



**PREVENTION AND CONTROL PROGRAM FOR  
DENGUE IN SINDH**

**Health Department, Government of Sindh**  
3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road – Karachi Ph: 021-99215740 Ext. 2057



No. PM/P&CPDS/P/291

Dated: 29-03- , 2017

**The Director of Information (Advertisement)**

Information Department  
Government of Sindh  
Karachi

Subject: **NOTICE INVITING TENDER**

A notice (7 copies) is sent herewith with the request that the same may please be published in prominent news papers i.e. One English, One Urdu & One Sindhi Newspaper for one day under intimation to this Hospital.

**Program Manager**  
Prevention & Control Program for Dengue in Sindh

Encl: - As Above:

A copy is forwarded for information to the:

1. PS to Secretary Health, Government of Sindh, Karachi.
2. Director (A&F), SPPRA, Government of Sindh Karachi with the request to hoist this tender notice on authority's website.

Encl:

- (i) Standard Bidding Documents (SBDs)
- (ii) Notification of Hospital Procurement Committee
- (iii) Notification of Complaint Redressal Committee (CRC)
- (iv) Copy of Procurement Plan (FY 2016-17)

  
**Program Manager**

SECRETARY  
2777  
31-03-17



# PREVENTION AND CONTROL PROGRAM FOR DENGUE IN SINDH

Health Department, Government of Sindh

3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road – Karachi Ph: 021-99215740 Ext. 2057



No. PM/P&CPDS/P/29/

Dated: 29-03- , 2017

## NOTICE INVITING TENDER

Sealed bids are invited from interested Suppliers / Firms for supply of following categories of Items & Services under ADP Scheme 721 of 2016-17 on Single Stage – One & Two Envelope Procedure as per Clause 46(1) & 46(2) of SPPRA Rule – 2010 (Amended till date):

S #	NAME OF TENDERS	Quantity	Tender Fee	Time & Date of Opening	Procedure (SPPRA Rule)	Completion Time
1	Chemicals, Plants & Fishes and Protective Clothing & Diagnostic Kits, Mega Units	As mentioned in Bid Documents	Rs. 2,000/-	18-04-2017 @ 11:30 am	Single Stage – Two Envelope 46(1)	45 days after issuance of Award of Contract
2	<b>Social Mobilization:</b> i. TV Commercial spots of 20-30 seconds duration with Air time and development in Urdu and Sindh ii. Hoardings, Banners, Pamphlets iii. Dengue Preventive Educational kits for practical application	As mentioned in Bid Documents	Rs. 2,000/-	18-04-2017 @ 11:30 am	Single Stage – Two Envelope 46(1)	45 days after issuance of Award of Contract
3	Purchase of Furniture & Fixture	As mentioned in Bid Documents	Rs. 1,000/-	18-04-2017 @ 11:30 am	Single Stage – One Envelope 46(1)	15 days after issuance of Award of Contract
4	Printing Material	As mentioned in Bid Documents	Rs. 1,000/-	18-04-2017 @ 11:30 am	Single Stage – One Envelope 46(1)	45 days after issuance of Award of Contract

Note:-

### 2. Eligibility Criteria

- 02 – 03 year experience in the relevant field.
- Turn-over at least last three years (mentioned in SBDs)
- Registration with Federal Board of Revenue (FBR), for Income Tax and General Sales Tax.
- An affidavit on Stamp Paper that the firm has never been blacklisted and required items will be supplied in stipulated time.

### 3. Method of Procurement

- Issuance:** Bid Documents can be downloaded from Authority's website, it can also be obtained from Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road – Karachi from the first date of publication / hoisting up to 10:00 am 18<sup>th</sup> April, 2017 on submission of application on firm's letter head along with Pay Order of Tender Fee.
- Submission:** Last date will be up to 11:00 am 18<sup>th</sup> April, 2017.
- Opening:** Will be opened at 11:30 am. 18<sup>th</sup> April, 2017.
- Bid must be in Pak Rupees

### 4. Terms & Conditions:

- Under following conditions bid will be rejected:**
  - Conditional and telegraphic bids / tenders.
  - Bids not accompanied by Bid Security of required amount and form.
  - Bids received after specified date and time.
  - Bids of blacklisted firms.
- Bid validity Period:** 90 days from the date of opening of tender.
- Procuring Agency reserves the right to reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules – 2010 (Amended till date).
- Bid Security @ 2.5%** of the offered value in shape of Pay Order in favor of the undersigned.
- In case of any inconvenient situation created in the City or Public Holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids / tenders at the same time as mentioned.

Program Manager

Prevention and Control Program for Dengue in Sindh

## STANDARD BIDDING DOCUMENTS (SBDs)

### PURCHASE OF CHEMICAL, PLANTS & FISHES AND PROTECTIVE CLOTHING & DIAGNOSTIC KITS, MEGA UNITS

@

### PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

**Estimated Cost Rs. 6.60 (M)**

COST OF TENDER DOCUMENTS:	Rs. 2,000/= Rupees Two Thousand Only(Non-Refundable)
TENDER PROCEDURE:	Single Stage - Two Envelope / SPP Rule 46(1)
TENDER SELLING DATE :	From the date of publishing to 18 <sup>th</sup> April, 2017 upto 10.00 am.
TENDER SUBMISSION DATE AND TIME:	On 18 <sup>th</sup> April, 2017 from 10.00 am. to 11:00 am
TENDER SUBMISSION PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi
TENDER OPENING DATE AND TIME :	On 18 <sup>th</sup> April, 2017 at 11.30 am.
TENDER OPENING PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



### PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi Ph: 021-99216316-17



Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.

### TERMS & CONDITIONS

Bid will be valid for 90 days from the date of opening for technical and financial evaluation. The bidders shall quote their prices inclusive of all applicable duties and Taxes / transportation etc. and all other expenses on free delivery basis to Consignee's end at Prevention & Control Program for Dengue in Sindh – Karachi. Price should be quoted in Figures & Words both, failing which the offer will be ignored.

ITEM #	NOMENCLATURE / PRODUCT NAME	QUANTITY DEMANDED	PRICE PER UNIT
	DETAILS OF ITEMS & QUANTITY ATTACHED ANNEXURE " A "		

DELIVERY PERIOD .....

VALIDITY .....

**1. GENERAL CONDITIONS & INSTRUCTIONS:**

- 1.1. The quoted rates must be valid up to 30<sup>th</sup> June 2017 or till the finalization of the next tender. Orders will be placed as per financial releases and policy of Health Department, Government of Sindh Karachi.
- 1.2. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender Inquiry No. on the top. The name of the Bidder should be affixed on the face of the envelope on the left side. The Bidder should prepare the Tender in form of **Technical** and **Financial** proposals separately. The envelope should be marked **Technical Proposal** and **Financial Proposal** in **BOLD** and legible letters to avoid confusion. Envelopes should be sealed and addressed to Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi and inserted in Tender box on the scheduled date and time.
- 1.3. **Technical Proposal** should have the following documents:
  - I. Pay order of Tender Fee amounting to Rs. 2,000/- (Non-Refundable) must be attached with Technical Offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 2,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
  - II. Photocopy of Pay Order / Demand Draft of Security Deposit in which amount should not be readable, otherwise the bid ignored.
  - III. Copy of the Bid offer without showing the rates.
  - IV. Registration certificate with Ministry of Health (if applicable).
  - V. FDA / IEC certificate
  - VI. NTN / Income Tax Certificate
  - VII. Professional Tax Certificate
  - VIII. GST Registration Certificate (if applicable).
  - IX. Bidder should submit a sealed letter from Bank that they can perform business of more than / equal to **Rs. 50 Million.**
- 1.4. **Financial Proposal** should have the following documents:
  - I. Original Pay Order / Bank Draft of Security Deposit
  - II. Original copy of the Bid offer with Quoted price.
  - III. Printed Price List of the Manufacturer(s) / Importer(s) indicating Trade Price and Retail Price, which should be duly signed and stamped by the Authorized person of the firm.

- 1.5. Only Manufactures / Importers or their authorized distributors can participate in the Tender. The Distributor should submit authorization letter in Original (as per specimen) addressed to Program Manager, Prevention & Control Program for Dengue is Sindh – Karachi with reference to this Tender.
- 1.6. (A) **For Manufacturer:**  
All the Bidders (Manufacturer or their Distributor) should fill the Company Profile Proforma which should be filled by the Manufacturer, duly signed and stamped and should be submitted at the specified time of Tender submission along with the relevant certificate and documents otherwise the bid offer will be ignored. The Company Profile Proforma should have the following documents:
- I. Photocopy of Registration Certificate issued by Ministry of Health Islamabad.
  - II. Other relevant documents as required in Company Profile Proforma.
- 1.6. (B) **For Importer:**  
All the bidders (Importers or their authorized distributors) should fill the Sole Agent Proforma duly signed and stamped and should be submitted at the specified time of tender submission along with the relevant documents as required in the Proforma otherwise the bid offer will be ignored.
- 1.7. Tenders must be completed by typing in the column provided / on separate Letter Head duly signed. Soft copies of tender form, Company profile and Sole Agent Proforma may be obtained from the office of the Program Manager, Prevention & Control Program for Dengue is Sindh – Karachi or it can be downloaded from Authority's Website.
- 1.8. The tender must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it duly stamped, else the offer will not be entertained.
- 1.9. The rates of each item should be written in **figures as well as in words**. Arithmetical errors will be rectified on this basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be authenticated and final.
- 1.10. Conditional Tenders against the Govt. Rules / policy will not be considered / entertained / accepted.
- 1.11. Tenders shall be accompanied by Bid Security @ **2.5%** of the value of stores quoted by them in form of Pay Order / Demand Draft in favor of Program Manager, Prevention & Control Program for Dengue is Sindh – Karachi.
- 1.12. All Bidders should provide samples (if applicable) free of cost of the quoted products.
- 1.13. The following words shall be printed and stamped with indelible ink prominently in English "**Prevention & Control Program for Dengue in Sindh – Karachi**" outside and inside the Packing on all goods.
- 1.14. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
- 1.15. All the (applicable) Government taxes (Income Tax/ 0.30% Stamp Duty of the value of the contract amount will be deducted at source in office of the Accountant General Sind from the bills of the Contractors /Suppliers.
- 1.16. If the Contractors / Suppliers require Tax exemption facility regarding non deduction of Advance Income Tax. The exemption certificate issued by the concerned authority must be attached duly signed / stamped of the firm concerned and on C&F basis a copy of Bill of Entry (In Original) & Tax paid Challan copy should be attached with the bill along with an undertaking on letter Head.
- 1.17. One "**SAMPLE TENDER PROFORMA**" is supplied with the list of items to be purchased. The items have to be quoted on the Proforma, duly filled stamped & signed by the authorized bidder. Only those items shall, be typed on the Proforma / separate Letter Head (as per serial of Proforma) for which the rates

are to be quoted. Any alteration / correction must be initialed and each page is to be signed and stamped at the bottom.

- 1.18. Registration number (if applicable), make or origin of the country of the Consumable (Testing Kits) must be mentioned for each item, for which quotation is given, otherwise it will not be considered.
- 1.19. The quoted rates once offered by the firms will not be changed during the contract period.
- 1.20. The supplies should be in commercial pack and delivered at the designated place of Prevention & Control Program for Dengue in Sindh – Karachi by the authorized representative of the firm at the risk and cost of the supplier. Any breakage or shortage of stock will be recovered from the supplier.
- 1.21. **All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.**

## 2 SPECIAL CONDITIONS:

- 2.1 Stores are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
- 2.2 The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Prevention & Control Program for Dengue in Sindh – Karachi.
- 2.3 Distributor once nominated by the manufacturer(s) / importer(s) will be for the whole contract period and manufacturer(s) / importer(s) cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 2.4 No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer / importer is quoting itself in any tender. Failing those offers of both manufacturer(s) / importer(s) as well as other bidder shall be ignored.
- 2.5 The manufacturer / importer of sub-standard quality spurious, counterfeit, misbranded or contaminated item(s) etc, may be black listed by the competent authority or any other authority whose decision will be final and in accordance with the offence and hence their Security Deposit may not be released & forfeited.
- 2.6 If goods are declared sub-standard the Manufacturer(s) / Importer(s) and their Distributor are equally responsible and are bound to supply additional quantity of whole supply free of cost.
- 2.7 The supply should be executed in minimum number of batches.
- 2.8 The Technical evaluation carried out by the Technical Committee Prevention & Control Program for Dengue in Sindh – Karachi will be final, which will be assessed on clinical experience basis of the consultant (s) in the-relevant specialty.
- 2.9 Only items approved by the Technical Committee will be considered by the Procurement Committee.
- 2.10 Only those item's Financial offer will be announced / considered which were technically qualified by the Technical Committee, If any firm wants to give the separate item wise financial bid they are advised to give separate item wise sealed envelope (s) of every item and should mention the name of the item and tender serial number on the front in BOLD and legible letters to avoid confusion, else the Financial Proposal Envelope will be opened on qualified item basis and it will not be challenged by the Suppliers / Contractors to open the Financial Proposal of the disqualified items.
- 2.11 If a sample of a batch / Lot Number of Lab. Item (Testing Kits) is declared sub-standard, not as per specification, those will be destroyed and payment will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality within 45 days against the rejected supplies. Otherwise amount equivalent to the supplied quantity of defective goods will be deducted from their bill and action will be initiated against the offending firm accordingly.
- 2.12 Manufacturer / Importer will issue an authorization letter as per attached sample Proforma along with technical proposal.
- 2.13 Manufacturers & Importers will directly supply as per supply order along with Bill of Warranty and Quality Certificate of each batch issued by the authorized Drugs Testing Laboratory of Government (If applicable)

**3. PURCHASER'S RIGHT TO VARY QUANTITIES**

The Authority reserves right to increase / decrease or delete the quantities of **Chemicals, Plants & Fishes and Protective Clothing & Diagnostic Kits, Mega Units** at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

**4. PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:**

The Authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010 (Amended till date).

**5. PERFORMANCE SECURITY:**

The successful bidders will have to deposit the requisite security in the shape of a Pay Order / Demand Draft at 2.5% value of the order amount. The same will be released after successful completion of stores. After the acceptance of the Tender by the Vendor, a purchase order may be issued during the validity period and if offer is not accepted by the Vendor, the Security Deposit shall be forfeited to the Government Accounts.

**6. REDRESSAL:**

Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2010 (Amended till date).

**7. UNDERTAKING on Rs.100/- Non Judicial Stamp Paper**

- 7.1. I / we read / understand the conditions specified in the tender inquiry and undertake:
- 7.2. That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period.
- 7.3. That I / we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item.
- 7.4. I / we also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 7.5. I / we understand and ensure for the supply of quality goods. I / we also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.
- 7.6. I / we undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 7.7. I / we undertake that, I / we will replace the items three month before its expiry.
- 7.8. I / we undertake that, I / we has / have never been black listed.

**Signature of Contractor / Supplier:** \_\_\_\_\_

**Name of Firm with full Address:** \_\_\_\_\_

**E mail Address:** \_\_\_\_\_

**Office Telephone #** \_\_\_\_\_ **Fax #** \_\_\_\_\_ **Cell #** \_\_\_\_\_

**8. TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE**

I / we, M/s. \_\_\_\_\_ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPR-2010 (Amended till date) for **Purchase of Chemicals, Plants & Fishes and Protective Clothing & Diagnostic Kits, Mega Units** during the validity of the tender.

Signature of Vendor \_\_\_\_\_

Name of Authorized Person \_\_\_\_\_

Designation \_\_\_\_\_

Seal and Address \_\_\_\_\_

Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_ E-mail address \_\_\_\_\_

Witness

1) Name \_\_\_\_\_ Signature \_\_\_\_\_

2) Name \_\_\_\_\_ Signature \_\_\_\_\_

**9. Specimen for Authorization letter by Manufacturer/Importer for their Distributor:**

I/We, M/s. \_\_\_\_\_ hereby authorize M/s. \_\_\_\_\_

Address: \_\_\_\_\_ as our authorized Distributor for Prevention & Control Program for Dengue in Sindh – Karachi for the financial year of 2016-2017.

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item(s) by our Distributor, we will be responsible for the same. We also undertake that we have read and understood the terms and conditions of the tender enquiry.



**Note:**

- Consumable (Testing Kits) should be FDA approved or CE marked.
- Kit sizes, expiry and stability should suit our work load requirements
- All the above said instructions must be read carefully for compliance; else the offer will be ignored.
- Procuring Agency (PA) reserves the right to ask and verify any document from the participants related with Manufacturer / Importer of item, to assess the quality.

**Signature of Contractor / Supplier:** \_\_\_\_\_

**Name of Firm with full Address:** \_\_\_\_\_

**E mail Address:** \_\_\_\_\_

**Office Telephone #** \_\_\_\_\_ **Fax #** \_\_\_\_\_ **Cell #** \_\_\_\_\_

(i)

**CRITERIA FOR EVALUATION OF THE BID LABORATORY ITEMS**

CRITERIA	YES	NO
Copy of Registration National Tax Number (NTN) (Mandatory) / General Sale Tax (GST) (If applicable)		
Copy of Undertaking regarding supply of required items within stipulated time with quality certificate from the authorized Laboratory.		
Financial Turn-over for the last three years with bank certificate regarding financial soundness of the firm		
Relevant experience (Documentary Evidence should be attached)		

**NOTE:**

**The offer will not be entertained if the required documents have not been found attached.**

(i)

**TECHNICAL EVALUATION CRITERIA**

Quality and the following evaluation factors/ criteria will be employed on technical proposals. The number of points allocated to each factor shall be specified in the Evaluation Report. **Only bids securing minimum of 70% marks would be considered for further process.**

**DOCUMENTARY EVIDENCE MUST BE ATTACHED**

S. #	Requisite	Total Marks	Remarks	Evidence as Required	Marks Obtained
<b>FIRM OVERALL STANDING</b>					
01	Firm Status	02	Public / Private Limited Company	Provide Letter of Incorporation / NTN certificate/ company registration Letter	
		01	Sole Proprietorship		
02	Business Experience in Years	10	06 Years or above Mandatory	Provide GST Certificate / NTN certificate / company registration Letter	
		05	03 Years or above Mandatory		
03	No. of offices	04	04 or above	Provide Complete Addresses provided on Letter Head	
		02	02 or above		
04	Professional Tax Certificate	02	Mandatory		
05	Chamber of Commerce Certificate	02			
<b>FIRM FINANCIAL CAPABILITIES</b>					
06	Turn Over in Last 3 Years	15	50 Million or above	Provide Audited Financial Statements for Last 3 Years	
		10	25 to 49 Million		
07	Bank Certificates in Original Showing last 3 years Turnover (Bank Credit certificate, Bank Statement, Account Maintenance & Un corruptness Certificates)	05		Provide certificates from Bank	
08	Income Tax Returns for Last 5 Years	05			
09	Monthly Sales Tax Returns of Last 1 Year	05			
<b>MANUFACTURING CAPACITY AND AFTER SALES SUPPORT</b>					
10	Evidence of Manufacturing Setup: along with Authorization letter from the same Manufacturer who shall register in GST as Manufacturer in case of local manufacturer/Importer Product (Establish still pictures, further will be verified on official visit)	25		Provide Complete details and address of the Setup along with telephone Numbers.	
11	Evidence of Supply to 50 of more bedded Hospital or in Govt. Organizations (Establish work orders for last 3 Years)	20	20 or above references	Establish Work Orders and Delivery Notes	
		08	10 or above references		
12	List of Supporting Team / Staff	5	10 and above technical staff		
		02	05 and above technical staff		
<b>Total Marks</b>		<b>100</b>			

**Signature of Contractor(s)**  
**Stamp**

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## BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Program Manager

Prevention & Control Program for Dengue in Sindh

Services Hospital, MA Jinnah Road

Karachi - 74200

Sir,

Having examined the bidding document and amendment thereon we the undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated \_\_\_\_\_

**Project Title:**

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. \_\_\_\_\_ (Rupees -

\_\_\_\_\_ ) (total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by the PCPDS or its user organization..

**If our bid is accepted, we undertake to;**

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature  
and seal.

## CONTRACT FORM

**THIS AGREEMENT** made the \_\_\_\_\_ day of \_\_\_\_\_ 2017 between [name of Procuring Agency] of [country of Procuring agency] (here in after called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (here in after called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (here in after called "the Contract Price").

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
  - (a) The Bid Form and the Price Schedule submitted by the Bidder;
  - (b) The Schedule of Requirements;
  - (c) The Technical Specifications;
  - (d) The General Conditions of Contract;
  - (e) The Special Conditions of Contract; and
  - (f) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered \_\_\_\_\_ by \_\_\_\_\_ the (for the Procuring Agency)

Signed, sealed, delivered \_\_\_\_\_ by \_\_\_\_\_ the (for the Supplier)

## PERFORMANCE SECURITY FORM

(To be issued by a bank schedule in Pakistan)

To.....(Address of PCPDS)

WHEREAS.....(Name of Vendor) hereinafter called "the Vendor" has undertaken, in pursuance of Contract No.....dated,.....(Date), to supply/provide.....called "the Contract".

AND WHEREAS it has been stipulated by you in the said contract that the Vendor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's/ service providers performance obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs..... (Rupees.....) and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs .....(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of .....(Date)

Place:

Signature of Guarantors and seal.

Date:

## MANUFACTURE / IMPORTER AUTHORISATION

The authorization may be in the nature of a letter, memorandum or certificate regularly granted by the manufacturer to its channel partners, authorized solution providers, system integrators, distributors etc., or a specific letter issued for purpose of this bid.

Such communication should include statements / undertakings from the said manufacturer to the following effect.

- 1) The manufacturer updates the bidder and their technical personnel with relevant technical literature, training and skill transfer workshops etc., on a regular basis.
- 2) The manufacturer provides back to back technical support to the said bidder on a continuing basis.
- 3) The said bidder is authorized to provide goods/services and solutions.

Note: The letter of authority should be signed by a person complement and having the power of attorney to bind the manufacturer.

**Signature of Contractor / Supplier:** \_\_\_\_\_

**Name of Firm with full Address:** \_\_\_\_\_  
\_\_\_\_\_

**E mail Address:** \_\_\_\_\_

**Ph. Ofc:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Res:** \_\_\_\_\_ **Mobil:** \_\_\_\_\_

**PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH – KARACHI**  
**HEALTH DEPARTMENT, GOVERNMENT OF SINDH – KARACHI**

**IMPORTER/ SOLE AGENTS**

Note.

- a. Please fill in the correct information carefully, submission of wrong/ vague information may lead to black listing of the firm.
- b. Each page of the Performa must be duly signed & stamped.
- c. Provide a soft copy (CD) along with duly filled Performa in triplicate.
- d. Company/firm agreement with principle duly signed by embassy is mandatory.

**GENERAL INFORMATION**

1.	<b>Name of the company</b>			
2.	<b>Year of establishment</b>			
3.	<b>Address of the firm</b> <ul style="list-style-type: none"> <li>• Registered office,</li> <li>• Telephone no.</li> <li>• Fax No. E mail address etc.</li> </ul>			
4.	<b>Location of the Company</b> <ul style="list-style-type: none"> <li>• Industrial</li> <li>• Commercial</li> <li>• Residential</li> </ul>			
5.	<b>Form of the company Annex copy of MOA/ registration</b> <ul style="list-style-type: none"> <li>• Individual</li> <li>• Private limited</li> <li>• Public limited</li> <li>• Partnership</li> <li>• Corporation</li> <li>• Other (specify)</li> </ul>			
6.				
7.	<b>Blacklisting / Complaint / Litigation against the firm</b> (By any govt. or other org. if any)			
8.	<b>Drugs sale license number, if applicable</b> (Annex copy License)			
9.	<b>Type of activity being carried out by the company:-</b> <ul style="list-style-type: none"> <li>• Manufacturing</li> <li>• Assembly /Repacking</li> <li>• Import</li> <li>• Other (specify)</li> </ul>			
10.	<b>Name &amp; Address of the Principal(s) companies</b>			
11.	<b>Capital value of the firm/sole agent;</b> <ul style="list-style-type: none"> <li>• Authorized Capital</li> <li>• Paid up capital</li> </ul>			
12.	<b>Annual sales turnover of the firm in the previous 3 years</b> (In millions)	Year	Market Sale	Govt. Sector
	• 1.			
	• 2.			



	<ul style="list-style-type: none"> <li>• 3.</li> </ul>			
13.	<b>Income Tax no (NTN)</b> <ul style="list-style-type: none"> <li>• Attach copy of certificates,</li> <li>• Attach details of tax paid during past 3 years</li> <li>• Attach copy of last annual income tax return</li> </ul>			
14.	<b>Sales Tax Registration No. (if any. Applicable )</b> Attach copy of certificate, and details of sales tax Paid during past 3 years			
15.	<b>G M P compliance certificate &amp; GMP audit report of the Principal(s)</b> (Attach report/ certificate) (if applicable)			
16.	<b>Free Sale Certificate of the items in the country of origin</b>			
17.	<b>Registration with MOH, Islamabad where applicable</b> Drugs/Surgical Disposable, attach separate sheet			
18.	List of Technical personnel with qualification (Attach List)			
19.	Total Employees (Including Technical staff)			
	Administration			
	Technical			
	Management			
	Sales / Marketing			
20.	<b>Market Availability</b> <ul style="list-style-type: none"> <li>• Products routinely manufactured/imported Only occasionally / on request</li> </ul>			
21.	<b>No of registered / items of the principals</b> (In case of drugs only)			
22.	<b>No of Thermo labile drugs</b> (if any)			
23.	<b>Storage Facilities</b> [For thermo labile drugs]			
24.	<b>Storage Facilities</b> [For the drugs to be stored at room temperature]			
25.	<b>Cold Chain Facility including cold room / storage and during transport</b>			
26.	GMP Certificate of the Principals, from the country of origin			
27.	<b>Export of the products to the countries other than Pakistan</b>			
28.	<b>Drug registration Certificate in the country of origin</b> (In case of drugs only)			
29.	<b>Emergency power supply arrangements</b> (For at least critical area)			

Signature \_\_\_\_\_  
 (With name and Designation)  
 Stamp of Company

## (TECHNICAL OFFER)

(i)

## DIAGNOSTIC KITS (TESTING KITS), MEGA UNITS

S. #	Category	Req. Qty	Quoted (Yes / No)	Not-Quoted (Yes / No)
1	Dengue NS1 Ag ICT Kits ICT Ag NS1 (WHO Approved, ISO CERTIFIED) Sensitivity + 95% Specificity + 98% Accuracy + 97% Detect all 4 types	15,000 Tests		
2	Mega Unit Bags with Solution Mega Unit Platelets Bags for AMICAS Machine with solution (Original Product)	60 Sets		
3	Mega Unit Bags with Solution Mega Unit Platelets Bags for Haemonetics Machine with Solution (Original Product)	60 Sets		

(ii)

CHEMICAL INSECTICIDES FOR SPRAYING & LARVICIDAL CONTROL (KG/LETTERS)  
(WHO APPROVED)

S. #	Category	Req. Qty	Quoted (Yes / No)	Not-Quoted (Yes / No)
1	Deltamethrine liquid Emulsifiable Concentrate (EC) 1.5% for fogging. WHO approved - Delivery Period: - Country of Origen	200 Litters		
2	Temephos Sand Granules 1% for Larviciding WHO approved - Delivery Period: - Country of Origen	2,000 Kgs		
3	Alpha-cypermethrine 2.5 EC (in lit) WHO approved - Delivery Period: - Country of Origen	200 Litters		

## Note:

- Item will approved on approved sample basis / Quality basis, hence bidders are required to submit sample along with bidding documents.

Signature of Contractor / Supplier: \_\_\_\_\_

Name of Firm with full Address: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Ph. Ofc: \_\_\_\_\_ Fax: \_\_\_\_\_ Res: \_\_\_\_\_ Mobil: \_\_\_\_\_

**(FINANCIAL OFFER)**

**(i)**

**DIAGNOSTIC KITS (TESTING KITS), MEGA UNITS**

S. #	Category	Req. Qty	Rate (Each)	Total Amount
1	Dengue NS1 Ag ICT Kits ICT Ag NS1 (WHO Approved, ISO CERTIFIED) Sensitivity + 95% Specificity + 98% Accuracy + 97% Detect all 4 types	15,000 Tests	Rs. _____	Rs. _____
2	Mega Unit Bags with Solution Mega Unit Platelets Bags for AMICAS Machine with solution (Original Product)	60 Sets	Rs. _____	Rs. _____
3	Mega Unit Bags with Solution Mega Unit Platelets Bags for Haemonetics Machine with Solution (Original Product)	60 Sets	Rs. _____	Rs. _____
			<b>Total Amount Rs.</b>	Rs. _____

**(ii)**

**CHEMICAL INSECTICIDES FOR SPRAYING & LARVICIDAL CONTROL (KG/LETTERS)  
(WHO APPROVED)**

S. #	Category	Req. Qty	Rate (Each)	Total Amount
1	Deltamethrine liquid Emulsifiable Concentrate (EC) 1.5% for fogging. WHO approved - Delivery Period: - Country of Origen	200 Liters	Rs. _____	Rs. _____
2	Temephos Sand Granules 1% for Larviciding WHO approved - Delivery Period: - Country of Origen	2,000 Kgs	Rs. _____	Rs. _____
3	Alpha-cypermethrine 2.5 EC (in lit) WHO approved - Delivery Period: - Country of Origen	200 Liters	Rs. _____	Rs. _____
			<b>Total Amount Rs.</b>	Rs. _____

**Note:**

- Financial proposal must be submitted on Company Letter Head duly signed / stamped/ typed of their offer in figure and words of the Total Amount; else the offer will be rejected.

Signature of Contractor / Supplier: \_\_\_\_\_

Name of Firm with full Address: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Ph. Ofc: \_\_\_\_\_ Fax: \_\_\_\_\_ Res: \_\_\_\_\_ Mobil: \_\_\_\_\_

## STANDARD BIDDING DOCUMENTS (SBDs)

### SOCIAL MOBILIZATION

(TV Commercial spots of 20-30 seconds duration with Air time and Development in Urdu and Sindh / Hoardings, Banners, Pamphlets / Dengue Preventive Educational Kits for Practical Application)

### FOR

## PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

Estimated Cost Rs. 4.160 (M)

COST OF TENDER DOCUMENTS:	Rs. 1,000/= Rupees One Thousand Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - Two Envelope / SPP Rule 46(2)
TENDER SELLING DATE :	From the date of publishing to 18 <sup>th</sup> April, 2017 up to 10.00 am.
TENDER SUBMISSION DATE AND TIME:	On 18 <sup>th</sup> April, 2017 from 10.00 am to 11:00 am
TENDER SUBMISSION PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi
TENDER OPENING DATE AND TIME :	On 18 <sup>th</sup> April, 2017 at 11.30 am.
TENDER OPENING PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



## PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi Ph: 021-99216316-17



## TERMS & CONDITIONS

1. Sealed Tenders are invited on **Single Stage – Two Envelopes Procedure** basis as per Clause 46(2) of SPPRA Rules, 2010 (Amended till date) for contract of “**Social Mobilization**” for Prevention & Control Program for Dengue in Sindh including all government taxes during the financial year 2016-2017 as mentioned in **Annexure - B** of this Tender Form.
2. Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.
3. All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.
4. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
5. Pay order of Tender Fee amounting to Rs. 2,000/- (Non-Refundable) must be attached with offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 2,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
6. The bidder shall drop by hand / mail in the office of the Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi as date mentioned in Tender Enquiry / Advertisement.
7. The bid documents comprise the following (as per rule, 21 of SPP Rules 2010 (Amended till date)).

a) Instruction to Bidder	Annex – I
b) Form of Bid	
c) Proposal / Specification	Annex – II
d) Form of Contract as per SPP Rule 89	Annex – III
e) General / Special Conditions of Contract	Annex – IV
f) Bid Evaluation Criteria	Annex – V
8. Each bid shall comprise **Single Stage – Two Envelop Procedure Basis**. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender Inquiry No. on the top. The name of the Bidder should be affixed on the face of the envelope on the left side. The Bidder should prepare the Tender in form of **Technical** and **Financial** proposals separately. The envelope should be marked **Technical Proposal** and **Financial Proposal** in **BOLD** and legible letters to avoid confusion. Envelopes should be sealed and addressed to Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi and inserted in Tender box on the scheduled date and time.
9. **Technical Proposal** should have the following documents:
  - i. Pay order of Tender Fee amounting to Rs. 2,000/- (Non-Refundable) must be attached with Technical Offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 2,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.

- ii. Photocopy of Pay Order / Demand Draft of Security Deposit in which amount should not be readable, otherwise the bid ignored.
  - iii. Copy of the Bid offer without showing the rates.
  - iv. NTN / Income Tax Certificate
  - v. Professional Tax Certificate (where required)
  - vi. GST Registration Certificate (if applicable).
  - vii. Bidder should submit a sealed letter from Bank that they can perform business of more than / equal to **Rs. 10 Million.**
10. **Financial Proposal** should have the following documents:
- i. Original Pay Order / Bank Draft of Security Deposit
  - ii. Original copy of the Bid offer with Quoted price.
11. The Bids are to be submitted by hand or by mail in the office of the Program Manager, Prevention & Control Program for Dengue in Sindh – 3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road, Karachi on **31-03-2017 upto 11:00 am.** The same will be opened at **11:30 am.** in presence of those bidders who wish to be present.
12. In case of announcement of Public Holiday or any unfavorable circumstance, the tenders / bids will be opened on next working day. Other terms & conditions, venue and time for drop and opening will remain same as advertised in this Notice.
13. Bid Security **2.5%** of the offered value should be in shape of Pay Order in the name of Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi issued by any schedule Bank of Pakistan.
14. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
15. Conditional tender and tender without bid security shall not be considered.
16. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
17. Income Tax Certificate must be accompanied with tender.
18. Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.30% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
19. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended till date). The payment will be made within four weeks after receipt of bill / invoice duly filled in all respects.
20. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules 2010 (Amended till date).

21. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
22. The bids shall be quoted in Pak Rupees.
23. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
24. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.  
"Noted"

**Signature of Contractor(s)**

**Stamp**

**BID EVALUATION CRITERIA**

CRITERIA		YES	NO
Copy of Registration National Tax Number (NTN) (Mandatory) / General Sale Tax (GST)			
The required documents according to the Terms & Conditions mentioned in the Bid Form.			
Copy of Undertaking regarding supply of required items within stipulated time.			
Bank Certificate regarding financial soundness (three years) of the firm to do business up till 10 Million each year			
Relevant experience (Documentary Evidence should be attached)			
Previous Experience with the Firm			

**NOTE:**

The offer will not be entertained if the required documents have not been found attached.

Signature of Contractor(s)  
Stamp



## BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Program Manager

Prevention & Control Program for Dengue in Sindh

Services Hospital, MA Jinnah Road

Karachi - 74200

Sir,

Having examined the bidding document and amendment thereon we the undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated \_\_\_\_\_

**Project Title:**

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. \_\_\_\_\_ (Rupees - \_\_\_\_\_) (total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by the PCPDS or its user organization..

**If our bid is accepted, we undertake to;**

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature  
and seal.

## CONTRACT FORM

THIS AGREEMENT made the ..... day of .....(year) Between the Commercial Tax Department (hereinafter "the PCPDS") of one part and .....(Name of Vendor) of .....(City and country of Vendor) (Hereinafter "the Vendor") of the other part:

WHEREAS the PCPDS is desirous that certain solution, service and materials, as described in the bid document and briefly outlined below, should be provided by the Vendor.

**Date of tender call:**

**Title of the project:**

**Brief outline of the work:**

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS;

In this agreement words and expression shall have the same meanings as are respectively assigned to them in the bid document referred to.

The following document shall be deemed to form and be read and construed as part of this Contract, viz..

- 1) Bid document(s)
- 2) Pre-bid conference minutes if any,
- 3) Clarification on bid document issued if any,
- 4) PCPDS notification of award.

In case of conflict among documents mentioned above, the documents mentioned above in reverse order will prevail over other documents. In consideration of the payments to be made by the PCPDS to the vendor as hereinafter mentioned, the Vendor hereby covenants with the PCPDS to provide the goods and services (solution, service and materials) and to remedy defects therein conformity, in all respects, with the provisions of the contract.

The PCPDS hereby covenants to pay the Vendor in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

Brief particulars of the services which shall be supplied/provided by the Vendor are as under:

Solutions, service or material	Quantity	Unit price	Amount	Remarks

IN WITNESS whereof the parties hereto have caused this Agreement executed the day and year above written.

**PURCHASER**

\_\_\_\_\_

**Program Manager, PCPDS**

Prevention & Control Program for Dengue in Sindh

**Witness Signature** \_\_\_\_\_

**SUPPLIER**

\_\_\_\_\_

**M/s.**

**Witness Signature** \_\_\_\_\_

## PERFORMANCE SECURITY FORM

(To be issued by a bank schedule in Pakistan)

To..... (Address of PCPDS)

WHEREAS.....(Name of Vendor) hereinafter called "the Vendor" has undertaken, in pursuance of Contract No.....dated,.....(Date), to supply/provide.....called "the Contract".

AND WHEREAS it has been stipulated by you in the said contract that the Vendor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's/ service providers performance obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs..... (Rupees.....) and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs .....(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of .....(Date)

Place:

Signature of Guarantors and seal.

Date:

**INTEGRITY PACT**  
**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC**  
**PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS**

Contract Number: NO.

Dated:

Contract Value: Rs.

Contract Title:

M/s. \_\_\_\_\_ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. \_\_\_\_\_ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Prevention & Control Program for Dengue in Sindh (PA), except that which has been expressly declared pursuant hereto.

M/s. \_\_\_\_\_ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. \_\_\_\_\_ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/s. \_\_\_\_\_ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. \_\_\_\_\_ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

\_\_\_\_\_  
M/s.

\_\_\_\_\_  
Program Manager

## (Technical Offer)

## SOCIAL MOBILIZATION

S. #	Category	Req. Qty	Quoted (Yes / No)	Not Quoted (Yes / No)
1	TV Commercial spots of 20-30 seconds duration with Air time and development in Urdu and Sindh.	10 Nos.		
2	Hoardings	10 Nos.		
3	Banners (3' x 6') 1100 in 04Colour printing (Urdu & Sindhi)	100 Nos.		
4	Pamphlet 25000 (In Urdu & Sindhi, Single page, in 04Colour)	5,000 Nos.		
5	Dengue Preventive Educational kits for practical application. This kit will consist of: - Printed Pouch - Magnifying Glass with Light - Net with Handle - Covered Plastic Bowel (minimum ½ Litter) - Long Plastic Spoon (Sample must be provided)	3,000 Sets.		

**Note:**

Samples must be provided for Item No. 4 & 5, otherwise the offer will be rejected.

Signature of Contractor / Supplier: \_\_\_\_\_

Name of Firm with full Address: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Ph. Ofc: \_\_\_\_\_ Fax: \_\_\_\_\_ Res: \_\_\_\_\_ Mobil: \_\_\_\_\_

(Financial Offer)

SOCIAL MOBILIZATION

S. #	Category	Req. Qty	Rate	Total Amount
1	TV Commercial spots of 20-30 seconds duration with Air time and development in Urdu and Sindh.	10 Nos.	Rs. _____	Rs. _____
2	Hoardings	10 Nos.	Rs. _____	Rs. _____
3	Banners (3' x 6') 1100 in 04Colour printing (Urdu & Sindhi)	100 Nos.	Rs. _____	Rs. _____
4	Pamphlet 25000 (In Urdu & Sindhi, Single page, in 04Colour)	5,000 Nos.	Rs. _____	Rs. _____
5	Dengue Preventive Educational kits for practical application. This kit will consist of: - Printed Pouch - Magnifying Glass with Light - Net with Handle - Covered Plastic Bowel (minimum ½ Litter) - Long Plastic Spoon (Sample must be provided)	3,000 Sets.	Rs. _____	Rs. _____
Total Amount Rs.			Rs. _____	Rs. _____

Note:

Samples must be provided for Item No. 4 & 5, otherwise the offer will be rejected.

Signature of Contractor / Supplier: \_\_\_\_\_

Name of Firm with full Address: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Ph. Ofc: \_\_\_\_\_ Fax: \_\_\_\_\_ Res: \_\_\_\_\_ Mobil: \_\_\_\_\_

# STANDARD BIDDING DOCUMENTS (SBDs)

## PURCHASE OF FURNITURE & FIXTURE @ PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

Estimated Cost Rs. 0.640 (M)

COST OF TENDER DOCUMENTS:	Rs. 500/= Rupees Five Hundred Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - One Envelope / SPP Rule 46(1)
TENDER SELLING DATE :	From the date of publishing to 18 <sup>th</sup> April, 2017 up to 10.00 am.
TENDER SUBMISSION DATE AND TIME:	On 18 <sup>th</sup> April, 2017 from 10.00 am to 11:00 am
TENDER SUBMISSION PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi
TENDER OPENING DATE AND TIME :	On 18 <sup>th</sup> April, 2017 at 11.30 am.
TENDER OPENING PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



### PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi Ph: 021-99216316-17



## TERMS & CONDITIONS

1. Sealed Tenders are invited on **Single Stage – One Envelopes Procedure** basis as per Clause 46(1) of SPPRA Rules, 2010 (Amended till date) for **“Purchase of Furniture & Fixture”** @ Prevention & Control Program for Dengue in Sindh including all government taxes during the financial year 2016-2017 as mentioned in **Annexure - B** of this Tender Form.
2. Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.
3. All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.
4. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
5. Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) must be attached with offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
6. The bidder shall drop by hand / mail in the office of the Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi as date mentioned in Tender Enquiry / Advertisement.
7. The bid documents comprise the following (as per rule, 21 of SPP Rules 2010 (Amended till date)).

a) Instruction to Bidder	Annex – I
b) Form of Bid	
c) Proposal / Specification	Annex – II
d) Form of Contract as per SPP Rule 89	Annex – III
e) General / Special Conditions of Contract	Annex – IV
f) Bid Evaluation Criteria	Annex – V
8. Each bid shall comprise **Single Stage - One Envelop Procedure basis**, envelope containing the proposal and required information as mentioned in the bid documents as well as in N.I.T of the said goods and the same are to be submitted by hand or by mail in the office of the Program Manager, Prevention & Control Program for Dengue in Sindh – 3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road, Karachi on **18-04-2017 upto 11:00 am**. The same will be opened at **11:30 am**. in presence of those bidders who wish to be present. In case of announcement of Public Holiday or any unfavorable circumstance, the tenders / bids will be opened on next working day. Other terms & conditions, venue and time for drop and opening will remain same as advertised in this Notice.
9. Bid Security 2.5% of the offered value should be in shape of Pay Order in the name of Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi issued by any schedule Bank of Pakistan.



10. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
11. Conditional tender and tender without bid security shall not be considered.
12. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
13. Income Tax Certificate must be accompanied with tender.
14. Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.30% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
15. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended till date). The payment will be made within four weeks after receipt of bill / invoice duly filled in all respects.
16. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules 2010 (Amended till dated).
17. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
18. The bids shall be quoted in Pak Rupees.
19. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
20. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal. the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.  
"Noted"

**Signature of Contractor(s)**

**Stamp**

**BID EVALUATION CRITERIA**

<b>CRITERIA</b>	<b>YES</b>	<b>NO</b>
Copy of Registration National Tax Number (NTN) (Mandatory) / General Sale Tax (GST)		
The required documents according to the Terms & Conditions mentioned in the Bid Form.		
Copy of Undertaking regarding supply of required items within stipulated time.		
Bank Certificate regarding financial soundness (three years) of the firm to do business up till 01 Million each year		
Relevant experience (Documentary Evidence should be attached)		
Previous Experience with the Firm		

**NOTE:**

**The offer will not be entertained if the required documents have not been found attached.**

**Signature of Contractor(s)**  
**Stamp**

## BID LETTER FORM

From:  
(Registered name and address of the bidder)

To:  
Program Manager  
Prevention & Control Program for Dengue in Sindh  
Services Hospital, MA Jinnah Road  
Karachi - 74200

Sir,

Having examined the bidding document and amendment thereon we the undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated \_\_\_\_\_

**Project Title:**

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. \_\_\_\_\_ (Rupees - \_\_\_\_\_) (total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by the PCPDS or its user organization..

**If our bid is accepted, we undertake to;**

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature  
and seal.

## CONTRACT FORM

THIS AGREEMENT made the ..... day of .....(year) Between the Commercial Tax Department (hereinafter "the PCPDS") of one part and .....(Name of Vendor) of .....(City and country of Vendor) (Hereinafter "the Vendor") of the other part:

WHEREAS the PCPDS is desirous that certain solution, service and materials, as described in the bid document and briefly outlined below, should be provided by the Vendor.

**Date of tender call:**  
**Title of the project:**  
**Brief outline of the work:**

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS;

In this agreement words and expression shall have the same meanings as are respectively assigned to them in the bid document referred to.

The following document shall be deemed to form and be read and construed as part of this Contract, viz..

- 1) Bid document(s)
- 2) Pre-bid conference minutes if any,
- 3) Clarification on bid document issued if any,
- 4) PCPDS notification of award.

In case of conflict among documents mentioned above, the documents mentioned above in reverse order will prevail over other documents. In consideration of the payments to be made by the PCPDS to the vendor as hereinafter mentioned, the Vendor hereby covenants with the PCPDS to provide the goods and services (solution, service and materials) and to remedy defects therein conformity, in all respects, with the provisions of the contract.

The PCPDS hereby covenants to pay the Vendor in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

Brief particulars of the services which shall be supplied/provided by the Vendor are as under:

Solutions, service or material	Quantity	Unit price	Amount	Remarks

IN WITNESS whereof the parties hereto have caused this Agreement executed the day and year above written.

**PURCHASER**

\_\_\_\_\_

**Program Manager, PCPDS**

Prevention & Control Program for Dengue in Sindh

**Witness Signature** \_\_\_\_\_

**SUPPLIER**

\_\_\_\_\_

**M/s.**

**Witness Signature** \_\_\_\_\_

## PERFORMANCE SECURITY FORM

(To be issued by a bank schedule in Pakistan)

To.....(Address of PCPDS)

WHEREAS.....(Name of Vendor) hereinafter called "the Vendor" has undertaken, in pursuance of Contract No.....dated,.....(Date), to supply/provide.....called "the Contract".

AND WHEREAS it has been stipulated by you in the said contract that the Vendor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's/ service providers performance obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs..... (Rupees.....) and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs .....(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of .....(Date)

Place:

Date:

Signature of Guarantors and seal.

## FURNITURE &amp; FIXTURE

S. #	Category	Req. Qty	Amount in figure	Amount in words
1	<b>Table for Officers with Revolving Chair:</b> Table Size: ± 6'-0" x 3'-0" x 2'-6" Revolving Chair Complete Set or Equivalent (Broacher / Photograph must be attached)	10 Sets	Rs. _____	Rs. _____
2	<b>Table with Site Rack &amp; Chair:</b> Table Size: ± 6'-0" x 3'-0" x 2'-6" Site Rack Chair (Broacher / Photograph must be attached)	08 Seta	Rs. _____	Rs. _____
3	<b>Steel Almirah 4x6</b> 16G or 18G (Sample must be provided)	05 Nos.	Rs. _____	Rs. _____
4	<b>Front Chairs for Officers:</b> Foam Seat (Sample must be provided)	15 Nos.	Rs. _____	Rs. _____
5	<b>Sofa Set:</b> (05 Sitter Sofa Sets) Leather Cover	02 Sets	Rs. _____	Rs. _____
<b>Total Amount Rs.</b>			<b>Rs.</b> _____	<b>Rs.</b> _____

**Note:**

Samples / Broacher / Data Sheet / Photograph must be attached for required items. Otherwise the offer will be rejected.

Signature of Contractor / Supplier: \_\_\_\_\_

Name of Firm with full Address: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Ph. Ofc: \_\_\_\_\_ Fax: \_\_\_\_\_ Res: \_\_\_\_\_ Mobil: \_\_\_\_\_

# STANDARD BIDDING DOCUMENTS (SBDs)

## PRINTING MATERIAL FOR PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

Estimated Cost Rs. 0.500 (M)

COST OF TENDER DOCUMENTS:	Rs. 1,000/= Rupees One Thousand Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - One Envelope / SPP Rule 46(1)
TENDER SELLING DATE :	From the date of publishing to 18 <sup>th</sup> April, 2017 up to 10.00 am.
TENDER SUBMISSION DATE AND TIME:	On 18 <sup>th</sup> April, 2017 from 10.00 am to 11:00 am
TENDER SUBMISSION PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi
TENDER OPENING DATE AND TIME :	On 18 <sup>th</sup> April, 2017 at 11.30 am.
TENDER OPENING PLACE :	Office of the Program Manager, Prevention & Control Program for Dengue in Sindh, 3 <sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



### PREVENTION & CONTROL PROGRAM FOR DENGUE IN SINDH

3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road - Karachi Ph: 021-99216316-17



## TERMS & CONDITIONS

1. Sealed Tenders are invited on **Single Stage – One Envelopes Procedure** basis as per Clause 46(1) of SPPRA Rules, 2010 (Amended till date) for **“Printing Material”** for Prevention & Control Program for Dengue in Sindh including all government taxes during the financial year 2016-2017 as mentioned in **Annexure - B** of this Tender Form.
2. Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.
3. All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.
4. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
5. Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) must be attached with offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
6. The bidder shall drop by hand / mail in the office of the Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi as date mentioned in Tender Enquiry / Advertisement.
7. The bid documents comprise the following (as per rule, 21 of SPP Rules 2010 (Amended till date)).

a) Instruction to Bidder	Annex – I
b) Form of Bid	
c) Proposal / Specification	Annex – II
d) Form of Contract as per SPP Rule 89	Annex – III
e) General / Special Conditions of Contract	Annex – IV
f) Bid Evaluation Criteria	Annex – V
8. Each bid shall comprise **Single Stage - One Envelop Procedure basis**, envelope containing the proposal and required information as mentioned in the bid documents as well as in N.I.T of the said goods and the same are to be submitted by hand or by mail in the office of the Program Manager, Prevention & Control Program for Dengue in Sindh – 3<sup>rd</sup> Floor, Services Hospital, M.A Jinnah Road, Karachi on **18-04-2017 upto 11:00 am**. The same will be opened at **11:30 am**. in presence of those bidders who wish to be present. In case of announcement of Public Holiday or any unfavorable circumstance, the tenders / bids will be opened on next working day. Other terms & conditions, venue and time for drop and opening will remain same as advertised in this Notice.
9. Bid Security 2.5% of the offered value should be in shape of Pay Order in the name of Program Manager, Prevention & Control Program for Dengue in Sindh – Karachi issued by any schedule Bank of Pakistan.



10. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
11. Conditional tender and tender without bid security shall not be considered.
12. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
13. Income Tax Certificate must be accompanied with tender.
14. Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.30% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
15. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended till date). The payment will be made within four weeks after receipt of bill / invoice duly filled in all respects.
16. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules 2010 (Amended till dated).
17. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
18. The bids shall be quoted in Pak Rupees.
19. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
20. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.  
"Noted"

**Signature of Contractor(s)**

**Stamp**

**BID EVALUATION CRITERIA**

<b>CRITERIA</b>	<b>YES</b>	<b>NO</b>
Copy of Registration National Tax Number (NTN) (Mandatory) / General Sale Tax (GST)		
The required documents according to the Terms & Conditions mentioned in the Bid Form.		
Copy of Undertaking regarding supply of required items within stipulated time.		
Bank Certificate regarding financial soundness (three years) of the firm to do business up till 01 Million each year		
Relevant experience (Documentary Evidence should be attached)		
Previous Experience with the Firm		

**NOTE:**

**The offer will not be entertained if the required documents have not been found attached.**

**Signature of Contractor(s)**  
**Stamp**

## BID LETTER FORM

From:  
(Registered name and address of the bidder)

To:  
Program Manager  
Prevention & Control Program for Dengue in Sindh  
Services Hospital, MA Jinnah Road  
Karachi - 74200

Sir,

Having examined the bidding document and amendment thereon we the undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated \_\_\_\_\_

**Project Title:**

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. \_\_\_\_\_ (Rupees - \_\_\_\_\_) (total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by the PCPDS or its user organization..

**If our bid is accepted, we undertake to;**

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature  
and seal.

## CONTRACT FORM

THIS AGREEMENT made the ..... day of .....(year) Between the Commercial Tax Department (hereinafter "the PCPDS") of one part and .....(Name of Vendor) of .....(City and country of Vendor) (Hereinafter "the Vendor") of the other part:

WHEREAS the PCPDS is desirous that certain solution, service and materials, as described in the bid document and briefly outlined below, should be provided by the Vendor.

**Date of tender call:**  
**Title of the project:**  
**Brief outline of the work:**

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS;

In this agreement words and expression shall have the same meanings as are respectively assigned to them in the bid document referred to.

The following document shall be deemed to form and be read and construed as part of this Contract, viz..

- 1) Bid document(s)
- 2) Pre-bid conference minutes if any,
- 3) Clarification on bid document issued if any,
- 4) PCPDS notification of award.

In case of conflict among documents mentioned above, the documents mentioned above in reverse order will prevail over other documents. In consideration of the payments to be made by the PCPDS to the vendor as hereinafter mentioned, the Vendor hereby covenants with the PCPDS to provide the goods and services (solution, service and materials) and to remedy defects therein conformity, in all respects, with the provisions of the contract.

The PCPDS hereby covenants to pay the Vendor in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

Brief particulars of the services which shall be supplied/provided by the Vendor are as under:

Solutions, service or material	Quantity	Unit price	Amount	Remarks

IN WITNESS whereof the parties hereto have caused this Agreement executed the day and year above written.

**PURCHASER**

\_\_\_\_\_

Program Manager, PCPDS  
 Prevention & Control Program for Dengue in Sindh

Witness Signature \_\_\_\_\_

**SUPPLIER**

\_\_\_\_\_

M/s.

Witness Signature \_\_\_\_\_

## PERFORMANCE SECURITY FORM

(To be issued by a bank schedule in Pakistan)

To.....(Address of PCPDS)

WHEREAS.....(Name of Vendor) hereinafter called "the Vendor" has undertaken, in pursuance of Contract No.....dated,.....(Date), to supply/provide.....called "the Contract".

AND WHEREAS it has been stipulated by you in the said contract that the Vendor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's/ service providers performance obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs..... (Rupees.....) and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs .....(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of .....(Date)

Place:

Signature of Guarantors and seal.

Date:

## PRINTING MATERIAL

S. #	Descriptions	Req. Qty	Rate	Total Amount
1	Booklet on Clinical Management, SOPs and Vector Control of Dengue (From WHO & National Guidelines) in English, Urdu and Sindh (80 pages, in 04 color)	5,000 Nos.	Rs. _____	Rs. _____
2	File Cover (Printed for D&PCPS)	1,000 Nos.	Rs. _____	Rs. _____
3	Envelope A4 size (Designed for D&PCPS)	2,500 Nos.	Rs. _____	Rs. _____
4	Envelope (Commercial Flap) (Designed for D&PCPS)	5,000 Nos.	Rs. _____	Rs. _____
5	Transparent Sticker for Vehicles (4" Dia)	200 Nos.	Rs. _____	Rs. _____
<b>Total Amount Rs.</b>			Rs. _____	Rs. _____

**Note:**

Samples for File Cover / Paper & Card for Booklet / Envelopes / Sticker (without printing) must be submitted at the time of tender opening, otherwise the offer will be rejected.

Signature of Contractor / Supplier: \_\_\_\_\_

Name of Firm with full Address: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Ph. Ofc: \_\_\_\_\_ Fax: \_\_\_\_\_ Res: \_\_\_\_\_ Mobil: \_\_\_\_\_

## NOTIFICATION

No. SO(PM&I)2-1/2016-17/PP-16 (DENGUE): A Procurement Committee under Rules-7 of Sindh Public Procurement Rules 2010 is hereby constituted in Dengue Prevention & Control Programme Sindh, Karachi comprising the following for procurement of Services, machinery, equipment, furniture and other logistics etc for the Project during current financial year 2016-17.

01	Provincial Programme Manager, Dengue Prevention & Control Programme, Karachi	Chairman
02	Additional Director (PH), Health Department, Government of Sindh.	Member
03	Director, Electromedical Workshop, Jamshoro.	Member
04	Representative of Population Welfare Department, GOS Karachi	Member
05	Representative of Deputy Commissioner, Karachi South.	Member

- > The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:
- Preparing bidding documents;
  - Carrying out technical as well as financial evaluation of the bids;
  - Preparing evaluation report as provided in Rule-45;
  - Making recommendations for the award of contract to the competent authority;
  - Perform any other function ancillary and incidental to the above.

SECRETARY HEALTH

Karachi, dated: 23<sup>rd</sup> August, 2016

No. SO(PM&I)2-1/2016-17/PM-09(KMCHK)

C.C to:

- The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- The Programme Manager, Prevention and Control Programme of Dengue in Sindh.
- The Chairman & all members of the Committee.
- The P.S. to Secretary Health.

(NAVEED AHMED SOOMRO)  
SECTION OFFICER (PM&I)



99212097 99212088  
Phone # 99203108, 99204203

No. SO (M&I) 2-1/2013 (CRC)  
GOVERNMENT OF SINDH  
HEALTH DEPARTMENT  
(PROCUREMENT MONITORING & INSPECTION CELL)  
Karachi, Dated: 18<sup>th</sup> Feb 2016

## NOTIFICATION

In supersession of this Department's notification of even number dated: 29<sup>th</sup> July, 2013 and 28<sup>th</sup> March 2015 and in pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department re-constitutes Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders against tender invited by Health Institutions / Hospitals / Programmes / Projects in Sindh.

01	Special Secretary(Admn), Health Department, Sindh	Chairman
02	Additional Secretary(PM&I), Health Department, Sindh	Member
03	Professor Khalida Soomro, Professor of Cardiology, Dow University of Health Sciences / Civil Hospital, Karachi.	Member
04	Dr. Syed Khalid Hussain, Procurement Executive, N.I.C.V.D., Karachi.	Member
05	Representative from Accountant General Sindh, Karachi	Member

### TORs

- To scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

**SECRETARY HEALTH**

Karachi, dated, the 18<sup>th</sup> Feb 2016

No. S.O.(PM&I) 2-1/2011(CRC)

C.C to:

1. The P.S.to Chief Secretary Sindh, Karachi.
2. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
3. The Executive Director, NICVD, Karachi.
4. The Director General Health Services Sindh, Hyderabad.
5. The Additional Secretary (Admn/Development/Public Health), Health Department.
6. The Chairman & all members of the Committee.
7. The P.S. to Secretary Health Sindh.

( RASHID HUSSAIN )  
SECTION OFFICER (PM&I)

*Rashid Hussain*  
18.2.16





# PREVENTION AND CONTROL PROGRAM FOR DENGUE IN SINDH

Health Department, Government of Sindh

3rd Floor, Services Hospital, M.A Jinnah Road – Karachi Ph: 021-99216316-17 Fax # 021-99216317



## Procurement Plan (FY 2016-17)

S. #	Title of Procurement	Estimated Cost	Method	Tentative / Actual Date of NIT	Tentative / Actual Closing Date of NIT	Tentative / Actual Date of Award of Contract	Tentative Deadline / Actual Date of Execution	Remarks
1	Chemicals, Plants & Fishes and Protective Clothing & Diagnostic Kits, Mega Units	6,200 (M)	Single Stage Two Envelop	March / April, 2017	April, 2017	April / May 2017	May / June 2017	As per Rule 46(2)
2	<b>Social Mobilization:</b>							
i	TV Commercial spots of 20-30 seconds duration with Air time and development in Urdu and Sindh	4,610 (M)	Single Stage One Envelop	March / April, 2017	April, 2017	April / May 2017	May / June 2017	As per Rule 46(2)
ii	Hoardings, Banners, Pamphlates							
iii	Dengue Preventive Educational kits for practical application							
3	Purchase of Furniture & Fixture	0,640 (M)	Single Stage One Envelop	March / April, 2017	April, 2017	April / May 2017	May / June 2017	As per Rule 46(1)
4	Printing Material	0,500 (M)	Single Stage One Envelop	March / April, 2017	April, 2017	April / May 2017	May / June 2017	As per Rule 46(1)

**Program Manager**

Prevention & Control Program for Dengue in Sindh