



GOVERNMENT OF SINDH SCHOOL EDUCATION & LITERACY DEPARTMENT

PREQUALIFICATION NOTICE

ENGAGEMENT OF OUTSOURCED TEACHERS AND SUPPORT STAFF AT REMOTE LOCATIONS

Introduction

The School Education & Literacy Department (SE&LD), Government of Sindh has rolled out an innovative plan for improving education quality in public sector primary schools located in remote areas of Sindh, through timely deployment of approximately 2000 trained teachers by outsourced organizations/ institutions/ specialized Human Resource (HR) firms in the field of education sector. The core objective of this initiative is to ensure timely provision of quality human resource, to open up the closed schools, and to balance Student Teacher Ratio (STR) in the public sector schools.

In this regard, SE&LD intends to invite applications (region/ district wise) for pre-qualification of well reputed various organizations/ institutions in the province (with following eligibility/ shortlisting criteria) in a transparent manner as per SPP Rules, 2010 (Amended 2017).

Scope of Work

- To hire the required number of teachers through a competitive and merit based selection process [by engaging third party organization duly approved by the procuring agency (P.A.)]
- To appoint teachers and keep them on their payroll for initial periode of five (5) years;
- To conduct teachers' orientation and induction training, and Continuous Professional Development (CPD);
- To place teachers at the specific primary schools in remote/ difficult locations of Sindh;
- To regularly monitor teachers attendance;
- To review teachers performance;
- To manage and maintain pay-roll, remuneration, attendance, leaves, and performance appraisals etc. of teachers efficiently and transparently;
- To communicate monitoring and review reports on monthly, quarterly, and annual basis to the P.A.; and
- To address and resolve any kind of issue/ conflict/ litigation that may arise between employer (HR service provider) and employee (hired teacher) on its own level before, during, and after the project period.

Shortlisting Criteria

- Registration with valid tax authorities (Federal Board of Revenue and Sindh Revenue Board) (active tax payer) – in case of exemption, provide valid evidence(s) or exemption certificate(s)
- Successful completion of at least three (3) assignments of HR recruitment in education sector, retaining, training, and managing payroll system; OR successful completion of at least three (3) assignments of HR recruitment, retaining, training, and managing payroll system
- Minimum average annual financial turnover of PKR 100 million during last three years
- In-house training facilities along with training and support staff in Sindh (with the capacity to provide training at district headquarters)

Note: Prospective firms must provide **valid evidences against each above criteria**. The P.A. reserves rights to cross-verify documents and may visit training facilities or meet training staff, if it deems necessary, in order to ensure capability of firm as mandated under Rule-28(1)(d) of SPP Rules, 2010 (Amended 2017) . Application(s) received without concrete documentary evidence(s) will be marked as dis-qualified.

Submission/ Opening

All requisite information including scope of work, a clear set of requirements for pre-qualification and the shortlisting criteria are given in this notice; hence, the P.A. will not issue separate pre-qualification documents as per Rule-28(1)(b) of SPP Rules, 2010 (Amended 2017).

Applications along with requisite documents shall reach in the sealed envelope marked '*Pre-Qualification for Specialized Human Resources Service Provide*' to the below given address no later than **3.30 p.m. on Friday, 4th August, 2017**. Sealed envelope(s) will be opened on the same date at 4.00 p.m. by the SE&LD's Procurement Committee in accordance with SPP Rules, 2010 (Amended 2017).

For further details and queries, please refer to:

Consultant/ Procurement Manager
School Education & Literacy Department
Tel. No.: 021 99213483
Cell No.: 0300 3334567
E-mail: psedgos@gmail.com
Website: <http://sindheducation.gov.pk>

Section Officer (G-I)
School Education & Literacy Department
1st Floor, Tughlaq House, Kamal Atta Turk Road,
Sindh Secretariat, Karachi – Pakistan.
Tel. # 021 99213483



حکومت سندھ
اسکول ایجوکیشن اینڈ لٹریسی ڈپارٹمینٹ

پري۔ کواليفڪيشن نوٽيس

ڏورانهن علائقن ۾ آئوٽ سورسڊ ٽيچرز ۽ سپورٽ اسٽاف جي اينگيجمينٽ

دي اسڪول ايڇوڪيشن اينڊ لٽريسي ڊپارٽمينٽ (SE&LD)، حڪومت سندھ، سندھ جي ڏورانهن علائقن ۾ سرڪاري شعبي جي پرائمري اسڪولن ۾ اٽڪل روءَ 2000 تربيت يافتہ استادن جي آئوٽ سورسڊ آرگنائيزيشنز/انسٽيٽيوشنز/ اسپيشلائيزڊ هيومن ريسورس (HR) فرمن معرفت تعليم جي شعبي ۾ وقت سر مقرري ذريعي تعليم جي معيار کي سڌارڻ لاءِ هڪ نئون پلان تيار ڪيو آهي. هن ڪم جي آغاز جو مکيه مقصد سرڪاري شعبي جي اسڪولن ۾ معياري انساني وسيلن جي فراهمي، بند پيل اسڪولن کي کولڻ ۽ شاگرد-استاد جي سراسري (STR) کي برابر بنائڻ آهي. هن ڏس ۾ SE&LD، ايس پي پي رولز، 2010 (ترميم ٿيل 2017) مطابق شفاف طريقي سان صوبي ۾ سٺي ساڪ وارين مختلف آرگنائيزيشنز/انسٽيٽيوشنز جي پري-ڪواليفڪيشن واسطي درخواستون (ريجن/ضلعي وار) گهرائڻ جو ارادو رکي ٿو.

تعارف

اي. هڪ چٽاڻي ۽ ميرٿ جي بنياد تي پڌل چونڊ واري طريقيڪار ذريعي استادن جو گهربل تعداد هائڊر ڪرڻ (پروڪيورنگ ايڇنسي (P.A) پاران منظور ٿيل ٿرڊ پارٽي آرگنائيزيشن جي اينگيجنگ ذريعي).
 بي. استادن کي مقرر ڪرڻ ۽ انهن کي پنجن (5) سالن جي ابتدائي مدي لاءِ پنهنجي پي رول تي رکڻ؛
 سي. ٽيچرز اورينٽيشن منعقد ڪرڻ ۽ انهن کي تربيت ۽ لاڳيتي پروفيشنل ڊولپمينٽ (CPD) ۾ شامل ڪرڻ؛
 ڊي. سندھ جي ڏورانهن/مختلف هنڌن تي واقع مخصوص پرائمري اسڪولن ۾ استادن کي رکڻ؛
 اي. استادن جي حاضري جي باقاعدي سان نظرداري ڪرڻ؛
 ايف. استادن جي ڪارڪردگي تي نظر رکڻ؛
 جي. استادن جي پي-رول، اجوري، حاضري، موڪلن ۽ ڪارڪردگي وغيره جو موثر ۽ شفاف نموني ۾ انتظار ڪرڻ ۽ انهيءَ کي برقرار رکڻ؛
 ايج. پي. اي کي ماهوار، ٽماهي ۽ سالياني بنياد تي رپورٽون ڏيڻ ۽ انهن تي نظرداري رکڻ؛ ۽
 آءِ. پروڊيڪٽ جي مدي کان اڳ، ان دوران ۽ ان کانپوءِ آءِ (ايج آر سروس فراهم ڪندڙ) ۽ ملازم (هاڻوڪا ٽيچرز) جي وچ ۾ پيدا ٿيل ڪنهن به قسم جي معاملي/جهيڙي/مقدمي بازي کي حل ڪرڻ ۽ نبيرو.

ڪم جي نوعيت

ا. ڪارگر ٽيڪن اختيارين (قبول بورڊ آف وينيور ۽ سنڌ رويٽيوريٽي وٽ رجسٽريشن (اڪيڊميڪس پيئرس) -چوٽ جي صورت ۾ ڪارگر ثبوت يا چوٽ سرٽيفڪيٽ فراهم ڪريو.
 ii. تعليم جي شعبي، ٽريننگ، ٽريننگ ۽ پي رول سسٽم جي مئنيجنگ ۾ HR ڪوچ جي ڪهٽ ۾ ڪهٽ ٽن (3) ڪمن جي ڪاميابي سان تڪميل يا HR ريكروٽمينٽ، ٽريننگ ۽ پي رول سسٽم مئنيجنگ جا ڪهٽ ۾ ڪهٽ ٽي (03) ڪم ڪاميابي سان مڪمل ڪيل.
 iii. گذريل ٽن سالن دوران 100 PKR ملين جي ڪهٽ ۾ ڪهٽ سراسري مالياتو مالياتي ٽرن اوور.
 iv. ان هائوس ٽريننگ فيسلسٽيز سميت سندھ ۾ ٽريننگ ۽ سپورٽ اسٽاف سميت (ضلعي هيڊڪوارٽرز ۾ تربيت فراهم ڪرڻ جي ڪنجائش سميت).
 نوٽ: متوقع فرمن کي مٿئين هر هڪ معيار عيوض ڪارگر ثبوت لازمي فراهم ڪرڻ گهرجن. P.A، ايس پي پي رولز، 210 (ترميم ٿيل 2017) جي رول 28(1)(d) تحت مينڊيٽيڊ طور فرم جي ڪنجائش جي خاطري ڪرڻ لاءِ جيڪڏهن ضروري سمجهي ٿي ته ڪاغذن جي ٻيهر چڪاس ڪري ۽ تربيتي سهوليتن کي ڏسي ۽ تربيتي عملي سان ملاقات ڪري سگهي ٿي. نومس دستاويزي ثبوتن کان سواءِ ٻيهر درخواستن کي ڊسڪواليفائيڊ طور ظاهر ڪيو ويندو.

شارٽ لسٽنگ جو معيار

ڪم جي نوعيت سميت سموري گهربل معلومات، پري-ڪواليفڪيشن ۽ شارٽ لسٽنگ جي معيار واسطي گهرجن جو هڪ واضح سيٽ هن نوٽيس ۾ ڏنل آهي، تنهنڪري، P.A، ايس پي پي رولز، 2010 (ترميم ٿيل 2017) جي رول 28(1)(b) مطابق الڳ پري-ڪواليفڪيشن ڪاغذ جاري نه ڪندي.

گهربل ڪاغذن سميت درخواستون مهينن لافان ۾ جن تي ”پري-ڪواليفڪيشن فار اسپيشلائيزڊ هيومن ريسورسز سروس پرووائڊ“ لکيل هجي، هيٺ ڏنل ائڊريس تي جمعي 04-آگسٽ، 2017 تي ٽيپري جو 3:30 وڳي تائين پهچڻ گهرجن. مهينن لافا ساڳي تاريخ تي شامل 4 وڳي SE&LD جي پروڪيورمينٽ ڪميٽي پاران SPP رولز 2010 (ترميم ٿيل 2017) مطابق کوليا ويندا.

وڌيڪ تفصيل ۽ پڇا ڳاڻا لاءِ مهرياني ڪري رابطو ڪريو:
 ڪنسلٽنٽ/پروڪيورمينٽ مئنيجر
 اسڪول ايڇوڪيشن اينڊ لٽريسي ڊپارٽمينٽ
 ٽيليفون: 021-99213483
 موبائيل: 0300-3334567
 اي ميل: pssedgos@gmail.com
 ويب سائٽ: http://sindheducation.gov.pk

سيڪشن آفيسر (G-1)
 اسڪول ايڇوڪيشن اينڊ لٽريسي ڊپارٽمينٽ
 فرسٽ فلور، تغلق هاٿوس، ڪمال اتارڪ روڊ،
 سنڌ يونيورسٽي، ڪراچي - پاڪستان
 ٽيليفون: 021-99213483

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GOVERNMENT OF SINDH SCHOOL EDUCATION & LITERACY DEPARTMENT

PREQUALIFICATION NOTICE

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For further details and queries, please refer to:

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Down
19/07/2017

Section Officer (G-I)
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1st Floor, Tughlaq House, Kamal Atta Turk Road,
Sindh Secretariat, Karachi – Pakistan.
Tel. # 021 99213483

INF/KRY/3437/2017



GOVERNMENT OF SINDH
SCHOOL EDUCATION DEPARTMENT
Karachi, date the 26-05-2017

NOTIFICATION

NO.SO(G-I) EDU/E&A/ ADV/TEST/RTNT /REDRESSAL/16-17: In pursuance of Rule – 31 of the Sindh Public Procurement Rules, 2010 (Amended 2013) a Departmental Complaint Redressal Committee comprising of following Officers is constituted as under to resolved complaint's of aggrieved bidders:-

- | | | |
|----|---|--------------------|
| 1. | Secretary
School Education Department | Chairman |
| 2. | Representative of Accountant General. Sindh | Member |
| 3. | Representative of Head of Procuring Agency
(Professional from relevant field concerning) | Member |
| 4. | Chief Program Manager (RSU)
School Education Department | Member |
| 5. | Section Officer (G-I)
School Education Department | Member / Secretary |

ToRs

- To perform according to Rule – 31 of SPPRA, 2010;
- Perform other functions ancillary and incidental to the above.

- ABDUL AZIZ UQAILI -
SECRETARY EDUCATION
TO GOVT. OF SINDH

NO.SO(G-I) EDU/E&A/ ADV/TEST/RTNT /REDRESSAL/16-17: Karachi, date the 26-05-2017

A copy is forwarded for information & necessary action to:-

1. All Member of the Committee.
2. The P.S to Secretary, School Education Department.
3. Office Order File


SECTION OFFICER (G-I)