

Phone: 99206341  
Fax: 99206340



**URGENT  
&  
IMPORTANT**

**GOVERNMENT OF SINDH  
OFFICE OF THE CONTROLLER  
PRINTING & STATIONERY DEPARTMENT**

*Gate No.4, Governor House Compound  
Abdullah Haroon Road, Karachi-75530*

No. CP&S/AO/Tender/Proc/2017-18/351

Dated: 10.08.2017

The Director (Advertisement),  
Information Department,  
Government of Sindh,  
Karachi

**Sub: PUBLICATION OF ADVERTISEMENT OF  
NOTICE FOR INVITING TENDER (NIT).**

I am directed to enclose herewith seven (07) copies of Notice for Inviting Tender (NIT) for procurement of various required items to the Printing & Stationery Department during the current financial year 2016-2017 for publication in leading daily English, Urdu and Sindhi Newspapers, specially in Dawn, Jang and Kawish in one issue only.

You are, requested that the Tender Notice may be appeared within three (03) days positively in order to confirm requirement of minimum 15 days from the date of publication of advertisement for opening of Tender under the Provision of the Sindh Public Procurement Rules 2010.

Relevant cutting of Newspaper may also kindly be sent to this office, please.

SUPERINTENDENT (SGP)

Co-opt Member of Procurement Committee

D.A./as above.

Copy forwarded to :-

01. The P.S. to the Worthy Secretary, Industries & Commerce Dept; Govt. of Sindh, Karachi.
02. The P.A. to the Controller, Printing & Stationery Department, Government of Sindh, Karachi.
03. The Director (A&F), Sindh Public Procurement Regulatory Authority, Govt. of Sindh, Karachi for uploading the same on SPPRA Website in term of Rule 17 of SPPRA Rules 2010, along with Copies of Notification of Procurement Committee & Notification of Complaint redressal Committee, Bidding documents and Annual Procurement Plan.
04. The Section Officer(General), Services, Gen.Admn.&Coordination Dept,Govt.of Sindh Karachi
05. The Section Officer (Budget), Industries & Commerce Department, Govt. of Sindh, Karachi.
06. The Budget Officer (B&E.XIV), Finance Department, Government of Sindh, Karachi.
07. The Superintendent, Sindh Government Press, Karachi.
08. The Assistant Controller, Stationery & Stores Office, Government of Sindh, Karachi.
09. The Assistant Controller, Sindh Government Press, Khairpur
10. The Accounts Officer, Printing & Stationery Department, Govt. of Sindh, Karachi.
11. The Manager Book Depot, Government of Sindh, Karachi.
12. Copy for SPPRA File

SUPERINTENDENT (SGP)

Co-opt Member of Procurement Committee

D.A./as above.

SPPRA ADMINISTRATION  
NO: 213  
DATED: 10-08-2017

Phone: 99206241



**GOVERNMENT OF SINDH**  
**OFFICE OF THE CONTROLLER**  
**PRINTING & STATIONERY DEPARTMENT**  
*Gate No.4, Governor House Compound*  
*Abdullah Haroon Road, Karachi-75530*

**NOTICE INVITING TENDER**

No. CP&S/AO/TENDER/PROC/2017-18/350

Dated **10.08.2017**

- ❖ The Printing & Stationery Department invites sealed bids under SPPRA Rules-2010 from well reputed firms having experience registered with the Sindh Revenue Board, General Sales Tax, Income Tax for supply of the following items to Printing & Stationery Department during the financial year 2017-2018 :-
  1. Supply of Durable Goods (SNE)
  2. Supply of Stationery & Stores items
  3. Supply of Paper, Printing, Binding & Sundry Materials
  4. Requirement of Different kinds of printed materials (Part-I) to (Part-IV)
  5. Repairs, Overhauling and Servicing of Offset/Letter Press / Allied Pre & Post Printing Machines.
- ❖ The blank Tender documents containing Terms and Conditions can be purchased from the office of the Manager Book Depot, Near Gate No.4, Governor House Compound, Abdullah Haroon Road, Karachi on submission of written application on the letterheads on non-refundable cash payment of the Tender Purchase Fee indicated against respective Tender on any working day during office hours till date **25.08.2017** before close of office hours.
- ❖ The last date of submission of bids along with relevant supporting documents as per SPPRA Rules 46-1 (Single Stage-One envelope procedure) against each tender is fixed on **28.08.2017**, before **10:30** hours.
- ❖ The Tender will be opened on same date at **11:30** a.m. in the presence of such bidders who may intend to attend the opening and Procurement Committee in the Committee Room of the office of Controller, Printing & Stationery Department, Government of Sindh, Karachi.
- ❖ Bidders are requested to submit Tender samples/brochures against each item offer before the Procurement Committee before Opening of Tenders, failing which, offer will be rejected and rates will not be considered.
- ❖ The offer must be accompanied by a Bid Security @ five percent of quoted rates in shape of Pay order / Demand draft in favour of Controller, Printing & Stationery Department, Govt. of Sindh, separately in respect of each tender.
- ❖ The Bidders should follow the detailed terms & conditions indicated in the Bid documents.
- ❖ The Procuring Agency may reject any bid subject to relevant Provision of SPPRA Rules 2010 and may cancel the bidding Process at any prior to acceptance of bid or proposal as per Rule-25 of said rules.

SUPERINTEDENT (SGP)

Co-opt Member of Procurement Committee



FORM "A"

**N.I.T SUBMISSION(1)**

PROCURING AGENCY: Printing & Stationery Department TENDER REF: No CP+S/Ao/Tender/Proc/ 2017-18/350 dt. 10.08.2017

<b><u>Documents Required with NIT:</u></b>	<b>Rule No.</b>	<b>IC</b>	<b>AM</b>
<input checked="" type="checkbox"/> a. Notice Inviting Tender	17	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> b. Notification of Procurement Committee	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> c. Notification of Complaint Redressal committee	31	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> d. Bidding documents/ Soft Copy/USB/CD.	21(4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> e. Annual Procurement Plan	11 & 12	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Cheque/ Pay Order, No.		<input type="checkbox"/>	<input type="checkbox"/>
g. Method of Receiving		<input checked="" type="checkbox"/> By Hand <input checked="" type="checkbox"/> Courier	
	Initial		

**E.O.I / PRE-QUALIFICATION SUBMISSION (2)**

PROCURING AGENCY: \_\_\_\_\_ TENDER REF: \_\_\_\_\_

<b><u>EOI / Pre-qualification:</u></b>	<b>Rule No</b>	<b>IC</b>	<b>AM</b>
a. Notice of EOI / Pre-qualification	17	<input type="checkbox"/>	<input type="checkbox"/>
b. Notification of Procurement Committee	7	<input type="checkbox"/>	<input type="checkbox"/>
c. Notification of Consultant Selection Committee	67	<input type="checkbox"/>	<input type="checkbox"/>
d. Notification of Complaint Redressal committee	31	<input type="checkbox"/>	<input type="checkbox"/>
e. Annual Procurement Plan	11 & 12	<input type="checkbox"/>	<input type="checkbox"/>
f. Pre-qualification / shortlisting documents / RFP documents		<input type="checkbox"/>	<input type="checkbox"/>
g. Cheque/ Pay Order No.		<input type="checkbox"/>	<input type="checkbox"/>
h. Method of Receiving		<input type="checkbox"/> By Hand <input type="checkbox"/> Courier	
	Initial		

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



NO: SO(B)2-2/2016-17  
GOVERNMENT OF SINDH  
INDUSTRIES & COMMERCE  
DEPARTMENT

Karachi, dated the 10<sup>th</sup> August, 2017

To,

The Controller,  
Printing & Stationery Department,  
Government of Sindh,  
Karachi.

*Handwritten notes:*  
P. Stationery and Printing  
SPPRA Rules  
A.O.  
10/8/17  
42/107/17  
0960

SUBJECT: PROCUREMENT DURING THE FINANCIAL YEAR 2017-18.

I am directed to refer to your letter No:CP&S/AO/Tender/Proc/2017-18/211 dated 2<sup>nd</sup> August 2017 on the subject cited above and to inform you that the worthy Secretary, Industries & Commerce Department has been pleased to accord approval of the following for publishing Notice Inviting Tender (NIT) for procurement as per SPPRA Rules - 14 during the current financial year 2017-18 under intimation to this department:-

- i). Supply of durable goods (SNE-2017-18).
- ii). Supply of stationery & stores items.
- iii). Supply for paper, printing, binding & sundry materials.
- iv). Repairs, overhauling and servicing of offset / letter press / allied pre & post printing machines.
- v). Requirement of different kind of printed materials (Part-I) to (Part-F).

SECTION OFFICER (BUDGET)  
FOR SECRETARY TO GOVT. OF SINDH

A copy is forwarded to:-

P.S. to Secretary, I&C Department, Government of Sindh, Karachi

CP&S DIARY
No 34 dt 10/8/17
Sub: dt 10/8/17

A.O. SINDH 170  
10/8/17



GOVERNMENT OF SINDH  
INDUSTRIES & COMMERCE  
DEPARTMENT

Karachi, dated the 14<sup>th</sup> July, 2017

**NOTIFICATION**

NO:DEV-IND-941-2011: In supersession of Notification of even number dated 02.10.2014 and in pursuance of Rule - 7 of SPPRA-2010, the "Procurement Committee" is hereby re-constituted for Printing & Stationery Department for the procurement of stationery items, paper & binding materials, durable goods and other, for financial year 2017-18.

The composition of re-constituted committee shall be:-

- |   |               |
|---|---------------|
| 1. Controller, Printing & Stationery Department         | Chairman      |
| 2. Representative from Industries & Commerce Department | Member        |
| 3. Representative from SGA&C Department                 | Member        |
| 4. Superintendent, Sindh Government Press Karachi       | Co-opt Member |

SECRETARY TO GOVT. OF SINDH

Karachi, dated the 14<sup>th</sup> July, 2017

NO:DEV-IND-941-2011 / 3490.

A copy is forwarded to:-

- The Controller, Printing & Stationery Department, Govt. of Sindh, Karachi.
- The Accountant General Sindh, Karachi.
- The Manager (Enforcement-II), Sindh Public Procurement Regularity Authority, Government of Sindh
- The Superintendent, Sindh Government Press Karachi.
- The Deputy Secretary, from SGA&C Department, Govt. of Sindh, Karachi.
- The Publisher, Sindh Government Press Karachi for publication in the next issue of Sindh Government Gazette.
- P.S. to Secretary, Industries & Commerce Department, Govt. of Sindh, Karachi.
- P.A to Addl. Secretary, Industries & Commerce Department, Govt. of Sindh, Karachi.
- Office order file.

*P.J. Circulation*  
*Copy forwarded to:-*  
*1. Controller, Printing & Stationery Department, Govt. of Sindh, Karachi.*  
*2. The Accountant General Sindh, Karachi.*  
*3. The Manager (Enforcement-II), Sindh Public Procurement Regularity Authority, Government of Sindh*  
*4. The Superintendent, Sindh Government Press Karachi.*  
*5. The Deputy Secretary, from SGA&C Department, Govt. of Sindh, Karachi.*  
*6. The Publisher, Sindh Government Press Karachi for publication in the next issue of Sindh Government Gazette.*  
*7. P.S. to Secretary, Industries & Commerce Department, Govt. of Sindh, Karachi.*  
*8. P.A to Addl. Secretary, Industries & Commerce Department, Govt. of Sindh, Karachi.*  
*9. Office order file.*

14/7/17  
 39  
 14-07-17

*14/7*  
 SECTION OFFICER (DEV)  
 FOR SECRETARY TO GOVT. OF SINDH



GOVERNMENT OF SINDH  
INDUSTRIES AND COMMERCE  
DEPARTMENT

Karachi dated the 28<sup>th</sup> October, 2015

NOTIFICATION

No.DEV/IND/941/2015 - In pursuance of Rule-31(1) of Sindh Public Procurement Rules 2010, the "Complaint Redressal Committee (C.R.C.)" is hereby constituted with appropriate powers and authorities to address complaints of bidders that may occur during the procurement proceedings for Printing & Stationery Department with the following composition :-

1. The Additional Secretary, Industries & Commerce Department Head of Committee
2. Representative from Accountant General, Sindh Member
3. The Superintendent, Sindh Govt. Press Karachi Member

The extract of the said Rule is reproduced hereunder for kind information:-

**31. Mechanism for Redressal of Grievances**

- (1) The procuring agency shall constitute a committee for complaint redressal comprising odd number of persons, with appropriate powers and authorizations, to address the complaints of bidders that may occur during the procurement proceedings.
- (2) The committee shall be headed by head of the procuring agency or an official of the procuring agency, at least one rank senior to the head of the procurement committee and shall include the following:
  - (a) District Accounts Officer, or his representative, in case of the local governments or provincial line departments at district level, or a representative of the Accountant General, Sindh in case of the Government departments at the provincial level;
  - (b) an independent professional from the relevant field concerning the procurement process in question, to be nominated by the head of procuring agency;

The TORs of the Committee as laid down in the SPPRA Rules 2010 (Amended 2013).

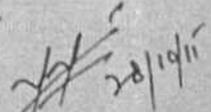
SHAZIA RIZVI  
SECRETARY TO GOVT. OF SINDH

No.DEV/IND/941/2015/

Karachi dated the 28<sup>th</sup> October, 2015

A copy is forwarded for information to :-

1. The Accountant General, Sindh, Karachi.
2. The Additional Secretary, Industries, Commerce Department, Govt. of Sindh.
3. The Controller, Printing & Stationery Department, Govt. of Sindh, Karachi.
4. The Superintendent, Sindh Government Press Karachi and with a request to publish the Notification in the next issue of Sindh Government Gazette.
5. P.S. to Secretary, Industries & Commerce Department.

  
(MUSARRAT MOKHTAR)  
DEPUTY DIRECTOR (DEVELOPMENT)  
FOR SECRETARY TO GOVT. OF SINDH