

EXPRESSION OF INTEREST

Third Party Evaluation of Phase-I of ICT Enabled Education Management Information System (EMIS) In Education & Literacy Department, Government of Sindh

BACKGROUND

The Government of Sindh with the broad objective of connecting economic and social growth is making huge investments in various Public Sector Development schemes throughout Sindh Province. Given the scale of those on-going investments; it is highly desirable to undertake an independent Third Party Monitoring (TPM) of the implementation of these investments.

In this regard, Monitoring & Evaluation Cell in Planning & Development, Government of Sindh invites Expression of Interest (EOI) proposals from the firms/joint venture with specific and proven competence and experience of at least ten (10) years to indicate their interest in providing the services. Interested consulting firm(s)/ Joint Venture(s) must provide information indicating that they are qualified to perform above services (e.g. descriptions of similar assignments, value of previous assignments, experience under similar conditions, availability of appropriate professionals etc.).

SCOPE OF THE ASSIGNMENT

The School Education Department Government of Sindh has initiated a scheme titled as "ICT Enabled Education Management Information System (EMIS) in Education & Literacy Department Government of Sindh to provide the basic backbone for further building of IT based EMIS by providing an ICT infrastructure with data archiving and document security. The grand scope of the project is to provide an effective Information system for the entire department throughout Sindh.

The subject ICT Enabled Education Management Information System (EMIS) project in School Education Department Government of Sindh has been modified to be executed in two phases. Based on the results of first phase, decision to execute second Phase will be taken. In the first Phase, ICT Academies, OB Van, Data Archiving and Document Security and PMU have been established and will be rolled out in five (5) districts, namely Karachi, Hyderabad, Benazirabad, Larkana and Khairpur. Moreover, two (02) OB vans procured in Phase I will assist in monitoring the schools in these select districts.

The complete provision of PC-1 is under:

TASK	DESCRIPTION	PHASE I
1.	OB Vans- Monitoring and surveillance	2
2.	ICT Academies	40
3.	Data Archiving and Document Security	25% of total files
4.	Project Management Unit (PMU)	25%

OBJECTIVES OF THE EVALUATION

- To assess the overall achievements and impact of the Project and highlight advantages as well as deficiencies encountered during the implementation of Phase I of the project so that the milestones of Phase II may be achieved without unnecessary delays.
- To determine the impact by evaluating the relevance, effectiveness, efficiency and sustainability of the Project and its value added to the province
- To compile good practices and lessons learnt based on the challenges of the project experience

SCOPE OF EVALUATION

- The evaluation shall cover all the aspects of Phase I of project across all districts & locations where they have been implemented.
- The evaluation will assess that whether the objectives & their desired impact with respect to the following components of Phase-I have been achieved or not:
 - OB Vans
 - ICT Academies
 - Data Archiving and Document Security
 - PMU
- Review the PC-I and identify the Key Performance Indicators in accordance with the PC-I.
- Analyze the project contract(s) to determine that:
 - Whether it has been awarded as per SPPRA rules & regulations
 - Whether, the goods & services mentioned in awarded contract are as per PC-I specifications & standards.
 - Whether the contractual obligations for consultant(s) / contractor(s) are as per PC-I.
 - Whether the consultant(s) / contractor(s) of Phase-I have performed as per contractual obligations.
- Verify the equipment, software, furniture and other supplies supplied under the contract of ICT Enabled Education Management Information System – Phase I.
- Assess whether the proper SOPs, record keeping and appropriate mechanism of monitoring of project execution have been established & followed.
- Beneficiaries feedback
- Review the Completion Report of Phase I supplied by the implementing firm(s).

REQUIRED PROFILE OF APPLICANT FIRM (S)

1. Name, address, Phone, Fax and E-mail address along with postal and telegraphic address for the head office, branch offices and contact personnel.
2. Certificate of Registration of the firm as Legal Entity.
3. Firm(s)/ joint venture(s) name, address, copy of the Registration Certificate with relevant professional bodies of the concerned Government, supported by latest/ updated renewal, Country of Operations (if the firm is registered and operating in several countries). Memorandum/ Article of Association/ Partnership Deed or Joint Venture Agreement (if applicable) etc; In case of joint venture, Lead partner must be mentioned, otherwise EO proposal shall be rejected.
4. Names and pen picture of principals, proprietor, managing director, partners and directors, including their individual copy of the Registration Certificate with relevant professional bodies along with updated renewal.

REQUIRED QUALIFICATION & EXPERIENCE

1. List of similar assignments with cost, under-taken in the past 05 years; Minimum 05 Nos of similar assignments/projects are required for short listing.
2. List of assignments of similar/geographical condition; Minimum 10 Nos of similar geographical projects are required for short listing.
3. Interested consulting firm(s)/ Joint Venture(s) must provide information indicating that they are qualified to perform above services (e.g. descriptions of similar assignments during last 3 years, value of previous assignments, experience under similar geographical conditions, availability of appropriate professionals etc.).

4. Data Sheets of relevant (similar and specific experiences) assignments/works, duly substantiated, by the firm(s)/ Joint Venture(s) members either completed or in progress, with the following details:
 - a. Name of the Project
 - b. Cost of the Project
 - c. Name and address of the Client
 - d. If case of association of Consultant(s), the type of association i.e. either JV or sub-consultants be mentioned clearly along with names and address of all the partners.
 - e. Consultancy services rendered along with the Start & Completion Date.
 - f. A firm, which was a partner in a previous joint venture(s), should furnish a statement providing details of work, component of works performed individually and its over-all share (percentage) in the works performed by the joint venture.
5. Details of the technical personnel available with the firm either as permanent staff or retainer consultants with their qualifications and expertise, briefly.
6. Any additional documents to support relevant experience of firm(s)/ Joint Venture(s);

REQUIRED FINANCIAL & OTHER INFORMATION

1. Sound financial position with documentary evidence in the form of last three (03) years audited financial accounts' statement of the firm/joint venture members.
2. Minimum annual turnover of Pak rupees three (3) million during the last three (03) years.
3. Documentary proof of registration with FBR for Income Tax & Sales Tax along with registration with Sindh Revenue Board. In this regard detail of NTN / STN of the firm/joint venture/consortium members (for national firms).
4. Documentary proof that bidder is Active Tax Payer.
5. Detail of available office facilities and ISO quality related certification.

EVALUATION CRITERIA

1. Proposal applications with required documents attached shall be evaluated on Yes or No basis (check list);
2. Proposal applications of black listed firms shall not be considered;
3. Procuring agency shall disqualify the applicant if, at any stage, it finds that the information submitted for qualification was either significantly inaccurate or incomplete.

GENERAL INSTRUCTIONS FOR APPLICANT FIRMS

1. Eligible firm(s) should submit Expression of Interest (EOI) in English language along with relevant complete details of the qualification and experience:
2. If the EOI consists of more than one volume, the applicant must clearly number the volumes constituting the EOI and provide an indexed table of contents for each volume. All documents should be securely bound.
3. A consulting firm(s)/ Joint Venture(s) will be selected in accordance with the Quality and Cost Based Selection Method with 80:20 Quality and Cost ratio respectively.
4. In case of Joint venture(s), kindly mention the lead firm.
5. List and status of litigation/arbitration by the firm or any member of the joint venture(s) against a client, if any.

6. Affidavit from all the participating partners of the association confirming that applicant firm(s)/ joint venture(s) have never been blacklisted by any International, Government/ Semi Government Organization and all the information provided by the applicant firm(s)/ joint venture(s) is correct.
7. Any lapse to provide essential information may result in disqualification of the applicant.
8. MEC, P&D Department, Government of Sindh shall disqualify the applicant, if at any stage, it finds that the information submitted for prequalification was either significantly inaccurate or dubious/tempered.
9. All clarifications must be sought through e-mail request at least five (05) calendar days prior to date of opening.
10. Consultants shall bear all costs associated with the preparation and submission of their proposals. The MEC, P&D, Government of Sindh reserves the right to annul the procurement process at any time without thereby incurring any liability to the Applicant Firms as per SPP Rules 2010 (Amended 2013).

DEADLINE FOR PROPOSAL APPLICATION SUBMISSION

Interested firms should address their enquiries and submit their proposals to the following address, before and on **3:30 pm 25th May, 2017**.

DIRECTOR GENERAL

Monitoring & Evaluation Cell,
Planning & Development Department,
Government of Sindh, Room No.414,
3rd Floor, Tughlaq House, Sindh Secretariat-2, Karachi.



F/B

**GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT BOARD**

NOTIFICATION

NO: SO(ADMN-I) (P&D)16(17)2012: In pursuance of Rule 67 (3) of SPPRA Rules, 2010 (Amended 2013), a Consultant Selection Committee is hereby constituted for procurement of Third Party Monitoring/Evaluation/Impact Assessment/Validation consultancy services funded through 1 % TPM Fund of M&E Cell in P&D Department, Government of Sindh with following composition & TORs:

1.	Director General (MEC), Planning & Development Department	Chairman
2.	Sr. Director (MEC), Planning & Development Department, Government of Sindh	Member / Secretary
3.	Member/ Sr. Chief / Chief of Section (Concerned) P&D Board Sindh	Member
4.	Representative of Finance Department, Government of Sindh (Not below the rank of BS-18)	Member
5.	Representative of Administrative Department, Government of Sindh (Not below the rank of BS-18)	Member

Terms of Reference (TORs) of the subject committee shall be as under:

1. Approval of Request for Proposal before issuance;
2. Short listing of consultants, in accordance with the criteria mentioned in Request for Evaluation of Technical and Financial proposals, according to the selection method and evaluation criteria, mentioned in the Request for Proposal;
3. Evaluation of technical and financial proposals, according to the selection method and evaluation criteria, mentioned in the Request for Proposal;
4. Finalization of recommendation based on evaluation as mentioned at sub-rule (3) above.

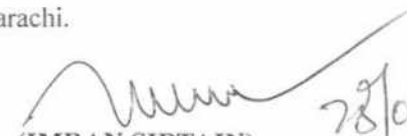
**MUHAMMAD WASEEM
CHAIRMAN P&D BOARD**

NO: SO(ADMN-I) (P&D)16(17)2012

Karachi dated 28th April, 2017

A copy is forwarded for information and necessary action to:

1. The Secretary to Government of Sindh, Finance Department, Karachi.
2. The Accountant General Sindh, Karachi.
3. All Members of Committee.
4. The Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
5. P.S to Chairman P&D Board Sindh, Karachi.
6. P.S to DG (MEC), P&D Department, Government of Sindh, Karachi.


**(IMRAN SIBTAIN)
SECTION OFFICER (ADMIN-I)
PII: 021-991211926**

28/04/2017



F10

**GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT BOARD**

NOTIFICATION

NO: SO(ADMN-I) (P&D)16(17)/2012 : In pursuance of Rule-31(4) of SPP Rules 2010 (Amended 2013) is pleased to constitute a **Complaint Redressal Committee (CRC)** in respect of any grievance received during the procurement process of Third Party Monitoring/Evaluation/Impact Assessment/Validation of consultancy services funded through 1 % TPM Fund of M&E Cell in P&D Department, Government of Sindh with following composition/TORs:

- | | |
|---|-------------|
| 1. Secretary (Planning), P&D Board Sindh | Chairperson |
| 2. Representative of AG Sindh | Member |
| 3. An Independent Professional from relevant field
(To be nominated by Head of Procuring Agency) | Member |

TERMS OF REFERENCES (TORs) :

The Complaint Redressal Committee (CRC) upon receiving a complaint from an aggrieved bidder may, if satisfied;

1. Prohibit the Consultant Selection Committee from acting or deciding in a manner, inconsistent with these rules and regulations;
2. Annul in whole or in part, any unauthorized act or decision of the Consultant Selection committee; and
3. Recommend to the Head of Department that the case be declared a misprocurement if material violation of Act, Rules, Regulations, orders, instructions or any other law relating to public procurement has been established.
4. Reverse any decision of the Consultant Selection Committee or substitute its own decision for such a decision; Provided that the complaint Redressal committee shall not make any decision to award the contract.


**MUHAMMAD WASEEM
CHAIRMAN P&D BOARD**

NO: SO(ADMN-I) (P&D)16(17)/2012

Karachi, dated 28th April, 2017

A copy is forwarded for information and necessary action to:-

1. The Accountant General Sindh, Karachi.
2. The Chairman/all Members of Committee.
3. Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
4. Staff Officer to Chairman P&D Board Sindh, Karachi.
5. P.S to Secretary (Planning), P&D Board Sindh Karachi.
6. P.S to DG (MEC), P&D Department, Government of Sindh, Karachi.


(IMRAN SIBTAIN)
SECTION OFFICER (ADMIN-I)
PH: 021-991211926

REVISED ANNUAL PROCUREMENT PLAN

(GOODS & SERVICES)

Financial Year: 2016-17

Name of Procuring Agency: MONITORING & EVALUATION CELL (MEC), PLANNING & DEVELOPMENT DEPARTMENT, GOVT: OF SINDH

Sr No.	Description of Procurement	Estimated Total Cost (Rs in Millions)	Funds allocated (Rs in Millions)	Source of Funding (ADP/Non ADP)	Proposed Procurement Method	Timing of procurements			
						1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
1	Repair/Maintenance/Renovation of project office	2.037	2.037	ADP scheme No. 1730 titled as "Support for Implementation of World Bank Reform (under T.A.) to enhance capacity of M&E Cell in P&D, Govt. of Sindh" and Regular Fund of MEC, P&D Deptt	Open Competitive Bidding	1			
	Purchase of Furniture/Fixtures for project office	7.517	7.517		-do-		2		
2	Procurement of Internet services	5.00	5.00		-do-		2		
3	Project Office Space required on rent for Regional Office Larkana & Karachi	12.600	12.600		-do-		2		
4	Repair/Maintenance/ Renovation of project office of Regional Offices Larkana & Karachi	11.894	11.894		ADP scheme No. 1728 titled as "Establishment of Regional Offices of M&EC at Karachi & Larkana"	-do-		2	
5	Purchase of Computer Equipments, Software, IT Equipment, Machinery Equipments , Furniture & Fixtures	109.789	109.789			-do-		2	
6	Outsourcing of consultancy services for ThirdParty Monitoring/Evaluation / Validation of Dev schemes.	49.50	49.50	Funding through 1% TPM account	-do-			3	


(SYED IMTIAZ ALI SHAH)
DIRECTOR GENERAL (MEC)