



Sindh Rural Support Organization

Head Office

(Licensed under Section 42 of the Companies Ordinance 1984)

SRSO\HO\CEO\2015-16\053

10-05-2016

Office Memo

Subject:- Constitution of SRSO Procurement Committee.

Dear All Concerned,

Following officer are nominated as members and chairperson for Procurement Committee of Sindh Rural Support Organization for the purchasing of all kind of services/supplies for all SRSO.

Sr. No	Officer Nomination
1	MS. Shazia Shaikh -Head of Microfinance (Chairperson of Committee)
2	Mr. Ilyas Ahmed Shaikh-Senior Manager-Finance (Member of Committee)
3	Mr. Shahzaib Hussain Mahar-Manager-Admin & Logistics (Member of Committee)
4	Ms. Hafeeza Bozdar Manager-IMSD (Member of Committee)
5	Mr. Sikandar Sanam Phul -Project Engineer-SUCCESS Program (Member of Committee)
6	Mr. Asif Muneer Memon -Manager-Finance SUCCESS Program SRSO (Member of Committee)
7	Mr. Sandeep Kumar Bajaj -Manager Internal Audit SRSO (Observer)
8	Mr. Sheeraz Ahmed Mahar -Procurement Specialist- SUCCESS Program SRSO (Observer)
9	Mr. Ameet Raja Senior Program Officer-Procurement Unit (Secretary)

The committee's TORs are:

- Prepare bidding documents;
- Carrying out technical as well as financial evaluation of the bids;
- Preparing evaluation report as provided as Rules;
- Making recommendations for the award of contract;
- Perform any other function ancillary and incidental to the above;

With regards

Muhammad Dittal Kalhoro
Chief Executive Officer,
Sindh Rural Support Organization-Sukkur

Cc to:

All Nominated Persons
Procurement Unit & Office File