

# SINDH AGRICULTURE UNIVERSITY TANDOJAM

No: PSO/ 786 /419-24

/ of 2017,

Dated: -

29 .08. 2017

To.

1. The Deputy Director (A & F)  
Sindh Public Procurement  
Regulatory Authority (SPPRA)  
Block-8, Sindh Secretariat 4A,  
Court Road Karachi
2. The Public Relations Officer  
Sindh Agriculture University  
Tandojam

**SUBJECT: -** ADVERTISEMENT / HOISTING OF TENDER NOTICE FOR THE SUPPLY OF DESKTOP COMPUTERS, PRINTERS AND MULTIMEDIA PROJECTORS, REQUIRED BY THE DEAN, FACULTY OF CROP PRODUCTION, SINDH AGRICULTURE UNIVERSITY, TANDOJAM AND PRINCIPAL, SHAHEED Z.A. BHUTTO AGRICULTURAL COLLEGE, DOKRI.

The advertisement of tender Notice placing advertisement to be got published in the three widely circulated Sindhi, Urdu and English Newspapers.

The hoisting of tender Notice / documents are sent herewith concern to above subjected matter which shall be appeared in newspapers and on SPPRA / SAU website on or before **031.08.2017** and will be opened on **15.09.2017** at **11.00 AM**. If **15.09.2017** is declared holiday the bids shall be submitted and opened as per given schedule on the next working day.

The tender documents and details can also be obtained from office of the Purchase & Store section from **31.08 .2017 to 14.09.2017** during office hours.

Following documents are attached as per requirement:

- Notice Inviting Tender (NIT)
- Bid Documents
- Tender opening Committee (Office Order)
- Redersal Committee (Office Order)
- Annual Procurement Plan



DIRECTOR FINANCE  
Sindh Agriculture University  
Tandojam

C.C to,

1. The Dean, Faculty of Crop Production, S.A.U, Tandojam
2. The Principal, Shaheed Z.A. Bhutto Agricultural College, Dokri
3. The Incharge, Computerization and Networking Section (C & NS) S.A.U. Tandojam with request for hoisting in the SAU and SPPRA web sites.
4. The Chairman University Purchase Committee, S.A.U, Tandojam.

SPPRA INWARD DIARY

NO: 1011

DATED: 05-09-2017

# Sindh Agriculture University Tandojam

Fax No: 022-2765300 Phone No: 022-2765532

email: pso@sau.edu.pk

## NOTICE INVITING TENDER

The Sealed tenders for the supply of Desktop Computers, Printers and Multimedia Projectors (Estimated Cost 5.00 million) for Sindh Agriculture University, Tandojam and Shaheed Z.A. Bhutto Agricultural College, Dokri are invited on **Single Stage single envelope procedure** (Two separate sealed envelopes in one PACK each should mark clearly "**Technical proposal and Financial Proposal**") from all interested Firms / Dealers/ Suppliers meeting the eligibility criteria (SBR, FBR, GST & Income Tax Registered Firms.

Sr #	Description of items	Tender fee	Earnest money	Date of purchase	Date of submission of bids	Purchase from
01	Desktop Computer	2,000	5%	31.08 .2017 to 14.09.2017	15.09.2017 At 10.30 am	Purchase & Store Office
02	LaserJet Printer					
03	Multimedia Projector					

Tender documents will be hoisted / downloaded at SPPRA / SAU Tandojam websites from **31.08 .2017 to 14.09.2017**, bid documents can also be obtained from office of the Purchase & Store Section in above mentioned dates during office hours on receipt of Demand Draft/Pay order of Rs.2, 000 as a cost of tender fee (non- refundable) or may submit the tender documents along with tender fee.

The last date for submission of tender is fixed on **15.09.2017** at **10:30 A.M** which will be opened on same day i.e.**15.09.2017** at **11:00 A.M** in the office of Chairman, University Purchase Committee (UPC), Sindh Agriculture University, Tandojam in presence of bidders, If government declares holiday, the bids shall be submitted and opened as per given schedule on the next working day.

The Competent Authority reserves the right to reject any or all bids subject to relevant provision of SPPRA Rules 2010 (Amended 2017).

All Governmental taxes are applicable on bill.



**DIRECTOR FINANCE**  
Sindh Agriculture University  
Tandojam



**TENDER NOTICE FOR DESKTOP COMPUTERS, PRINTERS AND MULTIMEDIA PROJECTORS, REQUIRED BY THE DEAN, FACULTY OF CROP PRODUCTION, SINDH AGRICULTURE UNIVERSITY, TANDOJAM AND PRINCIPAL, SHAHEED Z.A. BHIUTTO AGRICULTURAL COLLEGE, DOKRI.**

**GENERAL TERMS & CONDITIONS**

**1) Tender Opening Date & Procedure:**

The procurement shall be completed in accordance with SPPRA Rules, on **Single Stage - Single envelope bidding procedure** ( Two separate sealed envelopes in one PACK each should mark clearly in Bold "Technical proposal and Financial Proposal").

- The tender documents and details will be obtained from **31.08 .2017 to 14.09.2017** during Office hours or it can be downloaded from Sindh Agriculture University, Tandojam or SPPRA website.
- The last date for submission of tender documents is fixed on **15.09.2017 at 10.30 A.M** and will be opened on same day i.e. **15.09.2017 at 11:00 A.M** in presence of firms or their representatives who wish to attend.
- In case of closed / forced holidays. tender opening time / date will be Considered as the next working day.

**2) Tender Fee, Bid Security and Performance Security:**

- Bids must be accompanied by Tender Fee of Rs: 2,000/- in form of Pay Order/ Demand Draft (DD) in favor of Director Finance, Sindh Agriculture University, Tandojam.
- All the tender documents must accompany an amount of 5%(earnest money) of total value of the tender (Refundable) in form of pay order/Demand Draft in the name of Director Finance, Sindh Agriculture University, Tandojam.
- Performance security 02% of the total bill shall be retained and refundable after completion of satisfactory job.

**3) Validity Offer:**

- Offers shall be valid as per SPPRA rule (60 days).
- Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

**4) Terms and Conditions:**

The Companies are requested to read carefully the following terms and conditions and sign the Tender Form in token of having understood and accepted the same in all respects. They are also requested to submit the bids complete in all respects. Tender without 5% earnest money will be outrightly rejected.

- The Company should quote their rates against each item sequence wise in the official format of tender document based on the Invoice/Quotation.
- The Bidder has to provide prices as per BOQ & total with GST.
- The Company must be registered with Income Tax Department (Valid NTN Certificate, copy must be attached).
- The Company must be Registered with Sales Tax Department (Valid SRB&GST Certificate, copy must be attached).
- The Company must have 5 years + experience of similar projects. (Pos must be attached)

- Annual turn-over for last three (03) years (copy must be attached).
- Minimum three (03) years income tax return (copy must be enclosed).
- Authorization letter from Manufacturer (copy must be attached).
- Conditional / incomplete tenders will not be entertained.
- Telephonic / telexed / faxed / telegraphic quotation will not be entertained.
- The company must provide the warranty of the products as per attached BoQ.
- All Government Taxes are applicable on bills.
- Any bids received after the prescribed date & time for submission of bids shall be returned un-opened to the Company.
- Sindh Agriculture University, Tandojam reserves the right to reduce or increase the quantity and accept or reject all or any bid and to stop the bidding process and reject all bids under Sindh Public Procurement Rules 2010 (Amended 2017).
- No cutting/corrections will be allowed in the BOQ's.
- Delivery of equipment/material will be effective only after successful TIR (Technical Inspection Report) by the Sindh Agriculture University, Tandojam. The Company will send Technical Staff for TIR (Technical Inspection Report).
- The Company will make sure that all documents/manuals/Software/CDs (if applicable) are included in BOX.

5) **Failures and Terminations:**

No offer of a firm / supplier will be considered if :-

- i. Bid received without Tender Fee & Bid Security CDR or less than required.
- ii. Bids received not in accordance with specifications of Tender Documents.
- iii. Alternate bids received or alternative arrangement offered.
- iv. Bid received later than the date and time fixed for tender.
- v. Tender is incomplete in any respect or is unsigned.
- vi. Offer is ambiguous and the offer is conditional.
- vii. Offer from a firm which is black listed at any level.
- viii. Any erasing / cutting / overwriting etc.
- ix. The Firm fails to make delivery within specified delivery period strictly in accordance with the terms and conditions as laid down in the Work Order.
- x. Situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6) **Terms of Payment:**

- No payment shall be made in advance to the Firm as mobilization advance.
- Payments shall be made through cross cheque in the Pak Rupees.
- Taxes will be deducted at source as per government rules at the time of payment.



# SINDH AGRICULTURE UNIVERSITY TANDOJAM

TENDER NOTICE FOR THE SUPPLY OF DESKTOP COMPUTERS, PRINTERS AND MULTIMEDIA PROJECTORS, REQUIRED BY THE DEAN, FACULTY OF CROP PRODUCTION, SINDH AGRICULTURE UNIVERSITY, TANDOJAM AND PRINCIPAL, SHAHEED Z.A. BHUTTO AGRICULTURAL COLLEGE, DOKRI.

Sr: No:	Description	Quantity Required.	Per unit cost	Total cast Fright On Receipt SAU, Tandojam and SZABAC Dokri Basis
01.	<p><b>Branded Desktop Computer i7 (with University Monogram in BIOS)</b></p> <ul style="list-style-type: none"><li>• Intel® Core™ i7 (7<sup>th</sup> generation)</li><li>• Storage: 1 TB Hard Disk</li><li>• RAM: 8 GB DDR 4</li><li>• 24 inch LED Monitor with HDMI video output (Including Keyboard, Mouse, HDMI cable, branded power cable)</li><li>• Casing type: Tower</li><li>• With University Monogram in BIOS)</li><li>• With 5 (five) years warranty</li><li>• Brand: HP, DELL or equivalent</li></ul> <p><b>Note:-</b> 30 Computers will be delivered at Shaheed Z.A Bhutto Agricultural College Dokri and 30 Computers will be delivered at SAU Tandojam</p>	60 Nos		
02.	<p><b>Multimedia Projector.</b></p> <ul style="list-style-type: none"><li>• Sony VPL DX-220 or any equivalent</li><li>• Brightness 2600 Lumens , Contrast 3000:1</li><li>• Max resolution 1024 x 768</li><li>• Including Wireless presenter (Logitech or equivalent)</li><li>• with two years warranty</li></ul> <p><b>Note:-</b> 02 will be delivered at Shaheed Z.A Bhutto Agricultural College Dokri and 3 will be delivered at SAU Tandojam</p>	05 Nos.		
	<p><b>Laserjet Printer,</b></p> <ul style="list-style-type: none"><li>• 40 ppm speed</li><li>• Number of input multipurpose</li><li>• Paper trays installed 02</li><li>• HP Laserjet Pro M 402-dn, or any equivalent</li><li>• With one year warranty</li></ul> <p><b>Note:-</b> Printers will be delivered at Shaheed Z.A Bhutto Agricultural College Dokri</p>	02 Nos.		



# Sindh Agriculture University Tandojam

No. GEN./PC/224 / 296

of 2017

Dated:-23-06-2017

## OFFICE ORDER

Pursuant to clause 13 (a) of Section-XII of the Financial Rules of Sindh Agriculture University, Tandojam, the Vice Chancellor is pleased to constitute following "University Purchase Committee/ Procurement Committee (UPC)" for Financial year 2017-18;

1. Prof. Dr. Noor Muhammad Soomro. (BPS-21) Chairman  
Dean, Faculty of Animal Husbandry & Veterinary Sciences
2. Prof. Dr. S. Muhammad Ghiyasuddin Rashdi. (BPS-21) Member  
Department of Anatomy & Histology
3. Director Finance, SAU (BPS-20)
4. Dr. Islamuddin Majeedano. (BPS-18) Member  
Research Officer, Agricultural Research Institute (ARI), Tandojam
5. Mr. Sohail Ahmed Qureshi. (BPS-18) Member  
Deputy Director, DG office, ARI, Tandojam
6. Head of concerned department Section/ Office, SAU Member
7. Purchase & Store Officer, SAU (BPS-18) and /or Member/Secretary  
Budget Officer (in case of absence of PSO)

The Terms of Reference: The Committee shall follow the rules of Pakistan Public Procurement Regulatory Authority (PPRA) and /or Sindh Public Procurement Regulator Authority (SPPRA), as the case may be

  
Deputy Registrar (AC-I & Gen)

c. c. to:

1. All Committee members
2. The Manager (CB), Government of Sindh, Sindh Public Procurement Regulatory Authority, Karachi
3. The Resident Auditor, SAU Tandojam.
4. The Secretary to Vice Chancellor, SAU Tandojam.
5. Office File

# Sindh Agriculture University Tandojam

No. GEN./PC/ 224 / 374 / of 2017 Dated: Tuesday, August 15, 2017

## OFFICE ORDER

Pursuant to clause-31 of the Sindh Public Procurement Rules 2010, the Vice Chancellor, Sindh Agriculture University is pleased to constitute following complaint redressal Committee in connection to address the compliant of bidders, if any occur during procurement proceedings at Sindh Agriculture University with immediate effect:

<u>S#</u>	<u>Complaint Redressal Committee</u>	<u>Status</u>
1.	Prof. Dr. Maqsood Anwar Rustamani, (BPS-22) Dean, Faculty of Crop Protection	Convener
2.	Representative of A.G. Sindh Officer	Member
3.	The Registrar SAU Tandojam (BPS-20)	Member

  
Deputy registrar (Ac-I & Gen)

c. c. to:

1. All members of the Committee
2. The Director Finance, SAU Tandojam
3. The Project Director, SAU Tandojam
- ✓ 4. The Purchase & Store Officer, SAU Tandojam
5. The Secretary to Vice Chancellor SAU Tandojam

**WORK / PROCUREMENT PLAN (2016-17)**  
**SINDH AGRICULTURE UNIVERSITY, TANDOJAM**

Sr. No.	Fund Head & Sub Head	Name of work and break up	Allocated Funds and Break up for Different locations/sites	Items to be executed	Method of Procurement	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
a	b	c	d	e	f	g	h	i	j
1	Chemical & Glassware/ Paractical	Procurement or purchase of Chemical & Glassware/Paractical	1.000	Lab Paractical Items to be procured	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	All the items will be procured as & when the demand received from the concerned department and procurement will be made according to the availability of funds.
2	Printing & Publication	Procurement or purchase of Printing & Publication	4.500	Answer paper/ publication of NIT	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
3	IT Equipment	Procurement or Purchase of computers/IT related Materials	15.000	Computer/Labtop & its accessories	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
4	Furniture & Fixture	Purchase of Furniture & Fixture	4.000	Office/Classroom furniture	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
5	Plant & Machinery	Purchase of Machinery & Equipment	5.000	Lab Equipment to be procured	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
6	Computer Software	Purchase of Software	10.000	IT Software for ITC	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
7	Sports Materials Gymkhana	Purchase of Sports Material	1.000	Hocky/ Cricket articles	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
8	Tools (Agriculture Implements etc)	Purchase of tractors implements	3.000	Tractor & its implementations	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
9	Transport/ fleet	Purchase of Transport	12.000	Transport articles	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
10	Stationary for office use	Stationary	3.500	office stationary	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
11	Civil Work/ Rehabilitation	Repair / Rehabilitation	17.000	Rehabilitation of old structures/buildings	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
12	Security	Purchase of Security articles	30.000	CCTV/Camera and other relevant items for security purpose	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
13	Civil Work & other components as per approved Scheme Establishment of Khairpur College of Agriculture and Management Sciences, Khairpur Mir's	Construction of new infrastructures as per scope defined in project including other components	162.000	Execution of Civil works and procurement of rest of components	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	Pre-Qualification of contractors are in process. Notice published in Newspapers.
14	Civil work & other components as approved Scheme Establishment of SAU Sub-Campus at Umerkot District	Rehabilitation & O&M Cost as per scope defined in project including other components.	10.000	Execution of Civil works and procurement of rest of components	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	As per PC-I establishment of SAU Sub-Campus at Umerkot the allocation will be utilized & procurement be made.
15	Health Scheme	In door hospitalization services to the employee & their dependant family members	30.000	Major / serious in door hospital facilities	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	One-Year agreement with the agency/firm / company	The amount/cost so required on health facility will also be covered from the health allowance of employees as per policy.

*Handwritten Signature*  
**ASSISTANT DIRECTOR**  
Planning & Development  
Sindh Agriculture University  
Tandojam.

*Handwritten Signature*  
**DIRECTOR**  
Planning & Development  
Sindh Agriculture University  
Tandojam.