

NOTICE FOR TENDER

Sealed bids are invited for **Supply and Installation of Video Conferencing equipment with connectivity** at District & Sessions Court-Larkana and Central Prison-Larkana under Single Stage, Two Envelope Process.

S.No.	Name of work	Cost of bidding documents	Bid Security	Type of Bidding
1.	Complete Turnkey Solution for "Trial through Video Conferencing" at District Court-Larkana & Central Prison Larkana.	Rs. 500/-	2% of Bid Price	Single Stage-Two Envelopes

1. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the **office of Director I.T., High Court of Sindh, Karachi** from the date of advertisement in newspapers during office Hours, i.e. from 8:00 am to 3:00 pm upto **06th October 2017 but till 1:00 PM** (on the last day) on payment of document fee (i.e. Rs. 500/=) in the form of Pay order/Demand Draft/Deposit Receipt in favour of **Registrar, High Court of Sindh, Karachi**.
2. The Bidder should submit bid security @ 2% in the shape of Pay Order / Demand Draft prepared from any scheduled bank in favor of the undersigned.
3. The bidding document can also be downloaded from the website of High Court of Sindh, i.e. www.sindhhighcourt.gov.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participation in the bidding process.
4. On scheduled date of bid opening, the envelopes of "TECHNICAL PROPOSAL" will be opened and the envelope marked "FINANCIAL PROPOSAL" will be retained in the safe custody.
5. After Technical Evaluation, the envelope of "FINANCIAL PROPOSAL" of technically compliant bidders will be opened with prior intimation to successful bidder(s). The FINANCIAL PROPOSAL of bids found technically non-conforming will be returned unopened to the respective bidder.
6. Bid should be submitted on or before **Friday 06th October 2017 till 03:00 pm** in the office of **Director I.T., High Court of Sindh, Karachi**. The proposals will be opened on **Friday 06th October 2017 at 03:30 pm** in the office of **Director I.T., High Court of Sindh, Karachi** in presence of all the bidders, or their representatives, who may choose to be present.
7. In case of strike or untoward event, the bids will be opened on the next working day.
8. For further details, information or clarification please contact the undersigned during office hours.



(Abdul Rasheed Mahar)

Director I.T.

High Court of Sindh, Karachi

THE HIGH COURT OF SINDH KARACHI

No.Gaz/H.C.Estb. (Assignment),

Karachi, dated the 9th September, 2017

ORDER

The Hon'ble Chief Justice has been pleased to constitute Procurement Committees and Redressal Committee as mentioned below:-

Name of Committees	Domain/Functions	Members
Technical Procurement Committee	Procurement of I.T. related assets	1. Director General (F & A), Chairman 2. Deputy Director I.T. (Software), Member 3. Nominee of A.G. Sindh, Member
Non-technical Procurement Committee	Procurement of all types of assets excluding I.T. related assets	1. Director General (F & A), Chairman 2. Deputy Registrar (Accounts), Member 3. Nominee of A.G. Sindh, Member
Complaint Redressal Committee	To address the complaints of bidders that may occur during the procurement proceedings.	1. Learned Registrar, Chairman 2. Learned M.I.T-II, Member 3. Nominee of A.G. Sindh, Member 4. Member Technical (Independent)

(Ghulam Rasool Samoon)
REGISTRAR

Copy forwarded for information to:-

1. The Accountant General Sindh, Karachi.
2. The Additional Registrar, High Court of Sindh, Bench at Sukkur and Circuit Courts Hyderabad and Larkana.
3. All the Officers/Assistant Registrars/Librarian of this Court.
4. The Senior Medical Officer, Sindh High Court Clinic, Karachi.
5. All the Court Associates to Hon'ble Judges for placing before the Hon'ble Judges.
6. The Media Coordinator of this Court.
7. Office Order File.

I/C Assistant Registrar (Gazette)

HIGH COURT OF SINDH, KARACHI

Annual Purchasing Plan of different Items for Hardware, Network & Data Center

(High Court of Sindh, Principal Seat Karachi, Bench at Sukkur, Circuit Court Hyd & Larkana)

(Network)

<i>S.No</i>	<i>Items Name</i>	<i>Details</i>	<i>QNT</i>
1	Link Balancer 330	Barracuda Link Balancer 330 with Energize updates	1
2	Load Balancer 440	Barracuda Load Balancer 440 with Energize updates	1
4	CISCO SFP	CISCO SFP for CISCO 4500 Series Switch	4
5	HP SFP	HP SFP for HP 2510	6
6	Barracuda Web Security Gateway 910	Barracuda Web Security Gateway Making Web Browsing Safe	1

(Hardware)

<i>S.No</i>	<i>Items Name</i>	<i>Details</i>	<i>QNT</i>
1	Desktop Computers	Core-i7, Core-i9 with latest configuration	100
2	Laptop for Judges	Core-i7, Core-i9 with latest configuration	20
3	Laser Printers	HP-1102 or latest Model available in Market	50
4	Heavy Duty Printers	HP-LaserJet 600 or latest Model available in Market	5
5	Laserjet Color Printers	HP-Laserjet 400Pro (Color) or latest Model available in Market	5
6	UPS (Small)	Emerson, Apc or latest Model available in Market	100
7	Consumable items for Network & Hardware	Toners, Keyboard, Mouse, DVD, Ram, Passport HDD, USB, UPS Battery, Soldering Iron, Soldering Wire, Multi-Plexer, SMD Kit, Network Coil, RJ-45 Connectors etc.)	As per Requirement

(Data Center)

S.No	Items Name	Details	QNT
1	Dell PowerEdge R930 Rack Server	Processor: Intel® Xeon® Processor E7-8800 Product Family, Intel® Xeon® Processor E7-4800 Product Family Memory: (96 DIMMS): 8GB/16GB/32GB/64GB/128GB RDIMM, LRDIMM up to 2400 MT/s Storage: 2.5" SATA/SAS SSD, SAS HDD (15K, 10K), nearline SAS HDD (7.2K); 2.5" Dell PowerEdge NVMe Express Flash PCIe SSD	4 units
2	Dell PowerEdge M710 Blade Server	Processor: Quad-core or six-core Intel® Xeon® processors 5500 Memory: Up to 192GB, Up to 1333MHz ECC DDR3 memory, 18 DIMM slots: 1GB/2GB/4GB/8GB/16GB Storage: Up to 1TB per blade	3 units
3	SAN EMC Storage (EMC VNX 5100)'s Hard Disk	Seagate SAS 10k.5 900GB	6 hard disks
4	Dell M710 Blade server parts	daughter card & HBA card, DDR3 DIMMs	5 each 10 DDR3
5	Biometric-Door-access-control-Device (Multi Bio 700)	CPU: ZK Multi-Bio CPU 630MHz Memory: 256M Flash, 64M SDRAM Hardware: Platform: ZEM600 Fingerprint Sensor: ZK Optical Sensor Camera: High Resolution Infrared Camera Display: 3 Inch Touch Screen	1
6	APC Smart UPS 40KVA by Schneider Electric	APC Smart-UPS VT, 16 kW / 20 kVA, Input 400V 3PH / Output 400V 3PH, Interface Port DB-9 RS-232, SmartSlot	1 Unit
7	Fire Protections & control System	Water sensor, Air flow sensors, ups room 's smoke sensor (with installation & services) Gas (Mab fire pro) 135 lb cylinder Refill Smoke Detector Water Detector Temperature Detector SMS Service SIM	1 3 3 3 1
8	HP Storage Work MSL2054 Tape Library	HP Storage Work MSL2054 Tape Library Utility with License key & Data Cartridge (LTO-5 Ultrium RW) 3TB (5-Pack)	
9	Miscellaneous items for Data Center	Rack Mounted Servers Machines (Dell R900 & 6850 Machine) Hard Disk = RAMS =, RAID controller card= Network Card Fiber Cards with OSP= HBA Card KVMS PDUs Portable hard drives Mother Board etc.	10 5 5 10 10 5 2 5 3 5
10	Antivirus Solution Server base	Kaspersky Endpoint Security for Business Enterprise	
11	Precision Unit	Computer Room Air Conditioning Unit	
12	Software Licensing	Windows Server 2008 Standard, Windows Server 2008 Enterprise R2, Windows Server 2012 Standard, Windows Server 2012 R2 Data center, Oracle linux 7 OS	2 2 2 2 1

		VMESXi 6.5	1
13	Automatic Electric Phase changer		1 Unit
14	Fire Extinguishing Gas small		2 Unit
15	Wall Mount Wooden rack for CDs, and tools		1 Unit
16	Floor & Ceiling maintenance /		
17	Floor Shade		



**OFFICE OF THE
DIRECTOR I.T.
HIGH COURT OF SINDH, KARACHI**

Tender Reference No. DIT-HC/V-17-18 Dated: 11-09-2017

**“Supply & Installation of Video
Conferencing Equipment with connectivity”**

WITH THE PROJECT TITLED

“TRIAL THROUGH VIDEO CONFERENCING ”

Under

**Provincial Judicial Development Fund (PJDF) Window of
Access of Justice Development Fund (AJDF)**

September, 2017

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms and specifications. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

For Director

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*For Bidding*²

DEFINITIONS

In this bidding process, the following terms shall be interpreted as indicated:

"SHC" means the High Court of Sindh.

"Bid" means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by Sindh High Court.

"Bidder" means a person or entity submitting a bid.

"Bidding Documents" means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

"Bidding Process" means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

"Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

"Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

"Contractor" means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

"Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

"Goods" means articles and object of every kind and description including raw materials, drugs and medicines, products, equipment, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

"SPPRA" means Sindh Public Procurement Rules 2010.

"Supplier" means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.

For  3

INVITATION TO BID

Office of the Director I.T., High Court of Sindh, Karachi, (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **"Supply & Installation of Video Conferencing Equipment with connectivity"** under the Head of Account titled **"Provincial Judicial Development Fund (PJDF)"** in the premises of High Court of Sindh, Karachi under Single Stage Two Envelope Procedure.

1. Tender Bids in sealed envelope as per information are required. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in this RFP/bidding document. Both envelopes to be enclosed together in an outer single envelope called the Bid.
2. The interested bidder must have valid NTN, GST. Only Income Tax & Sales Tax and other (if applicable) registered firms are eligible to participate.
3. The bidder must quote for the complete specification given in the Bill of Quantities. The incomplete bid will be rejected as non-responsive.
4. All bids received will be opened and evaluated in the manner prescribed in the section **"submission of bids"** and **"opening of bids"** of bidding document.
5. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Director I.T., High Court of Sindh, Karachi from the date of advertisement during office Hours, i.e. from 8:00 am to 3:00 pm on payment of document fee i.e. Rs. 500/= in the form of Pay order/Demand Draft/Depositor's Slip in favour of Registrar, High Court of Sindh, Karachi. The bidding document can also be downloaded from the websites of High Court of Sindh i.e. www.sindhhighcourt.gov.pk in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
6. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of **Director I.T., High Court of Sindh, Karachi.**, and must be accompanied with the bid in a separate sealed envelope marked as **"Earnest Money/Bid Security"**. Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
7. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
8. SHC may cancel the bidding process at any time prior to the acceptance of a bid or proposal and shall incur no liability towards the bidders. However, intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation. The SHC shall, upon request by any of the bidders,

For [Signature]

communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds.

9. A bidder may ask the SHC for reasons for non-acceptance of his bid and may request for a debriefing meeting and shall give him the reasons for such non-acceptance, either in writing or by holding a debriefing meeting with such a bidder. The requesting bidder shall bear all the costs of attending such a debriefing.

10. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and Provincial Sales Tax (PST) and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.

11. Rights and obligations of the SHC and the contractor shall be governed by standard General and Special conditions of contract which will be signed between the SHC and the contractor.

12. Execution/installation of all the components of the bid may be at Purchaser's or any remote offices located at other areas or as per the decision of Purchaser at the time of deployment.

13. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:

- (a) Conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
- (b) Involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
- (c) Final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
- (d) Willful failure to perform in accordance with the terms of one or more than one contract;
- (e) Failure to remedy underperforming contracts, as identified by the SHC, where underperforming is due to the fault of the contractor, supplier or consultant.

14. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Security amount will be forfeited and the company will not be allowed to participate in future tenders as well.

15. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and SHC shall respond to such queries in writing within three (03) calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid.

-sd/-

Director I.T.,
High Court of Sindh, Karachi

For [Signature]

GENERAL TERMS & CONDITIONS

Note: This tender process shall be conducted according to SPPRA rules 2010.

1. Bids not conforming to the terms, conditions and specifications stipulated in this document will be rejected.
2. Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
3. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the 'Technical Bid' and the other 'the Price Bid', containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the 'Bid'.
4. The bidder must bid for each and every item/services of the BOQ. Incomplete or partial quoted items will be rejected as non-responsive.
5. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.
6. Prior to the detailed evaluation of financial bids, it will be determined as to whether each bid is substantially responsive to the requirements of the Bidding Documents.
7. A substantially responsive bid is one which (i) meets the eligibility/selection criteria; (ii) has been properly signed; (iii) Includes signed Integrity pact and (iv) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

Bid Security

8. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of "Director I.T., High Court of Sindh, Karachi", and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
9. The bid security of the unsuccessful bidder will be released by SHC after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to 10% of contract price.

For [Signature]

10. The performance security of the successful bidder will be released after issuance of successful completion certificate by the SHC.

Validity of the proposal

11. All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

Currency

12. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

Withholding Tax, Sales Tax, Provincial Sales Tax (PST) and other Taxes

13. The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

OEM relationships

14. Bidder must be authorized partner with the Principal Manufacturer and should provide manufacturer authorization letter.
15. The support and Maintenance should be supplied through verifiable distribution channel in Pakistan. MAF (Manufacturer's Authorization Form/Letter) must be submitted.

Compliance to Specifications

16. The Responding Organization (RO) to provide information as per (Compliance sheet). RO may not propose any kind of refurbished Hardware / components in their technical proposals.

Financial Capabilities

17. The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

Penalty Clause

18. It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply & services within stipulated period Earnest Money will be forfeited in favor of the SHC. The interested bidders must also ensure the following through submitting affidavits mentioned herein:

- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.

For 

- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

Support Capabilities

19. Responding organization should indicate the support capabilities to the maximum span of response time.

	Item	Action Item	Maximum Response Time
1	Hardware & Equipment Support & Maintenance	Troubleshooting/Tune-up	24 Working Hours

DOCUMENTS REQUIRED WITH TECHNICAL BID

20. The Technical bid must be submitted (in duplicate) with the following documents:

- a) Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
- b) Valid NTN & GST Certifications
- c) Letter or Agreement of Authorized Partner from the principal or Distributor of this region to install, integrate and operate such systems.
- d) Details of Installed Infrastructure if available at Bidders office for Online Backup support.
- e) Complete schedule of Supply, installation & Integration.
- f) Any other document to substantiate the technical capability prescribed in the **evaluation criteria** of this RFP document
- g) The vendor should be an Authorized partner by Principal in Pakistan for the relevant product/services. Authorization Letter (s) by Manufacturer is mandatory to qualify.
- h) ISO 9001:2008 Certified. Certificate should be attached
- i) A Firm must be registered with the SECP or Company Ordinance 1984. Certificate issued by SECP should be attached.

(90% meeting of the specifications shall be acceptable, if the competent authority deems necessary.)

For [Signature]

SUBMISSION OF BIDS:

21. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the **Technical Bid** and the other the **Price Bid**, containing the documents listed in this document. Both envelopes to be enclosed together in an outer single envelope called the Bid.

BID PRICES

22. The Contract shall be for the whole of the supply, services & works, based on the unit rates and / or prices submitted by the bidder. The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Purchaser when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
23. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.
24. Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents. No alteration is to be made in the Letters of Price and Technical Bids. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
25. Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
26. Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
27. Bidders should retain a copy of the Bidding Documents as their file copy.

OPENING AND EVALUATION OF BIDS:

28. The Technical Bids shall be opened in public at the address, date and time specified in the Newspaper and the bidding documents in presence of Bidders or their designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Purchaser until the specified time of their opening. Envelopes holding the Technical Bids shall be opened one at a time, and the following be shall be read out and recorded:
- (a) The name of the Bidder;
 - (b) Other details required in the documents.

Only Technical Bids read out and recorded at bid opening shall be considered for evaluation.

For [Signature]

PRELIMINARY EXAMINATION OF TECHNICAL BIDS

29. The qualification and experience shall be examined first.
30. The technical proposal examination of those bidders only shall be taken in hand who meet the mandatory requirement mentioned in this document. Only substantially responsive qualification shall be considered for further evaluation.
31. The Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.
32. At the end of the evaluation of the Technical Bids, only those bidders will be invited who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. The date, time, and location of the opening of Price Bids will be communicated in writing by the Purchaser. Bidders shall be given reasonable notice for the opening of Price Bids.

SELECTION CRITERIA

33. Following Evaluation Criteria shall be followed for evaluation of technical bids:

Evaluation Criteria		Documentary Evidence Attached	Marks	
1	Years of Establishment of firm	Company Profile / documentary evidence / proof should be attached in the Technical bid for verification	Max Marks = 10	5 or more Years = 10 3 - 4 Years = 7.5 2 - 3 Years = 5. Less than 2 Years = 1
2	Principal Presence in Pakistan	Principal presence should be with Offices and staff, Must Provide address of offices.	Max Marks = 10	Presence in Pakistan=10 No Presence in Pakistan=2.5
3	Average annual turnover of the firm for the last 3 years	a) Annual Audit Report of Last 3 Years b) Annual turnover document	Max Marks = 10	Above 500 Million = 10 Above 400 – 499 Million = 5 Less than 400 Million = 2.5
4	The number of installations of Video Conferencing endpoints in Pakistan.	List of Video Conferencing endpoint deployed in Pakistan with customer Details.	Max Marks = 10	300 or above=10 200-299 =5 Less Than 200 = 2.5
5	Active Service Level Agreement (SLA) of Video conferencing with Private & Public sector.	Documentary evidence Must attach PO/Agreement.(Active)	Max Marks = 10	15 or above =10 10-14=7.5 5-6=5 Less than 5=2.5
6	Video Conferencing Certified Engineer	Certifications relevant to Voice and Video conferencing must have CCNA/CCNP & CCIE.	Max Marks = 10	3 or above= 10 2=8 1=5

For [Signature]

7	No. of Video Conferencing Project in Govt./ Pvt Sector (Minimum RS. 30 Million worth each or above)	Purchase order of Video Conferencing project in Govt./Pvt Sector	Max Marks = 10	3 or above= 10 2=8 1=5
8	No. of Video Conferencing Project with Connectivity	Purchase order of Video Conferencing projects with Connectivity	Max Marks = 10	4 or above= 10 2=8 1=5
9	No. of Information Technology Projects in Interior Sindh.	Purchase order of Information Technology projects in Interior Sindh	Max Marks = 10	8 or above= 10 5-7=7.5 Less than 5=5
		TOTAL MARKS	90	
NOTE: Minimum 70% Marks required to qualify				

34. The names of the bidders who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Documents will be announced before opening of Financial bids and their bid will be returned unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.
35. The Price Bids of all Bidders who submitted substantially responsive Technical Bids shall be opened, publically in the presence of Bidders' representatives who choose to attend at the address, date and time specified by the Purchaser. The Bidder's representatives who are present shall be requested to sign a register/participant's attendance sheet evidencing their presence.
36. All envelopes containing Price Bids shall be opened one at a time and the following readout and recorded:
- The name of the Bidder;
 - Amount and form of bid security @ 2% of the bid price.
 - The Bid Prices, including any discounts and alternative offers/options;
37. Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation.

INSTRUCTIONS FOR RESPONDING ORGANIZATIONS

Communication

38. Enquiries regarding this bidding document shall be submitted in writing to:
Office of the Director I.T., High Court of Sindh, Karachi.

Mode of Delivery and Address

39. Proposals shall be delivered by hand or courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

Address: "OFFICE OF THE DIRECTOR I.T., HIGH COURT OF SINDH, KARACHI."

For Director

Closing Date of Submission:

40. Proposal should be submitted on or before **Friday 29th September, 2017 at 03:00 pm** at the office of the Director I.T., High Court of Sindh, Karachi.

Opening of Proposals

41. Only technical proposals submitted against the subject bidding document will be opened on **Friday 29th September, 2017 at 03:30 pm** in the office of the Director I.T., High Court of Sindh, Karachi in presence of all the bidders, or their representatives, who may choose to be present.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

b) Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

c) Support Capabilities

- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)
- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.
- 5 Installation and Configuration will be the responsibility of the successful Bidder.
- 6 Bidder should have backup equipment to provide sufficient services.

For [Signature]

d) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by all so as to be legally binding on all the partners;
- b) One of the partners shall be authorized for equipment partner to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) A copy of the agreement entered into by the joint venture partners shall be submitted with the Bid.

Special Instructions
• Incomplete applications will not be considered.
• Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
• Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
• The tender must be filled on prescribed form without any alteration/over writing.
• Conditional tenders/bids will not be acceptable.
• Only companies registered with, Sales Tax & Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
• Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

- 42. Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

Scope of Work

- 1. The office of the Director I.T., High Court of Sindh, Karachi has been entrusted with the task of carrying out **"Supply & Installation of Video Conferencing Equipment with connectivity"** under the Head of Account titled **"Provincial Judicial Development Fund (PJDF)"**.The companies shall supply and install the equipments at District & Sessions Court-Larkana and Central Prison Larkana.

For
Signature

2. Contractor shall also be responsible to supply, install and integrate the BOQ items at the locations specified by the SHC.
3. SHC has right to terminate the contract if vendor fail in providing satisfactory services, hardware, equipment and all type of services and connectivity in given scheduled time. In addition to that, Security Deposit (CDR) amount will be forfeited.
4. Detailed Bill of quantities of the tender item required under the bid alongwith detailed specifications is given here as under:
5. 90% meeting of the specifications shall be acceptable, if the competent authority deems necessary

Note: The bidders should submit their technical bid in the following prestribed format detailing item name, brand and model no & its quantity in accordance with required specification.

BILL OF QUANTITIES

S.No	Specifications	Qty
1	VC Unit	2
2	LED TV Screen (55") with Wall Mounts	3
3	Split AC 2 Ton	2
4	Blank DVD-R/W	200
5	Laptop Core i5 latest Gen	2
6	Camcorder HD and memory card supported with Stand	2
7	Laser Printer	2
8	Speakers	2
9	Rack	2
10	VC Trolley Metal with tyre	2
11	UPS 3 KVA	2
12	Audio Video Cabling	2
13	Stablizer 5KVA	2
14	Connectivity for one year	2
15	Resident Engineer for one year	2

Detail Specs with Compliance Sheet

Video Conferencing unit and Camera			
S#.	Specification	Comply(Y/N)	Reference Doc & Page
1	Codec must be capable to provide resolution 1080p@60fps		
2	There must be Full HD 1080p Camera with 8x Zoom		
3	Bandwidth support upto H.323/SIP up to 6 Mbps		
4	Must support following video Codecs H.261, H.263, H.263+, H.264		
5	Must support following Audio Codecs G.711, G.722, G.722.1, G.729AB, 64 kbps and 128 kbps MPEG4 AAC-LD mono and stereo		

F&W
[Signature]

6	There must be minimum 2 Video inputs 1 x HDMI, 1 x DVI		
7	There must be minimum 2 Video Output 2 x HDMI		
8	There must be 4 Audio inputs, 2 x acoustic echo cancellers and automatic noise reduction, Active lip synchronization 2 x microphones, 4-pin minijack 1 x minijack for line-in (stereo) 1 x audio in from HDMI		
9	There must be 2 Audio Output 1 x minijack for line out (stereo) 1 x HDMI, (digital main audio)		
10	Codec must capable to connect 3 Sites at 720p with Full individual audio and video trans coding		
11	Codec must support Full individual audio and video trans coding		
12	Codec must support Content/Presentation resolution at 1080p		
13	Codec must support H.323/SIP in the same conference		
14	Codec must support Encryption H.235 v3 and Advanced Encryption Standard (AES)		
15	Codec must support encryption on Dual Stream		
16	Codec must support H.460.18 and H.460.19 firewall traversal		
17	Codec must support Full duplex audio with high-quality stereo sound		
Other items			
18	55" LED having HDMI input (Sony, Samsung, LG, Panasonic, Orient or equivalent)		
19	2 Ton Split A/C (Gree, Mitsubishi, LG, Dawlance, General, Hier or equivalent)		
20	Blank DVD-R/W (Sony, Maxell, Verbatim or equivalent)		
21	Core i5, 4 GB, 500 GB HDD with DVD Writer (HP, Dell, Lenovo, Compaq, Acer or equivalent)		
22	Camcorder (Sony, Canon, Nikon or equivalent)		
23	Laser Printer 15 PPM or higher (HP, Epson, Canon, Samsung or equivalent)		
24	2+1 Speaker compatible with VC device (Audionic, Sony, Edifier or equivalent)		
25	Wooden Rack as per the requirement		
26	VC Trolley as per the requirement		
27	3 KVA with Standard Back up (Emerson, APC, Apollo or equivalent)		
Connectivity Wireless Radio			
28	Connectivity for one year		
Resident Engineer			
29	Two Resident Engineers for one year		

For *[Signature]*

Schedule of Price Bid

6. The bidders should submit their price bid/financial proposal in the following prescribed format.
7. As already mentioned the quantity may be increased/decreased therefore for each Lot only Unit Price (Inclusive of all taxes) is required in accordance with the terms and conditions and provisions of this document.

FINANCIAL PROPOSAL

S.No	Specifications	Qty	Equipment / Model	Unit Price (incl. of all taxes)	Total Price (incl. of all taxes)
1	VC Unit	2			
2	LED TV Screen (55") with Wall . Mounts	3			
3	Split AC 2 Ton	2			
4	Blank DVD-R/W	200			
5	Laptop Core i5 latest Gen	2			
6	Camcorder HD and memory card supported with Stand	2			
7	Laser Printer	2			
8	Speakers	2			
9	Rack	2			
10	VC Trolley Metal with tyre	2			
11	UPS 3 KVA	2			
12	Audio Video Cabling	2			
13	Stablizer 5KVA	2			
14	Connectivity for one year	2			
15	Resident Engineer for one year	2			
Total Price inclusive of all Taxes					

For
[Signature]

BID FORM

To,
The Director I.T.,
High Court of Sindh,
Karachi

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to offer our services for the tender item namely **"Supply & Installation of Video Conferencing Equipment with connectivity"** under the Head of Account titled **"Provincial Judicial Development Fund (PJDF)"** of District Courts of Sindh in conformity with the said bidding documents for the Total Bid Price of Pak Rupees (in figures in words _____) or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule. If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2017

WITNESS

BIDDER

Signature -----

Signature -----

Name -----

Name -----

Title -----

Title -----

Address -----

Address -----

For [Signature]

BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for the "**Supply & Installation of Video Conferencing Equipment with connectivity**",(hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Director I.T., High Court of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2017

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

By [Bank]
(Title)
Authorized Representative

For 

PERFORMANCE SECURITY FORM

To,

The Director I.T.,
High Court of Sindh,
Karachi

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for "Supply & Installation of Video Conferencing Equipment with connectivity", dated _____ 2017, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____

For [Signature]