**BIDDING DOCUMENTS FOR PROCUREMENT FROM SCHOOL SPECIFIC BUDGET AND ONE TIME GRANT**

**A03901-Stationery (SSB)**

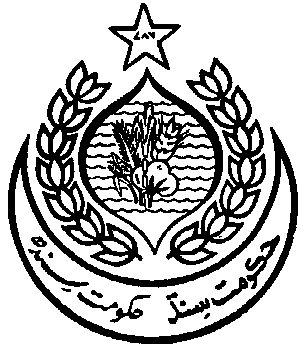
**(A03970) -475- Others – In-class Material and supplies (SSB)**

**(A03970) -476-Others - Library Laboratory (SSB)**

**(A03970)- 478 Other- Sport (SSB)**

**A09899 –Others (One Time Grant)**

**A09701 Furniture and Fixtures (One Time Grant)**

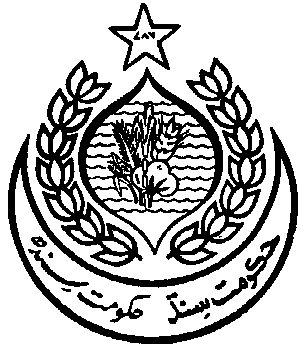


***SCHOOLS EDUCATION DEPARTMENT***

***DISTRICT TANDO MUHAMMAD KHAN.***

**O**FFICE **O**F **T**HE **D**ISTRICT **E**DUCATION **O**FFICER (**E**LEMENTARY / **S**ECONDARY&**H**IGHER **S**ECONDARY) **TANDO MUHAMMAD KHAN**

**N**o: **D**EO/E**S&HS**// **20**17,Tando Muhammad Khan **D**ated / /04 /**2**017



Email

To

The Managing Director,

SPPRA, Government of Sindh, Karachi

Subject **REQUEST FOR HOSTING OF TENDER NOTICE**

Findenclosed herewith NIT (Tender Notice), Procurement committee, Complaint Rederessal Committee, Procurement Plan and Standard of Bidding documents Technical and Financial Proposal.

You are therefore kindly requested for hosting of Tender Notice on SPPRA Website, Government of Sindh and Oblige.

DISTRICT EDUCATION OFFICER

ELEMENTARY SECONDARY HIGHER

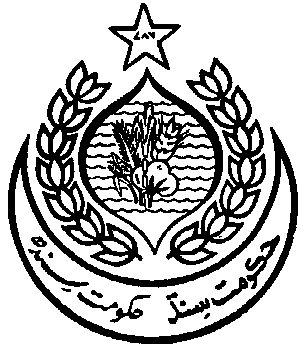
SECONDARY / CHAIRMAN

PROCUREMENT COMMITTEE

DISTRICT TANDO MUHAMMAD KHAN

**O**FFICE **O**F**T**HE**D**ISTRICT **E**DUCATION **O**FFICER (**E**LEMENTARY / **S**ECONDARY&**H**IGHER **S**ECONDARY )TANDO MUHAMMAD KHAN.

**N**o: **D**EO/ES&HS/ **/2**016-17,Tando Muhammad Khan , **D**ated /04/**2**017



Email

To

The Director,

Information and Advertisement

Sindh, Karachi.

Subject **REQUEST FOR PUBLICATION OF TENDER NOTICE**

Findenclosed herewith 05 five copies of NITs (Tender Notice), for publication in 03 three leading daily Newspapers i.e English, Urdu and Sindhi, the Charges advertisement will be paid by the Director, Schools Education, Elementary, Secondary and Higher Secondary, Hyderabad, Region Hyderabad, Letter Copy is enclosed with this.

You are therefore kindly requested for publication of Tender Notice and Oblige.

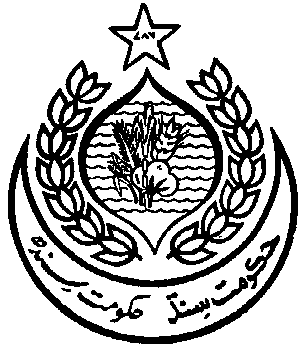
DISTRICT EDUCATION OFFICER

ELEMENTARY SECONDARY HIGHER

SECONDARY / CHAIRMAN

PROCUREMENT COMMITTEE

DISTRICT TANDO MUHAMMAD KHAN

No. DEO/ES&HS/- **/** 2017.

OFFICE OF THE

DISTRICT EDUCATION OFFICER

ELEMENTARY/ SECONDARY & HIGHER SECONDARY TANDO MOHAMMAD KHAN

# Dated: -04 -2017.

**TENDER NOTICE**

The Chairman Procurement Committee, District Education Officer (Elementary Secondary & Higher Secondary Tando Muhammad Khan), invites sealed tenders for procurement **Furniture Fixture & Goods, (Lab & Laboratory items, In class Material, Stationary, Sports** items) on **Rate Contract Basis** for whole the year 2016-17, ended on 30th June 2017. However orders shall be placed by the Schools institutions as per their specific Budget, List is provided in the bidding document, as per single stage two envelop Procurement process are of SPPRA rules:-.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Description of Tender** | **Quantity/ Specification** | **Bid Submit**  **Date & Time** | **Technical Bid of opening time** | **Financial Bid of opening time** |
| 01 | One Time Grant  Furniture Fixture | Refer Bidding Document | 29.04.2017  11:00 AM | 29.04.2017  12:00 Noon | 04.05.2017  03:00 PM |
| Others ( One Time Grant) | -do- | 29.04.2017  11:00 AM | 29.04.2017  12:00 Noon | 04.05.2017  03:00 PM |
| 02 | **SSB**   1. In class Material | -do- | 29.04.2017  11:00 AM | 29.04.2017  12:00 Noon | 04.05.2017  03:00 PM |
| 1. Stationary | -do- | 29.04.2017  11:00 AM | 29.04.2017  12:00 Noon | 04.05.2017  03:00 PM |
| 1. Sports | -do- | 29.04.2017  11:00 AM | 29.04.2017  12:00 Noon | 04.05.2017  03:00 PM |
| 1. Lab & Laboratory | -do- | 29.04.2017  11:00 AM | 29.04.2017  12:00 Noon | 04.05.2017  03:00 PM |

Bidding document can be obtained on submission of a written application, upon payment of non-refundable fee of **Rs. 1000/= (One Thousand Only)** of each bidding documents through Bank Draft/ Pay order in favor of District Education Officer Elementary Secondary & Higher Secondary Tando Muhammad Khan, from the address below from the date of 12.04.017 to 29-04-2017 on 9:00 am to 4:00 pm, after the publication of notice inviting till closing thereof.

Bid should be submitted at office of the District Education Officer Elementary Secondary & Higher Secondary Tando Muhammad Khan, on or before the last date and time of Bid submission. Received bids shall be opened at the same address on the date & time as mention above.

Bid Security of 2% of the Bid price must be accompanied by Financial proposal in sealed envelope and pay order from any Bank in favor of District Education Officer Elementary Secondary & Higher Secondary Tando Muhammad Khan.

Bids will be rejected if following condition are not met:

1. Conditional and telegraphic bids/ tender.
2. Bids not accompanied by bid security of required amount and form.
3. Bids received after the specified date and time.
4. Bids of black listed firms.

The procuring agency reserves the right to accept or reject any tender or to enhance the quantity the cost of additional quantities of items shall not exceed 15% of the Original Contract amount, quantity subject to the relevant provision of SPPRA Rules 2010. No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice can be also be downloaded from the SPPRA website: [www.spprasindh.gov.pk](http://www.spprasindh.gov.pk)

All applicable Government Taxes shall apply.

DISTRICT EDUCATION OFFICER

ELEMENTARY/SECONDARY & HIGHER

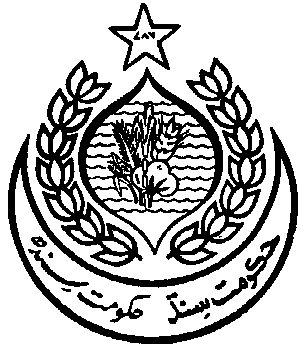
SECONDARY / CHAIRMAN

PROCUREMENT COMMITTEE

DISTRICT TANDO MUHAMMAD KHAN

**O**FFICE **O**F**T**HE**D**ISTRICT **E**DUCATION **O**FFICER (**E**LEMENTARY / **S**ECONDARY&**H**IGHER **S**ECONDARY ) TANDO MUHAMMAD KHAN

**N**o: **D**EO/ES&HS /  **/20**17, Tando Muhammad Khan **D**ated /04/**2**017



**BIDDING DOCUMENTS FOR PROCUREMENT OF FURNITURE FIXTURE AND OTHER ITEM FROM ONE TIME GRANT AND SPORTS ITEMS, STATIONARY, LIBRARY & LABORATORY AND IN CLASS MATERIAL, FROM SCHOOL SPECIFIC BUDGET**

|  |  |
| --- | --- |
| Cost of Tender Documents | Rs:- 1000/= One Thousand only  Non-refundable |
| Tender Selling Date | 12th April to 29th  April 2017 |
| Tender Submission Date and Time | 29thApril 2017 @ 11-00 am |
| Tender Submission Place | District Education Officer, Elementary / Secondary & Higher Secondary , Tando Muhammad Khan |
| Tender Opening Date and Time | 29thApril 2017 @ 12-00 Noon |
| Tender Opening Place | District Education Officer, Elementary / Secondary & Higher Secondary Tando Muhamnmad Khan |

1. **INSTRUCTIONS FOR PREPARATION OF BID** 
   1. Bidder are required to comply with all the clauses mention in the Terms and conditions of the bid documents and any deviation will forexpel bid them from competing in the Tender
   2. The quoted rates should be in Pak Rupees.Bid shall be valid for 60 days from the date of opening of bid. The bid shall be inclusive of the all applicable duties and taxes/ transportations etc, and all other expenses on free delivery to consignee’s and at the school institutions as enclosed list throughout District.
   3. Quoted price shall be in figures and words both, if discrepancies between two, prices quoted in words shall prevail
   4. The bidders shall sign a rate contract for whole year 2016-2017, ended on 30th June 2017. However order shall be placed by the school/ institutions as per their specific budget and policy of Education Department, Government of Sindh Karachi.
   5. The Tender shall be submitted with all documents and sealed envelopes. Envelops must contain tender inquiry No. on the top. The name of bidder should be affixed on the face of the envelope on the left side. The bidder should prepare the tender in form of Technical and Financial proposals separately in accordance with rule 46 (2) SPPRA rule 2010, amended 2013.The envelope should be marked Technical Proposals and Financial Proposals in Bold and legible letters to avoid confusion. Envelops should be sealed and addressed to the Chairman District Procurement Committee,District Jamshoro and submitted in tender box on the scheduled date and time
   6. Any alteration / correction must be initiated and each page is to be signed and stamp at the bottom
   7. The Schedule is prepared with the generic name however the bidder may also mention the brand name against the generic name
   8. I items have to be quoted duly filled stamped and signed by the authorized bidder

**Note:** - No tender will be accepted after closing of the Tender Box, what so ever reason may be.

1. **Technical proposal should have the following documents**

02-01 Original tender receipt

02-02 Photocopy of pay Order / demand draft of earnest money in which should not be readable otherwise the bid ignored.

02-03 NTN / Income Certificate

02-04 Professional Tax Certificate

02-05 GST Registration Certificate, if applicable

02-06 SRB Sindh Revenue Board

02-07 Bidder should submit documentary evidence that can perform over all business of more than / equal to Rs:-50.00 Million, which is mandatory requirement otherwise bid will be rejected

1. **Financial proposals should have the following documents** 
   1. Original pay order / Bank draft of earnest money
   2. Original copy bid offer with quoted price
   3. Only those items financially offer will be announced / considered which are technically qualified by the formulary committee. If any firm was to give the separate item wise financial bid, they are advice to give separate item wise sealed envelope (s) of every item and should mention the name item and tender Sr. No. on the front in the bold and legible letter to avoid the confusion. Else the financial proposal envelops will be opened on qualified items basis and it will not be challenged by the suppliers / contractors to open the financial proposals of the Dis-qualified items.
   4. In case the rates of two or more bidders found equal, all will be accepted on equal sharing basis.
2. **TERMS AND CONDITIONS OF CONTRACT** 
   1. The Successful bidder shall submitted 5% of contract amount as performance security in shape of Call deposit or in payment order.
   2. The Successful bidder shall sign the **District Level Rate Contract agreement** with the Department of Education on Judicial Stamp paper of Rs: - 100/- as per approved format and may get supply orders from all education institution of District Tando Muhammad Khan.
   3. The Rate Contractor shall affix 0.30% stamp duty. The Income Tax GST or any other payable tax shall be deducted from the bills of Contractors / suppliers
   4. If the contractor / supplier requires Tax exemption facility regarding non deduction of advance income tax,the exemption certificate issued by the concerned authority must be attached and on C.I.F basis a copy of entry and Tax paid Challan copy should be attached with the bill
   5. The Supplies shall be in commercial pack delivered at the school institutions throughout District TM Khan by the authorized representative of the Firm at the risk and cost of the suppliers.Any breakage or shortage of the stock will be recovered from the supplier

**05- DELIVERY**

05-01 The required stores or required in 30 calendar days

**06- LIQUIDATED DAMAGES**

06-01 The Liquidated / Damage in the event of completion beyond the given schedule, shall be 0.1% each day of delay from the targeted period

**07- REDRESSAL**

07-01 Redressal of grievances and settlement of dispute will be as per SSPRA Rule 2010, amended 2013

**08- UNDERTAKING ON RS:-100/- ON JUDICIAL STAMP PAPER**

08.1 I / we read / understand the specified in the tender inquiry and undertake:-

08.02 That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period

08.03 That I / we agree whether our tender for total out tender accepted for total/ partial or enhanced quantity for all or any single item

08.04 I / we also agree to supply and accept the said item at the rate for the supply of Contracted within the stipulated period shown in the contract

08.05 I / we understand and ensure for the supply of quality goods. I / we also agree to supply of 100% additional quantity without any additional charges, If the supplies / part of the supplies declared sub standard

08.06 I / we undertake that if any of the information submitted in accordance to this Tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk

08.07 I / we undertake to deposit the goods testing fees per item to the District Level Committee, the said fees will be deposited directly to POL/CDL, if the assignment given to the said committee

08.09 I / we undertake that / I / we will replace the goods

08.10 I / we undertake that I / w have never been black listed

08.11 I / we also agree supply the 100% additional quantity without any additional charges

08.12 The Bidder also to provide the Technical specification and broacher of the Each Item

08.13 The DDO / Bidder after passing out the bills, the payment is reserved in shape of pay order or bank draft, till the delivery is over.

**TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE**

I / we M/s\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPRA-2010 amended 2013 for the procurements of Furniture & Fixture / Goods etc. during the validity of the tender

Signature of Vendor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Authorized Person\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seal and Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address \_\_\_\_\_\_\_\_\_\_

Witness

1. Name in Full \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Name in Full \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bid Data Sheet**

The following specification for the goods to be procured shall complement, supplementary amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever the reis a conflict, the provisions here in shall prevail over those in ITB.

*[Instructions for completing the Bid Data Sheet are provided, as needed, in the note sin italics mentioned for the relevant ITB Clauses.]*

|  |  |
| --- | --- |
| **Introduction** | |
| **01 1.1** | District Education Officer Elementary /Secondary/Higher Secondary Tando Muhammad Khan **Jamshoro** |
| 01 | Name of Contract/ Project.  Procurement of School [**Stationery/ In-Class Material /Sports / Lib: & Laboratory& Furniture Fixture / Others**] Items for Middle, Elementary, Secondary & Higher secondary, schools of District TM Khan under SSB & One Time Grant **[HYDERABAD]** Region. |
| **03** | Language of the bid.  **English** |

|  |  |
| --- | --- |
| **Bid Price and Currency** | |
| **04** | The price quoted shall be Fixed along with DDP. |
| **05** | The price shall be fixed and will not be negotiated once finalized. |

|  |  |
| --- | --- |
| **Preparation and Submission of Bids** | |
| **06** | Qualification requirements as per criteria mentioned. |
| **07** | Amount of bid security.  **2%of Total Bid Price.** |
| **08** | Bid validity period.  **60(Sixty) Days** |
| **09** | Number of copies. **One Original** along with **one photocopy**. |
| **10** | IFB title and number procurement of Goods and furniture & Fixture. |
| **11** | Dead line for bid submission is [**29th**APRIL **2017** at 11:00 am |
| **12** | Time, date, and place for bid opening is 12-:00 Noon on[**29thApril 2017,** at The Office of the District Education Elementary Secondary Higher Secondary TM Khan [ Region HYDERABAD Region Phone No.:[**0229213411** |

|  |  |
| --- | --- |
| **Bid Evaluation** | |
| **13- a** | Criteria for bid evaluation.  As per criteria attached. |
| 13- b  13-c | Or  Adjustment expressed in an amount in the currency of Bid evaluation  Or  Adjustmentexpressed is a percentage |
| **14** | Deviation in payment schedule. **N/A** |
| **15** | Cost of spare parts.  **N/A**  **N/A** |
| **16** | spare parts and after sales services facilities in the procuring Agency’s country  N/A |
| **17** | Operating and maintenance costs.  Factors for calculation of the life cycle cost:  (i) number of years for life cycle*[it is recommended that the life cycle period should not exceed the usual period before a planned major overhaul of the goods]*;**N/A**  (ii)operatingcosts*[e.g.,fueland/orotherinput,unitcost,andannualand total operational requirements]*;**N/A**  (iii)maintenance costs*[e.g spare parts—without duplication of above*  *Clause25.4(d)requirements—and/or other inputs]*;**N/A** and  (iv)rate, as a percentage, to be used to discount all annual future costs calculated under(ii) and(iii)above to present value .**N/A**  **or**  Reference to the methodology specified in the Technical  Specifications or else wherein the bidding documents.  *[ThecontractualliquidateddamagesspecifiedintheSCCshallbehigherthanthe evaluation advantage.]* |
| **18** | Performance and productivity of equipment.  15% of the award contract price |
| **19** | Delivery Schedule with 30 Days after award contract and District Procurement Committee / District Jamshoro, Constitute, District Inspection and Technical Committee  Relevant Parameter in accordance with option selected.  Adjustment as a percentage |
| **20** | Details on the evaluation method or reference to the Technical  Specifications. |
| **21** | Specify the evaluation factors. As mentioned evaluation criteria |
| **Contract Award** | |
| **22** | Percentage of increase or decrease 1**5 % Bid Value.** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The Technical Bids Shall be Evaluated on the basis of following Parameters | | | | |
| Sr# | Evaluation Parameters | | Total  Marks | Brief |
|  | Company / Firm / Individual Information | |
|  | Required Field | Marks |
| 01 | * No. of years in Business | 10 | 45 | 02 Marks for each year in business Max (10) |
| * Annual Turnover in Million | 15 | 0.75 Marks per Million turnover Max (15) |
| * NTN Registration Certificate | 10 | 10 Marks firm have NTN Certificate |
| * Sales Tax Registration Certificate | 10 | 10 Marks firm with register and Sale Tax |
| 02 | Technical Proposal  Specification and Brochures | 10 | 10 | 10 Marks if firm provide complete details specification and brochures provide supplied item which are quoted |
|  | Financial Capabilities |  |  |  |
| 03 | Income Tax Annual Return 3 Years | 09 | 25 | 3 Marks production of each year Income Tax return Max (09) |
|  | Audited Financial Statement 3 Years | 06 | 2 Marks production of Financial Audit Statement each year Max (06) |
|  | Monthly Sale Tax Summary of last 10 Months | 10 | 1 Marks production of each month Sale Tax return Max (10) |
|  | Relevant Fields Experience |  | 20 | 4 Marks for each similar complete assignment documentation proof Max (05) |
|  |
| **Note:** firm must get 75% Marks in Technical Evaluation for qualifying as per above mention Criteria | | | | |

**Evolution Criteria for Procurement Furniture Fixture & School Goods (Under SSB and One Time Grant for the year 2016-17 / 2017-18**

Bidder should submit documentary evidence that can perform overall business of more than / equal to Rs. 1500.00 Million which is a mandatory requirement. Otherwise Bid will be rejected stat away and will not be technically evaluated.

Bid will be valid for 90 days from the date of opening for technical and financial evaluation. The bidders shall quote the prices as contract rate basis for 2016-17 & 2017-18 inclusive of the all applicable duties and Taxes / transportation etc. and all other expenses on free delivery to consignee’s end at the Education Department institutions throughout Sindh Province price should be quoted in figures and words both as per sample pro forma given below falling which the offer will be ignored.

Delivery Period One Month Validity ………………………

01 General Conditions and instructions

I.I

1.2. The Tender shall be submitted with all documents and sealed envelopes. Envelops must contain tender inquiry No. on the top. The name of bidder should be affixed on the face of the envelope on the left side. The bidder should prepare the tender in form of Technical and Financial proposals separately in accordance with rule 46 (2) SPP rule 2010. The envelope should be marked Technical Proposals and Financial Proposals in Bold and legible letters to avoid confusion. Envelops should be sealed and addressed to the Chairman Central Procurement Committee. Education Department Government of Sindh Karachi and inserted in tender box on the scheduled date & time

1.4.

1.5 the tendered rate should be inclusive of all applicable taxes to federal and provincial Government or local bodies and will be deducted from the bill of the contractor / suppliers.

1.6 All the (applicable) Government taxes (income tax / 0.30% stamp duty of the value of the contract amount will be deducted from the bills of contractors / suppliers.

1.7 if the contractor / supplier requires tax exemption facility regarding non-deduction of advance income tax. The exemption certificate issued by the concerned authority must be attached and on C.I.F bases a copy of entry and tax paid challan copy should be attached with the bill.

1.8 The item have to be quoted pro forma given above: duly filled stamped and signed by the authorized bidder. On those items shall be typed on pro forma/ separate letter head (as per serial of pro forma) for which the rates are to be quoted. Any alteration/ correction must be initialed and each page is to be signed and stamp at the bottom.

1.9 schedule is prepared with the generic name: however the bidder may also mention the brand name against the generic name.

1.10 The supplier should be commercial pack delivered at the school institution throughout Sindh provincial by the authorized representative of the firm at the risk and cost of the suppliers any breakage or shortage of stock will be covered from the supplier.

02. **SPECIAL CONDITIONS**

2.1 stores are required as early as possible. The bidder may however give their short guaranteed delivery period not be more than one month from the date of issue of supply order. By which the supply will be completed positively. The liquidated / damage in the event of completion beyond the given schedule shall be 0.1% each day of delay from the targeted period.

2.2 The bidders shall quote their firm and final price both in figure and in words on free delivery basis to all over in Sindh.

2.3 The successful bidder shall sign the **Central Rate Contract Agreement** with the department of education on judicial stamp paper of Rs. 100/- as per approved format and may gate supply orders from all education institution of Sindh province.

2.4 only items approved by the committee will be considered by the district procurement committee.

2.5 Only those items financially offer will be announced/ considered which were technically qualify by the formulary committee. If any firm was to give the separate item wise financial bid they are advice to give sap rate item vise sealed envelope (s) of every items and should mention the name of item and tender serial no on the front in bold and legible letters to avoid the confusion. Else the financial proposal envelops will be opened on qualified items bases and it will not be challenged by the suppliers/ contractors to open the financial proposal of the disqualified items.

2.6 In case, the rates of two or more bidders found equal, all will be accepted on equal sharing bases.

03. **PURCHASERS RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDDS.**

The District procurement committee reserves the right to approve / drop any item or scrap / cancel the tender as per relevant rules of SPPRA 2010.

04. **PERFORMANCE SECURITY.**

The successful bidders will have to deposit the requisite security to the concerned school / institute in the shape of pay order/ demand draft @ 02% of value of the orders awarded to them from any institute / school. The same will be released after successful completion of stores against purchase orders (s) issued during the financial year 2016-17 & 2017-18.

**SPECIMEN FOR AUTHORIZATION LETTER BY MANUFACTURER / IMPORTER FOR THEIR DISTRIBUTER**

I / we M/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby authorize M/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as our authorized Distributor, Education Department, District Jamshoro,

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item (s) by our Distributor, we will be responsible for the same, we also undertake that we have rad and understood the terms and conditions of the tender enquiry

Signature of Manufacturer / Importer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Designation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note:- All the above said instruction must be read carefully for compliance: else the offer will be ignored

Department reserves the right to ask and verify any document from the participants related with manufacturer / importer of item, to assess the quality