



SINDH AGRICULTURE UNIVERSITY TANDOJAM

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NOTICE INVITING TENDER

The Sealed tenders for the Printing and Supply of University Prospectus 2017-2018 (Estimate Cost **620,000**) for **Sindh Agriculture University Tandojam** are invited on **Single Stage Single Envelope Procedure** from all interested Firms/ Dealers / suppliers meeting the eligibility criteria (SRB, FBR GST & Income Tax Registered Firms).

Sr #	Description of items	Quantity	Earnest Money/ Bid Security	Tender Fee	Date of Purchase	Date of Submission of bids	Purchase of from
01	Printing and supply of Prospectus (for Bachelor degree program, 2017-2018)	3500 Copies.	5%	1,000	11.09.2017 to 25.09.2017	26.9.17 At 12.00 Noon	PSO Office

Tender documents will be hoisted/ downloaded at SPPRA / SAU Tandojam websites (www.pprasinhd.gov.pk / www.sau.edu.pk) from **11.09.2017** to **25.9.2017**, bid documents can also be obtained from office of the Purchase & Store Section in above mentioned dates during office hours on receipt of Demand Draft / Pay order of Rs. **1,000** as a cost of tender fee (non-refundable) or may submit the tender documents along with tender fee.

The last date for submission of tender is fixed on **26.09.2017** at **12:00 P.M** which will be opened on same day i.e. **26.09.2017** at **1:00 P.M** in the office of the Convener, University Prospectus Committee, Sindh Agriculture University Tandojam in presence of bidders. If Government declares holiday, the bids shall be submitted and opened as per given schedule on the next working day.

The Competent Authority reserves the right to reject any or all bids subject to relevant provision of SPPRA Rules 2010 (Amended 2017)..

All Governmental taxes are applicable on bill.

DIRECTOR FINANCE
Sindh Agriculture University
Tandojam

SINDH AGRICULTURE UNIVERSITY, TANDOJAM

TERMS AND CONDITIONS FOR THE PRINTING AND SUPPLY OF UNIVERSITY PROSPECTUS FOR THE ACADEMIC SESSION 2017-2018, SINDH AGRICULTURE UNIVERSITY, TANDO JAM

GENERAL TERMS & CONDITIONS

1) Tender Opening Date & Procedure:

The procurement shall be completed in accordance with SPPRA Rules, on Single Stage – Single Envelope Bidding Procedure.

- The tender documents and details will be obtained from **11.09.2017** to **25.9.2017** up-to 12:00 PM or it can be downloaded from Sindh Agriculture University, Tandojam or SPPRA website.
- Sealed Bids will be opened on **26.09.2017 at 01:00 PM**, in the presence of firms or their representative who wish to attend.
- In case of closed / forced holidays, tender opening time / date will be Considered as the next working day.

2) Tender Fee, Bid Security and Performance Security:

- Bids must be accompanied by Tender Fee of Rs: 1,000/- in Pay Order/ Demand Draft (DD) in favor of Director Finance, Sindh Agriculture University, Tandojam .
- All the tender documents must accompany an amount of 5% (earnest money) of total value of the tender (Refundable) in the form of pay order or Demand Draft in the name of Director Finance, Sindh Agriculture University, Tandojam
- Performance security 02% of the total bill shall be retained and refundable after receipt of quality satisfaction report from quarter concerned.

3) Validity of Offers.

- Offers shall be valid as per SPPRA rule (90 days).
- Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

4) Failures and Terminations:

No offer of a firm / supplier will be considered if:-

- Bid received without Tender Fee & Bid Security CDR or less than required.
- Bids received not in accordance with specifications of Tender Documents.

- Alternate bids received or alternative arrangement offered.
- Bid received later than the date and time fixed for tender.
- Tender is incomplete in any respect or is unsigned.
- Offer is ambiguous and the offer is conditional.
- Offer from a firm which is black listed at any level.
- Any erasing / cutting / overwriting etc.
- The Firm fails to make delivery within specified delivery period strictly in accordance with the terms and conditions as laid down in the work order.
- Situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

5) Other special conditions :-

- Bids must contain, Firm's profile, years of experience, major work orders.
- Paper / Card samples as per specification & grams are required.
- The bidders shall quote the rates per copy inclusive of all applicable Govt. Taxes.
- The Company must be registered with Income Tax Department (Valid NTN Certificate, copy must be attached).
- The Company must be Registered with Sales Tax Department (Valid SRB & GST Certificate, copy must be attached).
- The Company must have 5 years + experience of similar projects (P.O must be attached)
- Annual turn-over for last three (03) years (copy must be attached).
- Minimum three (03) years income tax return (copy must be enclosed).
- Successful bidder shall ensure quality & standard printing with no excuse and in case of deficiency or fault, may impose penalty or reject the delivery.
- Successful bidder shall be responsible for loading / unloading on delivery at SAU, Tandojam premises during university office hours.
- Printed material shall be protected from rain / bad weather and any damage during transportation / delivery shall be at bidder's cost.
- The performance security applicable under the rules shall be deducted from the final bill of the successful bidder.
- All Government Taxes will be deducted according to applicable rules.
- The Competent Authority reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (Amended 2017).



SINDH AGRICULTURE UNIVERSITY, TANDOJAM

UNIVERSITY PROSPECTUS FOR THE ACADEMIC SESSION 2017-2018,
SINDH AGRICULTURE UNIVERSITY, TANDOJAM

DETAIL & SPECIFICATIONS OF "SAU PROSPECTUS"-2017-2018.

Detail	Specifications	Quantity
Paper Size	<ul style="list-style-type: none">• A-4 (9.1/4" x 7")	3500 Copies
Paper Quality	<ul style="list-style-type: none">• 135 grams (weight) imported matt finish paper	
Title Card and Back cover	<ul style="list-style-type: none">• Art card (Japani), matt 310 grams laminated• Front and back cover with 4+4 color lamination and spot UV Lamination	
Pages	<ul style="list-style-type: none">• 28 (4 Color Printing)• 100 Normal (Black and white)• 26 perforate in one (01) color printing	
Designing	<p>(Total number of pages 154). Film and plate making (use of CTP plates)</p>	
Binding	Gum Binding and numbering	

Sindh Agriculture University Tandojam

No. TOP Com:/ 409 / of 2017, Dated 05.09.2017

OFFICE ORDER

On the recommendations of Chairman, Prospectus Committee and in exercise of the powers vested in him under section 28(xi) of SAU Act 1977, the Vice Chancellor SAU is pleased to constitute the following "Tender Opening Committee" to open sealed Tenders invited for printing and supply of Prospectus 2017-18 required by the Registrar SAU with immediate effect till further orders:-

S #	Tender Opening Committee	Status
1	Prof. Dr. Muhammad Ibrahim Keerio, Principal, (KCAE&T) Khairpur Mirs'	Convener
2	Prof. Dr. Inayatullah Rajper, Chairman, Department of Soil Sciences	Member
3	Prof. Dr. Bachal Bhutto, Department of Parasitology	Member
4	Director Finance, SAU Tandojam	Member
5	Dr. Islamuddin Majeedano, Communication Specialist, A.R.I, Tandojam	Member
6	Dr. Muhammad Usman Shar, Entomologist, A.R.I, Tandojam	Member
✓	Purchase & Store Officer, SAU Tandojam	Member


Deputy Registrar (AC-P&S Genl.)

Copy to;

1. All concerned (above)
2. The Director Admissions, SAU Tandojam
3. The Resident Auditor, SAU Tandojam
4. The Budget Officer , SAU Tandojam

Sindh Agriculture University Tandojam

No. GEN/PC/ 224 / 374 of 2017 Dated: Tuesday, August 15, 2017

OFFICE ORDER

Pursuant to clause-31 of the Sindh Public Procurement Rules 2010, the Vice Chancellor, Sindh Agriculture University is pleased to constitute following complaint redressal Committee in connection to address the complaint of bidders, if any occur during procurement proceedings at Sindh Agriculture University with immediate effect:

<u>S #</u>	<u>Complaint Redressal Committee</u>	<u>Status</u>
1.	Prof. Dr. Maqsood Anwar Rustamani, (BPS-22) Dean, Faculty of Crop Protection	Convener
2.	Representative of A.G. Sindh Officer	Member
3.	The Registrar SAU Tandojam (BPS-20)	Member


Deputy registrar (Ac-I & Gen)

c. c. to:

1. All members of the Committee
2. The Director Finance, SAU Tandojam
3. The Project Director, SAU Tandojam
- ✓ 4. The Purchase & Store Officer, SAU Tandojam
5. The Secretary to Vice Chancellor SAU Tandojam

WORK / PROCUREMENT PLAN (2016-17)
SINDH AGRICULTURE UNIVERSITY, TANDOJAM

Sr. No.	Fund Head & Sub Head	Name of work and break up	Allocated Funds and Break up for Different locatons/sites	Items to be executed	Method of Procurement	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks	
a	b	c	d	e	f	g	h	i	j	
1	Chemical & Glassware/ Paractical	Procurement or purchae of Chemical & Glassware/Paractical	1.000	Lab Paractical Items to be procured	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	All the items will be procured as & when the demand received from the concerned department and procurment will be made according to the availability of funds	
2	Printing & Publication	Procurement or purchae of Printing & Publication	4.500	Answer paper/ publication of NIT	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
3	IT Equipment	Procurement or Purchase of computers/IT related Materials	15.000	Computer/Labtop & its accessories	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
4	Furniture & Fixture	Purchase of Furniture & Fixture	4.000	Office/Classroom furniture	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
5	Plant & Machinery	Purchase of Machinery & Equipment	5.000	Lab Equipment to be procured	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
6	Computer Software	Purchase of Software	10.000	IT Software for ITC	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
7	Sports Materials Gymkhana	Purchase of Sports Material	1.000	Hocky/ Cricket articles	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
8	Tools (Agriculture Implements etc)	Purchase of tractors implements	3.000	Tractor & its implementations	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
9	Transport/ Boat	Purchase of Transport	12.000	Transport articles	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
10	Stationary for office use	Stationary	3.500	office stationary	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
11	Civil Work/ Rehabilitation	Repair / Rehabilitation	17.000	Rehabilitation of old structures/buildings	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
12	Security	Purchase of Security articles	30.000	CCTV/Camera and other relevant items for security purpose	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		
13	Civil Work & other components as per approved Scheme Establishment of Khairpur College of Agriculture and Management Sciences, Khairpur Mir's	Construction of new infrastructures as per scope defined in project including other components.	162.000	Execution of Civil works and procurement of rest of components	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		Pre-Qualification of contractors are in process. Notice published in Newspapers.
14	Civil work & other components as approved Scheme Establishment of SAU Sub-Campus at Umerkot District	Rehabilitation & O&M Cost as per scope defined in project including other components.	10.000	Execution of Civil works and procurement of rest of components	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date		As per PC-I establishment of SAU Sub-Campus at Umerkot the allocation will be utilized & procurment be made.
15	Health Scheme	In door hospitalization services to the employee & their dependant family members	30.000	Major / serious in door hospital facilities	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	One-Year agreement with the agency/firm / company		The amount/cost so required on health facility will also be covered from the health allowance of employees as per policy.

(Signature)
ASSISTANT DIRECTOR
Planning & Development
Sindh Agriculture University
Tandojam.

(Signature)
DIRECTOR
Planning & Development
Sindh Agriculture University
Tandojam.