

Sindh Agriculture University Tandojam

Fax No: 022-2765300 Phone No: 022-2765532

email: pso@sau.edu.pk

NOTICE INVITED TENDER

The Sealed tenders for the supply of Laptop, Desktop Computer and Printer (Estimated Cost Rs.200,000) for Sindh Agriculture University, Tandojam are invited on **Single Stage single envelop procedure** from all interested Firms / Dealers/ Suppliers meeting the eligibility criteria (SBR, FBR, GST & Income Tax Registered Firms).

| Sr # | Name printed item | Tender fee | Earnest money | Date of purchase | Date of submission of bids | Purchase from |
|------|-------------------|------------|---------------|--------------------------------|----------------------------|-------------------------|
| 01 | Laptop Computer | 1000 | 5% | 10.05.2017 to 24.05.2017 | 25.05.2017 | Purchase & Store Office |
| 02 | Desktop Computer | | | | | |
| 03 | LaserJet Printer | | | | | |

Tender documents will be hoisted and can be downloaded at SPPRA and SAU Tandojam website from **10.05.2017 to 24.05.2017**, also further details and bid documents can be obtained from office of the Purchase & Store Section in above mentioned dates during office hours on receipt of Demand Draft/Pay order of Rs.1000 as a cost of tender fee (non- refundable) or may submit the tender documents along with tender fee.

The last date for submission of tender is fixed on **25.05.2017 at 12:00 Noon** which will be opened on same day i.e. **25.05.2017 at 1:00 P.M** in the office of Chairman, University Purchase Committee (UPC), Sindh Agriculture University, Tandojam in presence of bidders, If government declares holiday, the bids shall be submitted and opened as per given schedule on the next working day.

The Competent Authority reserves the right to reject any or all bids subject to relevant provision of SPPRA Rules 2010 (Amended 2013).

All Governmental taxes are applicable on bill.



DIRECTOR FINANCE
Sindh Agriculture University
Tandojam



SINDH AGRICULTURE UNIVERSITY TANDOJAM

TENDER NOTICE FOR THE SUPPLY OF LAPTOP COMPUTER, DESKTOP COMPUTER, AND PRINTER REQUIRED BY THE PRINCIPAL INVESTIGATOR OF THE PROJECT "CLIMATE CHANGE IMPLICATION FOR WATER MANAGEMENT AND ADAPTATION STRATEGIES, SINDH AGRICULTURE UNIVERSITY, TANDOJAM.

| Sr. No: | Description | Quantity Required. | Per unit cost | Total cost Fright On Receipt SAU, Tandojam basis |
|---------|---|--------------------|---------------|--|
| 01. | Laptop Computer: <ul style="list-style-type: none">• Intel @6th Generation core i5• Display: 15-inch High Definition LED• Memory: 8GB2 Dual Channel DDR4• Hard Drive 1TB 5400 RPM SATA• Brand: HP, DELL or equivalent with one year warranty | 01 No. | | |
| 02. | Branded Desktop Computer i7 <ul style="list-style-type: none">• Intel @Core i7 (6th generation)• RAM: 16 GB DDR 4• Drives: 1TB Serial ATA 2 27200RPM HDD, 128 GB SSD Drive• CD Rom: 8xBlu-ray Combo Drive• Graphics & Video: 1 GB AMD Radeon HD or equivalent• Wireless LAN• Monitor: 24inch LED with HDMI video output (including USB key board, USB Mouse, HDMI Cable branded power cable.• Casing type Tower or mini tower• With 01 (One) year warranty Brand: HP, DELL, or equivalent | 01 No | | |
| 03. | LaserJet Printer, <ul style="list-style-type: none">• 40 ppm speed• Number of input multipurpose• Paper trays installed 02• HP LaserJet Pro M 402-dn, or any equivalent• With one year warranty | 01 No | | |

TENDER NOTICE FOR THE SUPPLY OF LAPTOP COMPUTER, DESKTOP COMPUTER, AND PRINTER REQUIRED BY THE PRINCIPAL INVESTIGATOR OF THE PROJECT " CLIMATE CHANGE IMPLICATION FOR WATER MANAGEMENT AND ADAPTATION STRATEGIES, SINDH AGRICULTURE UNIVERSITY, TANDOJAM.

GENERAL TERMS & CONDITIONS

1) Tender Opening Date & Procedure:

The procurement shall be completed in accordance with SPPRA Rules, on Single Stage – Single Envelope Bidding Procedure.

- a) The tender documents and details will be obtained from **10.05.2017 to 24.05.2017** during Office hours or it can be downloaded from Sindh Agriculture University, Tandojam or SPPRA website.
- b) The last date for submission of tender documents is fixed on **25.05.2017 at 12.00 Noon** and will be opened on same day i.e. **25.05.2017 at 1:00 P.M** in presence of firms or their representative who wish to attend.
- c) In case of closed / forced holidays, tender opening time / date will be Considered as the next working day.

2) Tender Fee, Bid Security and Performance Security:

- a) Bids must be accompanied by Tender Fee of Rs: 1,000/- in form of Pay Order/ Demand Draft (DD) in favor of Director Finance, Sindh Agriculture University, Tandojam.
- b) All the tender documents must accompany an amount of 5%(earnest money) of total value of the tender (Refundable) in form of pay order/Demand Draft in the name of Director Finance, Sindh Agriculture University, Tandojam.
- c) Performance security 02% of the total bill shall be retained and refundable after completion of satisfactory job.

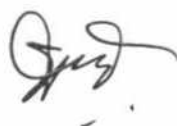
3) Validity Offer:

- a) Offers shall be valid as per SPPRA rule (90 days).
- b) Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

4) Terms and Conditions:

The Companies are requested to read carefully the following terms and conditions and sign the Tender Form in token of having understood and accepted the same in all respects. They are also requested to submit the bids complete in all respects. Tender without 5% earnest money will be outrightly rejected.

- The Company should quote their rates against each item sequence wise in the official format of tender document based on the Invoice/Quotation.
- The Bidder has to provide prices as per BOQ & total with GST.
- The Company must be registered with Income Tax Department (Valid NTN Certificate, copy must be attached).



- The Company must be Registered with Sales Tax Department (Valid SRB&GST Certificate, copy must be attached).
- The Company must have 5 years + experience of similar projects.
- Authorization letter from Manufacturer (copy must be attached).
- Conditional / incomplete tenders will not be entertained.
- Annual turn-over for last three (03) years (copy must be attached).
- Minimum three (03) years income tax return (copy must be enclosed).
- Telephonic / telexed / faxed / telegraphic quotation will not be entertained.
- The company must provide the warranty of the products as per attached BoQ.
- All Government Taxes are applicable on bills.
- Any bids received after the prescribed date & time for submission of bids shall be returned unopened to the Company.
- Sindh Agriculture University, Tandojam reserves the right to reduce or increase the quantity and accept or reject all or any bid and to stop the bidding process and reject all bids under Sindh Public Procurement Rules 2010 (Amended 2013).
- No cutting/corrections will be allowed in the BOQ's.
- The Company will make sure that all documents/manuals/Software/CDs (if applicable) are included in BOX.

5) **Failures and Terminations:**

No offer of a firm / supplier will be considered if:-

Bid received without Tender Fee & Bid Security CDR or less than required.

- Bids received not in accordance with specifications of Tender Documents.
- Alternate bids received or alternative arrangement offered.
- Bid received later than the date and time fixed for tender.
- Tender is incomplete in any respect or is unsigned.
- Offer is ambiguous and the offer is conditional.
- Offer from a firm which is black listed at any level.
- Any erasing / cutting / overwriting etc.
- The Firm fails to make delivery within specified delivery period strictly in accordance with the terms and conditions as laid down in the Work Order.
- Situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6) **Terms of Payment:**

- No payment shall be made in advance to the Contractor/Firm as mobilization advance.
- Payments shall be made through cross cheque in the Pak Rupees.
- Taxes will be deducted at source as per government rules at the time of payment.




Sindh Agriculture University Tandojam

No. GEN./PC/224 / 242 / of 2016,

dated Tuesday, June 14, 2016

OFFICE ORDER

Pursuant to clause 13 (a) of Section-XII of the Financial Rules of Sindh Agriculture University, Tandojam, the Vice Chancellor is pleased to extend the term of one year of Financial year 2016-17 to the following "University Purchase Committee/ Procurement Committee" (UPC):

1. **Prof. Dr. Noor Muhammad Soomro, (BPS-21)** Chairman
Dean, Faculty of Animal Husbandry & Veterinary Sciences
2. **Prof. Dr. S. Muhammad Ghiyasuddin Rashdi, (BPS-21)** Member
Department of Anatomy & Histology
3. **Director Finance, SAU (BPS-20)**
4. **Dr. Islamuddin Majeedano, (BPS-18)** Member
Research Officer, Agricultural Research Institute (ARI), Tandojam
5. **Mr. Sohail Ahmed Qureshi, (BPS-18)** Member
Deputy Director, DG office, ARI, Tandojam
6. **Head of concerned department/ Section/ Office, SAU** Member
7. **Purchase & Store Officer, SAU (BPS-18) and /or** Member/Secretary
Budget Officer (in case of absence of PSO)

The Terms of Reference: *The Committee shall follow the rules of Pakistan Public Procurement Regulatory Authority (PPPRA) and /or Sindh Public Procurement Regulator Authority (SPPRA), as the case may be*


Additional Registrar

c. c. to:

1. All Committee members
2. The Manager (CB), Government of Sindh, Sindh Public Procurement Regulatory Authority, Karachi
3. The Resident Auditor, SAU Tandojam.
4. The Secretary to Vice Chancellor, SAU Tandojam.
5. Office File




Sindh Agriculture University Tandojam

No. GEN./PC/224/ 349 /- of 2015, dated 5.10.2015

OFFICE ORDER

Pursuant to clause-31 of the Sindh Public Procurement Rules 2010, the Vice Chancellor, Sindh Agriculture University is pleased to constitute following complaint redressal Committee in connection to address the complaint of bidders, if any occur during procurement proceedings at Sindh Agriculture University with immediate effect:

| S # | Complaint Redressal Committee | Status |
|-----|--|----------|
| 1. | Prof. Dr. Maqsood Anwar Rustamani, (BPS-22) Dean, Faculty of Crop Protection | Convener |
| 2. | Registrar SAU(BPS-20) | Member |
| 3. | Mr. Saghir Ahmed Memon, (BPS-20) Director (Services & Maintenance), Mehran University of Engineering & Technology Jamshoro (in case of civil works) | Member |
| 4. | Ms. Seema Mirza, (BPS-17) Audit Officer, Director General Office, A.R.I Tandojam (in case of purchasing etc items) | Member |


Deputy registrar (Ac-I & Gen)

c. c. to:

1. All members of the Committee
2. The Director Finance, SAU Tandojam
3. The Project Director, SAU Tandojam
4. The Purchase & Store Officer, SAU Tandojam
5. The Secretary to Vice Chancellor SAU Tandojam

WORK / PROCUREMENT PLAN (2016-17)
SINDH AGRICULTURE UNIVERSITY, TANDOJAM

| Sr. No. | Fund Head & Sub Head | Name of work and break up | Allocated Funds and Break up for Different locations/sites | Items to be executed | Method of Procurement | Anticipated / Actual Date of Advertisement | Anticipated / Actual Date of Start | Anticipated / Actual Date of Completion | Remarks | |
|---------|---|--|--|--|----------------------------|--|--|---|---|---|
| a | b | c | d | e | f | g | h | i | j | |
| 1 | Chemical & Glassware/ Paractical | Procurement or purchase of Chemical & Glassware/Paractical | 1 000 | Lab Paractical Items to be procured | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | All the items will be procured as & when the demand received from the concerned department and procurement will be made according to the availability of funds. | |
| 2 | Printing & Publication | Procurement or purchase of Printing & Publication | 4 500 | Answer paper/ publication of NIT | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 3 | IT Equipment | Procurement or Purchase of computers/IT related Materials | 15 000 | Computer/Labtop & its accessories | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 4 | Furniture & Fixture | Purchase of Furniture & Fixture | 4 000 | Office/Classroom furniture | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 5 | Plant & Machinery | Purchase of Machinery & Equipment | 5 000 | Lab Equipment to be procured | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 6 | Computer Software | Purchase of Software | 10 000 | IT Software for ITC | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 7 | Sports Materials Gymkhana | Purchase of Sports Material | 1 000 | Hockey/ Cricket articles | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 8 | Tools (Agriculture implements etc) | Purchase of tractors implements | 1 000 | Tractor & its implementations | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 9 | Transport/ fleet | Purchase of Transport | 12 000 | Transport articles | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 10 | Stationary for office use | Stationary | 1 500 | office stationary | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 11 | Civil Work/ Rehabilitation | Repair / Rehabilitation | 17 000 | Rehabilitation of old structures/buildings | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 12 | Security | Purchase of Security articles | 10 000 | CCTV/Camera and other relevant items for security purpose | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | |
| 13 | Civil Work & other components as per approved Scheme Establishment of Khairpur College of Agriculture and Management Sciences, Khairpur Mir's | Construction of new infrastructures as per scope defined in project including other components | 162 000 | Execution of Civil works and procurement of rest of components | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | Pre-Qualification of contractors are in process, Notice published in Newspapers. |
| 14 | Civil work & other components as approved Scheme Establishment of SAU Sub-Campus at Umerkot District | Rehabilitation & O&M Cost as per scope defined in project including other components | 10 000 | Execution of Civil works and procurement of rest of components | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | as per NIT date | | As per PC I establishment of SAU Sub-Campus at Umerkot the allocation will be utilized & procurement be made. |
| 15 | Health Scheme | In door hospitalization services to the employee & their dependant family members | 30 000 | Major / serious in door hospital facilities | as per SPPRA rules 2010/13 | during the FY 2016-17 | as and when required during the FY 2016-17 | One-Year agreement with the agency/firm / company | | The amount/cost so required on health facility will also be covered from the health allowance of employees as per policy. |

Mune 20
ASSISTANT DIRECTOR
Planning & Development
Sindh Agriculture University
Tandojam.

Arif
DIRECTOR
Planning & Development
Sindh Agriculture University
Tandojam.