

BIDDING DOCUMENTS
ZULFIKARABAD DEVELOPMENT
AUTHORITY

GOVERNMENT OF SINDH

Contract NO: -D(Admin)-ZDA Head Office – KH/01-(2016-2017)

TENDER DOCUMENTS FOR

PROVIDING SECURITY SERVICES

ZULFIKARABAD DEVELOPMENT AUTHORITY
Headquarter Located at Bunglow No. D-18, Block-I,
Kahkashan, Near Zia-ud-din Hospital Chawrangi, Al-
Mustafa Medical Trust, Clifton, Karachi.

Volume –II

FINANCIAL BID DOCUMENTS

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FORM OF BID

The Director Administration,
Zulfikarabad Development Authority,
Government of Sindh,
Karachi.

Sub: **Providing Security Services for Zulfikarabad Development Authority Government of Sindh, Bunglow No. D-18, Block-I, Kahkashan, Near Zia-ud-din Hospital Chowrangi, Al-Mustafa Medical Trust, Clifton, Karachi. Contract NO: -D(Admin)-ZDA Head Office – KH/01-(2016-2017)**

Dear Sir,

1. Having examined the Tender Documents, we, the undersigned offer to Supply (05) five Security Guard (Ex-Armed Forces Preferably Ex-Army) or (Experienced Civilian Guard) or a combination of both in conformity with the said tender Documents (and Addendum if any) for the sum of undermentioned amount: -

	Armed Forces Guards (Preferably Army along with type of Weapon)	Experienced Civilian Guards (Along with type of Weapon)	Total
Bid Price (In Figure):			
Bid Price (In Words):			

2. The above total sum is based on the quantities shown in the Bill of Quantities and other works as mentioned in Salient Features.
3. We undertake, if our tender is accepted, to sign an agreement within 15 calendar days following receipt of letter of award in the form laid out in annexure to this Tender with such alterations and additions thereto as may be required to adopt, such Agreement to circumstances of this Tender.
4. We undertake, if our Tender is accepted, to mobilize guards within 7 calendar days of receipt of the letter of award and commence the works as given in the contract to complete as specified in the tender document.
5. We agree to abide by the Tender for a period of 90 calendar days from the date of opening of tender and shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Tender together with your written acceptance thereof and other relevant correspondence subsequent to

the Tender shall constitute a binding Contract between us.

7. We understand that you are not bound to accept the lowest or any tender you may receive, and that you will not reimburse any expenses incurred by us in preparing and submitting the Tender or otherwise in connection with the Tender.
8. As a guarantee for the performance of the undertakings and obligations of this Tender, we submit herewith Bid Security of Rs. 18,000/- (Rupee Eighteen Thousand only) in form of Pay Order issued by Bank vide No. _____ dated _____ made in your favor and made payable to you without any reference to us and valid for 90 calendar days from the date of submission of Tender.
9. The Tender Documents referred to above constitute a part of this Tender and comprise of the documents listed hereunder:
 - a. Instructions to bidders.
 - b. Salient Features / Terms & Condition of the Tender.
 - c. Evaluation Criteria.
 - d. Form of Agreement.
 - e. Scope of work / Schedule of Requirements.
 - f. The Addendum (if any).
 - g. The Drawings (if any).

Dated this _____ day of _____
20_____ signature _____ in the capacity of
_____ duly authorized to sign bids for and on behalf of
_____.

(Name of Bidder in Block Capitals)
(Seal)

Address

Witness:

(Signature) _____

(Name) _____

Address: _____

Occupation _____

BILL OF QUANTITY

S. No	Description of Work	Type of Guard	Number of Guards required	Price Per Month Per Guards	Price per Month for 5 Guards	Total Amount for 12 Months
(1)	(2)	(3)	(4)	(5)	(6)	(7)
(i)						
1.	Armed Security Guards	Ex-Armed Forces Personnel (Preferably Army) Or Civilian with good health and matriculation passed (As per Police Standard)	05 Nos. Or 05 Nos.			

GRAND TOTAL: _____

Grand Total in Pak. Rupees _____

NOTE:

- **Lowest bidder will be on basis of guard total of bids for Civilian and Ex-Armed Force Guards (Army).**
- **Bid Security Pay Order / Demand Draft should be attached (in original)**
- **The Strength / Nomenclature of the said staff can be increased / decreased as per requirements.**
- **THE CONTRACTOR SHOULD SUBMIT ALL OFFERS ON THE LETTER HEAD OF THE FIRMS.**

Signature of Contractor / Supplier:

Name: _____

Designation: _____

Computerized NIC No: _____

Address: _____

Rubber Stamp: _____