



# Sindh Rural Support Organization

Head Office

(Licensed under Section 42 of the Companies Ordinance 1984)

SRSO\HO\CEO\2015-16\053

10-05-2016

## Office Memo

**Subject:- Constitution of SRSO Procurement Committee.**

Dear All Concerned,

Following officer are nominated as members and chairperson for Procurement Committee of Sindh Rural Support Organization for the purchasing of all kind of services/supplies for all SRSO.

Sr. No	Officer Nomination
1	MS. Shazia Shaikh -Head of Microfinance (Chairperson of Committee)
2	Mr. Ilyas Ahmed Shaikh-Senior Manager-Finance (Member of Committee)
3	Mr. Shahzaib Hussain Mahar-Manager-Admin & Logistics (Member of Committee)
4	Ms. Hafeeza Bozdar Manager-IMSD (Member of Committee)
5	Mr. Sikandar Sanam Phul -Project Engineer-SUCCESS Program (Member of Committee)
6	Mr. Asif Muneer Memon -Manager-Finance SUCCESS Program SRSO (Member of Committee)
7	Mr. Sandeep Kumar Bajaj -Manager Internal Audit SRSO (Observer)
8	Mr. Sheeraz Ahmed Mahar -Procurement Specialist- SUCCESS Program SRSO (Observer)
9	Mr. Ameet Raja Senior Program Officer-Procurement Unit (Secretary)

The committee's TORs are:

- Prepare bidding documents;
- Carrying out technical as well as financial evaluation of the bids;
- Preparing evaluation report as provided as Rules;
- Making recommendations for the award of contract;
- Perform any other function ancillary and incidental to the above;

With regards

Muhammad Dittal Kalhoro  
Chief Executive Officer,  
Sindh Rural Support Organization-Sukkur

Cc to:

All Nominated Persons  
Procurement Unit & Office File