



**OFFICE OF THE
EXECUTIVE ENGINEER PROJECT DIRECTORATE
COMMISSIONERATE KARACHI**

4, Club Road, Karachi. Tel No. 99205637, Fax 99205638
E-mail: pdcommissionerate@gmail.com

No: PD/CKD/ 06/2017

Dated: 24/05/2017

SUBJECT: PRE-QUALIFICATION OF CONTRACTORS / FIRMS / CONSORTIA FOR THE SCHEMES PERTAINING TO PROJECT DIRECTORATE, COMMISSIONERATE KARACHI.

Office of the Executive Engineer, Project Directorate, Commissionerate Karachi, Government of Sindh, intends to Pre-Qualify Contractors / Firms / Consortia for the following schemes.

<u>Sr. No</u>	<u>Name of Work/ Scheme</u>	<u>Expected Project Period</u>	<u>Source OF Funding</u>
01	Construction of Office and Accommodation for Deputy Commissioner (South), "Including Residences" Karachi.		Govt. of Sindh
	(i) Non Residential Buildings (Office Complex)	2-½ Years	
	(ii) Residential Block	2-½ Years	
02	Establishment of Deputy Commissioner Office Complex, "Including Residences" at District Korangi Karachi.		Govt. of Sindh
	(i) Non Residential Buildings (Office Complex)	2-½ Years	
	(ii) Residential Block	2-½ Years	
03	Establishment of Residence of Deputy Commissioner West & staff at District West Karachi.	2-½ Years	Govt. of Sindh

The above schemes are of important nature, having high magnitude with respect to the scope of work and technicalities. It is the requirement of schemes to select best firms / contractors / consortia to Pre-qualify, having experience in similar nature of works, technical expertise, skilled staff and equipments to execute such building works that involve sufficient structural knowledge.

Applications are invited from interested contractors / firms / consortia for Pre-qualification.

Pre-qualification is open to all contractors / firms / consortia registered with Pakistan Engineering Council in category, C-4, with building code "CE10" & "BC03", NTN certificate, valid professional tax certificate alongwith registration with Sindh Board of Revenue and also experience in executing and completion of similar nature of works with at least 3 projects of more than rupees 200.00 Million during last 05 years.

The contractors / firms / consortia may form a joint venture and provide authenticated documents as per given eligibility criteria in support thereof, specially setting forth the extent of responsibility and participation of each member the person(s) authorized to represent. The member of the joint venture shall be jointly and individually bound and be liable for any default.

A complete set of Pre-Qualification documents may be purchased by contractors /firms / consortia from the Office of Executive Engineer, Project Directorate Commissionerate Karachi, Flat No. A-06, First Floor, Block - B, Commissioner office, 4 club road Karachi, from the date of publication to **19-06-2017** on submission of a written application along with non-refundable fee of Rs.3000/- in shape of pay Order / bank draft issued in favor of Executive Engineer, Project Directorate Commissionerate Karachi. For inland mailing delivery an additional amount of Rs. 1000/- shall be paid by the applicant in form of cash.

The Pre-Qualification documents with acceptable supporting information duly complete in all respects may be submitted to the Office of the Executive Engineer, Project Directorate Commissionerate Karachi, Flat No. A-06, First Floor, Block - B, Commissioner office, 4 club road Karachi, on or before **20-06-2017** at 2:00pm and the same will be opened at 02:30pm on same day. Pre Qualification documents which are received after the fixed date and time will not be considered and returned unopened.


Executive Engineer
Project Directorate
Commissionerate Karachi



NO:Dev(SGA&CD)/3(356)/2016
GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION AND
COORDINATION DEPARTMENT

Karachi dated 12th May, 2017

NOTIFICATION

The competent authority has been pleased to constitute procurement committee under rule-7 of Sindh Public Procurement Rules, 2010 for the project Directorate, Commissionerate Karachi comprising the following:-

1	Mr. Waseem Mustafa Soomro, Executive Engineer (BS-18), Project Directorate Commissionerate Karachi	Chairman
2	Mr. Fazal Muhammad Mangi Executive Engineer (BS-18), Works & Services Department	Member
3	Mr. Jawed Akhtar Qureshi Assistant Accounts Officer BS-17, Project Directorate Commissionerate Karachi	Member

This issues with the approval of Chief Secretary, Sindh.

(SHAZIA RIZVI)
SECRETARY (GA)

NO:(Dev)SGA&CD-3(356)/2016,

Karachi dated 12th May 2017

A copy is forwarded to the:-

- 1) Accountant General Sindh, Karachi.
- 2) Chairman Board, P&D Department, Govt of Sindh, Karachi.
- 3) Principal Secretary to Chief Minister Sindh, Karachi.
- 4) Principal Secretary to Governor Sindh, Karachi.
- 5) Secretary to Govt. of Sindh Finance Department.
- 6) Secretary to Govt. of Sindh Local Govt. Department.
- 7) Commissioner Karachi Division.
- 8) Managing Director Sindh Public Procurement Authority.
- 9) Sr. Chief PP&H Planning & Development Department.
- 10) Project Director Commissionerate Karachi.
- 11) Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- 12) PS to Chief Secretary Sindh, Karachi.
- 13) PS to Secretary (GA) SGA&CD.

Attested
[Signature]

[Signature]
ABDUL WAHEED KHAN
ASSISTANT DIRECTOR (DEV)



NO:Dev(SGA&CD)/3(356)/2016
GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION AND
COORDINATION DEPARTMENT

Karachi dated 12th May, 2017

NOTIFICATION

The competent authority has been pleased to constitute Complaint Redressal Committee under rule-31 of Sindh Public Procurement Rules, 2010 for the project Directorate, Commissionerate Karachi comprising the following:-

1	Project Director Commissionerate Karachi	Chairman
2	Representative of Accountant General Sindh	Member
2	Director Local Government Karachi	Member

This issues with the approval of Chief Secretary, Sindh.

(SHAZIA RIZVI)
SECRETARY (GA)

NO:(Dev)SGA&CD-3(356)/2016,

Karachi dated 12th May, 2017

A copy is forwarded to the:-

- 1) Accountant General Sindh, Karachi.
- 2) Chairman Board, P&D Department, Govt of Sindh, Karachi.
- 3) Principal Secretary to Chief Minister Sindh, Karachi.
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- 6) Secretary to Govt. of Sindh Local Govt. Department.
- 7) Commissioner Karachi Division.
- 8) Managing Director Sindh Public Procurement Authority.
- 9) Sr. Chief PP&H-Planning & Development Department.
- 10) Project Director Commissionerate Karachi.
- 11) Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- 12) PS to Chief Secretary Sindh, Karachi.
- 13) PS to Secretary (GA) SGA&CD.

Attested
Shazia Rizvi

Abdul Waheed Khan

ABDUL WAHEED KHAN
ASSISTANT DIRECTOR (DEV)

SPPRA PREQUALIFICATION DOCUMENT



GOVERNMENT OF SINDH

Name of Department: **COMMISSIONERATE KARACHI.**

1. Construction of Office and Accommodation for Deputy Commissioner (South), "Including Residences" Karachi.
 - i. Non Residential Buildings (Office Complex). (Cost 182.517 Million).**
 - ii. Residential Block. (Cost 166.468 Million).**
2. Establishment of Deputy Commissioner Office Complex, "Including Residences" at District Korangi Karachi.
 - i. Non Residential Buildings (Office Complex). (Cost 162.078 Million)**
 - ii. Residential Block. (Cost 177.470 Million)**
3. Establishment of Residence of Deputy Commissioner West & staff at District West Karachi. **(Cost 170.232 Million).**

Name of Procuring Agency: **Project Director Commissionerate Karachi.**

Document issued to: _____

PREQUALIFICATION DOCUMENT

Section I. Instructions to Bidders/Applicants (ITB).

Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-

- (a) bear the name and address of the Applicant;
 - (b) be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for (1.) **Construction of Office and Accommodation for Deputy Commissioner (South), "Including Residences" Karachi.**
 - i) **Non Residential Buildings (Office Complex). (Cost 182.517 Million).**
 - ii) **Residential Block. (Cost 166.468 Million).**
- (2) **Establishment of Deputy Commissioner Office Complex including Residences at District Korangi, Karachi.**
 - i) **Non Residential Buildings (Office Complex). (Cost 162.078 Million)**
 - ii) **Residential Block. (Cost 177.470 Million)**
- (3) **Establishment of Residence of Deputy Commissioner West & staff at District West Karachi. (Cost 170.232 Million).**

Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.

Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.

Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.

Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.

PREQUALIFICATION DOCUMENT

Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address “**Office of the Executive Engineer, Project Directorate Commissionerate Karachi, Flat No. A-06, First Floor, Block-B, Commissioner Karachi, 4 Club Road Karachi.**” on or before on **20-06-2017** upto 2:00 p.m. & will be opened on same day at 2:30 p.m. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

Clause 8 Evaluation (Rule 27 (2)): Firm’s/Contractor’s general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant’s responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don’t materially affect the capability of an applicant to perform the contract. Sub-contractor’s experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.

Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency’s request for clarification then application of the firm/contractor may be rejected.

Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

5.0 Section II: Evaluation/Qualification Criteria.

1. Evaluation / Qualification Criteria based on marks / score method.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category **C4** or above and in discipline **CE10 & BC03** for the year 2017; (ii) valid registration certificate from income tax authority (NTN); and (iii) is not black listed. *(Attach all certificates and affidavit of not black listing).*

Aggregate Qualifying Score is 60%, but it is mandatory to obtain at least 30% in each of the following sections.

(A) **Company Profile.**

- | | | |
|----|--|-----------------|
| i. | Period since Firm/Contractor is in construction business | 10 Marks |
| | Up to 5 years | 02 Marks |
| | Up to 10 years | 05 Marks |
| | Above 10 years | 10 Marks |

(Attach PEC license for each year)

- | | | |
|-----|---------------------------------|-----------------|
| ii. | Office facilities | 05 Marks |
| | In Sindh province | 03 Marks |
| | In any other province/Islamabad | 01 Marks |
| | Outside Country | 01 Marks |

(B) **General Experience Record** **35 Marks**

- | | | |
|----|---|-----------------|
| i. | Projects of similar nature and complexity completed over last 05 years.
(4 Marks for each project) | 20 Marks |
|----|---|-----------------|

(Attach satisfactory completion certificates)

- | | | |
|-----|--|-----------------|
| ii. | Projects of similar nature and complexity in hand. | 15 Marks |
|-----|--|-----------------|

(5 Marks for each project having cost **200.00** Million or above)
(Attach copies of work orders)

PREQUALIFICATION DOCUMENT



Personnel Capabilities required for the projects

20 Marks

Requirement of persons will vary from Project to Project.

Following factors may be used as a guideline:

Sr. No.	Description/Position with qualification & experience	Number Required	Marks assigned	Remarks
1.	BSc (Civil Engg.) /BE(Civil) Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	2 Nos.	10	05 Marks for experience of 5 to 10 years. 05 Marks for above 10 years. (Attach Tax payment challans showing at least 1 year continuous employment with firm.
2.	Diploma in Civil Engineering, with experience of 2years or above.	04	10	02 Marks for 02 years experience, 03 Marks for above 02 years.

(D) Equipment Capability

20 Marks

- As mentioned in Annexure "I"
- High value equipment should be an option to own, lease or hire.
- Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects.

(Details are to be provided in the attached form)

(E) Financial Soundness /Status

10 Marks

For Financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other document which verifies their Financial Status. Where necessary, the Procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project/work (Attach proof of Bank Statement/Credit Facilities)

Note:-

The financial assessment will be made with reference to the amount shown against the work appearing at S.No. 1 (i), appearing in the pre-qualification document.

- | | | |
|------|--|----------|
| i. | Less than 15% of Estimated Cost of this Work | 02 Marks |
| ii. | 16 - 25% of Estimated Cost of this Work | 04 Marks |
| iii. | 26 - 40% of Estimated Cost of this Work | 08 Marks |
| iv. | More than 40% of Estimated Cost of this Work | 10 Marks |

PREQUALIFICATION DOCUMENT

6.9 Section III. Application Forms;

A-I Application Submission Form *(The covering letter is to be submitted by the interested firm/contract or partner responsible for a joint venture, on appropriate company letterhead)*

Date: _____

To,

The Executive Engineer, Project Directorate Commissionerate Karachi,
Flat No. A-06, First Floor, Block-B, Commissioner Karachi, 4 Club Road Karachi.

Dear Sir,

Subject: Pre-qualification of -----

I the undersigned, being duly authorized to represent and act on behalf of.....applies to be prequalified for the project cited above and enclose one (1) original *(together with -----copies)* of pre-qualification documents and declare the following:

- (a) I have examined and have no reservations to the Prequalification Document, including Addenda No(s)....., issued in accordance with ITB Clause 6.
- (b) I understand that Procuring Agency may cancel the prequalification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
- (c) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
- (d) Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements;

2. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed;

Person to be contacted:

Telephone:

3. The undersigned declares that the statements and the information provided are complete, true, and correct in every detail.

Signed:

Name:

PREQUALIFICATION DOCUMENT

A-II

1. Company Profile

Date: -----

Contract: -----

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal): <i>(In case of Joint Venture (JV), legal name of each partner:</i>	
2.	Nature of Business: <i>(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>	
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:	
7.	<u>NATIONALITY OF OWNERS.</u>	
	Name:	Country:

PREQUALIFICATION DOCUMENT

A-11

2. General Experience Record

(i) Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

PREQUALIFICATION DOCUMENT

(ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

A-IV

4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

PREQUALIFICATION DOCUMENT

A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

4(B) Curriculum Vitae (CV) for Proposed Experts

1. Proposed Position: _____

2. Name of Expert: _____

3. Name of Firm: _____

4. Current Residential Address: _____

Telephone No: _____ Fax No: _____

E-Mail Address: _____

5. Date of Birth: _____ Citizenship: _____

6. Qualification: _____

7. **Work Experience:** Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

PREQUALIFICATION DOCUMENT

A-V

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

A. Equipment Capabilities (owned by the contractor/firm)

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

PREQUALIFICATION DOCUMENT

B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

PREQUALIFICATION DOCUMENT

A-V-I

6. Financial Resources.

A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance Sheet/ Income Statement	Year 1:	Year 2:	Year 3:
1. Total Assets (TA)			
2. Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5. Total Revenues (TR)			
6. Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

PREQUALIFICATION DOCUMENT

- C. **Source of Financing:** Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

Section IV. Scope of Contract: *(Description of works and Period of completion)*

PREQUALIFICATION DOCUMENT

Annexure - I

(Procuring agency may opt types of equipments and their number as per requirement of project. It may also add any equipment as per requirement.)

S.No.	Description	Quantity	Unit	Capacity / Power	Sub Marks
1	Dumper Trucks	4.00	Each		02
2	Shower / Loader / Backhoe	2.00	H.P	105	02
3	Steel cutting & Bending Machine	2.00	Each		02
4	Water Bouncer	2.00	Ltr	1000	02
5	Automatic leveling Machine complete set	2.00	SD	1 Kg	02
6	Soil Comparator	2.00	HP	5	02
7	Generator	1.00	KVA	25	02
8	Water Pumping Machine	3.00	HP	3	02
9	Shuttering (form work)	1000	Sft		02
10	Vibrator	3.00	HP	2	02

Note: The following formula is applicable to evaluation criteria based on marks/score only.

- a. *If the available quantity of each equipment is less than specified limit, give weightage as under:*

$$T = M \times (A / \text{Required Quantity})$$

- b. *If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.*

A = Available quantity of each equipment of each Item.

T = Marks obtained

M = Marks assigned