

SECTION OFFICER (PM&I)



Tender for Purchase of Furniture & Fixture for Physiotherapy for the Financial year 2016-2017 under ADP scheme "609"

Due on: 28-04-2017 at 3:30pm

Place of Tender submission:
Health Department, 3rd floor,
Tughlaq House, Sindh Secretariat Building no. 2,
Kamal Atta Turk Road-Karachi.

Physiotherapy Furniture & Fixture for physiotherapy for various teaching hospitals all over the Sindh under ADP "609" for Financial year 2016-2017.

MANDATORY CLAUSES

Bidders are requested to read and check the below requirement carefully. The provision of this checklist documents is essential prerequisite along with submission of tender. Bids without below documents will be declared as NON-RESPONSIVE and bid security will be forfeited.

SR. #	DETAIL	YES / NO	PAGE # / Annex.
KNOCK OUT CLAUSES			
1	Original receipt for purchase of tender.		
2	Copy of earnest money without amount in technical bid.		
3	Acceptance of terms and condition, tender documents duly signed and stamped.		
4	Original Literature / brochure of product showing complete contact details of the Manufacturer.		
5	Copy of reference list.		
6	Copy of GST certificate		
7	Copy of NTN certificate		
8	Copy of last three years paid income tax challan		
9	Copy of registration with chamber of commerce		
10	Copy of professional tax		
11	Copy of registration with SBR		
12	Bank certificate showing financial capability		
13	Price should not be mentioned on technical bid.		

Undertaking:

We hereby confirm that we have read, understand and agree with above.

Signature & seal (bidder): _____

1. Terms and Conditions:

- 1.1 Sealed bids are invited TWO Envelopes procedure as per SPPRA 2010 Rules (Amended-2013) 46(2) Single Stage – Two Envelope Procedure will be followed i.e. **TECHNICAL** and **FINANCIAL PROPOSAL** will be submitted in separate sealed envelopes. The envelopes shall be marked as “**FINANCIAL PROPOSAL**” and “**TECHNICAL PROPOSAL**” in bold and legible letters to avoid confusion. Initially the scrutiny of technical bids will be performed by the technical committee. The envelope marked as “**FINANCIAL PROPOSAL**” shall be retained in the custody of the procuring agency without being opened. Financial bids of only technically qualified firms will be opened. The financial offers of technically un-qualified bidders will be returned.
- 1.2 The bids will be valid for 90 days from the date of the opening of the tender. However under exceptional circumstances and for reasons to be recorded in writing if any extension is considered necessary, all those who have submitted their bid shall be asked to extend their respective bid validity period. Such extension shall be for not more than the period equal to the period of the original bid validity.
- 1.3 Bidders shall quote their prices on DDP basis. DDP Offer should be inclusive of all duties/Taxes/Octroi/transportation etc, and all other expenses on free delivery to consignee's end.
- 1.4 Price should be quoted for both in Figure & words failing which the offer will be ignored.
- 1.5 Original purchase receipt must be enclosed with their technical offer.
- 1.6 Tender shall be accompanied by Earnest Money @ 3% of the value of stores quoted by them in form of call deposit/pay order/demand draft/Bank guarantee in favor of Secretary Health Department, Govt. of Sindh-Karachi
- 1.7 Copy of Earnest money (without amount) must be attached along with the technical bid and the original along with financial bid. In case of disclosure of price or amount of Earnest money in the technical bid, the bid will be rejected.
- 1.8 Tenderers are required to furnish a detail technical quotation on their letter head and specify the standard and optional items /accessories.
- 1.9 The bidder must provide List of well reputed hospitals in which the bidder has supplied the similar quoted equipment.
- 1.10 The bidder must provide complete details of their financial standing and list of similar projects executed during last three years in Sindh.
- 1.11 The bidder shall furnish copy of General Sales Tax (GST) Registration certificate.
- 1.12 The bidder shall furnish copy of Income tax certificate and Sindh Revenue board certificate.
- 1.13 The bidder shall furnish copy of valid professional tax certificate.
- 1.14 The bidder shall furnish copy of last three years paid income tax challan
- 1.15 The bidder shall furnish copy of fresh bank certificate showing strong financial capability of firm.

- 1.16 The original printed catalogue/technical brochure showing detail technical specification, clear photo/picture of the quoted item.
- 1.17 The bidder will give one year comprehensive warrantee with parts and consumables, if any, and further one year free service without spares. The warranty period will commence from the date of commissioning of the unit as per report of end user and technical person. System should have a minimum uptime 95%.
- 1.18 Free installation along with all accessories including labor charges at consignee's end must be borne by the bidder.
- 1.19 Tenders must be filled in with Blue or black ink in the column provided and on separate letterhead duly signed.
- 1.20 The tenders must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 1.21 The rates of each item should be written in figures as well as in words. In case of discrepancy the price in words will be taken as authenticate and final.
- 1.22 Conditional tenders will be ignored and will not be considered /entertained /accepted.
- 1.23 The tendered rate should be inclusive of all taxes, income and sales tax etc payable to federal and provincial Govt. or local bodies and no claims on these account shall be entertained.
- 1.24 Store is required immediately. The tenderer may, however give their short guaranteed delivery period by which the supply will be completed positively.
- 1.25 If the Contractor fails to attain completion of the supply or installation within the time for completion, he shall pay to the purchaser liquidated damages at the rate of 2% per month (0.5% per week) of the Contract Price, or the relevant part thereof. The aggregate amount of such liquidated damages shall in no event exceed 10% of the bid amount. Once the "Maximum limit" is reached, the Purchaser may consider termination of the Contract.
- 1.26 The bidder shall submit with the bid an undertaking on judicial paper, stating that the equipment to be supplied is brand new and of latest generation free defects in design material and workmanship and will bind himself for availability of spare for a period of 10 years from the date of supply. In case of default depreciated cost of equipment will be recoverable from him. "If the vendor/supplier pack up/close his business original manufacturer will be bound to make alternate arrangement".
- 1.27 Conditional tender will not be accepted.
- 1.28 An affidavit should be provided by supplier that the firm has not been black listed from any Govt./Autonomous organization.
- 1.29 The decision once taken will be final and will not be open to criticism or challengeable in any court of law.

1.30 Tender, which does not fulfill the prescribed condition in the tender is liable to be rejected

2. Purchaser's right to vary quantities at time of award.

The purchaser reserves the right to increase/decrease or delete the quantities of goods etc at the time of award of contract and also reserves the right to enhance the quantity of goods and services originally specified in the schedule of requirements without any change in unit price of other terms and conditions of goods at any time during contract period.

3. Notification of Award/Advance contract:

3.1 Prior to the expiration of the period of bid validity, the purchaser will notify the successful bidder in writing, delivery by hand or by register letter by cable to be confirmed that their bid has been accepted.

3.2 The notification of award will constitute the formation of the contract.

4. Award of contract and contract agreement

Subject to the fulfillment of all codal formalities, the purchaser will award the contract to the successful bidder who's bid has been determined to be qualified to perform the contract satisfactory.

5. Performance Security

The successful tenderers will have to deposit with the purchase security deposit as under in shape of call deposit/pay order/bank guarantee at the rate of 2.5% of the value of contract.

6. Payment Term:

6.1 The bidder should be supplied the quoted item on or before June 30th, 2017. 100% payment will be released after delivery of equipment. All the (applicable) Government taxes (Income Tax / Stamp Duty) of the value of the contract amount will be deducted from the bills of the Contractors / Suppliers.

7. Criteria for evaluation of bids:

Evaluation step no. 1 - "Scrutiny of documents"

Bids will be scrutinized with reference to Mandatory clause. Bids which will meet the requirement of documents as per Mandatory clause will be evaluated further on technical basis.

Evaluation step no. 2 - "Technical Evaluation"

Bids will be evaluated with reference to required technical specification. Only those bids will be qualify for financial opening which will be technically approved.

Evaluation step no. 3 - "Financial Evaluation"

Financial offers will be evaluated with reference to:

- i. Earnest money as per tender requirement.
- ii. Amount of bid security at the rate of 3% of total bid amount.
- iii. Quoted price.

8. Fee for Award of Contract:
8.1 Stamp duty @0.3% shall be borne by the suppliers.

9 Undertaking

- 9.1 That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity with in the stipulated period shown in the contract.
- 9.2 I/We undertake that; if any of the information submitted in accordance to this tender enquiry found incorrect our contract may be cancelled at any stage on our cost and risk.
- 9.3 We undertake that we have read, understand and agree with the tender terms and conditions.

Note: Bidders must sign and stamp each page of tender documents.

Signature of tenderer : _____
Name & Designation : _____
Address: _____

**Tender for Purchase of Furniture & Fixture for Physiotherapy for
the Financial year 2016-2017 under ADP scheme "609"**

S.No.	FURNITURE	Qty	Unit DDP Price	Total DDP Price
1	AIR CONDITIONERS 1.5 TON With fitting and installation Dawlance/haier /LG/Orient or equivalent	4		
2	CHAIRS Chair with arms, Seat & Seatback. Minimum Dimensions : Width 20", Depth: 20", Height from seat: 18" (elegant design). Indigenous, Export Quality. Local	110		
3	OFFICE TABLES Sheesham wood frame with lamination top with side rack, finished by spirit polish with 3 draw Handle , locks , draw channel best quality size Length 42inch Width 24 Height 26 inch Local	22		
4	REVOLVING CHAIRS Rexene best Quality , Foam 10 year warranty for Seat and Back for cushion with Arms tilting and Hydraulic , Base with five Legs 2 inch imported wheels Local	20		
5	REVOLVING CHAIR (SMALL) Rexene best Quality , Foam 10 year warranty for Seat and Back for cushion with Arms tilting and Hydraulic , Base with five Legs 2 inch imported wheels Local	22		
6	FILE CABINET Stable front frame structre made of 20G MS. Central locking system. Anti-Tilt mechanism. Each drawer shall be suitable for legal size files and documents. Each drawer shall have 2 steel adjustable divider for hanging files. Standard drawer loading capacity 30-40Kg.	22		

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	Exterior finished with hammer color. Indigenous, Export Quality. Local			
7	REVOLVING STOOLS Heavy duty steel structure. Height adjustable. Seating made of molty foam with fine quality fabric. Indigenous, Export Quality. Local	22		
8	STEEL ALMIRAH Heavy duty structure mild steel construction Stainless steel top epoxy powder quoting two drawers, three shelves with door and locks Local	20		
9	LCD 42" display or equivalent Malaysia/Korea/Taiwan	4		