



OFFICE OF THE  
ADDL. INSPECTOR GENERAL OF POLICE,  
KARACHI RANGE

No. AB/A-II/  
dated 28-03-2017

33395-98

/ Karachi.

To,

The Director (Advertisement),  
Public Relation Department,  
Govt. of Sindh,  
Block-95 Sindh Secretariat, Karachi

SUBJECT: **CORRIGENDUM.**

An advertisement was sent to your office vide this office letter No. AB / A-II / 27437-40 / Karachi DT: 14.03.2017, which published in daily newspapers i.e, Express & Dawn on 17.03.2017 in which opening date of Tender was fixed on 05.04.2017, which is extended now this tender will be opened on 20.04.2017. So a draft corrigendum inviting Notice enclosed for Publication in the daily Newspapers in English, Urdu and Sindhi at the Earliest.

Vide Tender Notice No. INF-KRY No. 1246/17.

(SYED SOHAIL HUSSAIN SHAH)

DSP / PCA,

For. Addl. Inspector General of Police,  
Karachi Range

Copy to the following for information please.

1. The Inspector General of Police Sindh Karachi
2. The Manager (Assessment), Government of Sindh Public Procurement Regulatory Authority, (SPPRA) Barrack No.8 Sindh Secretariat No.4 Court Road Karachi.
3. The Director I.T. Sindh Police for advertisement display on Sindh Police Official website (www.sindh police.gov.pk).
4. Master File.

(SYED SOHAIL HUSSAIN SHAH)


DSP / PCA,

For. Addl. Inspector General of Police,  
Karachi Range

## “CORRIGENDUM”

2

Tender was published in Newspaper on 17.03.2017, (Dawn, & Express) may be read as date of opening now on 20.04.2017 instead of 05.04.2017, regarding Purchase of Furniture of Madadgar 15 (Police Help Line) (Office of the Addl: Inspector General of Police Karachi).

  
Deputy Superintendent of Police,  
For Addl. Inspector General of Police,  
Karachi Range

DAWN THURSDAY MARCH 30, 2017

### **CORRIGENDUM**

Tender was published in Newspaper on 17-03-2017 (Dawn & Express) may be read as date of opening now is **20-04-2017** instead of 05-04-2017, regarding Purchase of Furniture of Madadgar 15 (Police Help Line) (Office of the Addl: Inspector General of Police, Karachi).

**Deputy Superintendent of Police,  
For Addl: Inspector General of Police,  
Karachi Range**

INF-KRY No. 1510/17

**Say No to Corruption**

ہم دہشت گردی کے خلاف متحد ہیں۔



## **TENDER NOTICE**

In accordance with Sindh Public Procurement Rules, 2010 (Amended 2013), the Police Department, Government of Sindh, invites tenders from Manufactures, Suppliers, Authorized dealers & well reputed firms registered with Sales Tax and Income Tax Department for the supply of following Furniture Articles for Karachi Police.

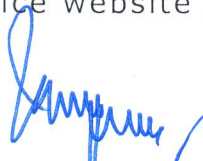
S. No.	Name of Item	Qty
01	WORKTOP: Work top are off 16mm thick MDF board of Fomite make with 2mm thick PVC hot pressed edge bending all across the worktop. Worktops are supported powder coated legs finished work surface. Special pre-defined metal inserts are there for better & aligned fitment. All worktops has standard PVC wire manager.	60 Nos
	LEGS: leas are made up of 1.2mm thick CRCA powder coated steel with powder coating of 40-60 microns. All legs of standard width are totally modular & are replaceable with each other.	
	CABLE BEAM: Specially designed cable beam are the integrated part of system giving concealed wire managements facility. Cable beam are made up of 1.2mm thick CRCA powder coated steel with snaps hutted cover section for mounting electrical & data points	
02	Supply of low back chairs make Master or equivalent brand for call center Agents with 02 years Warranty with free replacement of parts	60 Nos
03	Providing & fixing Roller Windows Binds as per approved shade & design	96 Sqft

## **INSTRUCTION**

01. Single Stage-Two envelope Procedure will be adopted for the tender process. Bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately sealed financial proposal and technical proposal =. Envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.



02. Interested Manufactures, Suppliers, Authorized dealer & well reputed firms may obtain the tender documents along with tender fees Rs. 1,000/- each item for the supply of above Furniture item from the office of the Addl: IGP Karachi, 3<sup>rd</sup> floor Account Branch, Karachi Police Office (KPO) near P.S Saddar Shahra-e-eFaisal, Karachi by submitting an application on their letter head alongwith tender fees from the date of publication of the tender upto 04.04-20.2017 during office hours on working days.
03. Sealed tenders on prescribe performa in duplicate along with 2% earnest money of the total bid in the form of Pay Order (Payee's A/C in favour of DIGP/Admin) should be dropped in the tender box kept in office of the Addl: IGP Karachi, 4<sup>th</sup> floor Conference Room, Karachi Police Office (KPO) near P.S Saddar Shahra-e-eFaisal, Karachi on or before 05.04.2017 at 1400 hours.
04. The tender shall be opened on 05.04.2017 at 1430 hours in presence of Procurement Committee and in presence of representatives of bidders who choose to be present on the occasion in the Committee Room of Addl: IGP Karachi, 4<sup>th</sup> floor Karachi Police Office (KPO) near P.S Saddar Shahra-e-eFaisal, Karachi.
05. Only Manufacture, Suppliers, Authorized dealers and well reputed firms registered with Income Tax and Sales Tax department are eligible to participate in the tenders (Documentary proof required).
06. Only bids offered on the prescribed tender form issued by the Police Department Shall be accepted. However, additional sheets may be attached, if required.
07. Bidders should submitted their bid/bids alongwith sample/samples. Without samples bids will not be entertained.
08. Conditional Tender/application will not be entertained.
09. Police Department reserves the right to increase or decrease the quantity of items without assigning any reason.
10. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPP-Rules.2010(Amended 2013).
11. Bid documents can be downloaded from SPPRA website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and Sindh Police website [www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk).

  
**(DR. GHULAM SARWAR JAMALI) PSP, PPM**  
DIGP/Administration,  
For Addl: Inspector General of Police,  
Karachi Range

www.jang.com.pk

پاکستان کے روزنامہ رکارڈ

ABC CERTIFIED

بقاعدہ تصدیق شدہ اشاعت

THURSDAY MARCH 30, 2017

روزنامہ جنگ

THE DAILY JANG KARACHI

جنگ

بانی... میر ظلیل الرحمن

جلد 8

جمعرات یکم رجب المرجب 1438ھ 30 مارچ 2017ء

نمبر 89

**تصیح**

(ڈان و ایکسپریس) کے اخبارات میں 17-03-2017 کو ٹینڈر شائع ہوا تھا۔ اس میں ٹینڈر کھلنے کی تاریخ 05-04-2017 کی بجائے اب 20-04-2017 چڑھی جائے۔

متذکرہ ٹینڈر مدگار 15 (پولیس ہیپ لائن) (دفتر ایڈیشنل انسپکٹر جنرل آف پولیس کراچی) کے فرنیچر کی خریداری سے متعلق ہے۔

دستخط: ڈپٹی سپرنٹنڈنٹ آف پولیس  
برائے ایڈیشنل انسپکٹر جنرل آف پولیس  
کراچی ریجن

(INF/KRY-1510/17)

ہم سب دھشت گردی کا خلاف متحد ہیں  
Say No to Corruption

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DAWN FRIDAY MARCH 17, 2017



**POLICE DEPARTMENT  
GOVERNMENT OF SINDH**  
[www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)

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INF-KRY: No. 1248/17

Say No to Corruption

ہم دھڑکی کے خلاف تھیں۔

DIGP / Administration,  
For Addl: Inspector General of Police,  
Karachi Range





BUS

محکمہ پولیس  
حکومت سندھ

www.sindhpolice.gov.pk



ٹینڈر نوٹس

سندھ پبلک پروکیورمنٹ رولز 2010 (ترمیم شدہ 2013) سے مطابقت میں، محکمہ پولیس، حکومت سندھ کو کراچی پولیس کے لیے مندرجہ ذیل فرنیچر آرٹیکلز کی فراہمی کے لیے سیلز ٹینڈر اور کم ٹیکس ڈیپارٹمنٹ سے رجسٹرڈ مینوفیکچررز، سپلائرز، مجاز ڈیلرز اور عمدہ شہرت کی حامل فرمز سے ٹینڈر مطلوب ہیں۔

نمبر شمار	آئٹم کا نام	مقدار
01	ورک ٹاپ: ورک ٹاپ، پورے ورک ٹاپ پر 2mm موٹی PVC ہٹ پریسڈ ایجنٹ بینڈنگ کے ساتھ فوائٹ ساخت کے 16mm off موٹی MDF بورڈ ہیں۔ ورک ٹاپس پاؤڈر کوئلڈ لیگز فٹنڈ ورک سرفیس سے لگے ہوئے ہیں بہتر اور متوازن Fitment کے لیے آپشن پر۔ ڈیپٹائزڈ ٹیل ان سرس وہاں ہیں تمام ورک ٹاپس اسٹینڈرڈ PVC وائر ٹیپر کے حامل ہیں۔	60 عدد
02	لیگز: لیگز، 40-60 انچورز کی پاؤڈر کوئلڈ کے ساتھ 1.2mm موٹی CRCA پاؤڈر کوئلڈ اسٹیل کے بنے ہوئے ہیں۔ تمام لیگز معیاری موٹائی کے کئی طور پر موڈ ہوتے ہیں۔ اور ایک دوسرے کے ساتھ قابل تبدیل ہیں۔	60 عدد
03	کیبل بیم: خصوصی طور پر ڈیزائن کردہ کیبل بیم، کانسیلڈ وائر ٹیپرڈ ٹیبلٹس دیتے ہوئے سسٹم کا انٹیکریٹڈ پارٹ ہیں۔ کیبل بیم، ماؤنٹنگ الیکٹریکل اور ڈیٹا پائمنٹس کے لیے snaps کوریکشن کے ساتھ 1.2mm موٹی CRCA پاؤڈر کوئلڈ اسٹیل کے بنے ہوئے ہیں۔	96 مربع فٹ

## ہدایات

- 01- ٹینڈر کے عمل کے لیے سنگل اسٹیج، نو انویسٹ طریقہ کار اختیار کیا جائے گا۔ پیشکش دو علیحدہ علیحدہ لفافوں پر مشتمل سنگل بیڈنگ پر مشتمل ہوگی۔ ہر لفافہ علیحدہ علیحدہ سربراہی لفافوں پر پوزل اور سیکرٹل پر پوزل پر مشتمل ہوگا۔ کسی ابہام سے بچنے کے لیے لفافوں پر جلی اور واضح الفاظ میں "خافض پروپوزل" اور "سینکریل پروپوزل" درج کرنا ہوگا۔
- 02- وچپی کے حامل مینوفیکچررز، سپلائرز، مجاز ڈیلرز اور عمدہ شہرت کی حامل فرمز ٹینڈر کی اشاعت کی تاریخ سے 04-04-2017 تک ایام کار پر دوران دفتری اوقات ٹینڈر فیس کے ہمراہ اپنے لیٹر ہیڈ پر ایک درخواست جمع کرانے کے ذریعہ دفتر ایڈیشنل IGP کراچی، 3rd فلور اکاؤنٹ برانچ کراچی پولیس آفس (KPO) نزد پولیس اسٹیشن صدر شاہراہ فیصل کراچی سے بالافرینچر آئٹم کی فراہمی کے لیے ہر آئٹم کی ٹینڈر فیس -/Rs.1000 کے ہمراہ ٹینڈر دستاویزات حاصل کر سکتے ہیں۔
- 03- کل پیشکش کا 20% زر بیعانہ بیکل ہے آرڈر Payee's A/C بجٹ DIGP/ایڈمن کے ہمراہ ڈیپلٹکٹ میں مجوزہ پرو فارما پر سربراہ ٹینڈر 05-04-2017 کو بوقت دوپہر 2:00 بجے یا قبل ایڈیشنل IGP کراچی، 4th فلور کانسٹریکشن روم، کراچی پولیس آفس (KPO) نزد پولیس اسٹیشن صدر شاہراہ فیصل کراچی کے دفتر میں رکھنے ٹینڈر باکس میں ڈال دیے جائیں۔
- 04- ٹینڈر 05-04-2017 کو بوقت دوپہر 2:30 بجے ایڈیشنل IGP کراچی، 4th فلور کراچی پولیس آفس (KPO) نزد پولیس اسٹیشن صدر شاہراہ فیصل کراچی کے کینٹین روم میں پروکیورمنٹ کینیٹین اور موقع پر حاضر رہنے کے خواہشمند پیشکش دہندگان کے نمائندوں کی موجودگی میں کھولا جائے گا۔
- 05- صرف کم ٹیکس اور سیلز ٹیکس ڈیپارٹمنٹ سے رجسٹرڈ مینوفیکچررز، سپلائرز، مجاز ڈیلرز اور عمدہ شہرت کی حامل فرمز ٹینڈر میں شرکت کے لیے اہل ہیں (دستاویزی ثبوت درکار ہے)
- 06- صرف محکمہ پولیس کی جانب سے جاری کردہ مجوزہ ٹینڈر پر پیشکش کردہ پیشکش قبول کی جائے گی تاہم اضافی پیشکش اگر درکار ہوں منسلک کی جاسکتی ہیں۔
- 07- پیشکش دہندگان، سیکل / سیکل کے ہمراہ اپنی پیشکش / پیشکش جمع کرانے کے لیے سیکل کے بغیر پیشکش زیر غور نہیں لائی جائے گی۔
- 08- مشروط ٹینڈر درخواست زیر غور نہیں لائی جائے گی۔
- 09- محکمہ پولیس کو بلا اظہار وجوہ آئٹمز کی تعداد میں اضافہ یا کمی کا حق حاصل ہے۔
- 10- مجاز تھارٹی، SPP، رولز 2010 (ترمیم شدہ 2013) کے رول (1) 25 کے مندرجات کے مطابق ایک پروپوزل کی قبولیت سے قبل کسی وقت بڈنگ کے عمل کو منسوخ کر سکتی ہے۔
- 11- بڈ دستاویزات SPPRA ویب سائٹ www.pprasinth.gov.pk اور سندھ پولیس ویب سائٹ www.sindhpolice.gov.pk سے ڈاؤن لوڈ کی جاسکتی ہیں۔

ایڈمنسٹریشن

برائے ایڈیشنل انسپکٹر جنرل

آف پولیس کراچی ریجن

INF-KRY:No.1246/17

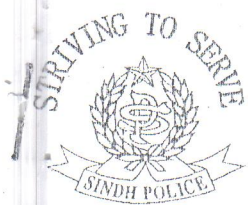
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# AIRPORT THANA

S.NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
PURCHASE OF FURNITURE					
	Furniture Work				
	Call Center Work Stations & Chairs				
	<b>WORKTOP:</b> Worktop are off 16mm thick MDF board of Fomite make with 2mm thick PVC hot pressed edge bending all across the worktop. Worktops are supported, powder coated legs with finished work surface. Special pre-defined metal inserts are there for better & aligned fitment. All worktops has standard PVC wire manager	Units	60		
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	<b>Total Value</b>				



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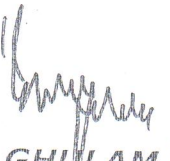
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09. Police Department reserves the right to increase or decrease the quantity of items without assigning any reason.
10. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPP-Rules.2010(Amended 2013).
11. Bid documents can be downloaded from SPPRA website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and Sindh Police website [www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk).

  
(DR. GHULAM SARWAR JAMALI) PSP, PPM  
DIGP/Administration,  
For Addl: Inspector General of Police,  
Karachi Range



# POLICE DEPARTMENT GOVERNMENT OF SINDH

## REQUEST FOR PROPOSAL Procurement of Furniture Articles

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[www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)

M/s \_\_\_\_\_

2016-2017





**Invitation to Bid**

**Instruction to bidder**

- i. The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.
- ii. The Police Department, Government of Sindh, request Tender Bids in sealed envelopes as per information required in this document. Proponents applying for bids should submit Financial Proposal and Technical Proposal in two separate envelopes.
- iii. The Technical Proposal should contain all the bid items without quoting the price and must list firm's clientele, details of past project, items specification etc. Financial bids of firms not obtaining minimum passing criteria on Technical basis will not be opened.
- iv. Interested /Eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of the Addl:IGP/Karachi, 4<sup>th</sup> Floor, Karachi Police Office, during office hours on working days.
- v. All bids must be accompanied by a earnest money (2%) of total bid amount, and must be delivered to the office of the Addl:IGP/Karachi, 4<sup>th</sup> Floor, Karachi Police Office. on or before **14:00** hours on **20.04.2017** The bids will be publicly opened in the Conference Room of KPO 4<sup>th</sup> Floor at **14:30** hours on the same day in presence of bidders who wish to remain present.
- vi. The Police Department, Government of the Sindh will not be responsible for any costs or expense incurred by bidders in connection with the preparation or delivery bids.
- vii. Bidders shall submit bids, which comply with the bidding documents, for alternate bids bidder has to purchase separate bidding documents and alternate bid shall be treated as separate bid.
- viii. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPPRA Rules.2010.
- ix. All prices quoted must include any Taxes applicable, i.e. Income Tax, Sales Tax or any other tax imposed by government by law. If not specifically mentioned in the Quotation, then it will be presumed that the prices include all the taxes.
- x. Enquiries regarding this RFP shall be submitted in writing to:  
Addl:IGP/Karachi,  
4<sup>th</sup> Floor, Karachi Police Office  
Phone: 99225300-1, Fax 99225302.
- xi. Every page of the tender document should be signed and sealed by the bidder.
- xii. The details of this notice are also available on website of Police department ([www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)) and SPPRA, Government of Sindh ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)).

**(DR. GHULAM SARWAR JAMALI) PSP, PPM**

**DIGP/ADMINISTRATION**

For Addl:Inspector General of Police  
Karachi Range.





**BID FORM for** \_\_\_\_\_

To:

Addl: Inspector General of Police,  
Karachi Range.

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-B and annexure-C respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mention in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to equal to 10% percent of the Contract Price i.e.,Rs..... for the due performance of the Contract as per bid Security Form.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

**WITNESS**

\_\_\_\_\_  
BIDDER (Sign + Seal)

Signature:-----

Signature:-----

Name:-----

Name:-----

Title:-----

Title:-----

Address:-----

Address:-----

CNIC #:-----

CNIC #:-----

**BID SECURITY FORM**

WHEREAS \_\_\_\_\_ (hereinafter called "the Bidder" has submitted its bid dated \_\_\_\_\_ for the purchase of " \_\_\_\_\_", (hereinafter called "the Bid").

KNOW ALL MEN by these presents that We \_\_\_\_\_ (Name of Bank) of \_\_\_\_\_ (Name of Country) having our registered office at \_\_\_\_\_ (address of Bank) hereinafter called "the Bank") are bound into the Addl: Inspector General of Police, Karachi Range, Pakistan (hereinafter called "the Purchaser") in the sum of \_\_\_\_\_, for which payment well and truly to be made to the said Purchaser, the Bank bonds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**THE CONDITIONS** of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
  - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
  - (b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to \_\_\_\_\_ 2017, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)  
By \_\_\_\_\_  
(Title)  
**Authorized Representative**



**PERFORMANCE SECURITY FORM (Applicable in case of bank guarantee)**

To: Addl: Inspector General of Police,  
Karachi Range.

**WHEREAS** (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for the purchase of hardware including "\_\_\_\_\_", dated \_\_\_\_ 2017 (hereinafter called "the Contract").

**AND WHEREAS** we have agreed to give the Contractor a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total Sum of Rs. \_\_\_\_/- 10% of the total contract value (Amount of the guarantee), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums, within the limits of 10% of the total contract value (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until \_\_\_\_ day of \_\_\_\_ 2017, or the warranty period.

**[NAME OF GUARANTOR]**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Titel \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_





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## 1. General Terms & Conditions

### i) Bid Bond

A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of Addl:IGP/Karachi equivalent to 2% of the total cost of bid should be submitted along with the tender.

### ii) Validity of the proposal

All proposal and price shall remain valid for a period of \_\_\_\_\_ days from the date of the opening of Technical Proposals. However, the responding organization is encouraged to state a longer period of validity for the proposal.

### iii) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

### iv) Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deducted tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal.

### v) Stamp Duty

Stamp duty for contract documents shall be borne by responding organization/bidder at the time of signing of contract.

### vi) OEM relationships & Warranties

- Hardware items/equipment should have warranty, including parts and labour and license(if any)
- All Management software provided should have warranties for one year against defects/bugs as well as updates.
- The responding organization (RO) to be authorized Partner/reseller of the original manufacturer.

### vii) Supply Capabilities

Responsive Organization should clearly indicate the duration of replacement/repair of quoted item(s) specified in Annexure-D.

S.#	Item	Action Item	Response Time (in hours)
1		Replacement	
		Repair	
		Re-configuration	
		Backup Replacement	



**viii) Compliance to Specification**

The Responding Organization (RO) to provide information as per (Annexure-D). RO may not propose any kind of refurbished item in their technical proposals.

**ix) Financial Capabilities**

The RO(s) shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal.

**x) Liquidated damages.**

- a) It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply within stipulate period Security deposit will be forfeited in favor of the Police Department, Government of Sindh, Karachi as stated at sub clause (d).
- b) An affidavit that the firm declares details of litigation with any client during the last 5 years be provided.
- c) An affidavit that the firm has never been blacklisted by any Government Department.
- d) Liquidated damages of 2% per month of the contract price will be deducted for delayed supply/delivery of item/equipments then purchaser reserve the right to cancel the contract, forfeit the performance security and black list the firm.

**xi) Delivery Time**

- \_\_\_\_\_ days after issuance of purchase order or as mutually agreed in the contract.
- **Mode of payment:** 100% after supply of item(s)/equipment(s) and successful Inspection.
- Release of performance guarantee after completion of warranty period.

Execution / Delivery of all the items of the Bid will be at Karachi Police Office near Police Station Saddar.

- xii) The earnest money is refundable after finalization of the bid in case of return of financial bids un opened to non responsive bidders, on request after opening of financial bids or when award / placement of purchase order is finalized. The bidders will, however, have to apply for refund through a written request on their company/firm letter head addressed to Addl:IGP/Karachi.
- xiii) The successful bidder will have to deposit 10% security of the amount of contract, in the form of pay order or bank guarantee, to the satisfaction of Addl:IGP/Karachi. The same will be returned on due completion of the contract and warranty period.
- xiv) Parties whose bids are accepted shall have to sign a written contract with Police Department, Government of Sindh as per format at Annexure "A" or on mutually agreed terms & conditions/format by both the parties.
- xv) To conform, the approved specifications, the evaluation criteria of bids/samples will be base on the technical expert opinion, observation of procurement committee and terms and condition set forth in the bidding documents, tender notice and Bid Form or as deemed appropriate by the Procurement Committee.



- xvi) Date of opening of the Financial Proposals will be announced separately. The proposal of only those bidders will be considered/ opened which are declared qualified after evaluation of technical bids and upon fulfilling all the condition by the Procurement Committee. Further enquiry can be made from Addl:IGP/Khi KPO on telephone No.99225300-1 during office hours on working days.
- xvii) Conditional tenders/bids will not be acceptable.
- xviii) Authority Letter from Principal Company for product and vender authentication shall be provided with the bid.
- xix) Police department reserves the right to increase or decrease the scope of work/number of items/quantity without assigning any reason.

**2. Delivery of RFP (Request for Proposals) is as under:-**

Technical & Financial proposals (2 copies each) should be submitted by **14:00** hours at the address given below:

Office of Addl:IGP/Karachi KPO  
4<sup>th</sup> Floor, KPO Building, near PS Saddar, Karachi  
Tel # 99225300-1, Fax # 99225302

- (i) The technical proposals will be opened on the same day at **14:30** hours at the same address. The responding organization shall deliver 2 (two) copies of the technical & financial proposal each copy being physically separated, bound, sealed and labeled as "TEHNICAL PROPOSAL" and " FINANCIAL PROPOSAL" (one Original and one copy), labeled as such on their respective envelopes. The bid security of 2% of the offer in shape of Bank guarantee or Pay Order shall be enclosed in the envelope marked "FINANCIAL PROPOSAL" without the financial proposal shall not be considered and bid shall be rejected.
- (ii) Proposals shall be dropped in the sealed tender box kept in the office of Office of Addl:IGP/Karachi 4<sup>th</sup> Floor, KPO Building, near PS Saddar, Karachi upto **14:00** hours. Samples should however be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**
- (iii) **Submission of Proposal**  
The complete proposals should be submitted by **14:00** hours on **20.04.2017** at the address given in 2(ii) above.

The format of submission of proposal is attached as Annexure-B and Annexure-C.

**CNIC copies of Owner/Authorized person along with witness should be enclosed. (Please provide photocopies of relevant documents).**

**(iv) Opening of Proposals.**

The proposals submitted against this RFP will be opened on date mentioned above at **14:00** hours in front of the **Procurement Committee** of Sindh Police.





### 3. Evaluation and Comparison of Technical and Financial Bids

The evaluation will be performed assuming the Contract will be awarded to the bid confirming to Eligibility Criteria and most closely conforming to evaluation criteria and other conditions specified in the bidding documents and having lowest evaluated cost.

#### a. Eligibility Criteria

- Valid Registration with Income Tax.
- Valid Registration with Sales Tax
- Company History years in business
- Under taking on stamp paper that firm is not involved in any litigation, Department rift, abandoned or unnecessary delay in completion of any work in the Government Department.
- Affidavit/Undertaking on stamp paper that the firm has not been black listed previously by any executing agency.

(Note: All documents are mandatory and must be provided otherwise the bid will not be considered).

#### b. Evaluation Criteria and Comparison of Bid

The Proposals shall be evaluated on the basis of following parameters.

S.#	Evaluation Parameter	Marks	Brief Questionnaire						
1	Specifications	300	Compliance with required specifications (Annexure “D”) and samples of quoted items.						
2	Financial Capabilities	200	<ul style="list-style-type: none"><li>• Bank Statement and documents to show net worth/financial stability to be provided<ul style="list-style-type: none"><li>▪ Tangible net worth is Rs.10 million = 100 marks</li><li>▪ Tangible net worth is Rs.5 to 9.999 million = 75 marks</li><li>▪ Tangible net worth is Rs.3 to 4.999 million = 50 marks</li><li>▪ Tangible net worth less than 3 million = “0” marks</li></ul></li></ul> <p>Nonsubmission of Balance sheet bids will be rejected.</p> <ul style="list-style-type: none"><li>• Annual Turn Over for last 02 years<ul style="list-style-type: none"><li>▪ Rs.50 Million or above = 100 marks</li><li>▪ Rs.40 to 49.999 million = 75 marks</li><li>▪ Rs.30 to 39.999 million = 50 marks</li><li>▪ Less than Rs.30 million = “0” marks</li></ul></li></ul> <p>Non submission of annual turnover bids will be rejected.</p>						
3	Relevant Experience	200	<ul style="list-style-type: none"><li>• Bidder should provide Work Orders relating to work/supply mentioned in the Tender Notice.</li></ul> <table border="1"><tr><td>More than three Work Orders</td><td>Marks 200</td></tr><tr><td>Three Work Orders</td><td>Marks 150</td></tr><tr><td>Less than three Work Orders</td><td>Each year obtain 50-Marks</td></tr></table>	More than three Work Orders	Marks 200	Three Work Orders	Marks 150	Less than three Work Orders	Each year obtain 50-Marks
More than three Work Orders	Marks 200								
Three Work Orders	Marks 150								
Less than three Work Orders	Each year obtain 50-Marks								
	Total Marks	700							

N.B.

Minimum passing/qualifying marks is 80% i.e. 560 marks out of 700 marks. The bid not obtaining minimum qualifying score shall not be considered and rejected. Out of the bids qualifying the Evaluation Criteria, the bid with lowest evaluated cost shall be awarded contract provided it meets all other procedural requirements.



The Bidder should provide the following required information and placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form.

### Information Required

#### A General

- 1 Name of Bidder
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
  - Sole Proprietor
  - Partnership Firm
  - Private Limited Company
  - Public Limited Company
  - Entity registered / incorporated outside Pakistan (Give details)
  - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors.
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information).

#### 4. Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

#### 5. Purchaser's Right to Accept the Bid or Reject the Bid.

The Purchaser reserves the right to accept or reject the bid in according with SPPRules-2010, and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchase's action.

#### Definitions

In this Contract, the following terms shall be interpreted as indicated:

- **"Purchaser"** means the Sindh Police Department, Government of the Sindh, Karachi – Pakistan
- **"Contractor"** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
- **"Contract"** means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- **"Commencement Date of the Contract"** means the date of signing of the Contract between the Purchaser and the Contractor.
- **"Contractor Price"** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- **"Contractor Value"** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.
- **"Services"** means services, such as testing and other such obligations of the Contractor covered under the Contract.
- **"Works"** means all items to be provided and work to be done by the Contractor under the Contract.
- **"RO"** means Responding Organization/ Bidder Firm.
- **"RFP"** means Request for Proposal.



## Sample Contract Agreement

1. This contract agreement is made and entered into on \_\_\_\_\_, 2017, BY AND BETWEEN.

- i) **Addl: Inspector General of Police, Karachi Police Office, near Police Station Saddar, Karachi** hereinafter referred as Purchaser, which expression shall unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assigns officers delegated to perform functions procurements for and on behalf of various units of Sindh Police department of ONE PART.

**AND**

- ii) \_\_\_\_\_  
\_ having its registered office at hereinafter referred as supplier, which expression shall, unless repugnant to the context of meaning thereof, be deemed to include its successors and permitted assigns of the OTHER PART.

2. WHEREAS the Addl: Inspector General of Police, Karachi Range is entrusted with responsibility of procurement of item / articles during current financial year 2016-2017 as per description, with specification and quantity, given below:-

S.NO.	DESCRIPTION OF ARTICLES WITH SPECIFICATION	QUANTITY/ NUMBER	Delivery
---	---	---	
---	---	---	
---	---	---	

3. AND WHEREAS, the **Addl: Inspector General of Police, Karachi Range**, in accordance with The Public Procurement Rules, 2010 as adopted by Government of Sindh vide notification No. \_\_\_\_\_ dated: \_\_\_\_\_.



4. That M/s. \_\_\_\_\_ participated in the response of open tenders, floated by IGP Sindh, by submitting technical and financial bids, after necessary evaluation of the item / articles described above; the Departmental Committee opened the financial bids in front of all bidders on \_\_\_\_\_.
5. That the rates offered by M/s. \_\_\_\_\_ for the item / articles as shown and given above, were found to be lowest offered in comparative terms with the rates of other bidders participating in the process. Therefore, on the recommendation of Departmental Committee, the IGP Sindh has accorded approval to place purchase/procurement order with M/s. \_\_\_\_\_ on terms and conditions specified below:-

**NOW THEREFORE PARTIES HEREBY AGREE AS FOLLOWS**

- i) That M/s. \_\_\_\_\_ shall supply products/items, articles described and specified alongwith quantity the above within \_\_\_\_\_ days from the date of signing of this agreement.
- ii) That all deliveries shall be made at \_\_\_\_\_, Sindh, Karachi between on working days only.
- iii) That every article shall be made and finished in all respects to entire satisfaction of Departmental Inspection Committee which shall be at liberty to reject any item/article or part thereof if it is not in accordance with approved sample and specification mentioned in the tender documents submitted by supplier at the time of bidding, and evaluated and approved for this purchase order and such rejection shall be final. The no appeal or review will be permissible against the decision of inspection committee.
- iv) That the **Addl: IGP/Karachi Range** shall give written receipt signed by him giving out complete details, exhibiting the number of items/articles delivered and the number items/articles accepted and rejected, and such receipts shall be conclusive evidence of the acceptance and rejection of the number of articles specified as accepted and rejected.
- v) That all articles rejected shall be taken back and removed by the M/s. \_\_\_\_\_ and nothing shall become due or recoverable by the M/s. \_\_\_\_\_ in respect on account of items/articles so rejected.



- vi) That all articles accepted shall be paid for the **Addl:IGP/Karachi Range** at the rate of specified below (FOR Destination) within financial year \_\_\_\_\_.

ITEM / ARTICLE	RATE PER UNIT

- vii) In case M/s. \_\_\_\_\_ make default, in the due performance of this agreement/contract in part or full, **Addl:IGP/Karachi Range** shall be at liberty to impose and recover L.D. Charges not exceeding 0.025% per month thereof.. The penalty shall be applicable only to the extent of items/articles supplied late.
- viii) The **Addl:IGP/Karachi Range** shall have right to assess, demand and recover any damages suffered by Police Department due to late supply of the items/articles from the supplier.
- ix) The **Addl:IGP/Karachi Range** shall be at liberty to deduct and retain the amount so assessed from the bill that may be or may become due and payable at or after the time of such failure to the M/s. \_\_\_\_\_ by the said **Addl:IGP/Karachi Range**, whether by virtue of agreement or otherwise.
- x) The IGP Sindh shall not be responsible for non-performance of this agreement due to change in law, rules and policy of the government as notified in official gazette from time to time.
- xi) That all conditions laid down in the rules framed for procurement by the Government shall apply to transactions made under this contract agreement and both parties shall be bound by it.
6. This contract agreement shall be construed, and the legal relations created herein will be determined in accordance with the laws of Islamic Republic of Pakistan.
7. Any notice required under this contract agreement shall be in writing and shall be effective when received by the addressee at its given address.



8. If any term, conditions, or provision in this Agreement is found to be invalid, unlawful or unenforceable to any extent, the parties shall endeavour in good faith to agree to such amendments that will preserve, as far as possible, the intentions expressed in the Agreement. If the parties fail to agree on such amendments, such invalid terms, condition or provision will be served from remaining terms, conditions and provisions, which will continue to be valid and enforceable to the fullest extent permitted by law.
9. This agreement may be amended only in writing signed by both the parties.
10. IN WITNESS WHEREOF, the parties have executed this agreement on the date set forth above.

\_\_\_\_\_  
**DIGP/Administration**  
On behalf of Addl:IGP/Karachi

\_\_\_\_\_  
M/s \_\_\_\_\_

**Witness:**

1) \_\_\_\_\_

2) \_\_\_\_\_



**Note:** Please read carefully the whole document and provide all necessary details with proof of evidence.

Page 15 of 16

**Financial Proposal Form**

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
No. of years in business				
Sr.No.	Quoted ItemName	Quantity	Unit Cost (Rs) with all Govt: Taxes	Total Cost (Rs) inclusive all taxes
<p align="center"><b>Total Cost in Pak Rupees</b></p> <p>(in words. _____)</p>				

**Note:** Earnest money will be equivalent to 2% of the total bid cost.

Only Pay Order/Bank Draft for earnest money will be acceptable in favour of AIGP/Logistics, Central Police Office, Sindh, Karachi.

\_\_\_\_\_  
BIDDER (Sign + Seal)





GOVERNMENT OF SINDH  
POLICE DEPARTMENT

No. G-I/ 275 /2017/Karachi

Dated 20 .03.2017.

**ORDER**

SUBJECT:- **CONSTITUTION OF COMMITTEES FOR PURCHASE OF FURNITURE FOR MCC-15 WHICH ARE SHIFTING FROM CPO HQ TO AIRPORT PS FOR THE YEAR 2016-17**

The following Committees are hereby constituted for Purchase of Furniture for MCC-15 which are shifting from CPO HQ to Airport PS during current financial year 2016-17:-

i) **Procurement Committee**

- |  |                    |
|--|--------------------|
| 1. DIGP/South Zone, Karachi            | (Chairman)         |
| 2. SSP/Korangi, Karachi                | (Member)           |
| 3. Assistant Engineer CPO              | (Member/Secretary) |
| 4. Rep. of Home Department Sindh       | (Member)           |
| 5. Rep. of Works & Services Department | (Member)           |

ii) **Inspection Committee**

- |  |            |
|--|------------|
| 1. DIGP/West Zone, Karachi                 | (Chairman) |
| 2. SSP/Central, Karachi                    | (Member)   |
| 3. SSP/City, Karachi                       | (Member)   |
| 4. Rep. of Industries Deptt: Karachi       | (Member)   |
| 5. Rep. of Education Works Deptt:, Karachi | (Member)   |

iii) **Redressal of Grievance & Settlement of Disputes Committee**

- |  |            |
|--|------------|
| 1. Addl.IGP/Karachi  | (Chairman) |
| 2. SSP/East, Karachi   | (Member)   |
| 3. SSP/West, Karachi   | (Member)   |
| 4. Rep. of Accountant General Sindh  | (Member)   |
| 5. Rep. of Sindh Technical Education & Vocational Training Authority Sindh | (Member)   |

Sd/-

INSPECTOR GENERAL OF POLICE,  
SINDH, KARACHI.

Copy to following for information:-

1. Secretary Home Department, Government of Sindh for nominating the representative.
2. Secretary Works & Services Deptt., Govt. of Sindh for nominating the representative.
3. Secretary Education Deptt:, Govt. of Sindh for nominating the representative.
4. Accountant General Sindh Karachi for nominating the representative.
5. Addl.IGP/Karachi
6. Director of Industries & Commerce Deptt: Govt. of Sindh for nominating the representative.
7. M.D. Sindh Technical Education & Vocational Training Authority Sindh for nominating the representative.
8. DIGP/South Zone, Karachi.
9. DIGP/West Zone, Karachi.
10. SSP/Korangi, Karachi.
11. SSP/Central, Karachi.
12. SSP/City, Karachi.
13. SSP/East, Karachi.
14. SSP/West, Karachi.
15. Asstt: Engineer CPO.
16. PS to IGP Sindh.
17. PS to DIGP/Finance Sindh.

*OS Accts.*

*For my action pl.*

ADDITIONAL INSPECTOR GENERAL OF POLICE

*21/03.*  
KARACHI RANGE

(Qamar Raza Jiskani)PSP

AIGP/Logistics,

For Inspector General of Police,  
Sindh Karachi.

No PS/Addl.IGP/Khi/ 2078

Karachi, dated: 21-3-2017