

SINDH BUILDING CONTROL AUTHORITY

No SBCA.A.D (G-I)/ /2017/ 34

Dated: 24-01-17

OFFICE ORDER


The competent Authority has been pleased constitute the Purchase Committee for opening Tender of New Hardware setup for Computer Section of SBCA Head Quarter, comprising of the following officers:-

<u>S.NO</u>	<u>Name</u>	<u>Designation</u>
1-	Mr. Ashkar Dawar (Director E&BS)	Chairmen
2-	Mr. Syed Nafees Agha (Executive Engineer, LDA)	Member
3-	Mr. Muhammad Masood (Dy. Director Finance, KDA)	Member
4-	Miss. Ronaq Sultana (Dy. Director Finance)	Member
5-	Mrs. Asma Ghayoor (Dy. Director Computer)	Member/Secretary

Co-Opted Member

- 1- Mr. Hasan Umer
(A-D Computer)
- 2- Muhammad Imran
(A-D Finance)
- 3- Muhammad Nadeem Warsi
(A-D Admin G-I)

Authority: - Approval of DG SBCA
dated: 06-01-2017 at Para-30
page-08/N on the relevant file


24/01/2017
(Nadeem Warsi)
Assistant Director (G-I)
S.B.C.A

Distribution:-

- 1- Director Administration, SBCA
- 2- D.D (F&A), SBCA
- 3- All concerned
- 4- Secretary to DG, SBCA
- 5- Office Copy

SPPRA
NO: 3052
Date: 03-05-17

SINDH BUILDING CONTROL AUTHORITY

No SBCA.A.D (G-I)/2017/85

Dated: 03-02-17

OFFICE ORDER

The Competent Authority has been granted Approval to constitute the Complaint redressal committee on account of new Hardware setup of computer section of SBCA Head Quarter comprising the following names.

<u>S.NO</u>	<u>Name</u>	<u>Designation</u>
1-	Mr. Noor Muhammad Laghari	DG SBCA/ Chairmen Committee
2-	Mr. Afsar Ali	Audit officers District Audit, (Govt Sindh)
3-	Mr. Asghar Ali Rizvi	Engineer (Private Member)

Authority: - Approval of DG SBCA on page No.9
Dated: - 30-01-2017


03/02/17

Assistant Director (G-I)
S.B.C.A


Distribution:-

- 1- Director Administration, SBCA
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- 3- All Concerned
- 4- Secretary to DG, SBCA
- 5- Office Copy

ANNUAL PROCUREMENT PLAN FOR YEAR 2016 - 2017

DEPARTMENT: Sindh Building Control Authority

Sr. No	Description of Procurement	Quantity (Where Applicable)	Estimated Unit Cost (Where Applicable)	Estimated Total Cost (in Million Rs.)	Funds Allocated (in Million Rs.)	Source of Funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurement (2016-2017)			
								Q1	Q2	Q3	Q4
1	Archiving & Scanning of SBCA Record	-	-	6.000	10.000	Self Funds Generating Authority	Two Envopops				✓


 (Mohammed Imran)
 Assistant Director (C)

SINDH BUILDING CONTROL AUTHORITY

TENDER DOCUMENTS

To,

Receiving By:

Issued By:

Tender Value: _____

SINDH BUILDING CONTROL AUTHORITY

TENDER NOTICE

Sealed tenders are invited from the interested firms/General supplier for Revamping computers cell for Sindh Building Control Authority. Tender duly priced should be accompanied with the brochures and pay order of an amount equivalent to 2.5 % (Two and half percent) of quoted amount has earnest money. No tender will be consider if not accompanied with a pay order.

Terms & Conditions:-

- 1- Tender will be received up to 11:00 am on ²⁴ 10-05-2017, the same shall be opened by the tender committee in presence of the parties or their representative at 12:00 pm in the office of Sindh Building Control Authority at 1st floor in the conference room.
- 2- The rate should be valid for six month.
- 3- Tender must accompany with brochures of the goods to be supplied.
- 4- The Authority reserves the right to accept or reject any or all tenders as per SPPRA Rule-2010.
- 5- All the Government Taxes will be deducted from the payment to be made to the supplier service provider must be resisted with SRB and furnished their SNTN.
- 6- Please only quote the rate of those brands and models which are required otherwise department has reserve the right to forfeit the earnest money.
- 7- Unit price of each item should mentioned.


03/05/17

**Assistant Director
(General-I),
SBCA**

1. Description of Work

Sindh Building Control Authority invites proposals from companies having a legal presence in Pakistan for Revamping of Computer Section (Data Centre) of Sindh Building Control Authority i.e. purchase Hardware and setup Local Area Network.

1.1 Scope of Work

Sindh Building Control Authority intends to upgrade the existing Data Center.

Detail requirement of Hardware, Software, site preparation works and other related items are annexed.

In Scope	
Installation	The solution provider is responsible for delivery, installation & commissioning and configuration of all Hardware including Laptop, UPS & Multimedia and all infrastructure cabling inclusive of LAN etc.
Configuration	On all quoted equipment i.e. Hardware, Network, Laptop, UPS, Infrastructure cabling etc. the solution provider is responsible for delivering the end to end connectivity and configuration of Data Center. Connectivity and configuration and policies means all type of operating system/network policies. In addition to that the policies must integrate the existing infrastructure policies of SBCA IT infrastructure.
Licensed Software	The vendor is also responsible to configure Licensed Operating Systems, Application Soft wares, Anti-virus onto the servers/systems and licensing quoted.
Site Preparation	The solution provider will be responsible for preparation of site for installation of LAN. Site should be inspected in advance and a layout plan should be prepared in consultation with SBCA representatives. Complete details regarding preparation of site with LAN diagrams should be provided. Hardware demo may also be arranged if requested. The vendor should provide ducting and electrical work as per technical specification for ups and infrastructure cabling.
Maintenance & Support	The solution provider is responsible for maintenance / support for the period as mentioned in specification.

Warranty	The solution provider is responsible for providing warranty on all components as mentioned in specification, including all-inclusive expense within warranty period.
Documentation	The solution provider is responsible for providing complete network/ system infrastructure/ electrical diagrams, system configuration, documentation (user manuals, installation manuals, configuration manuals etc.) and testing certification.
Training	The solution provider is responsible for providing detail practical oriented training to the technical staff of Sindh Building Control Authority.

To qualify for the tender, Responding Organizations must address the entire scope outlined above and detailed in other sections of this document as well as any further communication issued in association with this RFP. The Authority reserves the right to ignore or exclude responses limited to certain sections of the scope of work, from the evaluation process.

2. Format for Technical Proposals

The technical proposal should be concisely presented, indexed and structured in the **form of chapters** to include, but not necessarily be limited to, the following information. Support material should not be part of the main proposal but should be placed at Appendixes.

2.1 General

The responding organization should provide the following.

- Name of the participating organization or participating organizations (if more than one) in the responding consortium, including their scope of involvement.
- Number of years of incorporation of the participating organization or participating organizations (if more than one)
- **Value, Size and Nature** of Projects in hand and projects completed, in tabular form mentioned in 3.3.

2.2 Financial Capabilities

The responding organization shall describe the financial position of its organization. The **National Tax Numbers and Sales Tax Registration Numbers** of the company and/or partners should also be indicated (**Photo copies of concerned documents should be provided**). Additionally, the responding organization shall provide information (including **financial value of projects**) on any major projects that have been awarded to them or their business partners or equity holders, where it is felt that this would be beneficial in supporting their response to this RFP.

2.3 Relevant Experience

Responding Organizations must demonstrate relevant experience in projects with similar nature, industry sector, size and geography. Responding organization should provide the details of experience in similar projects according to the following format. An ideal reference will include projects of similar nature in the government sector with same size and geography. The number of references is restricted to five.

Sr. No.	Nature of Project	Total Value PKR (m)	Geography	Size of Project	Name of the Project, Customer, Contact Person & Contact Details

2.4 Technology Roadmap

The RO to clearly mention the roadmap for the products that are quoted as part of the total solution and should be applicable in market at least 05 year. Any other supporting documents, graphs or charts which describe the technology roadmap of equipment quoted may also be provided.

All the products quoted and/or assembling facilities should be ISO certified. Please provide photocopies of ISO certifications

2.5 Staff Assigned to the Project

Responding Organizations are required to provide a list of all the personnel and their resumes, who will be working on this project. Their roles for the project should also be clearly specified. Particular focus should be on core skills set required for implementation of a project.

1. Total Staff assigned to the project. (Please specify role of each person, as per minimum requirements mentioned above).
2. Total Staff assigned to the project for Support purposes.

3. Total staff assigned to the project for Training purposes.

2.6 Project Implementation/Management Plan

The responding organization shall provide a detailed implementation plan and project management plan. Responding Organization should provide the **timeline** which should describe exactly what and how many **equipment will be delivered / installed in what timeframe** during the course of the project. This should not be in generic terms but should be specific to the project. Project plans in tabular form, mentioning names of tasks, sub tasks, start date, finish date, resources and milestones will also be appreciated. Training schedule should also be clearly defined.

2.7 Deliverables

The responding organization should clearly mention and list all the deliverables to be completed under the proposed project. **Project deliverables should at least include descriptions of supplied equipment, model numbers, version numbers, along with their detailed technical specifications, and the way these equipment are configured as per requirements of this RFP. This has to be further supported by the following:**

- **User manuals**
- **Installation & Configuration Manual**

All deliverables must comply with industry standards.

2.8 Support Capabilities.

The RO should indicate the support capabilities for active/passive networking equipment supplied and specifically the software loaded on the active equipment. Number, qualifications and relevant certifications of support personnel must be indicated.

- **Software/Firmware bugs, deficiency removal and upgrades/enhancements warranty.** The software warranty will include providing on-site help and support for technical issues. The chapter on Support plan should cover following categories in detail:
 1. Comprehensive Support plan.
 2. Issue handling (Support) Plan as mentioned above.
 3. Details of Support Experience of the projects of same size and nature.
 4. Staff Assigned
-

2.9 Compliance to Specifications

The RO to provide information as per items mentioned in Appendix-A. Responding Organizations may not propose used or refurbished equipment's/components in their technical proposals. For provision of equipment for this project RO should provide the compliance statement (in tabular form) as mentioned in Table-1.

Table-1 Hardware, Licensed Software, Networking Equipment

Sr. No.	Item Quoted	Requirement as per RFP	Details of item quoted	Compliance (Yes/No)
1.				
2.				
3.				

2.10 OEM Relationship and Warranties

The following should be ensured:

- The responding organization (RO) should be authorized Partner from the original manufacturer (Principal Existence in Pakistan & Must have support team in Pakistan) .
- The responding organization (RO) should be Tier I Partner for UPS from the original manufacturer.
- The responding organization (RO) should have SLA of ICT.
- The equipment supplied should be through verifiable distribution channel in Pakistan.
- The end user licenses, end user warranties and end user contracting support services will be in the name of Customer, for all the equipment and Software loaded on the equipment delivered during the course of the project.
- No **refurbished and used equipment** will be supplied during the course of the project.

ROs having partnerships with the original Manufacturer will be given preference in final evaluation.

3. General Terms and Conditions

3.1 Bid Bond

A bid bond, in the shape of a Bank Draft/Pay Order in the name of Registrar of SBCA, equivalent to 2% of the total cost of bid should be submitted along with the tender. The bid bond will be released after signing of contract. (Cheque will not be accepted). Financial Bid not accompanied with earnest money will be rejected without any right of appeal.

3.2 Validity of the Proposal

All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

3.3 Clarification and Amendment to RFP

In case of any query RO can contact with concerned staff of Sindh Building Control Authority during office hours before submission of tender documents.

An RO requiring any clarification of the RFP may notify Sindh Building Control Authority in writing or facsimile at Sindh Building Control Authority's address. Similarly, if a bidder feels that any important provision in the document is unacceptable; such an issue should be raised as soon as possible. All queries/clarifications relating to RFP, in writing, should reach Sindh Building Control Authority.

3.4 Penalty Clause

The Authority reserves the right to impose any Penalty clauses for delay as well as failure to comply with the provision of providing the required services.

3.5 Technical Evaluation

There will be a two-stage technical evaluation. Preliminary evaluation (Initial Screening) of technical bids will be done on the basis of following parameters:

1. RO or Lead bidder should be a Pakistani Company **OR** a branch office of a Multinational Corporation having local presence, Pakistan Offices Must be located in Karachi , Lahore , Islamabad
2. Should be in IT business for at least **Five to Ten Years** or the directors of the company should be in IT Business since the last 10 years.
3. Should have successfully completed at least 3 **similar projects** in size, nature & Value.
4. Relevant skills & strength of technical staff in the area of ICT establishment, Networking & Implementation (Similar Nature/ Or Project details relevant to project scoping).

5. The responding organization (RO) should be authorized Partner from the original and MAL letter from principal shall be provided.
6. All Software loaded on active equipment should have warranties against defects/bugs as well as updates. (Where applicable)
7. Organization should have Network Certification (CCNA/CCNP) or JNCIS or equivalent
8. Bidder should have any of following certification (ISO9001 or ISO27001)

Detailed technical evaluation will be done for firms who qualify the preliminary evaluation mentioned above. These firms may be (Not necessary) asked to give presentations on their solution. The Sindh Building Control Authority's Technical Evaluation Committee on the parameters given in the technical proposal will make the technical evaluation. Ratings for the technical evaluation will be as follows:

- Financial Strength of Company/Firm
- Total strength of relevant Technical staff
- Relevant Experience (similar projects)
- ICT related SLA Experience
- Authorization from Original manufacturer (Principal Existence in Pakistan& Must have support team in Pakistan)

Financial bids of firms who score at least 70% on the technical evaluation (as a whole) will be opened before the representatives who wish to attend the tender opening. 30% weightage will be given to financial proposals of responding organizations.

Points obtained in the detailed technical evaluation will be carried forward. Tender will be awarded to the Responding Organization with maximum accumulative points (Technical + Financial). **The decision of this Committee will be binding on all concerned and will in no case be challengeable in any forum.**

3.6 Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

3.7 Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered

by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government.

3.8 Ownership

The ownership of all products and services rendered under any contract arising as a result of this RFP, will be the sole property of Sindh Building Control Authority.

3.9 Acceptance of Proposals

Sindh Building Control Authority reserves the right not to accept the lowest or any proposal in the bidding process.

3.10 Payments

For payments to be released to the vendor it is essential that procedure is followed and certain acceptance criteria is met only then satisfactory certificate shall be issued in favour of the vendor and payments will be released.

4. Instruction for Responding Organizations

4.1 Submission of Proposals

The complete proposals, technical and financial, should be submitted at

Admin General Department,

First Floor,

Sindh Building Control Authority,

Karachi Office.

The responding organization shall deliver 02 copies of the technical proposal each copy being physically separated, bound, sealed and labelled as "Technical Proposal" (one master and one copies, labelled as such on their respective envelopes). All two copies to be further bound in one envelope.

The responding organization shall deliver two copies of the financial proposal each copy being physically separated, bound, sealed and labelled as "Financial Proposal" (one master and one copies, labelled as such on their respective envelopes). All two copies to be further bound in one envelope. Financial Proposals shall provide a cost-estimate for the overall project along with detailed cost-estimates for various discrete parts of the project..

The Bank Draft for Bid Bond to be enclosed in a separate envelope, labelled as "Bank Draft (Bid Bond)", and which should be sealed. Please ensure that bid Bond should not be in envelop of financial proposal, it should be in a separate envelope.

4.2 Mode of Delivery and Address

Proposals shall be delivered by hand or courier so as to reach the given address by the last date and time indicated for submission.

PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

Note: Sindh Building Control Authority reserves the right to forfeit the bid bond, if the information provided is not according to the formats provided in this document.

Appendix-A

Description	Quantity	Amount
SERVER Intel Xeon E5-2620v4 Processor x 2 16GB Ram. 8 Dim slots per processor. Scalable to at least up to 512GB. 1 TB SAS/SATA 7.2K RPM 2.5in. x 2(SSD) Dynamic Raid Controller Front: 4 USB 3.0; 1 microphone; 1 headset, Rear: 4 USB 3.0; 2 USB 2.0; 2 PS/2; 1 RJ-45, Internal: 1 USB 1U SFF Easy Install Rail Kit 550W FIO Pwr Supply Kit Redundant 3 years parts, 3 years labor, and 3 years onsite service (3/3/3) standard warranty. Licenced Server Operating Software/ Anti virus / Application Software All Items are Factory Integrated Compatible U Rack Mouse, Keyboard, Monitor	2	
SWITCHES 24 RJ-45 autosensing 10/100/1000 ports (IEEE 802.3 Type 10BASE-T, IEEE 802.3u Type 100BASE-TX, IEEE 802.3ab Type 1000BASE-T); Duplex: 10BASE-T/100BASE-TX:half or full; 1000BASE-T:full only 2 SFP 100/1000 Mbps ports (IEEE 802.3z Type 1000BASE-X, IEEE 802.3u Type 100BASE-FX) Supports a maximum of 24 autosensing 10/100/1000 ports plus 2 SFP ports Limited Life Time Warranty (Next Business Day)	2	
DESKTOP 6 th Generation or Higher Intel Core i7-6700 8GB DDR4-2133 DIMM (1x8GB) RAM (Support upto 32GB) Intel Chipset H110 or Higher NVIDIA GeForce GT 730 2GB PCIe x8 GFX HDMI Port or DisplayPort To HDMI 4k Adapter Same Brand USB Keyboard and Optical Mouse Customized Logo in Firmware Bronze 180W Small Form Factor Chassis 1TB 7200 RPM SATA 6G HDD x 2 9.5mm Slim Desktop DVD-Writer Small Form Factor SD Media Card Reader Ports: 4 x USB 3.0, 4 x USB 2.0, Serial Port, 2 x PS/2 Port, VGA & DisplayPort Display 18.5 inch LED Monitor 3 Year Warranty Licenced Microsoft Office updated Licenced Microsoft Windows 10 Pro 64-bit OS	10	

Description	Quantity	Amount
LAPTOP	3	
7 th Generation or Higher Core i7-7500U Processor Energy Star Enable IOPT Integrated HD 720p Dual Array Mic Webcam Optical Drive DVD-RW Display 15.6 inch HD (1366x768) Anti-Glare LED SVA 4GB (1x4GB) DDR4 2133 1TB 5400RPM SATA WLAN bgn + Bluetooth 4.0 Fingerprint Reader Backlit Keyboard 1 Year Warranty Licensed Windows 10 Pro 64 Preinstalled / Application Software		
PRINTER B/W HP Laserjet Enterprise M605 dn/M402 dn (or equivalent)	5	
HP Color LaserJet Pro MFP M477 fdw (or equivalent)	3	
DOT MATRIX PRINTER 132 COL./ HP PRINTRONIX p8000 500n line (or equivalent)	1	
DOT MATRIX PRINTER 80 COL./ HP PRINTRONIX p8000 500n line (or equivalent)	1	
UPS (FOR SERVER MACHINE)/10kva	1	
UPS (FOR TERMINALS & ACCORIES)/600va	10	
MULTIMEDIA	2	
LOCAL AREA NETWORK (Infrastructure Solution including Cables, Connectors, Channel Patti, Civil Work And Labor Charges for Laying and Fixing)		