



KARACHI METROPOLITAN CORPORATION

ENGINEERING DEPARTMENT

Office of the Director General (Technical Services), KMC
Plot No.512 JM, New M.A. Jinnah Road near, Islamia College Karachi.
Phone: 021-99230951, Email: cm.ed.kmc@gmail.com

No. D.D.W./ED/CM/KMC/13/17

Dated: 18-5-2017

EXPRESSION OF INTEREST

SHORT LISTING / PREQUALIFICATION FOR APPOINTMENT OF IN HOUSE CONSULTANT

The Karachi Metropolitan Corporation intends to invite Expressions of Interest (EOI) for short-listing / pre-qualification of In-House Consultants to provide engineering services in connection with Detailed Designing, Vetting and Verification of Designs, Tenders, Estimates and Preparation of PC-Is, executed quantities of KMC Works / ADP Projects.

Interested firms are invited to submit Expression of Interest (EOI) for the above assignment along with following information (in duplicate):

1. Copies of License of the firm with Pakistan Engineering Council (PEC) along with updated renewal, in category of structures for flyovers, bridges underpasses and Road works.
2. Copy of registered partnership deed among the partners, (if any).
3. Name, Address, Phone, Fax and E-mail Address along with postal and Telegraphic Address of registered head office and branch offices.
4. Name and Short CVs of Principal, Proprietor, Managing Director, Partners and Directors including their individual registration from respective councils / institutions along with updated renewal.
5. Financial statement summary for the past three years.
6. National Tax Number of the firm(s) along with proof of submission of last 03 years Income Tax Return.
7. Details of Consortium / Association with name of lead partner. Applicants may note that any consortium must not comprise more than three (03) individual firms.
8. List of related works undertaken by the firm with the following details:
 - Name of Project
 - Estimated Cost
 - Name and address of the Consultancy Services rendered (i.e. Pre-feasibility and / or feasibility study / detailed designs / tender documentation construction supervision etc) along with duration period.
 - Cost of consultancy services (with percentage share among the partners), if applicable.
9. List of relevant technical personnel with qualification in continuous employment with the firm / consortium / joint ventures for the last one year.
10. List of local employees from sub-para 9 above committed on other projects.
11. Total personnel strength for the last one year.
12. List of litigations / blacklisting cases or actions, proposed by the Government, of the firm consortium / join venture, if any, for the last 15 years with any organization. In case of no

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NO.

841
19-5-17

litigation and / or blacklisting history, the firm / consortium joint venture will provide Affidavit duly endorsed by Notary Public on a stamp paper of Rs.100/- otherwise submit details of such cases and their present status.

13. Consent to sign integrity pact with Karachi Metropolitan Corporation.

Foreign Technical input, in form of Expert Staff, if proposed by the Consortia, shall have to be arranged by the firm / consortium / joint venture directly at firm's own cost without foreign currency implication, but the foreign input proposed would be restricted to very specific part of assignment where the local expertise is not available in the country and be limited to need level.

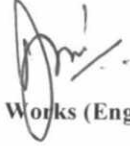
The intention of this invitation is to prepare a list of suitable consultancy / consortium / joint venture from whom the proposals will be requested. The final selection will depend on the capability and capacity of the firm / consortium / joint venture.

Interested firms registered with Pakistan Engineering Council with updated renewal are invited to prepare their proposal of above scheme in line with the instructions contained in the proposal document that can be obtained from the office of the Director Accounts, Engineering Department, KMC situated at Plot No.512 JM, New M.A. Jinnah Road near Islamia College Karachi during working hours from **26-05-2017** to **12-06-2017**.

A Pre-Submission Conference is scheduled to be held on **15-06-2017** at **11:00 am** in the office of the Director Accounts, Engineering Department, KMC situated at Plot No.512 JM, New M.A. Jinnah Road near Islamia College Karachi, to answer queries / questions of the bidder to help / assists in the preparation of detailed proposals. Those interested in attending the Pre-Submission Conference are requested to kindly intimate in advance about their quires on or before **14-06-2017**.

The EOI shall be submitted upto **16-06-2017** till **12:30 pm**.

KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposals, subject to the relevant provisions of SPPRA Rules 2010.


Dy. Director Works (Engg. Dept.), KMC

Not to be Published:

Director (MMD), KMC (w.r.t. advertise in the newspapers)

Enclosed 10 Copies with a request to publish in not more than three (03) widely circulated leading dailies newspapers of English, Urdu and Sindhi.

Director (CB) SPPRA GOS

With a request to upload on SPPRA (Authority) Website & issue ID Number.

Sr. Director (IT), KMC

With a request to upload on the KMC Website

C.C. to:-

1. Director General (Technical Services), KMC
2. Chairman Tender / Procurement Committee
3. Director (Accounts), Engg. Dept. KMC
4. Secretary to Mayor, KMC



**KARACHI METROPOLITAN CORPORATION
OFFICE OF THE DIRECTOR GENERAL (TS)
ENGINEERING DEPARTMENT**

No. D.G./T.S./KMC/463/15

Dated: 3-10-15

NOTIFICATION

Subject: **CONSTITUTION OF CONSULTANT SELECTION COMMITTEE.**

As required under Rule 69 of the SPP Rules 2010 a Consultant Selection Committee comprising the following two members with the undersigned as Head of the Committee is hereby constituted for selection of consultants in the Engineering Department, KMC.

- | | | |
|----------------------------|--------------------------------|------------------|
| 1. Mr. Bashir Hussain Shah | Chief Engineer(Design/CM), KMC | Member |
| 2. Mr. Nayab Saeed | Director Accounts, E.D, KMC | Member/Secretary |

**Director General (TS)
Karachi Metropolitan Corporation**

DISTRIBUTION TO ALL MEMBERS

C.C. to:

1. The Chief Engineer /P.D(all), KMC.
2. Secretary to Administrator, KMC
3. PS to Metropolitan Commissioner, KMC.



KARACHI METROPOLITAN CORPORATION
OFFICE OF THE EXECUTIVE ENGINEER (CM)
ENGINEERING DEPARTMENT

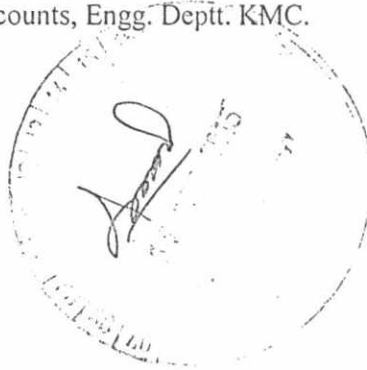
No. EE/CM/Engg. Dept/KMC/ 718 /15

Dated: 03-12-2015

MODIFICATION

The Complaint Redressal Committee constituted under Rule 31 of SPP Rules 2010 and notified vide No.DO(CM)/W&S/CDGK/357/10 dated 01-12-2010 has been modified as under in accordance with the re-designation of posts under notification No.Secy/Admin/KMC/2011/113 dated 24-11-2011 endorsed by Director General (TS), KMC vide No.DG(TS)/KMC/265/2011 dated 09-12-2011.

- | | | |
|----|---|------------------|
| 1. | Director General(TS), KMC | Chairman |
| 2. | Director(Planning) F&P, KMC | Member |
| 3. | Chief Engineer (CM) Engg. Deptt.KMC. | Member/Secretary |
| 4. | An independent professional from the relevant field
Concerning the procurement progress in question to
Be nominated by the head of procuring agency.
(as per approval by the Competent Authority time to time
& case to case basis) | Member |
| 5. | Director Accounts, Engg. Deptt. KMC. | Member |



Copy to:-

All members

S. R. Khan
Executive Engineer (CM)
Karachi Metropolitan Corporation

C.C. TO:-

- 11/12/15*
1. Director General (TS), KMC
 2. Financial Advisor, KMC
 3. Chief Engineer (All), KMC
 4. Secretary to Administrator, KMC.
 5. PS to Metropolitan Commissioner, KMC
 6. SPPRA.
- MS*
7/12/2015



CITY DISTRICT GOVERNMENT KARACHI

OFFICE OF THE DISTRICT OFFICER (CM)
WORKS & SERVICES GROUP OF OFFICES

4th Floor, Room No. C-409, Civic Centre, Gulshan-e-Iqbal, Karachi
Phone: 021-99232426, Fax: 021-99230669

No. DO(CM)/W&S/CDGK/357/10

Dated: 01/12/ 2010

NOTIFICATION

SUBJECT: CONSTITUTION OF COMPLAINTS REDRESSAL COMMITTEE (CRC) FOR WORKS AND SERVICES GROUP OF OFFICES, CDGK UNDER RULE 31 OF SPP RULE 2010.

The Competent Authority has been pleased to approve the following committee for Redressal of Complaints as required in Rule 31 of Sindh Public Procurement Rules 2010.

- | | | |
|----|---|--------------------|
| 1. | Executive District Officer (W&S) CDGK.
Head of Department | Chairman |
| 2. | District Officer (Planning) F&P, CDGK
Representative of EDO (F&P), CDGK | Member |
| 3. | District Officer (CM) W&S CDGK | Member / Secretary |
| 4. | An independent professional from the relevant field concerning the procurement progress in question to be nominated by the head of procuring agency. (as per approval by the Competent Authority time to time & case to case basis) | Member |
| 5. | District Officer (Accounts) W&S, CDGK | Member |


District Officer (CM)
W&S, CDGK

All Concerned

C.C to:-

1. Executive District Officer (F&P) CDGK.
2. Executive District Officer (W&S) CDGK.
3. Director (CB) SPPRA, GOS, Karachi.
4. District Officer-I (All) W&S, CDGK.
5. PS to DCO / Administrator. CDGK.
6. In House Consultant. W&S, CDGK.
7. Office File.

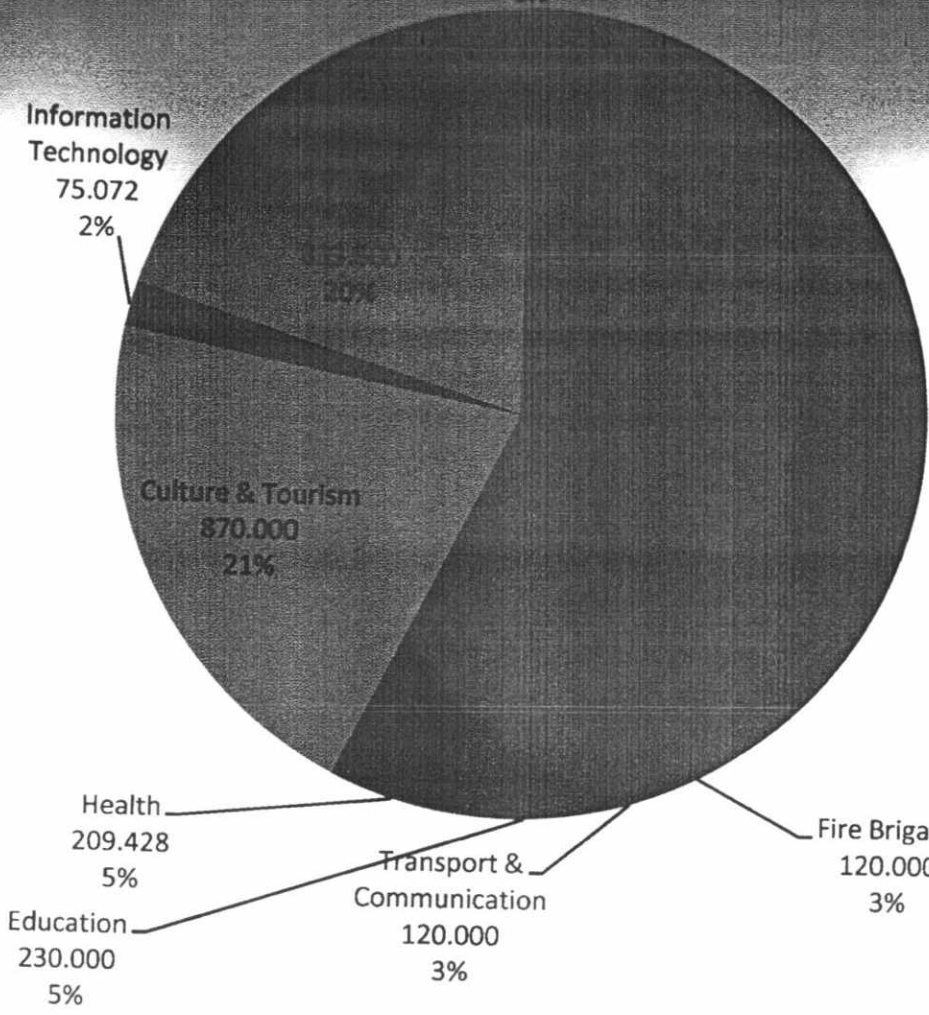


KARACHI METROPOLITAN CORPORATION
DISTRICT ANNUAL DEVELOPMENT PROGRAM

2016-17

DISTRICT ADP (REGULAR)

S #	Sector /Sub-Sector	No. of Ongoing Schemes	Allocation Ongoing 2016-2017			No of New Schemes	Allocation New 2016-2017			No. of Total Schemes	Total Allocation 2016-2017			FPA	Total
			Capital	Revenue	Total		Capital	Revenue	Total		Capital	Revenue	Total		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	Physical Planning & Housing														
i	Rural Water Supply	1	6.000	-	6.000	-	-	-	-		6.000	-	6.000		
ii	Infra-Structure (Roads)	249	1703.500	-	1703.500	-	-	-	-		1703.500	-	1,703.500		
iii	Fire Brigade	8	110.000	10.000	120.000	-	-	-	-		110.000	10.000	120.000		
iv	Transport & Communication	8	120.000	-	120.000	-	-	-	-		120.000	-	120.000		
	Sub-Total (PP&H)	266	1939.500	10.000	1949.500						1,939.500	10.000	1,949.500		
2	Education	42	230.000	-	230.000	-	-	-	-		230.000	-	230.000		
3	Health	29	95.748	113.680	209.428	-	-	-	-		95.748	113.680	209.428		
4	Culture & Tourism	96	870.000	-	870.000	-	-	-	-		870.000	-	870.000		
5	Information Technology	7	51.600	23.472	75.072	-	-	-	-		51.600	23.472	75.072		
6	Block Allocation (New Schemes)	1	-	-	-	1	833.500	-	833.500		833.500	-	833.500		
	Total	441	3186.848	147.152	3334.000	1	833.500	-	833.500		4020.348	147.152	4167.500		



- Rural Water Supply
- Infra-Structure (Roads)
- Fire Brigade
- Transport & Communication
- Education
- Health
- Culture & Tourism
- Information Technology
- Block Allocation (New Schemes)

KARACHI METROPOLITAN CORPORATION

ENGINEERING DEPARTMENT

CONTRACT MANAGEMENT SECTION



EXPRESSION OF INTEREST

PROPOSAL DOCUMENTS

**SHORT LISTING / PREQUALIFICATION FOR APPOINTMENT OF
IN HOUSE CONSULTANT**

IN HOUSE CONSULTANCY SERVICES.

MAY 2017

Issued To:
M/s _____

Pay Order No: _____
Date: _____
Bank: _____
Amount: _____

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SECTION – 1

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Dy. Director Works (Engg. Dept.), KMC

SECTION -2
INFORMATION TO CONSULTANTS

2.1 INTRODUCTION

- 2.1.1 KMC will Short List / Pre-Qualify Consultants, in accordance with the method of selection given in the evaluation criteria on page 14 & 15 of this document.
- 2.2.1 The Consultants are invited to submit EOI for the appointment of In-House Consultancy Services.
- 2.3.1 The Assignment shall be implemented in accordance with the phasing indicated in the Scope of Work.
- 2.4.1 The Consultants must familiarize themselves with local conditions and take them into account in preparing the EOI. The relevant information relating to the project is available and may be examined in the offices of the Chief Engineer (concerned), KMC.
- 2.5.1 The KMC will assist the Consultants in obtaining necessary information available with CONTRACT MANAGEMENT SECTION, to carry out the services, and make available relevant project data and reports.
- 2.6.1 Please note that the expenditure of preparing the EOI including any visit to KMC or the site is not reimbursable.
- 2.7.1 Consultants or any of their affiliates shall not be hired for any assignment, which, by its nature, may be in conflict with another assignment of the Consultants.
- 2.8.1 The Consultants shall observe the highest standards of ethics during the selection and execution of such contracts. In pursuance of the policy i.e.
 - a. Corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution, and fraudulent practice means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the KMC, and includes collusive practices among Consultants (prior to or after submission of proposals) designed to establish prices at artificial, non-competitive levels and to deprive the KMC of the benefits of free and open competition.
 - b. KMC will reject a EOI for award if it determines that the firm recommended for Short listing has engaged in corrupt or fraudulent activities in competing for the contract in question;
 - c. KMC will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.

- d. The "Integrity Pact" shall be signed by the firm/consortium at the time of Contract Agreement.

2.2 DOCUMENTS COMPRISING THE PROPOSAL

- 2.2.1 Consultants may request a clarification in respect of any of the documents at least 7 days before the EOI submission date. Any request for clarification must be sent in writing by paper mail, cable, telex, facsimile, or electronic mail to the KMC's address as indicated. The KMC will respond by cable, telex, facsimile, or electronic mail to all invited Consultants and will send copies of the response to all invited Consultants who intend to submit EOI.
- 2.2.2 At any time before the submission of EOI, the KMC may, for any reason, whether at its own initiative or in response to a clarification request by an invited firm, modify the documents by amendment. The amendment will be sent in writing by mail, facsimile, or electronic mail to all invited Consultants and will be binding on them. The KMC may at its discretion extend the deadline for the submission of EOI.

SECTION-3

IN HOUSE CONSULTANCY SERVICES FOR VETTING & VERIFICATION OF TENDERS, ESTIMATES, DESIGNS, EXECUTED QUANTITIES ETC OF THE OTHER KMC SCHEMES

TERMS OF REFERENCE

INTRODUCTION:

The Karachi Metropolitan Corporation intends to appoint In-House Consultant to provide the necessary engineering services for Works & Services Karachi Metropolitan Corporation as per detailed scope of work.

BACK GROUND:

As we are building more (Facilities), we have to be able to run these facilities and to maintain it. In order to achieve this goal our In-House capabilities have to be enhanced to tackle day to day problems effectively and efficiently and to develop a well planned system.

In this process we have to prepare ourselves properly and implement an efficient system i.e. less maintenance requiring infrastructure that would replace old out dated infrastructure.

In order to achieve this goal we intends to:

- Up-Grade our technical and administrative capabilities to handle present & future needs.
- Prepare our own infrastructure experts and standards to provide uniformity in city.

SCOPE OF WORK:

A. GENERAL:

Consultants are to provide the necessary services for works and services, Karachi Metropolitan Corporation as per detailed scope of work.

COORDINATION:

The consultant shall coordinate with Planning and Design Section and concerned Technical Officials concerned Zone/Project, regarding their planning, designing & execution of projects.

B. RESPONSIBILITY OF THE CONSULTANT

The In-House consultant shall be responsible to assist Director General (TS), in preparation and timely delivery of the required Proposals, Design, Reports, Surveys, Drawings Documents and other necessary outputs inline with the programme of work of job assigned to him or as per TOR.

1. All PC-Is (over 10 Million) shall be prepared by the consultant in the required format containing the feasibility report also.
2. The consultant may be required to arrange presentation before different forum for finalization of proposals.
3. For preparation of accurate and correct PC-I and other proposals the consultant shall carryout (but not limited to) the following:
 - Topographic Survey

- Soil Investigation
 - Traffic Survey
 - Condition Survey
4. The consultant shall assist DIRECTOR GENERAL (TS) in vetting of Design of all the components of project submitted by other consultant for particular job, the services shall consist of (but not limited to) the following:
 - Checking of BOQ for its correctness and accuracy.
 - Evaluation of Rates.
 - Vetting of Geometric Design.
 - Vetting of Structural Design.
 - Vetting of Specification and Drawing.
 - Vetting of Conditions of contract.
 5. The consultant shall prepare urban Infrastructure standards for KMC.
 6. The consultant shall assist in establishing and running the "Geo-Technical Investigation" laboratory.
 7. The consultant shall also prepare a feasibility to run and supervise the material testing laboratory on Public Private Partnership Basis.
 8. The consultant shall assist in establishing the In-house design Auto-Cad section in Engineering Department for KMC projects. The consultant shall also provide the manpower, for training of Auto-Cad. Hardware, Software, Books and other requirements needed to run this section shall be provided by KMC.
 9. The consultant shall prepare In-House training programme for the Engineers and other Technical Staff of KMC or its nominees and provide training to them.
 10. The consultant shall provide technical staff for Supervision, verification of bids, extra item, claims etc infrastructure operation of works as and when asked on man-month basis.
 11. The consultant shall assist KMC in preparation of schedule of Rates of its own.
 12. The consultant shall pay the stipend to the staff of KMC, who shall remain attached with them after office time.
 13. The consultant shall train the KMC staff in Topographic Survey by using latest surveying instruments i.e. total station etc which will be provided by the KMC.

C. **PRIORITY ISSUES FOR INTERACTION AND COORDINATION.**

Close and regular interaction with the client and appraise the progress of the work problem faced and anticipated and quality control being adopted to ensure high standards of quality and timely completion of the Consulting Services.

The proper response will be provided in time to all the clarifications sought by the Client to facilitate quick decision making.

The Consultant will incorporate all the suggestions and directions issued by KMC for effective implementation of the consulting service.

The consultant will ensure the deployment of key personal for appropriate time commensurate with the progress of the consulting services.

D. **QUALITY CONTROL ASSURANCE SYSTEM.**

- Construction procedure must be corrected.
- Equipment proposed to be used must be checked & okayed before use.
- Before proceeding to the next step of construction process, prior product or (Semi Product) must be as specified. For example, before placing sub base course material, target consolidation settlement of embankment must be confirmed for the sections along the soft soil Layers.
- Material testing, semi product as well as final products testing are done only as a sampling basis, therefore, daily inspection is quite important to identify local condition changes, correctness of Contractor's working manners etc.
- Daily inspection is also very important in assuring quality workmanship of each item.

E. **COMPUTER-AIDED DESIGN AND PROJECT MANAGEMENT.**

The consultant should be very responsive to the latest trends and development in science and technology and innovative in its approach, it is also vigorous in the enhancement of its computer capabilities for efficient and accurate design and project management.

F. **SELECTION OF QUALIFIED STAFF.**

The consultant has to nominate highly qualified and professional staff for the project and the most highly qualified professional engineers and specialist from and among the equally qualified pool or professional of the firm or associated firm of the joint venture. This ensures that all engineers and specialist who will be assigned to the project on full-time basis are fully capable of handing the tasks and responsibility regarding preparation of documentation, assistance in pre-construction activities, construction supervision, environment as well as technology transfer.

G. ESTABLISHMENT OF EFFECTIVE HEAD OFFICE SUPPORT.

The Consultant will establish a effective Head Office Support system which will provide further assistance to the team to ensure that consultancy services of the highest professional standard are rendered to the Engineering Department, Karachi Metropolitan Corporation.

The establishment of a Head Office Support shall be in addition to the services of the Project Team and may include:-

TECHNOLOGY TRANSFER PROGRAM AND SUBJECT.

<u>PROGRAMS</u>	<u>MAIN SUBJECT</u>
On-the-job training, Co-Working with the consultant's experts in their respective fields.	How the advanced technology can be applied to projects in KMC.
Seminars / Workshops.	The process of decision making on all technical and managerial issues.
	Computer-aided design and construction management systems.

H. OTHER WORKS.

KMC may award any other Technical Work to the In-House Consultant as it deems fit.

SECTION – 4

INFORMATION FROM CONSULTANTS

- 4-A. Firm's specific experience in relevant field

- 4-B. Curricula vitae of proposed professional personnel

4-A FIRM'S SPECIFIC EXPERIENCE IN RELEVANT FIELD

Relevant Services carried out in the last five years

Using the format below, provide information on each reference assignment for which firm/entity, either individually as a corporate entity or as one of the major companies within a consortium, was legally contracted.

(Use separate sheets if necessary in the same format but annexure should be avoided).

- Assignment Name
- Country
- Location within Country:
- Professional staff provided by your Firm/entity (profiles)
- Name of Client
- No. of staff
- Address:
- No. of staff – Months; duration of assignment
- Start Date (Month/Year)
- Completion Date (Month/Year)
- Approx. cost:
- Name of associated Consultants, if any
- Number of Months of professional staff provided by associated Consultants
- Name of senior staff/Team Leader
- Description of the Project
- Description of Services Provided by Staff

4-B CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF

(Use separate sheets if necessary in the same format but annexure should be avoided).

Proposed Position for this project: _____

Name of Firm: _____

Name of Staff: _____

Profession: _____

Date of Birth: _____

Years with Firm/Entity: _____

Membership in professional Societies: _____

Detailed Tasks Assigned _____

Key Qualifications: _____

Education: _____

NOTE:

1. Maximum Five CV's of Key personnel are to be submitted.
2. For each CV submitted in addition to Five CV's the KMC shall deduct 5 Marks

SECTION-5

EVALUATION CRITERIA Points System

SN	DESCRIPTION	TOTAL MARKS	
Max 50 Marks			
1	Specific Experience of Firm in Relevant Field Each Firm participated for more than one category shall submit, their relevant experience for each one: a. Period Wise		
	i. Within One Year	05	} 25
	ii. More than One Year less than 03 Years	10	
	iii. More than 03 Years less than 05 Years	15	
	iv. More than 05 Years upto 10 Years	25	
	b. Work Award Wise (Since Last 5 Years)		
	i. Within Rs 5 Million	03	} 25
	ii. More than Rs 5 Million less than Rs 10 Million	06	
	iii. More than Rs 10 Million less than Rs 20 Million	10	
	iv. More than Rs 20 Million less than Rs 50 Million	15	
v. More than Rs 50 Million less than Rs 100 Million	20		
vi. More than Rs 100 Million	25		
Max 20 Marks			
2	Financial Capability		
	a) Financial Audit		
	i. Last Year Certified Audit Report	03	} 10
	ii. Last 3 Years Certified Audit Report	06	
	iii. Last 5 Years Certified Audit Report	08	
	iv. More than 5 Years (NTN Certificate & Its return for last 05 years is compulsory part)	10	
	b) Financial Arrangement to carryout the work (attach bank statement).		
	i. Less than Rs 1.00 Million	03	} 10
	ii. Over Rs 1.00 Million Less than Rs 2.00 Million	06	
	iii. Over Rs 2.00 Million Less than Rs 5.00 Million	08	
iv. Over Rs 5.00 Million	10		

SN	DESCRIPTION	TOTAL MARKS
Max 18 Marks		
<u>Composition of Technical Staff</u>		
	a) Technical Personnel (Total Strength / Pay Roll) <ul style="list-style-type: none"> i. Upto 4 Personnel 02 ii. More than 4 less than 8 persons 05 iii. More than 8 less than 15 persons 08 iv. More than 15 Persons 10 	10
	b) Highly Skilled / Qualified Personnel (At least Masters degree holder) <ul style="list-style-type: none"> i. One Person 02 ii. More than One upto 3 Person 06 iii. More than 3 upto 5 Persons 10 c) Administrative & Account Personnel <ul style="list-style-type: none"> i. Upto 3 Persons 03 ii. More than 3 Persons upto 5 Persons 05 iii. More than 5 Persons upto 8 Persons 08 iv. More than 8 Persons upto 10 persons or more 10 	10
GRAND TOTAL		100

Note:

1. The CV's of each person shall be provided by the employer with supporting documents of their employment / salaries.
2. The part time personnel shall not be counted for evaluation purpose.
3. The minimum qualifying marks shall be 70% of total marks.

SECTION-6

Integrity Pact (Attachment-I)

Invitation to Firms

1. The Government of Pakistan (GOP) is committed to fight corruption in public contracting. As a part of this program, Contract Management Section, Karachi Metropolitan Corporation has reviewed its arrangements for the letting and implementation of contracts against criteria of transparency and accountability.
2. In an effort to limit the scope for abuse, KMC is introducing new procedures, which KMC is sure your company will wish to support. The objective is to ensure that there is to ensure that there is fair competition for government business, and that competition takes place openly and in a manner that provides fair and equal opportunity for all competitors. The new procedures will also apply to the execution of contracts by the successful bidder/supplier. The new Procurement Procedures will be set out in the Letter of Invitation/Tender Documents.
3. As part of our confidence building strategy, KMC will treat the oversight and monitoring of the implementation of these new procedures with the highest priority. KMC will pay particularly close attention to the need to prevent any case of extortion, or acceptance of bribes, by KMC officials. We are asking all those bidding for KMC business to assist the government by reporting any instances of this occurring.
4. A special office for the investigation and handling of any reports of extortion or bribery in public procurement has been set up in the Contract Management Section.
5. KMC hopes to obtain your company's endorsement of these procedures as fair and reasonable, and as having your full support.
6. The Consultants shall observe the highest standards of ethics during the selection and execution of such contracts. In pursuance of the policy i.e.
 - a. Corrupt practice means the offering, giving receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution, and fraudulent practice means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the KMC, and includes collusive practices among Consultants (prior to or after submission of proposals) designed to establish prices at artificial, non-competitive levels and to deprive the KMC of the benefits of free and open competition.
 - b. KMC will reject the EOI or a proposal for award if determines that the firm recommended for award has engaged in corrupt or fraudulent activities in competing for the contract in question;
 - c. KMC will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing contract.

The "Integrity Pact"

1. Contract Management Section, Karachi Metropolitan Corporation abides by the following procedures for Bidding for Public Sector Contracts.
2. The following procedures will apply to the letting of contracts for Short listing of "The Consultancy Services for "In-House Consultancy".
3. These procedures are in addition to the standard legal and administrative requirements.
4. They will form part of the terms and conditions of each contract and will be actionable, in the event of breach, by the KMC and any of the competing bidders.
5. Each Consultant must submit a statement, as integral part of the proposal, with the following text;
 - a. This Company places importance on competitive tendering taking place on a basis that is free, fair competitive and not subject to abuse. This Company is pleased to confirm that (i.) it has not offered or granted, and will not offer or grant, either directly or indirectly through agents or other third parties, any improper inducement or reward to any public official, their relations or business associates, in order to obtain or retain this contract or other improper advantage, and (ii.) it has not colluded, and will not collude, with others in order to limit competition for this contract.
 - b. This Company has a No-Bribery Policy/Code of Conduct and a Compliance Program which includes all reasonable steps necessary to assure that the no-bribery commitment given in the statement will be complied with by its managers and employees, as well as by all their parties working with this company on this Project, including agents, consultants, consortium partners, subcontractors and suppliers. Copies of our No-Bribery Policy/Code of Conduct and Compliance Program are attached. Or

In cases where companies participate in the bidding which do not yet have a general no bribery policy/Code of Conduct:

- c. "This Company has developed, for the purposes of this tender, a Compliance program – copy attached – which includes all reasonable steps necessary to assure that the no-bribery commitment given in this statement will be complied with by its managers and employees, as well as by all third parties working with this Company on this Project, including agents, consultants, consortium partners, subcontractors and suppliers".
- d. This commitment is in the name and on behalf of this Company's Chief Executive Officer.
- e. This Company agrees for the resolution of any damage claims arising from this contract under Law of Pakistan."

6. Where a participating company is a foreign company and has a subsidiary in Pakistan, the commitment must extend to that subsidiary and its managers and employees as well. If the tender is submitted by the subsidiary in Pakistan, the no-bribery commitment needs to extend also to the parent company and its managers and employees.
7. Consultants will also be required to submit similar no-bribery commitments from their subcontractors and consortium partners. The Consultant may however cover the sub-consultant and consortium partners in its own statement, provided the Lead Consultant assumes full responsibility.
8. All payments shall be limited to appropriate compensation for legitimate services.
9. Each Consultant will make full disclosure in the proposal documentation of the beneficiaries and amounts of all payments made or intended to be made relating to the proposal and, if successful, the implementation of the contract.
10. The successful Consultant will also make full disclosure semi-annually of all payments to agents and other third parties during the execution of the contract.
11. Within one year of the completion of the performance of the contract, the successful Consultant will formally certify that no bribes or other illicit commissions have been paid in order to obtain or retain this contract. The final accounting shall include brief details of the goods and services provided that are sufficient to establish the legitimacy of the payments made.
12. Statements required according to subparagraph (b) and (d) of paragraph 5 will have to be certified by an appropriate senior corporate officer.
13. In Pakistan, all forms of corruption are illegal, and the government will continue to prosecute offenders.
14. This IP however focuses on bribery in order to obtain or retain the contract or other improper advantage, including collusion with others in order to limit competition for this contract. This includes any payments or other favours offered or granted in order to win a contract award, get a contract change order (adjusting the price, the specifications, the time frame for implementation or any other important contract components) approved by KMC, get sub-standard or sub-specification performance approved by a public official or the supervising engineer or his staff, circumvent tax, duty, license or any other legal obligations that should be met, or induce an official to breach his/her official duties in any other way.
15. If a Consultant fails to comply with its no-bribery commitment, the following sanctions will apply:
16. Denial or cancellation of the contract; liability for damages to KMC, in the amount of five percent of the contract value, unless KMC can demonstrate a higher damage, or the Consultant can demonstrate a lesser damage; forfeiture of the security deposit; and

debarment by KMC from bidding for further public contracts for such period as the KMC may deem appropriate.

17. KMC has made special arrangements for adequate oversight and monitoring of the procurement process and the execution of the contract. In this regard, KMC has provided for public hearings on the procurement process, and for access by Civil Society including representatives of the local TI-Pakistan, to the minutes of the meetings of the Evaluation Committee, and to all documents relating to the evaluation of the competitive proposals, the award decision process and the execution of the project.
18. KMC has also set up a special office in the Contract Management Section for the investigation and handling of any reports of extortion or bribery in public procurement.
19. The KMC will publicly disclose the award decision including the evaluation report.
20. Proposals, which do not conform, to the requirements of these procedures will not be considered.

Agreed

Signed by, the Authorized Representative/CEO of the Applicant Firm/Consortium

Signed by KMC.