34	Germany/Switzerland or equivalent)	50 No.s	
	Gelsimum 30 (France/		-
35	Germany/Switzerland or equivalent)	50 No.s	
-	Hyderastis 30 (France/	30 110.0	
36	Germany/Switzerland or equivalent)	50 No.s	
50	Iris Ves. 30 (France/	30110.3	-
37	Germany/Switzerland or equivalent)	50 No.s	
31	Jalapa 30 (France/ Germany/Switzerland	30 140.5	
38	or equivalent)	50 No.s	
30		30 140.5	
20	Zincum Met 30 (France/ Germany/Switzerland or equivalent)	FO No. 5	
39		50 No.s	
	Ignatia 30 (France/ Germany/Switzerland	50.01	
40	or equivalent)	50 No.s	
	Ipecac 30 (France/ Germany/Switzerland	50.11	
41	or equivalent)	50 No.s	
	Opium 30 (France/ Germany/Switzerland		
42	or equivalent)	50 No.s	
	Graphites 30 (France/		
43	Germany/Switzerland or equivalent)	50 No.s	
	Lycopodium 30 (France/		
44	Germany/Switzerland or equivalent)	50 No.s	
	Natrum Mur 30 (France/		
45	Germany/Switzerland or equivalent)	50 No.s	
	Ferrium Phos 30 (France/		
46	Germany/Switzerland or equivalent)	50 No.s	
	Pulsatilla 30 (France/		
47	Germany/Switzerland or equivalent)	50 No.s	
	Sulpher 30 (France/		
48	Germany/Switzerland or equivalent)	50 No.s	
	Thuja 30 (France/ Germany/Switzerland		

- 6. Without limiting the generality of the foregoing, [the Seller/ Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, . finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a Contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.
- 7. [The Seller/ Supplier] certifies that it has made and will make full disclosures of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
- 8. [The Seller/ Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoS under any law. Contract or other instrument, be avoidable at the option of Purchaser.
- 9. Notwithstanding any rights and remedies exercised by the Purchaser in this regard, [The Seller/ Supplier] agrees to indemnify the Purchaser for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the Purchaser in an amount equivalent to ten time the sum of, any commission, gratification, bribe, finder's fee or kickback given by [The Seller / Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any Contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Purchaser.
- 10. In case of any dispute concerning the interpretation and / or application of this Contract, it shall be settled through arbitration. The Secretary to the Government of Sindh, Health Department or his nominee shall act as a sole arbitrator. The decisions taken and / or award given by the sole arbitrator shall be final and binding on the Parties.
- 11. This Contract shall be governed by the laws of Pakistan and the Courts of Hyderabad / Karachi shall have the exclusive jurisdiction to adjudicate.

IN WITNESS whereof the Parties hereto at (the place) and s	shall enter into force on the day, month and
year first above mentioned	
Signed / Sealed by the Manufacturer /	Signed / Sealed by Purchaser
Authorized Supplier / Authorized Agent	
WITNESS	
1.	1.
2	2

S.#	NAME OF HOMEOPATHIC MEDICINES	
47	Pulsatilla 30 (France/ Germany/Switzerland or equivalent)	
48	Sulpher 30 (France/ Germany/Switzerland or equivalent)	
49	Thuja 30 (France/ Germany/Switzerland or equivalent)	
50	Acconite 200 (France/ Germany/Switzerland or equivalent)	
51	Agnus 200 (France/ Germany/Switzerland or equivalent)	
52	Ferrium Phos 200 (France/ Germany/Switzerland or equivalent)	
53	Pulsatilla 200 (France/ Germany/Switzerland or equivalent)	
54	Arnica Mont 200 (France/ Germany/Switzerland or equivalent)	
55	Arsenic Alb 200 (France/ Germany/Switzerland or equivalent)	
56	Sulpher 200 (France/ Germany/Switzerland or equivalent)	
57	Bryta Carb 200 (France/ Germany/Switzerland or equivalent)	
58	Calcarea Carb 200 (France/ Germany/Switzerland or equivalent)	
59	Belladdona 200 (France/ Germany/Switzerland or equivalent)	
60	Carboveg 200 (France/ Germany/Switzerland or equivalent)	
61	Chamomila 200 (France/ Germany/Switzerland or equivalent)	
62	Chelidonium 200 (France/ Germany/Switzerland or equivalent)	
63	Cuasticum 200 (France/ Germany/Switzerland or equivalent)	
64	Dulcamar 200 (France/ Germany/Switzerland or equivalent)	
65	Drosera 200 (France/ Germany/Switzerland or equivalent)	
66	Euphrasia 200 (France/ Germany/Switzerland or equivalent)	
67	Gelsimum 200 (France/ Germany/Switzerland or equivalent)	
68	Hyderastis 200 (France/ Germany/Switzerland or equivalent)	
69	Iris Ves. 200 (France/ Germany/Switzerland or equivalent)	
70	Jalapa 200 (France/ Germany/Switzerland or equivalent)	
71	Ignatia 200 (France/ Germany/Switzerland or equivalent)	
72	Ipecac 200 (France/ Germany/Switzerland or equivalent)	
73	Opium 200 (France/ Germany/Switzerland or equivalent)	
74	Graphites 200 (France/ Germany/Switzerland or equivalent)	
75	Lycopodium 200 (France/ Germany/Switzerland or equivalent)	
76	Rhustox 200 (France/ Germany/Switzerland or equivalent)	
77	Briyonia 200 (France/ Germany/Switzerland or equivalent)	
78	Apis Malifica 1M (France/ Germany/Switzerland or equivalent)	
79	Natrum Mur 1M (France/ Germany/Switzerland or equivalent)	
80	Chelidonium 1M (France/ Germany/Switzerland or equivalent)	
81	Bryta Carb 1M (France/ Germany/Switzerland or equivalent)	
82	Pulsatilla 1M (France/ Germany/Switzerland or equivalent)	
83	Cuasticum 1M (France/ Germany/Switzerland or equivalent)	
84	Sulpher 1M (France/ Germany/Switzerland or equivalent)	
85	Arsenic Alb 1M (France/ Germany/Switzerland or equivalent)	
86	Calcarea Carb 1M (France/ Germany/Switzerland or equivalent)	
87	Belladdona 1M (France/ Germany/Switzerland or equivalent)	

E: Schedule of Requirements

SCHEDULE OF REQUIREMENTS

The entire quantity of the ordered supplies shall be delivered within 30 days or earlier from the date of issuance of supply order / contract award without any penalty.

Delay in the delivery shall result in penalties to be paid by the Supplier without any argument or question according to the prevailing PPRA Rules.

Registration Number, manufacturing and expiry dates, quantity, per unit cost, and total amount.

iii. Original copies of the Sales Tax Invoices (where applicable) in duplicate showing item's description, quantity, per unit cost (without GST), amount of GST and total amount (with GST).

5. INSURANCE (GCC CLAUSE 9)

GCC 9.1 The goods supplied under the Contract shall be on Delivered Duty Paid (DDP) basis at the Assistant Director Homeo (Sindh) @ Hyderabad under which risk will be transferred to the Purchaser only after it has taken delivery of the goods. Hence insurance coverage is Supplier's responsibility and they must arrange for it.

WARRANTY (GCC CLAUSE 12)

GCC 12.1 Homeopathic Medicines / Drugs should have a shelf life of at least 80% from the date these are delivered by the Supplier to the Purchaser at the consignee's end.

7. PAYMENT (GCC CLAUSE 13)

- GCC 13.1 The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:
 - (a) Payment shall be made in Pak Rupees.
 - (b) The payment will be made to the Supplier within 30 days of the receipt of original delivery challan(s) and invoice(s) in duplicate duly completed in all respect and signed and stamped by the Chairman of the Inspection Committee. The Inspection Committee will prepare and submit a report of physical inspection with a certificate to the effect that the Homeopathic Medicines conform to the specifications laid down in the bidding documents.

8. PENALTIES/ LIQUIDATED DAMAGES (GCC CLAUSE 16)

GCC 16.1 In case, deliveries are not completed within the time frame specified in the schedule of requirements, a Show Cause Notice will be served on the Supplier which will be following by cancellation of the Contract to the extent of non-delivered portion of installments. No supplies will be accepted and the amount of Performance Guarantee / Security to the extent of non-delivered portion of supplies of relevant installments will be forfeited. If the firm fails to supply the whole installments, the entire amount of Performance Guarantee/Security will be forfeited to the Government Account and the firm will be blacklisted at least for two years for future participation in bids:

In case of late delivery penalty of 2% of the total cost of the ordered items will be imposed after the expiry of the given period upon the Supplier. Details of penalties/liquidated damages are given in the Schedule of Requirements.

C: Invitation for Bids

SAY NO CORRUPTION OFFICE OF THE ASSISTANT DIRECTOR HOMEO (SINDH) @ HYDERABAD INVITATION OF BIDS.

Sealed Bids are invited from reputed and financial sound manufacturers / authorized dealers / Distributors registered with sales Tax and Income Tax department in accordance with SPP Rule 46(2) "Single Stage – Two Envelope procedures". for procurement of Homeopathic Medicines for the year 2017-2018.

Bidding Document containing specification, terms and conditions including other details can be obtained from the office of the undersigned from 26-10-2017 to 10-11-2017.

S.#	Description	Tender Fee	Call Deposit of quoted items
1	Procurement of Homeopathic Medicines	Rs.500/-	2%

The firms are required to deposit their sealed tenders' documents/Bids (technical & financial) in the office of the undersigned on 13-11-2017 by 10.30 A.M

Only Technical bids/ proposals will be opened on 13-11-2017 at 11:30 A.M before procurement committee in the presence of bidders/ their representative of the firms in office of the undersigned.

Technical & Financial proposals should be submitted in separate envelopes.

All bids shall include Govt: Taxes including GST if applicable.

Bids must be in Pak rupees.

Procuring agency may reject any bid subject to relevant provision of SPP Rules 2010(amended 2017) and may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(1) of said rules.

In case of public Holiday, the bids shall be submitted and opened as per given schedule on the next working day.

ASSISTANT DIRECTOR HOMEO (SINDH)

@ HYDERABAD

ASSIGNMENT

14.1 The Supplier shall not assign, in whole or in part, its obligations to perform to another party under this Contract, except with the Purchaser's prior written consent.

DELAYS IN THE SUPPLIER'S PERFORMANCE

- 15.1 Delivery of the Homeopathic Medicines shall be made by the Supplier in accordance with the time schedule prescribed by the Purchaser in the Schedule of Requirements.
- 15 2 If at any time in the course of performance of the Contract, the Supplier encounters anything impeding timely delivery of the goods, he shall promptly notify the Purchaser in writing of the causes of delay and its likely duration. As soon as practicable, after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may, depending on merits of the situation, extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the Parties by a supplementary Contract to be treated as an addendum to the original contract.
- 15.3 Any undue delay by the Supplier in the performance of its delivery obligations shall render it liable to the imposition of liquidated damages.

16. PENALTIES LIQUIDATED DAMAGES

16.1 In case of late delivery, even for reasons beyond control, penalty as specified in SCC will be imposed upon the Supplier / Manufacturer. The Purchaser may consider termination of the Contract in case there is an unusual delay in the delivery of the goods whereby the ongoing activity is likely to be affected seriously.

17. TERMINATION FOR DEFAULT

- 17.1 The Purchaser may, without prejudice to any other remedy for breach of Contract, by a written notice of default sent to the Supplier, terminate this Contract in whole or in part if:
 - (a) The Supplier fails to deliver any or all installments of the goods within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser;
 - (b) The Supplier fails to perform any other obligation(s) under the Contract to the satisfaction of the Purchaser; and
 - (c) The Supplier, in the judgment of the Purchaser, has engaged itself in corrupt or fraudulent practices before or after executing the Contract.

18. FORCE MAJEURE

18.1 The Supplier shall not be liable for forfeiture of its Performance Guaranty/ Bid Security, or termination / blacklisting for default if and to the extent that this delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For the purposes of this Clause Force Majeure means an act of God or an event beyond the control of the Supplier and not involving the Supplier's fault or negligence directly or indirectly purporting to mal-planning, mismanagement and /or lack of foresight to handle the situation. Such

STANDARDS

3.1 The Homeopathic Medicines supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

4. USE OF CONTRACT DOCUMENTS AND INFORMATION

- 4.1 The Supplier shall not without the Purchaser's prior written consent, disclose the. Contract, or any provision thereof, or any specification, plan, drawing, pattern; sample, or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to such employed person shall be made in confidence and shall extend only, as far as may be' necessary, to such performance and not further or otherwise.
- 4. 2 Any document, other than the Contract itself, shall remain the property of the Purchaser and shall be returned (all copies) on completion of the Supplier's performance under the Contract.
- 4.3 The Supplier shall permit the Purchaser to inspect the Supplier's accounts and records relating to the performance of the Supplies.

5. PATENT RIGHTS

5.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the country.

6. ENSURING STORAGE ARRANGEMENTS

6.1 To ensure storage arrangements for the intended supplies, the Supplier shall inform the Purchaser at least two weeks prior to the arrival of the consignments at its store/warehouse. However, in case no space is available at its store/warehouse at the time of supply, the Purchaser shall, seven days prior to such a situation, inform the Supplier, in writing, of the possible time-frame of availability of space by which the supplies could be made. In case the Supplier abides by the given time frame, he will not be penalized for delay.

INSPECTIONS

- 7.1 The Purchaser or its representative shall have the right to inspect and/or test the Homeopathic Medicines to confirm their conformity to the Contract specifications at the cost payable by the Supplier.
- 7.2 The Purchaser's right to inspect and, where necessary, reject the Homeopathic Medicines either at Supplier's premises or upon arrival at Purchaser's destinations shall in no way be limited or waived by reasons of the Homeopathic Medicines having previously been inspected, tested, and approved by the Purchaser or its representative prior to the goods shipment from the manufacturing point.

- (i) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in Contract execution; and
- (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract to the detriment of the Purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the Purchaser of the benefits of free and open competition;
- (b) The Purchaser will take all possible administrative / legal measures if it is found that the Bidder recommended for award was / is engaged in corrupt or fraudulent practice(s) before or after signing of the contract resulting into the conviction of the proprietor under criminal case besides blacklisting of the firm either indefinitely or for such period of time as may be determined by the Purchaser.
- (c) will declare a firm ineligible, either indefinitely or for a stated period of time, for the award of a Contract if it, at any time, determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing a Contract.

24. CONTACTING THE PURCHASER

- 24.1 No bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If any bidder wishes to bring additional information to the notice of the Purchaser, it may do so in writing.
- 24.2 Any direct or indirect effort by a bidding firm to influence the Purchaser during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the Purchaser's future tenders.

REJECTION OF BIDS

25.1 Notwithstanding anything stated here-before after the Purchaser may reject any or all bids at any time prior to the acceptance of a bid. The Purchaser may upon request, communicate to a bidder, the grounds for its rejection, but shall not be under obligation to justify those grounds.

26. RE-BIDDING

26.1 If the Purchaser has rejected all bids, it may move for a re-bidding or may seek any alternative method of procurement under the provisions of the Public Procurement Rules, 2004 (as amended 2017 up to date).

27. ANNOUNCEMENT OF EVALUATION REPORT

27.1 The Purchaser will announce the Evaluation Report and the resultant acceptance or rejection of bids at least ten days prior to the award of procurement contract.

AWARD OF CONTRACT

28. ACCEPTANCE OF BID AND AWARD CRITERIA

28.1 The bidder with lowest evaluated bid under clause 23.5, if not in conflict with any other law, rules, regulations or policy of the Government, will be awarded the contract within the original or extended period of bid validity.

29. PURCHASER'S RIGHT TO VERY QUANTITIES

29.1 The Purchaser reserves the right to increase or decrease the quantity of stores originally specified in the Price Schedule and Schedule of Requirements without any change in unit price or other terms and conditions.

30. LIMITATIONS ON NEGOTIATIONS

30.1 Negotiations only for delivery schedule or completion schedules will be conducted.

20. CLARIFICATION OF BIDS

20.1 During the process of evaluation of the bids, the Purchaser may ask a Bidder for any clarifications of its bid. The request for such clarifications and the response shall be in writing. However, no change in the quoted price or substance of the bid shall be sought, offered, or permitted.

21. PRELIMINARY EXAMINATION

- 21.1 The Purchaser will examine the bids to determine whether they are complete; whether any computational errors have been made; whether the required sureties have been furnished; whether the documents have been properly signed and linked, and whether the bids are generally in order.
- 21.2 Arithmetical errors in a financial bid will be rectified in the following manner:
 - (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.
 - (ii) If there is a discrepancy between words and figures, the amount in words will prevail.
 - (iii) If the Bidder/Supplier does not accept the correction of the errors, its bid will be rejected.
- 21.3 The Procurement Committee may waive any minor infirmity, non-conformity, or discrepancy in a bid if in their view, it does not constitute some material deviation, provided that such waiver does not prejudice or affect the relative ranking of any Bidder.
- 21.4 If a bid is found substantially non-responsive, it will be rejected by the Purchaser. It cannot subsequently be made responsive by the Bidder by correction of the nonconformity / discrepancy.

22. EVALUATION & COMPARISON OF BIDS

- 22.1 The Purchaser will evaluate and compare the bids, which have been determined to be substantially responsive.
- 22.2 The technical proposals/bids will be evaluated on the basis of Prescribed Evaluation Criteria in this bidding document. However, the financial proposal will be evaluated on the basis of price inclusive of prevailing taxes and duties and bid Security, being major factor, without ignoring the other relevant conditions as well.

- contract and furnishing the Performance Security bond, duly guaranteed by a scheduled bank.
- 13.2 The Bid Security is required to protect the Purchaser against the risk of Bidder's conduct, which would warrant the Security's forfeiture;
- 13.3 The Bid Security may be forfeited:
 - (a) If a Bidder withdraws its bid during the period of bid validity; or
 - (b) In the case of a successful Bidder, the Bidder fails:
 - (i) To sign the Contract; or
 - (ii) To complete the supplies in accordance with the General Conditions of Contract.

BID VALIDITY

- 14.1 Bids shall remain valid for 90 days from the date of opening. A bid valid for a shorter period shall be treated as non-responsive.
- 14.2 The Purchaser shall ordinarily be under an obligation to process and evaluate the bids within the stipulated bid validity period. However, for any reasons to be recorded in writing, if an. extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period.

SUBMISSION OF BIDS

15. SEALING AND MARKING OF BIDS

- 15.1 The envelopes shall be marked separately as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion. The Bidder shall seal the proposals/bids in separate envelopes and put them in a relatively bigger envelope to be sealed.
- 15.2 The inner and outer envelopes shall:
 - Be addressed to the Purchaser at the address given in the Tender Notice; and
 - (b) bear the Office name and address i.e. Assistant Director Homeo (Sindh) @ Hyderabad with the serial number indicated in the Tender Notice, and a statement: "DO NOTOPEN- BEFORE," to be completed within the time and date specified in the Tender Notice.
- 15.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the Purchaser to return the bid unopened in case it is declared as "non-responsive" or "late" as the case may be.
- 15.4 If the outer and the inner envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.

5.3 The bidders are expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish complete information required in the bidding documents or to submit a bid not substantially responsive to the bidding documents may result in rejection.

AMENDMENT OF BIDDING DOCUMENTS

- 6.1 At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
- 6.2 All prospective bidders that have received the bidding documents will be notified the amendment(s) in writing or by cable which will be binding on them.
- 6.3 In order to allow prospective bidders reasonable time to take the amendment(s) into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for submission of the bids.

PREPARATION OF BIDS

LANGUAGE OF BID

7.1 Preparation of Bids

The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Purchaser shall be in English. Supporting documents and printed literature furnished by the bidder may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case for purposes of interpretation of the Bid, the translated version shall prevail.

8. DOCUMENTS COMPRISING THE BID

- 8.1 The bid prepared by the Bidder shall comprise the following:
 - (a) Price Schedule (to be submitted along with financial proposal):
 - (b) Documentary evidence to the effect that the Bidder is eligible to bid and is qualified to perform the Contract if its bid is accepted;
 - (c) Documentary evidence to the effect that the Homeopathic Medicines to be supplied by the Bidder are eligible Homeopathic Medicines.
 - (d) Bid Security.

9 BID PRICES

- 9.1 The Bidder shall indicate in the attached proforma of Price Schedule, the unit prices and total bid price of the Homeopathic Medicines it proposes to supply under the Contract.
- 9.2 Proforma of Price Schedule is to be filled in very carefully, preferably typed. Any alteration/correction must be initialed.

A: Instructions to Bidders. (ITB)

INTRODUCTION

1. SOURCE OF FUND

1.1 The Government of Sindh has allocated funds under regular Budget for procurement of Homeopathic Medicines for Govt. Homeopathic Dispensaries / Clinics at office of the Assistant Director Homeo (Sindh) @ Hyderabad during the financial year 2017-2018.

2. ELIGIBLE BIDDERS

- 2.1 This Invitation for Bids is open to all original Manufacturers, within Pakistan and abroad, and their Authorized Agents/Importers/Suppliers.
- 2.2 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal or Provincial), a local body or a public sector organization.
- 2.3 The bidders should have operational office(s) in Pakistan and possess financial sustainability to meet timely supply of Homeopathic Medicines.

ELIGIBLE GOODS

- 3.1 The supplier should be registered in professional Tax.
- 3.2 Homeopathic Medicines should be packed and transported in a material that meets international standards;
- 3.5 Homeopathic Medicines should be transported from the Manufacturer/ authorized agent/Importers/suppliers to the consignee's end strictly in compliance with the standard rules and regulations relating to the transportation and maintenance.
- 3.6 Homeopathic Medicines should be in a special green color (Flag Color) packing meant for Govt. as per presidential directives and should be marked "PROPERTY GOVT. OF SINDH, SALE PROHIBITED" outside and inside of packing in English / Urdu.

BIDDING DATA.

1.	Procuring agency	Assistant Director Homeo (Sindh) @ Hyderabad
2.	Addressed	1 st Floor, Director General Health Services Sindh near Old Wahdat Colony Hyderabad.
3.	Name of Work	Procurement of Homeopathic Medicines for Government Homeopathic Dispensaries / Clinics.
4.	Bid validity period	90 days
5.	Amount of Bid Security	2% of quoted items.
6.	Deadline of submission	
7.	Performance Security	The Bid Security of the successful Bidder will be returned upon submission of Performance Guarantee equal to 3% of the Contract amount that will remain with the Assistant Director Homeo (Sindh) @ Hyderabad till satisfactory completion of the Contract period.
8.	Language of Bid	English.
9.	Bidding procedure	Single Stage Two Envelope procedure.
10.	Advance payment	No advance payment.
11.	Period of completion	30 days.
12.	Liquidity damages	In case of late delivery penalty of 2% of the total cost of the ordered items will be imposed after the expiry of the given period upon the supplier
13.	Inspection Authority	Inspection Committee.
14.	Place of Delivery	Office of the Assistant Director Homeo (Sindh) Hyderabad 1 st Floor D.G Health Services Sindh Hyderabad
15,	Place of Inspection	Office of the Assistant Director Homeo (Sindh) Hyderabad 1 st Floor D.G Health Services Sindh Hyderabad