



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY  
PROCUREMENT CELL

Tele # 99261261- 68, (Ext. 2291) Fax # 99261255, E-mail: [ddff@neduet.edu.pk](mailto:ddff@neduet.edu.pk)

"Say NO to Corruption"

Director Procurement

No. PC/NED/106487/ 2381

Dated: 17-04-2017

Notice Inviting Tender

Sealed bids are invited from interested suppliers / firms / Distributors / Manufacturers for tenders mentioned below:-

S#	Number	Tender	Tender Schedule – Date and Time				Tender Fee Rs
			Issue / Sale		Submission	Opening	
			From	To			
1	DD(C)/ WORK/ RESURFACING OF EXISTING WALKWAY/30/2017	Resurfacing of Existing Walkway from Visitor gate to Admin Building	21-04-2017	09-05-2017	10-05-2017 10:30 A.M	10-05-2017 11:00 A.M	500/-

Bid Security @ 2.5% of the total bid cost PO / Bank Guarantee in favor of Director Finance

Tender Documents can be purchased from ADP-II office & shall be opened as per above schedule in same office.

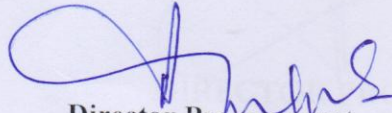
2. Eligibility Criteria

- At-least 03 years experience in the relevant field
- Details of turn-over of at least last three years
- Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods
- Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services
- An Affidavit on Stamp Paper that the firm has never been Blacklisted

3. Method of Procurement: (Single Stage One Envelope Procedure)

4. Terms & Conditions:

- Under following conditions bid will be rejected:-
  - Conditional and telegraphic bids/tenders
  - Bids not accompanied by Bid Security of required amount and form
  - Bids received after specified date and time
  - Bids of Blacklisted firms
- Bid Validity Period:** 90 days from the date of opening of Tender.
- Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2013).and can divide business amongst more than on bidder.
- Tender document can be downloaded from SPPRA website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and this University website [www.neduet.edu.pk](http://www.neduet.edu.pk) further *detailed Terms & Conditions are mentioned in bidding documents*

  
Director Procurement  
17/4/2017

**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY**



***TENDER DOCUMENT***

Directorate of Services

**TITLE OF THE JOB**

**RESURFACING OF EXISTING WALKWAY FROM  
VISITOR GATE TO ADMIN BUILDING**

DDS(C)/WORK/RESURFACING OF EXISTING WALKWAY/30/2017



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY**

Directorate of Services

To,

The Director Services  
NED University of Engineering & Technology  
Karachi

Subject: - **RESURFACING OF EXISTING WALKWAY FROM VISITOR  
GATE TO ADMIN BUILDING**

1. Having examined the instructions to the tenders, drawings, conditions of contract (General conditions and the conditions of particular application), and specifications, bill of quantities and having visited and inspected the site of the above named works. I/We the undersigned offer to carryout, complete the above works/supplies in conformity with the said instructions to tenders; conditions of work order/contract, specifications, Bill of Quantities, for the following sums or such other sum as may be ascertained in I accordance with said conditions.

Rs- \_\_\_\_\_/- (Rupees \_\_\_\_\_)

2. We under take if my/our tender is accepted to commence the works within one week of recognized of the work order.
3. We agree to abide by this tender for a period of 90 days from the date of opening the same and it shall remain binding upon us and may be accepted at any time before the expiration of the said period of 90 days.
4. I/We understand that you are not bound to accept the lowest or any tender you may receive and you may reject any or all tenders without assigning any reason.

**Signature of Contractor/Seal of Firm  
Authorised Representative of Firm**



## INSTRUCTIONS TO TENDERS

- a) Director of Services, NED University of Engineering & Technology, calls tenders for the repair/constructions/replacement/supply in accordance with the Bill of Quantities attached here to be submitted by or before \_\_\_\_\_ AM on \_\_\_\_\_. Tenders cost will not be reimbursed for any cost of any kind whatsoever incurred in connection with the preparations and submission of their tenders.
- b) The tender for the each work should be in the sealed envelope bearing name of the work/contractor/firm clearly marked and addressed to Controller of Services, NED University of Engineering & Technology, Karachi.
- c) The tender may be delivered in person or sent by registered mail so as to reach on or before the date & time stated above. Any tender received after the stipulated time will not be considered regardless of the cause of delay.
- d) All tenders are invited to be present for the opening of the tender on \_\_\_\_\_ at \_\_\_\_\_ A.M. The name of each tenderer and his total contract price only will be read aloud and recorded.
- e) Any tender/tenders without earnest money will not be entertained. Earnest money of the awarding supplier may be return after successful delivery of the furniture. If the supplier fails to supply the quoted/awarded items within the stipulated time his/her work order will be cancelled as per rule and earnest money shall also be forfeited.
- f) Detailed particulars of the work/works can be seen in the Services Department on any working day during the office hours.
- g) Tenders shall be made in the forms supplied therefore, with all items and blanks properly filled in. All data and figures and the signature of persons signing the tender shall be in ink.  
The completed forms should be without interlineations, alterations or erasures but if these are necessary to correct errors made by the tenderer, person(s) signing the tender shall initial them. Conditional tenders will not be accepted.
- h) All unit prices filled in the schedule of quantities shall be firm. The unit prices against each item of work and estimate amount and all other data called for shall be given.
- i) All prices quoted shall be deemed to include all costs of performing the works, including labour, materials, income tax, duties, octori charges, royalties permit etc. and no claim whatsoever shall be accepted in case of escalation any or all prices entered in rate of bid.



- j) The actual sum to be paid to the contractor whose tender is accepted shall be determined by measuring the work actually done or supplying/repairing the actual number of items in accordance with the work order and valuing it at the rates or prices by the contractor in the tender.
- k) "Incase of a discrepancy between the unit price and amount entered for any item in the schedule of quantities, the unit price will be taken as correct and the amount will be adjusted accordingly when the tender is being examined".
- l) 10% security deposit will be deducted from each bill on the paid amount of the contract, which will be returned after maintenance period of six months.
- m) The tender must be signed on each and every page by a person(s) authorized to do so.
- n) The samples can be seen on any working day during the office hours.
- o) "Engineer" means the Director Services of the University or any other Engineer appointed by him.

*Director Services*



**APPENDIX TO FORM OF TENDER**

2.5 % of the bid price payorder -----

Period of commencement from receipt of letter of intent **Within One Week** -----

Time completion *45 days* -----

Amount of liquidated damages 0.1 % of the contract amount per day for the work remains un-commenced and un-completed after due date upto maximum of 10% and after that termination of contract.

Period of maintenance **SIX MONTHS** -----

Percentage of retention 10% from each running bill -----

Retention money retained during maintenance period 10% of Total work done amount

Minimum amount of Interim Certificate 50% -----

Contractor's address for serving the notice (Duly registered with concerned tax authorities) -----

Persons or bodies corporate forming Partnership of Company -----

**Signature of Contractor/Seal of Firm  
 Authorised Representative of Firm**

**(BIDDING DATA)**

(a). Name & Address of Procuring Agency	<b>NED University of Engineering &amp; Technology. Main University road, Karachi.</b>
(b) Brief Description of Works	<b>Resurfacing of existing Walkway from Visitor Gate to Admin Building</b>
(c) Amount of Bid Security	<b>2.50% in shape of Payorder in favor of Director Finance NEDUET, Karachi.</b>
(d). Period of Bid Validity (days)	<b>90 days</b>
(e). Time of Completion	<b>45 days</b>
(f). Time of Maintenance	<b>Six Months</b>
(g). Period of commencement from receipt of letter of intent.	<b>Within one Week</b>
(h). Percentage of retention	<b>10% from each running bill</b>
(i). Performance Bond	<b>10%</b>
(j). Retention money retained during maintenance Period.	<b>10% of Total work done amount</b>
(k). Minimum amount of Interim Certificate	<b>50%</b>
(l). Deadline for Submission of Bids along with time.	
(m). Liquidity damages:	<b>(0.1% of the contract amount per day for the remains un-commenced and un-completed after due date maximum of 10% and after than termination of contract</b>
(n). Eligibility	<ul style="list-style-type: none"> <li>- Registration with FBR for Income Tax, Sales Tax in case of procurement of goods, registration with the Sindh Revenue Board in case of Procurement of Works and Services and registration with Pakistan Engineering Council as the case may and are not black listed in any procuring agency or authority.</li> <li>- At least three years relevant experience</li> <li>- At least three years turnover details</li> </ul>

**Director Procurement**



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY**  
Directorate of Services

**Terms & Condition**

1. The work/supply is required within 90 days from the date of letter of award.
2. Inspection: *Nominated Inspection Committee will make Inspection of work by DS/DDS(C)/ADS(C)/*
3. In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill, but not more than 10% of contract value.
4. Quantities shown in the quotation are approximate and no claim shall be entertained for quantities of executed being 30% more or less than those entered in the B.O.Q.
5. All prices will include all costs of performing the works including labour, material, income tax, GST, octroi charges, royalties & transportation etc. as mentioned in B.O.Q.
6. No subletting of all or any part of work will be allowed at any cost / reasons.
7. The supplier will see the site/sample before quoting the rates.
8. Store will be delivered at NED University, Main Campus.
9. Central Stores and Inspection Officer will issue inspection certificate after inspection through Inspection Committee. **N/A**
10. If the work/supply is not found according to the specification and samples provided, will be rejected at risk and cost of the manufacturer and in case the manufacturer fails to work/supply the order, the firm will be black listed.
11. Payments: -
  - 11.1 The actual sum to be paid shall be determined by quantifying/measurements of items actually supplied valuing it at the rates/prices quoted in the approved quotations.
  - 11.2 10% security deposit will be retained from each bill up to a period of six months from the date of supply of order.
  - 11.3 Part payment against part supply can be allowed.

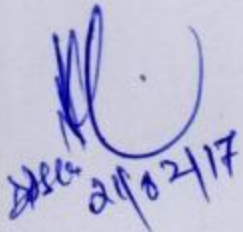
*Director Services*



Subject: BOQ FOR RESURFACING OF EXISTING WALKWAY FROM VISITOR GATE TO ADMIN BUILDING

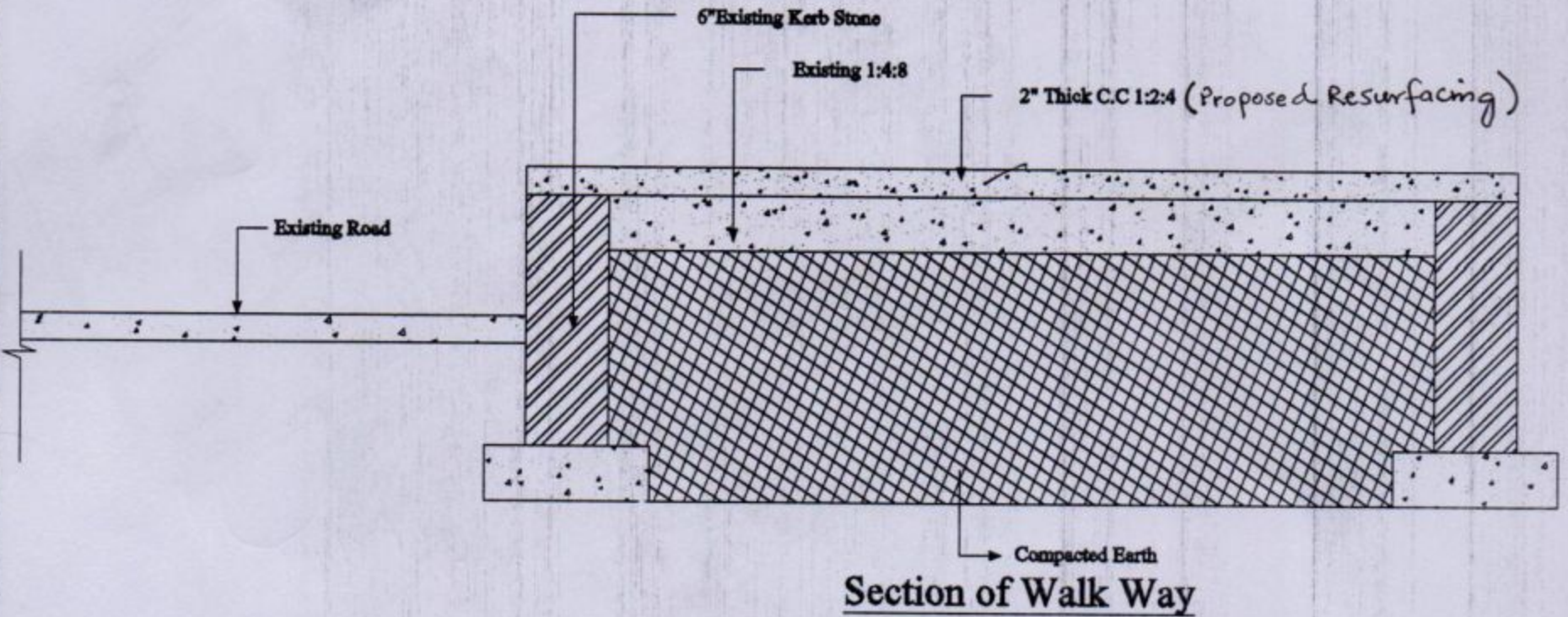
Sr. No.	Description of Items	Unit	Qty.	Rate (Rs.)	Total (Rs.)
01	Removal of existing C.C floor walkway very carefully in required depth without damaging kerb wall surface complete in all respect as directed by the Engineer and unserviceable material dispose-off outside the university limit	Sft	8000		
02	Providing & laying 2" thick 1:2:4 machine mix flooring in cement concrete walkway in required size and panels with 1½" high dividing strip leveling, curing etc. complete as directed by the Engineer.	Sft	8000		
03	Providing & applying ½" cement plaster 1:4 cement sand mortar on wall surface including curing etc. complete and as per direction of Engineer.	Sft	1600		
<b>TOTAL AMOUNT</b>					

*Signature of Contractor with Seal*

  
29/8/17



**DIRECTORATE OF SERVICES**  
**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY**



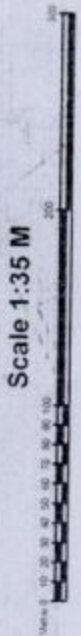
*Handwritten signature and date:*  
 21/02/17

DRG.NO 01

TITLE SECTION OF RE SURFACING C.C WALK WAY

DRAWN BY	CHECKED BY
APPROVED BY	SCALE
	NTS





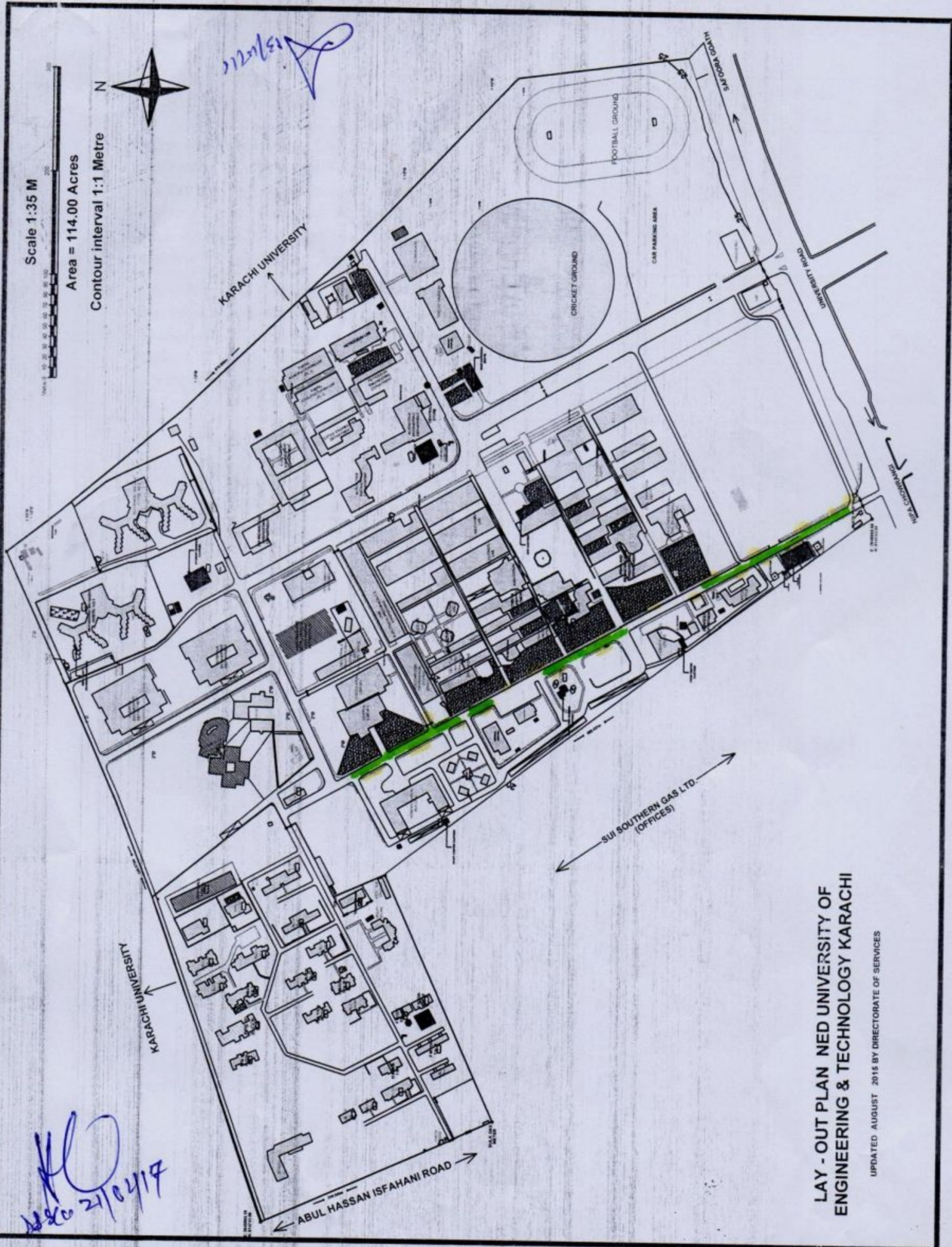
Scale 1:35 M

Area = 114.00 Acres

Contour interval 1:1 Metre



Handwritten signature in blue ink at the top left.



Handwritten signature and date '21/04/17' in blue ink at the bottom left.

**LAY - OUT PLAN NED UNIVERSITY OF ENGINEERING & TECHNOLOGY KARACHI**

UPDATED AUGUST 2015 BY DIRECTORATE OF SERVICES