



TN-01

**SHAHEED BENAZIR BHUTTO UNIVERSITY, NAWABSHAH, SHAHEED BENAZIRABAD****NIT No. SBBU/DF/STAT/****Dated: 21 July 2017****NOTICE INVITING TENDER**

Shaheed Benazir Bhutto University Nawabshah, Shaheed Benazirabad invites sealed tenders on Rate Contract & Item Rate basis from Interested Contractors / Suppliers / Companies / Firms registered with Sindh Revenue Board, Sales Tax & Income Tax departments having at least 05-year Experience in related field.

S. #	Name of Supply	Bid Security	Tender Fee Non Refundable
01	Supplying/Providing/Installation & Commissioning of FM Radio	5 %	Rs: 2,000

**Tender form issued date:****24 July 2017 to 10 August 2017,****Submission, opening date & Time:****10 August 2017, Time: Submission 11:00 am, Opening: 12:00 noon****METHOD OF PROCUREMENT:**

The Bidding shall be on Open competitive bidding and Procedure is **Single Stage Two Envelope procedure i.e. Technical Proposal & Financial Proposal.**

**BIDDING / TENDER DOCUMENTS:**

**Issuance:** Prescribed Tender Form alongwith Terms and Conditions can be obtained personally from the office of Director Finance , Finance Wing, Administration Block, SBBU, Shaheed Benazirabad or can also be downloaded from SBBU Website: [www.sbbusba.edu.pk](http://www.sbbusba.edu.pk) as well as from [www.pprasinhd.gov.pk](http://www.pprasinhd.gov.pk) on payment of prescribed tender fee or on payment of an additional amount of Rs: 200 as courier charges, those who intends to purchase tenders through courier from University through banks challan/Pay order/DD in favor of **Director Finance, Shaheed Benazir Bhutto, University, Shaheed Benazirabad,**

**Note:** The bidder who downloads the tender form directly from website that the prescribed tender form fee & Application must reach to the office of undersigned before the last date of purchase.

**Place of issuance, submission, inquiries & opening of tender: office of the Director Finance, Shaheed Benazir Bhutto, University, Shaheed Benazirabad,**

**EMAIL: [df@sbbusba.edu.pk](mailto:df@sbbusba.edu.pk) Telephone: 0244-9370524 Ext.105**

**TERMS & CONDITIONS:**

1. Since the bids have been called on rate contract basis, hence the quoted prices shall be effective for 90 days.
2. The University Purchase Committee may cancel/delete any item or decrease or increase quantity as per need under the provision of SPPRA rules. Tenderers, who do not fulfill the Terms and Conditions, will not be entertained.
3. In case of Unscheduled Holiday, Tenders will be opened on the Next working day. The other Terms and Conditions of the Tender shall however remain unchanged.
4. The procuring Agency may reject any or all Bids subject to relevant provisions of SPPRA Rules 2010.

**DIRECTOR FINANCE  
SHAHEED BENAZIR BHUTTO  
UNIVERSITY, Benazirabad**



# Shaheed Benazir Bhutto University, Shaheed Benazirabad

Knowledge - Commitment - Leadership

No: SBBU/Reg/Admn/ 557

Dated: 10/04/2017.

Registrar

## Notification:

In continuation of this office notification no. SBBU/Reg/Admn/758 dated: 10.05.2016 and in accordance with SPP Rules-2010, the procurement committee is reconstituted to examine and evaluate the bids received from the contractors for the establishment of Shaheed Benazir Bhutto University, Shaheed Benazirabad.

- |   |        |
|---|--------|
| 01. Prof. Dr. Bashir Ahmed Memon<br>Dean, Faculty of Engineering,<br>QUEST, Nawabshah | Member |
| 02. Mr. Roshan Ali Siyal<br>Director Finance, SBBU, SBA                               | Member |
| 03. Mr. Faheem Ahmed Soomro<br>XEN, SBBU, SBA   | Member |

  
Registrar

Copy to:

1. The Secretary to the Vice Chancellor, SBBU, SBA.
2. All Concerned.
3. Master File.



**Shaheed Benazir Bhutto University, Shaheed Benazirabad**  
Knowledge - Commitment - Leadership

No: SBBU/Reg/Admn/ 555  
Dated: 10/04/2017.

**Registrar**

**Notification:**

In continuation of this office no SBBU/Registrar/2041 dated: 15.12.2016, the Redressal Committee is reconstituted as under to address the grievances of Contractors as per TOR and give recommendations or otherwise for approval of the Competent Authority.

- |  |        |
|--|--------|
| 01. Dr. Liaquat Ali Zardari<br>Associate Professor, SBBU, SBA                            | Member |
| 02. Mr. Hassan Jan Chingezi<br>Assistant Accounts Officer<br>Distt: Accounts Office, SBA | Member |
| 03. Mr. Faheem Ahmed Soomro<br>XEN, SBBU, SBA  | Member |

**The Term of Reference.**

- Maintenance of the University.
- These issues with approval of the Competent Authority.

*(Signature)*  
Registrar

**Copy to:**

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2. All Concerned.
3. Master File.

# SHAHEED BENAZIR BHUTTO UNIVERSITY

NAWABSHAH/SHAHEED BENAZIRABAD, SINDH, PAKISTAN

Phone & Fax: 0244-9370521,  
Web: www.sbbusba.edu.pk

Exchange: 0244-9370524-, Ext:105  
Email: df@sbbusba.edu.pk

TENDER ENQUIRY NO. SBBU/DF/FM/

Dated: 21-July-2017

**FTN No: 9030405-5**



## **TENDER FORM FINANCIAL PROPOSAL**

### **Supplying/Providing/Installation & Commissioning of FM Radio**

**DATE OF SUBMISSION & OPENING  
THURSDAY 10 August 2017**

TIME OF RECEIVING TENDER 11:00A.M  
TIME OF OPENING TENDER 12:00 P.M  
TENDER FEE Rs. 2,000/- (Non-Refundable)

## **I N D E X**

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	Financial Proposal	FP-01-03 4-6
04	Bid Declaration Form (Mandatory)	BDF-01 7
05	Terms & Conditions	TC-01 8
06	General Conditions of the Contract	GCC-01-02 9 to 10
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TN-01

SHAHEED BENAZIR BHUTTO UNIVERSITY, NAWABSHAH, SHAHEED BENAZIRABAD

NIT No. SBBU/DF/STAT/

Dated: 21 July 2017

**NOTICE INVITING TENDER**

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**EMAIL:** [df@sbbusba.edu.pk](mailto:df@sbbusba.edu.pk) **Telephone:** 0244-9370524 Ext.105

**TERMS & CONDITIONS:**

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**DIRECTOR FINANCE**  
**SHAHEED BENAZIR BHUTTO**  
**UNIVERSITY, Benazirabad**



RT-01

**SUPPLY OF SPECIFIC CONSUMABLE (STATIONARY ITEMS)  
OF PUMHSW FOR THE YEAR 2016-2017**

**RECEIPT**

Received amounting of Rs. 2,000/- (Rupees One Thousand only) vide receipt No. \_\_\_\_\_, Dated: \_\_\_\_\_  
\_\_\_\_\_ from M/s. \_\_\_\_\_  
Regarding Tender Form fee (nonrefundable) for  
Supplying/Providing/Installation & Commissioning of FM Radio.

**ACCOUNT OFFICER /  
ASSISTANT ACCOUNT OFFICER**  
Shaheed Benazir Bhutto University  
Nawabshah, SBA.



## TENDER FORM

**SUPPLY OF SPECIFIC CONSUMABLE (STATIONARY ITEMS)  
OF SHAHEED BENAZIR BHUTTO UNIVERSITY, SHAHEED BENAZIRABAD  
FOR THE YEAR 2016-17  
BILL OF QUANTITIES (B.O.Q)**

PROVIDE THE RATE OF EACH ITEM. ALL RATES MUST BE QUOTED IN PAKISTANI RUPEES.

Sr. No.	Name & Description of Item with Specification	Quantity	Mesu: Unit	Brand Name	Unit Price Excluding GST	Total Price Excluding GST	GST Applicable Exempted	Price including GST/ Exempted (If exempted attach SRO)	Total Price in Words
1	<p><b>FM Transmitter</b> FM Broadcast Solid State Stereo Transmitter With built-in 4 Band Audio Processor and hot swappable power supplies</p> <ul style="list-style-type: none"> <li>• 30-500 watts RF output power</li> <li>• XLR analogue/digital inputs</li> <li>• Composite input</li> <li>• Stereo encoder</li> <li>• Pre-emphasis audio limiter</li> <li>• Built-in 4 Band processor</li> <li>• Antenna fault protection</li> <li>• VSWR and temp monitoring</li> <li>• Slide-in &amp; Hot swap power supplies</li> <li>• RS232 remote control</li> <li>• Built-in email client</li> </ul>	01	Nos						
2	<p><b>4 Bay Antenna System</b></p> <p>Tuned dipole antenna array, made of stainless steel suitable for harsh environments. Near Omni-directional radiation pattern. 2KW RF power handling. Effective gain of 8.52dBd Complete system with all components ready for installation, includes:</p> <p>a). 4 x FMT FM Antenna Dipoles</p>	01	Nos						

	b). 4 Way Broadband power splitter c). 4 x LDF 4A phasing cable harness. d). Antenna mounting accessories								
3	<b>Transmitter Rack</b> 19" Equipment Rack	1	Nos						
4	<b>Main feeder cable</b> Main Coaxial Feeder Cable (Prices to be quoted per meter will be charged on actual usage)	1	Nos						
5	<b>RF Connectors</b> RF Connectors for main coaxial feeder cable	1	Nos						
6	<b>FM Broadcast Guyed Tower</b> Triangle lattice steel guyed tower 90ft high for mounting the antenna, 12" triangular cross section, made up of 10ft triangular hot dip galvanized sections, assembled at site, complete with guying and tensioning hardware, includes lightning arrestor rod, GI earth wire from top to base of tower, aviation warning light. (roof mount configuration),	1	Nos						
7	<b>Offset Mast</b> Antenna Offset mast	1	Nos						
<b>(On Air/Talk Show Studio and Production Studio)</b>									
9	<b>12 Channel On Air Console with built</b>	1	Nos						



10	<p><b>12 Channel On Air Console with built</b>  12 Channel Broadcast On Air Console with 2x Built-in Hybrid and metering software</p> <ul style="list-style-type: none"> <li>• 10 triple and 2 dual inputs</li> <li>• 10x Microphone inputs</li> <li>• 18x stereo line inputs</li> <li>• 10x inserts on Microphone Inputs</li> <li>• 4x USB stereo Inputs</li> <li>• 2x Built Telephone Hybrids</li> <li>• 24 free assignable illuminated switches plus encoder based on the HID protocol. Built-in remote control, Meter and Clock application</li> </ul>	1	Nos					
11	<p><b>Radio Software</b>  Radio Automation Software Compatible with on air console for live screening</p>	1	Nos					
12	<p><b>Professional Studio Microphones)</b>  Dynamic cardioid microphone for speech and vocals Cuts through high on-stage levels Clear reproduction with a high presence Consistent sound quality (varying distances, moving off axis) Handles high sound pressure levels Optional silent on/off switch Isolates handling noise, hum compensating coil Excellent feedback rejection Rugged metal housing</p>	4	Nos					
13	<p><b>Professional Studio Headphones</b>  Closed Back Headphones Precisely balanced response provides reference-monitor accuracy Large 40mm drivers for wide 18Hz - 20kHz frequency response Self-adjusting headband ensures perfect fit Over-ear design and lightweight</p>	4	Nos					

	<p>construction provide exceptional comfort  Closed-back design maximizes isolation  Professional build quality 2.5m (8.2')  cable 3.5mm (1/8") plug with 6.3mm (1/4") adapter</p>							
14	<p><b>Microphone Stands</b>  Flexboom Microphone Stand  Desktop Microphone Stand</p>	4	Nos					
15	<p><b>Headphone Distribution Amplifier</b>  4 Channel Headphone Distribution Amplifier  Ultra-compact headphone amplifier system for studio and stage applications 4 independent stereo high-power amplifier sections Highest audio quality with virtually all types of headphones even at maximum volume Phones Level control per channel</p>	1	Nos					
16	<p><b>Smart On Air Studio Light</b>  Smart Studio Light with 4 x preprogrammed messages</p>	1	Nos					
17	<p><b>Active Studio Monitors</b>  Two-Way Studio Monitor with 5" Woofer Accurate monitoring in a compact size at a great price Kevlar woofers provide tight, punchy bass Class A/B amplifier is efficient yet highly dynamic Bi-amp design delivers 40W to the woofer and 30W to the tweeter Enhanced tweeter waveguide gives you more accurate stereo imaging Tweak the low-end of the BX5 Carbon with the Acoustic Space Control Rear ports for full bass response Magnetically shielded to resist electromagnetic interference</p>	1	Nos					

18	<p><b>Profanity Delay System</b>  For taking live phone calls The user interface is simple, clean and clear. The display allows you to see the current system status at all times, with audio meters, delay status and other operational detail laid out in large clear areas. Fully balanced input and output using broadcast quality XLR connectors. Features an internal failover mechanism that in case of failure the unit automatically switches the audio from delayed to live to avoid going of air. Fill mode you can play your jingle or promo in form of standard .wav or mp3 file format to fill the delay period User assignable delay of up to 30 seconds Very Easy to use and setup Excellent Quality (no noticeable difference when in delay) Works with Stereo or Mono feeds 24bit digital audio processing.</p>	1	Nos						
19	<p><b>Audio Logger</b>  Complete system, with hardware and software with radio tuner</p>	1	Nos						
20	<p><b>14-Channel Recording and Live Sound Mixer with USB Connection</b>  14-Channel Recording and Live Sound Mixer with USB Connection  USB Connection for Mac and PC 14 Input Channels 3-Band EQ Section Four AUX Sends Mono and Stereo Channels</p>	1	Nos						
21	<p><b>Professional Studio Microphones</b>  Dynamic cardioid microphone for speech and vocals Cuts through high on-stage levels Clear reproduction with a high presence Consistent sound</p>	4	Nos						

	quality (varying distances, moving off axis) Handles high sound pressure levels Optional silent on/off switch Isolates handling noise, hum compensating coil Excellent feedback rejection Rugged metal housing							
22	<b>Professional Studio Headphones</b> Closed Back Headphones Precisely balanced response provides reference-monitor accuracy Large 40mm drivers for wide 18Hz - 20kHz frequency response Self-adjusting headband ensures perfect fit Over-ear design and lightweight construction provide exceptional comfort Closed-back design maximizes isolation Professional build quality 2.5m (8.2') cable 3.5mm (1/8") plug with 6.3mm (1/4") adapter	4	Nos					
23	<b>Microphone Stands</b> Flex boom Microphone Stand 2 Desktop Microphone Stand	2 2	Nos					
24	<b>Headphone Distribution</b> 4 Channel Headphone Distribution Amplifier Ultra-compact headphone	1	Nos					
25	<b>Amplifier</b> amplifier system for studio and stage applications 4 independent stereo high-power amplifier sections Highest audio quality with virtually all types of headphones even at maximum volume Phones Level control per channel	1	Nos					
26	<b>Smart On Air Studio Light</b> Smart Studio Light with 4 x preprogrammed messages	1	Nos					

27	<b>Active Studio Monitors</b> Two-Way Studio Monitor with 5" Woofer Accurate monitoring in a compact size at a great price Kevlar woofers provide tight, punchy bass Class A/B amplifier is efficient yet highly dynamic Bi-amp design delivers 40W to the woofer and 30W to the tweeter Enhanced tweeter waveguide gives you more accurate stereo imaging Tweak the low-end of the BX5 Carbon with the Acoustic Space Control Rear ports for full bass response Magnetically shielded to resist electromagnetic interference	1	Nos						
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**(Electrical / Power and Sound Proofing, Acoustic Treatment and Isolation)**

29	<b>Power Protection</b> 10KVA Line Conditioner	1	Nos						
30	<b>UPS for FM Transmitter</b> 3.5KVA UPS with external batteries for FM Transmitter with 30min Backup	1	Nos						
31	<b>UPS for Studios</b> 2KVA Online UPS for On Air Studio and Production Studio	2	Nos						
32	<b>UPS Backed Wiring</b> UPS Backed Wiring for FM Radio Station completed with ducting and electrical sockets (price quoted per running meter)	Per/M	Nos						
33	<b>On Air Studio</b> On Air Studio High Quality sound proofing designed for isolation and acoustic absorption. Includes cost of door and windows, cost quoted per/sqft	1	Nos						



34	<b>Production Studio</b> Production Studio High Quality sound proofing designed for isolation and acoustic absorption. Includes cost of door and windows, cost quoted per/sqft		Nos								
35	<b>Sealing Wax</b>	1	Nos								

**GRAND TOTAL RUPEES:-**

The delivery schedule is within 15 days after the award of contract.  
 It is of utmost importance that bids should be submitted very carefully

**Contractor**  
 Sign with stamp

**BID DECLARATION FORM**  
**(Mandatory Filled and Attached with Financial Proposal)**  
**SUPPLY OF SPECIFIC CONSUMABLE (STATIONARY ITEMS)**  
**OF SBBU FOR THE YEAR 2016-2017**

BDF-01

1. Name of Interested Firm: \_\_\_\_\_

2. CNIC#: \_\_\_\_\_  
(Please attach Copy of CNIC)

3. NTN #: \_\_\_\_\_  
(Please attach Copy of NTN Certificate)

4. GST#: \_\_\_\_\_  
(Please attach Copy of GST Certificate)

5. SRB #: \_\_\_\_\_  
(Please attach Copy of SRB Certificate)

6. Total Bid Amount Rs: \_\_\_\_\_

In words: \_\_\_\_\_

Earnest Money @ 5 % of Bid Amount Rs: \_\_\_\_\_ DD/PO#: \_\_\_\_\_

In words: \_\_\_\_\_

Bank: \_\_\_\_\_

7. Contact Person: \_\_\_\_\_

8. Postal Address: \_\_\_\_\_  
\_\_\_\_\_

9. Email Address: \_\_\_\_\_

10. Telephone: PTCL: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
(Compulsory)

**Declaration:** I certify that, to the best of my knowledge and belief, all of the information on and attached is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this form may be grounds for not entertaining my bid, or for cancellation after bid acceptance, and may be punishable by fine or imprisonment according to law of Pakistan. I understand that any information I voluntarily provide on or attached to this bid may be investigated. Moreover, I hereby declare the all the terms and conditions of the bidding document are accepted.

**Contractor**  
Sign with stamp

**TERMS & CONDITIONS****SUPPLY OF SPECIFIC CONSUMABLE (STATIONARY ITEMS)  
OF SBBU FOR THE YEAR 2016-2017**

**All interested venders/ suppliers are requested to read following terms & conditions carefully for strict compliance:**

1. Supplier will have to provide **call deposit @ 5% of bid amount** in the favor of the **DIRECTOR FINANCE, SHAHEED BENAZIR BHUTTO UNIVERSITY, Shaheed Benazirabad**, in case of failure the tender document will not be entertained
2. **Tender is called on Rate Contract & Item(s) Rate Basis.**
3. **After completion of all formalities the successful bidder will be bound to accept supply order throughout the year i.e. till 30<sup>th</sup>-Sept-2017.**
4. Quantity at any time can be increased / decreased or any item can be deleted
5. The Supplier will have to produce evidence in respect of their registration with Income Tax, Sales Tax & Sindh Revenue Board department.
6. Joint inspection will be carried out by the consignee & representative of Bidder with technical assistance from concerned specialist/end user.
7. The bid shall comprise a single stage two envelope procedure. The envelope marked as "FINANCIAL PROPOSAL & TECHNICAL PROPOSAL" and mentioned clearly address of the Bidder / Supplier
8. In case of failure on the part of Supplier to Supply as per specification or within the stipulated time without getting extension, penalty of 3% of the supply order per month or part thereof up to maximum limit of 10% will be imposed on the supplier.
9. The Successful bidders will be bound to carry out job according to specification provided in the BOQ with in specified time given in the supply order, failing which his earnest money shall be forfeited.
10. The successful bidder has to furnish such undertaking in writing on the stamp paper of Rs: 100/-
11. The rates should be given inclusive of GST, Income Tax & any other government duty.
12. Income tax, G.S.T, Stamp duty & other applicable taxes and duties at the government prescribed rates are deductible from the bill.
13. The item(s) which is/are exempted from GST, the rates for the same must be quoted accordingly, stating clearly in BOQ, the cost of all those item(s) excluding G.S.T at the time of payment, no claim for GST shall be paid.
14. Only those bidders shall be accepted which are written / quoted given BOQ of the University.
15. All those Suppliers who have been blacklisted by any Government Department, their bids shall not be entertained.
16. Suppliers must produce eligibility as per SPPRA rules. In case of non-production of eligibility tender forms will not be issued.
17. Conditional tenders will not be accepted.
18. Payment will be made on availability of funds, if delayed due to any reason; no extra interest / mark-up will be accepted / paid.
19. Rejected consignment shall be returned back to dealers / suppliers at their own cost.
20. An amount equivalent to 10 % of security deposit / performance security shall be called from the successful bidders, before issuance of supply orders as per clause 12 of GCC of this bidding document.
21. Bid money to unsuccessful bidder shall be refunded after one week of tender opening on receipt of application on official letter pad.
22. On intimation from the office of the Purchase Officer, vender(s) who has / have qualified for bid / item has to furnish sample of the item(s) before issuance of supply order.
23. Please note that the supply order shall be issued after evaluation of sample of the item(s) by the Central Purchase Committee to the lowest evaluated bid under "SPPRA Rule 49. Award of Contract".

**GENERAL CONDITIONS OF THE CONTRACT  
SUPPLY OF SPECIFIC CONSUMABLE (STATIONARY ITEMS)  
OF SBBU FOR THE YEAR 2016-2017**

GCC-01

**CLAUSE: 1. INSTRUCTIONS TO THE BIDDERS:**

- 1) The tenders shall be submitted with all documents and drawing literature and catalog (in equipment) in sealed envelopes, with sealing wax/gum, the envelop must contain tender inquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelopes at the left side.
- 2) Tenders must be filled in with Blue or Black ink in the column provided / provided in BOQ documents duly signed.
- 3) The tenders must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 4) The rates of each item should be written in figure as well as in words. Arithmetical errors will be rectified on the basis: if there is discrepancy between the unit price and the total price is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 5) Conditional tenders will be ignored and will not be considered/entertained/accepted.
- 6) Original purchase receipt of tender fee or in shape of Pay order / DD original as tender form fee in favour of Director Finance Shaheed Benazir Bhutto Universit Shaheed Benazirabad must be enclose with the tender form.
- 7) The tendered rate should be inclusive of all taxes, Income & Sales Tax etc. payable to Federal & Provincial Govt or Local bodies and no claims on this account shall be entertained.
- 8) The bidder shall furnish General sales tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the item is exempted from GST either documentary evident or certificate from competent authority shall be attached with the offer.
- 9) The bidder shall furnish copy of valid professional Tax (Excise & Taxation) Certificate
- 10) List of similar assignments with cost under-taken over the past (05) years.

**CLAUSE: 2. SPECIAL CONDITIONS:**

- 1) Store is required immediately. The tenders may, however, give their short guaranteed delivery period by which the supply will be completed positively. No extension will be granted /accorded for the supply of initial quantity.
- 2) Tenderers are required to specify make country of origin and furnish detailed technical description literature / catalog along with their offer.
- 3) The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end.
- 4) Tenderer shall submit guarantee letter that the supplied Items are the original / brand new product / latest model none of the part is used, old or refurbished.
- 5) No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
- 6) Tenderer must be enclosed list of users of the quoted item(s), availability of workshop & trend + qualified person at Sindh for after sale service.
- 7) Tenderer shall purchase separate tender document furnish purchases receipts for each alternate offer in case they want to submit alternate offer for any items. All the bids with alternate offer without separate purchases receipt (original) are supposed to be rejected. Also, choice to select/ignore any their alternate offer shall rest with the purchase committee
- 8) The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt:/Semi Government institution or Armed Forces in the province or outside in the same fiscal year.
- 9) The successful supplier / bidder must be bound to supply the awarded items mentioned dated supply orders on the quoted rates.

**CLAUSE: 3. PURCHASER'S RIGHT TO VARY QUANTITIES.**

The Purchase Committee reserves the right to increase/decrease or delete the quantities of any items at the time of award of contract and also reserves the right to enhance the quantities of goods/service originally specified in the Schedule of Requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

**CLAUSE: 4. PURCHASERS RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**

The Purchase Committee reserves the right to accept or reject any bid in accordance with the provision provided in SPPRA rules and to annual the bidding process and rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders, on the grounds for the Purchaser's action.

**CLAUSE 5. ELIGIBLE BIDDERS**

This Invitation for Bids is open to all suppliers within Pakistan  
Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal or Provincial), a local body or a public sector organization.

The bidders should have operational office(s) in Pakistan and possess financial sustainability to meet timely supply of items.

**CLAUSE: 6.**

GCC-02

**A. ELIGIBILITY / QUALIFICATION CRITERIA OF BIDDERS**

1. Registration with Income Tax Department
2. Registration with Sales Tax Department
3. Required Earnest Money / Bid Security are attached.
4. Prices quoted on BOQ as per provided in the tender documents
5. Bid is signed, named and stamped by the authorized person of the firm along with Authorization letter.
6. Past performance of supplies (at least five-year experience)
7. Turn Over of Company in Millions (200M / Per Year at least five-year)

**Note: The Evaluation shall be made on "Yes" or "No" basis on format of SPPRA.**

**B. CRITERIA FOR EVALUATION OF BIDS.**

1. As Per Product Specification of Tender
2. Quoted Brands of Products

**CLAUSE: 7. NOTIFICATION OF AWARD OF CONTRACT**

- 1) Prior to the expiration of the period of bid validity, the Purchase Committee will notify the successful bidder in writing about the acceptance of the offer by letter, to confirm in writing that the bid has been accepted.
- 2) The notification of award will constitute the formation of the contract.
- 3) An amount equivalent to 10 % of security deposit in the form of pay order / demand draft shall be called from successful tenderers / bidders with the acceptance of award.

**CLAUSE: 8. AWARD OF CONTRACT:**

Subject to the fulfillment of all formalities, the Purchase committee will issue the supply orders to successful Bidder who accepts the award of contract.

**CLAUSE: 9. PAYMENTS.**

**(A) Interim/Running Bill.**

The competent authority of procuring agency shall pass/certify the amount to be paid to the supplier, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes. All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for supply actually done and completed, and shall not preclude the competent authority from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

**(B) The Final Bill.**

A bill shall be submitted by the supplier within one month of the date fixed for the completion of the work otherwise Purchase & Store Officer's certificate of the total amount payable for the supply shall be final and binding on all parties.

**CLAUSE 10. PERFORMANCE SECURITY SPPRA RULE-39.**

An amount equivalent to 10 % of security deposit in the form of pay order / demand draft shall be called from successful tenderers / bidders before issuance of supply order which will be refunded on satisfactory completion of the job, as per clause 12 of general conditions of the contract of this bidding document.

**CLAUSE: 11. REDUCED RATES.**

In cases where the items of supply are not accepted as so completed, the competent authority may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**CLAUSE: 12. REFUND OF SECURITY DEPOSIT / PERFORMANCE SECURITY SPPRA RULE-39.**

On completion of the whole of the supplies (a supplies should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final supplies and installation has been made by a competent authority, the defects notice period has also passed and the competent authority has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in form of pay order or recovered in installments from his bills) shall be refunded to him after the expiry of 90 days from the date on which the supplies are completed.



**CLAUSE: 13. UNDERTAKING:**

- That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt/Semi Govt: Institution, Armed Forces, in the province in the same fiscal year.
- I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.

**Contractor**  
Sign with stamp

**DIRECTOR FINANCE**  
SHAHEED BENAZIR BHUTTO UNIVERSITY, Benazirabad