



NO: DFS (H&T)/Tender/ 794-95 /2017.  
Dated: April 17<sup>th</sup> 2017.

### INVITATION FOR BID

IFB No: \_\_\_\_\_

The Director Fisheries Sindh, (Hatcheries and Trainings) Hyderabad has received an allocation from the Public Fund in Pak rupees towards the cost of ADP scheme # 1244 namely "Establishment of Fish Biodiversity Hatchery & Training and Extension Institute at Manchar Lake, District Jamshoro". It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for procurement.

- The Director Fisheries Sindh, (Hatcheries & Trainings) Hyderabad now invites sealed bids from eligible bidders for the supply of following items.

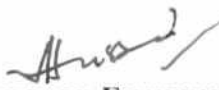
Tender No.	Particulars	Quantity	Tender Fee.
1.	Printing and Publication	Detail as per Tender document	Rs. 1000/-
2.	Cost of Other Store	Detail as per Tender document	Rs. 1000/-
3.	Other Miscellaneous	Detail as per Tender document	Rs. 1000/-
4.	Split Air Conditioners	Detail as per Tender document	Rs. 1000/-

- Interested eligible bidders may obtain further information from the office of *Directorate of Fisheries Sindh, Hatcheries & Trainings, Fisheries Complex Old Wahdat Colony Hyderabad Phone: 92-22-9240207 Fax: 92-22-2671788.*
- A complete set of bidding documents may be purchased from the date of publication upto *May 15<sup>th</sup> 2017* during office hours by interested bidders on the submission of a written application to the above and upon payment of a nonrefundable fee mentioned above against each Tender number in shape of Pay Order/ Demand Draft in favor of Director Fisheries Sindh Hatcheries & Trainings Hyderabad.
- Bids must be delivered to the above office on or before *12.00 noon on May 16<sup>th</sup> 2017* and must be accompanied by a security of 2.5% (Refundable) in shape of call deposit / pay order in favor of *Director Fisheries Sindh, Hatcheries & Trainings, Fisheries Complex, near Old Wahdat Colony Hyderabad.*
- Bids will be opened in the presence of bidders/their representatives who choose to attend at *12:30 pm on May 16<sup>th</sup> 2017* in the office of *Director Fisheries Sindh, Hatcheries & Trainings, Fisheries Complex, near Old Wahdat Colony Hyderabad.*
- The bidding method will be **Single stage – One envelope procedure**. The firms shall prepare single envelope containing **FINANCIAL PROPOSAL**.
- The Procuring Agency reserves the right to reject all or any bid subject to the relevant provisions of SPPRA rules 2010 (amended 2013).

9. The firm must have valid registration with Income Tax, Sales Tax, and Sindh Revenue Board.
10. The rates must be quoted inclusive of all Govt. taxes wherever applicable as per rules.
11. Supply order will be issued as per Funds released by the Finance Department.
12. Bid validity period (90 days).

**Tender Schedule**

Tender issuance date:	From the date of publication.
Last date of issuance of Tender:	15.05.2017 during office hours.
Tender submission date:	16.05.2017 up to 12:00 noon
Tender opening date:	16.05.2017 up to 12:30 pm
Place of issuance/ submission / opening:	Directorate of Fisheries Sindh, Hatcheries & Trainings, Fisheries Complex, near Old Wahdat Colony Hyderabad

  
**DIRECTOR FISHERIES SINDH  
HATCHERIES & TRAININGS  
HYDERABAD**

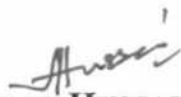


GOVERNMENT OF SINDH  
DIRECTORATE OF FISHERIES SINDH  
HATCHERIES & TRAININGS  
Fisheries Complex Old Wahdat Colony Hyderabad  
Phone: 92-22-9240207 Fax #- 92-22-2671788  
E-mail: [dfshatcheries@yahoo.com](mailto:dfshatcheries@yahoo.com)



ANNUAL PROCUREMENT PLAN  
DIRECTORATE OF FISHERIES SINDH HATCHERIES & TRAININGS, HYDERABAD  
(WORKS, GOODS AND SERVICES)  
FINANCIAL YEAR 2016-17

Sr. #	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated total cost	Funds allocated	Source of funds ADP/ Non ADP	Proposed Procurement method	Timing of Procurement				Remarks
								1 <sup>st</sup> Q tr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	Printing and Publication	As per tender document	As per tender document			ADP	Single stage one envelope procedure				April-June 2017	
2.	Cost of Other Store											
3.	Other miscellaneous											
4.	Split Air Conditioners											

  
(ABRAR HUSSAIN BROHI)  
DIRECTOR FISHERIES SINDH  
HATCHERIES & TRAININGS  
HYDERABAD

# BIDDING DOCUMENT

*for*

## PROCUREMENT OF GOODS

REFERENCE NO. DFS(H&T)/P&D/Tender/794-95, dated April 17<sup>th</sup> 2017.



### OFFICE OF DIRECTOR FISHERIES SINDH (HATCHERIES & TRAININGS)

Fisheries Complex Old Wahdat Colony Hyderabad

**OFFICE OF DIRECTOR OF FISHERIES SINDH (HATCHERIES & TRAININGS)**  
Fisheries Complex Old Wahdat Colony Hyderabad

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**BID DATA SHEET**

<b>BID DATA SHEET</b>		
ITB Clause 1.1	Name of Procuring Agency of Government of Sindh.	Director Fisheries Sindh (H&T) Hyderabad.
ITB Clause 6.1	Procuring agency's address, telephone, telex, and facsimile numbers.	<i>Directorate of Fisheries Sindh, Hatcheries &amp; Trainings, Fisheries Complex, Old Wahdat Colony, Hyderabad Phone: 92-22-9240207 Fax: 92-22-2671882</i>
N/A	Bid Reference No.	Reference No: DFS (H&T)/Tender/794-95/2017, dated 17 April 2017.
N/A	Date, time for issuance of bid document	From the date of publication, during office hours.
N/A	Date, time for closing of bid	May 15 <sup>th</sup> 2017 during office hours.
ITB Clause 11	Date, time for Submission of bid document	May 16 <sup>th</sup> 2017 12:00 noon.
	Date, time for opening of bid	May 16 <sup>th</sup> 2017 12:30 pm.
	Venue of submission & opening Bids.	<i>Directorate of Fisheries Sindh, Hatcheries &amp; Trainings, Fisheries Complex, Old Wahdat Colony, Hyderabad Phone: 92-22-9240207 Fax: 92-22-2671882</i>
ITB Clause 03	Language of the bid.	English
ITB Clause 15	Bid Current	Pak Rupee
ITB Clause 08	Amount of Bid Security	2.5% of the bid value
ITB Clause 10	Bid validity period	90 days
ITB Clause 02	Bidding procedure	Single stage – One Envelope procedure

Section-I  
INVITATION OF BIDS



GOVERNMENT OF SINDH  
DIRECTORATE OF FISHERIES SINDH  
HATCHERIES & TRAININGS  
Fisheries Complex Old Wahdat Colony Hyderabad  
Phone. 92-22-9240207 Fax #- 92-22-2671788  
E-mail: [dfshatcheries@yahoo.com](mailto:dfshatcheries@yahoo.com)



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2. The Director Fisheries Sindh, (Hatcheries & Trainings) Hyderabad now invites sealed bids from eligible bidders for the supply of following items.


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6. Bids will be opened in the presence of bidders/their representatives who choose to attend at *12:30 pm* on *May 16<sup>th</sup> 2017* in the office of *Director Fisheries Sindh, Hatcheries & Trainings, Fisheries Complex, near Old Wahdat Colony Hyderabad.*
7. The bidding method will be **Single stage – One envelope procedure**. The firms shall prepare single envelope containing **FINANCIAL PROPOSAL**.
8. The Procuring Agency reserves the right to reject all or any bid subject to the relevant provisions of SPPRA rules 2010 (amended 2013).
9. The firm must have valid registration with Income Tax, Sales Tax, and Sindh Revenue Board.
10. The rates must be quoted inclusive of all Govt. taxes wherever applicable as per rules.
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**DIRECTOR FISHERIES SINDH  
 HATCHERIES & TRAININGS  
 HYDERABAD**



**Section-II**  
**INSTRUCTIONS TO BIDDERS**

**1. Scope of Bid:**

1.1 The Director Fisheries Sindh (Hatcheries & Trainings) Hyderabad invites bids for the supply of Printing & publication, Cost of other store, Other miscellaneous and split air conditioner as specified in the schedule of requirements along with technical specifications.

**2. Eligible Bidders:**

2.1 The invitation for bids is open to all original manufactures / their authorized sole agents / suppliers and in case of imported goods their authorized dealers / importers / suppliers for supply of goods more specifically described in the schedule of requirement. (Section III)

**3. Eligible Goods and services:**

3.1 All goods and related services to be supplied under the contract shall confirm to the policies of the Government of Sindh in vogue. All expenditure made under the contract shall be limited to such goods and services. For purpose of this clause (a), the term Goods includes any goods, that are subject of this invitation for bid and (b) the term Services includes related ancillary services such as transportation, insurance, installation, after sale services etc.

**4. Cost of Bidding:**

4.1 The Bidders shall bear all cost associated with the preparation and submission of its bid, and the Procuring Agency shall in no case be responsible or liable for those cost, regardless of the conduct or outcome of the Bidding process.

4.2 In the case of offer supply of items / stores from within the country, price quoted shall be inclusive of all taxes (Present and Future) duties and charges for packing, making, handling etc.

**STATEMENT SHOWING THE DETAILS OF ITEMS / STORE PERTAINING TO OFFICE OF THE DIRECTOR FISHERIES SINDH (H&T) HYDERABAD FOR THE YEAR 2015-16 FOR PROCUREMENT OF ITEMS AS ILLUSTRATED IN THE TENDER DOCUMENTS.**

<b>Sr. No.</b>	<b>Budget items</b>	<b>Quantity</b>
1	Printing & publication, Cost of other store, Other miscellaneous and split air conditioner.	As per schedule of requirement

**TERMS & CONDITIONS**

**1. The Governing Rules:**

- 1.1 The Bidding procedure shall be governed by Sindh Public Procurement Regulatory Authority (SPPRA) 2010 (amended 2013).
- 1.2 Condition as per Tender Notice will remain valid however procuring agency reserves the right to extend date & time of bid. Opening or receiving the bids and to purchase all or part of store under the tender.
- 1.3 Any cutting / correction in bid form will make the quotation invalid.
- 1.4 Procurement Committee reserves the right to obtain clarification from any bidder, in respect of items quoted by him. The replies by the bidder will be recorded and will form part of bid document.
- 1.5 100% payment shall be released on receipt of consignment in full.
- 1.6 The contracting firm will be treated under SPPRA Rules 2010 accordingly in case of failure in supply of stores, it shall be obtained to purchase the store elsewhere without notice on account and risk the contract.
- 1.7 Breaking / leakage during transport is the responsibility of supplier.
- 1.8 No medicine / drug will be accepted with the expiry less than 1 year.
- 1.9 All the rates quoted must be inclusive of all the taxes imposed by the Government time to time.
- 1.10 The rates offered will be valid for the financial year 2016-17.
- 1.11 The sealed tenders will be opened on same day before interested bidders.
- 1.12 All the firms are required to attached on affidavit of above agreement and that their firms has not declare black listed by Provincial and Federal Government on Stamp Paper worth Rs. 100/-
- 1.13 All the items must be stamped "*Government of Sindh Property, Not for Sale*".
- 1.14 Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Sindh., and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Sindh Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations.

No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.

**2. Applicable Bidding Procedure:**

2.1 The Bidding Procedure is governed by SPPRA rule 46 "Procedure of open Competitive Bidding" Sub-rule (1) "Single stage –One envelope procedure above to confirm the bidding procedure applicable in the present bidding process".

**3. Single Stage One Envelope Procedure:**

3.1 The bid shall comprise a single envelope containing the financial proposal.

3.2 All bids received shall be opened and evaluated in the manner prescribed in the Notice Inviting Tender or Bidding document.

3.3 Bid found to be the lowest evaluated or best evaluated bid shall be accepted.

**4. Language of Bids:**

4.1 All correspondence, communications, associated with preparation of bids, clarifications, amendments, and submission shall be written in English. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by the accurate translation in English or Urdu, in which case, for purpose of interpretation of the bids, the said translation shall take precedence.

**5. Bid Price**

5.1 The bidder shall indicate on the appropriate form prescribed in the bidding document the unit price and total bid prices of the goods, its proposed to supply under the contract.

5.2 Form prescribed for quoting of prices is to be filled in very carefully, preferably typed. Any alteration / correction must be initiated. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be marked with red /yellow marker.

5.3 The bidder should quote the prices of goods according to the technical specification as provided in the bidding document. The technical specification of goods, different from the required specification shall straightway be rejected.

5.4 The bidders are required to offer a competitive price. All prices must include the g taxes and duties, where applicable. If there is no inclusive of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes / duties.

5.5 While making a price quote, trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in the price due to market fluctuation in the cost of goods and services shall be entertained.

**6. Bid Currencies:**

6.1 Price shall be quoted in Pak Rupees

**7. Supporting Documents to judge specification:**

7.1 The Bidders shall provide the leaflet / brochures / catalogs of quoted Products with the bid.

**8. Documentation on Eligibility of Bidders:**

8.1 Bidders shall furnish documents establishing the bidder's eligibility to the bid and its qualification to perform the contract its bid is accepted.

- 8.2 The documentary evidence of the bidder's eligibility to bid shall establish to the procuring agency's satisfaction that the bidder, at the time of submission of its bid, is an eligible.

**9. Bid Security:**

- 9.1 The bidder shall furnish, as part of its bid, a bid security in the amount specified in the bid data sheet. Unsuccessful bidders bid security shall be discharged or returned soon after announcement of the successful bids.
- 9.2 The successful bidder's security shall be discharged upon signing of contract / purchase order and furnishing the performance security.
- 9.3 If a bidder withdraw its bid during the period of bid validity or
- 9.4 In case of a successful bidder, if bidder fails to sign the contract purchased order or fails to provide a performance security (if any)

**10. Late Bids:**

- 10.1 Any bid received by the procuring agency after the deadlines for submission shall be rejected and returned unopened to the bidder.

**11. Bid Validity:**

- 11.1 Bids shall remain valid for the period identified in the bid data sheet after the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the procuring agency as non-responsive.
- 11.2 Bidders who:
- a) Agree to the procuring agency request for extension of bid validity period shall not be permitted to change the substance of their bids and.
  - b) Do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.

**12. Opening and evaluation of Bids:**

- 12.1 All bids received shall be opened by procuring agency publically in the presence of the bidders or their representatives on the date, time and venue prescribed in the bid data sheet.
- 12.2 The opening of bids shall be subject to the bidding procedure prescribed in the bid data sheet and elaborated in clause 02 above.
- 12.3 All bidders in attendance shall sign an attendance sheet.
- 12.4 The procuring agency shall open on bid at a time and read out aloud its contents which may include name of bidders, bided for and unit prices and total amount of the bid (if applicable) which is deemed appropriate if not in conflict with the SPPRA rules 2010 (Amended 2013).
- 12.5 No bid shall be rejected at technical proposal / bid opening, except for late bids which shall be returned unopened to the bidders.

**13. Announcement of evaluation Report:**

- 13.1 The procuring agency shall announce the results of the bid evaluation report in the form of a report giving reasons for acceptance or rejection of bids. The report shall be hoisted on website of the authority / SPPRA and that of the procuring agency if its website exist and in limited to all the bidders at least seven days prior to the award of contract.

**14. Performance Security:**

- 14.1 After signing of contract, the successful bidders shall furnish a performance security within a week, equivalent 10% in the form of pay order / demand draft to the total contract and validity period of at least six months. Performance security shall be released to the supplier upon successful completion of the contract. Supplier bid security already submitted with the bid shall be released upon satisfactory submission of a performance security.
- 14.2 The bid security submitted by the bidder at the time of submitting its bid shall be returned to the bidder upon submission of performance security.
- 14.3 Failure to provide a performance security by the bidder is a sufficient ground for annulment of the award and forfeiture of the bid security. In such event the procuring agency may award the contract to lowest evaluated bidder or call for new bid.

Note: In accordance with existing SPPRA Rules 2010 (Amended 2013), procuring agency reserve the rights to cancel on or all the bids without assigning reasons if the bidder is incomplete or defective.

Ref:

Dated \_\_\_\_\_

**WE GUARANTEE TO SUPPLY THE ITEMS EXACTLY IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE INVITATION TO THIS TENDER.**

\_\_\_\_\_  
SIGNATURE OF BIDDER

Designation:

\_\_\_\_\_  
Name & Address: \_\_\_\_\_

## EVALUTION CRITERIA

---

### MANDATORY REQUIREMENTS

1. NTN Certificate.
2. GST Certificate (where applicable)
3. Must be registered with Sindh Revenue Board.
4. Compliance Technical Specifications
5. Bidder should not have been blacklisted by any Provincial / Federal Government of organization of the State / Federal Government of Pakistan.
6. Compliance with schedule of requirements.
7. Submission of required amount of earnest money.
8. Letter for nomination as sole distributor / authorized dealer.
9. Leaflets / brochures / catalogues of quoted products along with samples.

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### GENERAL REQUIREMENTS

1. Experience in the relevant field (evidence must be provided)
2. Financial Position
  - i. Turnover of at least last three years.
  - ii. Tax return of last three years.
3. Nature of Suppliers.
  - i. Original Manufacturer
  - ii. Distributor
  - iii. General Traders

Note: Procuring agency is authorized to conduct the physical inspection to review the authenticity of manufacturer facilities and submitted documents, if deemed necessary.

**PRICE SCHEDULE**

**PRICE SCHEDULE IN PAK. RUPEES**

User Note: *This forms is to be filled by the bidder for each individual item and shall submit with salad tender.*

Name of the Firm: \_\_\_\_\_

Bid Ref. No: \_\_\_\_\_

Date of Opening of Bid: \_\_\_\_\_

1	2	3	4	5	6	7
Sr.#	Name of Item	Unit Price (incentive of all applicable taxes)	No. of Units	Total Price	Discount (if any)	Final Total Price (Incentive of all applicable taxes)

Note: *The quoted price should include all expenses including delivery charges on consignee address:*

A) Total Price \_\_\_\_\_

B) Discount \_\_\_\_\_

C) Final Total Price \_\_\_\_\_

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Official Stamp \_\_\_\_\_

Date: \_\_\_\_\_



GOVERNMENT OF SINDH  
LIVESTOCK AND FISHERIES DEPARTMENT

021-99204243

AM  
9/11/15

1044

1-10-2015

NOTIFICATION

HO SO (G/L&F/2(10)2015-16. In compliance of Rule 31 of Sindh Public Procurement Rules 2010 (Amended 2011) Complaint Redressal Committee of Livestock and Fisheries Department, Government of Sindh are hereby constituted for procurement of Medicines / Vaccines / Feed / Machinery and Equipment / Transport / Furniture and Fixture etc. consisting of the following

COMPLAINT REDRESSAL COMMITTEE

- |  |          |
|--|----------|
| 1. Secretary, Livestock & Fisheries Department,<br>Government of Sindh   | Chairman |
| 2. Representative of A. G. Sindh / DAO (Concerned)   | Member   |
| 3. Senior Technical Officer of office of Director/<br>Project Director / Deputy Director / Superintendent<br>Government Farm / DDO (Concerned) | Member   |

*The Complaint Redressal Committee shall announce its decision within seven days & intimate the same to the bidder and authority within three working days*

(NOOR MUHAMMAD LECHHARI)  
SECRETARY TO GOVT. OF SINDH

NO 50 (G/L&F/2(10)2015-16)

Karachi dated. 30/09/2015

CC to

1. The Accountant General, Sindh, Karachi.
2. The Secretary, Finance Department Govt. of Sindh, Karachi
3. The Director General, Livestock (Ext/Research), Sindh, Hyderabad
4. The Director General Livestock (Extension/Research) Sindh, Hyderabad
5. The Director General Fisheries Sindh, Karachi.
6. The Director (A&F), SPPRA, Government of Sindh, Karachi.
7. The Directors Livestock and Fisheries in Sindh (All)
8. The Project Directors in Sindh (All).
9. The District Accounts Officer in Sindh (All).
10. The Deputy Director, LS(AH)/ Livestock Production/Poultry Production/Fisheries in Sindh (All)
11. The Superintendent, Government Farms in Sindh (All)
12. PS to Secretary, Livestock & Fisheries Department, Govt. of Sindh, Karachi.

(MUHAMMAD ANWAR MALIK)  
SECTION OFFICER (GENERAL)

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**GOVERNMENT OF SINDH  
LIVESTOCK AND FISHERIES  
DEPARTMENT**

**NOTIFICATION**

NO. SO(G)/L&F/2(70)/14-15: In compliance of Rule 7 & 8 of Sindh Public Procurement Rules 2010 (Amended 2013) Procurement Committee of Livestock & Fisheries Department, Government of Sindh are hereby constituted for procurement of Medicines/Vaccines/Feed/Machinery & Equipment/Transport/Furniture & Fixture etc, consisting of the following:

**PROCUREMENT COMMITTEE**

- |       |  |          |
|-------|--|----------|
| (i)   | Director General (concerned)                                       | Chairman |
| (ii)  | Director/PD/SRO/Dy. Director /Suptt. Govt. Farms /DDOs (concerned) | Member   |
| (iii) | Representative of A.G. Sindh / D.A.O (concerned)                   | Member   |

**FUNCTIONS AND RESPONSIBILITIES OF PROCUREMENT COMMITTEE(S)-  
PROCUREMENT COMMITTEE(S) SHALL BE RESPONSIBLE FOR:**

1. Preparing bidding documents,
2. Carrying out technical as well as financial evaluation of the bids,
3. Preparing evaluation report as provided in Rule 45,
4. Making recommendations for the award of contract to the Competent Authority and
5. Perform any other function ancillary and in incidental to the above.
6. The Competent Authority, i.e Secretary Livestock & Fisheries Department, Government of Sindh would give final approval of the procurement on the recommendations of Procurement Committee.

This Department's Notifications for Procurement Committee issued vide NO. SO(G)/L&F/TC/SPPRA/2014 dated: 10.09.2015 is hereby cancelled / withdrawn.

*(Signature)*  
Director General  
(Livestock), Hyderabad

*(Signature)*  
**(MUHAMMAD RAMZAN AWAN)**  
SECRETARY TO GOVERNMENT OF SINDH

NO. SO(G)/L&F/2(70)/14-15.-2002

Karachi, dated 26<sup>th</sup> September, 2016

- CC to:
- i. The Accountant General, Sindh, Karachi.
  - ii. The Secretary, Finance Department Government of Sindh, Karachi.
  - iii. The Director General Livestock Sindh, Hyderabad.
  - iv. The Director General, Livestock (Ext/Research), Sindh, Hyderabad
  - v. The Director General, Fisheries Sindh, Karachi.
  - vi. The Director, (A&F) Sindh Public Procurement Regulatory Authority, Government of Sindh, Karachi.
  - vii. The Directors in Sindh (All). *DPPER*
  - viii. The Deputy Director, Livestock/AH/Livestock Production/Poultry Production/Fisheries (All in Sindh)
  - ix. The District Accounts Officer concerned.
  - x. The PS to Secretary, Livestock & Fisheries Department Government of Sindh Karachi.

*(Signature)*  
**(MUHAMMAD ADIQ KHASKHELI)**  
SECTION OFFICER (GENERAL)

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