

**OFFICE OF THE
DISTRICT EDUCATION OFFICER (SECONDARY), LARKANO**

(Near Session Court, Station Road Larkano Ph: 074-9410526.)

No. DEO(SEC)/DEV/ 261

Larkano, Dated

31/03/2017

NOTICE INVITING TENDERS

Sealed tenders are invited from the interested contractors/firms on Standard Bidding Documents for the following works as per SPPRA Rules 2010.

S.No.	Name of Scheme /Location	Estimated Cost (in Million)	Earnest Money (in rupees)	Tender Fee (in rupees)	Completion Period
1	Repair & Maintenance of existing nonfunctional Toilets & damaged Boundary Walls of different Secondary Schools in District Larkano (12-Units as detailed below)	Civil Works 14,000	700,000	3000	02 months
1	GBHS Sajjan Sangi Tal: Larkano (B.Wall Rs. 1.749)	Elect: Works 0.330	16,500	750	02 months
2	GGHS Larkano (BW Rs. 1.054)				
3	GBHS Dhamrah (BW Rs. 0.874)				
4	GGHS Little Folks (Toilet Rs. 0.263) (Elect: Rs.0.035)				
5	GBHS Kehar Tal: Lrk (BW&Toilet Rs. 0.874) (Elect Rs.0.037)				
6	GGHS Garhi Khuda Bux (BW& T Rs. 1.672) (Elect: Rs. 0.043)				
7	GBHS Khan Wah Tal: R'Derp (BW&T Rs. 1.216) (Elect:Rs. 0.037)				
8	GBHS Dokri (BW & Toilet Rs. 1.020)(Elect: Rs.0.038)				
9	GBHS Seehar (BW & Toilet Rs. 0.687)(Elect: Rs. 0.037)				
10	GBHS Bakrani (BW & Toilet 1.351) (Elect: Rs. 0.038)				
11	GBHS Gereilo (BW & Toilet 2.112) (Elect: Rs. 0.037)				
12	GBHS Mad Bahoo (BW & Toilet 1.133) (Elect: Rs. 0.032)				

2. Eligibility: Valid Registration with Income Tax, Sales Tax, Sindh Revenue Board, Pakistan Engineering Council in relevant category ending up to December, 2017 and renewed License issued by Electric Inspector, ~~Sakkar~~ for electrical works.
3. Method of Procurement (Single Stage Single Envelope).
4. Annual Financial Turnover of last three years.
5. Undertaking on Affidavit that firm is not involved in any litigation or any abandoned work in the Department.
6. Bidding/Tender Documents:
 - i. **Issuance:** Documents will be issued from date of publication / hoisting i.e from **07-04-2017** to **21.04.2017** on payment of tender fee (Non-refundable).
 - ii. **Submission:** Last date will be **24.04.2017 up to 2:00 pm.**
 - iii. **Opening:** will be opened on **24.04.2017 at 3:00 pm.**
 - iv. **Un-responded tenders** will be again issued / submitted/opened on following dates.
 Attempt: (a) Issue date: (b) Submission & Opening date
2nd 25.04.2017 to 10.05.2017 11.05.2017 at 2:00 pm.
7. **Terms & Conditions:**
 - a. Under following conditions bid will be rejected:-
 - i. Conditional and telegraphic bids/tenders.
 - ii. Bids not accompanied by bid security and form.
 - iii. Bids received after specified date and time.
 - iv. Bids of black listed firms.
 - v. Bids received without information of technical staff working with firm.
 - vi. Bids received without list of Machinery & Equipment available with documentary evidence of its ownership & certificate of Bank showing the credit worthiness along with Bank Statement.
 - b. **Bid Validity Period: 90 Days.**
 - c. The Firm/Contractor should have successfully completed at least two contracts of equivalent value and of same nature of work during last three years specially related to structural works.
 - d. If the undersigned or any member of the Procurement Committee remains out of head quarter on date of opening of tenders, the same will be opened on the next working day at the same time as mentioned above.
 - e. The bidder must submit Bank Certificate showing the actual name of Bidder/Firm maintaining his/their account therein.
 - f. Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.


DISTRICT EDUCATION OFFICER
SECONDARY, LARKANO
(Elem/Sec; & H/S) Larkano

CFWCs to:

1. The Chief Engineer, Education Works Region, Sukkur.
2. The Director Schools Education (Secondary), Larkano.
3. The Superintending Engineer, Education Works Circle, Larkano.
4. The Deputy Commissioner, Larkano.
5. The Director (Information), Advertisement Government of Sindh, Karachi along-with 03 extra copies for publication in the leading newspapers.
6. The Director (C.B) SPPRA, Planning and Development Department, GoS Karachi for posting NIT on website.
7. The Secretary (Focal Person), Information Technology Department, Govt. of Sindh, New Sindh Secretariat, 1st Floor, Karachi for floating tenders on website.
8. The Executive Engineer, Education Works Division, Larkano.
9. The Assistant Engineer, Education Works Sub-Division, Larkano/Ratodero/Dokri/Electrical Sub-Division Larkano.
10. The Member of Procurement Committee for information.


DISTRICT EDUCATION OFFICER
SECONDARY, LARKANO

ANNUAL PROCUREMENT PLAN FOR YEAR 2016-17

OFFICE: DISTRICT EDUCATION OFFICER (SECONDARY), LARKANO.

S.No.	Description of Procurement	Estimated Cost Unit Cost (in million)	Estimated Total cost	Funds allocated	Source of funds Non-Development	Proposed procurement method	Rs. in Million			
							Timing of Procurement 2016-2017			
							Q1	Q2	Q3	Q4
1	Repair & Maintenance of existing nonfunctional Toilets & damaged Boundary Walls of Secondary Schools in District Larkano (12-Units)	14.339	14.339	14.339	Non-Dev:	National opening competitive bidding	-	-	-	Yes
1	GBHS Sajjan Sangi Tal: Larkano (B.Wall)									
2	GGHS Larkano (B.Wall)									
3	GBHS Dhamrah (B.Wall)									
4	GGHS Little Folks (Toilet)									
5	GBHS Kehar (BW&Toilet)									
6	GGHS Garhi Khuda Bux (BW& Toilet)									
7	GBHS Khan Wah (BW&Toilet)									
8	GBHS Dokri (BW & Toilet)									
9	GBHS Seehar (BW & Toilet)									
10	GBHS Bakrani (BW & Toilet)									
11	GBHS Gerello (BW & Toilet)									
12	GBHS Mad Bahoo (BW & Toilet)									


 DISTRICT EDUCATION OFFICER
 SECONDARY, LARKANO
 (Elem/ Sec: & H/S) Larkana

ANNUAL PROCUREMENT PLAN FOR YEAR 2016-17

OFFICE: DISTRICT EDUCATION OFFICER (SECONDARY), LARKANO.

S.No.	Description of Procurement	Estimated Cost Unit Cost (in million)	Estimated Total cost	Funds allocated	Source of funds Non-Development	Proposed procurement method	Rs. in Million			
							Timing of Procurement 2016-2017			
							Q1	Q2	Q3	Q4
1	Repair & Maintenance of existing nonfunctional Toilets & damaged Boundary Walls of Secondary Schools in District Larkano (12-Units)	14.339	14.339	14.339	Non-Dev:	National opening competitive bidding	-	-	-	Yes
1	GBHS Sajjan Sangi Tal: Larkano (B.Wall)									
2	GGHS Larkano (B.Wall)									
3	GBHS Dhamrah (B.Wall)									
4	GGHS Little Folks (Toilet)									
5	GBHS Kehar (BW&Toilet)									
6	GGHS Garhi Khuda Bux (BW & Toilet)									
7	GBHS Khan Wah (BW&Toilet)									
8	GBHS Dokri (BW & Toilet)									
9	GBHS Seehar (BW & Toilet)									
10	GBHS Bakrani (BW & Toilet)									
11	GBHS Gerello (BW & Toilet)									
12	GBHS Mad Bahoo (BW & Toilet)									


DISTRICT EDUCATION OFFICER
SECONDARY, LARKANO
 (Elem/Sec. & H.S) Larkana

ANNUAL PROCUREMENT PLAN FOR YEAR 2016-17

OFFICE: DISTRICT EDUCATION OFFICER (SECONDARY), LARKANO.

S.No.	Description of Procurement	Estimated Cost Unit Cost (in million)	Estimated Total cost	Funds allocated	Source of funds Non-Development	Proposed procurement method	Rs. in Million			
							Timing of Procurement 2016-2017			
							Q1	Q2	Q3	Q4
1	Repair & Maintenance of existing nonfunctional Toilets & damaged Boundary Walls of Secondary Schools in District Larkano (12-Units)	14.339	14.339	14.339	Non-Dev:	National opening competitive bidding	-	-	-	Yes
1	GBHS Sajjan Sangi Tal: Larkano (B.Wall)									
2	GGHS Larkano (B.Wall)									
3	GBHS Dhamrah (B.Wall)									
4	GGHS Little Folks (Toilet)									
5	GBHS Kehar (BW&Toilet)									
6	GGHS Garhi Khuda Bux (BW& Toilet)									
7	GBHS Khan Wah (BW&Toilet)									
8	GBHS Dokri (BW & Toilet)									
9	GBHS Seehar (BW & Toilet)									
10	GBHS Bakrani (BW & Toilet)									
11	GBHS Gerello (BW & Toilet)									
12	GBHS Mad Bahoo (BW & Toilet)									


 DISTRICT EDUCATION OFFICER
 SECONDARY, LARKANO
 (Elementary & Secondary) Larkano

BIDDING DOCUMENT

1

Issued to

And charged Rs. **750/-** only as tender cost

Vide D.R. No. _____ dt: ____/____/2017

- a) Name of Procuring Agency:- District Education Officer (Secondary), Larkano
- b) Brief Description of Work:- Repair & Maintenance of existing nonfunctional Toilets & damaged Boundary Walls of different Secondary Schools in District Larkano (12-Units) (Electrical Works) (details as per NIT).
- c) Procuring Agency's address:- Near Session Court, Station Road Larkano
- d) Estimated Cost:- Rs. **330,000**
- e) Amount of Bid Security (5%) (Fill in lump sum amount or in %age of bid amount / estimated cost, but not exceeding 5%) Rs. **16,500**
- f) Bid Security Valid Period beyond bid validity **28 Days**
- g) Bid Validity Period (days):- **90 Days**
- h) Performance Security (10%) (including bid security) in %age of bid amount / estimated cost equal to Rs. **33,000**
- i) Percentage, if any, to be deducted from bills (Income Tax as standing orders)
- j) Deadline for submission of Bids along-with As per NIT time:-
- k) Venue, Time and Date of Bid Opening:- Office of the District Education Officer (Secondary) Larkano near Session Court. Station Road. Larkano. As per NIT
- l) Time for Completion from written order of commence:- **2 Months**
- m) Liquidity damages:-
- (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n) Deposit Receipt No.dt:
- o) Rate quoted by Contractor PART-A= above/ below schedule items.
- PART-B = above/ below schedule items.

CONTRACTOR


DISTRICT EDUCATION OFFICER
SECONDARY, LARKANO

NAME OF WORK:- Repair & Maintenance of existing nonfunctional Toilets & damaged Boundary Walls of Different High Schools in District Larkano (12 Units) (ELECTRIC WORK)

S.NO:	DESCRIPTION	QNTY	RATE	UNIT	AMOUNT
1	Wiring for light for fan point with (3/029) PVC insulated wire in 20 mm (3/4") channel patti on surface as required. (Second Edition 2012) (S. No. 129 P.No15)	54.00	910	P.Point	49,140
2	Wiring for Plug point with (3/029) PVC insulated wire in 20mm (3/4) channel patti on surface as reuired (second Eddition 2012) (S.No.130 P.No.15)	18.00	742	P.Point	13,356
3	Providing and laying (Main or Sub main) PVC insulATED with size 2-7/.029 Copper conductor in 3/4" dia PVC conduit on surface (Second Eddition 2012) (S.No.3 P.No.1)	178.00	171	Meter	30,438
4	Providing and laying (Main or Sub main) PVC insulATED with size 2-7/.052 10 mm2 Copper conductor in 1" dia PVC conduit on surface (Second Eddition 2012) (S.No.6 P.No.1)	415.00	428	Meter	177,620
5	Providing and Fixing One way S.P 5 amps switch Flush type (Second Edition 2012 (S.No.219 P.No.33)	54.00	54	Each	2,916
6	P/F Flush Two pins 5 amps Plugs & Socket flush type (Second Edition 2012 (S.No.225 P.No.33)	18.00	83	Each	1,494
7	P/F Brass Battern holder (Second Edition 2012 (S.No.232 P.No.33)	54.00	70	Each	3,780
8	P/F 3 Pin 15 amps S.P plug Sockets & show unit	18.00	162	Each	2,916
9	P/F Circuit Brackets 6Amp, 15Amp, 20Amp 40Amp upto 63 Amps	28.00	916	Each	25,648
10	P/F Energy saver superior quality i/c fixing on ext holder etc complete (S.No.06 P.No.33)	54.00	497	Each	26,838
11	P/F Main pannel board to accomadation to main or sub-main with double shutters etc complete	9.00	1,426	Each	12,834
TOTAL					346,980

District Education Officer
(Elem/Sec: & H/S) Larkana

XEN

BIDDING DOCUMENT

1

Issued to

And charged Rs. **1500/-** only as tender cost

Vide D.R. No. _____ dt: ____/____/2017

- a) Name of Procuring Agency:- District Education Officer (Secondary), Larkano
- b) Brief Description of Work:- Repair & Maintenance of existing nonfunctional Toilets & damaged Boundary Walls of different Secondary Schools in District Larkano (12-Units) (Civil Works) (details as per NIT).
- c) Procuring Agency's address:- Near Session Court, Station Road Larkano
- d) Estimated Cost:- Rs. **14,000,000**
- e) Amount of Bid Security (5%) (Fill in lump sum amount or in %age of bid amount / estimated cost, but not exceeding 5%) Rs. **700,000**
- f) Bid Security Valid Period beyond bid validity **28 Days**
- g) Bid Validity Period (days):- **90 Days**
- h) Performance Security (10%) (including bid security) in %age of bid amount / estimated cost equal to Rs. **1,400,000**
- i) Percentage, if any, to be deducted from bills (Income Tax as standing orders)
- j) Deadline for submission of Bids along-with As per NIT time:-
- k) Venue, Time and Date of Bid Opening:- Office of the District Education Officer (Secondary) Larkano near Session Court. Station Road. Larkano. As per NIT
- l) Time for Completion from written order of commence:- **2 Months**
- m) Liquidity damages:-
(0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n) Deposit Receipt No.dt:
- o) Rate quoted by Contractor PART-A= above/ below schedule items.
PART-B = above/ below schedule items.

CONTRACTOR


DISTRICT EDUCATION OFFICER
(SECONDARY) LARKANO

**REPAIR & MAINTENANCE OF EXISTING NON-FUNCTIONAL TOILET & DAMAGED BOUNDARY
WALLS OF DIFFERENT SECONDARY SCHOOLS DISTRICT LARKANA (12-UNITS)
BILL OF QUANTITIES (B.O.Q) (CIVIL WORK & SAINTARY WORK)**

S.No.	DESCRIPTION	QNTY	RATE	UNIT	AMOUNT
1	Dismantling brick work in lime or cement mortor. (S.I.No.13 P/10).	4582.0	1285.63	% Cft	58,907
2	Dismantling cement concrete plain 1:2:4. (S.I.No.19 © P/10).	61.0	3327.50	% Cft	2,029
3	Remoning cement or lime plaster. (S.i.No.53 P/13).	6279.0	121.00	% Cft	7,597
4	Dismantling cement concrete reinforced separating reinfor cement from concrete cleaning and straightening the same. (S.I.No.20 P/10).	245.0	5445.00	% Cft	13,340
5	Cement concerte brick or stone ballast 1 1/2" to 2" gauge (c) Ratio. 1:5:10. (s.I.No: 4 (c) P/14).	158.0	8694.95	%Cft	13,738.00
6	Pacca brick work in foundation and plinth in (e) cement sand mortar 1:6. (S.I.No.4 (e) P/20)	6615.0	11948.36	%Cft	790,384
7	RCC work in roof slab beam columns rafts lintel and other structure member laid in situ or precast laid in position complete in all respect ratio 1:2:4 (S.I.No.6 P/16).(G/Floor)	3497.0	337.00	P.Sft	1,178,489
8	Fabrication of Tor steel reinforcement for cement concrete i/c cutting bending and laying in position i/c the cost of binding wire also removal of rust from bars.(S.I.No.8 (b) P/16)	156.51	5001.70	P.Cwt	782,816
9	Pacca brick work in Ground floor in cement sand mortar. (S.I.No.1(e) P/20).	992.0	12674.36	%Cft	125,730.00
10	Supplying and filling sand under floor and plugging in walls.(S.I.No: 29 P/25).	1673.0	1141.25	%Cft	19,093 00
11	P/F G.I Frame / Chowkhats of size 7" x 2" or 4 1/2" x 3" for door using 20 gauge G.I sheet i/c welded hinges and fixing at site with necessary hold fasts. Filling with cement sand slurry of ration 1:6 and repairing the jambs. The cost aslo i/c all carriage. Tools and plants used in making and fixing. (S.I.No: 29 P. 52).	273.0	228.90	P.Sft	62,490.00
12	Providing and laying Halla or gettewn tiles glazed 8"x8"x1/4" on floor or wall facing in required pattern of sitile specification jointed in white cement and pigment over a base of 1:2 grey cement motar 3/4" thick including washing and filling joints with slurry of wihite cement and pigment in desired shape with finishing cleaning and cost of wax polish etc. complete including cutting tiles to proper profile (S.I.No: 62 P.47).	144.0	34520.31	% Sft	49,709.00
13	Split tiles 1/4" thick matt glazed or double glazed jointed in white cement and laid over 1:2 grey cement sand mortar 3/4" thick including finishing complete (flooring and facing) (S.I.No: 69 P/48)	360.0	21021.11	% Sft	75,676.00
14	Two Coats of bituman laid hot using 34 Lbs for % Sft. Ober roof and blinded with sand at one Cit. Per % Sft. (S.I.No: 13 P/34).	121.0	1887.40	% Sft	2,284.00


 District Education Officer
 (Elem/Sec: & H/S) Larkana


XEN

S.No.	DESCRIPTION	QNTY;	RATE	UNIT	AMOUNT
15	First Class deodar wood wrought, joinery in doors and windows etc, fixed in position i/c chowkats hold fasts hinges, iron tower bolts. Chocks cleats, handles and cords with hooks, etc 1 3/4" thick (Only Shutters)(S.I.No: 7 (b) P. 65).	290.0	902.93	P.Sft	261,850.00
16	Providing and laying 1" thick topping cement concrete (1:2:4) including surface finishing and dividing into panels. (d) 3" Thick. (S.I.No: 16 (d) P. 41).	95.0	4411.82	%Sft	4,191.00
(B)	2" Thick.	592.0	3275.50	%Sft	19,391.00
17	Pacca brick work other than building including striking of joints upto 20' ft. height in (e) cement sand mortar 1:6 (S.I.No.7 (e) P/21).	18846.0	12346.65	% Cft	2,326,850
18	Applying floating of cement 1/32" thick.. (S.I.No.14 P/53).	1583.0	660.00	P.Sft	10,447.00
19	Cement plaster 1:6 upto 12' height (b) 1/2" thick. (S.I.No.13 (b) P/51). (Ground Floor)	47286.0	2206.60	%Sft	1,043,413.00
20	Cement plaster 1:4 upto 12' height (a) 3/8" thick. (S.I.No.11 (a) P/51). (G.Floor)	47286.0	2197.52	%Sft	1,039,119.00
21	Making and fixing steel grated doors with 1/16" thick sheeting including angle iron frame 2"x2"x1/3"square bars 4" centre to centre (S.I.No:25 P/97).	60.0	726.72	P.Sft	43,603.00
22	Cement pointing striking joints on walls (a) Ratio 1:2. (S.I.No.19 (a) P/52).	19994.0	1287.44	% Cft	257,410.00
23	Cement Concrete plain including placing compacting finishing and curing complete (including screening and washing at stone aggregate without Ratio. 1:2:4.(S.I.No: 5 (f) P/ 15).	243.0	14429.25	% Cft	35,063.00
24	Supplying and fixing broken glass on courtyard walls including 1:3:6 cement concrete coping (S.I.No: 61 P/104).	4046.0	70.44	P.Lft	285,000.00
25	Laying floor of approved with glazed tiles 1/4" thick in white cement 1:2 over 3/4" thick cement mortar ratio 1:2 complete. (S.I.No.24 P/42).	377.0	27678.86	%Sft	104,349.00
26	White glazed tiles 1/4" thick dado jointed in white cement and laid over ratio 1:2 cement sand mortar 3/4" thick including finishing. (S.I.No.37 P/44).	1425.0	28253.61	%Sft	402,613.00
27	Providing and fixing iron steel grill using solid square bars of size 1/2"x1/2" placed at 4" i/c and frame iron patti of 3/4"x3/4" i/c circle shape at 1-0 a part equivalent fitted with screws or pins i/c painting 3 coats with 1st coat of red oxide paint etc. (S.I.No. 30 P/93).	134.0	194.16	P.Sft	26,017.00
28	White washing three coats. (S.I.No.26 (c) P/53).	606.0	829.95	% Sft	5,029.00
29	Primary coat of chalk distempering. (S.I.No.23 P/57).	19355.0	442.75	% Sft	85,694.00
30	Distempering two coats.	17533.0	1043.90	% Sft	183,026.00
(B)	Distempering three coats.	3257.0	1079.65	% Sft	35,164.00
31	Preparing the surface and painting with weather coat i/c rubbing the surface with rubbing brick/sand paper, filling the voids with chalk/plaster of paris and then painting with weather coat of approved make. 2nd & subsequent coat. (S.I.No.38 (b) P/55).	65508.0	1948.10	% Sft	1,276,161.00


 Engineer
 Larkana


 XEN

S.No.	DESCRIPTION	QNTY;	RATE	UNIT	AMOUNT
32	Preparing surface and painting of doors and windows any type (including edges) (ii) Each subsequent coat of paint. (S.I.No.5 (c) P/69). (New Surface)	564.0	2116.41	% Sft	11,936.00
33	Painting doors and windows any type. (ii) Each subsequent coat. (S.I.No.4 (c) (ii) P/76).(Old Surface)	140.0	1160.06	% Sft	1,624.00
34	Painting guard bars, gates iron bars gratings, railing including standard braces (etc) and simiolar open work (ii) Each subsequent coat. (S.I.No.4(d)(ii) P/68).(Old)	120.0	674.60	% Sft	809.00
35	Painting guard bars , gates iron bars gratings railings i/c standard barse etc: smiler open works.	256.0	1270.83	% Sft	3,253.00
				G.Total;	10,644,294.00

John
District Education Officer
(Elem/ Sec: & H/S) Larkana

D
XEN

S.No.	DESCRIPTION	QNTY;	RATE	UNIT	AMOUNT
PART-B					
1	P/f squatting type white glazed earthen ware W.C pan of with i/c the cost of flushing cistern wit internal fitting and flush pipe with bend making good in cement concrete 1:2:4(i) W.C not less than 19" clear opening between flushing and 3 gallons flushing tank with 4" dia C.P trap and C.I thumble.	19.0	4802.60	P.Each	91,249
2	P/F & fixing 22" x 16" lavatory basin in white glazed earthen ware complete with and i/c the cost of W.I or C.I cantilever brackets 6 inches built into walls painted white in 2 coats after a primary cost of red lead paint & pair of 1/2" dia chrome brass waster of approved pattern 1-1/4" dia malleable iron of cp bars traps. Malleable iron or brass unions & making requisite number of holes in walls plinth and floor for piep connection and making good in c.c 1:2:4 (foreign equivalent). (S.I.No: 13 P. 3)	7.0	4928.00	P.Each	34,496
3	Add: Extra for labour for providing and fixing of erthern wire padestal white or coloured glazed	7.0	2533.47	P.No	17,734
4	P/F in position nyloon connections complete with 1/2" dia brass stop cock with pair of brass nuts lining joints to nyloon connections.	14.0	447.15	P.No	6,260
5	S/F conceled stop cock of superior quality with C.P head 1/2" dia.	23.0	889.46	P.No	20,458
6	S/F long bib-cock of superior quality with C.P head 1/2" dia	24.0	1384.24	P.No	33,222
7	S/F Swan type piller cock of superior quality etc:	7.0	877.80	P.No	6,145
8	providing chambers (15"X19"(inside dimension)24" deep for house meters with 6" thick C.C 1:3:6 block set-on 1:6 cement mortor 6" thick C.C.1:4:8 in foundation 1/2" thick cement plaster 1:3. to all inside wall surface and to top 1" thick C.C 1:2:4. flooring complete with hinged clear opening (Wt: Qr) etc fixed in cement concerate 1:2:4. i/c curing excavation back filling & disposal of surplus earth etc. (S.I.No: 2 P/20).	11.0	5913.22	Each	65,045
9	S/F fibre glass tenk of approved qulity and design and wall thickness as apecoified i/c the cost of nute and bolts and fixing in plate iron of cement concerte 1:2:7 and making and commoction for inlet-outlet and over flow pipe etc complete . (350 gallons)	1.0	30773.42	P.No	30,773
10	P/F 15"x12" beveled edge mirror of belgium glass complete with 1/8" thick hard board and C.P screws fixed to wooden pleat (a) Standard pattern. (S.I.No.3 (a) P/7).	6.0	2376.00	P.No	14,256
11	S/F fibre glass tenk of approved qulity and design and wall thickness as apecoified i/c the cost of nute and bolts and fixing in plate iron of cement concerte 1:2:7 and making and commoction for inlet-outlet and over flow pipe etc complete .	750.0	87.95	P.Gallon	65,963

Summary of Bill of Quantities.

Cost of Bid

Amount

1. (A) Cost based on Composite Schedule of Rates.

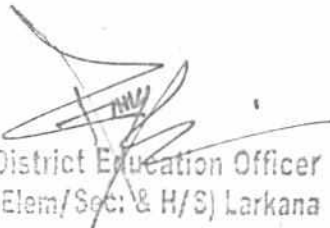
Rs= _____

2. (B) Cost based on Non/Offered Schedule of Rates.

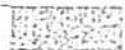
TOTAL COST OF BID (C) = Total (A) + Total (B)

Rs= _____

Contractor


District Education Officer
(Elem/Sec: & H/S) Larkana


Executive Engineer/Procuring Agency
Executive Engineer
Education Works Division
LARKANO




SPPRA BIDDING DOCUMENT


STANDARD FORM OF BIDDING DOCUMENT

FOR

PROCUREMENT OF WORKS

(For Contracts (Small) amounting between Rs.2.5 million to Rs.50 million)


District Education Officer
(Elem/Sec & H/S) Larkana


Executive Engineer
Education Works Division
LARKANO

INSTRUCTIONS TO PROCURING AGENCIES

~~Contractor~~
~~mmj~~
District Education Officer
(Elem/Sec: & H/S) Larkana

D. Mees
Executive Engineer
Education Works Division
LARKANA



INSTRUCTIONS TO PROCURING AGENCIES

(Not to be included in Bidding Documents)

A. Basis of Documents

These Documents have been prepared as a global document intended to be used by different agencies/users according to their requirements. This document is envisaged for National Competitive Bidding (NCB), meant for use for Works costing not more than Rs. 25 Million. These documents may be tailored according to the scope of works as well as in case of contracts on International Competitive Bidding (ICB) basis, funded by international financial institutions/donors, with payments in foreign currencies. Procuring agencies are then to tailor the relevant clauses to suit their requirements including appropriate modifications in the relevant sections of the documents in the light of SPPRA Bidding Documents for Large Works.

The Procuring Agency is expected to manage the Contract itself. The role of Engineer may be added by the Procuring Agency, if the Procuring Agency wishes to engage a consultant. The role of the Engineer with specific delegated powers under various clauses of Instructions to Bidders such as clarifications of Bid Documents, Amendment of Bid Documents, evaluation of Bids etc. and to administer the Contract under various clauses of Conditions of Contract should have been specified. The Procuring Agency will be required to set out in the specifications and drawings the full scope of work including the extent of design to be done by the Contractor, if any.

B. Contents of Documents


As stated in Clause IB.4 of Instructions to Bidders, the complete Bidding Documents in addition to Invitation for Bids shall comprise items listed therein including any addendum to Bidding Documents issued in accordance with IB.6. The Standard Form of Bidding Documents (for Small Contracts) includes the following:

1. Instructions to Bidders & Bidding Data
2. Form of Bid & Schedules to Bid
3. Conditions of Contract & Contract Data
4. Standard Forms
5. Specifications
6. Drawings, if any

In addition, Instructions to procuring agencies are also provided at various locations of this document within parenthesis or as a Note(s). Procuring agencies are expected to edit or finalise this document accordingly, by filling in all the relevant blank spaces and forms as per the scope of the work, deleting all notes and instructions intended to help the bidders.

The procuring agency is required to prepare the following for completion of the Bidding Documents:

- (i) Invitation for Bids


District Executive Engineer, Executive Engineer,
(Elem/Sec: & H/S) Larkana Education Works Division



- (ii) Bidding Data
- (iii) Schedules to Bid (Samples)
- (iv) Schedule of Prices (Format)
- (v) Contract Data
- (vi) Specifications
- (vii) Drawings, if any

The Procuring agency's attention is drawn to the following while finalizing the Bidding Documents.

C. Notice Inviting Tender/ Invitation for Bids/ Request for Expression of Interest

The "Notice Inviting Tender" is meant for publication of tenders for calling bids in the newspapers and SPPRA Website.

The blank spaces wherever shown are required to be filled by the Procuring Agency before issuance of Bidding Documents.

The Procuring Agency may modify para 1 of Notice Inviting Tender as per its requirements. The notice should be published so as to give the interested bidders sufficient working period for preparation and submission of bids – not less than 15 days for National Competitive Bidding and 45 days for International Competitive Bidding (SPP Rule 18).

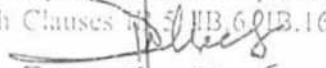
1. The eligible bidders are defined in IB.2; the text can be amended by the Procuring Agency as deemed appropriate.
2. The non-refundable fee for the sale of Bidding Documents should be nominal so as to cover printing/reproduction and mailing costs and to ensure that only bona-fide bidders shall apply (SPP Rule 20).
3. The amount of Bid Security should be a lump sum figure or a percentage, but not less than 1% and more than 5% of bid price and should be in accordance with IB.13.1 (SPP Rule 37).
4. If the venue of receipt of bids and the opening of bids is the same, the times for receipt and opening of bids are to be entered in last Para of the Notice Inviting Tender, otherwise indicate the name, address and exact location for the opening of bids. However the date for the receipt and the opening of bids shall be same (SPP Rule 41).


D. Instructions to Bidders

These Instructions to Bidders will not be part of Contract and will cease to have effect once the Contract is signed along with Bidding Data.

The Instructions to Bidders can be used as given. Procuring agency may have to make changes under Bidding Data.

The Procuring Agency's or Engineer's Representative, if any, shall exercise powers of the Engineer/Procuring Agency under and in connection with Clauses 5, 6, 13, 16, etc. in


Executive Engineer,
Education Works Division,
LARKANA.


District Education Officer,
(Elem/Sec; & H/S) Larkana

Sindh Public Procurement Regulatory Authority
 District Education Office
 (Elem/Sec; & H/S) Larkana

case an Engineer has been appointed by the Procuring Agency, the aforesaid clauses may be modified accordingly to specify the role of the Engineer by the Procuring Agency, otherwise the Engineer's reference wherever exist, except Sub-Clause 1.1.20 & Clause 15 of Conditions of Contract and Item 1.1.20 of Contract Data, shall be deleted.

E. Bidding Data

The blank spaces wherever shown in Bidding Data are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents.

1. Contents of IB.10.3 may be retained or modified by the Procuring Agency.
2. Procuring Agency should insert required experience in IB.11.2.
3. Referring to IB.14.1, the period of bid validity may range from 30 to 90 days depending upon the size and nature of the works. Number of days shall be filled in as per Procuring Agency's requirements.
4. Contents of IB.16.3 to IB.16.8 may be retained or modified by the Procuring Agency in accordance with its requirements.

F. Schedules to Bid

Specimen of Schedules to Bid including format of Schedule of Prices are provided in this document. The Procuring Agency may add/delete/modify as per its requirement.

The blank spaces wherever shown are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents except those required to be provided by the Contractor.

G. Conditions of Contract

The procuring agency while preparing Contract Data, shall ensure that no Clause of Conditions of Contract is deleted and that the changes included in Contract Data shall be such as not to change the spirit of the document. Any adjustment or change in clauses of Conditions of Contract to meet specific project features shall be made with care and incorporated in Contract Data.

II. Contract Data

The blank spaces wherever shown are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents.

1. Referring to Sub-Clause 1.1.1 of Conditions of Contract, the Engineer/Procuring Agency may add, in order of priority, such other documents as to form part of the Contract, in Sub-Clause 1.3 of the Contract Data.
2. The Procuring Agency's Representative, if any, shall exercise powers of the Procuring Agency under and in connection with Sub-Clauses 1.3, 2.3, 4.2, 4.3, 5.1, 7.3, 8.2, 9.1, 9.2, 10.1, 10.2, 10.5, 11.1, 11.5, 12.1, 13.2 and 14.1 of the Conditions of Contract. In case an Engineer has been appointed by the Procuring Agency, the aforesaid clauses may be modified accordingly by the Procuring Agency.


3. The sum insured for different insurances including minimum amount of third party insurance should be assessed by the Engineer/Procuring Agency and entered in Contract Data. Such insurance cover shall be carried out with Insurance Company having at least AA rating from PACRA / JCR in the favour of the procuring agency.
4. The time for completion of the whole of the works should be assessed by the Engineer/Procuring Agency and entered in the Contract Data.
5. The Conditions of Contract contain no overall limit on the Contractor's liability. The amount of liquidated damages per day of delay shall be entered by the Engineer/Procuring Agency in Contract Data. Usually the liquidated damages are set between 0.05 percent and 0.10 percent per day and the maximum limit as 10 percent of contract price stated in the Letter of Acceptance.
6. Any amendment and/or additions to the Conditions of the Contract that are specific to a given Bid/Contract should be included by the Procuring agency. This may include but not be limited to the provisions regarding the following:
 - a) Terms of Payment should be prepared and incorporated in Contract Data by the Engineer/Procuring Agency.
 - b) The Engineer/Procuring Agency to make sure that all taxes and duties are included by the Bidders/Contractors in their prices.


I. Specifications

To be prepared and incorporated by the Engineer/Procuring Agency

J. Drawings

To be prepared and incorporated by the Engineer/Procuring Agency, if required.


District Education Officer,
(Elem/Sec/8/1/3) Larkana


Executive Engineer,
Education Works Division
LARKANA



SUMMARY OF CONTENTS

<u>Subject</u>	<u>Page No</u>
(I) INVITATION FOR BIDS.....	02
(II) INSTRUCTIONS TO BIDDERS & BIDDING DATA.....	04
(III) FORM OF BID & SCHEDULES TO BID.....	19
(IV) CONDITIONS OF CONTRACT & CONTRACT DATA.....	33
(V) STANDARD FORMS.....	54
(VI) SPECIFICATIONS.....	67
(VII) DRAWINGS.....	68

~~Contractor~~

~~Signature~~
District Education Officer
(Elem/Sec/ & H/S) Larkana

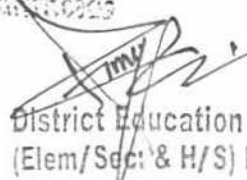
Signature
Executive Engineer
Education Works Division

LARKANA



INVITATION FOR BIDS

01/01/2025


District Education Officer
(Elem/Sec: & H/S) Larkana



Executive Engineer
Education Works Division
LARKANA



TABLE OF CONTENTS

INSTRUCTIONS TO BIDDERS

Clause No.	Description	Page No.
A. GENERAL		
IB.1	Scope of Bid & Source of Funds.....	6
IB.2	Eligible Bidders.....	6
IB.3	Cost of Bidding.....	7
B. BIDDING DOCUMENTS		
IB.4	Contents of Bidding Documents.....	7
IB.5	Clarification of Bidding Documents.....	7
IB.6	Amendment of Bidding Documents.....	8
C- PREPARATION OF BID		
IB.7	Language of Bid.....	8
IB.8	Documents Comprising the Bid.....	8
IB.9	Sufficiency of Bid.....	8
IB.10	Bid Prices, Currency of Bid & Payment.....	9
IB.11	Documents Establishing Bidder's Eligibility and Qualifications... 9	9
IB.12	Documents Establishing Works Conformity to Bidding Documents.....	9
IB.13	Bidding Security.....	10
IB.14	Validity of Bids, Format, Signing and Submission of Bid.....	10
D-SUBMISSION OF BID		
IB.15	Deadline for Submission, Modification & Withdrawal of Bids....	11
E. BID OPENING AND EVALUATION		
IB.16	Bid Opening, Clarification and Evaluation.....	12
IB.17	Process to be Confidential.....	13
F. AWARD OF CONTRACT		
IB.18	Qualification.....	13
IB.19	Award Criteria & Procuring Agency's Right.....	14
IB.20	Notification of Award & Signing of Contract Agreement.....	14
IB.21	Performance Security.....	14
IB.22	Integrity Pact.....	15

Contract No.

[Signature]
Executive Engineer

Sindh Public Procurement Regulatory Authority

Director, Education Office
(Elem/Sec & R/S) Larkana

LARKANQ



INSTRUCTIONS TO BIDDERS

(Note: *These Instructions to Bidders (IB) along with Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed.*)

A. GENERAL

IB.1 Scope of Bid & Source of Funds

1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called "the Procuring Agency") wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as "the Works").

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or *Federal/ Provincial /Donor agency or any other source*, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC.

- b) duly pre-qualified with the Procuring Agency. (*Where required*).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

- c) if prequalification has not undertaken, the procuring agency may ask information and documents not limited to following:-
 - (i) company profile;
 - (ii) works of similar nature and size for each performed in last 3/5 years;
 - (iii) construction equipments;
 - (iv) qualification and experience of technical personnel and key site management;

- (v) financial statement of last 3 years;
- (vi) information regarding litigations and abandoned works if any.

IB.3 Cost of Bidding

- 3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

B. BIDDING DOCUMENTS

IB.4 Contents of Bidding Documents

- 4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid, Qualification Information & Schedules to Bid
Schedules to Bid comprise the following:
 - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
 - (ii) Schedule B: Specific Works Data
 - (iii) Schedule C: Works to be Performed by Subcontractors
 - (iv) Schedule D: Proposed Programme of Works
 - (v) Schedule E: Method of Performing Works
 - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)
3. Conditions of Contract & Contract Data
4. Standard Forms:
 - (i) Form of Bid Security,
 - (ii) Form of Performance Security;
 - (iii) Form of Contract Agreement;
 - (iv) Form of Bank Guarantee for Advance Payment.
5. Specifications
6. Drawings, if any

IB.5 Clarification of Bidding Documents

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.
- 5.2 An interested bidder, who has obtained bidding documents, may request for clarification

Contractor:

[Signature]
Executive Engineer

Sindh Public Procurement Regulatory Authority | www.sppra.gov.pk
District Education Officer
(Elem/Sec & H/S) Larkana

Education Works Division
LARKANO

of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).

- 6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.
- 6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.
- 6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

C. PREPARATION OF BIDS

IB.7 Language of Bid

- 7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

IB.8 Documents Comprising the Bid

- 8.1 The Bid submitted by the bidder shall comprise the following:
- (a) Offer /Covering Letter
 - (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
 - (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
 - (d) Bid Security furnished in accordance with IB.13.
 - (e) Power of Attorney in accordance with IB 14.5.
 - (f) Documentary evidence in accordance with IB.2(c) & IB.11
 - (g) Documentary evidence in accordance with IB.12.

IB.9 Sufficiency of Bid

- 9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted/entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.

Contractor:

[Signature]
District Education Officer
(Elem/Sec; A/H/S) Larkana

[Signature]
Executive Engineer
Education Works Division
LARKANA

9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

IB.10 Bid Prices, Currency of Bid and Payment

10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.

10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.

10.3 The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data.

10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

IB.11 Documents Establishing Bidder's Eligibility and Qualifications

11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.

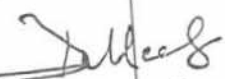
11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

IB.12 Documents Establishing Works' Conformity to Bidding Documents

12.1 The documentary evidence of the Works' conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.

12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.

Contractor


Executive Engineer,
Education Works Division

LARKANA

Sindh Public Procurement Regulatory Authority www.sppra.gov.pk
District Education Officer
(Elem/Sec/ & H/S) Larkana

IB.13 Bid Security

- 13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of *Deposit at Call/Payee's Order or a Bank Guarantee* issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (*Bid security should not be below 1% and not exceeding 5% of bid price/estimated cost SPP Rule 37*).
- 13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring Agency as non-responsive.
- 13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.
- 13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule 37).
- 13.5 The Bid Security may be forfeited:
- (a) if a bidder withdraws his bid during the period of bid validity; or
 - (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
 - (c) in the case of a successful bidder, if he fails within the specified time limit to:
 - (i) furnish the required Performance Security or
 - (ii) sign the Contract Agreement.

IB.14 Validity of Bids, Format, Signing and Submission of Bid

- 14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.
- 14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule 38).
- 14.3 All Schedules to Bid are to be properly completed and signed.
- 14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed. If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.



- 14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them "ORIGINAL" and "COPY" as appropriate. In the event of discrepancy between them, the original shall prevail.
- 14.6 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.
- 14.7 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data.

D. SUBMISSION OF BID

IB.15 Deadline for Submission, Modification & Withdrawal of Bids

- 15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 The inner and outer envelopes shall
- (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
 - (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
 - (c) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
 - (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
 - (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.
- 15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5 (a).

Contractor

[Signature]
Executive Engineer
Education Works Division

Sindh Public Procurement Regulatory Authority www.sppra.sindh.gov.pk

District Education Officer
(Elem/Sec; & H/S) Larkana

LARKANA



E. BID OPENING AND EVALUATION

IB.16 Bid Opening, Clarification and Evaluation (SPP Rules 41, 42 & 43)

16.1 The Procuring Agency will open the bids, in the presence of bidders' representatives who choose to attend, at the time, date and in the place specified in the Bidding Data.

16.2 The bidder's name, Bid Prices, any discount, the presence or absence of Bid Security, and such other details as the Procuring Agency at its discretion may consider appropriate, will be announced by the Procuring Agency at the bid opening. The Procuring Agency will record the minutes of the bid opening. Representatives of the bidders who choose to attend shall sign the attendance sheet.

Any Bid Price or discount which is not read out and recorded at bid opening will not be taken into account in the evaluation of bid.

16.3 To assist in the examination, evaluation and comparison of Bids the Engineer/Procuring Agency may, at its discretion, ask the bidder for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted (SPP Rule 43).

16.4 (a) Prior to the detailed evaluation, pursuant to IB.16.7 to 16.9, the Engineer/Procuring Agency will determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these instructions, a substantially responsive bid is one which conforms to all the terms and conditions of the Bidding Documents without material deviations. It will include determining the requirements listed in Bidding Data.

(b) Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a discrepancy between the Total Bid price entered in Form of Bid and the total shown in Schedule of Prices-Summary, the amount stated in the Form of Bid will be corrected by the Procuring Agency in accordance with the Corrected Schedule of Prices.

If the bidder does not accept the corrected amount of Bid, his Bid will be rejected and his Bid Security forfeited.

16.5 A Bid determined as substantially non-responsive will be rejected and will not subsequently be made responsive by the bidder by correction of the non-conformity.

16.6 Any minor informality or non-conformity or irregularity in a Bid which does not constitute a material deviation (major deviation) may be waived by Procuring Agency.

provided such waiver does not prejudice or affect the relative ranking of any other bidders.

(A). Major (material) Deviations include:-

- (i) has been not properly signed;
- (ii) is not accompanied by the bid security of required amount and manner;
- (iii) stipulating price adjustment when fixed price bids were called for;
- (iv) failing to respond to specifications;
- (v) failing to comply with Mile-stones/Critical dates provided in Bidding Documents;
- (vi) sub-contracting contrary to the Conditions of Contract specified in Bidding Documents;
- (vii) refusing to bear important responsibilities and liabilities allocated in the Bidding Documents, such as performance guarantees and insurance coverage;
- (viii) taking exception to critical provisions such as applicable law, taxes and duties and dispute resolution procedures;
- (ix) a material deviation or reservation is one :
 - (a) which affect in any substantial way the scope, quality or performance of the works;
 - (b) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

(B) Minor Deviations

Bids that offer deviations acceptable to the Procuring Agency and which can be assigned a monetary value may be considered substantially responsive at least as to the issue of fairness. This value would however be added as an adjustment for evaluation purposes only during the detailed evaluation process.

- 16.7 The Engineer/Procuring Agency will evaluate and compare only the bids previously determined to be substantially responsive pursuant to IB.16.4 to 16.6 as per requirements given hereunder. Bids will be evaluated for complete scope of works. The prices will be compared on the basis of the Evaluated Bid Price pursuant to IB.16.8 herein below.

Technical Evaluation: It will be examined in detail whether the works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in Schedule B to Bid will be compared with technical features/criteria of the works detailed in the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.

16.8 Evaluated Bid Price

In evaluating the bids, the Engineer/Procuring Agency will determine for each bid in addition to the Bid Price, the following factors (adjustments) in the manner and to the extent indicated below to determine the Evaluated Bid Price:

- (i) making any correction for arithmetic errors pursuant to IB.16.4 hereof.

