

Location: Opposite Eidgah Sukkur	Tender #: CZC/HWC-SBH/ SBDDS/1156-09/2017
Description: Treatment of Mustahiq Zakat Patients	Date: 20/05/2017

General Conditions for Tender

1. Scope: **Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS** invites tenders for the supplies/works described and summarized in accordance with procedures, conditions and contract terms, as prescribed in the tender documents. **Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS** reserve the right to vary the quantity of work/materials/ supplies specified in the Tender Documents without any changes in unit price or other terms and conditions and to accept or reject any, all, or part of submitted offers.
2. Language: As determined by **Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS**, the working language of this tender is English.
3. Qualifying and Conditions: The main criteria for admission to the tender are as follows:
 - a) Certificate of Registration
 - b) Good track-record and references from previous clients
 - c) Recognized bank account (Sukkur Blood Hospital-SBDDS will make all payments through cross cheque or through bank transfers) Proof of the above must be provided if requested.
4. **Tender Basic:**
 - All Tender Document must be completed in full, or the application will be disqualified.
 - All Applications will receive identical documents: No applicant should add, omit, or change any item, or condition in original papers.
 - If Applicants have any additional request and conditions, this shall be stipulated in a separate letter accompanying the bid.
 - Each applicant should take one bid only.
 - Each bid shall be valid for the period of 90-days from its date of submission.
 - Bids shall be made in writing calculated in PKR only and clearly stated on the appropriate forms.
 - All prices must include all taxes, compulsory payments, levies and duties, including Sales Tax (if applicable).
 - The price schedule must include all information requested, including origin of materials.
 - The applicant shall attach a detailed timetable for carrying out the works and propose ways and means to realize the works.
 - Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS is not liable for any damage to the applicant person or property in the event that something should occur. Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS strongly recommends that all applicants take extra precaution when visiting/delivering supplies to hospital site.
5. **Payments:** Payment will be made upon satisfactory delivery and technical test report (if any) of the supplies to the location mentioned in tender notice / Invitation of Tender.

- 6. Performance Standards:** The works must be undertaken in accordance with all relevant rules, regulations and statutes currently in force in Pakistan.
- 7. Tender Documents:** All Tender Documents included in this package are listed on the Tender Document Receipt Form, signed by each recipient.
- 8. Eligibility of Applicants:** Applicants cannot apply if they:
 - Are Black Listed registered companies.
 - Are bankrupt or in the process of going bankrupt.
 - Have been convicted for an offense concerning professional conduct,
 - Have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
 - Have not fulfilled obligations related to payment of taxes.
 - Are guilty of serious misinterpretation on supplying information.
 - Are in situations of conflict of interest (with prior relationship to organization of family or business relationship to parties with Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS)
 - Were declared at serious fault of implementation owing to a breach of their contractual obligations.
- 9. Bid Delivery:** All tenders will be delivered in standard format to Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS address in a sealed envelope and by the date stated in Tender Documents. The envelope will be clearly marked with the precise reference of the invitation to which it is a response, the delivery address and the name of the applicant. Tenders delivered after the specified time will not be accepted.
- 10. Bid Opening:** The bids will be opened in the presence of the Procurement Tender Committee and Applicant's Representative (who wish witness), at the address and on the date specified in the Tender Documents. The applicant's name, the bid prices, the total amount of the bid, any discounts and such other information that the commission may consider appropriate will be announced and registered in the minutes.
- 11. Bid Evaluation:** The Tender Committee will check tenders to ensure that they contain no amendments to the terms or any other (calculation) errors. To assist in the examination, evaluation and comparison of bids, the Tender Committee may, at its discretion, request clarification from the Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS staff or consultant.
 - 1. Technical Evaluation:** The offers will first be evaluated on technical merits. The technical evaluation assesses the capacity of the company on the basis of submitted technical documents.
 - 2. Financial Evaluation:** The financial evaluation subject to the Technical evaluation is based on the cost of assignment given in the tender.
 - 3. Other Evaluations:** After ranking companies according to financial and technical criteria, the Tender Committee may take into account other criteria, including, but not limited to record of past performance, integrity, samples and community rapport, when assigning companies to the designated short list.
- 12. Selection of Tender:** Selection of the successful applicant will be based on the ranking of companies according to financial and technical criteria, as well as any other criteria suggested by the Tender Committee. Based on this the Tender Committee will then make a recommendation.
- 13. Acceptance of Successful Tender:**

**HEALTH WELFARE COMMITTEE
OF SUKKUR BLOOD HOSPITAL OF
SBDDS**

Tender Document

PRICE SCHEDULE

Date: 20/05/2017
Tender #: CZC/HWC-SBH/
SBDDS/1156-09/2017

Please mention your bid/quote on this form along with your sign and stamp on each page.

- 1 All supplies are to be delivered at office of the **Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS**.

S.#	Description of the supplies required	Specification Required	Estimated quantity in No's	Unit price inclusive of taxes, packing, & transportation	Total price per item inclusive of all applicable taxes,	Delivery Time in Days after PO/ Purchase Contract
Re-Agents/Kits			A	B	C = A x B	
1	HbsAg Kit	Roche	10			
2	Hbs Control	Roche	1			
3	Anti HCV Kit	Roche	10			
4	HCV Control	Roche	1			
5	HIV Combi PT Kit	Roche	10			
6	HIV Control	Roche	1			
7	Siphilis Kit	Roche	10			
8	Siphilis Control	Roche	1			
9	Sample Cups	Roche	2			
10	Assay Cups	Roche	2			
11	Assay Tips	Roche	4			
12	Sys Wash	Roche	4			
13	Procell	Roche	10			
14	Clean Cell	Roche	10			
15	HIV Device	Distinct	2000			
16	HCV Device	Distinct	2000			
17	HBV Device	Distinct	2000			
18	VDRL Device	Distinct	2000			
19	Albumin Vail	Global	30			
20	Coombs Vail	Global	30			
21	Cross Match Gel Card (Kit)	Dianafuge	6			
22	Gel Card Solution (kit)	Dianafuge	6			
23	Cell Pack	Nehon Koden	6			
24	Serum Ferretin Kit	Roche	5			
25	Anti Sera Set	Bio Rad	100			

**HEALTH WELFARE COMMITTEE
OF SUKKUR BLOOD HOSPITAL OF
SBDDS**

Tender Document

Syrups						
26	Syp: Hydralline	Searl	100			
27	Syp: Calpol	Glaxco	500			
28	Syp: Avil	Sanofi	40			
29	Syp: Linzim DS/Plan	Linzim	200			
30	Syp: Vidylene	Abbott	500			
Tablets						
31	Tab: Asunra	Novartis	3000			
32	Tab: Panadol	Glaxco	200			
33	Tab: Folic Acid (Bottle)	Zafa	800			
34	Tab: Ponstan	Pak Davis	200			
35	Tab: Lasix	Avients	100			
36	Tab: Vitamin E	Secon (Abert)	600			
Injtables						
37	Inj: Desfral	Novartis	4000			
38	Inj: Avil	Aveints	300			
39	Inj: Decadran	M & D	200			
40	Inj: Solu-cortef	Pak Davis	50			
41	Normal Saline	Pak Sole	4000			
42	Inj: Lasix	Aveints	600			
Surgical Items						
43	Disposable Syringe (5cc)	Napro	6000			
44	Canula with Stopper	Napro	5000			
45	Blood Bag (Triple)	JMS	4000			
46	Transfusion Set	JMS	4000			
47	Grouping Needles	B.D	10000			
48	Vacutainer	B.D	5000			

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____

Terms & Conditions:

1. The tender documents can be collected from Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS Opposite Eidgha Sukkur, from 9:30am to 5:00pm, Phone 071-5615922/5615375.
2. Sealed tenders should reach Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS Office on or before 01. Hours on May 20, 2017 and should be clearly marked "TENDER-Not to be opened before"11.00 hrs on June 01, 2017.
3. Tenders will be opened on the same day i.e. June 01, 2017 at 01.30 p.m in the presence of suppliers or their representatives, who wish to witness the tender opening.
4. A pay order / demand draft in favor of "Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS" with a value of 2% of the bid amount must also accompany the bid as Tender Guarantee. Bids received without pay order / demand draft shall be rejected.
5. The delivery address will be Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS field area at Opp: Eidgha Sukkur
6. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.
7. Payment will be made on satisfactory delivery of supplies through cross cheque.
8. Tender Committee or its representative reserves the right to inspect the goods in successful bidder's warehouse for verification.
9. Tender price must be inclusive of delivery costs and all admissible taxes while relevant taxes will be deducted at source. Copies of NTN and GST must also accompany the tenders.
10. Tender committee reserves the right to alter the quantity, if required.
11. An agreement will be signed with successful bidder(s) for timely supply of appropriated quality items and method of payment. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.
12. In case the supplies are delayed, Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS will impose a fine of 0.5% / Day of the total amount of contract for each day of delay.
13. Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS reserves the right to forfeit the performance Guarantee in case breach of the agreement.
14. Tender Offers must be valid for minimum 90 days after the tender opening.
15. Tender publication does not constitute any commitment on part of Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS unless a written agreement is signed by both parties.
16. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.
17. Lowest price will not be the sole criteria; quality, delivery time and previous experience will also be considered.

**HEALTH WELFARE COMMITTEE
OF SUKKUR BLOOD HOSPITAL-SBDDS
PURCHASING TERMS AND CONDITIONS:**

Unless the context indicates otherwise, the term "Buyer" refers to Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS. The term "Supplier" refers to the entity named on the order and contracting with the Buyer. The term "Contract" can be taken to mean either (a) the purchase order or (b) the supply agreement, whichever is in place.

GENERAL TERMS AND CONDITIONS

- 1) **Price:** The prices stated on the order shall be held firm for the period and / or quantity unless specifically stated otherwise.

- 2) **Source of Instructions:** The Supplier shall not seek nor accept instructions from any source external Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS relation to the performance of the contract.
- 3) **Assignment:** The Supplier shall not assign, transfer, sublet or subcontract the contract or any part thereof without prior written consent of the Buyer.
- 4) **Corruption:** The Supplier shall not give, nor offer to give, anyone employed by the Buyer an inducement or gift that could be perceived by others to be a bribe. The Supplier agrees that a breach of this provision may lead to an immediate end to business relationships and termination of existing contracts.
- 5) **Confidentiality:** All data, including but not limited to, maps, drawings, photographs, estimates, plans, reports and budgets that has been compiled by or received by the Supplier under the contract shall be the property of Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS and shall be treated as confidential. All such data should be delivered to the authorized officials representing the Buyer upon request.

5.1 The Supplier may not communicate at any time to any other person, government or authority external to Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS, any information that has been compiled through association with Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS which has not been made public except with written authorization from the Buyer. These obligations do lapse upon termination of the contract.

- 6) **Use of Emblem or Name:** Unless otherwise agreed in writing; the supplier shall not advertise nor make public the fact that it is not supplying goods or services to the Buyer, nor shall the Supplier in any way whatsoever use the name or emblem of Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS in connection with its business or otherwise.
- 7) **Observance of Law:** The Supplier shall comply with all laws; ordinances, rules and regulations bearing upon the performance of its obligations under the terms of the contract.
- 8) **Force Majeure:** The meaning of the term can be taken to mean acts of God, war (declared or not), invasion, revolution, insurrection or acts similar in nature or force.

8.1 In the event of and as soon as possible after the occurrence of any cause deemed force majeure, the Supplier must inform the Buyer of the full particulars in writing. If the Supplier is rendered unable either in part or in whole to perform its obligations then the Buyer shall take such action as it considers, in its sole discretion, to be appropriate or necessary in the circumstances.

8.2 If the Supplier is permanently rendered incapable in whole or part by reason of force majeure to complete its obligations and responsibilities under the contract then the Buyer will have the right to suspend or terminate the contract on the same terms and conditions laid out in section 9, Cancellation.

- 9) **Cancellation:** The Buyer reserves the right to cancel the contract should it suspend its activities or through changes to its mandate by virtue of the Executive council of Sukkur Blood Hospital and/or lack of funding. In such a case the Supplier shall be reimbursed by Sukkur Blood Hospital for all reasonable costs incurred by the Supplier, including all materials satisfactory delivered and conforming to specification and terms of contract, prior to receipt of the termination notice.

9.1 Should the supplier encounter solvency problems including, but not limited to, bankruptcy, liquidation, receivership and similar, the buyer reserves the right to terminate the contract immediately without prejudice to any other right or remedy it may have under the terms of these conditions.

- 10) **Warranty:** The Supplier shall provide the Buyer with all manufacturers' warranties. The supplier warrants that all goods supplied in relation to the contract meets specification, is defect free and is fit for the purpose of the intended use. If, during the warranty period, the goods are found to be defective or non- conforming to specification, the Supplier will either replace the item at their cost or reimburse the Buyer.
- 11) **Loss and Indemnity:** The Supplier shall compensate the Buyer in full on demand for all loss, damage or injury to the Buyer which results from the Suppliers failure to comply with the Contract (whether negligent or otherwise).
- 12) **Insurance:** The Supplier shall be at all times fully insured with a reputable insurer against all insurable liability under the Contract.
- 13) **Inspection and Test:** The Supplier must inspect the goods prior to dispatch to ensure conformance to specification and/or any other provisions of the contract. The Buyer reserves the right to inspect the goods for compliance with specifications and provisions of the contract, If, in the Buyer' opinion, the goods and/or services do not comply with the specification, the Buyer will inform the Supplier in writing. In such a case the Supplier shall take the necessary action to ensure compliance, liability for any additional cost incurred for rectifying compliance will rest with the Supplier.
- 14) **Changes:** The Buyer reserves the right to make reasonable changes at any time to the specification, drawings, plans, quantity, packing instructions, destination, or delivery instruction. If any such change affects the price of goods or performance of service the Supplier and Buyer may negotiate an equitable adjustment to the contract, provided that the Supplier claims for adjustments in writing to the Buyer within 3 days from being notified of any change.
- 15) **Export License:** If an export license or licenses are required for the goods, the Supplier has the responsibility to obtain that license or licenses.
- 16) **Payment Terms:** Unless otherwise agreed, payment terms will be 10 working days from the receipt of goods and invoice.
- 17) **Ethics:** The nature of Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS operations necessitates that the Supplier must maintain ethical and moral standards including but not limited to, no discrimination on the basis of race, gender, religion or age, avoidance of materials/services provided with the use of slavery including child labor. Failure to maintain such standards, in the opinion of the buyer, may result in termination of the Business relationship between the Buyer and Supplier.
- 18) **Rights of SBDDS:** Should the Supplier fail to perform under the terms and conditions of the contract, including but not limited to failing to obtain export licenses or to make delivery of all or part of the goods by the agreed delivery date(s), the Buyer may, after giving reasonable notice to the Supplier, exercise one or more of the following rights:
Procure all or part of the goods from an alternate source, in which event the Buyer may hold the Supplier liable for additional costs incurred.
Refuse to accept all or part of the goods.

Terminate the contract.

- 19) **No Agency:** This order does not create a partnership between the Buyer and Supplier or make one party the agent for the other for any purpose.

20) **Severability:** If any provision in this Agreement is deemed to be, or becomes invalid, illegal, void or unenforceable under applicable law, such provision will be deemed amended to conform to applicable law so as to become valid and enforceable, or if it cannot be so amended without materially altering the intention of the parties, it will be deleted, but the validity, legality and enforceability of the remaining provisions of the Agreement shall not be impaired or affected in any way.

21) **Jurisdiction Clause:** The Contract shall be governed by Pakistani law and the Supplier consents to the exclusive jurisdiction of the Pakistani courts in all matters regarding it except to the extent that the Buyer invokes the jurisdiction of the courts of any other country.

22) Waivers & Variations:

22.1 A failure to exercise or delay in exercising a right or remedy provided by the Contract or by law does not constitute a waiver of the right or remedy or a waiver of other rights or remedies. No single or partial exercise of a right or remedy provided by the Contract or by law prevents further exercise of the right or remedy or the exercise of another right or remedy.

22.2 No variation of the Contract shall be effective unless it is made in writing and signed by each of the parties.

23) Service of Notices:

23.1 Any notice given under the Contract shall be in writing and may be served:

- Personally;
- By registered or recorded delivery mail;
- By facsimile transmission (confirmed by post);
- By any other means which any party specifies by notice to the others.

23.2 Each party's address for the services of notice shall be at their registered address or such other address as specified by notice to the others.

23.3 A notice shall be deemed to have been served:
If it was served in person, at the time of service;
If it was served by post, 48 hours after it was posted: and
If it was served by facsimile transmission, at the time of transmission

Health Welfare Committee/HWC of Sukkur Blood Hospital-SBDDS seeks to purchase goods and services which are produced and delivered under conditions that do not involve the abuse or exploitation of any persons.

- Have the least negative impact on the environment.
- Regarding the required Code of Conduct for Suppliers, this is summarized as follows:
 - Employment is freely chosen.
 - The rights of staff to freedom of association and to collective bargaining are respected.
 - Working conditions are safe and hygienic.
 - No exploitation of children.
 - Wages paid are adequate to cover the cost of a reasonable living.
 - Working hours are not excessive.
 - No discrimination is provided.
 - No harsh or inhumane treatment of staff is allowed.

Sukkur Blood & Drugs Donating Society/SBDDS

Opp: Eidgha, Hospital Road, Sukkur, Sindh, Pakistan

Bank Payment Voucher

No: 1216

Date: 22.05.17

Code	Account Name	Description	Debit	Credit
1462	Legal & Professional Exp	AMOUNT Paid to Deputy Director (A&F) SPPRA Against CZC Bid Payment As Per Detail Attached Vide cheq#1643952433	2,000.00	
2	MCB A/C No. 08390101001555-2	AMOUNT Paid to Deputy Director (A&F) SPPRA Against CZC Bid Payment As Per Detail Attached Vide cheq#1643952433		2,000.00
Total			2,000.00	2,000.00

Amounts in Words

Two Thousand Only


Prepared By


Finance Manager


Finance Secretary

President/ED

Receiver's Sign: