



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL

Tele # 99261261- 68, (Ext. 2471) Fax # 99261255, E-mail: ddff@neduet.edu.pk

"Say NO to Corruption"

Director Procurement

Dated: 07-07-2017

No. PC/NED/111455/ 37

Notice Inviting Tender


Sealed bids are invited from the Decorators registered with FBR / SRB for following tender.

Name of Tender	Reference No.	Bidding Procedure
Arrangement of Seating Tenting & Decoration (NEAT & CLEAN) for Pre- Admission Entry Test 2017 – 2018 At Main Campus. NED University of Engineering & Technology	DOS/Pre-Admission Entry Test/6503/2017 – 2018/21/2017	Single Stage one Envelope

Tender Fee	Rs. 1,500/- (Fifteen hundred only) Non – Refundable
Bid Security	2.5% of the Total Bid Cost in shape of Payorder
Purchasing Date & Time	10.07.2017 to 25.07.2017
Bids Delivery Date & Time	26.07.2017 at 2:30 PM
Bid Opening Date & Time	26.07.2017 at 3:00 PM
	In case of any unforeseen situation or government holiday Resulting in closure of office on the date opening, bid shall be submitted / opened on next working day at the given time.

Tender documents in which complete details are available can be obtained from the office of ADP – II against request letter with Payorder/Bank Draft of the tender fee in favor of Director Finance. Tender documents can also be obtained by post against Pay Order/Bank Draft or Rs-800/- as courier charges in addition of tender fee. Procuring Agency may reject all or any bid subject to the to the provision of relevant Rules of SPPRA.

Bidders are requested to give their Best and Final Prices as "No Negotiations" are expected. This Tender Notice and the Tender Document can also be seen on University Websites www.neduet.edu.pk and SPPRA Website www.pprasindh.gov.pk


Director Procurement
07/07/2017

NED UNIVERSITY
of Engineering & Technology
PROCUREMENT CELL

University Road, Karachi-75270. Tel: 9926 1261-68 Ext 2471 & 2291
Fax: 9926 1255 Email: ddf@neduet.edu.pk Web: www.neduet.edu.pk

TENDER NOTICE

No. PC/NED/111455/37 Say NO to Corruption

Sealed Bids are invited on Single (Single) Envelope Basis from DISCORACTORS registered with FBR/SRB for the following tender:

Tender No. DOS/Pre-Admission Entry Test/6503/2017-18/21/2017

Arrangement of Seating, Testing & Decoration NEAT & CLEAN for Pre-Admission Entry Test 2017-2018 at Main Campus, NED University, Karachi

Tender Fee:	Rs. 1,500 (Non-Refundable)
Bid Security:	2.5% of the Bid Cost in form of PO/DD
Purchasing Date & Time:	10.07.2017 to 25.07.2017
Bids Delivery Date & Time:	26.07.2017 at 02:30 pm
Bids Opening Date & Time:	26.07.2017 at 03:00 pm

In case of any Unforeseen situation or Government Holiday resulting in Closure of Office on the Opening Date, Bids shall be submitted/opened on Next Working Day at the same time.

Tender Documents in which complete details are available can be obtained from the Office of ADP-II against Requested Letter with Payment Bank Draft of the Tender Fee in favor of Directorate Finance. Tender Documents can also be obtained by Post against Pay Order/Bank Draft of Rs. 8000/- as Courier Charges in addition of Tender Fee. Purchasing Agency may report all let are bid subject to the to the provisions of relevant Rules of SPPRA. Bidders are requested to give their Bid and Final Price as per regulations are requested. This Tender Notice and the Tender Document can also be seen at University Website www.neduet.edu.pk and SPPRA Website www.pprasindh.gov.pk

(Contact) (Procurement)

Dawn: 08.07.2017

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ٹینڈر نوٹیس

No. PC/NED/111455/37 Say NO to Corruption

ہیٹ ڈنل کمر جی لاہ FBR/SRB کان رجسٹرڈ ڈیکوریشنز کان سنگل اسٹیج-محکمہ لداھی جی بنیاد تی مہرید پیشکشون گھریل آہن

Tender No. DOS/Pre-Admission Entry Test/6503/2017-18/21/2017

NED یونیورسٹی آف انجینئرنگ اینڈ ٹیکنالوجی مین کیمرس پر داخلہ کان آگ ٹیسٹ برائے سال 2017-2018 جی لاہ صاف ستھری سیشن ٹینٹنگ و ڈیکوریشن جو نظر

Tender Fee:	Rs. 1,500 (Non-Refundable)
Bid Security:	2.5% of the Bid Cost in form of PO/DD
Purchasing Date & Time:	10.07.2017 to 25.07.2017
Bids Delivery Date & Time:	26.07.2017 at 02:30 pm
Bids Opening Date & Time:	26.07.2017 at 03:00 pm

ٹینڈر جمع طرزتن / کولن واری ڈینٹھن طھنن شرمعمولی صورتحال یا حکومت پاران موکل جی اعلان جی صورت پر اھی. ٹینڈر کمر جی آگٹین ڈینٹھن اھی وقت نہ اھی ہتہ تی وصول کیا و کولیا ویندا.

ٹینڈر جا دستاویزات جنھن پر مضمحل تفصیل دستیاب اھی محکمہ آڈیٹ ADP-II کان تحریری درخواست و ٹینڈر فیس جی PO/DD نالی واکر طھنن فنانس ڈین تی حاصل طھنن سکھن تا. ٹینڈر دستاویزات مبلغ 800 روپین جو اضافی PO/DD برائے طھنن شرمعمولی ڈین تی بذریعہ پوسٹ نہ حاصل طھری سکھن تا. برائے طھنن شرمعمولی سہ لاکھ روپین کی بنیاد تی طھنن نہ یا سمورین پیشکشون کی رد طھری سکھی تی ہوسی لاکھ روپین کی بنیاد تی طھنن نہ یا سمورین پیشکشون کی رد طھری سکھی تی ہوسی ڈینڈون کی درخواست اھی نہ ہو پھننجن بھرنین و حتمی قیمتون ڈین جو نہ ان حتمی طھنن نہ کمر جی گڈھ بولہ جی گھانٹن نہ اھی. ہی ٹینڈر نوٹیس و ان جا دستاویزات یونیورسٹی جی ویب سائٹ www.neduet.edu.pk و SPPRA جی ویب سائٹ www.pprasindh.gov.pk تی نہ ڈس سکھن تا.

ڈاکٹر کھنڈر پرو کھنڈر مہنت

Hilal-e-Pakistan: 08.07.2017

of Engineering & Technology
PROCUREMENT CELL

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ٹینڈر نوٹیس

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متحدہ ڈیولپمنٹ کے لیے FBR/SRB سے ملنے والا ڈیکوریشنز سے متعلق ایک ایسا کام کی بنیاد پر برائے طلب ہیں

Tender No. DOS/Pre-Admission Entry Test/6503/2017-18/21/2017

NED یونیورسٹی آف انجینئرنگ اینڈ ٹیکنالوجی مین کیمرس میں قلم از و داخلہ ٹیسٹ برائے سال 2017-2018 کے لئے صاف ستھری نشستوں، ٹینٹنگ اور ڈیکوریشنز کا انتظام

Tender Fee:	Rs. 1,500 (Non-Refundable)
Bid Security:	2.5% of the Bid Cost in form of PO/DD
Purchasing Date & Time:	10.07.2017 to 25.07.2017
Bids Delivery Date & Time:	26.07.2017 at 02:30 pm
Bids Opening Date & Time:	26.07.2017 at 03:00 pm

ٹینڈر جمع کرانے / کھنڈن والے روز کسی غیر معمولی صورتحال یا حکومت کی جانب سے بجلی کے اعلان کی صورت میں پینڈر کام کے اسگے روز اسی وقت اور اسی جگہ پر وصول کے اور کولے جائیگی گے۔

ٹینڈر کی دستاویزات جس میں مکمل تفصیل دستیاب ہے کہ ADP-II سے تحریری درخواست اور ٹینڈر فیس کے PO/DD یا ڈاکٹریٹریٹس دینے پر حاصل کی جاسکتی ہیں۔ ٹینڈر دستاویزات مبلغ 800 روپے کا اضافی PO/DD برائے کہ پھر چار روپے بذریعہ پوسٹ کی حاصل کی جاسکتے ہیں۔ برائے طھنن شرمعمولی سہ لاکھ روپین کی بنیاد تی طھنن نہ یا سمورین پیشکشون کو سہرا رکھن ہے۔ یولی اعلان سے درخواست ہے کہ داہنی پھرن اور جی ٹھنن ہری کھنڈن اس طھنن میں کسی قسم کی ہتہ تیگت کی گھانٹن نہیں ہے۔ پے ٹینڈر نوٹس اور ان کی دستاویزات کی ویب سائٹ www.pprasindh.gov.pk اور SPPRA کی ویب سائٹ www.neduet.edu.pk پر بھی دیکھی جاسکتی ہیں۔

ڈاکٹر کھنڈر پرو کھنڈر مہنت

JANG:08.07.2017

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY



TENDER DOCUMENT

Directorate of Services

TITLE OF THE WORK

**ARRANGEMENTS OF SEATING, TENTING &
DECORATION (NEAT & CLEAN) FOR PRE-ADMISSION
ENTRY TEST 2017-2018 AT MAIN CAMPUS, NED
UNIVERSITY OF ENGINEERING & TECHNOLOGY**

DOS/Pre-Admission Entry Test/6503/2017-2018/21/17

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

Directorate of Services

To,

The Director Services
NED University of Engineering & Technology
Karachi

**SUBJECT: -ARRANGEMENTS OF SEATING, TENTING & DECORATION
(NEAT & CLEAN) FOR PRE-ADMISSION ENTRY TEST
2017 - 2018 AT MAIN CAMPUS, NED UNIVERSITY OF
ENGINEERING & TECHNOLOGY**

1. Having examined the instructions to the tenders, drawings, conditions of contract (General conditions and the conditions of particular application), and specifications, bill of quantities and having visited and inspected the site of the above named works. I/We the undersigned offer to carryout, complete the above works/supplies in conformity with the said instructions to tenders; conditions of work order/contract, specifications, Bill of Quantities, for the following sums or such other sum as may be ascertained in accordance with said conditions.

Rs-_____/ - (Rupees _____)

2. We undertake if my/our tender is accepted, to commence the works immediately or within one week of recognized of the work order.
3. We agree to abide by this tender for a period of 90 days from the date of opening the same and it shall remain binding upon us and may be accepted at any time before the expiration of the said period of 90 days.
4. I/We understand that you are not bound to accept the lowest or any tender you may receive and you may reject any or all tenders without assigning any reason.

**Signature of Contractor/Seal of Firm
Authorised Representative of Firm**

APPENDIX TO FORM OF TENDER

2.5% of the bid price pay order.

Period of commencement from receipt of letter of intent **Immediately after issuance of the work order**

Time completion Whole arrangement should be ready in all respect on or before 18.08.2017

Amount of liquidated damages 0.1 % of the contract amount per day for the work remain un-commenced and un-completed after due date up to maximum of 10% and after that termination of contract.

Period of maintenance N/A

Percentage of retention N/A

Retention money during maintenance period N/A

Minimum amount of Interim Certificate N/A

Contractor's address for serving the notice (Duly registered with concerned tax authorities.)
.....
.....

Persons or bodies corporate forming Partnership or Company N/A

**Signature of Contractor/Seal of Firm
Authorised Representative of Firm**

INSTRUCTIONS TO TENDERERS

- a) i. Director of Services, NED University of Engineering & Technology, calls tenders for the “Arrangements Of Seating, Tenting & Decoration etc. with Government, Semi Government and Private Institutions for the “ Arrangements of Seating, Tenting & Decoration (Neat & Clean) For Pre-Admission Entry Test 2017-2018” in accordance with the Bill of Quantities attached here to be submitted by or before **2:30 PM on 26-07-2017**. Tenders cost will not be reimbursed for any cost of any kind whatsoever ever incurred in connection with the preparations and submission of their tenders.
- ii. Eligibility Criteria: Single Stage One Envelope Procedure / Method:
Tender and Bidding Documents of this method shall contain the following eligibility criteria:
- Relevant Experience [as stated in above (a)(i)]
 - Turn-Over of at-least last three years
 - Registration with FBR / SRB (where applicable)
- b) The Tender for each work should be in the sealed envelope bearing name of the work/contractor/firm clearly marked and addressed to Director of Services, NED University of Engineering & Technology, Karachi.
- c) The tender may be delivered in person or sent by registered mail so as to reach on or before the date & time stated above. Any tender received after the stipulated time will not be considered of the cause of delay.
- d) All tenderers are invited to present for the opening of the tender on **26-07-2017** at **3:00 PM**. The name of each firm submitting tender and the total contract price only will be read aloud and recorded.
- e) Any tender/tenders without earnest money will not be entertained. Earnest money of the awarding firm may be returned after successful completion of work. If the firm fails to commence or complete the awarded work within the stipulated time his/her work order will be cancelled as per rule and earnest money shall also be forfeited.
- f) Detailed particulars of the work/works can be seen in the Directorate of Services on any working day during the office hours.
- g) Tenders shall be made in the form supplied therefore, with all items and blanks properly filled in. All data and figures and the signature of persons signing the tender shall be in ink.

The completed forms should be without interlineations, alterations or erasures but if these are necessary to correct errors made by the tenderer, person(s) signing the tender shall initial them. Conditional tenders will not be accepted.

- h) All unit prices filled in the schedule of quantities shall be firm. The unit prices against each item of work and estimate amount and all other data called for shall be given.
- i) All prices quoted shall be deemed to include all costs of performing the works, including labour, materials, income tax, duties, octroi charges, royalties permit etc. and no claim whatsoever shall be accepted in case of escalation any or all prices entered in rate of bid.
- j) The actual sum to be paid to the contractor whose tender is accepted shall be determined measuring/counting the work actually done or supplying/repairing the actual number of items in accordance with the work order and valuing it at the rates or prices by the contractor in the tender.
- k) “Incase of a discrepancy between the unit price and amount entered for any item in the schedule quantities, the unit price will be taken as correct and the amount will be adjusted accordingly when the tender is being examined”.
- l) 10% security deposit will be deducted from each bill on the paid amount of the contract, which will be returned after maintenance period of six months. **N/A**
- m) The tender must be signed on each and every page by a person(s) authorized to do so.
- n) The sample can be seen on any working day during the office hours. **N/A**
- o) “Engineer” means the Director Services of the University or any other Engineering appointed him.

Director Services

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

Directorate of Services

Terms & Condition

1. Supply is required within _____ days from the date of letter of award. N/A
2. Inspection: *Nominated Inspection Committee will make Inspection of SEATING, TENTING & DECORATION ARRANGEMENTS*, in case of any unsatisfactorily report, the penalty should be imposed.
3. In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill, but not more than 10% of contract value.
4. Quantities shown in the quotation are approximate and no claim shall be entertained for quantities of executed being 30% more or less than those entered in the B.O.Q.
5. All prices will include all costs of performing the works including labour, material, income tax, GST, octroi charges, royalties & transportation etc. as mentioned in B.O.Q.
6. No subletting of all or any part of work will be allowed at any cost / reasons.
7. The supplier will see the sample before quoting the rates. N/A
8. Store will be delivered at NED University, Main Campus. N/A
9. Inspection Office will issue inspection certificate after inspection through Inspection Committee for supplied.
10. If the supply is not found according to the specification and samples provided, it will be rejected at risk and cost of the supplier and in case the supplier fails to supply the order, the firm will be black listed.
11. Payments: -
 - 11.1 The actual sum to be paid shall be determined by quantify/measurements of items actually supplied valuing it at the rates/prices quoted in the approved quotations.
 - 11.2 10% security deposit will be retained from each bill up to a period of six months from the date of supply of order. N/A
 - 11.3 Part payment against part supply can be allowed. N/A

Director Services

(BIDDING DATA)

(a). Name & Address of Procuring Agency	NED University of Engineering & Technology. Main University road, Karachi.
(b) Brief Description of Works	Arrangements Of Seating, Tenting & Decoration (Neat & Clean) For Pre-Admission Entry Test 2017 - 2018 at Main Campus, NED University Of Engineering & Technology
(c) Amount of Bid Security	2.50% in shape of Payorder in favor of Director Finance NED UET, Karachi.
(d). Period of Bid Validity (days)	90 days
(e). Time of Completion	Whole arrangement should be ready in all respect on or before 18.08.2017.
(f). Time of Maintenance	N/A
(g). Period of commencement from receipt of letter of intent.	Immediately after issuance of the work order
(h). Percentage of retention	N/A
(j). Retention money retained during maintenance Period.	N/A
(k). Minimum amount of Interim Certificate	N/A
(l). Deadline for Submission of Bids along with time.	As per schedule given in NIT
(m). Liquidity damages:	(0.1% of the contract amount per day for the remains un-commenced and un-completed after due date maximum of 10% and after than termination of contract
(n). Eligibility	<ul style="list-style-type: none"> - Registration with FBR for Income Tax, Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board in case of Procurement of Works and Services and registration with Pakistan Engineering Council as the case may and are not black listed in any procuring agency or authority. - At least three years relevant experience - At least three years turnover details

ANNEXURE "B"

P-4/6

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
(Directorate of Services)

Subject: B.O.Q FOR ENTRY TEST 2017-2018

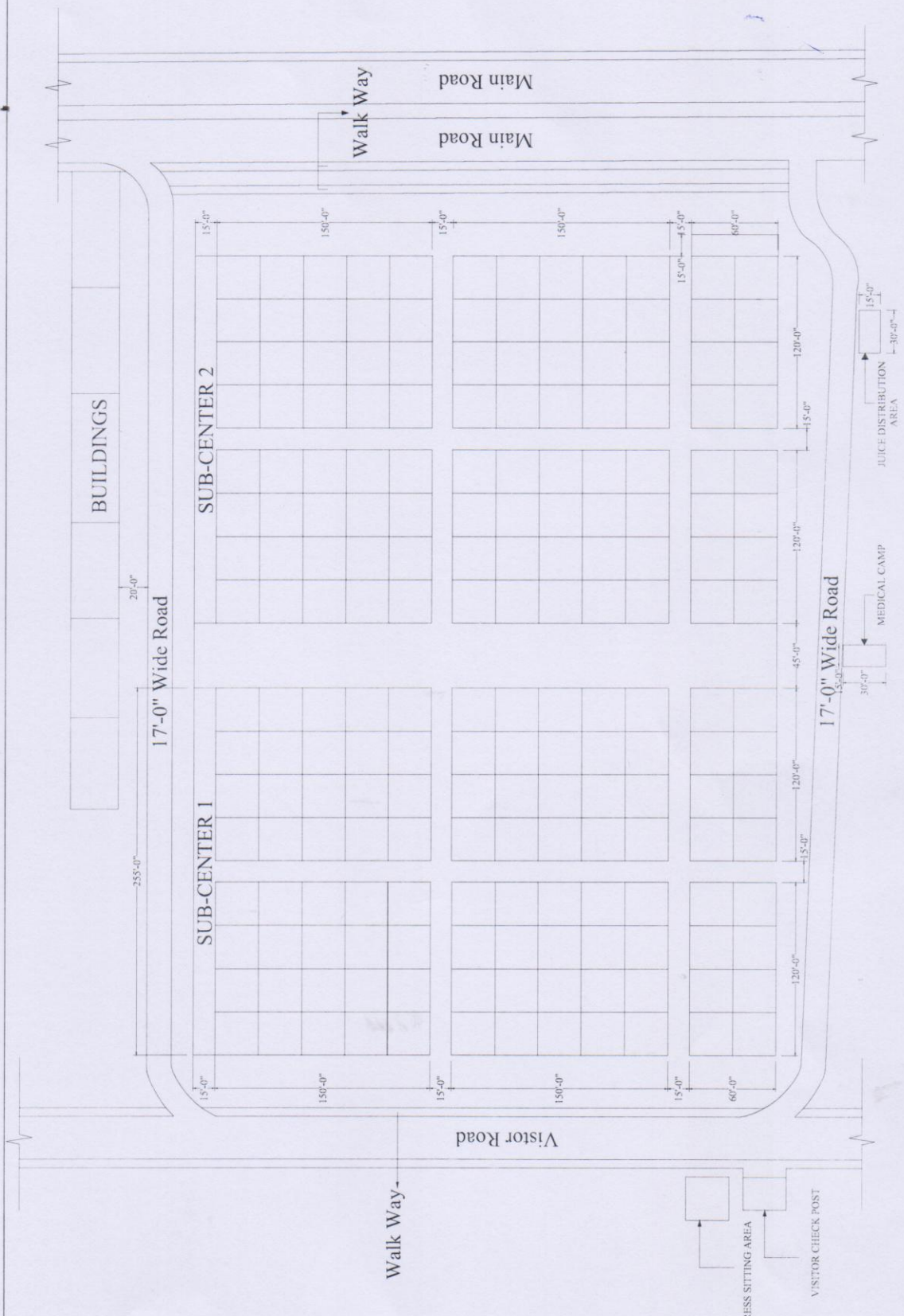
The Entry Test 2017-2018 of NED University of Engineering & Technology has been scheduled to be held on ___-08-2017. In this connection tender are invited for the arrangement of tenting, decoration, tables & chairs etc. including laying, fixing/setting and all taxes which should be completed in all respect by the evening of ___-08-2017:

S. NO.	DESCRIPTION	QTY. IN NOS.	RATE (RS.)	TOTAL AMOUNT IN RUPEES
01	Tents 15'x30' good quality [Neat & Clean] (Preferable White cloth which retain sun light and height of bamboos should not be less than 12 feet)	850		
02	Qanat good quality [Neat & Clean]	550		
03	Folding type test table good quality smooth top 2' x 1-6" size (Wooden)	11000		
04	Foam Chairs good quality [Neat & Clean] standard size	12500		
05	Wooden Table 4'x2' good quality	125		
06	Water Tank with stand	75		
07	Jug Steel	75		
08	Glass	200		
09	Takhat for stage	50		
10	Carpet Endimbra	40		
11	Table Cover	125		
12	Boarder	125		
13	Steps with Covering	08		
TOTAL AMOUNT (Inclusive of All Taxes)				

Signature of Contractor with Seal


SSA

DIRECTORATE OF SERVICES
 NED UNIVERSITY OF ENGINEERING & TECHNOLOGY



[Handwritten signature]

p-3/c

DATE	05-07-2017
SCALE	

DRAWN BY	CHECKED BY	VERIFIED BY
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DRG.NO	01
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TITLE	LAYOUT PLAN FOR SETTING ARRANGEMENT. ENTRY TEST 2017-2018 (PENDAL-I&II)
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(Handwritten signature)

DIRECTORATE OF SERVICES
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

CRICKET GROUND



DRG. NO. 02

DRAWN BY [] CHECKED BY [] VERIFIED BY []
DATE 05-07-2017
SCALE

P-2/c