



MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY,

JAMSHORO - 76062, SINDH, PAKISTAN

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ISO 2001:2008
CERTIFIED

DEPUTY DIRECTOR
(Procurement)

“SAY NO TO CORRUPTION”

No. & Dated: DD(Proc.)/MUET/JAM/-121, 28-04-2017

NOTICE INVITING TENDERS

All the interested Contractors / firms / parties / suppliers / Manufacturers / Sole Distributors meeting eligibility criteria, viz. having registration with Federal Board of Revenue (FBR) for Income Tax. Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board in case of procurement of works and services and registration with Pakistan Engineering Council as the case may be and are not black listed in any procuring agency or authority, are invited to participate in sealed percentage / item rate tender for the following works:


S.#:	Name of Work	Tender Fee	Completion Time	Earnest Money	Date of Purchase	Date of Submission of Bids	Purchase From
1.	Procurement of I.T. Equipment & Computer Systems, Workstations, Laptops for various departments of MUET, Jamshoro.	3000/- For each Tender	03 Months	5%	08-05-2017 To 30-05-2017	31-05-2017	Deputy Director (Procurement)
2.	Procurement of Multimedia Projectors for various departments of MUET, Jamshoro.						
3.	Procurement of Printers, Scanners, Photocopier and other Accessories for various departments MUET, Jamshoro.						

The terms and conditions are given as under:-

01. The tender documents can be had from office of the Deputy Director (Procurement) or can be downloaded from SPPRA website i.e. www.pprasindh.gov.pk and University website www.muett.edu.pk/tenders-notices on the payment noted above (non-refundable) on any working day except the day of opening of tenders. The sealed tender on prescribed proforma alongwith 5% earnest money of total bid in the form of Pay Order in favour of the Deputy Director (Procurement) by 31-05-2017 upto 11.00 (A.M) and same will be opened on the same day @ 11.30 (A.M) in respective office, in presence of the Contractors / Suppliers / representatives, who so ever will be present at that time. In case of any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted / opened on the next working day at the same time & venue. Any Conditional or un-accompanied of the earnest money, tender will not be considered in the competition.
02. The bids are invited under Single Stage – Two Envelope Procedure as defined in SPP Rule 46 (2). The interested bidding firms submit their bids comprising single package containing two separate envelopes. Each envelope contains separately the “Financial Proposal” and the “Technical Proposal”. Initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened and the envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of the procuring agency without being opened.

03. The Technical Proposals will be evaluated in a manner as prescribed in bid document at "Technical Evaluation Criteria".
04. Bidders shall / must prepare their Technical Proposals in accordance with the Technical Evaluation Criteria as mentioned in the bid document. The procuring agency will not give any weight to un-required documents, junk and irrelevant papers.
05. The specifications of goods must match with the requirements as mentioned in BOQ, deviation in specification will result disqualification.
06. Financial Proposals of technically qualified bidders will be opened in presence of representatives of bidders and the committee members, for which date, time and venue will be communicated later-on.
07. The bidders who intend to seek any clarification can submit written letter, which shall must reach to the undersigned prior to seven days of opening of Technical Proposals. Any written request received later than seven days will not be entertained.
08. The Bidders should have atleast 05 years successful experience of same service of any university or large organization.
09. The Bidders should register with tax paying agencies which would be verified by concerned agencies.
10. The Bidders should have atleast Rs. 5,000,000.00 annual turnover which would be verified by bank statement.

The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (amended 2013) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25" of said Rules.


Deputy Director (Procurement),
Mehran University of Engg. & Tech. Jamshoro,
Phone No. 022-2109010 Fax: 022-2771403
Email: nadeem.soomro@admin.muett.edu.pk



Reference

This office notification No.Estt:(Teach:)/-1153 of 2016 dated 16-08-2016.

NOTIFICATION

No.Estt:(Teach:)/1657 of 2016. It is notified for the general information of all concerned that the Vice Chancellor, Mehran University of Engineering & Technology, Jamshoro has been pleased to re-constitute a Bid Opening Committee / Procurement Committee consisting of the following members:-

- | | |
|--|-----------------|
| 1. The Deputy Director (Procurement)
MUET, Jamshoro. | Member |
| 2. The Executive Engineer,
Rural Development Department,
Government of Sindh,
Shaheed Benazirabad | Member/External |
| 3. All concerned Executing Officer | Member |

The terms & references of the above committee shall be to run routine activities of bid opening as per rule-7 of SPPRA Rules, 2010 (Amended 2013), Government of Sindh.

This supersedes this office Notification No.Estt: (Teach:)/-1595 of 2016 dated 04.11.2016.

REGISTRAR

COPY TO ALL CONCERNED.



NOTIFICATION

No.Estt:(Teach:)-792 of 2016. It is notified for the general information of all concerned that the Vice Chancellor, Mehran University of Engineering & Technology, Jamshoro has re-constituted a Complaint Redressal Committee consisting the following members

- | | |
|--|----------|
| 1. The Director (Works & Services),
MUET, Jamshoro. | Convener |
| 2. The Divisional Accounts Officer,
Provincial Coastal Highway Division,
Government of Sindh, Hyderabad, | Member |
| 3. The Executive Engineer,
Education Works Department,
Government of Sindh, Matriari, | Member |

The terms & reference of the above committee shall be to address the complaints of bidders / contractors that may occur during the procurement proceedings as per rule-31, SPPRA Rules, 2010 (Amended 2013), Government of Sindh.

This supersedes this office Notification No.Estt: (Teach:)/-1649 of 2016 dated 14.11.2016.

REGISTRAR

Copy to all concerned.



MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY, JAMSHORO

ANNUAL PROCUREMENT PLAN 2016-2017

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Logistic Arrangement Including Electric Works (Pedestal Fans), Audio System, Food & Refreshment Etc for Conducting Pre-Admission Test for Admitting 17-Batch in the University			4.750 (M)	4.750 (M)	ADP	Open Bid	July-16				
2	Procurement of Material Required for Fabrication and Installation of Car Sheds			1.162 (M)	1.162 (M)	ADP	Open Bid	July-16				
3	Procurement of Air-Conditions			1.00 (M)	1.00 (M)	ADP	Open Bid	July-16				
4	Procurement of I.T Equipment & Teaching Aids for Various Departments			20.00 (M)	20.00 (M)	ADP	Open Bid	July-16				
5	Procurement of Video Conference Equipment for Auditorium Building and Meeting Room of Vice Chancellor's Secretariat			6.00 (M)	6.00 (M)	ADP	Open Bid	July-16				
6	Procurement of Time Attendance System for Employees			8.5 (M)	8.5 (M)	ADP	Open Bid	July-16				
7	Revamping of Active & Passive Voice Communication Network, alongwith Deployment of MDF Fuse Protection System			0.785 (M)	0.785 (M)	ADP	Open Bid	Aug-16				
8	Anti Termite Treatment at Chemical Engg. Department, English Language Development Center and I.T. Building of MUET, Jamshoro			0.441 (M)	0.441 (M)	ADP	Open Bid	Aug-16				

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
9	Purchase of 100 KVA Generator For Emergency Use at Hostels and Department MUET, Jamshoro			4.50 (M)	4.50 (M)	ADP	Open Bid	Aug-16				
10	Purchase of 33KVA Generator For Textile Engineering Department, MUET, Jamshoro.			3.00 (M)	3.00 (M)	ADP	Open Bid	Aug-16				
11	Procurement for Requirements of Plantation Material For the Year 2016, MUET, Jamshoro			2.00 (M)	2.00 (M)	ADP	Open Bid	Aug-16				
12	Furniture Article Required for Conference Hall, Reception, Dining Area and Drawing Hall in the Visiting Faculty Hostel			2.01 (M)	2.01 (M)	ADP	Open Bid	Aug-16				
13	Repair & Maintenance Work of Quarter No: D-37 of Old Residential Colony			0.293(M)	0.293(M)	ADP	Open Bid		Nov-16			
14	Repairing & Maintenance Work of Bungalow No: C-4 of New Senior Staff Residential Colony			0.496 (M)	0.496 (M)	ADP	Open Bid		Nov-16			
15	Repair of Burnt Coaster No: EB-0015			2.50 (M)	2.50 (M)	ADP	Open Bid		Nov-16			
16	Replacement of Overhead L T Line by Underground 04 Core L T Cable From OCB and Leading of BSRS, Central Canteen / Old Civil to Old Library of MUET, Jamshoro			2.359 (M)	2.359 (M)	ADP	Open Bid		Nov-16			

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
17	Replacement of L.T Conductor by Underground Cable at Shah Abdul Latif Hostel, MUET, Jamshoro.			2.764 (M)	2.764 (M)	ADP	Open Bid		Nov-16			
18	Repairing & Maintenance Work of Quarter No. D-92 of Old Residential Colony of MUET, Jamshoro			0.298 (M)	0.298 (M)	ADP	Open Bid		Nov-16			
19	Providing & Fixing Musawal Ply Instead of Glass at Classrooms of Textile Engineering Department of MUET, Jamshoro			0.127 (M)	0.127 (M)	ADP	Open Bid		Nov-16			
20	Renovation & Maintenance of Software Computer Lab of Chemical Engineering Department of MUET, Jamshoro.			0.669 (M)	0.669 (M)	ADP	Open Bid		Nov-16			
21	Cleaning of Water Tanks, Cleaning Debries from the top of the Roof, Cleaning of Water Spout and opening of outlets of Culverts.			0.289 (M)	0.289 (M)	ADP	Open Bid		Nov-16			
22	Repair Of Pajeero Jeep Vehicle No: HJ-351 of MUET, Jamshoro			0.450 (M)	0.450 (M)	ADP	Open Bid		Nov-16			
23	Construction of Manhole for HT Cable Joints and Providing / Fixing Iron Cover where needed at Different Places of MUET, Jamshoro			0.376 (M)	0.376 (M)	ADP	Open Bid		Nov-16			
24	Repairing and Maintenance Work of Quarter No. D-14 of New Junior Staff Residential Colony of MUET, Jamshoro			0.255 (M)	0.255 (M)	ADP	Open Bid		Nov-16			

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
25	Supply of Other Logistic Arrangement Including Electric Works (Pedestal Fans), Audio Video System, Food & Refreshment etc, for Conduction 20 th Convocation-2016.			0.950 (M)	0.950 (M)	ADP	Open Bid		Nov-16			
26	Procurement of Examination Material (Printing & Stationary)			1.50 (M)	1.50 (M)	ADP	Open Bid		Nov-16			
27	Procurement of Gold Medals & Silver Medals			1.00 (M)	1.00 (M)	ADP	Open Bid		Nov-16			
28	Procurement of Degree Folders			1.50 (M)	1.50 (M)	ADP	Open Bid		Nov-16			
29	Data Facility at Bakhtawar Girls Hostel For 150 Students, at MUET, Jamshoro.			1.548 (M)	1.548 (M)	ADP	Open Bid		Nov-16			
30	Purchase of Material for 120 Single Door Almirahs			1.00 (M)	1.00 (M)	ADP	Open Bid		Nov-16			
31	Purchase of Sports Material For The Annual Demand (2016-17) of Directorate of Sports, MUET, Jamshoro			2.50 (M)	2.50 (M)	ADP	Open Bid		Dec-16			
32	Purchase of Equipment for Research Project Titled "Optimization of anaerobic Co-Digestion of Crop Residue and Buffaloes Dung". (Re-invited)			2.00 (M)	2.00 (M)	ADP	Open Bid		Dec-16			
33	Supply of Furniture in the various faculty offices of Departments of Architecture & Software Engineering, Legal Section of Establishment (Teach Section) and office of the Co-ordinator Postgraduate Studies at MUET, Jamshoro.			1.045 (M)	1.045 (M)	ADP	Open Bid		Dec-16			
34	Supplying Furniture in the Office of Dr. Abdul Haque Tunio, Professor, Institute of Petroleum & Natural Gas Engineering of MUET, Jamshoro			0.173 (M)	0.173 (M)	ADP	Open Bid		Dec-16			

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
35	Providing / Fixing Air Conditioners in the Office of Faculty Members of Architecture Department, MUET, Jamshoro.			0.292 (M)	0.292 (M)	ADP	Open Bid		Dec-16			
36	Purchase of Material for Fabrication of 200 Steel Cot Frames for Hostel of MUET, Jamshoro.			0.700 (M)	0.700 (M)	ADP	Open Bid		Dec-16			
37	Repair & Maintenance Work of Quarter No. C-71 in the Sindh University Colony.			0.299 (M)	0.299 (M)	ADP	Open Bid		Dec-16			
38	Repair and Overhauling of 300 KVA Diesel Generator Set for Telecommunication Engineering Department of MUET, Jamshoro.			0.669 (M)	0.669 (M)	ADP	Open Bid		Dec-16			
39	Procurement of Lab Equipment for various laboratories of Department of Chemical Engineering (Re-invited)			20.00 (M)	20.00 (M)	ADP	Open Bid		Dec-16			
40	Procurement of Lab Equipment for various laboratories of Department of Mining Engineering (Re-invited)			19.587 (M)	19.587 (M)	ADP	Open Bid		Dec-16			
41	Procurement of Lab Equipment for various laboratories of Department of Industrial Engineering & Management (Re-invited)			18.00 (M)	18.00 (M)	ADP	Open Bid		Dec-16			
42	Procurement of Lab Equipment for various laboratories of Department of Metallurgy & Materials Engineering (Re-invited)			30.060 (M)	30.060 (M)	ADP	Open Bid		Dec-16			
43	Procurement of Lab Equipment for various laboratories of Department of Architecture (Re-invited)			12.50 (M)	12.50 (M)	ADP	Open Bid		Dec-16			

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
44	Procurement of Lab Equipment for various laboratories of Institute of Petroleum & Natural Gas Engineering (Re-invited)			32.318 (M)	32.318 (M)	ADP	Open Bid		Dec-16			
45	Repairing & Maintenance Work of Servant Quarter of VVIP Guest House of MUET, Jamshoro.			1.346 (M)	1.346 (M)	ADP	Open Bid		Dec-16			
46	Furniture Articles Required For Central Cafeteria at MUET, Jamshoro.			2.714 (M)	2.714 (M)	ADP	Open Bid		Dec-16			
47	Replacement of Frame & Doors and also Repair of Manhole & Fixing of Manhole Covers at Hyder Bux Jatoi Hostel of MUET, Jamshoro.			0.497 (M)	0.497 (M)	ADP	Open Bid		Dec-16			
48	Repairing & Maintenance Work of Bungalow # D-04 of New Senior Staff Residential Colony of MUET, Jamshoro.			0.499 (M)	0.499 (M)	ADP	Open Bid			Jan-17		
49	Logistic Arrangement of MUET Gala-2017 (Book Fair and Job Fair)			0.685 (M)	0.685 (M)	ADP	Open Bid			Jan-17		
50	Replacement of Frame & Doors and Repair of Manhole & Fixing of Manhole Covers at Hyder Bux Jatoi Hostel of MUET, Jamshoro.			0.498 (M)	0.498 (M)	ADP	Open Bid			Jan-17		
51	Major Repairing Work of Security Check Post (Without Roof) for Security Purpose at Mehran University Staff Residential Colony at Tool Plaza.			0.592 (M)	0.592 (M)	ADP	Open Bid			Jan-17		
52	Providing Internet and Telecom (Data & Voice Facility) at US-Pakistan Center for Advanced Studies in Water (USPCAS-W) Building of MUET, Jamshoro.			5.819 (M)	5.819 (M)	ADP	Open Bid			Feb-17		

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
53	Utility Connection (Providing & Laying of 11 KV Cable and Kiosk Sub-Station) for US-Pakistan Center for Advanced Studies in Water (USPCAS-W), MUET, Jamshoro.			11.711 (M)	11.711 (M)	ADP	Open Bid			Feb-17		
54	Supply of Printed Items of MUET, Jamshoro.			0.900 (M)	0.900 (M)	ADP	Open Bid			Feb-17		
55	Supply of Sanitary Material of MUET, Jamshoro.			0.890 (M)	0.890 (M)	ADP	Open Bid			Feb-17		
56	Construction of Separate Ladies Washroom at Chemical Engineering Department of MUET, Jamshoro.			0.210 (M)	0.210 (M)	ADP	Open Bid			Feb-17		
57	Supply of Stationary Items of MUET, Jamshoro.			2.78 (M)	2.78 (M)	ADP	Open Bid			Feb-17		
58	Supply of General Items MUET, Jamshoro.			2.11 (M)	2.11 (M)	ADP	Open Bid			Feb-17		
59	Supply of Electric Items MUET, Jamshoro.			1.11 (M)	1.11 (M)	ADP	Open Bid			Feb-17		
60	Repair / Improving Edging Wall for Main Road upto Zero Point to Auditorium Building of MUET, Jamshoro.			1.839 (M)	1.839 (M)	ADP	Open Bid			Mar-17		
61	Construction of Main Entrance Gate No: 02 of MUET, Jamshoro.			6.894 (M)	6.894 (M)	ADP	Open Bid			Mar-17		
62	Construction of Underground Water Tank, Repair of Overhead Water Tank, Drainage System and Renovation of Toilets & Replacement of Sanitary Fixtures of Mehran University Higher & Secondary Public School (MUHSPS) at MUET, Jamshoro.			0.814 (M)	0.814 (M)	ADP	Open Bid			Mar-17		

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
63	Supplying Furniture in the office of Dr. Tariq Jamil Saifullah Khanzada, Professor, Computer System Engineering Department of MUET, Jamshoro.			0.172 (M)	0.172 (M)	ADP	Open Bid			Mar-17		
64	Procurement of Network / Server Equipment for Information & Communication Processing Center (ICPC), MUET, Jamshoro (Re-Invited).			21.330 (M)	21.330 (M)	ADP	Open Bid			Mar-17		
65	Procurement of Active Equipment and Migration of System & Software for the Building os USPCAS-W at MUET, Jamshoro.			5.985 (M)	5.985 (M)	ADP	Open Bid			Mar-17		
66	Purchase of Material for Fabrication of Steel Structure of Dinning Tables, Dining Chairs for Hostels and Waterproof Benches for Campus			0.916 (M)	0.916 (M)	ADP	Open Bid			Mar-17		
67	Repairing & Maintenance Work of Hyder Bux Jatoi Hostel of MUET, Jamshoro.			0.498 (M)	0.498 (M)	ADP	Open Bid			Mar-17		
68	Purchase of Office Furniture along With Split Air Conditioner for the Office of the Mr Ashfaqe Ahmed Issani, Assistant Professor (BPS-20) in the Department of Metallurgy & Materials Engineering MUET, Jamshoro.			0.160 (M)	0.160 (M)	ADP	Open Bid			Mar-17		

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
69	Purchase of M.S Pipes required for Various Works of MUET, Jamshoro			0.916 (M)	0.916 (M)	ADP	Open Bid			Mar-17		
70	Purchase of Material for Fabrication of Dinning Tables & Dinning Chairs for Hostels and Waterproof Benches for Campus of MUET, Jamshoro.			0.909 (M)	0.909 (M)	ADP	Open Bid			Mar-17		
71	Procurement of The Furniture Articles Required For Women Hostel For U.S Pakistan Center For Advanced Studies In Water (USPCAS-W) at MUET, Jamshoro.			16.965 (M)	16.965 (M)	ADP	Open Bid			Mar-17		
72	Procurement of Card Holders and Lanyards			0.966 (M)	0.966 (M)	ADP	Open Bid				Apr-17	
73	Purchase of Material to Fabricate 100 Tablet Chairs With Pocket for Laptop From M.S Pipes and Water Proof Sheets at MUET, Jamshoro.			0.406 (M)	0.406 (M)	ADP	Open Bid				Apr-17	
74	Purchase of Material For Fabrication of 100 M.S Steel Pipe Beds for Hostels of MUET, Jamshoro			0.978 (M)	0.978 (M)	ADP	Open Bid				Apr-17	
75	Printing of Application Forms, Prospectus, Envelopes and Admit Cards for Coming Session 2017-18 at MUET, Jamshoro			2.00 (M)	2.00 (M)	ADP	Open Bid				Apr-17	
76	Supply of Annual Report and News Letter.			1.00 (M)	1.00 (M)	ADP	Open Bid				Apr-17	

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
77	Major Repair & Maintenance Work of Class Rooms of Mechanical Engineering Department, Teachers Common Room, Girls Common Room, Lavatory Block and In-Front Corridor at MUET, Jamshoro.			15.987 (M)	15.987 (M)	ADP	Open Bid				Apr-17	
78	Major Repair & Maintenance Work of Makhdoom Hall, Lavatory Block and In-Front Corridor at MUET, Jamshoro.			7.762 (M)	7.762 (M)	ADP	Open Bid				Apr-17	
79	Procurement of Furniture Articles For Class Rooms of Mechanical Engineering Department at MUET, Jamshoro.			2.310 (M)	2.310 (M)	ADP	Open Bid				Apr-17	
80	Security Services at MUET, Jamshoro					ADP	Open Bid				Apr-17	
81	Transport Fleet at MUET, Jamshoro.					ADP	Open Bid				Apr-17	
82	Develop the Car Parking Near Back side of Electrical & Mechanical Engineering Department of MEUT, Jamshoro.			15.838 (M)	15.838 (M)	ADP	Open Bid				Apr-17	
83	Essential Repair & Maintenance Work of Main Auditorium Building of MUET, Jamshoro			6.389 (M)	6.389 (M)	ADP	Open Bid				Apr-17	
84	Construction of cemented path, partition wall & maintain lawn of Mechanical Engineering Department of MUET, Jamshoro.			1.547 (M)	1.547 (M)	ADP	Open Bid				Apr-17	
85	Essential Repairing & Maintenance Work of Classrooms & Lavatory Blocks of Old Campus (including new Campus viz IIT, ICT & Architecture Department) of MUET, Jamshoro.			1.110 (M)	1.110 (M)	ADP	Open Bid				Apr-17	
86	Essential Repairing & Maintenance Work of Classrooms & Lavatory Blocks of New Campus of MUET, Jamshoro.			1.483 (M)	1.483 (M)	ADP	Open Bid				Apr-17	

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								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
87	Procurement of I.T Equipment & Computer Systems, Workstations, Laptops for Various Department of MUET, Jamshoro.			45.00 (M)	45.00 (M)	ADP	Open Bid				Apr-17	
88	Procurement of Multimedia Projectors for Various Departments of MUET, Jamshoro.			8.50 (M)	8.50 (M)	ADP	Open Bid				Apr-17	
89	Procurement of Printers, Scanners, Photocopier and other Accessories for Various Department of MUET, Jamshoro.			7.50 (M)	7.50 (M)	ADP	Open Bid				Apr-17	
90	Repair & Maintenance Work of Bunglow No. B-3 of Old Residential Colony of MUET, Jamshoro.			0.497 (M)	0.497 (M)	ADP	Open Bid				May-17	
91	Providing / Making / Fixing Barbed Wire at Mehran University Higher Secondary Public School, MUET, Jamshoro.			0.781 (M)	0.781 (M)	ADP	Open Bid				May-17	
92	Fixing Iron Grill & Iron gate in front of Electrical & Mechanical Engineering Departments of MUET, Jamshoro.			8.526 (M)	8.526 (M)	ADP	Pre-Qualified Contractor				May-17	
93	Development the Car Parking near backside of Electrical & Mechanical Engineering Departments of MUET, Jamshoro.			19.355 (M)	19.355 (M)	ADP	Pre-Qualified Contractor				May-17	
94	Construction of 02#s new Water Storage Tanks at Filter Plant of MUET, Jamshoro.			12.500 (M)	12.500 (M)	ADP	Pre-Qualified Contractor				May-17	
95	Construction / Development of Road near Institute of Petroleum & Natural Gas & English Language Development Center of MUET, Jamshoro.			6.000 (M)	6.000 (M)	ADP	Pre-Qualified Contractor				May-17	
96	Construction of cemented path, partition wall & maintain lawn of Mechanical Engineering Department of MUET, Jamshoro.			1.500 (M)	1.500 (M)	ADP	Pre-Qualified Contractor				May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)	
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
97	Construction of Partition wall & cemented concrete floor at back side of Basic Science & Related Studies Deptt. & Cemented path between Mechanical Workshop I & II of MUET, Jamshoro.			2.500 (M)	2.500 (M)	ADP	Pre-Qualified Contractor					May-17	
98	External Color Work of Corridor & 04 Wings of Departments, ICPC Centre & Institute of Irrigation.			5.00 (M)	5.00 (M)	ADP	Pre-Qualified Contractor					May-17	
99	Rehabilitation of Institute of Petroleum & natural Gas Engineering of MUET, Jamshoro.			9.500 (M)	9.500 (M)	ADP	Pre-Qualified Contractor					May-17	
100	Rehabilitation of Chemical Engineering Department of MUET, Jamshoro.			7.500 (M)	7.500 (M)	ADP	Pre-Qualified Contractor					May-17	
101	Rehabilitation of Metallurgy & Material Engineering Department of MUET, Jamshoro.			8.500 (M)	8.500 (M)	ADP	Pre-Qualified Contractor					May-17	
102	Rehabilitation of Information Communication Processing Center (ICPC) of MUET, Jamshoro.			3.000 (M)	3.000 (M)	ADP	Pre-Qualified Contractor					May-17	
103	Repairing & Maintenance of Air Conditioners of whole campus. (756 #s Split & Window Air Conditioners)			2.00 (M)	2.00 (M)	ADP	Open Bid					May-17	
104	Repairing & Maintenance of Water Coolers, Deep Freezers & Geysers of whole campus.			1.000 (M)	1.000 (M)	ADP	Open Bid					May-17	
105	Renovation Work of 02 Labs of Metallurgy & Material Engineering Department			1.500 (M)	1.500 (M)	ADP	Open Bid					May-17	
106	Repari & Maintenance of Quarter # C-92			0.40 (M)	0.40 (M)	ADP	Open Bid					May-17	
107	Repari & Maintenance of Quarter # D-37			0.30 (M)	0.30 (M)	ADP	Open Bid					May-17	
108	Rehabilitation of Ground Floor & 1st Floor of Corridor of Old Admin Block.			25.529 (M)	25.529 (M)	ADP	Pre-Qualified Contractor					May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
109	Repari & Maintenance of VVIP Guest House			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
110	Repari & Maintenance of Bungalow # A-2 (Convert into Girls Hostel)			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
111	Repari & Maintenance of Bungalow # A-3 (Public School)			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
112	Repari & Maintenance of Bungalow # B-1			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
113	Repari & Maintenance of Bungalow # B-2			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
114	Repari & Maintenance of Bungalow # A-3			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
115	Repari & Maintenance of Bungalow # A-8 (Old MUISTD)			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
116	Repari & Maintenance of Bungalow # B- 3			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
117	Repari & Maintenance of Bungalow # B- 7			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
118	Repari & Maintenance of Bungalow # B- 8			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
119	Repari & Maintenance of Bungalow # C-11			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
120	Repari & Maintenance of Bungalow # C-17			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
121	Repari & Maintenance of Bungalow # D-06			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
122	Rehabilitation of Elsa Kazi Girls Hostel of MUET, Jamshoro			6.000 (M)	6.000 (M)	ADP	Pre- Qualified Contractor				May-17	
123	Rehabilitation of Auditorium Building of MUET, Jamshoro			6.000 (M)	6.000 (M)	ADP	Pre- Qualified Contractor				May-17	
124	Rehabilitation of Class room # 11 & 12 of MUET, Jamshoro			4.000 (M)	4.000 (M)	ADP	Pre- Qualified Contractor				May-17	
125	Ground for out door games along with walking 6' wide track beside the Gymnasium			8.50 (M)	8.50 (M)	ADP	Pre- Qualified Contractor				May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
126	Repairing & Maintenance of Central Canteen, Hilltop Canteen, Tuck Shops and all KIOSKS			2.500 (M)	2.500 (M)	ADP	Open Bid				May-17	
127	Repairing of Transformers and L.T & H.T Joints of whole campus.			1.000 (M)	1.000 (M)	ADP	Open Bid				May-17	
128	Repairing & Maintenance of Generators of whole campus.			1.000 (M)	1.000 (M)	ADP	Open Bid				May-17	
129	Repairing & Maintenance of Water Supply Pumps / Motors & Sanitary work.			1.000 (M)	1.000 (M)	ADP	Open Bid				May-17	
130	Contingency work (Petty work)			0.500 (M)	0.500 (M)	ADP	Open Bid				May-17	
131	External colour work of corridor & 04 wings of Departments, Information Communication Processing Center (ICPC) & Institute of Water Resource Engineering & Management.			5.000 (M)	5.000 (M)	ADP	Pre-Qualified Contractor				May-17	
132	Rehabilitation of Industrial Engineering Department of MUET, Jamshoro.			7.500 (M)	7.500 (M)	ADP	Pre-Qualified Contractor				May-17	
133	Repari & Maintenance of Bungalow # D-6			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
134	Repari & Maintenance of Quarter # B-2			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
135	Repari & Maintenance of Quarter # B-3			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
136	Repari & Maintenance of Quarter # B-4			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
137	Repari & Maintenance of Quarter # C-1			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
138	Repari & Maintenance of Quarter # C-2			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
139	Repari & Maintenance of Quarter # B-21			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
140	Repari & Maintenance of Quarter # B-29			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
141	Repari & Maintenance of Quarter # C-9			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
142	Repari & Maintenance of Quarter # C-40			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
143	Repair & Maintenance of Quarter # C-63			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
144	Refurbishing of Furniture for different Departments i.e i) Institute of Petroleum & Natural Gas, ii) Chemical Engineering Department, iii) Metallurgy & Material Engineering Department, iv) Industrial Engineering & Management Department, v) ICPC Centre, vi) Elsa Qazi Girls Hostel			10.00 (M)	10.00 (M)	ADP	Open Bid				May-17	
145	Furniture for 08 Nos Class Room at Old Admin Block			5.12 (M)	5.12 (M)	ADP	Open Bid				May-17	
146	Refurbishing of Furniture of Central Canteen Old Admin Block			3.81 (M)	3.81 (M)	ADP	Open Bid				May-17	
147	Repair & Reshaping of Road Sides Edging of Various Roads of Main Campus at MUET, Jamshoro			10.393 (M)	10.393 (M)	ADP	Pre-Qualified Contractor				May-17	
148	Rehabilitation Work of Elevation of Old Admin Block.			17.141 (M)	17.141 (M)	ADP	Pre-Qualified Contractor				May-17	
149	External Development of Old Admin Block.			16.00 (M)	16.00 (M)	ADP	Pre-Qualified Contractor				May-17	
150	Road from Institute of Petroleum & Gas toward in-front of Institute of Information & Technology (I T) Department			5.00 (M)	5.00 (M)	ADP	Pre-Qualified Contractor				May-17	
151	Construction of 02 Nos. Underground Water Tank.			10.00 (M)	10.00 (M)	ADP	Pre-Qualified Contractor				May-17	
152	Horticulture			6.10 (M)	6.10 (M)	ADP	Open Bid				May-17	
153	Approach / Bus Bay Infront of Public School			4.50 (M)	4.50 (M)	ADP	Pre-Qualified Contractor				May-17	
154	Approach / Bus Bay Infront of Civil Engineering Department			6.00 (M)	6.00 (M)	ADP	Pre-Qualified Contractor				May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
155	Construction of Cemented Concret walking path from University main gate to Auditorium Building			5.94 (M)	5.94 (M)	ADP	Pre-Qualified Contractor				May-17	
156	Procurement of Furniture articles required offices at Old Admin Block.			9.00 (M)	9.00 (M)	ADP	Open Bid				May-17	
157	Refurbishing of Furniture offices at Old Admin Block.			8.50 (M)	8.50 (M)	ADP	Open Bid				May-17	
158	Procurement of Furniture articles required 02 Nos Class Room 11 & 12 at Old Admin Block.			1.50 (M)	1.50 (M)	ADP	Open Bid				May-17	
159	Rehabilitation of Old Establishment Block, D.F Section, Registrar Office.			11.475 (M)	11.475 (M)	ADP	Pre-Qualified Contractor				May-17	
160	Rehabilitation of Old PRO Office.			1.147 (M)	1.147 (M)	ADP	Pre-Qualified Contractor				May-17	
161	Rehabilitation of 08 Nos Class Room at Old Admin Block.			7.80 (M)	7.80 (M)	ADP	Pre-Qualified				May-17	
162	Rehabilitation of Teacher Common Room.			3.40 (M)	3.40 (M)	ADP	Pre-Qualified				May-17	
163	Rehabilitation of Makhdoom Hall at Old Admin Block.			3.125 (M)	3.125 (M)	ADP	Pre-Qualified				May-17	
164	Essential Repairing & Maintenance of Industrial Engineering Department.			1.500 (M)	1.500 (M)	ADP	Open Bid				May-17	
165	Installation of window net at the corridor & offices of Mehran University Institute of Science & Technology Development (MUISTD)			3.740 (M)	3.740 (M)	ADP	Open Bid				May-17	
166	Supplying / fixing Street Lights around the Campus.			1.00 (M)	1.00 (M)	ADP	Open Bid				May-17	
167	Repari & Maintenance of Bungalow # B-3			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
168	Repari & Maintenance of Bungalow # C-1			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
169	Repari & Maintenance of Bungalow # C-3			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
170	Repari & Maintenance of Bungalow # C-4			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
171	Repari & Maintenance of Bungalow # D-2			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
172	Repari & Maintenance of Quarter # C-71			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
173	Repari & Maintenance of Quarter # C-73			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
174	Repari & Maintenance of Quarter # C-76			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
175	Repari & Maintenance of Quarter # C-78			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
176	Repari & Maintenance of Quarter # C-81			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
177	Repari & Maintenance of Quarter # C-90			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
178	Repari & Maintenance of Quarter # C-96			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
179	Repari & Maintenance of Quarter # C-106			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
180	Repari & Maintenance of Quarter # C-114			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
181	Rehabilitation of ICPC Centre			3.00 (M)	3.00 (M)	ADP	Pre-Qualified Contractor				May-17	
182	Procurement of Equipment for different department			39.092 (M)	39.092 (M)	ADP	Pre-Qualified Contractor				May-17	
183	Procurement of Air Conditioning for different Departments			5.00 (M)	5.00 (M)	ADP	Pre-Qualified Contractor				May-17	
184	Procurement of 02 Nos. Tractors With Tankers			4.00 (M)	4.00 (M)	ADP	Open Bid				May-17	
185	Procurement of 04 Nos. Cars			12.50 (M)	12.50 (M)	ADP	Open Bid				May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
186	Procurement of F.M Radio Service			8.91 (M)	8.91 (M)	ADP	Pre- Qualified Contractor				May-17	
187	Essential Repair & Maintenance of Classrooms & Lavatory Blocks of Old Campus.			1.11 (M)	1.11 (M)	ADP	Open Bid				May-17	
188	Essential Repair & Maintenance of Classrooms & Lavatory Blocks of New Campus.			1.21 (M)	1.21 (M)	ADP	Open Bid				May-17	
189	Repari & Maintenance of Quarter # C-3			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
190	Repari & Maintenance of Quarter # C-4			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
191	Repari & Maintenance of Quarter # C-5			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
192	Repari & Maintenance of Quarter # C-6			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
193	Repari & Maintenance of Quarter # C-7			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
194	Repari & Maintenance of Quarter # C-8			0.50 (M)	0.50 (M)	ADP	Open Bid				May-17	
195	Repari & Maintenance of Quarter # D-1			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	

S.#	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Sources funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks (if any)
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
196	Repari & Maintenance of Quarter # D-2			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
197	Repari & Maintenance of Quarter # D-3			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
198	Repari & Maintenance of Quarter # D-4			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
199	Repari & Maintenance of Quarter # D-5			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
200	Repari & Maintenance of Quarter # D-6			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
201	Repari & Maintenance of Quarter # D-8			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
202	Repari & Maintenance of Quarter # D-10			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
203	Repari & Maintenance of Quarter # D-11			0.40 (M)	0.40 (M)	ADP	Open Bid				May-17	
204	Repari & Maintenance of Quarter # D-12			0.40 (M)	0.40 (M)	ADP	Open Bid				Jun-17	
205	Repari & Maintenance of Quarter # D-13			0.40 (M)	0.40 (M)	ADP	Open Bid				Jun-17	
206	Repari & Maintenance of Quarter # D-14			0.40 (M)	0.40 (M)	ADP	Open Bid				Jun-17	
207	Repari & Maintenance of Quarter # D-15			0.40 (M)	0.40 (M)	ADP	Open Bid				Jun-17	
208	Repari & Maintenance of Quarter # D-16			0.40 (M)	0.40 (M)	ADP	Open Bid				Jun-17	
209	Repari & Maintenance of Quarter # A-9			0.50 (M)	0.50 (M)	ADP	Open Bid				Jun-17	
210	Repari & Maintenance of Quarter # A-23			0.50 (M)	0.50 (M)	ADP	Open Bid				Jun-17	
211	Repari & Maintenance of Quarter # B-2			0.50 (M)	0.50 (M)	ADP	Open Bid				Jun-17	
212	Repari & Maintenance of Quarter # B-9			0.50 (M)	0.50 (M)	ADP	Open Bid				Jun-17	
213	Repari & Maintenance of Quarter # B-13			0.50 (M)	0.50 (M)	ADP	Open Bid				Jun-17	
214	Repari & Maintenance of Quarter # B-14			0.50 (M)	0.50 (M)	ADP	Open Bid				Jun-17	

* Subject to availability of Funds / Budget



TENDER DOCUMENT

FOR

PROCUREMENT

OF

MULTIMEDIA PROJECTORS

FOR

VARIOUS DEPARTMENTS OF

MEHRAN UNIVERSITY

OF

ENGINEERING AND TECHNOLOGY

JAMSHORO

SINDH- PAKISTAN

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B.O.Q FOR PROCUREMENT OF MULTIMEDIA PROJECTORS FOR VARIOUS DEPARTMENTS OF MUET, JAMSHORO.
--

YELLOW

**DEPUTY DIRECTOR
(Procurement)****“SAY NO TO CORRUPTION”**

No. & Dated: DD(Proc.)/MUET/JAM/-121, 28-04-2017

NOTICE INVITING TENDERS

All the interested Contractors / firms / parties / suppliers / Manufacturers / Sole Distributors meeting eligibility criteria, viz. having registration with Federal Board of Revenue (FBR) for Income Tax, Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board in case of procurement of works and services and registration with Pakistan Engineering Council as the case may be and are not black listed in any procuring agency or authority, are invited to participate in sealed percentage / item rate tender for the following works:

S#	Name of Work	Tender Fee	Completion Time	Earnest Money	Date of Purchase	Date of Submission of Bids	Purchase From
1	Procurement of I.T. Equipment & Computer Systems, Workstations, Laptops for various departments of MUET, Jamshoro.	3000/- For each Tender	03 Months	5%	08-05-2017 To 30-05-2017	31-05-2017	Deputy Director (Procurement)
2	Procurement of Multimedia Projectors for various departments of MUET, Jamshoro.						
3	Procurement of Printers, Scanners, Photocopier and other Accessories for various departments MUET, Jamshoro.						

The terms and conditions are given as under:-

01. The tender documents can be had from office of the Deputy Director (Procurement) or can be downloaded from SPPRA website i.e. www.pprasindh.gov.pk and University website www.muett.edu.pk/tenders-notice on the payment noted above (non-refundable) on any working day except the day of opening of tenders. The sealed tender on prescribed proforma alongwith 5% earnest money of total bid in the form of Pay Order in favour of the Deputy Director (Procurement) by 31-05-2017 upto 11.00 (A.M) and same will be opened on the same day @ 11.30 (A.M) in respective office, in presence of the Contractors / Suppliers / representatives, who so ever will be present at that time. In case of any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted / opened on the next working day at the same time & venue. Any Conditional or un-accompanied of the earnest money, tender will not be considered in the competition.
02. The bids are invited under Single stage – two envelope procedure as defined in SPP Rule 46 (2). The interested bidding firms submit their bids comprising single package containing two separate envelopes. Each envelope contains separately the “Financial Proposal” and the “Technical Proposal”. Initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened and the envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of the procuring agency without being opened.

03. The Technical Proposals will be evaluated in a manner as prescribed in bid document at "Technical Evaluation Criteria".
04. Bidders shall / must prepare their Technical Proposals in accordance with the Technical Evaluation Criteria as mentioned in the bid document. The procuring agency will not give any weight to un-required documents, junk and irrelevant papers.
05. The specifications of goods must match with the requirements as mentioned in BOQ, deviation in specification will result disqualification.
06. Financial Proposals of technically qualified bidders will be opened in presence of representatives of bidders and the committee members, for which date, time and venue will be communicated later-on.
07. The bidders who intend to seek any clarification can submit written letter, which shall must reach to the undersigned prior to seven days of opening of Technical Proposals. Any written request received later than seven days will not be entertained.
08. The Bidders should have atleast 05 years successful experience of same service of any university or large organization.
09. The Bidders should register with tax paying agencies which would be verified by concerned agencies.
10. The Bidders should have atleast Rs. 5,000,000.00 annual turnover which would be verified by bank statement.

The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (amended 2013) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25" of said Rules.

Sd/-
Deputy Director (Procurement),
Mehran University of Engg. & Tech. Jamshoro,
Phone No. 022-2109010 Fax: 022-2771403
Email: nadeem.soomro@admin.muet.edu.pk

ARTICLES OF AGREEMENT

This Agreement made this _____ day of _____ 2017, by and between the Vice-Chancellor, Mehran University of Engineering and Technology, located at Jamshoro, Sindh, including his successors in office and Assignees / Agents, acting through the Director (Works & Strategic Planning), Mehran University of Engineering & Technology, hereinafter called the "**University**", of the one part,

And _____ of
(name and designation of the authorized person) _____, located at _____, hereinafter called the "**Contractor**" which expression shall include their successors, legal representatives of the second part.

Whereas the **University** requires Multimedia Projectors for various departments at Jamshoro, and whereas the **Contractor** has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at Rs. _____ (in figures and words) in the period of _____ months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

(amount in figures and words)

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____ on behalf of the **Contractor**, and by
(name and designation of the authorized person) _____ on behalf of the **University**, all of
(name and designation of the authorized person) _____ which shall be deemed to form and be read and construed as a part of this **Agreement** viz.:
 - a) Articles of Agreement;
 - b) Instructions to Tenderers;
 - c) Conditions of Contract;
 - d) Contractor's Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in;
 - e) The specifications of the equipment; and
 - f) Bill of Quantity with prices.

3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the University to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order form No. _____.
4. The **University** hereby **covenants to pay** the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Multimedia Projectors the contact price in the manner prescribed by the Contract and approved by the University.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

University _____

Contractor _____

Witness No.1:

Witness No.1:

Signature: _____

Signature: _____

Name: _____

Name: _____

Designation: _____

Designation: _____

Witness No.2:

Witness No.2:

Signature: _____

Signature: _____

Name: _____

Name: _____

Designation: _____

Designation: _____

INSTRUCTIONS TO TENDERERS

The Mehran University of Engineering and Technology, Jamshoro, Sindh, intends to purchase Multimedia Projectors for various departments under the approved schemes. The purchase will be financed through the cash provided by the Government of Pakistan. This tender is issued for the supply, installation, putting into operation and demonstration of the working of the said Multimedia Projectors as per the Schedule of requirements given in this Tender Document.

PREPARATION OF TENDER.

1. **Language of Tender**

The **Tender** alongwith any accompanying literature shall be prepared in **English** language only:

2. **Submission of Tender**

- a) The **Tender** shall be enclosed in a double cover. The outer cover shall bear the address of the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh, without any indication that it encloses a tender. The inner cover shall be marked with the title of the Tender, number of invitation to the Tender and the date of opening of the Tender, and **must be sealed**.
- b) The **Form for Tender**, (Annexure-A) **Tender Particulars (Annexure-B)** and **Forms of Schedule to Tender** (Annexure "C1"&"C2") enclosed herewith, shall be submitted in duplicate. The authorized person signing the tender documents must state his full name and authorized position designation underneath his signature.
- c) The **erasing and/or alterations**, if any, in the Tender shall be authenticated by the authorized person by his full signature.
- d) The **Tender** shall be accompanied with the **original quotations** from the manufacturers, in case the Tender is submitted through their authorized agents or distributors, and shall be supported by credentials establishing the experience and standing of the manufacturers and / or their authorized agents or distributors.
- e) A **Corporate Certificate / Competency Certificate of the Manufacturer** regarding installation, testing, commissioning & training of equipment be attached.
- f) **Ambiguous and incorrect answers** and/or incorrect filling of Tender Documents will render the tender liable to rejection.
- g) **Quotations** through cable, telegraph, telex, fax, or e-mail will not be considered.

- h) The tenders shall not rely on any **interpretation or correction** given by any person except the written **addenda and/or corrigenda** to documents issued by the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh.

3. Bid Bond and Contract Performance Bond

- a) The tenderer shall enclose with his/her tender a **Bid Bond** on requisite stamp paper, as per **Annexure "D"** to this Tender Document, issued by a scheduled/commercial bank doing business in Pakistan, for an amount equivalent to **5% of the total cost** of the Multimedia Projectors offered as per the Tender submitted by him/her, or Rs.50,000.00 (Fifty thousand), whichever is more. The Bid Bond shall be in favor of the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, including his successor in office and assignees acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology. The bond so furnished shall remain **valid for a period 28 days beyond the period of validity of the Tender** or till it is revalidated/extended for a period mutually agreed upon by the tenderer and the Director (Works & Strategic Planning), Mehran University of Engineering and Technology.
- b) As soon as an award is made, the provisions in paragraphs **c), d) and e)**, hereunder, shall **operate**.
- c) If the Tender is **rejected**, the Bid Bond will be returned to the tenderer as soon as possible after rejection.
- d) The **successful bidder** shall have to give a **Contract Performance Bond**, as per **Annexure "E"** to this Tender Document, to the extent of **2% of the total value** of the contract on the same conditions as the Bid Bond. The Performance Bond shall be retained by the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, till the completion of the guarantee period as per Clause 23 of the Conditions of Contract.

4. Quality of Stores.

- a) The Multimedia Projectors (hereinafter called "**Stores**") quoted and supplied against this "Invitation to Tender" shall be strictly in accordance with the **Specifications** attached with this Tender Document. The Stores shall be the product of an established manufacturer shall conform to internationally acceptable commercial standards, and shall be a model that has been successfully operated over a reasonable period of time in educational institutions R&D organizations, or relevant industry.
- b) In Tenderers must also warrant the use of best material in the making of the stores. by thefind that the Specifications for any items of the Stores are lacking in details, they may give their own proposals with detailed specifications, preferably three alternate proposals if possible, for such items in Annexure "F".

- c) The Stores offered by the tenders must be of a quality suitable for the purposes and operations for which they are required, and must be capable of rendering the required performance and services at site in the local conditions of extreme tropical climate, air, dust, water, power and fuel at Jamshoro.
- d) The Hardware for operation of the Stores will be made available by University.
- e) The electric supply for operation of the Stores will be made available at 220 volt single phase, or 380 volt three phase, and 50 cycles.
- f) The Stores offered shall be complete with their standard accessories and must be accompanied by their normal instructions book/manual.
- g) Wherever possible or feasible, each item of Stores offered must have its own protection devices, e.g, overload protection by circuit breakers or fuses, or voltage stabilizer for electric equipment.
- h) Unless stipulated otherwise in the specifications for any item, the Stores conforming to ASA, SAE, SSI or DIN will be acceptable.
- i) The successful bidders may be asked to supply list of spares for 5 years satisfactory operation of any item of the Stores, prior to award of the contract.

5. Literature.

The tenderers must furnish with their bids catalogues giving full technical details of the Stores to enable the University to check their offers technically against the prescribed specifications failing which the offers will be liable to rejection.

6. Principals Name, Certificate and Invoice.

- a) The tenderers are required to mention in their quotations/offers the name and address of their Principals along with a certificate authorizing them (tenderers) to quote on their (Principals) behalf as under:
 "This is to certify that M/s _____ located at _____ have obtained quotations from us against tender inquiry No. _____ dated _____ from Mehran University of Engineering and Technology, Jamshoro, due for opening on _____ and have agreed to make available the Multimedia Projectors on the quotations and terms and conditions of the tender".

The above condition does not apply to the manufacturers bidding directly.

- b) The tenderers must also furnish along with their offers their Principals original Proforma Invoice failing which their offers will be rejected.

7. Country of Origin.

The tenderers must state in his Tender the country of origin of the Stores offered.

8. Alternative Proposal.

If any tenderer elects to submit alternative proposal(s) complete information on the alternative items including all data relating to technical specifications in Vol. I, II & III shall be given as per Annexure "F".

9. **Prices.**

- a) **CATEGORY-'A' Stores Manufactured/Available in Pakistan without Involving Import.**

The prices quoted must be total per unit in Pakistani Rupees as shown in **Annexure "C-1"** and shall include:

- i. All charges for packing, marking, handling, insurance, inspection, guarantees, freight/transportation, agent's commission; and all duties, taxes, levies, octrois etc; and.
- ii. The cost of installation, putting into operation and demonstration of the working of the Multimedia Projectors in the concerned departments of the University.

- b) **CATEGORY-"B" Stores Imported from approved Countries.**

The prices must be quoted for each item of Stores in **Annexure-"C2"** separately for each of the PARTS given below:

PART-1. Payment in Foreign currency.

The C&F prices quoted by the Principals in the currency of the country of origin.

For the purpose of comparison, the prices quoted shall be converted to equivalent prices in Pakistani Rupees on the basis of the official bank rate prevalent on the date of opening of the Tender.

PART-2 Payment in Pakistani Rupees.

- (i) The agent's/supplier's commission in Pakistani Rupees.
- (ii) The insurance charges. The insurance will be arranged by the Contractor through the University with Pakistan Insurance Corporation. The University will assist the Contractor in obtaining the insurance at concessional rates, if any, as allowed by the Government.
- (iii) The cost of installation, putting into operation and demonstration of the working of the Multimedia Projectors in the Laboratories of the University in Pakistani Rupees.
- (iv) All the charges pertaining to handling and clearance of the Stores at the port including all taxes, levies, octrois etc. but excluding the customs duties for the payment of which the University is exempted by the Government. However, if the customs duties are charged for any items of the Stores for which the Government the exemption, the University will make the payment.

- (v) The transportation charges for transporting the Stores from the port to the Concerned Department of the University including the charges for loading the Stores at the port and unloading the same at the University.

For the purpose of evaluation/comparison of bids, as stated in Clause-15, the total price for the Stores under this Category shall be the sum of the amounts mentioned for Parts 1 & 2 above.

- (c) In addition to what is stated in para a) & b) above, the prices given in Annexure C1 & C2 shall also include the following for the Stores of both the Categories-A & B.
 - (i) Supply, detailing, manufacture, factory testing, export preparation and all costs incidental to shipping/transport up to the stage of installation in the Concerned Department of the University.
 - (ii) Responsibility for any loss and/or damage at any stage from manufacture to installation in the Concerned Department of the University.
 - (iii) Provision for clean on boards bills of landing.
 - (iv) The cost of export taxes, fees and charges levied and outgoing incurred on exporting goods in the country of origin.
 - (v) The expenses on account of the certificate of origin, invoices or any other documents issued in the country or origin.

10. Validity of Prices/Tender

- a) The prices quoted shall be valid for a period of at least 90 days from the date of opening of the tender.
- b) Until the final Contract is executed, the successful bidder shall be bound by the terms and conditions of this Tender Document.

11. Acceptance of the Terms

- a) The submission of the tender against this tender inquiry by the tenderer means that the tenderer has read and accepted the terms and conditions relating to all the tender documents and annexures, and that he/she have thoroughly examined the specifications and particulars in the tender inquiry. Further the tender shall be deemed to be fully aware of the nature of the Stores and the purpose for which they are required and shall be bound to accept the Contract if placed with him/her on the basis of the prices and of the delivery schedule as indicated in Clause 12 hereof within the validity of his/her Tender.

- b) If the Tender is awarded in favour of Proprietor / Principals who has no authorized agent or distributor in Pakistan, he/she shall have to appoint a distributor or nominee for the purpose of successful completion of the contract and to provide after-sales service.

12. Delivery Period.

i. Shipment of Imported Items.

- a) The shipment of the items of Stores which are to be imported shall be started as early as possible, the shipment schedule shall be submitted to the Director (Works & Strategic Planning), Mehran University, and shall be negotiable and subject to approval by the University.
- b) The tenderer must indicate in his/her offer the port from where the Stores will be shipped.

ii. Delivery Period.

- a) The entire Stores must be delivered, installed and put into operation in the concerned Department of the University as early as possible after receiving the letter of award of the Contract.
- b) The Tenderer shall give in the offer his/her own schedule for the delivery and installation of various items of the Stores which shall be negotiable and subject to approval of the University.

iii. Delay in the Delivery of the Stores.

- a) For the Stores delayed beyond the delivery period, as specified in the Contract, or as approved by the University as stated in Clause 12 ii b) above, there shall be levied liquidated damages as specified in Clause 22 of the Conditions of Contract given in this Tender Document.
- b) The liquidated damages may be waived fully or partially by the Director (Works & Strategic Planning), with the approval of the Vice Chancellor of the University, if there are reasonable grounds for such a delay.

13. Negotiations.

Under no circumstances will the negotiations take place with any tenderer with regard to Specifications and Prices quoted and read out at the public opening of the tenders and with regard to the substance of the offer. The tenderers cannot revise their prices after the public opening of the tenders.

14. Rights of the University

(a) The University reserves the right to reject any or all bids without any reason whatsoever, or not waive minor irregularities or errors in any offer. If it appears to the University that such irregularities or errors must be corrected in the offer in which they occur, the same will be corrected prior to issue of the letter of intent which may be awarded thereupon.

- (b) The University is neither bound to accept the lowest or any other offer nor is it bound to assign reason for rejection of any offer.
- (c) The University reserves the right to award the contract to one bidder or divide it among several bidders.
- (d) The University reserves the right to increase or decrease the quantity of the Stores at its discretion without assigning any reason whatsoever.
- (e) The University reserves the right to cancel the offer of the tenderer whose bid has been found / evaluated to be the lowest if it is revealed to the University that the tenderer does not have the capability or financial resources or facilities to carry out the Contract in accordance with the terms and conditions of this Tender Document.

15. Evaluation of Bids.

- a) In comparing bids the University will consider, besides the prices quoted, such other factors as compliance with specifications, relative quality of Stores, after-sales services facilities available in Pakistan and the tenderer's capacity to perform.
- b) The evaluation criteria specifically mentioned from next page & the specifications mentioned in BOQ will also be considered for evaluation of the bids.
- c) For the purpose of evaluation, the prices to be compared shall be the total prices inclusive of all duties, taxes, freight charges etc. as stated in clause 9 titled "Prices" above.
 - (i) For the items quoted in Annexure-C-1, the total prices as mentioned in Clause-9(b) shall be compared.
 - (ii) For comparison of the items quoted in Annexure C-1 with those quoted in Annexure C-2, the total prices as mentioned in Clause-9(a) including the charges/ cost packing, making, handling, insurance, inspection guarantees, clearance, freight/transportation upto the University's Concerned Department duties, taxes, levies, octrois etc.

COMPANY PROFILE REQUIRED FOR EVALUATION PURPOSE

Procurement of Multimedia Projectors

ANNEXURE A

Legal Information				
Legally Registered Company Name				
Office Physical Address at Present:				
Telephone / Fax Numbers (landline)	Tele: _____ Fax: _____ Mobile: _____			
Email Address & URL	Email: _____ URL: _____			
If Proprietorship Firm then give the Name of Owner/Proprietor with CNIC Number, mobile / Email and mention Total Capital Invested amount with documentary Proof i.e. Latest Wealth Statement submitted to FBR.	Name of Proprietor: _____ CNIC No. of Proprietor: _____ (attach Copy) Mobile No. _____ Email Address: _____ Amount Invested in Company PKRs: _____ <i>(Attached attested copy of Wealth Statement of Proprietor declared to FBR in 2016 or 2017)</i>			
If Partnership Firm then give the Names of Partners & their CNIC #s, Mobile Numbers, Email Address and Percentage of Shares Total Capital Invested amount with documentary Proof i.e. Latest Wealth Statement submitted to FBR for each Partner. Also provide copy of Partnership Deed				
	S. #	Names of Partners, Mobile Number, Email	Share %	Capital / Investment in Rs.
	1			
	2			
	3			
	4			
	5			
	<i>(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017) If there are more Partners, use Separate Page. Note: (Attach copy of Partnership Deed)</i>			
If Private Limited Firm then give the Name of Directors & their CNIC# Mobile Numbers, Email Address and percentage of Shares. The Authorized Capital, provide Documentary proof i.e. Article & Memorandum of Association along with latest Wealth Statement of each Director.				
	S. #	Names of Directors Mobile Number, Email	Share %	Authorized Capital
	1			
	2			
	3			
	4			
	5			
	<i>(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017) If there are more Partners, use Separate Page. Note: (Attach copy of Partnership Deed)</i>			

Employees Information Who will be responsible for MUET Project.					
S.#	Name of Employee	Designation	CNIC #	Mobile Number	Responsibility
1					
2					
3					
4					
5					

Company Information

Changes in the Company, e.g. Past Name, Merger, etc. give details, Reference Numbers, and attach documentary evidence.	
Status of your Head Office	<input type="checkbox"/> Owned <input type="checkbox"/> Rented (Attach copy of Lease/Sale deed or Tenancy Agreement)

Financial Information

Turn over Certificate from Bank greater than 3.5 M in 2016/2017	
Bank Account Details which is declared in FBR	(Provide Account Number, Title of Account, Bank Name, Branch & attach Bank Certificate)

The Names of Brands / Models / Services being proposed for MUET Project..

S.#	Brand Name	Model offered.	Specifications
1			
2			
3			

Attach Brochures / Literature

Minimum 3 Customers detail where similar projects are installed by you in 2016/2017

S.#	Name of Customer Contract Person Name & Designation Phone & Mobile Number Email Address	Amount / Worth of Project	Detail of Project
1			
2			
3			

Attach copies of Purchase Orders. MUET Technical Committee will visit and verify. Also will get feedback from Customer.

NOTE: The above mentioned information should be printed Company's letter head, Signed and Stamped

In addition to above Bidders can provide supplementary information if necessary.

ELIGIBILITY CRITERIA OF BIDDING FIRMS For the Tender under Title

Procurement of Multimedia Projectors 1. Mandatory / Legal Requirement

Category.	DESCRIPTION			Remarks
1	Sr. No.	Attested Copies of following Certificate	YES/NO.	<ul style="list-style-type: none"> • It is legal and mandatory requirement that the bidding firms should be registered in FBR, SRB for Computers & I.C.T. Category. Those firms which are registered in GST for any other category will not be eligible for tender. • As per labor law it is mandatory requirement that the firms who are having more than 7 employees should must be registered with either EOBI or Labor Department, Government of Sindh.
	1.1	National Tax Registration Certificate (NTN)		
	1.2	General Sales Tax Registration Certificate Firm must be registered in category of I.C.T		
	1.3	Registration Certificate from Sindh Revenue Board		
	1.4	Active Tax Payer Status on FBR		
	1.5	Certificate of Incorporation from SECP		
	1.6	Registration from EOBI Or Sindh Labor Department.		
	1.7	Office Address of firm should be same as declared to FBR		
	<ul style="list-style-type: none"> • Firm should must get 5 YES to qualify (The procuring Agency will verify the factors as stated herein above) • Bidder shall not participate in Joint Venture. • Affidavit that the firm is not Blacklisted 			

ELIGIBILITY CRITERIA OF BIDDING FIRMS For the Tender under Title

Procurement of Multimedia Projectors, 2. Financial Position of Bidding Firms

Category.	DESCRIPTION			Remarks
2	Sr. No.	Attested Copies of following Documents	YES/NO.	<ul style="list-style-type: none"> • Being public sector organization MUET is operating under Rule No. 2 of Sales Tax special procedure (Withholding rule 2007) however it is mandatory requirement and responsibility to examine the documents under section 26 of Sales Tax Act-1990. Further, in the light of SPPRA guide Lines Page 13, that the "Financial Capability of interested bidders should be equal or twice than the estimated cost of project, however documents are required to assess and evaluate the Financial Capability. • The procuring agency will verify the worth of bidding firm from the provided / required documents. • The amount in three documents must be equal or greater than 3.5 Million to justify being financially capable to handle the project of MUET.
2.1	Firm should provide Monthly Sales Tax RETURNS along with SALES SUMMARIES from July 2016 to March 2017. <i>No any other document will be considered at place of the required documents, bidder should not attach, Sales Tax Acknowledgements, Challans, Return/ summaries of un-relevant period. Because such junk documents will not be considered</i>			
2.2	Bank Statement of OFFICIAL / DECLARED ACCOUNT in FBR from July 2016 to March 2017 showing turn over greater than 3.5M			
2.3	Provide Bank Certificate, certifying debit & credit TURN OVER above 3.5M during the period from July 2016 to March 2017			
	<ul style="list-style-type: none"> • Firm should must get 3 YES for documents and three Yes for figures 3.5M annual turnover to qualify. 			

ELIGIBILITY CRITERIA OF BIDDING FIRMS

ANNEXURE - A

For the Tender under Title

Procurement of Multimedia Projectors

3. Technically Soundness

Category.	DESCRIPTION			Remarks
3	Sr. No.	Parameters	YES/NO.	<ul style="list-style-type: none"> The existence will be verified from the supply GST Registration in the field of IT and from the supply orders (firm should provide attested copies minimum 3 POs completed during 2016/2017 along with contact details of the purchasers, so that these can be verified). Manufacturer's Authorization Certificate will be verified from Principal. It is therefore required that the email address of two persons (person who is Head / Incharge for Pakistan Business operations, and 2nd the Account Manager) and proof of import directly from the Manufacturer as mentioned in Para 3.6 C.V. of staff must be provided with official email addresses, their personal mobile numbers, Picture, home address, track record of the projects they have completed in last three years. Attested copies of their Professional and Academic Certificates. Bidding firm must provide the evidence of all the required fields.
	3.1	Firm must be in I.T. Business (verified from GST Registration) and is activity engaged in I.T. Business and have served minimum 3 reputable customers in public or private sector.		
	3.2	Manufacturers Authorization Letter addressed to Mehran University for this Project. This certificate is required from Hardware Manufacturer whose products are being offered. <i>MAL issued by Distributors or any-other will not be considered.</i>		
	3.3	Qualified Technical Resources: Firm should have formal Organizational Structure with hierarchy of Management, showing details of staff employees having 3 persons in Sales. 3 persons in After-Sales-Support And 6 persons in Management / Finance etc.		
	3.4	Does the specifications meet requirement as mentioned in the BOQ. Are these specifications responsive to the requirement of MUET? (<i>firm should provide Model, Make, Brochure</i>)		
	3.5	Does the bidder has provided its company profile as per specimen?		
Must get Yes in 4to qualify				

END.

16. Errors in the Bids.

- (i) Any arithmetic errors found during evaluation of bids will be rectified on the following basis:
 - a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the University.
 - b) If there is a discrepancy between the words and figures, the amount in figures shall prevail.
 - c) If there is any discrepancy between the total tender price entered in the Articles of Agreement and the total shown in the Schedule of Prices, the amount stated in the Articles of Agreement shall be corrected by the University in accordance with the corrected schedule of Prices.
- (ii) If the tenderer does not accept the corrected amount of tender, his/her Tender will be rejected and the Bid Bond submitted with the tender shall be forfeited.

17. Foreign Exchange for Items of Stores to be imported.

For the items of Stores which are to be imported and for which the prices have been quoted on C&F basis in Annexure C-2, the University will arrange payment in the foreign currency, to the extent of the C&F amount, as stated in Clause 9(b), through its bank in Pakistan in accordance with the prevailing foreign exchange control rules/ regulations of the Government of Pakistan.

CONDITIONS OF CONTRACT

1. **Scope of the Contract**

- a) The **Scope of the Contract** shall be the supply, delivery, installation, putting into operation and demonstration of the working of the Stores in the concerned Department of the University at Jamshoro, Sindh, in accordance with the technical Specifications and Bill of Quantities enclosed in this Tender Document.
- b) The Contractor shall within a period of one month of the execution of the agreement furnish to the University a **detailed program** for supply and delivery of various items of the Stores for necessary approval by the University.

2. **Definition of Terms**

In writing these Conditions of Contract, Specifications and Bill of Quantities, the following words shall have the meanings hereby indicated, unless there is something in the subject matter or Contract inconsistent with such constructions:

- i. **The University** shall mean the Mehran University of Engineering and Technology, Jamshoro, Sindh.
- ii. **The Vice Chancellor** shall mean the Vice Chancellor of Mehran University of Engineering and Technology, Jamshoro, Sindh, including his successor in office and assignees, empowered to act in all matters pertaining to the University either directly or through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro.
- iii. **The Contractor or Supplier** shall mean the Tenderer (Bidder) whose Bid has been accepted by the University and shall include the Bidder's executors, administrators, successors and permitted assignees.
- iv. **The Stores** shall mean and include all the Multimedia Projectors, literature, materials and articles to be provided by the Contractor under the Contract.
- v. **The Contract** shall mean the agreement signed by the Contractor for the supply, delivery, installation, putting into operation and demonstration for the working of the Stores, as stated under the Scope of the Contract above.
- vi. **The Contract Price** shall mean the sum mentioned in or calculated in accordance with the provisions of the Contract, which is to be paid to the Contractor for satisfactory execution of the Contract in accordance with these Conditions of Contract.

- vii. **The Specifications** shall mean the specifications annexed to or issued, herewith, and shall include the schedule and drawings attached hereto as well as the samples and patterns if any.
- viii. **Month** shall mean the Calendar month.
- ix. **Writing** shall include any manuscript, type-written, printed or other statement reproduced in any visible form and whether under seal or under hand.

3. **Contract Documents.**

- a) The term **Contract Document** shall mean the following documents which shall be deemed to form an integral part of the Contract:
 - i. Articles of Agreement;
 - ii. Instructions to Tenderers;
 - iii. Conditions of Contract;
 - iv. Contractor's Proposal / Offer including the relevant correspondences prior to signing of the agreement with all Annexures duly filled in;
 - v. The Specifications of the Stores; and
 - vi. Bill of Quantities with prices.
- b) In the event of any **conflict** between the above mentioned documents, the present Articles of Agreement and Conditions of Contract shall prevail.

4. **Signing of the Contract Agreement**

Within 30 days of the issue of the letter of intent, the successful bidder (bidders) will be required to **sign an agreement** with the University for the supply of such quantity, in whole or in part, of the tendered Stores as will be communicated to him / her (them) in the letter of intent.

5. **Packing, Marking and Handling**

- a) All the Stores, whether imported or locally manufactured / available, shall be delivered to the University at Jamshoro in **safe and secure condition** at the risk and cost of the Contractor.
- b) The packing, marking and handling shall be so arranged by the Contractor as to **prevent any loss of or damage** to the Stores.

- c) In case any of the items of the Stores are to be imported by the Contractor, the **import** shall be **arranged by the Contractor** himself / herself with such packing and marking and through such means as deemed fit by him / her for safe and secure delivery at Jamshoro. The packing of the Multimedia Projectors shall be the usual export packing to ensure safe journey by air, sea, rail and road, as the case may be, of the Stores to destination. Each packing shall be clearly marked in English with the following:

- i. Port of Destination: KARACHI.
 ii. Name of the Ship: _____
 iii. Name of the Consignee: DIRECTOR (WORKS & STRATEGIC PLANNING), MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY JAMSHORO, SINDH, PAKISTAN

- i. Name of the Contractor: CONTRACTOR'S NAME & ADDRESS
 ii. Case Number & Contents: _____
 iii. Net Weight & Dimensions: (length, Breadth & Height)
 iv. Gross Weight: (Kg.)
 v. Number & Date of Contract: _____
 vi. Marking: MUET in a 6 in. x 4 in. rectangle

MUET

6. Transportation and Shipment

a. For Stores to be Imported

- i. All those items of Stores which are to be imported by the Contractor shall be **shipped** by whatever means the Contractor deems fit **at his / her risk and cost**. The Contractor must keep the University informed of the shipping arrangements, schedule of shipping, arrival at the port, clearance from the port, and transportation from the port to the University.
- ii. **All costs** of loading of the Stores from the wharves at port of shipment and also the cost of ship wharf age / berthing, demurrage charges, stevedoring, handling charges and other port and river dues in respect of shipment companies' vessels at the port of shipment and all other expenditure up to the stage of placing the Stores at rest on board the ship and the freight charges shall be **borne by the Contractor**.
- iii. Similarly all costs of unloading the Stores at the wharves, wharf age / berthing, demurrage, stevedoring, handling charges and other port dues at the port of arrival in Pakistan and transportation from the port up to the stage of placing the Stores position in the concerned Department of the University shall be borne by the **Contractor**. In order to facilitate the clearance of the Stores at the port of arrival, a clearing agent will be engaged by the University, in consultation with the Contractor, who will get the Stores cleared with the assistance of the University and the Contractor, and the clearing agent's charges shall be **borne by the Contractor**.

- iv. All things being equal, **Pakistan flag ships** should be used, as far as possible, for shipment of the Stores. If no such ship is available, such other ships may be used consistent with the execution of this Contract with economy and efficiency.
- v. The Stores must be shipped **under deck**
- vi. The Contractor shall send by air mail/courier service or personally deliver 4 (four) sets of non-negotiable shipping documents direct to the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh, so as to reach him at least 8(eight) days before arrival of the ship at the port in Pakistan.

b. For Stores Manufactured / Available in Pakistan

- i. All those items of the Stores which are to be manufactured in Pakistan, or are to be supplied from the locally available stocks (whether imported or manufactured in Pakistan), may be transported from the place of manufacture or availability to Jamshoro by **any mode of transportation** as deemed convenient and suitable by the Contractor at his / her risk and cost.
- ii. All **costs** of handling, loading, transportation, unloading and placing the Stores in position in the Concerned Department of the University shall be **borne by the Contractor**.

7. Pre-shipment and After-fabrication Inspection

- a) The **pre-shipment inspection** and / or the inspection of the Stores Principals/Proprietor at the premises, if desired by the Contractor, shall be arranged by the Contractor at his / her own cost. The responsibility for the quality, quantity, correctness and adherence to the Specifications etc. of the Stores shall lie solely and squarely on the Contractor.
- b) The University may, at its discretion, waive pre-shipment inspection and hence issue the waiver in writing so that the Stores could be shipped under manufacturer's test certificate. This waiver shall be deemed as authorization to ship for the purpose of negotiating the letter of credit under Clause 13(b)ii.
- c) The pre-shipment inspection and/or the waiver thereof shall in no any above the Contractor of any of his obligations under this Contract.

8. Insurance

The **Contractor shall arrange** the insurance for the Stores in whatever way he / she deems fit at his / her risk and cost. The prices quoted in the offer of the Contractor shall include the cost of insurance. The Contractor shall have to inform the University of the Insurance Arrangements made by him / her for the Stores.

9. On-arrival Inspection

There shall be inspection of the Stores by the representatives of the University after arrival in the Concerned Department of the University in presence of the Contractor or his authorized representatives and the representatives of the insurance company. The **inspection report**, which, inter-alia, should indicate the condition in which each item of the Stores has been received, shall be signed by the above representatives. The Contractor shall coordinate with the Director (Works & Strategic Planning), Mehran University, and the insurance company for arranging the inspection at such date and time as is convenient to the above representatives.

10. Taking Over

Upon receipt of the Multimedia Projectors in the Concerned Department of the University and after inspection, as stated in Clause 9 above, the University will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition. The taking-over of the damaged items will be with-held until the same are repaired / replaced and are re-inspected and found in acceptable condition.

11. Installation and Demonstration of Stores

a). Installation

- i) After inspection and taking over of the Stores, as stated in Clauses 9 and 10 above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the laboratories of the University. For this purpose, the Contractor shall co-ordinate with the Director (Works & Strategic Planning), Mehran University, for making arrangements for the Hardware needed for the installation.
- ii) The cost of hardware **for installation** shall be borne by the University. The Contractor shall provide, alongwith his offer, the details of the hardware needed for each item of the Stores separately. The technical and other personnel needed for installation of the Stores shall be provided by the Contractor at his cost. The entire cost of installation, configuration, application except that of the needed hardware, shall be borne by the Contractor.

b) **Demonstration**

- i) After installation of the Stores, as stated in Clause 11 a) above, the complete **working of each item** of Stores for the purpose of performing the intended Concerned Department experiments, testing of specimens and recording of the test results etc., shall be demonstrated fully to the designated staff of the University by the Contractor or his technical personnel.
- ii) The entire **cost**, including the T.A. / D.A. of the personnel involved in the demonstration, shall be **borne by the Contractor**.

12. **Completion Certificate**

After completion of the installation and demonstration, as stated in Clause 11 above, a certificate is to be obtained by the Contractor from the concerned **Head of the Department / Director of the Institute** stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

13. **Terms of Payment**

The Contractor shall be paid for Stores in the following manner:

- a) CATEGORY A: Stores Manufactured/Available in Pakistan without involving import.
 - i. For all those items of Stores for which the completion certificate has been issued by the University, as stated in Clause 12 above, the University will pay to the Contractor total price of the items quoted by the Contractor.
 - ii. The payment for those items of Stores for which the completion certificate has not been issued by the University, as stated in Clause 12 above, will be withheld and released only after the damaged items are replaced / repaired, re-inspected and found in satisfactory condition with consequent issuance of the completion certificate. The payment will be made in the same manner as stated in Clause 13 a) i above
- b) CATEGORY-B Stores Imported from Approved Countries.

The payment for this category of Stores will be made in two parts as under:-

PART-I. **Payment in Foreign currency**

- i. An irrevocable **letter of credit** of one hundred percent (100%) of the C&F price, in the currency quoted by the Principals, will be opened in a bank in the country of origin in favor of the Principals/Contractor within 30 days after signing the Contract.

- ii. One hundred percent (100%) of the letter of credit amount will be paid against presentation of the shipping documents to the bank through the above letter of credit. The required shipping documents include:
- Clean on board bill of lading;
 - Contractor's detailed invoice showing description of the Stores, specifications, quantity, unit price and total price;
 - Detailed packing list;
 - Certificate of origin of the Stores' and
 - Certificate of pre-shipment/ after-fabrication inspection or authorization to ship the Stores as per Clause-7.

PART-2. **Payment in Pakistani Rupees**

The Rupee component of the price of the Stores, as stated in Clause 9 b) of "Instructions to Tenderers" will be paid to the Contractor in the following manner:

- i. For all those items of Stores for which the taking over certificate has been issued by the University, as stated in Clause 10 above, the University will pay to the Contractor seventy percent (70%) of the total price of the items quoted by the Contractor, the remaining thirty percent (30%) will be paid after presentation of the completion certificate, as stated in Clause 12 above.
- ii. The payment for those items of Stores for which the completion certificate has not been issued by the University, as stated in Clause 10 above, will be withheld and released only after the damaged items are replaced/repared, re-inspected and found in satisfactory condition with consequent issuance of the completion certificate. The payment will be made in the same manner as stated in Clause 13 a)i above

14. Warranty / Guaranty

- a) The Contractor shall **warranty** that the Stores shall be fit for the purposes and operation mentioned in the relevant clauses of the "Instructions to the Tenderers" and "Conditions of Contract", notwithstanding the fact that the entire Stores, or any item or part of the Stores, bear or are found to bear a patent or trade mark.
- b) The Contractor shall guarantee supply of good quality Stores in accordance with the Specifications and as stated in Clauses 4 and 5 of the "Instructions to the Tenderers". Further, the Stores shall be brand new and absolutely free from all defects in material, quality and workmanship. In case of defects, the defective Stores, or the defective parts / components of the Stores thereof, shall be replaced by the Contractor free of cost to the University within reasonable time.

15. Breach of Contract

In case of breach of warranty /guarantee or Contract, the **damages** suffered by the University shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the Contract Performance Bond given at Annexure "E" enclosed with this Tender Document, without notice to the Contractor.

16. Contractor's Default Liability

a) The University may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:

- i. If in the judgment of the University, the Contractor fails to make delivery of the Stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the University; and
- ii. If, in the judgment of the University, the Contractor fails to comply with any of the other provisions of the Contract.

b) In the event the University terminates the Contract, in whole or in part, as provided in Clause **16 a)** above, the University reserves the right to **purchase**, on such terms and conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the University for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause **22** of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.

c) If the Contract is terminated, as provided in Clause **16 a)** above, the University, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the University under any of the following cases in the manner and as directed by the University:

- i) Any **completed Stores**; and
- ii) Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.

d) The University will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the University and also for the manufacturing materials delivered and accepted.

e) In the event the University does not terminate the Contract, as provided in Clause **16 a)** above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall be liable to the University for **Liquidated Damages for delay** as set out in Clause 22 until the Stores are accepted.

17. Bankruptcy

If the **Contractor** shall become **bankrupt** or have a receiving order made against him / her or compound with his / her creditors, or being a corporation commence to be wound up, not being a voluntary winding up for the purpose of amalgamation or reconstruction, or carry on its business under a receiver for the benefit of its creditors or any of them, **the University shall** be at liberty to:

- a) **terminate the Contract** forthwith by a notice in writing to the Contractor or to the liquidator or receiver or to any person in whom the Contract may become vested, and to act in the manner provided in Clause 16 above as though the last mentioned notice has been the notice referred in such Clause and the Stores have been taken out of the Contractor's hand; and / or
- b) give such liquidator, receiver, or other person the **option of carrying out the Contract** subject to his / her providing a guarantee for the due and faithful performance of the Contract upto an amount to be determined by the University.

18. Termination of Contract

- a) If, for any cause as set forth in Clause **19** hereafter, the Contractor finds it impracticable to continue operation or, if owing to force majeure or to any cause beyond its control, the University finds it impossible to continue operation, then **prompt notification** in writing shall be given by the party affected to the other.
- b) If the delay or difficulties so caused cannot be expected to cease or become avoidable, or if operation cannot be resumed within six months, then either party shall have the right to terminate the Contract by giving ten **(10) days written notice** to the other.
- c) In the event of termination of the Contract under this Clause, **payment** will be made to the Contractor as follows:
 - i) The Contractor shall be paid for all the Stores for which the completion certificate has been issued, as stated in Clause 12, and for all the reimbursable expenses due and unpaid.
 - ii) The Contractor shall also be paid reasonably for any work done during the said six months period as well as for settlement of any financial commitment made in connection with proper performance of the Contract and which are not reasonably defrayed by payments under i) above.
 - iii) On termination of the contract for any cause, the Contractor shall see to the orderly suspension and termination of operations with due consideration to the interests of the University with respect to completion, safeguarding or storing of the Stores produced for the performance of the Contract and the salvage and resale thereof

19. Force Majeure.

The Contractor shall not be liable for any additional cost or for liquidated damages for delay or any failure to perform the Contract arising out of force majeure or cause beyond his / her control including acts of God, or of the public enemy, or of the Government, fires, floods, epidemic quarantine restrictions, strikes, freight embargoes and default of subcontractors due to any such cause (unless the University shall determine that the Stores to be furnished by the Contractor might reasonably have been obtained from other sources in sufficient time to allow the Contractor to meet the required time schedule), provided that the Contractor shall within ten (10) days from the beginning of such delay notify the University in writing of the **causes of the delay**. The University shall ascertain the facts and the extent of the delay and **extend the time** for completing the supplies as in its judgment the findings justify.

20. Rejection

- a) In the event any portion of the Stores supplied by the Contractor is found before taking over to be **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contract, the University shall have the right to either reject or require, in writing, rectification of the Stores. In the later case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the University may adopt any of the following options:
- i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the University plus (15%) fifteen percent; or
 - ii) acquire the said Stores **at a reduced price** considered equitable under the circumstances; or
 - iii) **terminate the Contract** as provided in Clause 18 of these Conditions of Contract.
- b) Nothing in this Clause shall affect any claim by the University under Clause 22 hereafter.

21. Extension of Time

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the University, in writing, of his **claim** for an extension of time. The University on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

22. Delay in Delivery - Liquidated Damages

- a) Should the **progress** of the Contract at any time be **lagging behind** the program agreed between the University and the Contractor, the University will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the University shall not in any way absolve the Contractor of the liquidated damages as stated in Clause 22 b) below.
- b) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent (**0.5%**) of **the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

23. Period of Guarantee

- a) The term **period of guarantee** shall mean the period of twelve (**12**) **months** from the date on which the Stores have been put into operation and demonstrated to University staff. In any case this period shall not exceed eighteen (18) months from the date of taking-over certificate.
- b) During the period of guarantee, the Contractor shall **remedy**, at his / her expense, **all defects** in design, materials, and workmanship that may develop or are revealed under normal use of the said Stores upon receiving written notice from the University; the notice shall indicate in what respect the Stores are faulty.
- c) The provisions of this Clause include all the **expenses** that the Contractor may have to incur for delivery and installation of such replacement parts, material, and Multimedia Projectors as are needed for satisfactory operation of the Stores at the University premises.

24. Non-assignment

The Contractor shall **not have the right to assign or transfer** with out the prior approval of the University the benefit and obligations of the Contract or any part thereof.

25. Expenditure Under Contract

The Contractor shall not make any expenditure for the purpose of this Contract in any **country not authorized** by the Government of Pakistan

26. Certificate Not to Affect the Rights of the University or the Contractor

No certificate of the University on account nor any sum paid on account by the University nor any extension of time for the delivery of the Stores pursuant to Clause 19 shall affect or **prejudice the rights of the University** against the Contractor nor relieve the Contractor of his obligation for due performance of the Contract or be interpreted as approval of the Stores supplied, and no certificate shall create liability of the University to pay for the alterations, amendments, variations etc. not ordered in writing by the University or discharge the Contractor for the payment of damages or of any sum against the payment of which he / she is bound to indemnify the University nor shall such certificate nor the acceptance by him / her of any sum paid affect or **prejudice the rights of the Contractor** against the University.

27. Payments Due from the Contractor

All costs, ascertained damages or expenses for which under the Contract the Contractor is liable to the University may be deducted by the University from any money due or may become due to the Contractor under the Contract or may be recovered by action of law or otherwise from the Contractor.

28. Legal Proceedings

The Contract and the Tender Documents are governed by the **laws of Pakistan** and no proceedings to or arising out of any of them shall be instituted in any courts other than those situated at Hyderabad and Karachi, Sindh Pakistan..

29. Dispute

Should any question or dispute arise as to the material, design, construction or delay in the supply of the Stores or the purpose or the performance for which they are required or are warranted, the University shall nominate an independent **certifier / expert** having knowledge of Multimedia Projectors, etc., who will, after affording the parties to the dispute an opportunity to present their contention, and after having tests made as the certifier deems fit, certify whether there has been any breach of Contract or warranty and, if so, what sum shall be paid to the University in diminution or extinction of price, and such certificates shall be final and binding and shall not be questioned and shall be acted upon in arbitral or other legal proceedings. The award of the costs of the certifier will be within his / her own discretion and shall be recoverable from the party against which the costs are awarded.

30. Arbitration

All disputes and matters of difference whatsoever (other than those relating to the certificate of expert certifier) between the University and the Contractor relating to and arising out of the Contract and Tender Documents shall be referred to arbitration under the arbitration act 1940 with amendments and re-amendments thereof, each party nominating its own arbitrator. The umpire will be nominated by the arbitrators within the first three arbitral hearings. **The award of the arbitrators or of the umpire shall be final and binding** upon the parties. The arbitral proceedings shall be held at Jamshoro, Sindh Pakistan.

FORM OF TENDER
(LETTER OF OFFER)

Tender Reference No. _____ Dated _____

Name of Contract: **Supply, Installation, Putting into Operation and Demonstration of Multimedia Projectors for various departments of Mehran University of Engineering & Technology, Jamshoro, Sindh**

The Director (Works & Strategic Planning)
Mehran University of Engineering & Technology
JAMSHORO, SINDH

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos. _____ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name and address _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs. _____ (in figures and words) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Tender.
3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond referred to in Clause 3 of the Instructions Tenderers and as per Annexure "D", in the amount of Rs. _____ (in words and figures) drawn in favor of or made payable to Mehran University of Engineering and Technology, Jamshoro, and valid for a period of 28 days beyond the period of validity of this Tender.
4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contract within the time stated in Clause 12 of the Instructions to Tenderers.
5. We agree to abide by this Tender for the period of 120 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.

7. We undertake, if our Tender is accepted, to execute the Contract Performance Bond referred to in Clause 3 of the Instructions to Tenderers and as per Annexure "E" for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any Tender you may receive.
9. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named Contract.
10. We confirm, if our Tender is accepted, that all partners of the joint venture shall be liable jointly and severally for the execution of the Contract and the composition or the constitution of the joint venture shall not be altered without the prior consent of the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro. (Please delete this clause in case of Tender from a single firm)

Dated this _____ day of _____ 2017

Signature _____ in the capacity of _____ duly authorized

to sign Tender for and on behalf of _____
(Name of Tenderer in Block Capitals)

Address: _____

Witness:

Name: _____

Address: _____

Occupation: _____

TENDER PARTICULARS

THE TENDERERS MUST SUPPLY THE FOLLOWING SPECIFIC INFORMATION FOR EACH ITEM OR GROUP OF ITEMS OF THE STORES:

1. Conformation of Stores:

Whether the Stores offered conform to the particulars specified in the Schedules; if not, details of deviations must be stated in Annexure "F".

2. Manufacturing Details:

- (i) Brand of Multimedia Projectors.
- (ii) Name and address of Manufacturer; and
- (iii) Country of origin of Stores.

3. Delivery Schedule:

- (i) Earliest date by which delivery can be affected;
- (ii) Complete schedule of delivery; and
- (iii) If the delivery period is different for different items, it must be indicated item wise.

4. Packing Specification:

Whether the specifications for packing given in the Tender Documents will be adhered to.

FORM OF SCHEDULE TO TENDER FOR STORES
MANUFACTURED/AVAILABLE IN PAKISTAN WITHOUT INVOLVING IMPORT.

Due by _____ hours on _____
 (time) (date) (month) (year)

SCHEDULE TO TENDER NO. _____ DATED _____

The Tender will be opened at _____ hours on _____
 (time) (date) (month) (year)

Delivery on or before _____
 (date) (month) (year)

Rates and amount to be quoted in Pakistani Rupees

S.No.	Code/ Item No.	Description Of Stores	Detailed Specifications Of Stores with Model No.	Quantity Of Stores.	Unit	Rate Per Unit	Total Price.
1	2	3	4	5	6	7	8

It is certifies that:

- i) The Stores offered above conform in all respects with the particulars/specifications given in the Tender Documents' and
- ii) All the terms and conditions of the Tender Documents are acceptable to us.

 (signature of the authorized person)

SEAL

 (name of the authorized person)

 (name of the Tenderer)

**FORM OF SCHEDULE TO TENDER FOR STORES
IMPORTED FROM APPROVED COUNTRIES.**

Due by _____ hours on _____
(time) (date) (month) (year)

SCHEDULE TO TENDER NO. _____ DATED _____

The Tender will be opened at _____ hours on _____
(time) (date) (month) (year)

Delivery on or before _____
(date) (month) (year)

PART 1. The rates quoted in the Table below must be on C&F basis.

S. No.	Code/ Item No.	Description Of Stores	Detailed Specifications Of Stores with Model No.	Quantity Of Stores.	Unit	Rate Per Unit	Currency	Total C&F Price	Country of Origin
1	2	3	4	5	6	7	8	9	10

PART 2. The rates quoted in the Table below must be in Pakistani Rupees

S.No.	Code/ Item No.	Description of Stores	Quantity Of Stores.	Unit	Rate Per Unit	Total Price.
1	2	3	5	6	7	8

(Continued on the next page)

BID BOND
(Bank Guarantee)

Guarantee No _____
Executed on _____
Expiry date _____

Letter by the Guarantor (Bank) to the Employer (University)

Name of Guarantor (Bank) with address: _____

Name of Principal (Tenderer) with address: _____

Penal sum of Security (Bond),(in figures and words): _____

Tender Reference No. _____ Date of Tender _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Tender and at the request of the said Principal (Tenderer), we the Guarantor above-named are held and firmly bound unto the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, {hereinafter called The "Employer" ("University")} in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal (Tenderer) has submitted the accompanying Tender numbered and dated as above for supply, installation, putting into operation and demonstration of Multimedia Projectors in the laboratories of Mehran University of Engineering and Technology, Jamshoro, to the said Employer (University); and

WHEREAS, the Employer (University) has required as a condition for considering the said Tender that the Principal (Tenderer) furnish a Bid Bond in the above said sum to the Employer (University), conditioned as under:

- 1) that the Bid Bond shall remain valid for a period of 28 days beyond the period of validity of the Tender;

2) that in the event of;

- a) the Principal (Tenderer) withdraws his Tender during the period of validity of the Tender;
- b) the Principal (Tenderer) does not accept the correction of his Tender Price, pursuant to Clause 16 of "Instructions to Tenderers"; or
- c) failure of the successful Tenderer to:
 - i) furnish the required Contract Performance Bond, in accordance with Clause 3 of "Instructions to Tenderers"; or
 - ii) sign the proposed Contract Agreement, in accordance with Clause 4 of the "Conditions of Contract";

then the entire sum be paid immediately to the said Employer (University) as liquidated damages and not as penalty for the successful Tenderer's failure to perform.

NOW THEREFORE, if the successful tenderer shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer (University) in accordance with his Tender as accepted and furnish within twenty eight (28) days of his being required to do so, a Contract Performance Bond with good and sufficient surety, as may be required, upon the form prescribed by the said Employer (University) for the faithful performance and proper fulfillment of the said Contract or in the event of rejection of the said Tender by the Employer (University) within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT, the Guarantor shall forthwith pay to the Employer (University) the said sum stated above upon first written demand of the Employer (University) without cavil or argument and without requiring the Employer (University) to prove or to show grounds or reasons for such demand notice of which shall be sent by the Employer (University) by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT, the Employer (University) shall be the sole and final judge for deciding whether the Principal (Tenderer) has duly performed his / her obligations to sign the Contract Agreement and to furnish the required Contract Performance Bond within the time stated above, or has defaulted in fulfilling the said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Employer (University) forthwith and without reference to the Principal (Tenderer) or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to the authority of its governing body.

Guarantor (Bank)

Witness:

1. _____
(Signature)

(Signature)

(Name, Title, Address and Seal)

(Name)

2. _____
(Signature)

(Title)

(Name, Title, Address and Seal)

(Corporate Guarantor Seal)

CONTRACT PERFORMANCE BOND
(Bank Guarantee)

Guarantee No. _____
Executed on _____
Expiry Date _____

Letter by the Guarantor (Bank) to the Employer (University)

Name of Guarantor (Bank) with Address: _____

Name of Principal (Contractor) with address: _____

Penal Sum of Security (Bond), (in words and figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the Tender Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal (Contractor) we, the Guarantor above named, are held and firmly bound unto the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, Sindh, acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology {hereinafter called the Employer (University)} in the penal sum of amount stated above for the payment of which sum well and truly to be made to the said Employer (University), we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal (Contractor) has accepted the Employer's (University's) above said Letter of Acceptance for the supply, installation, putting into operation and demonstration of Multimedia Projectors of Laboratories of Mehran University of Engineering and Technology, Jamshoro, Sindh.

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer (University), with or without notice to the Guarantor, which notice is hereby waived and shall also well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till the expiry of the guaranty period as per Clause 23 of the Conditions of Contract.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer (University) without delay upon the Employer's (University's) first written demand without cavil or arguments and without requiring the Employer (University) to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's (University's) written declaration that the Principal (Contractor) has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to the Employer's (University's) designated Bank and Account Number.

PROVIDED ALSO THAT the Employer (University) shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling the said obligations, and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer (University) forthwith and without any reference to the Principal (Contractor) or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body

	Guarantor (Bank)
Witness:	
1. _____	_____
(Signature)	(Signature)
_____	_____
Name, Title and Address (Seal)	(Name)
2. _____	_____
(Signature)	(Title)
_____	_____
Name, Title and Address (Seal)	Corporate Guarantor (Seal)

ANNEXURE "F"

Statement Describing Deviation from Specifications.

S.No.	Code No.	Description of Stores	Statement of Variation from Specifications	Reasons for Variations.
1	2	3	4	5

(signature of the authorized person)

SEAL

(name of the authorized person)

On behalf of

(name and address of the Tenderer)

BILL OF QUANTITIES FOR

Multimedia Projectors
for various Departments of MUET,
Jamshoro.

ITEM CODE

MMP

Sr. #	Description of Items	Qty	Unit Rate	Amount Rs.
MMP-01	<p>Multimedia Projector of internationally recognized brands Projection System 3LCD Technology, RGB liquid crystal shutter Colour Light Output 5500 Lumen- 3800 Lumen (economy) In accordance with IDMS15.4 White Light Output, WXGA, 1280 x 800, 16:10 Aspect Ratio 16:10, Contrast Ratio 15,000 : 1 Lamp 300 W, 5,000 h durability, 10,000 h durability (economy mode) Keystone Correction. Auto vertical: $\pm 30^\circ$, Auto horizontal $\pm 20^\circ$ Colour Processing 10 Bits 2D Vertical Refresh Rate. 100 Hz - 120 Hz, Colour Reproduction Upto 1.07 billion colours, USB Display Function, 3 in 1: Image / Mouse / Sound Interfaces. USB 2.0 Type A, USB 2.0 Type B, RS-232C, Wired Network, Gigabit Ethernet interface, Wireless Network (optional), Wireless LAN IEEE 802.11b/g/n, VGA in (2x), VGA out, HDMI in (2x), Composite in, RGB in (2x), RGB out, HDBaseT, MHL, Stereo mini jack audio out, Stereo mini jack audio in (2x), Miracast Epson iProjection App Epson / Sony / LG or Equivalent</p>	2		
MMP-02	<p>Multimedia Projector of internationally recognized brands 3LCD Technology, LCD Panel, 0.76 inch with C2 Fine Colour Light Output 7500 Lumen- 6000 Lumen (economy) In accordance with IDMS15.4, White Light Output. 7500 Lumen - 6000 Lumen (economy) In accordance with ISO 21118:2012 Portrait Colour Light Output, 6,000 lm, Portrait White Light Output, 6,000 lm Resolution, WXGA, 1280 x 800, 16:10, Aspect Ratio, 16:10, Contrast Ratio 50,000 : 1, Native Contrast, 2,000 : 1, Lamp, 400 W, 3,000 h durability, 4,000 h durability (economy mode), Lamp (portrait mode), 400 Watt, 2,000 Hours Durability Keystone Correction, Manual vertical: $\pm 45^\circ$, Manual horizontal $\pm 30^\circ$ Colour Processing 10 Bits, Colour Reproduction, Upto 1.07 billion colours Epson / Sony / LG or Equivalent</p>	2		

Sr.#	Description of Items	Qty	Unit Rate	Amount Rs.
MMP-03	<p>Multimedia Projector of internationally recognized brands</p> <p>3200 lm Projection Technology RGB liquid crystal shutter projection system, LCD Size 0.55" (D9, Cfine), LCD Size 0.55" (D9, Cfine), Native Resolution XGA, Contrast Ratio 15,000:1 , Connectivity</p> <p>Analog Input D-Sub 15pin 1 (Blue molding) Composite RCA x 1 (Yellow) S-Video 1, 2 RCA (White / Red) 1 USB Type A 1 (for USB Memory, Document Camera, Wireless LAN, Firmware Update) USB Type B 1 (for USB Display, Mouse, K/B, Control, Firmware Update) Wireless Optional (ELPAP10) Wireless Specifications Supported Speed For Each Mode, IEEE 802.11b: 11 Mbps, IEEE 802.11g: 54 Mbps, IEEE 802.11n: 130 Mbps Wireless LAN Security WPA-PSK/WPA2-PSK(TKIP/AES), WPA2-PSK(AES) (Optional Wireless LAN Unit use) Supported Connection Mode Infrastructure, Access Point</p> <p>Epson / Sony / LG or Equivalent</p>	40		
MMP-04	<p>Projector Screen Standard Size Silver Color with Wall Hanging Kit.</p>	3		



TENDER DOCUMENT

FOR

PROCUREMENT OF I.T. EQUIPMENT
(Computer Systems, Workstations & Laptops)

FOR

VARIOUS DEPARTMENTS OF

MEHRAN UNIVERSITY

OF

ENGINEERING AND TECHNOLOGY

JAMSHORO

SINDH- PAKISTAN

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B.O.Q FOR PROCUREMENT OF I.T. EQUIPMENT & COMPUTER SYSTEMS, WORKSTATIONS & LAPTOPS FOR VARIOUS DEPARTMENTS OF MUET, JAMSHORO.	ORANGE
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MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY,
JAMSHORO - 76062, SINDH, PAKISTAN
Phone / Fax No. +92 22 2771403
Email: nadeem.soomro@admin.muett.edu.pk

ISO 2001:2008
CERTIFIED

DEPUTY DIRECTOR
(Procurement)

“SAY NO TO CORRUPTION”

No. & Dated: DD(Proc.)/MUET/JAM/-121, 28-04-2017

NOTICE INVITING TENDERS

All the interested Contractors / firms / parties / suppliers / Manufacturers / Sole Distributors meeting eligibility criteria, viz. having registration with Federal Board of Revenue (FBR) for Income Tax, Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board in case of procurement of works and services and registration with Pakistan Engineering Council as the case may be and are not black listed in any procuring agency or authority, are invited to participate in sealed percentage / item rate tender for the following works:

S#	Name of Work	Tender Fee	Completion Time	Earnest Money	Date of Purchase	Date of Submission of Bids	Purchase From
1	Procurement of I.T. Equipment & Computer Systems, Workstations, Laptops for various departments of MUET, Jamshoro.	3000/- For each Tender	03 Months	5%	08-05-2017 To 30-05-2017	31-05-2017	Deputy Director (Procurement)
2	Procurement of Multimedia Projectors for various departments at MUET, Jamshoro.						
3	Procurement of Printers, Scanners and other Accessories at MUET, Jamshoro.						

The terms and conditions are given as under:-

01. The tender documents can be had from office of the Deputy Director (Procurement) or can be downloaded from SPPRA website i.e. www.pprasindh.gov.pk and University website www.muett.edu.pk/tenders-notices on the payment noted above (non-refundable) on any working day except the day of opening of tenders. The sealed tender on prescribed proforma alongwith 5% earnest money of total bid in the form of Pay Order in favour of the Deputy Director (Procurement) by 31-05-2017 upto 11.00 (A.M) and same will be opened on the same day @ 11.30 (A.M) in respective office, in presence of the Contractors / Suppliers / representatives, who so ever will be present at that time. In case of any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted / opened on the next working day at the same time & venue. Any Conditional or un-accompanied of the earnest money, tender will not be considered in the competition.
02. The bids are invited under Single stage – two envelope procedure as defined in SPP Rule 46 (2). The interested bidding firms submit their bids comprising single package containing two separate envelopes. Each envelope contains separately the “Financial Proposal” and the “Technical Proposal”. Initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened and the envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of the procuring agency without being opened.

Tender for Procurement of Computer Systems, Workstations & Laptop, for various Departments of MUET, Jamshoro

03. The Technical Proposals will be evaluated in a manner as prescribed in bid document at "Technical Evaluation Criteria".
04. Bidders shall / must prepare their Technical Proposals in accordance with the Technical Evaluation Criteria as mentioned in the bid document. The procuring agency will not give any weight to un-required documents, junk and irrelevant papers.
05. The specifications of goods must match with the requirements as mentioned in BOQ, deviation in specification will result disqualification.
06. Financial Proposals of technically qualified bidders will be opened in presence of representatives of bidders and the committee members, for which date, time and venue will be communicated later-on.
07. The bidders who intend to seek any clarification can submit written letter, which shall must reach to the undersigned prior to seven days of opening of Technical Proposals. Any written request received later than seven days will not be entertained.
08. The Bidders should have atleast 05 years successful experience of same service of any university or large organization.
09. The Bidders should register with tax paying agencies which would be verified by concerned agencies.
10. The Bidders should have atleast Rs. 5,000,000.00 annual turnover which would be verified by bank statement.

The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (amended 2013) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25" of said Rules.

Sd/-

Deputy Director (Procurement),
Mehran University of Engg. & Tech. Jamshoro,
Phone No. 022-2109010 Fax: 022-2771403
Email: nadeem.soomro@admin.mueta.edu.pk

ARTICLES OF AGREEMENT

This Agreement made this _____ day of _____ 2017, by and between the Vice-Chancellor, Mehran University of Engineering and Technology, located at Jamshoro, Sindh, including his successors in office and Assignees / Agents, acting through the Director (Works & Strategic Planning), Mehran University of Engineering & Technology, hereinafter called the "**University**", of the one part,

And _____ of
(name and designation of the authorized person), located at _____,
hereinafter called the "**Contractor**" which expression shall include their successors, legal representatives of the second part.

Whereas the **University** requires I.T. Equipment & Computer Systems, Workstations & Laptops at Jamshoro, and whereas the **Contractor** has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at Rs. _____ (in figures and words) in the period of _____ months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

(amount in figures and words)

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____ on behalf of the **Contractor**, and by _____ on behalf of the **University**, all of which shall be deemed to form and be read and construed as a part of this **Agreement** viz.:
 - a) Articles of Agreement;
 - b) Instructions to Tenderers;
 - c) Conditions of Contract;
 - d) Contractor's Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in;
 - e) The specifications of the equipment; and
 - f) Bill of Quantity with prices.

3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the University to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order form No. _____.
4. The **University** hereby **covenants to pay** the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the I.T. Equipment the contact price in the manner prescribed by the Contract and approved by the University.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

University _____

Contractor _____

Witness No.1:

Witness No.1:

Signature: _____

Signature: _____

Name: _____

Name: _____

Designation: _____

Designation: _____

Witness No.2.

Witness No.2:

Signature: _____

Signature: _____

Name: _____

Name: _____

Designation: _____

Designation: _____

INSTRUCTIONS TO TENDERERS

The Mehran University of Engineering and Technology, Jamshoro, Sindh, intends to purchase I.T. Equipment & Computer Systems, Workstations & Laptops under the approved schemes. The purchase will be financed through the cash provided by the Government of Pakistan. This tender is issued for the supply, installation, putting into operation and demonstration of the working of the said I.T. Equipment as per the Schedule of requirements given in this Tender Document.

PREPARATION OF TENDER.**1. Language of Tender**

The **Tender** alongwith any accompanying literature shall be prepared in **English** language only:

2. Submission of Tender

- a) The **Tender** shall be enclosed in a double cover. The outer cover shall bear the address of the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh, without any indication that it encloses a tender. The inner cover shall be marked with the title of the Tender, number of invitation to the Tender and the date of opening of the Tender, and **must be sealed**.
- b) The **Form for Tender**, (Annexure-A) **Tender Particulars (Annexure-B)** and **Forms of Schedule to Tender** (Annexure "C1"&"C2") enclosed herewith, shall be submitted in duplicate. The authorized person signing the tender documents must state his full name and authorized position designation underneath his signature.
- c) The **erasing and/or alterations**, if any, in the Tender shall be authenticated by the authorized person by his full signature.
- d) The **Tender** shall be accompanied with the **original quotations** from the manufacturers, in case the Tender is submitted through their authorized agents or distributors, and shall be supported by credentials establishing the experience and standing of the manufacturers and / or their authorized agents or distributors.
- e) A **Corporate Certificate / Competency Certificate of the Manufacturer** regarding installation, testing, commissioning & training of equipment be attached.
- f) **Ambiguous and incorrect answers** and/or incorrect filling of Tender Documents will render the tender liable to rejection.
- g) **Quotations** through cable, telegraph, telex, fax, or e-mail will not be considered.

- h) The tenders shall not rely on any **interpretation or correction** given by any person except the written **addenda and/or corrigenda** to documents issued by the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh.

3. **Bid Bond and Contract Performance Bond**

- a) The tenderer shall enclose with his/her tender a **Bid Bond** on requisite stamp paper, as per **Annexure "D"** to this Tender Document, issued by a scheduled/commercial bank doing business in Pakistan, for an amount equivalent to **5% of the total cost** of the I.T Equipment offered as per the Tender submitted by him/her, or Rs.50,000.00 (Fifty thousand), whichever is more. The Bid Bond shall be in favor of the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, including his successor in office and assignees acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology. The bond so furnished shall remain **valid for a period 28 days beyond the period of validity of the Tender** or till it is revalidated/extended for a period mutually agreed upon by the tenderer and the Director (Works & Strategic Planning), Mehran University of Engineering and Technology.
- b) As soon as an award is made, the provisions in paragraphs **c), d) and e)**, hereunder, shall **operate**.
- c) If the Tender is **rejected**, the Bid Bond will be returned to the tenderer as soon as possible after rejection.
- d) The **successful bidder** shall have to give a **Contract Performance Bond**, as per **Annexure "E"** to this Tender Document, to the extent of **2% of the total value** of the contract on the same conditions as the Bid Bond. The Performance Bond shall be retained by the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, till the completion of the guarantee period as per Clause 23 of the Conditions of Contract.

4. **Quality of Stores.**

- a) The I.T. Equipment and other relevant materials (hereinafter called "**Stores**") quoted and supplied against this "Invitation to Tender" shall be strictly in accordance with the **Specifications** attached with this Tender Document. The Stores shall be the product of an established manufacturer shall conform to internationally acceptable commercial standards, and shall be a model that has been successfully operated over a reasonable period of time in educational institutions R&D organizations, or relevant industry.
- b) In Tenderers must also warrant the use of best material in the making of the stores. by thefind that the Specifications for any items of the Stores are lacking in details, they may give their own proposals with detailed specifications, preferably three alternate proposals if possible, for such items in Annexure "F".

- c) The Stores offered by the tenders must be of a quality suitable for the purposes and operations for which they are required, and must be capable of rendering the required performance and services at site in the local conditions of extreme tropical climate, air, dust, water, power and fuel at Jamshoro.
- d) The Hardware for operation of the Stores will be made available by University.
- e) The electric supply for operation of the Stores will be made available at 220 volt single phase, or 380 volt three phase, and 50 cycles.
- f) The Stores offered shall be complete with their standard accessories and must be accompanied by their normal instructions book/manual.
- g) Wherever possible or feasible, each item of Stores offered must have its own protection devices, e.g, overload protection by circuit breakers or fuses, or voltage stabilizer for electric equipment.
- h) Unless stipulated otherwise in the specifications for any item, the Stores conforming to ASA, SAE, SSI or DIN will be acceptable.
- i) The successful bidders may be asked to supply list of spares for 5 years satisfactory operation of any item of the Stores, prior to award of the contract.

5. Literature.

The tenderers must furnish with their bids catalogues giving full technical details of the Stores to enable the University to check their offers technically against the prescribed specifications failing which the offers will be liable to rejection.

6. Principals Name, Certificate and Invoice.

- a) The tenderers are required to mention in their quotations/offers the name and address of their Principals along with a certificate authorizing them (tenderers) to quote on their (Principals) behalf as under:

“This is to certify that M/s _____ located at _____ have obtained quotations from us against tender inquiry No. _____ dated _____ from Mehran University of Engineering and Technology, Jamshoro, due for opening on _____ and have agreed to make available the I.T. Equipment on the quotations and terms and conditions of the tender”.

The above condition does not apply to the manufacturers bidding directly.

- b) The tenderers must also furnish along with their offers their Principals original Proforma Invoice failing which their offers will be rejected.

7. Country of Origin.

The tenderers must state in his Tender the country of origin of the Stores offered.

8. Alternative Proposal.

If any tenderer elects to submit alternative proposal(s) complete information on the alternative items including all data relating to technical specifications in Vol. I, II & III shall be given as per Annexure “F”.

9. **Prices.**

- a) **CATEGORY-'A' Stores Manufactured/Available in Pakistan without Involving Import.**

The prices quoted must be total per unit in Pakistani Rupees as shown in **Annexure "C-1"** and shall include:

- i. All charges for packing, marking, handling, insurance, inspection, guarantees, freight/transportation, agent's commission; and all duties, taxes, levies, octrois etc; and.
- ii. The cost of installation, putting into operation and demonstration of the working of the I.T. Equipment in the concerned departments of the University.

- b) **CATEGORY-"B" Stores Imported from approved Countries.**

The prices must be quoted for each item of Stores in **Annexure-"C2"** separately for each of the PARTS given below:

PART-1. Payment in Foreign currency.

The C&F prices quoted by the Principals in the currency of the country of origin.

For the purpose of comparison, the prices quoted shall be converted to equivalent prices in Pakistani Rupees on the basis of the official bank rate prevalent on the date of opening of the Tender.

PART-2 Payment in Pakistani Rupees.

- (i) The agent's/supplier's commission in Pakistani Rupees.
- (ii) The insurance charges. The insurance will be arranged by the Contractor through the University with Pakistan Insurance Corporation. The University will assist the Contractor in obtaining the insurance at concessional rates, if any, as allowed by the Government.
- (iii) The cost of installation, putting into operation and demonstration of the working of the I.T. Equipment in the Laboratories of the University in Pakistani Rupees.
- (iv) All the charges pertaining to handling and clearance of the Stores at the port including all taxes, levies, octrois etc. but excluding the customs duties for the payment of which the University is exempted by the Government. However, if the customs duties are charged for any items of the Stores for which the Government the exemption, the University will make the payment.

- (v) The transportation charges for transporting the Stores from the port to the Concerned Department of the University including the charges for loading the Stores at the port and unloading the same at the University.

For the purpose of evaluation/comparison of bids, as stated in Clause-15, the total price for the Stores under this Category shall be the sum of the amounts mentioned for Parts 1 & 2 above.

- (c) In addition to what is stated in para a) & b) above, the prices given in Annexure C1 & C2 shall also include the following for the Stores of both the Categories-A & B.
 - (i) Supply, detailing, manufacture, factory testing, export preparation and all costs incidental to shipping/transport up to the stage of installation in the Concerned Department of the University.
 - (ii) Responsibility for any loss and/or damage at any stage from manufacture to installation in the Concerned Department of the University.
 - (iii) Provision for clean on boards bills of landing.
 - (iv) The cost of export taxes, fees and charges levied and outgoing incurred on exporting goods in the country of origin.
 - (v) The expenses on account of the certificate of origin, invoices or any other documents issued in the country or origin.

10. Validity of Prices/Tender

- a) The prices quoted shall be valid for a period of at least 90 days from the date of opening of the tender.
- b) Until the final Contract is executed, the successful bidder shall be bound by the terms and conditions of this Tender Document.

11. Acceptance of the Terms

- a) The submission of the tender against this tender inquiry by the tenderer means that the tenderer has read and accepted the terms and conditions relating to all the tender documents and annexures, and that he/she have thoroughly examined the specifications and particulars in the tender inquiry. Further the tender shall be deemed to be fully aware of the nature of the Stores and the purpose for which they are required and shall be bound to accept the Contract if placed with him/her on the basis of the prices and of the delivery schedule as indicated in Clause 12 hereof within the validity of his/her Tender.

- b) If the Tender is awarded in favour of Proprietor / Principals who has no authorized agent or distributor in Pakistan, he/she shall have to appoint a distributor or nominee for the purpose of successful completion of the contract and to provide after-sales service.

12. Delivery Period.

i. Shipment of Imported Items.

- a) The shipment of the items of Stores which are to be imported shall be started as early as possible, the shipment schedule shall be submitted to the Director (Works & Strategic Planning), Mehran University, and shall be negotiable and subject to approval by the University.
- b) The tenderer must indicate in his/her offer the port from where the Stores will be shipped.

ii. Delivery Period.

- a) The entire Stores must be delivered, installed and put into operation in the concerned Department of the University as early as possible after receiving the letter of award of the Contract.
- b) The Tenderer shall give in the offer his/her own schedule for the delivery and installation of various items of the Stores which shall be negotiable and subject to approval of the University.

iii. Delay in the Delivery of the Stores.

- a) For the Stores delayed beyond the delivery period, as specified in the Contract, or as approved by the University as stated in Clause 12 ii b) above, there shall be levied liquidated damages as specified in Clause 22 of the Conditions of Contract given in this Tender Document.
- b) The liquidated damages may be waived fully or partially by the Director (Works & Strategic Planning), with the approval of the Vice Chancellor of the University, if there are reasonable grounds for such a delay.

13. Negotiations.

Under no circumstances will the negotiations take place with any tenderer with regard to Specifications and Prices quoted and read out at the public opening of the tenders and with regard to the substance of the offer. The tenderers cannot revise their prices after the public opening of the tenders.

14. Rights of the University

(a) The University reserves the right to reject any or all bids without any reason whatsoever, or not waive minor irregularities or errors in any offer. If it appears to the University that such irregularities or errors must be corrected in the offer in which they occur, the same will be corrected prior to issue of the letter of intent which may be awarded thereupon.

- (b) The University is neither bound to accept the lowest or any other offer nor is it bound to assign reason for rejection of any offer.
- (c) The University reserves the right to award the contract to one bidder or divide it among several bidders.
- (d) The University reserves the right to increase or decrease the quantity of the Stores at its discretion without assigning any reason whatsoever.
- (e) The University reserves the right to cancel the offer of the tenderer whose bid has been found / evaluated to be the lowest if it is revealed to the University that the tenderer does not have the capability or financial resources or facilities to carry out the Contract in accordance with the terms and conditions of this Tender Document.

15. Evaluation of Bids.

- a) In comparing bids the University will consider, besides the prices quoted, such other factors as compliance with specifications, relative quality of Stores, after-sales services facilities available in Pakistan and the tenderer's capacity to perform.
- b) The evaluation criteria specifically mentioned from next page & the specifications mentioned in BOQ will also be considered for evaluation of the bids.
- c) For the purpose of evaluation, the prices to be compared shall be the total prices inclusive of all duties, taxes, freight charges etc. as stated in clause 9 titled "Prices" above.
 - (i) For the items quoted in Annexure-C-1, the total prices as mentioned in Clause-9(b) shall be compared.
 - (ii) For comparison of the items quoted in Annexure C-1 with those quoted in Annexure C-2, the total prices as mentioned in Clause-9(a) including the charges/ cost packing, making, handling, insurance, inspection guarantees, clearance, freight/transportation upto the University's Concerned Department duties, taxes, levies, octrois etc.

COMPANY PROFILE REQUIRED FOR EVALUATION PURPOSE

Procurement of Computer Systems, Workstations & Laptops

ANNEXURE - A

Legal Information																												
Legally Registered Company Name																												
Office Physical Address at Present:																												
Telephone / Fax Numbers (landline)	Tele: _____	Fax: _____ Mobile: _____																										
Email Address & URL	Email: _____		URL: _____																									
If Proprietorship Firm then give the Name of Owner/Proprietor with CNIC Number, mobile / Email and mention Total Capital Invested amount with documentary Proof i.e. Latest Wealth Statement submitted to FBR.	Name of Proprietor: _____ CNIC No. of Proprietor: _____ (attach Copy) Mobile No. _____ Email Address: _____ Amount Invested in Company PKRs: _____ <i>(Attached attested copy of Wealth Statement of Proprietor declared to FBR in 2016 or 2017)</i>																											
If Partnership Firm then give the Names of Partners & their CNIC #s, Mobile Numbers, Email Address and Percentage of Shares Total Capital Invested amount with documentary Proof i.e. Latest Wealth Statement submitted to FBR for each Partner. Also provide copy of Partnership Deed	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">S. #</th> <th style="width: 55%;">Names of Partners, Mobile Number, Email</th> <th style="width: 10%;">Share %</th> <th style="width: 30%;">Capital / Investment in Rs.</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">2</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">3</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">4</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">5</td><td></td><td></td><td></td></tr> </tbody> </table> <p style="text-align: center; font-size: small;">(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017) If there are more Partners, use Separate Page. Note: Attach copy of Partnership Deed</p>				S. #	Names of Partners, Mobile Number, Email	Share %	Capital / Investment in Rs.	1				2				3				4				5			
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If Private Limited Firm then give the Name of Directors & their CNIC# Mobile Numbers, Email Address and percentage of Shares. The Authorized Capital, provide Documentary proof i.e. Article & Memorandum of Association along with latest Wealth Statement of each Director.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">S. #</th> <th style="width: 55%;">Names of Directors Mobile Number, Email</th> <th style="width: 10%;">Share %</th> <th style="width: 30%;">Authorized Capital</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">2</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">3</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">4</td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">5</td><td></td><td></td><td></td></tr> </tbody> </table> <p style="text-align: center; font-size: small;">(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017) If there are more Partners, use Separate Page. Note: Attach copy of Partnership Deed</p>				S. #	Names of Directors Mobile Number, Email	Share %	Authorized Capital	1				2				3				4				5			
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1																												
2																												
3																												
4																												
5																												

Employees Information Who will be responsible for MUET Project.

S.#	Name of Employee	Designation	CNIC #	Mobile Number	Responsibility
1					
2					
3					
4					
5					

Company Information

Changes in the Company, e.g. Past Name, Merger, etc. give details, Reference Numbers, and attach documentary evidence.	
Status of your Head Office	<input type="checkbox"/> Owned <input type="checkbox"/> Rented (Attach copy of Lease/Sale deed or Tenancy Agreement)

Financial Information

Turn over Certificate from Bank greater than 25 M in 2016/2017	
Bank Account Details which is declared in FBR	<i>(Provide Account Number, Title of Account, Bank Name, Branch & attach Bank Certificate)</i>

The Names of Brands / Models / Services being proposed for MUET Project..

S.#	Brand Name	Model offered.	Specifications
1			
2			
3			

Attach Brochures / Literature

Minimum 3 Customers detail where similar projects are installed by you in 2016/2017

S.#	Name of Customer Contract Person Name & Designation Phone & Mobile Number Email Address	Amount / Worth of Project	Detail of Project
1			
2			
3			

Attach copies of Purchase Orders. MUET Technical Committee will visit and verify. Also will get feedback from Customer.

NOTE: The above mentioned information should be printed Company's letter head, Signed and Stamped

In addition to above Bidders can provide supplementary information if necessary.

ELIGIBILITY CRITERIA OF BIDDING FIRMS For the Tender under Title

Procurement of Computer Systems, Workstations & Laptops

1. Mandatory / Legal Requirement

Category.	DESCRIPTION			Remarks
1	Sr. No.	Attested Copies of following Certificate	YES/NO.	<ul style="list-style-type: none"> • It is legal and mandatory requirement that the bidding firms should be registered in FBR, SRB for Computers & I.C.T. Category. Those firms which are registered in GST for any other category will not be eligible for tender. • PEC registration in IT category is required for all the projects under Class EE09, having greater value than 4.0M. Those firms which are not registered in ICT category are not be eligible. • As per labor law it is mandatory requirement that the firms who are having more than 7 employees should must be registered with either EOBI or Labor Department, Government of Sindh.
	1.1	National Tax Registration Certificate (NTN)		
	1.2	General Sales Tax Registration Certificate Firm must be registered in category of I.C.T		
	1.3	As per Clause EE09 the Firm must be registered with Pakistan Engineering Council in category of I.C.T this is valid for all projects greater than 4 M value.		
	1.4	Registration Certificate from Sindh Revenue Board		
	1.5	Active Tax Payer Status on FBR		
	1.6	Certificate of Incorporation from SECP		
	1.7	Registration from EOBI Or Sindh Labor Department.		
	1.8	Office Address of firm should be same as declared to FBR		
	<ul style="list-style-type: none"> • Firm should must get 6 YES to qualify (The procuring Agency will verify the factors as stated herein above) • Bidder shall not participate in Joint Venture. Bidder must be Tier 1 Partner. • Affidavit that the firm is not Blacklisted 			

ELIGIBILITY CRITERIA OF BIDDING FIRMS For the Tender under Title

Procurement of Computer Systems, Workstations & Laptops 2. Financial Position of Bidding Firms

Category.	DESCRIPTION			Remarks
2	Sr. No.	Attested Copies of following Documents	YES/NO.	<ul style="list-style-type: none"> • Being public sector organization MUET is operating under Rule No. 2 of Sales Tax special procedure (Withholding rule 2007) however it is mandatory requirement and responsibility to examine the documents under section 26 of Sales Tax Act-1990. Further, in the light of SPPRA guide Lines Page 13, that the "Financial Capability of interested bidders should be equal or twice than the estimated cost of project, however documents are required to assess and evaluate the Financial Capability. • The procuring agency will verify the worth of bidding firm from the provided / required documents. • The amount in three documents must be equal or greater than 25 Million to justify being financially capable to handle the project of MUET.
2.1	Firm should provide Monthly Sales Tax RETURNS along with SALES SUMMARIES from July 2016 to March 2017. <i>No any other document will be considered at place of the required documents, bidder should not attach, Sales Tax Acknowledgements, Challans, Return/ summaries of un-relevant period. Because such junk documents will not be considered</i>			
2.2	Bank Statement of OFFICIAL / DECLARED ACCOUNT in FBR from July 2016 to March 2017 showing turn over greater than 25M			
2.3	Provide Bank Certificate, certifying debit & credit TURN OVER above 25M during the period from July 2016 to March 2017			
	<ul style="list-style-type: none"> • Firm should must get 3 YES for documents and three Yes for figures 25M annual turnover to qualify. 			

ELIGIBILITY CRITERIA OF BIDDING FIRMS

ANNEXURE - A

For the Tender under Title

Procurement of Computer Systems, Workstations & Laptops

3. Technically Soundness

Category.	DESCRIPTION			Remarks
	Sr. No.	Parameters	YES/NO.	
3	3.1	Firm must be in I.T. Business (verified from GST Registration) and is activity engaged in I.T. Business and have served minimum 3 reputable customers in public or private sector.		<ul style="list-style-type: none"> • The existence will be verified from the supply GST Registration in the field of IT and from the supply orders (firm should provide attested copies minimum 3 POs completed during 2016/2017 along with contact details of the purchasers, so that these can be verified). • Manufacturer's Authorization Certificate will be verified from Principal. It is therefore required that the email address of two persons (person who is Head / Incharge for Pakistan Business operations, and 2nd the Account Manager) and proof of import directly from the Manufacturer as mentioned in Para 3.6 • C.V. of staff must be provided with official email addresses, their personal mobile numbers, Picture, home address, track record of the projects they have completed in last three years. Attested copies of their Professional and Academic Certificates. • Bidding firm must provide the evidence of all the required fields.
	3.2	Manufacturers Authorization Letter addressed to Mehran University for this Project. This certificate is required from Hardware Manufacturer whose products are being offered. <i>MAL issued by Distributors or any-other will not be considered.</i>		
	3.3	Qualified Technical Resources: Firm should have formal Organizational Structure with hierarchy of Management, showing details of staff employees having 3 persons in Sales. 3 persons in After-Sales-Support And 6 persons in Management / Finance etc.		
	3.4	Does the specifications meet requirement as mentioned in the BOQ. Are these specifications responsive to the requirement of MUET? (<i>firm should provide Model, Make, Brochure</i>)		
	3.5	Does the Bidder is Tier-1 partner of Hardware Manufacture of the Manufacturer whose products are offered by bidder?		
	3.6	Does the Bidder is direct importer and has produced import evidence of minimum three imported shipments from Principal supplier during 2016-2017 (provide customs document, AWB/BL/Paid Challan)		
	3.7	Does the bidder has provided its company profile as per specimen?		
	3.8	Does the Manufacturer has offered on-site support to MUET in writing?		
	Must get Yes in 6 to qualify			

END.

16. Errors in the Bids.

- (i) Any arithmetic errors found during evaluation of bids will be rectified on the following basis:
 - a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the University.
 - b) If there is a discrepancy between the words and figures, the amount in figures shall prevail.
 - c) If there is any discrepancy between the total tender price entered in the Articles of Agreement and the total shown in the Schedule of Prices, the amount stated in the Articles of Agreement shall be corrected by the University in accordance with the corrected schedule of Prices.
- (ii) If the tenderer does not accept the corrected amount of tender, his/her Tender will be rejected and the Bid Bond submitted with the tender shall be forfeited.

17. Foreign Exchange for Items of Stores to be imported.

For the items of Stores which are to be imported and for which the prices have been quoted on C&F basis in Annexure C-2, the University will arrange payment in the foreign currency, to the extent of the C&F amount, as stated in Clause 9(b), through its bank in Pakistan in accordance with the prevailing foreign exchange control rules/ regulations of the Government of Pakistan.

CONDITIONS OF CONTRACT

1. **Scope of the Contract**

- a) The **Scope of the Contract** shall be the supply, delivery, installation, putting into operation and demonstration of the working of the Stores in the concerned Department of the University at Jamshoro, Sindh, in accordance with the technical Specifications and Bill of Quantities enclosed in this Tender Document.
- b) The Contractor shall within a period of one month of the execution of the agreement furnish to the University a **detailed program** for supply and delivery of various items of the Stores for necessary approval by the University.

2. **Definition of Terms**

In writing these Conditions of Contract, Specifications and Bill of Quantities, the following words shall have the meanings hereby indicated, unless there is something in the subject matter or Contract inconsistent with such constructions:

- i. **The University** shall mean the Mehran University of Engineering and Technology, Jamshoro, Sindh.
- ii. **The Vice Chancellor** shall mean the Vice Chancellor of Mehran University of Engineering and Technology, Jamshoro, Sindh, including his successor in office and assignees, empowered to act in all matters pertaining to the University either directly or through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro.
- iii. **The Contractor or Supplier** shall mean the Tenderer (Bidder) whose Bid has been accepted by the University and shall include the Bidder's executors, administrators, successors and permitted assignees.
- iv. **The Stores** shall mean and include all the I.T. Equipment, literature, materials and articles to be provided by the Contractor under the Contract.
- v. **The Contract** shall mean the agreement signed by the Contractor for the supply, delivery, installation, putting into operation and demonstration for the working of the Stores, as stated under the Scope of the Contract above.
- vi. **The Contract Price** shall mean the sum mentioned in or calculated in accordance with the provisions of the Contract, which is to be paid to the Contractor for satisfactory execution of the Contract in accordance with these Conditions of Contract.

- vii. **The Specifications** shall mean the specifications annexed to or issued, herewith, and shall include the schedule and drawings attached hereto as well as the samples and patterns if any.
- viii. **Month** shall mean the Calendar month.
- ix. **Writing** shall include any manuscript, type-written, printed or other statement reproduced in any visible form and whether under seal or under hand.

3. **Contract Documents.**

- a) The term **Contract Document** shall mean the following documents which shall be deemed to form an integral part of the Contract:
 - i. Articles of Agreement;
 - ii. Instructions to Tenderers;
 - iii. Conditions of Contract;
 - iv. Contractor's Proposal / Offer including the relevant correspondences prior to signing of the agreement with all Annexures duly filled in;
 - v. The Specifications of the Stores; and
 - vi. Bill of Quantities with prices.
- b) In the event of any **conflict** between the above mentioned documents, the present Articles of Agreement and Conditions of Contract shall prevail.

4. **Signing of the Contract Agreement**

Within 30 days of the issue of the letter of intent, the successful bidder (bidders) will be required to **sign an agreement** with the University for the supply of such quantity, in whole or in part, of the tendered Stores as will be communicated to him / her (them) in the letter of intent.

5. **Packing, Marking and Handling**

- a) All the Stores, whether imported or locally manufactured / available, shall be delivered to the University at Jamshoro in **safe and secure condition** at the risk and cost of the Contractor.
- b) The packing, marking and handling shall be so arranged by the Contractor as to **prevent any loss of or damage** to the Stores.

- c) In case any of the items of the Stores are to be imported by the Contractor, the **import** shall be **arranged by the Contractor** himself / herself with such packing and marking and through such means as deemed fit by him / her for safe and secure delivery at Jamshoro. The packing of the I.T. Equipment shall be the usual export packing to ensure safe journey by air, sea, rail and road, as the case may be, of the Stores to destination. Each packing shall be clearly marked in English with the following:

- i. Port of Destination: KARACHI.
- ii. Name of the Ship: _____
- iii. Name of the Consignee: DIRECTOR (WORKS & STRATEGIC PLANNING), MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY JAMSHORO, SINDH, PAKISTAN
- i. Name of the Contractor: CONTRACTOR'S NAME & ADDRESS
- ii. Case Number & Contents: _____
- iii. Net Weight & Dimensions: (length, Breadth & Height)
- iv. Gross Weight: (Kg.)
- v. Number & Date of Contract: _____
- vi. Marking: MUET in a 6 in. x 4 in. rectangle

MUET

6. Transportation and Shipment

a. For Stores to be Imported

- i. All those items of Stores which are to be imported by the Contractor shall be **shipped** by whatever means the Contractor deems fit **at his / her risk and cost**. The Contractor must keep the University informed of the shipping arrangements, schedule of shipping, arrival at the port, clearance from the port, and transportation from the port to the University.
- ii. **All costs** of loading of the Stores from the wharves at port of shipment and also the cost of ship wharf age / berthing, demurrage charges, stevedoring, handling charges and other port and river dues in respect of shipment companies' vessels at the port of shipment and all other expenditure up to the stage of placing the Stores at rest on board the ship and the freight charges shall be **borne by the Contractor**.
- iii. Similarly all costs of unloading the Stores at the wharves, wharf age / berthing, demurrage, stevedoring, handling charges and other port dues at the port of arrival in Pakistan and transportation from the port up to the stage of placing the Stores position in the concerned Department of the University shall be borne by the **Contractor**. In order to facilitate the clearance of the Stores at the port of arrival, a clearing agent will be engaged by the University, in consultation with the Contractor, who will get the Stores cleared with the assistance of the University and the Contractor, and the clearing agent's charges shall be **borne by the Contractor**.

- iv. All things being equal, **Pakistan flag ships** should be used, as far as possible, for shipment of the Stores. If no such ship is available, such other ships may be used consistent with the execution of this Contract with economy and efficiency.
- v. The Stores must be shipped **under deck**
- vi. The Contractor shall send by air mail/courier service or personally deliver 4 (four) sets of non-negotiable shipping documents direct to the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh, so as to reach him at least 8(eight) days before arrival of the ship at the port in Pakistan.

b. For Stores Manufactured / Available in Pakistan

- i. All those items of the Stores which are to be manufactured in Pakistan, or are to be supplied from the locally available stocks (whether imported or manufactured in Pakistan), may be transported from the place of manufacture or availability to Jamshoro by **any mode of transportation** as deemed convenient and suitable by the Contractor at his / her risk and cost.
- ii. **All costs** of handling, loading, transportation, unloading and placing the Stores in position in the Concerned Department of the University shall be **borne by the Contractor**.

7. Pre-shipment and After-fabrication Inspection

- a) The **pre-shipment inspection** and / or the inspection of the Stores Principals/Proprietor at the premises, if desired by the Contractor, shall be arranged by the Contractor at his / her own cost. The responsibility for the quality, quantity, correctness and adherence to the Specifications etc. of the Stores shall lie solely and squarely on the Contractor.
- b) The University may, at its discretion, waive pre-shipment inspection and hence issue the waiver in writing so that the Stores could be shipped under manufacturer's test certificate. This waiver shall be deemed as authorization to ship for the purpose of negotiating the letter of credit under Clause 13(b)ii.
- c) The pre-shipment inspection and/or the waiver thereof shall in no any above the Contractor of any of his obligations under this Contract.

8. Insurance

The **Contractor shall arrange** the insurance for the Stores in whatever way he / she deems fit at his / her risk and cost. The prices quoted in the offer of the Contractor shall include the cost of insurance. The Contractor shall have to inform the University of the Insurance Arrangements made by him / her for the Stores.

9. On-arrival Inspection

There shall be inspection of the Stores by the representatives of the University after arrival in the Concerned Department of the University in presence of the Contractor or his authorized representatives and the representatives of the insurance company. The **inspection report**, which, inter-alia, should indicate the condition in which each item of the Stores has been received, shall be signed by the above representatives. The Contractor shall coordinate with the Director (Works & Strategic Planning), Mehran University, and the insurance company for arranging the inspection at such date and time as is convenient to the above representatives.

10. Taking Over

Upon receipt of the I.T. Equipment in the Concerned Department of the University and after inspection, as stated in Clause 9 above, the University will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition. The taking-over of the damaged items will be with-held until the same are repaired / replaced and are re-inspected and found in acceptable condition.

11. Installation and Demonstration of Stores**a). Installation**

- i) After inspection and taking over of the Stores, as stated in Clauses 9 and 10 above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the laboratories of the University. For this purpose, the Contractor shall co-ordinate with the Director (Works & Strategic Planning), Mehran University, for making arrangements for the Hardware needed for the installation.
- ii) The cost of hardware **for installation** shall be borne by the University. The Contractor shall provide, alongwith his offer, the details of the hardware needed for each item of the Stores separately. The technical and other personnel needed for installation of the Stores shall be provided by the Contractor at his cost. The entire cost of installation, configuration, application except that of the needed hardware, shall be borne by the Contractor.

b) **Demonstration**

- i) After installation of the Stores, as stated in Clause 11 a) above, the complete **working of each item** of Stores for the purpose of performing the intended Concerned Department experiments, testing of specimens and recording of the test results etc., shall be demonstrated fully to the designated staff of the University by the Contractor or his technical personnel.
- ii) The entire **cost**, including the T.A. / D.A. of the personnel involved in the demonstration, shall be **borne by the Contractor**.

12. **Completion Certificate**

After completion of the installation and demonstration, as stated in Clause 11 above, a certificate is to be obtained by the Contractor from the concerned **Head of the Department / Director of the Institute** stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

13. **Terms of Payment**

The Contractor shall be paid for Stores in the following manner:

- a) CATEGORY A: **Stores Manufactured/Available in Pakistan without involving import.**
 - i. For all those items of Stores for which the completion certificate has been issued by the University, as stated in Clause 12 above, the University will pay to the Contractor total price of the items quoted by the Contractor.
 - ii. The payment for those items of Stores for which the completion certificate has not been issued by the University, as stated in Clause 12 above, will be withheld and released only after the damaged items are replaced / repaired, re-inspected and found in satisfactory condition with consequent issuance of the completion certificate. The payment will be made in the same manner as stated in Clause 13 a) i above
- b) CATEGORY-B **Stores Imported from Approved Countries.**

The payment for this category of Stores will be made in two parts as under:-

PART-I. **Payment in Foreign currency**

- i. An irrevocable **letter of credit** of one hundred percent (**100%**) of the C&F price, in the currency quoted by the Principals, will be opened in a bank in the country of origin in favor of the Principals/Contractor within 30 days after signing the Contract.

- ii. One hundred percent (100%) of the letter of credit amount will be paid against presentation of the shipping documents to the bank through the above letter of credit. The required shipping documents include:
- Clean on board bill of lading;
 - Contractor's detailed invoice showing description of the Stores, specifications, quantity, unit price and total price;
 - Detailed packing list;
 - Certificate of origin of the Stores' and
 - Certificate of pre-shipment/ after-fabrication inspection or authorization to ship the Stores as per Clause-7.

PART-2. **Payment in Pakistani Rupees**

The Rupee component of the price of the Stores, as stated in Clause 9 b) of "Instructions to Tenderers" will be paid to the Contractor in the following manner:

- i. For all those items of Stores for which the taking over certificate has been issued by the University, as stated in Clause 10 above, the University will pay to the Contractor seventy percent (70%) of the total price of the items quoted by the Contractor, the remaining thirty percent (30%) will be paid after presentation of the completion certificate, as stated in Clause 12 above.
- ii. The payment for those items of Stores for which the completion certificate has not been issued by the University, as stated in Clause 10 above, will be withheld and released only after the damaged items are replaced/repared, re-inspected and found in satisfactory condition with consequent issuance of the completion certificate. The payment will be made in the same manner as stated in Clause 13 a) above

14. Warranty / Guaranty

- a) The Contractor shall **warranty** that the Stores shall be fit for the purposes and operation mentioned in the relevant clauses of the "Instructions to the Tenderers" and "Conditions of Contract", notwithstanding the fact that the entire Stores, or any item or part of the Stores, bear or are found to bear a patent or trade mark.
- b) The Contractor shall guarantee supply of good quality Stores in accordance with the Specifications and as stated in Clauses 4 and 5 of the "Instructions to the Tenderers". Further, the Stores shall be brand new and absolutely free from all defects in material, quality and workmanship. In case of defects, the defective Stores, or the defective parts / components of the Stores thereof, shall be replaced by the Contractor free of cost to the University within reasonable time.

15. Breach of Contract

In case of breach of warranty /guarantee or Contract, the **damages** suffered by the University shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the Contract Performance Bond given at Annexure "E" enclosed with this Tender Document, without notice to the Contractor.

16. Contractor's Default Liability

a) The University may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:

- i. If in the judgment of the University, the Contractor fails to make delivery of the Stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the University; and
- ii. If, in the judgment of the University, the Contractor fails to comply with any of the other provisions of the Contract.

b) In the event the University terminates the Contract, in whole or in part, as provided in Clause **16 a)** above, the University reserves the right to **purchase**, on such terms and conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the University for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause **22** of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.

c) If the Contract is terminated, as provided in Clause **16 a)** above, the University, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the University under any of the following cases in the manner and as directed by the University:

- i) **Any completed Stores**; and
- ii) Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.

d) The University will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the University and also for the manufacturing materials delivered and accepted.

e) In the event the University does not terminate the Contract, as provided in Clause **16 a)** above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall be liable to the University for **Liquidated Damages for delay** as set out in Clause **22** until the Stores are accepted.

17. Bankruptcy

If the **Contractor** shall become **bankrupt** or have a receiving order made against him / her or compound with his / her creditors, or being a corporation commence to be wound up, not being a voluntary winding up for the purpose of amalgamation or reconstruction, or carry on its business under a receiver for the benefit of its creditors or any of them, **the University shall** be at liberty to:

- a) **terminate the Contract** forthwith by a notice in writing to the Contractor or to the liquidator or receiver or to any person in whom the Contract may become vested, and to act in the manner provided in Clause 16 above as though the last mentioned notice has been the notice referred in such Clause and the Stores have been taken out of the Contractor's hand; and / or
- b) give such liquidator, receiver, or other person the **option of carrying out the Contract** subject to his / her providing a guarantee for the due and faithful performance of the Contract upto an amount to be determined by the University.

18. Termination of Contract

- a) If, for any cause as set forth in Clause **19** hereafter, the Contractor finds it impracticable to continue operation or, if owing to force majeure or to any cause beyond its control, the University finds it impossible to continue operation, then **prompt notification** in writing shall be given by the party affected to the other.
- b) If the delay or difficulties so caused cannot be expected to cease or become avoidable, or if operation cannot be resumed within six months, then either party shall have the right to terminate the Contract by giving ten **(10) days written notice** to the other.
- c) In the event of termination of the Contract under this Clause, **payment** will be made to the Contractor as follows:
 - i) The Contractor shall be paid for all the Stores for which the completion certificate has been issued, as stated in Clause 12, and for all the reimbursable expenses due and unpaid.
 - ii) The Contractor shall also be paid reasonably for any work done during the said six months period as well as for settlement of any financial commitment made in connection with proper performance of the Contract and which are not reasonably defrayed by payments under i) above.
 - iii) On termination of the contract for any cause, the Contractor shall see to the orderly suspension and termination of operations with due consideration to the interests of the University with respect to completion, safeguarding or storing of the Stores produced for the performance of the Contract and the salvage and resale thereof

19. Force Majeure.

The Contractor shall not be liable for any additional cost or for liquidated damages for delay or any failure to perform the Contract arising out of force majeure or cause beyond his / her control including acts of God, or of the public enemy, or of the Government, fires, floods, epidemic quarantine restrictions, strikes, freight embargoes and default of subcontractors due to any such cause (unless the University shall determine that the Stores to be furnished by the Contractor might reasonably have been obtained from other sources in sufficient time to allow the Contractor to meet the required time schedule), provided that the Contractor shall within ten (10) days from the beginning of such delay notify the University in writing of the **causes of the delay**. The University shall ascertain the facts and the extent of the delay and **extend the time** for completing the supplies as in its judgment the findings justify.

20. Rejection

- a) In the event any portion of the Stores supplied by the Contractor is found before taking over to be **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contract, the University shall have the right to either reject or require, in writing, rectification of the Stores. In the later case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the University may adopt any of the following options:
- i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the University plus (15%) fifteen percent; or
 - ii) acquire the said Stores at a **reduced price** considered equitable under the circumstances; or
 - iii) **terminate the Contract** as provided in Clause 18 of these Conditions of Contract.
- b) Nothing in this Clause shall affect any claim by the University under Clause 22 hereafter.

21. Extension of Time

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the University, in writing, of his **claim** for an extension of time. The University on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

22. Delay in Delivery - Liquidated Damages

- a) Should the **progress** of the Contract at any time be **lagging behind** the program agreed between the University and the Contractor, the University will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the University shall not in any way absolve the Contractor of the liquidated damages as stated in Clause 22 b) below.
- b) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent (**0.5%**) of **the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

23. Period of Guarantee

- a) The term **period of guarantee** shall mean the period of twelve (**12**) months from the date on which the Stores have been put into operation and demonstrated to University staff. In any case this period shall not exceed eighteen (18) months from the date of taking-over certificate.
- b) During the period of guarantee, the Contractor shall **remedy**, at his / her expense, **all defects** in design, materials, and workmanship that may develop or are revealed under normal use of the said Stores upon receiving written notice from the University; the notice shall indicate in what respect the Stores are faulty.
- c) The provisions of this Clause include all the **expenses** that the Contractor may have to incur for delivery and installation of such replacement parts, material, and I.T. Equipment as are needed for satisfactory operation of the Stores at the University premises.

24. Non-assignment

The Contractor shall **not have the right to assign or transfer** with out the prior approval of the University the benefit and obligations of the Contract or any part thereof.

25. Expenditure Under Contract

The Contractor shall not make any expenditure for the purpose of this Contract in any **country not authorized** by the Government of Pakistan

26. **Certificate Not to Affect the Rights of the University or the Contractor**

No certificate of the University on account nor any sum paid on account by the University nor any extension of time for the delivery of the Stores pursuant to Clause 19 shall affect or **prejudice the rights of the University** against the Contractor nor relieve the Contractor of his obligation for due performance of the Contract or be interpreted as approval of the Stores supplied, and no certificate shall create liability of the University to pay for the alterations, amendments, variations etc. not ordered in writing by the University or discharge the Contractor for the payment of damages or of any sum against the payment of which he / she is bound to indemnify the University nor shall such certificate nor the acceptance by him / her of any sum paid affect or **prejudice the rights of the Contractor** against the University.

27. **Payments Due from the Contractor**

All costs, ascertained damages or expenses for which under the Contract the Contractor is liable to the University may be deducted by the University from any money due or may become due to the Contractor under the Contract or may be recovered by action of law or other wise from the Contractor.

28. **Legal Proceedings**

The Contract and the Tender Documents are governed by the **laws of Pakistan** and no proceedings to or arising out of any of them shall be instituted in any courts other than those situated at Hyderabad and Karachi, Sindh Pakistan..

29. **Dispute**

Should any question or dispute arise as to the material, design, construction or delay in the supply of the Stores or the purpose or the performance for which they are required or are warranted, the University shall nominate an independent **certifier / expert** having knowledge of I.T. Equipment, etc., who will, after affording the parties to the dispute an opportunity to present their contention, and after having tests made as the certifier deems fit, certify whether there has been any breach of Contract or warranty and, if so, what sum shall be paid to the University in diminution or extinction of price, and such certificates shall be final and binding and shall not be questioned and shall be acted upon in arbitral or other legal proceedings. The award of the costs of the certifier will be within his / her own discretion and shall be recoverable from the party against which the costs are awarded.

30. **Arbitration**

All disputes and matters of difference whatsoever (other than those relating to the certificate of expert certifier) between the University and the Contractor relating to and arising out of the Contract and Tender Documents shall be referred to arbitration under the arbitration act 1940 with amendments and re-amendments thereof, each party nominating its own arbitrator. The umpire will be nominated by the arbitrators within the first three arbitral hearings. The **award of the arbitrators or of the umpire shall be final and binding** upon the parties. The arbitral proceedings shall be held at Jamshoro, Sindh Pakistan.

FORM OF TENDER
(LETTER OF OFFER)

Tender Reference No. _____ Dated _____

Name of Contract: **Supply, Installation, Putting into Operation and Demonstration of I.T Equipment & Computer Systems, Workstations & Laptops of Mehran University of Engineering & Technology, Jamshoro, Sindh**

The Director (Works & Strategic Planning)
Mehran University of Engineering & Technology
JAMSHORO, SINDH

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos. _____ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name and address _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs. _____ (in figures and words) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Tender.
3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond referred to in Clause 3 of the Instructions Tenderers and as per Annexure "D", in the amount of Rs. _____ (in words and figures) drawn in favor of or made payable to Mehran University of Engineering and Technology, Jamshoro, and valid for a period of 28 days beyond the period of validity of this Tender.
4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contact within the time stated in Clause 12 of the Instructions to Tenderers.
5. We agree to abide by this Tender for the period of 90 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.

7. We undertake, if our Tender is accepted, to execute the Contract Performance Bond referred to in Clause 3 of the Instructions to Tenderers and as per Annexure "E" for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any Tender you may receive.
9. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named Contract.
10. We confirm, if our Tender is accepted, that all partners of the joint venture shall be liable jointly and severally for the execution of the Contract and the composition or the constitution of the joint venture shall not be altered without the prior consent of the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro. (Please delete this clause in case of Tender from a single firm)

Dated this _____ day of _____ 2017

Signature _____ in the capacity of _____ duly authorized

to sign Tender for and on behalf of _____
(Name of Tenderer in Block Capitals)

Address: _____

Witness:

Name: _____

Address: _____

Occupation: _____

TENDER PARTICULARS

THE TENDERERS MUST SUPPLY THE FOLLOWING SPECIFIC INFORMATION FOR EACH ITEM OR GROUP OF ITEMS OF THE STORES:

1. Conformation of Stores:

Whether the Stores offered conform to the particulars specified in the Schedules; if not, details of deviations must be stated in Annexure "F".

2. Manufacturing Details:

- (i) Brand of I.T. Equipment.
- (ii) Name and address of Manufacturer; and
- (iii) Country of origin of Stores.

3. Delivery Schedule:

- (i) Earliest date by which delivery can be affected;
- (ii) Complete schedule of delivery; and
- (iii) If the delivery period is different for different items, it must be indicated item wise.

4. Packing Specification:

Whether the specifications for packing given in the Tender Documents will be adhered to.

FORM OF SCHEDULE TO TENDER FOR STORES
MANUFACTURED/AVAILABLE IN PAKISTAN WITHOUT INVOLVING IMPORT.

Due by _____ hours on _____
 (time) (date) (month) (year)

SCHEDULE TO TENDER NO. _____ DATED _____

The Tender will be opened at _____ hours on _____
 (time) (date) (month) (year)

Delivery on or before _____
 (date) (month) (year)

Rates and amount to be quoted in Pakistani Rupees

S.No.	Code/ Item No.	Description Of Stores	Detailed Specifications Of Stores with Model No.	Quantity Of Stores.	Unit	Rate Per Unit	Total Price.
1	2	3	4	5	6	7	8

It is certifies that:

- i) The Stores offered above conform in all respects with the particulars/specifications given in the Tender Documents' and
- ii) All the terms and conditions of the Tender Documents are acceptable to us.

 (signature of the authorized person)

SEAL

 (name of the authorized person)

 (name of the Tenderer)

**FORM OF SCHEDULE TO TENDER FOR STORES
IMPORTED FROM APPROVED COUNTRIES.**

Due by _____ hours on _____
(time) (date) (month) (year)

SCHEDULE TO TENDER NO. _____ DATED _____

The Tender will be opened at _____ hours on _____
(time) (date) (month) (year)

Delivery on or before _____
(date) (month) (year)

PART 1. The rates quoted in the Table below must be on C&F basis.

S. No.	Code/ Item No.	Description Of Stores	Detailed Specifications Of Stores with Model No.	Quantity Of Stores.	Unit	Rate Per Unit	Currency	Total C&F Price	Country of Origin
1	2	3	4	5	6	7	8	9	10

PART 2. The rates quoted in the Table below must be in Pakistani Rupees

S.No.	Code/ Item No.	Description of Stores	Quantity Of Stores.	Unit	Rate Per Unit	Total Price.
1	2	3	5	6	7	8

(Continued on the next page)

BID BOND
(Bank Guarantee)

Guarantee No _____
Executed on _____
Expiry date _____

Letter by the Guarantor (Bank) to the Employer (University)

Name of Guarantor (Bank) with address: _____

Name of Principal (Tenderer) with address: _____

Penal sum of Security (Bond),(in figures and words): _____

Tender Reference No. _____ Date of Tender _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Tender and at the request of the said Principal (Tenderer), we the Guarantor above-named are held and firmly bound unto the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, {hereinafter called The "Employer" ("University")} in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal (Tenderer) has submitted the accompanying Tender numbered and dated as above for supply, installation, putting into operation and demonstration of I.T. Equipment in the laboratories of Mehran University of Engineering and Technology, Jamshoro, to the said Employer (University); and

WHEREAS, the Employer (University) has required as a condition for considering the said Tender that the Principal (Tenderer) furnish a Bid Bond in the above said sum to the Employer (University), conditioned as under:

- 1) that the Bid Bond shall remain valid for a period of 28 days beyond the period of validity of the Tender;

2) that in the event of;

- a) the Principal (Tenderer) withdraws his Tender during the period of validity of the Tender;
- b) the Principal (Tenderer) does not accept the correction of his Tender Price, pursuant to Clause 16 of "Instructions to Tenderers"; or
- c) failure of the successful Tenderer to:
 - i) furnish the required Contract Performance Bond, in accordance with Clause 3 of "Instructions to Tenderers"; or
 - ii) sign the proposed Contract Agreement, in accordance with Clause 4 of the "Conditions of Contract";

then the entire sum be paid immediately to the said Employer (University) as liquidated damages and not as penalty for the successful Tenderer's failure to perform.

NOW THEREFORE, if the successful tenderer shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer (University) in accordance with his Tender as accepted and furnish within twenty eight (28) days of his being required to do so, a Contract Performance Bond with good and sufficient surety, as may be required, upon the form prescribed by the said Employer (University) for the faithful performance and proper fulfillment of the said Contract or in the event of rejection of the said Tender by the Employer (University) within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT, the Guarantor shall forthwith pay to the Employer (University) the said sum stated above upon first written demand of the Employer (University) without cavil or argument and without requiring the Employer (University) to prove or to show grounds or reasons for such demand notice of which shall be sent by the Employer (University) by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT, the Employer (University) shall be the sole and final judge for deciding whether the Principal (Tenderer) has duly performed his / her obligations to sign the Contract Agreement and to furnish the required Contract Performance Bond within the time stated above, or has defaulted in fulfilling the said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Employer (University) forthwith and without reference to the Principal (Tenderer) or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to the authority of its governing body.

Guarantor (Bank)

Witness:

1. _____
(Signature)

(Signature)

(Name, Title, Address and Seal)

(Name)

2. _____
(Signature)

(Title)

(Name, Title, Address and Seal)

(Corporate Guarantor Seal)

CONTRACT PERFORMANCE BOND
(Bank Guarantee)

Guarantee No. _____
Executed on _____
Expiry Date _____

Letter by the Guarantor (Bank) to the Employer (University)

Name of Guarantor (Bank) with Address: _____

Name of Principal (Contractor) with address: _____

Penal Sum of Security (Bond), (in words and figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the Tender Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal (Contractor) we, the Guarantor above named, are held and firmly bound unto the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, Sindh, acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology {hereinafter called the Employer (University)} in the penal sum of amount stated above for the payment of which sum well and truly to be made to the said Employer (University), we bind ourselves, our heirs, executors, administrators and successors, jointly and severely, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal (Contractor) has accepted the Employer's (University's) above said Letter of Acceptance for the supply, installation, putting into operation and demonstration of I.T. Equipment of Laboratories of Mehran University of Engineering and Technology, Jamshoro, Sindh.

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer (University), with or without notice to the Guarantor, which notice is hereby waived and shall also well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till the expiry of the guaranty period as per Clause 23 of the Conditions of Contract.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer (University) without delay upon the Employer's (University's) first written demand without cavil or arguments and without requiring the Employer (University) to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's (University's) written declaration that the Principal (Contractor) has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to the Employer's (University's) designated Bank and Account Number.

PROVIDED ALSO THAT the Employer (University) shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling the said obligations, and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer (University) forthwith and without any reference to the Principal (Contractor) or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body

	Guarantor (Bank)
Witness:	
1. _____	_____
(Signature)	(Signature)
_____	_____
Name, Title and Address (Seal)	(Name)
2. _____	_____
(Signature)	(Title)
_____	_____
Name, Title and Address (Seal)	Corporate Guarantor (Seal)

ANNEXURE "F"

Statement Describing Deviation from Specifications.

S.No.	Code No.	Description of Stores	Statement of Variation from Specifications	Reasons for Variations.
1	2	3	4	5

(signature of the authorized person)

SEAL

(name of the authorized person)

On behalf of

(name and address of the Tenderer)

BILL OF QUANTITIES FOR
I.T. EQUIPMENT &
Computer Systems, Workstations & Laptops

ITEM CODE

ITE

S.:#	Description of Items	Qty	Unit Rate	Amount Rs.
ITE-01	<p>International Branded Desktop Computers e.g. HP/Dell/Lenovo or Equivalent Intel 7th Generation Core i7-7700 Processor Vpro Enabled.. Chipset Intel Q 270 Series Memory 8GB DDR4 Maximum extendibility will be preferred. Supports AMD Radeon R7 450, 4GB, (DP/DP/SL-DVI-I) Hard Disk: 1 TB 2.5 inch SATA 7200 RPM Built in: Display Port (DP) no VGA port Required. 18.5" Wide Screen Monitor with LED Back Light or Equivalent 3 years warranty from Principal. Bid will be rejected if three years warranty is not verified by Manufacturer.</p>	155		
ITE-02	<p>International Branded Workstation e.g. HP/Dell/Lenovo or Equivalent Intel(R) Xeon(R) Processor E5-1620V4 or higher (Quad Core 3.5Ghz Turbo, 10MB) 32GB (4x8GB) 2133MHz DDR4 Non-ECC Maximum extendibility will be preferred M.2 1TB PCIe NVMe Class 20, Solid State Drive Additional Drive: 3.5 inch 2TB SATA 7.2k RPM 16X Half Height DVD +/- RW Professional Series 22" Wide Screen Monitor with LED Back Light having DISPLAY PORT (DP) port + CABLE. (VGA port Cable for LED not required) AMD FirePro(TM) W4100 2GB 4 mDP-DP adapters USB Optical Mouse- Black Business Multimedia Keyboard (US) 3 year warranty from Principal. Bid will be rejected if three years warranty is not verified by Manufacturer, bid will be rejected.</p>	10		
ITE-03	<p>International Branded Workstation e.g. HP/Dell/Lenovo or Equivalent Core – i7 (i7-7820HQ)– 7th generation CPU, 8GB memory, NVIDIA(R) GeForce 940MX Discrete Graphics with Thunderbolt, 39.6cm (15.6") Non-Touch Anti-Glare HD (1366 x 768) 1, Dual Point Palmrest, 1TB HDD, 7MM HDD/SSD Hard Drive Bracket, standard accessories, e.g. BT, Wifi, LAN, Battery, Adopter + carry case + 3 years warranty</p>	3		



TENDER DOCUMENT

FOR

PROCUREMENT

OF

PRINTERS, SCANNERS, PHOTOCOPIER &

OTHER ACCESSORIES

FOR

VARIOUS DEPARTMENTS OF

MEHRAN UNIVERSITY

OF

ENGINEERING AND TECHNOLOGY

JAMSHORO

SINDH- PAKISTAN

*Tender for Procurement of Printers, Scanners, Photocopier & Other
Accessories for various Departments of MUET, Jamshoro*

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B.O.Q FOR PROCUREMENT OF PRINTERS, SCANERS, PHOTOCOPIER & OTHER ACCESSORIES FOR VARIOUS DEPARTMENTS OF MUET, JAMSHORO.	ORANGE
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MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY,

JAMSHORO - 76062, SINDH, PAKISTAN

Phone / Fax No. +92 22 2771403

Email: nadeem.soomro@admin.mueta.edu.pk

ISO 2001:2008
CERTIFIED

DEPUTY DIRECTOR
(Procurement)

“SAY NO TO CORRUPTION”

No. & Dated: DD(Proc.)/MUET/JAM/-121, 28-04-2017

NOTICE INVITING TENDERS

All the interested Contractors / firms / parties / suppliers / Manufacturers / Sole Distributors meeting eligibility criteria, viz. having registration with Federal Board of Revenue (FBR) for Income Tax, Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board in case of procurement of works and services and registration with Pakistan Engineering Council as the case may be and are not black listed in any procuring agency or authority, are invited to participate in sealed percentage / item rate tender for the following works:

S#	Name of Work	Tender Fee	Completion Time	Earnest Money	Date of Purchase	Date of Submission of Bids	Purchase From
1	Procurement of I.T. Equipment & Computer Systems, Workstations, Laptops for various departments of MUET, Jamshoro.	3000/- For each Tender	03 Months	5%	08-05-2017 To 30-05-2017	31-05-2017	Deputy Director (Procurement)
2	Procurement of Multimedia Projectors for various departments of MUET, Jamshoro.						
3	Procurement of Printers, Scanners, Photocopier and other Accessories for various departments MUET, Jamshoro.						

The terms and conditions are given as under:-

01. The tender documents can be had from office of the Deputy Director (Procurement) or can be downloaded from SPPRA website i.e. www.pprasindh.gov.pk and University website www.mueta.edu.pk/tenders-notices on the payment noted above (non-refundable) on any working day except the day of opening of tenders. The sealed tender on prescribed proforma alongwith 5% earnest money of total bid in the form of Pay Order in favour of the Deputy Director (Procurement) by 31-05-2017 upto 11.00 (A.M) and same will be opened on the same day @ 11.30 (A.M) in respective office, in presence of the Contractors / Suppliers / representatives, who so ever will be present at that time. In case of any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted / opened on the next working day at the same time & venue. Any Conditional or un-accompanied of the earnest money, tender will not be considered in the competition.
02. The bids are invited under Single stage – two envelope procedure as defined in SPP Rule 46 (2). The interested bidding firms submit their bids comprising single package containing two separate envelopes. Each envelope contains separately the “Financial Proposal” and the “Technical Proposal”. Initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened and the envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of the procuring agency without being opened.

Tender for Procurement of Printers, Scanners, Photocopier & Other
Accessories for various Departments of MUET, Jamshoro

03. The Technical Proposals will be evaluated in a manner as prescribed in bid document at "Technical Evaluation Criteria".
04. Bidders shall / must prepare their Technical Proposals in accordance with the Technical Evaluation Criteria as mentioned in the bid document. The procuring agency will not give any weight to un-required documents, junk and irrelevant papers.
05. The specifications of goods must match with the requirements as mentioned in BOQ, deviation in specification will result disqualification.
06. Financial Proposals of technically qualified bidders will be opened in presence of representatives of bidders and the committee members, for which date, time and venue will be communicated later-on.
07. The bidders who intend to seek any clarification can submit written letter, which shall must reach to the undersigned prior to seven days of opening of Technical Proposals. Any written request received later than seven days will not be entertained.
08. The Bidders should have atleast 05 years successful experience of same service of any university or large organization.
09. The Bidders should register with tax paying agencies which would be verified by concerned agencies.
10. The Bidders should have atleast Rs. 5,000,000.00 annual turnover which would be verified by bank statement.

The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (amended 2013) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25" of said Rules.

Sd/-
Deputy Director (Procurement),
Mehran University of Engg. & Tech. Jamshoro,
Phone No. 022-2109010 Fax: 022-2771403
Email: nadeem.soomro@admin.mueta.edu.pk

ARTICLES OF AGREEMENT

This Agreement made this _____ day of _____ 2017, by and between the Vice-Chancellor, Mehran University of Engineering and Technology, located at Jamshoro, Sindh, including his successors in office and Assignees / Agents, acting through the Director (Works & Strategic Planning), Mehran University of Engineering & Technology, hereinafter called the "**University**", of the one part,

And _____ of
(name and designation of the authorized person), located at _____, hereinafter called the "**Contractor**" which expression shall include their successors, legal representatives of the second part.

Whereas the **University** requires Printers, Scanners, Photocopier and other Accessories for various departments at Jamshoro, and whereas the **Contractor** has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at Rs. _____ (in figures and words) in the period of _____ months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

(amount in figures and words)

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____ on behalf of the **Contractor**, and by _____ on behalf of the **University**, all of which shall be deemed to form and be read and construed as a part of this **Agreement** viz.:
 - a) Articles of Agreement;
 - b) Instructions to Tenderers;
 - c) Conditions of Contract;
 - d) Contractor's Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in;
 - e) The specifications of the equipment; and
 - f) Bill of Quantity with prices.

3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the University to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order form No. _____.
4. The **University** hereby **covenants to pay** the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Printers, Scanners and other Accessories the contact price in the manner prescribed by the Contract and approved by the University.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

University _____

Contractor _____

Witness No.1:

Witness No.1:

Signature: _____

Signature: _____

Name: _____

Name: _____

Designation: _____

Designation: _____

Witness No.2:

Witness No.2:

Signature: _____

Signature: _____

Name: _____

Name: _____

Designation: _____

Designation: _____

INSTRUCTIONS TO TENDERERS

The Mehran University of Engineering and Technology, Jamshoro, Sindh, intends to purchase Printers, Scanners, Photocopier and other Accessories under the approved schemes. The purchase will be financed through the cash provided by the Government of Pakistan. This tender is issued for the supply, installation, putting into operation and demonstration of the working of the said Printers, Scanners, Photocopier and other Accessories as per the Schedule of requirements given in this Tender Document.

PREPARATION OF TENDER.

1. **Language of Tender**

The **Tender** alongwith any accompanying literature shall be prepared in **English** language only:

2. **Submission of Tender**

- a) The **Tender** shall be enclosed in a double cover. The outer cover shall bear the address of the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh, without any indication that it encloses a tender. The inner cover shall be marked with the title of the Tender, number of invitation to the Tender and the date of opening of the Tender, and **must be sealed**.
- b) The **Form for Tender**, (Annexure-A) **Tender Particulars (Annexure-B)** and **Forms of Schedule to Tender** (Annexure "C1"&"C2") enclosed herewith, shall be submitted in duplicate. The authorized person signing the tender documents must state his full name and authorized position designation underneath his signature.
- c) The **erasing and/or alterations**, if any, in the Tender shall be authenticated by the authorized person by his full signature.
- d) The **Tender** shall be accompanied with the **original quotations** from the manufacturers, in case the Tender is submitted through their authorized agents or distributors, and shall be supported by credentials establishing the experience and standing of the manufacturers and / or their authorized agents or distributors.
- e) A **Corporate Certificate / Competency Certificate of the Manufacturer** regarding installation, testing, commissioning & training of equipment be attached.
- f) **Ambiguous and incorrect answers** and/or incorrect filling of Tender Documents will render the tender liable to rejection.
- g) **Quotations** through cable, telegraph, telex, fax, or e-mail will not be considered.

- h) The tenders shall not rely on any **interpretation or correction** given by any person except the written **addenda and/or corrigenda** to documents issued by the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh.

3. Bid Bond and Contract Performance Bond

- a) The tenderer shall enclose with his/her tender a **Bid Bond** on requisite stamp paper, as per **Annexure "D"** to this Tender Document, issued by a scheduled/commercial bank doing business in Pakistan, for an amount equivalent to **5% of the total cost** of the Printers, Scanners and other Accessories offered as per the Tender submitted by him/her, or Rs.50,000.00 (Fifty thousand), whichever is more. The Bid Bond shall be in favor of the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, including his successor in office and assignees acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology. The bond so furnished shall remain **valid for a period 28 days beyond the period of validity of the Tender** or till it is revalidated/extended for a period mutually agreed upon by the tenderer and the Director (Works & Strategic Planning), Mehran University of Engineering and Technology.
- b) As soon as an award is made, the provisions in paragraphs **c), d) and e)**, hereunder, shall **operate**.
- c) If the Tender is **rejected**, the Bid Bond will be returned to the tenderer as soon as possible after rejection.
- d) The **successful bidder** shall have to give a **Contract Performance Bond**, as per **Annexure "E"** to this Tender Document, to the extent of **2% of the total value** of the contract on the same conditions as the Bid Bond. The Performance Bond shall be retained by the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, till the completion of the guarantee period as per Clause 23 of the Conditions of Contract.

4. Quality of Stores.

- a) The Printers, Scanners, Photocopier and other Accessories and other relevant materials (hereinafter called "**Stores**") quoted and supplied against this "Invitation to Tender" shall be strictly in accordance with the **Specifications** attached with this Tender Document. The Stores shall be the product of an established manufacturer shall conform to internationally acceptable commercial standards, and shall be a model that has been successfully operated over a reasonable period of time in educational institutions R&D organizations, or relevant industry.
- b) In Tenderers must also warrant the use of best material in the making of the stores. by thefind that the Specifications for any items of the Stores are lacking in details, they may give their own proposals with detailed specifications, preferably three alternate proposals if possible, for such items in Annexure "F".

- c) The Stores offered by the tenders must be of a quality suitable for the purposes and operations for which they are required, and must be capable of rendering the required performance and services at site in the local conditions of extreme tropical climate, air, dust, water, power and fuel at Jamshoro.
- d) The Hardware for operation of the Stores will be made available by University.
- e) The electric supply for operation of the Stores will be made available at 220 volt single phase, or 380 volt three phase, and 50 cycles.
- f) The Stores offered shall be complete with their standard accessories and must be accompanied by their normal instructions book/manual.
- g) Wherever possible or feasible, each item of Stores offered must have its own protection devices, e.g, overload protection by circuit breakers or fuses, or voltage stabilizer for electric equipment.
- h) Unless stipulated otherwise in the specifications for any item, the Stores conforming to ASA, SAE, SSI or DIN will be acceptable.
- i) The successful bidders may be asked to supply list of spares for 5 years satisfactory operation of any item of the Stores, prior to award of the contract.

5. Literature.

The tenderers must furnish with their bids catalogues giving full technical details of the Stores to enable the University to check their offers technically against the prescribed specifications failing which the offers will be liable to rejection.

6. Principals Name, Certificate and Invoice.

- a) The tenderers are required to mention in their quotations/offers the name and address of their Principals along with a certificate authorizing them (tenderers) to quote on their (Principals) behalf as under:
 "This is to certify that M/s _____ located at _____ have obtained quotations from us against tender inquiry No. _____ dated _____ from Mehran University of Engineering and Technology, Jamshoro, due for opening on _____ and have agreed to make available the Printers, Scanners and other Accessories on the quotations and terms and conditions of the tender".

The above condition does not apply to the manufacturers bidding directly.

- b) The tenderers must also furnish along with their offers their Principals original Proforma Invoice failing which their offers will be rejected.

7. Country of Origin.

The tenderers must state in his Tender the country of origin of the Stores offered.

8. Alternative Proposal.

If any tenderer elects to submit alternative proposal(s) complete information on the alternative items including all data relating to technical specifications in Vol. I, II & III shall be given as per Annexure "F".

9. **Prices.**

- a) **CATEGORY-'A' Stores Manufactured/Available in Pakistan without Involving Import.**

The prices quoted must be total per unit in Pakistani Rupees as shown in **Annexure "C-1"** and shall include:

- i. All charges for packing, marking, handling, insurance, inspection, guarantees, freight/transportation, agent's commission; and all duties, taxes, levies, octrois etc; and.
 - ii. The cost of installation, putting into operation and demonstration of the working of the Printers, Scanners and other Accessories in the concerned departments of the University.
- b) **CATEGORY-"B" Stores Imported from approved Countries.**

The prices must be quoted for each item of Stores in **Annexure-"C2"** separately for each of the PARTS given below:

PART-1. Payment in Foreign currency.

The C&F prices quoted by the Principals in the currency of the country of origin.

For the purpose of comparison, the prices quoted shall be converted to equivalent prices in Pakistani Rupees on the basis of the official bank rate prevalent on the date of opening of the Tender.

PART-2 Payment in Pakistani Rupees.

- (i) The agent's/supplier's commission in Pakistani Rupees.
- (ii) The insurance charges. The insurance will be arranged by the Contractor through the University with Pakistan Insurance Corporation. The University will assist the Contractor in obtaining the insurance at concessional rates, if any, as allowed by the Government.
- (iii) The cost of installation, putting into operation and demonstration of the working of the Printers, Scanners, Photocopier and other Accessories in the Laboratories of the University in Pakistani Rupees.
- (iv) All the charges pertaining to handling and clearance of the Stores at the port including all taxes, levies, octrois etc. but excluding the customs duties for the payment of which the University is exempted by the Government. However, if the customs duties are charged for any items of the Stores for which the Government the exemption, the University will make the payment.

- (v) The transportation charges for transporting the Stores from the port to the Concerned Department of the University including the charges for loading the Stores at the port and unloading the same at the University.

For the purpose of evaluation/comparison of bids, as stated in Clause-15, the total price for the Stores under this Category shall be the sum of the amounts mentioned for Parts 1 & 2 above.

- (c) In addition to what is stated in para a) & b) above, the prices given in Annexure C1 & C2 shall also include the following for the Stores of both the Categories-A & B.
 - (i) Supply, detailing, manufacture, factory testing, export preparation and all costs incidental to shipping/transport up to the stage of installation in the Concerned Department of the University.
 - (ii) Responsibility for any loss and/or damage at any stage from manufacture to installation in the Concerned Department of the University.
 - (iii) Provision for clean on boards bills of landing.
 - (iv) The cost of export taxes, fees and charges levied and outgoing incurred on exporting goods in the country of origin.
 - (v) The expenses on account of the certificate of origin, invoices or any other documents issued in the country or origin.

10. Validity of Prices/Tender

- a) The prices quoted shall be valid for a period of at least 90 days from the date of opening of the tender.
- b) Until the final Contract is executed, the successful bidder shall be bound by the terms and conditions of this Tender Document.

11. Acceptance of the Terms

- a) The submission of the tender against this tender inquiry by the tenderer means that the tenderer has read and accepted the terms and conditions relating to all the tender documents and annexures, and that he/she have thoroughly examined the specifications and particulars in the tender inquiry. Further the tender shall be deemed to be fully aware of the nature of the Stores and the purpose for which they are required and shall be bound to accept the Contract if placed with him/her on the basis of the prices and of the delivery schedule as indicated in Clause 12 hereof within the validity of his/her Tender.

- b) If the Tender is awarded in favour of Proprietor / Principals who has no authorized agent or distributor in Pakistan, he/she shall have to appoint a distributor or nominee for the purpose of successful completion of the contract and to provide after-sales service.

12. Delivery Period.

i. Shipment of Imported Items.

- a) The shipment of the items of Stores which are to be imported shall be started as early as possible, the shipment schedule shall be submitted to the Director (Works & Strategic Planning), Mehran University, and shall be negotiable and subject to approval by the University.
- b) The tenderer must indicate in his/her offer the port from where the Stores will be shipped.

ii. Delivery Period.

- a) The entire Stores must be delivered, installed and put into operation in the concerned Department of the University as early as possible after receiving the letter of award of the Contract.
- b) The Tenderer shall give in the offer his/her own schedule for the delivery and installation of various items of the Stores which shall be negotiable and subject to approval of the University.

iii. Delay in the Delivery of the Stores.

- a) For the Stores delayed beyond the delivery period, as specified in the Contract, or as approved by the University as stated in Clause 12 ii b) above, there shall be levied liquidated damages as specified in Clause 22 of the Conditions of Contract given in this Tender Document.
- b) The liquidated damages may be waived fully or partially by the Director (Works & Strategic Planning), with the approval of the Vice Chancellor of the University, if there are reasonable grounds for such a delay.

13. Negotiations.

Under no circumstances will the negotiations take place with any tenderer with regard to Specifications and Prices quoted and read out at the public opening of the tenders and with regard to the substance of the offer. The tenderers cannot revise their prices after the public opening of the tenders.

14. Rights of the University

(a) The University reserves the right to reject any or all bids without any reason whatsoever, or not waive minor irregularities or errors in any offer. If it appears to the University that such irregularities or errors must be corrected in the offer in which they occur, the same will be corrected prior to issue of the letter of intent which may be awarded thereupon.

- (b) The University is neither bound to accept the lowest or any other offer nor is it bound to assign reason for rejection of any offer.
- c) The University reserves the right to award the contract to one bidder or divide it among several bidders.
- d) The University reserves the right to increase or decrease the quantity of the Stores at its discretion without assigning any reason whatsoever.
- e) The University reserves the right to cancel the offer of the tenderer whose bid has been found / evaluated to be the lowest if it is revealed to the University that the tenderer does not have the capability or financial resources or facilities to carry out the Contract in accordance with the terms and conditions of this Tender Document.

15. Evaluation of Bids.

- a) In comparing bids the University will consider, besides the prices quoted, such other factors as compliance with specifications, relative quality of Stores, after-sales services facilities available in Pakistan and the tenderer's capacity to perform.
- b) The evaluation criteria specifically mentioned from next page & the specifications mentioned in BOQ will also be considered for evaluation of the bids.
- c) For the purpose of evaluation, the prices to be compared shall be the total prices inclusive of all duties, taxes, freight charges etc. as stated in clause 9 titled "Prices" above.
 - (i) For the items quoted in Annexure-C-1, the total prices as mentioned in Clause-9(b) shall be compared.
 - (ii) For comparison of the items quoted in Annexure C-1 with those quoted in Annexure C-2, the total prices as mentioned in Clause-9(a) including the charges/ cost packing, making, handling, insurance, inspection guarantees, clearance, freight/transportation upto the University's Concerned Department duties, taxes, levies, octrois etc.

COMPANY PROFILE REQUIRED FOR EVALUATION PURPOSE

Procurement of Printers, Scanners, Photocopier & other Accessories

ANNEXURE A

Legal Information				
Legally Registered Company Name				
Office Physical Address at Present:				
Telephone / Fax Numbers (landline)	Tele: _____ Fax: _____ Mobile: _____			
Email Address & URL	Email: _____ URL: _____			
If Proprietorship Firm then give the Name of Owner/Proprietor with CNIC Number, mobile / Email and mention Total Capital Invested amount with documentary Proof i.e. Latest Wealth Statement submitted to FBR.	Name of Proprietor: _____ CNIC No. of Proprietor: _____ (attach Copy) Mobile No. _____ Email Address: _____ Amount Invested in Company PKRs: _____ <i>(Attached attested copy of Wealth Statement of Proprietor declared to FBR in 2016 or 2017)</i>			
If Partnership Firm then give the Names of Partners & their CNIC #s, Mobile Numbers, Email Address and Percentage of Shares Total Capital Invested amount with documentary Proof i.e. Latest Wealth Statement submitted to FBR for each Partner. Also provide copy of Partnership Deed	S. #	Names of Partners, Mobile Number, Email	Share %	Capital /Investment in Rs.
	1			
	2			
	3			
	4			
	5			
	<i>(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017) If there are more Partners, use separate Page. Note: Attach copy of Partnership Deed</i>			
If Private Limited Firm then give the Name of Directors & their CNIC# Mobile Numbers, Email Address and percentage of Shares. The Authorized Capital, provide Documentary proof i.e. Article & Memorandum of Association along with latest Wealth Statement of each Director.	S. #	Names of Directors Mobile Number, Email	Share %	Authorized Capital
	1			
	2			
	3			
	4			
	5			
	<i>(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017) If there are more Partners, use separate Page. Note: Attach copy of Partnership Deed</i>			

Employees Information Who will be responsible for MUET Project.

S.#	Name of Employee	Designation	CNIC #	Mobile Number	Responsibility
1					
2					
3					
4					
5					

Company Information

Changes in the Company, e.g. Past Name, Merger, etc. give details, Reference Numbers, and attach documentary evidence.

Status of your Head Office

Owned Rented (Attach copy of Lease/Sale deed or Tenancy Agreement)

Financial Information

Turn over Certificate from Bank greater than 4.0 M in 2016/2017

Bank Account Details which is declared in FBR

(Provide Account Number, Title of Account, Bank Name, Branch & attach Bank Certificate)

The Names of Brands / Models / Services being proposed for MUET Project..

S.#	Brand Name	Model offered.	Specifications
1			
2			
3			

Attach Brochures / Literature

Minimum 3 Customers detail where similar projects are installed by you in 2016/2017

S.#	Name of Customer Contract Person Name & Designation Phone & Mobile Number Email Address	Amount / Worth of Project	Detail of Project
1			
2			
3			

Attach copies of Purchase Orders. MUET Technical Committee will visit and verify. Also will get feedback from Customer.

NOTE: The above mentioned information should be printed Company's letter head, Signed and Stamped

In addition to above Bidders can provide supplementary information if necessary.

ELIGIBILITY CRITERIA OF BIDDING FIRMS For the Tender under Title

Procurement of Printers, Scanners, Photocopier & other Accessories

1. Mandatory / Legal Requirement

Category.	DESCRIPTION			Remarks
1	Sr. No.	Attested Copies of following Certificate	YES/NO.	<ul style="list-style-type: none"> • It is legal and mandatory requirement that the bidding firms should be registered in FBR, SRB for Computers & I.C.T. Category. Those firms which are registered in GST for any other category will not be eligible for tender. • As per labor law it is mandatory requirement that the firms who are having more than 7 employees should must be registered with either EOBI or Labor Department, Government of Sindh.
	1.1	National Tax Registration Certificate (NTN)		
	1.2	General Sales Tax Registration Certificate Firm must be registered in category of I.C.T		
	1.3	Registration Certificate from Sindh Revenue Board		
	1.4	Active Tax Payer Status on FBR		
	1.5	Certificate of Incorporation from SECP		
	1.6	Registration from EOBI Or Sindh Labor Department.		
	1.7	Office Address of firm should be same as declared to FBR		
	<ul style="list-style-type: none"> • Firm should must get 5 YES to qualify (The procuring Agency will verify the factors as stated herein above) • Bidder shall not participate in Joint Venture. • Affidavit that the firm is not Blacklisted 			

ELIGIBILITY CRITERIA OF BIDDING FIRMS For the Tender under Title

Procurement of Printers, Scanners, Photocopier & other Accessories

2. Financial Position of Bidding Firms

Category.	DESCRIPTION			Remarks
2	Sr. No.	Attested Copies of following Documents	YES/NO.	<ul style="list-style-type: none"> • Being public sector organization MUET is operating under Rule No. 2 of Sales Tax special procedure (Withholding rule 2007) however it is mandatory requirement and responsibility to examine the documents under section 26 of Sales Tax Act-1990. Further, in the light of SPPRA guide Lines Page 13, that the "Financial Capability of interested bidders should be equal or twice than the estimated cost of project, however documents are required to assess and evaluate the Financial Capability. • The procuring agency will verify the worth of bidding firm from the provided / required documents. • The amount in three documents must be equal or greater than 4.0 Million to justify being financially capable to handle the project of MUET.
2.1	Firm should provide Monthly Sales Tax RETURNS along with SALES SUMMARIES from July 2016 to March 2017. <i>No any other document will be considered at place of the required documents, bidder should not attach, Sales Tax Acknowledgements, Challans, Return/ summaries of un-relevant period. Because such junk documents will not be considered</i>			
2.2	Bank Statement of OFFICIAL / DECLARED ACCOUNT in FBR from July 2016 to March 2017 showing turn over greater than 4.0M			
2.3	Provide Bank Certificate, certifying debit & credit TURN OVER above 4.0M during the period from July 2016 to March 2017			
	<ul style="list-style-type: none"> • Firm should must get 3 YES for documents and three Yes for figures 4.0M annual turnover to qualify. 			

ELIGIBILITY CRITERIA OF BIDDING FIRMS

ANNEXURE - A

For the Tender under Title

Procurement of Printers, Scanners, Photocopier & other Accessories

3. Technically Soundness

Category.	DESCRIPTION			Remarks
3	Sr. No.	Parameters	YES/NO.	<ul style="list-style-type: none"> The existence will be verified from the supply GST Registration in the field of IT and from the supply orders (firm should provide attested copies minimum 3 POs completed during 2016/2017 along with contact details of the purchasers, so that these can be verified). Manufacturer's Authorization Certificate will be verified from Principal. It is therefore required that the email address of two persons (person who is Head / Incharge for Pakistan Business operations, and 2nd the Account Manager) and proof of import directly from the Manufacturer as mentioned in Para 3.6 C.V. of staff must be provided with official email addresses, their personal mobile numbers, Picture, home address, track record of the projects they have completed in last three years. Attested copies of their Professional and Academic Certificates. Bidding firm must provide the evidence of all the required fields.
	3.1	Firm must be in I.T. Business (verified from GST Registration) and is activity engaged in I.T. Business and have served minimum 3 reputable customers in public or private sector.		
	3.2	Manufacturers Authorization Letter addressed to Mehran University for this Project. This certificate is required from Hardware Manufacturer whose products are being offered. <i>MAL issued by Distributors or any-other will not be considered.</i>		
	3.3	Qualified Technical Resources: Firm should have formal Organizational Structure with hierarchy of Management, showing details of staff employees having 3 persons in Sales. 3 persons in After-Sales-Support And 6 persons in Management / Finance etc.		
	3.4	Does the specifications meet requirement as mentioned in the BOQ. Are these specifications responsive to the requirement of MUET? (<i>firm should provide Model, Make, Brochure</i>)		
	3.5	Does the bidder has provided its company profile as per specimen?		
Must get Yes in 4to qualify				

END.

16. Errors in the Bids.

- (i) Any arithmetic errors found during evaluation of bids will be rectified on the following basis:
 - a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the University.
 - b) If there is a discrepancy between the words and figures, the amount in figures shall prevail.
 - c) If there is any discrepancy between the total tender price entered in the Articles of Agreement and the total shown in the Schedule of Prices, the amount stated in the Articles of Agreement shall be corrected by the University in accordance with the corrected schedule of Prices.
- (ii) If the tenderer does not accept the corrected amount of tender, his/her Tender will be rejected and the Bid Bond submitted with the tender shall be forfeited.

17. Foreign Exchange for Items of Stores to be imported.

For the items of Stores which are to be imported and for which the prices have been quoted on C&F basis in Annexure C-2, the University will arrange payment in the foreign currency, to the extent of the C&F amount, as stated in Clause 9(b), through its bank in Pakistan in accordance with the prevailing foreign exchange control rules/ regulations of the Government of Pakistan.

CONDITIONS OF CONTRACT

1. Scope of the Contract

- a) The **Scope of the Contract** shall be the supply, delivery, installation, putting into operation and demonstration of the working of the Stores in the concerned Department of the University at Jamshoro, Sindh, in accordance with the technical Specifications and Bill of Quantities enclosed in this Tender Document.
- b) The Contractor shall within a period of one month of the execution of the agreement furnish to the University a **detailed program** for supply and delivery of various items of the Stores for necessary approval by the University.

2. Definition of Terms

In writing these Conditions of Contract, Specifications and Bill of Quantities, the following words shall have the meanings hereby indicated, unless there is something in the subject matter or Contract inconsistent with such constructions:

- i. **The University** shall mean the Mehran University of Engineering and Technology, Jamshoro, Sindh.
- ii. **The Vice Chancellor** shall mean the Vice Chancellor of Mehran University of Engineering and Technology, Jamshoro, Sindh, including his successor in office and assignees, empowered to act in all matters pertaining to the University either directly or through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro.
- iii. **The Contractor or Supplier** shall mean the Tenderer (Bidder) whose Bid has been accepted by the University and shall include the Bidder's executors, administrators, successors and permitted assignees.
- iv. **The Stores** shall mean and include all the Printers, Scanners and other Accessories, literature, materials and articles to be provided by the Contractor under the Contract.
- v. **The Contract** shall mean the agreement signed by the Contractor for the supply, delivery, installation, putting into operation and demonstration for the working of the Stores, as stated under the Scope of the Contract above.
- vi. **The Contract Price** shall mean the sum mentioned in or calculated in accordance with the provisions of the Contract, which is to be paid to the Contractor for satisfactory execution of the Contract in accordance with these Conditions of Contract.

- vii. **The Specifications** shall mean the specifications annexed to or issued, herewith, and shall include the schedule and drawings attached hereto as well as the samples and patterns if any.
- viii. **Month** shall mean the Calendar month.
- ix. **Writing** shall include any manuscript, type-written, printed or other statement reproduced in any visible form and whether under seal or under hand.

3. **Contract Documents.**

- a) The term **Contract Document** shall mean the following documents which shall be deemed to form an integral part of the Contract:
 - i. Articles of Agreement;
 - ii. Instructions to Tenderers;
 - iii. Conditions of Contract;
 - iv. Contractor's Proposal / Offer including the relevant correspondences prior to signing of the agreement with all Annexures duly filled in;
 - v. The Specifications of the Stores; and
 - vi. Bill of Quantities with prices.
- b) In the event of any **conflict** between the above mentioned documents, the present Articles of Agreement and Conditions of Contract shall prevail.

4. **Signing of the Contract Agreement**

Within 30 days of the issue of the letter of intent, the successful bidder (bidders) will be required to **sign an agreement** with the University for the supply of such quantity, in whole or in part, of the tendered Stores as will be communicated to him / her (them) in the letter of intent.

5. **Packing, Marking and Handling**

- a) All the Stores, whether imported or locally manufactured / available, shall be delivered to the University at Jamshoro in **safe and secure condition** at the risk and cost of the Contractor.
- b) The packing, marking and handling shall be so arranged by the Contractor as to **prevent any loss of or damage** to the Stores.

- c) In case any of the items of the Stores are to be imported by the Contractor, the **import** shall be **arranged by the Contractor** himself / herself with such packing and marking and through such means as deemed fit by him / her for safe and secure delivery at Jamshoro. The packing of the Printers, Scanners and other Accessories shall be the usual export packing to ensure safe journey by air, sea, rail and road, as the case may be, of the Stores to destination. Each packing shall be clearly marked in English with the following:

- i. Port of Destination: KARACHI.
 ii. Name of the Ship: _____
 iii. Name of the Consignee: DIRECTOR (WORKS & STRATEGIC PLANNING), MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY JAMSHORO, SINDH, PAKISTAN

- i. Name of the Contractor: CONTRACTOR'S NAME & ADDRESS
 ii. Case Number & Contents: _____
 iii. Net Weight & Dimensions: (length, Breadth & Height)
 iv. Gross Weight: (Kg.)
 v. Number & Date of Contract: _____
 vi. Marking: MUET in a 6 in. x 4 in. rectangle

MUET

6. Transportation and Shipment

a. For Stores to be Imported

- i. All those items of Stores which are to be imported by the Contractor shall be **shipped** by whatever means the Contractor deems fit **at his / her risk and cost**. The Contractor must keep the University informed of the shipping arrangements, schedule of shipping, arrival at the port, clearance from the port, and transportation from the port to the University.
- ii. **All costs** of loading of the Stores from the wharves at port of shipment and also the cost of ship wharf age / berthing, demurrage charges, stevedoring, handling charges and other port and river dues in respect of shipment companies' vessels at the port of shipment and all other expenditure up to the stage of placing the Stores at rest on board the ship and the freight charges shall be **borne by the Contractor**.
- iii. Similarly all costs of unloading the Stores at the wharves, wharf age / berthing, demurrage, stevedoring, handling charges and other port dues at the port of arrival in Pakistan and transportation from the port up to the stage of placing the Stores position in the concerned Department of the University shall be borne by the **Contractor**. In order to facilitate the clearance of the Stores at the port of arrival, a clearing agent will be engaged by the University, in consultation with the Contractor, who will get the Stores cleared with the assistance of the University and the Contractor, and the clearing agent's charges shall be **borne by the Contractor**.

- iv. All things being equal, **Pakistan flag ships** should be used, as far as possible, for shipment of the Stores. If no such ship is available, such other ships may be used consistent with the execution of this Contract with economy and efficiency.
- v. The Stores must be shipped **under deck**
- vi. The Contractor shall send by air mail/courier service or personally deliver 4 (four) sets of non-negotiable shipping documents direct to the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, Jamshoro, Sindh, so as to reach him at least 8(eight) days before arrival of the ship at the port in Pakistan.

b. For Stores Manufactured / Available in Pakistan

- i. All those items of the Stores which are to be manufactured in Pakistan, or are to be supplied from the locally available stocks (whether imported or manufactured in Pakistan), may be transported from the place of manufacture or availability to Jamshoro by **any mode of transportation** as deemed convenient and suitable by the Contractor at his / her risk and cost.
- ii. **All costs** of handling, loading, transportation, unloading and placing the Stores in position in the Concerned Department of the University shall be **borne by the Contractor**.

7. Pre-shipment and After-fabrication Inspection

- a) The **pre-shipment inspection** and / or the inspection of the Stores Principals/Proprietor at the premises, if desired by the Contractor, shall be arranged by the Contractor at his / her own cost. The responsibility for the quality, quantity, correctness and adherence to the Specifications etc. of the Stores shall lie solely and squarely on the Contractor.
- b) The University may, at its discretion, waive pre-shipment inspection and hence issue the waiver in writing so that the Stores could be shipped under manufacturer's test certificate. This waiver shall be deemed as authorization to ship for the purpose of negotiating the letter of credit under Clause 13(b)ii.
- c) The pre-shipment inspection and/or the waiver thereof shall in no any above the Contractor of any of his obligations under this Contract.

8. Insurance

The **Contractor shall arrange** the insurance for the Stores in whatever way he / she deems fit at his / her risk and cost. The prices quoted in the offer of the Contractor shall include the cost of insurance. The Contractor shall have to inform the University of the Insurance Arrangements made by him / her for the Stores.

9. On-arrival Inspection

There shall be inspection of the Stores by the representatives of the University after arrival in the Concerned Department of the University in presence of the Contractor or his authorized representatives and the representatives of the insurance company. The **inspection report**, which, inter-alia, should indicate the condition in which each item of the Stores has been received, shall be signed by the above representatives. The Contractor shall coordinate with the Director (Works & Strategic Planning), Mehran University, and the insurance company for arranging the inspection at such date and time as is convenient to the above representatives.

10. Taking Over

Upon receipt of the Printers, Scanners, Photocopier and other Accessories in the Concerned Department of the University and after inspection, as stated in Clause 9 above, the University will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition. The taking-over of the damaged items will be with-held until the same are repaired / replaced and are re-inspected and found in acceptable condition.

11. Installation and Demonstration of Stores**a). Installation**

- i) After inspection and taking over of the Stores, as stated in Clauses 9 and 10 above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the laboratories of the University. For this purpose, the Contractor shall co-ordinate with the Director (Works & Strategic Planning), Mehran University, for making arrangements for the Hardware needed for the installation.
- ii) The cost of hardware **for installation** shall be borne by the University. The Contractor shall provide, alongwith his offer, the details of the hardware needed for each item of the Stores separately. The technical and other personnel needed for installation of the Stores shall be provided by the Contractor at his cost. The entire cost of installation, configuration, application except that of the needed hardware, shall be borne by the Contractor.

b) **Demonstration**

- i) After installation of the Stores, as stated in Clause 11 a) above, the complete **working of each item** of Stores for the purpose of performing the intended Concerned Department experiments, testing of specimens and recording of the test results etc., shall be demonstrated fully to the designated staff of the University by the Contractor or his technical personnel.
- ii) The entire **cost**, including the T.A. / D.A. of the personnel involved in the demonstration, shall be **borne by the Contractor**.

12. **Completion Certificate**

After completion of the installation and demonstration, as stated in Clause 11 above, a certificate is to be obtained by the Contractor from the concerned **Head of the Department / Director of the Institute** stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

13. **Terms of Payment**

The Contractor shall be paid for Stores in the following manner:

- a) CATEGORY A: **Stores Manufactured/Available in Pakistan without involving import.**
 - i. For all those items of Stores for which the completion certificate has been issued by the University, as stated in Clause 12 above, the University will pay to the Contractor total price of the items quoted by the Contractor.
 - ii. The payment for those items of Stores for which the completion certificate has not been issued by the University, as stated in Clause 12 above, will be withheld and released only after the damaged items are replaced / repaired, re-inspected and found in satisfactory condition with consequent issuance of the completion certificate. The payment will be made in the same manner as stated in Clause 13 a) i above
- b) CATEGORY-B **Stores Imported from Approved Countries.**

The payment for this category of Stores will be made in two parts as under:-

PART-I. **Payment in Foreign currency**

- i. An irrevocable **letter of credit** of one hundred percent (100%) of the C&F price, in the currency quoted by the Principals, will be opened in a bank in the country of origin in favor of the Principals/Contractor within 30 days after signing the Contract.

- ii. One hundred percent (100%) of the letter of credit amount will be paid against presentation of the shipping documents to the bank through the above letter of credit. The required shipping documents include:
- Clean on board bill of lading;
 - Contractor's detailed invoice showing description of the Stores, specifications, quantity, unit price and total price;
 - Detailed packing list;
 - Certificate of origin of the Stores' and
 - Certificate of pre-shipment/ after-fabrication inspection or authorization to ship the Stores as per Clause-7.

PART-2. **Payment in Pakistani Rupees**

The Rupee component of the price of the Stores, as stated in Clause 9 b) of "Instructions to Tenderers" will be paid to the Contractor in the following manner:

- i. For all those items of Stores for which the taking over certificate has been issued by the University, as stated in Clause 10 above, the University will pay to the Contractor seventy percent (70%) of the total price of the items quoted by the Contractor, the remaining thirty percent (30%) will be paid after presentation of the completion certificate, as stated in Clause 12 above.
- ii. The payment for those items of Stores for which the completion certificate has not been issued by the University, as stated in Clause 10 above, will be withheld and released only after the damaged items are replaced/repared, re-inspected and found in satisfactory condition with consequent issuance of the completion certificate. The payment will be made in the same manner as stated in Clause 13 a)i above

14. Warranty / Guaranty

- a) The Contractor shall **warranty** that the Stores shall be fit for the purposes and operation mentioned in the relevant clauses of the "Instructions to the Tenderers" and "Conditions of Contract", notwithstanding the fact that the entire Stores, or any item or part of the Stores, bear or are found to bear a patent or trade mark.
- b) The Contractor shall guarantee supply of good quality Stores in accordance with the Specifications and as stated in Clauses 4 and 5 of the "Instructions to the Tenderers". Further, the Stores shall be brand new and absolutely free from all defects in material, quality and workmanship. In case of defects, the defective Stores, or the defective parts / components of the Stores thereof, shall be replaced by the Contractor free of cost to the University within reasonable time.

15. Breach of Contract

In case of breach of warranty /guarantee or Contract, the **damages** suffered by the University shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the Contract Performance Bond given at Annexure "E" enclosed with this Tender Document, without notice to the Contractor.

16. Contractor's Default Liability

a) The University may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:

i. If in the judgment of the University, the Contractor fails to make delivery of the Stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the University; and

ii. If, in the judgment of the University, the Contractor fails to comply with any of the other provisions of the Contract.

b) In the event the University terminates the Contract, in whole or in part, as provided in Clause **16 a)** above, the University reserves the right to **purchase**, on such terms and conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the University for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause **22** of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.

c) If the Contract is terminated, as provided in Clause **16 a)** above, the University, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the University under any of the following cases in the manner and as directed by the University:

i) Any **completed Stores**; and

ii) Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.

d) The University will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the University and also for the manufacturing materials delivered and accepted.

e) In the event the University does not terminate the Contract, as provided in Clause **16 a)** above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall be liable to the University for **Liquidated Damages for delay** as set out in Clause 22 until the Stores are accepted.

17. Bankruptcy

If the **Contractor** shall become **bankrupt** or have a receiving order made against him / her or compound with his / her creditors, or being a corporation commence to be wound up, not being a voluntary winding up for the purpose of amalgamation or reconstruction, or carry on its business under a receiver for the benefit of its creditors or any of them, **the University shall** be at liberty to:

- a) **terminate the Contract** forthwith by a notice in writing to the Contractor or to the liquidator or receiver or to any person in whom the Contract may become vested, and to act in the manner provided in Clause 16 above as though the last mentioned notice has been the notice referred in such Clause and the Stores have been taken out of the Contractor's hand; and / or
- b) give such liquidator, receiver, or other person the **option of carrying out the Contract** subject to his / her providing a guarantee for the due and faithful performance of the Contract upto an amount to be determined by the University.

18. Termination of Contract

- a) If, for any cause as set forth in Clause **19** hereafter, the Contractor finds it impracticable to continue operation or, if owing to force majeure or to any cause beyond its control, the University finds it impossible to continue operation, then **prompt notification** in writing shall be given by the party affected to the other.
- b) If the delay or difficulties so caused cannot be expected to cease or become avoidable, or if operation cannot be resumed within six months, then either party shall have the right to terminate the Contract by giving ten **(10) days written notice** to the other.
- c) In the event of termination of the Contract under this Clause, **payment** will be made to the Contractor as follows:
 - i) The Contractor shall be paid for all the Stores for which the completion certificate has been issued, as stated in Clause 12, and for all the reimbursable expenses due and unpaid.
 - ii) The Contractor shall also be paid reasonably for any work done during the said six months period as well as for settlement of any financial commitment made in connection with proper performance of the Contract and which are not reasonably defrayed by payments under i) above.
 - iii) On termination of the contract for any cause, the Contractor shall see to the orderly suspension and termination of operations with due consideration to the interests of the University with respect to completion, safeguarding or storing of the Stores produced for the performance of the Contract and the salvage and resale thereof

19. Force Majeure.

The Contractor shall not be liable for any additional cost or for liquidated damages for delay or any failure to perform the Contract arising out of force majeure or cause beyond his / her control including acts of God, or of the public enemy, or of the Government, fires, floods, epidemic quarantine restrictions, strikes, freight embargoes and default of subcontractors due to any such cause (unless the University shall determine that the Stores to be furnished by the Contractor might reasonably have been obtained from other sources in sufficient time to allow the Contractor to meet the required time schedule), provided that the Contractor shall within ten (10) days from the beginning of such delay notify the University in writing of the **causes of the delay**. The University shall ascertain the facts and the extent of the delay and **extend the time** for completing the supplies as in its judgment the findings justify.

20. Rejection

- a) In the event any portion of the Stores supplied by the Contractor is found before taking over to be **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contract, the University shall have the right to either reject or require, in writing, rectification of the Stores. In the later case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the University may adopt any of the following options:
- i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the University plus (15%) fifteen percent; or
 - ii) acquire the said Stores **at a reduced price** considered equitable under the circumstances; or
 - iii) **terminate the Contract** as provided in Clause 18 of these Conditions of Contract.
- b) Nothing in this Clause shall affect any claim by the University under Clause 22 hereafter.

21. Extension of Time

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the University, in writing, of his **claim** for an extension of time. The University on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

22. Delay in Delivery - Liquidated Damages

- a) Should the **progress** of the Contract at any time be **lagging behind** the program agreed between the University and the Contractor, the University will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the University shall not in any way absolve the Contractor of the liquidated damages as stated in Clause 22 b) below.
- b) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent (**0.5%**) of **the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

23. Period of Guarantee

- a) The term **period of guarantee** shall mean the period of twelve (**12**) **months** from the date on which the Stores have been put into operation and demonstrated to University staff. In any case this period shall not exceed eighteen (18) months from the date of taking-over certificate.
- b) During the period of guarantee, the Contractor shall **remedy**, at his / her expense, **all defects** in design, materials, and workmanship that may develop or are revealed under normal use of the said Stores upon receiving written notice from the University; the notice shall indicate in what respect the Stores are faulty.
- c) The provisions of this Clause include all the **expenses** that the Contractor may have to incur for delivery and installation of such replacement parts, material, and Printers, Scanners and other Accessories as are needed for satisfactory operation of the Stores at the University premises.

24. Non-assignment

The Contractor shall **not have the right to assign or transfer** with out the prior approval of the University the benefit and obligations of the Contract or any part thereof.

25. Expenditure Under Contract

The Contractor shall not make any expenditure for the purpose of this Contract in any **country not authorized** by the Government of Pakistan

26. Certificate Not to Affect the Rights of the University or the Contractor

No certificate of the University on account nor any sum paid on account by the University nor any extension of time for the delivery of the Stores pursuant to Clause 19 shall affect or **prejudice the rights of the University** against the Contractor nor relieve the Contractor of his obligation for due performance of the Contract or be interpreted as approval of the Stores supplied, and no certificate shall create liability of the University to pay for the alterations, amendments, variations etc. not ordered in writing by the University or discharge the Contractor for the payment of damages or of any sum against the payment of which he / she is bound to indemnify the University nor shall such certificate nor the acceptance by him / her of any sum paid affect or **prejudice the rights of the Contractor** against the University.

27. Payments Due from the Contractor

All costs, ascertained damages or expenses for which under the Contract the Contractor is liable to the University may be deducted by the University from any money due or may become due to the Contractor under the Contract or may be recovered by action of law or other wise from the Contractor.

28. Legal Proceedings

The Contract and the Tender Documents are governed by the **laws of Pakistan** and no proceedings to or arising out of any of them shall be instituted in any courts other than those situated at Hyderabad and Karachi, Sindh Pakistan..

29. Dispute

Should any question or dispute arise as to the material, design, construction or delay in the supply of the Stores or the purpose or the performance for which they are required or are warranted, the University shall nominate an independent **certifier / expert** having knowledge of Printers, Scanners and other Accessories , etc., who will, after affording the parties to the dispute an opportunity to present their contention, and after having tests made as the certifier deems fit, certify whether there has been any breach of Contract or warranty and, if so, what sum shall be paid to the University in diminution or extinction of price, and such certificates shall be final and binding and shall not be questioned and shall be acted upon in arbitral or other legal proceedings. The award of the costs of the certifier will be within his / her own discretion and shall be recoverable from the party against which the costs are awarded.

30. Arbitration

All disputes and matters of difference whatsoever (other than those relating to the certificate of expert certifier) between the University and the Contractor relating to and arising out of the Contract and Tender Documents shall be referred to arbitration under the arbitration act 1940 with amendments and re-amendments thereof, each party nominating its own arbitrator. The umpire will be nominated by the arbitrators within the first three arbitral hearings. **The award of the arbitrators or of the umpire shall be final and binding** upon the parties. The arbitral proceedings shall be held at Jamshoro, Sindh Pakistan.

ANNEXURE "A"

FORM OF TENDER
(LETTER OF OFFER)

Tender Reference No. _____ Dated _____

Name of Contract: **Supply, Installation, Putting into Operation and Demonstration of Printers, Scanners, Photocopier and other Accessories for various departments of Mehran University of Engineering & Technology, Jamshoro, Sindh**

The Director (Works & Strategic Planning)
Mehran University of Engineering & Technology
JAMSHORO, SINDH

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos. _____ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name and address _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs. _____ (in figures and words) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Tender.
3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond referred to in Clause 3 of the Instructions Tenderers and as per Annexure "D", in the amount of Rs. _____ (in words and figures) drawn in favor of or made payable to Mehran University of Engineering and Technology, Jamshoro, and valid for a period of 28 days beyond the period of validity of this Tender.
4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contact within the time stated in Clause 12 of the Instructions to Tenderers.
5. We agree to abide by this Tender for the period of 90 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.

Tender for Procurement of Printers, Scanners, Photocopier & other Accessories for various Departments of MUE T, Jamshoro

7. We undertake, if our Tender is accepted, to execute the Contract Performance Bond referred to in Clause 3 of the Instructions to Tenderers and as per Annexure "E" for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any Tender you may receive.
9. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named Contract.
10. We confirm, if our Tender is accepted, that all partners of the joint venture shall be liable jointly and severally for the execution of the Contract and the composition or the constitution of the joint venture shall not be altered without the prior consent of the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro. (Please delete this clause in case of Tender from a single firm)

Dated this _____ day of _____ 2017

Signature _____ in the capacity of _____ duly authorized

to sign Tender for and on behalf of _____
(Name of Tenderer in Block Capitals)

Address: _____

Witness:

Name: _____

Address: _____

Occupation: _____

TENDER PARTICULARS

THE TENDERERS MUST SUPPLY THE FOLLOWING SPECIFIC INFORMATION FOR EACH ITEM OR GROUP OF ITEMS OF THE STORES:

1. Conformation of Stores:

Whether the Stores offered conform to the particulars specified in the Schedules; if not, details of deviations must be stated in Annexure "F".

2. Manufacturing Details:

- (i) Brand of Printers, Scanners and other Accessories .
- (ii) Name and address of Manufacturer; and
- (iii) Country of origin of Stores.

3. Delivery Schedule:

- (i) Earliest date by which delivery can be affected;
- (ii) Complete schedule of delivery; and
- (iii) If the delivery period is different for different items, it must be indicated item wise.

4. Packing Specification:

Whether the specifications for packing given in the Tender Documents will be adhered to.

FORM OF SCHEDULE TO TENDER FOR STORES
MANUFACTURED/AVAILABLE IN PAKISTAN WITHOUT INVOLVING IMPORT.

Due by _____ hours on _____
 (time) (date) (month) (year)

SCHEDULE TO TENDER NO. _____ DATED _____

The Tender will be opened at _____ hours on _____
 (time) (date) (month) (year)

Delivery on or before _____
 (date) (month) (year)

Rates and amount to be quoted in Pakistani Rupees

S.No.	Code/ Item No.	Description Of Stores	Detailed Specifications Of Stores with Model No.	Quantity Of Stores.	Unit	Rate Per Unit	Total Price.
1	2	3	4	5	6	7	8

It is certifies that:

- i) The Stores offered above conform in all respects with the particulars/specifications given in the Tender Documents' and
- ii) All the terms and conditions of the Tender Documents are acceptable to us.

 (signature of the authorized person)

SEAL

 (name of the authorized person)

 (name of the Tenderer)

FORM OF SCHEDULE TO TENDER FOR STORES
IMPORTED FROM APPROVED COUNTRIES.

Due by _____ hours on _____
 (time) (date) (month) (year)

SCHEDULE TO TENDER NO. _____ DATED _____

The Tender will be opened at _____ hours on _____
 (time) (date) (month) (year)

Delivery on or before _____
 (date) (month) (year)

PART 1. The rates quoted in the Table below must be on C&F basis.

S. No.	Code/ Item No.	Description Of Stores	Detailed Specifications Of Stores with Model No.	Quantity Of Stores.	Unit	Rate Per Unit	Currency	Total C&F Price	Country of Origin
1	2	3	4	5	6	7	8	9	10

PART 2. The rates quoted in the Table below must be in Pakistani Rupees

S.No.	Code/ Item No.	Description of Stores	Quantity Of Stores.	Unit	Rate Per Unit	Total Price.
1	2	3	5	6	7	8

(Continued on the next page)

ANNEXURE "C2"

NOTE:

In the Table below, the columns 1 to 5 and 8 are to be filled in by the Tenderer before submitting the Tender, while the columns 6,7 and 9 are to be filled in jointly by the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, or his representative, and the Tenderer, or his representative, after opening of the Tender.

S. No.	Code/Item No.	Description of Stores	Total C&F Price for Part I	Currency	Exchange Rate	Total Price for Part I (Rs.)	Total Price for Part II (Rs.)	Total Cost (Rs.)
1	2	3	4	5	6	7	8	9

It is certified that:

- i) The Stores offered above conform in all respects with the particulars/specifications given in the Tender Documents; and
- ii) All the terms and conditions of the Tender Documents are acceptable to us.

(name of the Tenderer)

SEAL

(signature of the authorized person)

(name of the authorized person)

BID BOND
(Bank Guarantee)

Guarantee No _____
Executed on _____
Expiry date _____

Letter by the Guarantor (Bank) to the Employer (University)

Name of Guarantor (Bank) with address: _____

Name of Principal (Tenderer) with address: _____

Penal sum of Security (Bond),(in figures and words): _____

Tender Reference No. _____ Date of Tender _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Tender and at the request of the said Principal (Tenderer), we the Guarantor above-named are held and firmly bound unto the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology, {hereinafter called The "Employer" ("University")} in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severely, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal (Tenderer) has submitted the accompanying Tender numbered and dated as above for supply, installation, putting into operation and demonstration of Printers, Scanners and other Accessories in the laboratories of Mehran University of Engineering and Technology, Jamshoro, to the said Employer (University); and

WHEREAS, the Employer (University) has required as a condition for considering the said Tender that the Principal (Tenderer) furnish a Bid Bond in the above said sum to the Employer (University), conditioned as under:

- 1) that the Bid Bond shall remain valid for a period of 28 days beyond the period of validity of the Tender;

2) that in the event of;

- a) the Principal (Tenderer) withdraws his Tender during the period of validity of the Tender;
- b) the Principal (Tenderer) does not accept the correction of his Tender Price, pursuant to Clause 16 of "Instructions to Tenderers"; or
- c) failure of the successful Tenderer to:
 - i) furnish the required Contract Performance Bond, in accordance with Clause 3 of "Instructions to Tenderers"; or
 - ii) sign the proposed Contract Agreement, in accordance with Clause 4 of the "Conditions of Contract";

then the entire sum be paid immediately to the said Employer (University) as liquidated damages and not as penalty for the successful Tenderer's failure to perform.

NOW THEREFORE, if the successful tenderer shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer (University) in accordance with his Tender as accepted and furnish within twenty eight (28) days of his being required to do so, a Contract Performance Bond with good and sufficient surety, as may be required, upon the form prescribed by the said Employer (University) for the faithful performance and proper fulfillment of the said Contract or in the event of rejection of the said Tender by the Employer (University) within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT, the Guarantor shall forthwith pay to the Employer (University) the said sum stated above upon first written demand of the Employer (University) without cavil or argument and without requiring the Employer (University) to prove or to show grounds or reasons for such demand notice of which shall be sent by the Employer (University) by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT, the Employer (University) shall be the sole and final judge for deciding whether the Principal (Tenderer) has duly performed his / her obligations to sign the Contract Agreement and to furnish the required Contract Performance Bond within the time stated above, or has defaulted in fulfilling the said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Employer (University) forthwith and without reference to the Principal (Tenderer) or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to the authority of its governing body.

Guarantor (Bank)

Witness:

1. _____
(Signature)

(Signature)

(Name, Title, Address and Seal)

(Name)

2. _____
(Signature)

(Title)

(Name, Title, Address and Seal)

(Corporate Guarantor Seal)

CONTRACT PERFORMANCE BOND
(Bank Guarantee)

Guarantee No. _____
Executed on _____
Expiry Date _____

Letter by the Guarantor (Bank) to the Employer (University)

Name of Guarantor (Bank) with Address: _____

Name of Principal (Contractor) with address: _____

Penal Sum of Security (Bond), (in words and figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the Tender Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal (Contractor) we, the Guarantor above named, are held and firmly bound unto the Vice Chancellor, Mehran University of Engineering and Technology, Jamshoro, Sindh, acting through the Director (Works & Strategic Planning), Mehran University of Engineering and Technology {hereinafter called the Employer (University)} in the penal sum of amount stated above for the payment of which sum well and truly to be made to the said Employer (University), we bind ourselves, our heirs, executors, administrators and successors, jointly and severely, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal (Contractor) has accepted the Employer's (University's) above said Letter of Acceptance for the supply, installation, putting into operation and demonstration of Printers, Scanners and other Accessories of Laboratories of Mehran University of Engineering and Technology, Jamshoro, Sindh.

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer (University), with or without notice to the Guarantor, which notice is hereby waived and shall also well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till the expiry of the guaranty period as per Clause 23 of the Conditions of Contract.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer (University) without delay upon the Employer's (University's) first written demand without cavil or arguments and without requiring the Employer (University) to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's (University's) written declaration that the Principal (Contractor) has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to the Employer's (University's) designated Bank and Account Number.

PROVIDED ALSO THAT the Employer (University) shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling the said obligations, and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer (University) forthwith and without any reference to the Principal (Contractor) or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body

	Guarantor (Bank)
Witness:	
1. _____	_____
(Signature)	(Signature)
_____	_____
Name, Title and Address (Seal)	(Name)
2. _____	_____
(Signature)	(Title)
_____	_____
Name, Title and Address (Seal)	Corporate Guarantor (Seal)

ANNEXURE "F"

Statement Describing Deviation from Specifications.

S.No.	Code No.	Description of Stores	Statement of Variation from Specifications	Reasons for Variations.
1	2	3	4	5

(signature of the authorized person)

SEAL

(name of the authorized person)

On behalf of

(name and address of the Tenderer)

BILL OF QUANTITIES FOR

**Tender for Procurement of Printers,
Scanners, Photocopier & Other Accessories
for various Departments of MUET,
Jamshoro**

ITEM CODE

PSPA

SR. #	Description of Items	Qty	Unit Rate	Amount Rs.
PSPA-01	Hp 402 LaserJet Printer or Equivalent	35		
PSPA-02	A3 Color Laser Printer HP / Canon or Equivalent	1		
PSPA-03	A3 HP LaserJet Printer M706 Or Equivalent	1		
PSPA-04	UHD Smart TV 105" Sony / LG / Panasonic or Equivalent	8		
PSPA-05	HD Scanner A3 with Transparency Adapter 600 dpi HP / Cannon / Epson or Equivalent	1		
PSPA-06	Photostat Machine 35 PPM Ricoh / Canon / Toshiba or Equivalent	1		
PSPA-07	Sony Handy Cam FDR AX100 4K Ultra HD Cam Corder Video Cam + 256 GB Broadcasting Or Equivalent.	1		
PSPA-08	2 (2TB Passport HDD) Seagate / WD / Transcend or Equivalent	2		
PSPA-09	Flat Bed Scanners HP / Canon / Epson or Equivalent	5		
PSPA-10	Deskjet Multifunction Printers with Inklock Technology HP / Canon / Epson or Equivalent	1		
PSPA-11	CE285A HP LaserJet P1102 Black Print Cartridge (Original)	30		
PSPA-12	CE505A HP LaserJet Black Print Cartridge (Original)	30		
PSPA-13	CF280A HP LaserJet Pro M401/M425 2.7K Black Cartridge (Original)	30		
PSPA-14	Q2612A HP LaserJet 1000/3000 Series Black Cartridge (Original)	30		
PSPA-15	Q7553A HP LaserJet P2015 Black Cartridge (Original)	10		
PSPA-16	Q5949A HP LaserJet P1320 Black Cartridge (Original)	20		

Tender for Procurement of Printers, Scanners, Photocopier & other
Accessories for various Departments of MUET, Jamshoro