



**Government of Sindh  
Sports and Youth Affairs Department**

**TENDER NOTICE**

Sports and Youth Affairs Department, Government of Sindh is initiating new project under the ADP scheme #2206 namely "Establishment of Skill development training center at Sukkur" to address poverty and unemployment in Sindh.

The Department invites proposals from reputable well known Organizations registered under The Societies Registration Act 1860 for executing of its above ADP Scheme # 2206 under Single stage - two envelope procedure rule 46(2) of SPPR 2010(amended 2013).

**Eligibility Criteria:**


**The Interested organizations must have following in their profiles:**

- Valid NTN in the name of firm.
- Minimum 15 years of experience in providing services for youth specific programs.
- Organizations from sukkur region will be given preference.
- Provide Evidence of youth specific projects.
- Capacity of human resource.
- Financial Strength.
- Capabilities of organization in respect of infrastructure.

All interested organizations, who meets the above eligibility criteria can obtain the tender document from the address mentioned below from May 4<sup>th</sup>, 2017 till May 19<sup>th</sup>, 2017 against Rs.2500/= as tender fee(Non Refundable/Transferable).

The last date of submission of RFP is 19<sup>th</sup> May, 2017 at 02:00pm. The proposals shall be opened at 03:30 p.m on 19<sup>th</sup> May, 2017. (In case of falling a public holiday, the next working day will be treated as closing date). There should be a "Technical Proposal" and a "Financial Proposal" separate envelop marked in bold and legible letters. Incomplete or late received proposals will stand rejected. Proposals must be completed in all respect along with pay order of 2% bid amount in the name of Section Officer (General).

The S&YAD reserves the right to accept or rejected any proposal at its discretion at any stage.

  
**Section Officer (General)**

**Sports and Youth Affairs Department, Government of Sindh  
Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat  
Phone: 021-99203009 Fax: 021-99203010**

Ph#: 021-99203009  
Fax#: 021-99203010

**SAY NO TO CORRUPTION**



**GOVERNMENT OF SINDH  
SPORTS AND YOUTH AFFAIRS  
DEPARTMENT**

Karachi dated 17<sup>th</sup> April, 2017

**NOTIFICATION**

With the approval of competent authority to constitute a committee to consider the "Tender Notice and evaluate the bids received from bidders in respect of ADP scheme #2206 namely "Establishment of Skill development training center at Sukkur" of Sports and Youth Affairs Department.

Following is the composition of committee:-

1	Dr. Shakir Qayoom Khanzada, Deputy Secretary (Sports),S&YAD	Chairman
2	Representative from Industries Department	Member
3	Mr. Asif Khan, Superintendent / Assistant Director, Directorate of Youth	Member

**Terms of Reference:-**

- I. To invite bids in the light of SPPRA Rules.
- II. To consider, evaluate and access the bids received in respect of ADP scheme #2206 namely "Establishment of Skill development training center at Sukkur".
- III. The committee will finalize result of bids received and announce the bidder candidate for work order as laid down under SPPRA Rules.
- IV. The Committee may reject the bids without assigning reason thereof.

**MUHAMMAD SALEEM RAZA  
SECRETARY TO GOVT. OF SINDH**

No. SO(Dev)/S&YAD/2017/ 756

Karachi dated 17<sup>th</sup> April, 2017.

A copy is forwarded for information to:-

1. The Deputy Secretary, Sports & Youth Affairs Department, Karachi.
2. The Director, Directorate of Youth Affairs, Sindh, Karachi.
3. The Concerned Officer / Member.
4. P.S. to Secretary, Sports & Youth Affairs Department, Government of Sindh, Karachi.

  
**(MUHAMMAD MALOOK JAKHRO)  
SECTION OFFICER (DEV)**

Ph#: 021-99203009  
Fax#: 021-99203010

**SAY NO TO CORRUPTION**



**GOVERNMENT OF SINDH  
SPORTS AND YOUTH AFFAIRS  
DEPARTMENT**

Karachi dated 17<sup>th</sup> April, 2017

**NOTIFICATION**

With the approval of competent authority, a committee with the following composition, in terms of Rule-7 of Sindh Public Procurement Rules-2010, is hereby constituted in the Sports and Youth Affairs Department for redressal of grievances and settlement of disputes, if any, arises between procuring agency and bidders in the office of Sports and Youth Affairs Department in respect of ADP scheme #2206 namely "Establishment of Skill development training center at Sukkur":-

1.	Secretary, Sports & Youth Affairs Department, Govt. of Sindh	Chairman
2.	Section Officer (Admin), Sports & Youth Affairs Department	Member
3.	Section Officer (Dev), Sports & Youth Affairs Department	Member

The function & responsibilities of the committee will be same as specified in Rules-31(4) and (5) of Sindh Public Procurement Rules, 2010.

**MUHAMMAD SALEEM RAZA  
SECRETARY TO GOVT. OF SINDH**

No. SO(Dev)/S&YAD/2017/ 757.

Karachi dated 17<sup>th</sup> April, 2017.

A copy is forwarded for information to:-

1. The Accountant General Sindh, Karachi.
2. The Managing Director, SPPRA, Karachi.
3. The Chairman / Members of the Committee.
4. PS to Secretary Finance Department, Govt. of Sindh, Karachi.
5. PS to Secretary Industries, Govt. of Sindh, Karachi.
6. P.S. to Secretary, Sports & Youth Affairs Department, Government of Sindh, Karachi.

  
**(MUHAMMAD MALOOK JAKHRO)  
SECTION OFFICER (DEV)**

**SPORTS & YOUTH AFFAIRS DEPARTMENT  
GOVERNMENT OF SINDH**



**NOTICE FOR TENDER DOCUMENTS**

**FOR**

**ADP SCHEME # 2206**

**“ESTABLISHMENT OF SKILL DEVELOPMENT  
TRAINING CENTER AT SUKKUR”**

SPORTS & YOUTH AFFAIRS DEPARTMENT, GOVERNMENT OF SINDH

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Sports and Youth Affairs Department**

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The Department invites proposals from reputable well known Organizations registered under The Societies Registration Act 1860 for executing of its above ADP Scheme # 2206 under Single stage - two envelope procedure rule 46(2) of SPPR 2010(amended 2013).

**Eligibility Criteria:**

**The Interested organizations must have following in their profiles:**

- Valid NTN in the name of firm.
- Minimum 15 years of experience in providing services for youth specific programs.
- Organizations from sukkur region will be given preference.
- Provide Evidence of youth specific projects.
- Capacity of human resource.
- Financial Strength.
- Capabilities of organization in respect of infrastructure.

All interested organizations, who meets the above eligibility criteria can obtain the tender document from the address mentioned below from May 4<sup>th</sup>, 2017 till May 19<sup>th</sup>, 2017 against Rs.2500/= as tender fee(Non Refundable/Transferable).

The last date of submission of RFP is ~~28~~<sup>29</sup> May, 2017 at 02:00pm. The proposals shall be opened at 03:30 p.m on ~~29~~<sup>30</sup> May, 2017. (In case of falling a public holiday, the next working day will be treated as closing date). There should be a "Technical Proposal" and a "Financial Proposal" separate envelop marked in bold and legible letters. Incomplete or late received proposals will stand rejected. Proposals must be completed in all respect along with pay order of 2% bid amount in the name of Section Officer (General).

The S&YAD reserves the right to accept or rejected any proposal at its discretion at any stage.

**Section Officer (General)  
Sports and Youth Affairs Department, Government of Sindh  
Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat  
Phone: 021-99203009 Fax: 021-99203010**

## 2. INSTRUCTIONS:

Please read this application form and Tender Document carefully before you fill this form.

The application form should be filled in English. This filled-in form must be accompanied with a detailed "Technical Proposal" and separately sealed "Financial Proposal"

### REQUIRMENTS

Attach a copy of NTN

Valid Registration Certificate of Registration Body (Societies registered under Societies Registration Act 1860)

### INSTRUCTIONS FOR PREPARATION OF:

**1) Technical Proposal:**

Ensure that Technical Proposal MUST include details provided in eligibility criteria.

**2) Financial Proposal:**

Ensure that "Financial Proposal" is enclosed in a separate sealed envelope. This must include details of renovation Cost, program training cost, website cost.

**NOTE:**

(S&YAD reserves the right of rejecting any application in which the "Financial Proposal" is found unsealed/Not provided/within technical proposal.

### 3. **Introduction of the Program:**

The skills development centre will be developed into training institutions of an international standard, which offer an array of long and short term courses in areas of advanced technology.

The centre aim to improve their students' long-term employability and livelihoods, thus laying the foundations for their full participation in community life and enabling them to contribute to the country's economic prosperity.

To achieve this, the project will pursue the following measures and targets:

**Capacity Building:** Youth Entrepreneurship Program, After School Program for Children and Youth, Life/Survival Skills Development, , Business Integration Training Program & Small Business Development Opportunities, Employment Preparation, Job Search Workshops, Leadership Skills Development, Basic Sewing and Fashion Design Training, Computer and Internet Training Program English as a Second Language Program, etc.

**Social Programs:** Our social programs include: Community Workshops, Community Outreach Support, Crime Prevention Program, Supportive Network Services, Volunteer Development Program, Leadership Skills Development.

### 4. **Major Objectives:**

- Establish and nurture Skill Development Centre for catering to the need to cope up with rapid economic developments at all levels.
- Provide skill based training and placement opportunities to students who do not opt for higher studies and look for immediate employment.
- Encourage partnerships with reliable companies and facilitate short term internship programmes to support students' financial needs.
- To instill confidence to meet professional challenges through soft skill training recommended by experts.
- To make the youth able to meet the standard requirements of industries.
- To reduce the unemployment.



5. DATA SHEET

S.NO	Features	Description
1	Name of Project/ Service	ESTABLISHMENT OF SKILL DEVELOPMENT TRAINING CENTER AT SUKKUR
2	Name of the Procurement Agency	Sports & Youth Affairs Department, Government of Sindh
	Address	Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat
	Telephone	Tel: +92(21) 99203009
	Facsimile	Fax: +92(21) 99203010
	Website	
3	Time Schedule of Project	_____ 2017 to June 2019
4	Method of Selection	<p>Single stage two envelop procedure as per SPPR Rule-46 (2)</p> <p>A. Evaluation of Technical Proposal:</p> <p>Total Marks of Technical Proposal 100 as per following breakup:</p> <ul style="list-style-type: none"> <li>• <b>Minimum 15 years of experience in providing services for youth specific programs -20marks</b></li> <li>• <b>Organizations from sukkur region will be given preference - 10marks</b></li> <li>• <b>Provide Evidence of youth specific projects - 20marks</b></li> <li>• <b>Capacity of human resource -10marks</b></li> <li>• <b>Financial Strength - 20marks</b></li> <li>• <b>Capabilities of organization in respect of infrastructure - 20marks</b></li> </ul> <p>Minimum Score for Technical Qualification is 80 marks out of 100.</p> <p>B. Evaluation of Financial Proposal:</p> <p>Financial Proposal of technically qualified firms only shall be opened and evaluated in accordance with the obtaining minimum marks mentioned above.</p>
5	Financial Proposal to be submitted together with Technical Proposal	Yes

S.NO	Features	Description
6	The Proposals submission address	Section Officer(General) Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat
7	Proposals must be submitted not later than the mentioned date& time	<del>29</del> <sup>29</sup> th May, 2017 at 02:00 p.m.
8	Bid Validity Period	90days
9	Organization	<p>Organization shall have:</p> <ul style="list-style-type: none"> <li>• Valid NTN/ in the name of firm</li> <li>• Relevant experience and past performance</li> <li>• Separate bank account for funds to be provided by Department</li> <li>• Not been blacklisted by any organization.</li> <li>• Technical Proposals with Consortium will not be accepted.</li> </ul>

5.1 TECHNICAL PROPOSAL

S.No	Required	Response
	Legal Name of Firm	
	Name of Owner / CEO / Director	
	Designation	
	Phone (Line/Cell)	
	Email	
	Fax	
	Postal Address (with Tehsil / Taluka)	
	Phone	
	Fax	
	E-mail	
	Website	
	Name of Focal Person	
	Phone(Line/Cell)	
	E-mail	
	Fax	

5.2 Eligibility of Firms (Relevant documents must be attached).

S.no	Required Information	Response
	Name of Registration Body such as  Societies registered under Societies Registration Act 1860/Trusts registered under Societies Registration,	
	Valid Registration Certificate Number & Date of Registration (attach copy of registration /certification/affiliation).	
	National Tax Number or Free Tax Number in the name of organization (attach copy of certificate)	

**Technical Evaluation Form**

**T.1**            **Minimum 15 years of experience in providing services for youth specific programs**  
(Attached separate sheet if necessary)

Marks = 20 out of 100

<b>S.no</b>	<b>Required Information</b>	<b>Response</b>
	<b>Minimum 15 years of experience in providing services for youth specific programs (provide with evidence)</b>	

T.2

**Organizations from sukkur region will be given preference.** (Attached separate sheet if necessary)

Marks = 10 out of 100

S.no	Required Information	Response
	<b>Organizations from sukkur region will be given preference.</b> (attached necessary documents for evidence i.e city survey documents etc.	

T.3

**Provide Evidence of youth specific projects.** (Attached separate sheet if necessary)

Marks = 20 out of 100

S.no	Required Information	Response
	<b>Provide Evidence of youth specific projects.(provide evidence of at least two projects not less than 30million each)</b>	

**T.4 Capacity of human resource.** (Attached separate sheet if necessary)

Marks = 10 out of 100

S.no	Required Information	Response
	Capacity of Human Resource.(Attached sheet of Human resource)	



T.5

**Financial Strength.** (Attached separate sheet if necessary)

Marks = 20 out of 100

S.no	Required Information	Response
	<b>Financial Strength.</b> (provide bank statement and evidence of capital not less than 5 million)	

T.6

**Capabilities of organization in respect of infrastructure.**  
(Attached separate sheet if necessary)

Marks = 20 out of 100

S.no	Required Information	Response
	Capabilities of organization in respect of infrastructure.(Provide evidence of infrastructure and assets of organization)	

5. **Proforma Covering Letter for Submission of the Financial Proposal (to be used by firms)**

Date: \_\_\_\_\_

To:

Section Officer (General),  
Youth Affairs Department,  
Government of Sindh  
Barrack # 93, Opposite Sindh Assembly Building,  
Sindh Secretariat,  
Karachi.

**Subject: Financial Proposal in Response to Advertisement No. RFP Establishment of Skill Development Training Center at Sukkur.**

Dear Sir,

We offer to provide the services in respect of Establishment of Skill Development Training Center at Sukkur in accordance with your Request for Proposal and our Technical Proposal. Our attached Financial Proposal is for the sum of Rs. \_\_\_\_\_ *in* \_\_\_\_\_ *words*.

Our Financial Proposal shall be binding upon us up to the expiration of the validity period of the Proposal as indicated in the Data Sheet. We understand that you are not bound to accept any or all Proposals you receive.

Yours  
sincerely,

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017 \_\_\_\_\_.

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

## 6. Financial Proposal

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

### 6.1 Prepare Program cost, renovation cost, website cost and any other cost Separately

#### 6.2 Renovation Cost

S.NO	Description	Qty	Rate	Amount
1	Renovation of Building consist of 10-15Rooms			
	Grand Total			

#### 6.3 Program Cost

S.NO	Description	Per Person Rate	No. of Trainee(s)	Total Amount
1	Art & Craft		100	
2	Call center agent		100	
3	Tailoring & Dress Making		100	
4	Hand Embroidery		100	
5	Photography		100	
6	Andriod Application Development		200	
7	English Proficiency		100	
	Grand Total		800	

#### 6.4 Website development and Up gradation Cost.

S.NO	Description	Qty	Rate	Amount
1	Website Cost			
	Grand Total			

#### INSTRUCTIONS FOR PREPARATION OF:

##### 3) Financial Proposal:

Ensure that "Financial Proposal" is enclosed in a separate sealed envelope. This must include details of renovation Cost, program training cost, website cost.

#### NOTE:

(S&YAD reserves the right of rejecting any application at any stage. "Financial Proposal" will not be accepted if found unsealed/Not provided/within technical proposal.