



NO.SO(B) CT&AD/P.A.C/2017/317
GOVERNMENT OF SINDH
CULTURE, TOURISM &
ANTIQUITIES DEPARTMENT
Karachi, dated the 22th March, 2017

To,
The Director (Advertisement),
Information & Archives Department,
Government of Sindh
Karachi

SUBJECT: PUBLICATION OF TENDER NOTICE

I am directed to enclosed herewith Seven (7) copies Tender Notice of Culture, Tourism & Antiquities Department

You are requested to publish the same in three (3) leading Newspapers i.e.(Dawn, Jang & Kawish).

fozia
22/3/17
(FOZIA MURSALEEN)
SECTION OFFICER (BUDGET)

A copy is forwarded for information and necessary action to:-

A copy is forwarded to:-

1. The Managing Director Sindh Public Procurement Regulatory Authority, Karachi for hoisting on SPPRA website.
2. P.S. to Secretary, Culture Tourism & Antiquities Department, Govt. of Sindh, Karachi

SPRMA/100
NO. 2531
DATE: 24-3-17



No.DGC/Tender/Grant-in-Aid/Urs/2016-17/1788
DIRECTORATE GENERAL CULTURE
CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,
GOVERNMENT OF SINDH

Block 76, Pak Secretariat Opp; M.P.A Hostel, Karachi,
Ph: (021) 99206073 -99206063 Fax: (021) 99206144
E-mail: dgculturesindh@yahoo.com
Karachi, the 22nd March, 2017

TENDER NOTICE

Culture, Tourism & Antiquities Department, Government of Sindh invites sealed tenders as per SPPRA Rules, 2010 registered with Sales Tax, Income Tax and Sindh Board of Revenue for procurement of goods/services for following activities to be held at various places:

Sr.#	Name of Event	Cost of Tender Documents (Rs.)
01.	Annual Urs of Hazrat Lal Shahbaz Qalander (R.A) at Sehwan, District Jamshoro	500
02.	Annual Urs of Hazrat Sachal Sarmast (R.A) at Daraza Sharif, District Khairpur	500

Terms & Conditions:

1. Blank Tender Documents can be obtained from the office of Director General Culture, Block 76-A, Pak-Secretariat, Opp. MPA Hostel Karachi from the date of publication
2. Tender Documents duly filled in shall be received back in the office of Director General Culture up to **11.04.2017** by 1:00 p.m. and will be opened on the same day at 2:00 p.m. in the presence of bidders or their authorized representatives, who wish to remain present before the committee.
3. Bidders shall quote their final prices both in figures and in words. Any cutting/overwriting and correction in the Tender Form will not be accepted.
4. Bid scrutiny / earnest money @ 2.5% of the total bid in shape of pay order in favor of Director General (Culture), Culture, Tourism & Antiquities Department is to be furnished with the tender form. Any tender not accompanied with earnest money or conditional tender will not be considered.
5. Rate quoted must be inclusive of all prevalent taxes.
6. The Procuring Agency may reject any or all bids and enhance reduce the quantities or delete any item from the tender enquiry as per SPPRA Rules, 2010.
7. In case the Government announces any public holiday, then the Tender will be opened on next working day.

Assistant Director (Culture)
For Directorate General Culture Sindh



NO.SO(B) CT&AD/P.A.C/2017/318
GOVERNMENT OF SINDH
CULTURE, TOURISM &
ANTIQUITIES DEPARTMENT
Karachi, dated the 25th January, 2017

NOTIFICATION

No.SO(B)/ACCOUNT/tende-Notif/2016-17: A committee is hereby constituted regarding the Procurement/Promotion of Cultural Activities in Sindh consisting on the following members for Current Financial Year 2016-17

- | | |
|--|----------|
| 1. Mr. Aijaz Ahmed Shaikh
Director General Culture Sindh
Culture, Tourism & Antiquities Department. | Chairman |
| 2. Mrs. Fouzia Mursaleen,
Section Officer (Budget)
Culture, Tourism & Antiquities Department. | Member |
| 3. Mr. Muhammad Riaz,
Private Secretary,
Planning & Development Department. | Member |

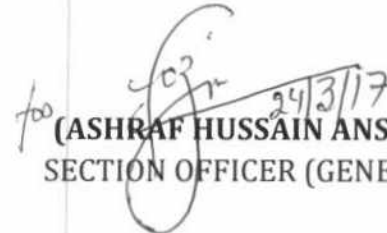
TERMS OF REFERENCE:

- Preparing bidding documents.
- Preparing evolution report as provided in SPP Rules 45.
- Making recommendation for the award of contract to the competent authority
- Perform any other function ancillary and incidental to the above.

Secretary to Government of Sindh
Culture, Tourism & Antiquities Department

A copy is forwarded for information and necessary action to:-

- The managing Director SPRA, Government of Sindh, Karachi.
- The Chairman/ members of the Committee.
- The PS to Minister Culture, Tourism & Antiquities Department Government of Sindh.
- The PS to Secretary Culture, Tourism & Antiquities Department Government of Sindh.
- P.A to Director General Culture, Government of Sindh, Karachi.
- General Order File.

to

(ASHRAF HUSSAIN ANSARI)
SECTION OFFICER (GENERAL)



NO.SO(B) CT&AD/Accounts/2017/315

**GOVERNMENT OF SINDH
CULTURE, TOURISM &
ANTIQUITIES DEPARTMENT**

Karachi, dated the 24 March, 2017

NOTIFICATION

No.SO(B)/CT/Notif: with the approval of competent Authority Culture, Tourism & Antiquities Department Government of Sindh. Rule-31(1)(2)(a)(b)&(c) of Sindh public Procurement Constitution Redressal Committee to address the grievances and settlements of disputes consisting on the following members:-

- | | |
|---|------------------|
| 1. Mr. Zakir Hussain
Deputy Secretary,
Culture, Tourism & Antiquities Department. | Chairman |
| 2. Mrs. Fouzia Mursaleen,
Section Officer (Budget)
Culture, Tourism & Antiquities Department. | Member |
| 3. Representative of AG Office/DAO ,
Office of Accountant General Sindh Karachi, | Member |
| 4. Mr. Ashraf Hussain Ansari ,
Section Officer (General),
Culture, Tourism & Antiquities Department. | Member |
| 5. Mr. Noor Ahmed Memon,
Sindhika Academy Karachi | Member/Secretary |

TERMS OF REFERENCE:

- Board as per procedure of SPRA Rule.
- Address the compliant of bidders.
- Prohibit or annual the process of procurement.
- Perform any other function ancillary and incidental related to complaints.

Secretary to Government of Sindh
Culture, Tourism & Antiquities Department

A copy is forwarded for information and necessary action to:-

- The Accountant General Sindh, Karachi.
- The Managing Directors SPRA, Government of Sindh.
- The PS to Secretary Culture, Tourism & Antiquities Department Government of Sindh.
- P.A to Director General Culture, Government of Sindh, Karachi.
- All Members of Committee.
- Notification File

fo (ASHRAF HUSSAIN ANSARI)
SECTION OFFICER (General)
24/3/17

**ANNUAL PROCUREMENT PLAN
(WORKS, GOOD & SERVICES)
Financial year 2016-17**

S.No	Description of Procurement	Quantity (where appliable)	Estimated Cost (where applicable)	Estimated total Cost	Funds allocated	Souree of Funds (ADP/Non ADP)	Proposed Procurement metod	Timing of Procurements				Remarks
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	annual Urs of A Hazrat Lal Shahbaz Qalandar(RA) at Sehwan Sharif Distrk Jamshoro.		10.00(M)	10.00(M)	10.00(M)	Non ADP	Cultural Activity				√	
2	Annual Urs of Hazrat Sachal Sarmat (R.A at Daraza Sharif Khairpur		04.00(M)	04.00(M)	04.00(M)	Non ADP	Cultural Activity				√	


FOUZIA MURSALEEN
 Drawing & Disbursing Officer
 Culture, Tourism &
 Antiquities Department
 Government of Sindh

**CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,
GOVERNMENT OF SINDH**



BIDDING DOCUMENT
Single Stage One Envelop Procedure

URS OF HAZRAT LAL SHAHBAZ QALANDER

No.DGC/Tender/Grant-in-Aid/Urs/2016-17/1790

M/S _____

The deadline for bid submission is 11/04/2017 at 01:00 p.m.
The Bids will be opened on 11/04/2017 at 2:00 p.m.



DIRECTORATE GENERAL CULTURE

CULTURE, TOURISM & ANTIQUITIES DEPARTMENT, GOVERNMENT OF SINDH

Block 76, Pak Secretariat Opp; M.P.A Hostel, Karachi, Ph: (021) 99206073 –99206063 Fax: (021) 99206144

E-mail: dgculturesindh@yahoo.com

Karachi, the 22nd March, 2017

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3. Bidders shall quote their final prices both in figures and in words. Any cutting/ overwriting and correction in the Tender Form will not be accepted.
4. Bid scrutiny / earnest money @ 2.5% of the total bid in shape of pay order in favor of Director General (Culture), Culture, Tourism & Antiquities Department is to be furnished with the tender form. Any tender not accompanied with earnest money or conditional tender will not be considered.
5. Rate quoted must be inclusive of all prevalent taxes.
6. The Procuring Agency may reject any or all bids and enhance reduce the quantities or delete any item from the tender enquiry as per SPPRA Rules, 2010.
7. In case the Government announces any public holiday, then the Tender will be opened on next working day.

Assistant Director (Culture)
For Directorate General Culture Sindh



INSTRUCTIONS TO BIDDER

INTRODUCTION

1. ELIGIBLE BIDDERS

- a. This Invitation for Bids is open to all original Manufacturers/Suppliers etc. and their Authorized Agents/Bidders/Distributors/Contractors.
- b. Bidder should not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government organization in accordance with SPPRA rules.

THE BIDDING PROCEDURE

1. SINGLE STAGE – ONE ENVELOPE PROCEDURE

- a. Bids shall be accepted under the single stage one envelope procedure defined in the SPPRA rules 2010 at **Clause 46(1)**.
- b. The bids shall be opened in the presence of bidders or their authorized representative at the prescribed time, date and venue.
- c. The bids shall be evaluated in accordance with the specified evaluation criteria.

2. AMENDMENT OF BIDDING DOCUMENTS

- a. At any time prior to the deadline for submission of bids, the Procuring agency may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
- b. All prospective bidders that have received the bidding documents will be notified the amendment(s) in writing or by cable which will be binding on them.

3. DOCUMENTS COMPRISING THE BID

The bid prepared by the Bidder shall comprise the following:

- (a) Bid Form;
- (b) Price Schedule
- (c) Documentary evidence to the effect that the bidder is eligible to bid and is qualified to perform the Contract if its bid is accepted;
- (d) Documentary evidence to the effect that the goods to be supplied or services to be provided by the bidders are eligible goods or services and conform to the bidding documents; and
- (e) Bid Security

4. BID SECURITY

a. The Bidder shall furnish, as part of its proposal, a Bid Security in the amount and currency PKR should not be less than @ Rs. 2.5 % of total bid. Unsuccessful bidder's Bid Security will be returned soon after approval of the successful Bidder. The successful Bidder's Bid Security will be discharged upon signing of contract and furnishing the Performance Security bond, duly guaranteed by a scheduled bank.

b. The Bid Security may be forfeited:

1. If a Bidder withdraws its bid during the period of bid validity; or

2. In the case of a successful Bidder, the Bidder fails:

- (i) To sign the Contract; or
- (ii) To complete the job / supplies in accordance with the General Conditions of Contract.



5. BID VALIDITY

- a. Bids shall remain valid for minimum 90 days from the date of its opening. A bid valid for a shorter period shall be treated as non-responsive and rejected.
- b. The Procuring Agency shall ordinarily be under an obligation to process and evaluate the bids within the stipulated bid validity period. However, for any reasons to be recorded in writing (or by e-mail/fax), if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

6. SEALING AND MARKING OF BIDS

The envelopes shall:

- a) bear the name and address of the Bidder;
- b) bear the specific identification Name and Number of this bidding process indicated in the Bidding Document; and
- c) Bear the procuring Agency's name and address i.e. Section Office (Budget), Culture, Tourism & Antiquities Department, Tughlaq House, 3rd Floor, Karachi.

If all envelopes are not sealed and marked as required, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the bid.

7. DEADLINE FOR SUBMISSION OF BIDS

- a. Bids must be submitted by the bidders and received by the Procuring Agency at the specified address not later than the time and date specified in NIT.
- b. The Procuring Agency may, at its convenience, extend this deadline for submission of bids by amending the bidding documents in which case all rights and obligations of the Procuring Agency and the Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

8. LATE BID

- a. Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by the Procuring Agency shall not be entertained and returned unopened to the bidder.

9. WITHDRAWAL OF BIDS

- a. The Bidder may after its submission withdraw prior to the expiry of the deadline prescribed for submission of bids.

10. OPENING OF BIDS BY THE PROCURING AGENCY

- a. The Procuring Agency will open the bids in the presence of Bidders or their representatives who choose to be present at the time of bid opening on the date, time and place specified in Bidding document. The bidder and their representatives who are present shall sign the Attendance Sheet evidencing their attendance.
- b. The bidders' names, item(s) for which they quoted their rate(s) and bid prices, discounts (if any), and the presence or absence of requisite Bid Security and such other details as the Procuring Agency, may consider appropriate, will be announced on the prescribed date, time and venue.
- c. Any financial bid found without or less than prescribed bid security shall be straightaway rejected.

11. CLARIFICATION OF BIDS

- a. During the process of evaluation of the bids, the Procuring Agency may ask a Bidder for any clarifications of its bid. The request for such clarifications and the response shall be in writing. However, no change in the quoted price or substance of the bid shall be sought, offered, or permitted.



12. EVALUATION & COMPARISON OF BIDS

- a. The Procuring Agency will evaluate and compare the bids, which have been determined to be substantially responsive.
- b. The Procuring Agency's evaluation of technical proposal / bid shall be on the basis of previous performances, previous test reports, previous experience, financial soundness, and such other details as the Procuring Agency, at its discretion, may consider appropriate, shall be considered. However, the evaluation of financial proposal shall be on the basis of price inclusive of prevailing taxes and duties in pursuant to instruction to bidders.
- c. All Bids shall be evaluated in accordance with the evaluation criteria and other terms & conditions set forth in these bidding documents.
- d. The Bids will be evaluated on the basis of Prescribed Evaluation Criteria in this bidding document. However, the financial proposal will be evaluated on the basis of price inclusive of prevailing taxes and duties and Bid Security, being major factor, without ignoring the other relevant conditions as well.

13. EVALUATION CRITERIA

Technical Criteria

- i. Certifications
 - a) Income Tax
 - b) Sale Tax (Sindh Revenue Board)
- ii. Bid Security
- iii. Fulfillment of all the tender terms & conditions
- iv. Quoted Price
- v. An affidavit on stamp paper to the effect that the Bidder has not been blacklisted in the past on any ground by any Government (Federal or Provincial), a local body or a public sector organization. The Bidder will be debarred from the bidding process for submitting a false statement.

14. QUALIFICATION CRITERIA

Each bid shall comprise one Single Envelope containing the financial proposal and required the information given as in above NIT;



BID FORM

Tender No:

To: **DDO,**
DIRECTORATE GENERAL CULTURE SINDH,
CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,
GOVERNMENT OF SINDH.

Dear Sir,

1. Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide you services/goods specified in the said Bidding Documents.
2. We undertake, if our bid is accepted, we shall provide the services/goods in accordance with the schedule specified in the said Bidding Documents.

PRICE SCHEDULE

S.No.	NAME & SPECIFICATION OF ITEMS	QTY	Rate Quoted in Per Item in Rs.
1	<u>PRINTING OF INVITATION CARDS</u> Size 10 x 15 Front Back Printing (4) Colors Matte-lamination Spotted UV Four color envelope.	7,000	Per Card:
2	<u>PRINTING OF PANAFLEX WITH FITTING</u>	7000 Sq.ft	Per Sq.Ft:
3	<u>SOUND SYSTEM FOR LITERARY CONFERENCE WITH TRANSPORT</u> Speakers SP4, Mixer 24 channels with amplifier, Mic with stands and leads, Cordless Mics etc	Lump-sum	Rate on per day basis:
4	<u>SOUND SYSTEM FOR MUSHAIRA WITH TRANSPORT</u> Speakers SP4, Mixer 24 channels with amplifier, Mic with stands and leads, Cordless Mics etc	Lump-sum	Rate on per day basis:
5	<u>SOUND SYSTEM FOR MUSICAL NIGHT WITH TRANSPORT</u> Speakers SP4, Mixer 24 channels with amplifier, Mic with stands and leads, Cordless Mics etc	Lump-sum	Rate on per day basis:
6	<u>STAGE LIGHTING FOR MUSICAL NIGHT WITH TRANSPORT</u> Par Cans , Follow Spot, Light Mixer, Smoke Machine, Power Pack, Pin Spot Light, Durbi Light, Trussing Tower, Color Lights, Moving Spot etc	Lump-sum	Rate on per day basis:

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7	<u>DECORATION & STAGE (40X24X5) CONSTRUCTION FOR MUSICAL NIGHT WITH TRANSPORT</u> Canopy (A Class), Kanat (A Class), Chairs 2000, Carpet Golden (A Class), Carpet Bukhara, Red Runner, Sandal (Takht), Tables, Table Covers, Table Jhalar, Sofa Chair 250, Sofa Cover, Jumbo Carpet, Sofa Leather 250, Leather Sofa Cover, Centre Tables, Centre Table Covers	Lump-sum	Rate on per day basis:
8	<u>DECORATION & STAGE (30x20x3) CONSTRUCTION FOR LITERARY CONFERENCE WITH TRANSPORT</u> Canopy (A Class), Kanat (A Class), Chairs 1000, Carpet Golden (A Class), Carpet Bukhara, Red Runner, Sandal (Takht), Tables, Table Covers, Table Jhalar, Sofa Chair 100, Sofa Cover, Jumbo Carpet, Sofa Leather 100, Leather Sofa Cover, Centre Tables, Centre Table Covers	Lump-sum	Rate on per day basis:
9	<u>DECORATION & STAGE (30x20x3) CONSTRUCTION FOR MUSHAIRA WITH TRANSPORT</u> Canopy (A Class), Kanat (A Class), Chairs 1000, Carpet Golden (A Class), Carpet Bukhara, Red Runner, Sandal (Takht), Tables, Table Covers, Table Jhalar, Sofa Chair 100, Sofa Cover, Jumbo Carpet, Sofa Leather 100, Leather Sofa Cover, Centre Tables, Centre Table Covers	Lump-sum	Rate on per day basis:
10	<u>ILLUMINATION OF MUSICAL NIGHT & VENUE WITH TRANSPORT</u> Circuit Border Light, Saver Bulb , Group Light, Chilli Light, Mirchi Jhaler, LED Lights, White Tube Lights, Color Shed Tube, Chakra, Flower Items, HPIT Sodium Light, Diamond Star, Halogen Lights, Core 7x29 Wire, Core 7x64 Wire etc	Lump-sum	Rate on per day basis:
11	<u>SMDs WITH TRANSPORT</u> a. SMD 10X10 b. SMD 30X10	02 01	Rate for Per SMD Per day:
12	<u>GENERATOR WITH FUEL & TRANSPORT</u> a. 100 KVA b. 75 KVA c. 60 KVA	04 02 02	Rate for Per Generator per day:



13	<u>TRANSPORTATION WITH FUEL</u> a. Hi-ace AC vans b. Corolla Cars c. Shehzore d. Coasters	06 10 02 06	Rent on per day basis for single vehicle:
14	<u>HI-TEA, LUNCH, AND DINNER WITH CROCKERY & TRANSPORT</u> Details of Menu are as under: 1. HI-TEA Samosa, Sandwich, Biscuits, Chicken Roll, Tea, Coffee & Mineral Water 2. Lunch: Chicken Qorma, Mutton Biryani, Daal / vegetable, Naan / Chapati, Raita, Salad & Mineral Water 3. Dinner: Mutton Qorma, Chicken Biryani, Daal / vegetable, Sweet Dish, Naan / Chapati, Raita, Salad & Mineral Water Note: Any minor change in menu can be made.	1000 persons 1000 persons 1000 persons	Rate for per person:
15	<u>VIDEO RECORDING & PHOTOGRAPHY OF FULL EVENT WITH TRANSPORT:</u>	Rate on Per Day basis	
16	<u>SOUVENIRS</u> a. Bags b. Mugs c. Pens	500 500 500	Rate for per item:
17	<u>PRINTING & PUBLICATION</u> i. <u>BOOKS (DEMI SIZE)</u> Composing, Formatting, Pasting, Proof Reading, Offset Cream Paper, Title Four color with dust cover, Finish hard binding	1000	Rate per page:



	<p>ii. <u>BOOKS (ROYAL CROWN SIZE)</u> Composing, Formatting, Pasting, Proof Reading, Offset Cream Paper, Title Four color with dust cover, Finish hard binding</p>	1000	Rate per page:
	<p>iii. <u>SOUVENIR</u> Four color printing, Double Demi size, 48 pages, 135 gram matte finish paper, Title of four color 300 gram art card paper.</p>	1000	Rate per page:
	<p>iv. <u>BROCHURE</u> Four color printing, Demi size, 16 pages, 135 gram paper.</p>	1000	Rate per Brochure:



PROFILE FOR COMPANIES/FIRMS

NOTE:

- i) Please fill in the correct information carefully; submission of wrong/vague information may lead to disqualification of the firm.

GENERAL INFORMATION

1	Name of the Company		
	a. Year of Establishment		
	b. Form of the Company Annex copy of registration. - Individual - Private Limited - Public Limited - Partnership - Corporation - Others (specify)		
	c. Address of the Firm - Registered office - Telephone No. - Fax & email address etc.		
	d. Blacklisting/complaint against the firm (by any Govt. or other org. If any)		
2	Income Tax - Attach copy of certificate - Attach details of tax paid during past 3 years - Attach copy of last annual income tax return.		
3	Sales Tax Registration No. (if any Applicable), Attach copy of certificate, and details of sales tax paid during past 3 years.		
4	Total Employees (including Technical Staff) - Management - Production - Quality Control - Research & Development Sales and Marketing Administration - Others - Total Head Count		

(MUHAMMAD SALEEM SOLANGI)
ASSISTANT DIRECTOR (CULTURE)
Directorate General Culture Sindh

Seal & Signature Company/Firm:-

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**CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,
GOVERNMENT OF SINDH**



BIDDING DOCUMENT
Single Stage One Envelop Procedure

URS OF HAZRAT SACHAL SARMAST

No.DGC/Tender/Grant-in-Aid/Urs/2016-17/1789

M/S _____

**The deadline for bid submission is 11/04/2017 at 01:00 p.m.
The Bids will be opened on 11/04/2017 at 2:00 p.m.**



DIRECTORATE GENERAL CULTURE

CULTURE, TOURISM & ANTIQUITIES DEPARTMENT, GOVERNMENT OF SINDH

Block 76, Pak Secretariat Opp; M.P.A Hostel, Karachi, Ph: (021) 99206073 –99206063 Fax: (021) 99206144

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Assistant Director (Culture)
For Directorate General Culture Sindh

INSTRUCTIONS TO BIDDER

INTRODUCTION

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- a. This Invitation for Bids is open to all original Manufacturers/Suppliers etc. and their Authorized Agents/Bidders/Distributors/Contractors.
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THE BIDDING PROCEDURE

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- a. Bids shall be accepted under the single stage one envelope procedure defined in the SPPRA rules 2010 at **Clause 46(1)**.
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- (b) Price Schedule
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b. The Bid Security may be forfeited:

1. If a Bidder withdraws its bid during the period of bid validity; or
2. In the case of a successful Bidder, the Bidder fails:
 - (i) To sign the Contract; or
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5. BID VALIDITY

- a. Bids shall remain valid for minimum 90 days from the date of its opening. A bid valid for a shorter period shall be treated as non-responsive and rejected.
- b. The Procuring Agency shall ordinarily be under an obligation to process and evaluate the bids within the stipulated bid validity period. However, for any reasons to be recorded in writing (or by e-mail/fax), if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

6. SEALING AND MARKING OF BIDS

The envelopes shall:

- a) bear the name and address of the Bidder;
- b) bear the specific identification Name and Number of this bidding process indicated in the Bidding Document; and
- c) Bear the procuring Agency's name and address i.e. Section Office (Budget), Culture, Tourism & Antiquities Department, Tughlaq House, 3rd Floor, Karachi.

If all envelopes are not sealed and marked as required, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the bid.

7. DEADLINE FOR SUBMISSION OF BIDS

- a. Bids must be submitted by the bidders and received by the Procuring Agency at the specified address not later than the time and date specified in NIT.
- b. The Procuring Agency may, at its convenience, extend this deadline for submission of bids by amending the bidding documents in which case all rights and obligations of the Procuring Agency and the Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

8. LATE BID

- a. Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by the Procuring Agency shall not be entertained and returned unopened to the bidder.

9. WITHDRAWAL OF BIDS

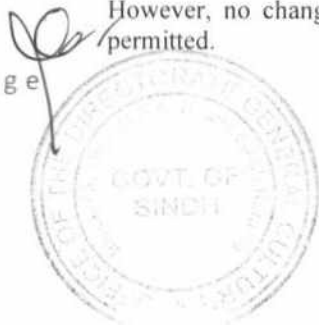
- a. The Bidder may after its submission withdraw prior to the expiry of the deadline prescribed for submission of bids.

10. OPENING OF BIDS BY THE PROCURING AGENCY

- a. The Procuring Agency will open the bids in the presence of Bidders or their representatives who choose to be present at the time of bid opening on the date, time and place specified in Bidding document. The bidder and their representatives who are present shall sign the Attendance Sheet evidencing their attendance.
- b. The bidders' names, item(s) for which they quoted their rate(s) and bid prices, discounts (if any), and the presence or absence of requisite Bid Security and such other details as the Procuring Agency, may consider appropriate, will be announced on the prescribed date, time and venue.
- c. Any financial bid found without or less than prescribed bid security shall be straightaway rejected.

11. CLARIFICATION OF BIDS

- a. During the process of evaluation of the bids, the Procuring Agency may ask a Bidder for any clarifications of its bid. The request for such clarifications and the response shall be in writing. However, no change in the quoted price or substance of the bid shall be sought, offered, or permitted.



12. EVALUATION & COMPARISON OF BIDS

- a. The Procuring Agency will evaluate and compare the bids, which have been determined to be substantially responsive.
- b. The Procuring Agency's evaluation of technical proposal / bid shall be on the basis of previous performances, previous test reports, previous experience, financial soundness, and such other details as the Procuring Agency, at its discretion, may consider appropriate, shall be considered. However, the evaluation of financial proposal shall be on the basis of price inclusive of prevailing taxes and duties in pursuant to instruction to bidders.
- c. All Bids shall be evaluated in accordance with the evaluation criteria and other terms & conditions set forth in these bidding documents.
- d. The Bids will be evaluated on the basis of Prescribed Evaluation Criteria in this bidding document. However, the financial proposal will be evaluated on the basis of price inclusive of prevailing taxes and duties and Bid Security, being major factor, without ignoring the other relevant conditions as well.

13. EVALUATION CRITERIA

Technical Criteria

- i. Certifications
 - a) Income Tax
 - b) Sale Tax (Sindh Revenue Board)
- ii. Bid Security
- iii. Fulfillment of all the tender terms & conditions
- iv. Quoted Price
- v. An affidavit on stamp paper to the effect that the Bidder has not been blacklisted in the past on any ground by any Government (Federal or Provincial), a local body or a public sector organization. The Bidder will be debarred from the bidding process for submitting a false statement.

14. QUALIFICATION CRITERIA

Each bid shall comprise one Single Envelope containing the financial proposal and required the information given as in above NIT;



BID FORM

Tender No:

To: **DDO,**
DIRECTORATE GENERAL CULTURE SINDH,
CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,
GOVERNMENT OF SINDH.

Dear Sir,

1. Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide you services/goods specified in the said Bidding Documents.
2. We undertake, if our bid is accepted, we shall provide the services/goods in accordance with the schedule specified in the said Bidding Documents.

PRICE SCHEDULE

S.No.	NAME & SPECIFICATION OF ITEMS	QTY	Rate Quoted in Per Item in Rs.
1	<u>PRINTING OF INVITATION CARDS</u> Size 10 x 15 Front Back Printing (4) Colors Matte-lamination Spotted UV Four color envelope.	5,000	Per Card:
2	<u>PRINTING OF PANAFLEX WITH FITTING</u>	7000 Sq.ft	Per Sq.Ft:
3	<u>SOUND SYSTEM FOR CONFERENCE WITH TRANSPORT</u> Speakers SP4, Mixer 24 channels with amplifier, Mic with stands and leads, Cordless Mics etc	Lump-sum	Rate per day:
4	<u>SOUND SYSTEM FOR OPEN AIR MUSICAL NIGHT WITH TRANSPORT</u> Speakers SP4, Mixer 24 channels with amplifier, Mic with stands and leads, Cordless Mics etc	Lump-sum	Rate per day:
5	<u>STAGE LIGHTING FOR MUSICAL NIGHT WITH TRANSPORT</u> Par Cans , Follow Spot, Light Mixer, Smoke Machine, Power Pack, Pin Spot Light, Durbi Light, Trussing Tower, Color Lights, Moving Spot etc	Lump-sum	Rate per day:



6	<u>DECORATION & STAGE (40X24X5) CONSTRUCTION FOR MUSICAL NIGHT WITH TRANSPORT</u> Chairs 1000, Carpet Golden (A Class), Carpet Bukhara, Red Runner, Sandal (Takht), Tables, Table Covers, Table Jhalar, Sofa Chair 200, Sofa Cover, Jumbo Carpet, Sofa Leather 100, Leather Sofa Cover, Centre Tables, Centre Table Covers	Lump-sum	Rate per day:
7	<u>DECORATION & STAGE (30x20x3) CONSTRUCTION FOR CONFERENCE WITH TRANSPORT</u> Chairs 1000, Carpet Golden (A Class), Carpet Bukhara, Red Runner, Sandal (Takht), Tables, Table Covers, Table Jhalar, Sofa Chair 200, Sofa Cover, Jumbo Carpet, Sofa Leather 100, Leather Sofa Cover, Centre Tables, Centre Table Covers	Lump-sum	Rate per day:
8	<u>ILLUMINATION OF MUSICAL NIGHT & CONFERENCE VENUE WITH TRANSPORT</u> Circuit Border Light, Saver Bulb , Group Light, Chilli Light, Mirchi Jhalar, LED Lights, White Tube Lights, Color Shed Tube, Chakra, Flower Items, HPIT Sodium Light, Diamond Star, Halogen Lights, Core 7x29 Wire, Core 7x64 Wire etc	Lump-sum	Rate per day:
9	<u>SMDs WITH TRANSPORT</u> a. SMD 10X10 b. SMD 30X10	02 01	Rate for Per SMD Per day:
10	<u>GENERATOR WITH FUEL & TRANSPORT</u> a. 100 KVA b. 75 KVA c. 60 KVA	02 02 02	Rate for Per Generator per day:
11	<u>TRANSPORTATION WITH FUEL</u> a. Hi-ace AC vans b. Corolla Cars c. Shehzore d. Coasters	06 10 02 04	Rent on per day basis for single vehicle:



12	<p><u>SEHRI & IFTAR CUM DINNER WITH CROCKERY & TRANSPORT</u></p> <p>Details of Menu are as under:</p> <p>1. SEHRI Paratha, Omlette, Vegetable, Rice, Daal, Sheer Khorma, Tea, Coffee & Mineral Water</p> <p>2. IFTAR CUM DINNER: Dates, Samosa, Seasonal Fruits, Soft Drink, Mutton Qorma, Chicken Biryani, Daal / vegetable, Sweet Dish, Naan / Chapati, Raita, Salad & Mineral Water</p> <p>Note: Any minor change in menu can be made.</p>	1000 persons 1000 persons	Rate for per person:
13	<u>VIDEO RECORDING & PHOTOGRAPHY OF FULL EVENT WITH TRANSPORT:</u>	Rate on Per Day basis	
14	<p><u>PRINTING & PUBLICATION</u></p> <p>i. <u>BOOKS (DEMI SIZE)</u> Composing, Formatting, Pasting, Proof Reading, Offset Cream Paper, Title Four color with dust cover, Finish hard binding</p> <p>ii. <u>BOOKS (ROYAL CROWN SIZE)</u> Composing, Formatting, Pasting, Proof Reading, Offset Cream Paper, Title Four color with dust cover, Finish hard binding</p>	1000 1000	Rate per page: Rate per page:



PROFILE FOR COMPANIES/FIRMS

NOTE:

- i) Please fill in the correct information carefully; submission of wrong/vague information may lead to disqualification of the firm.

GENERAL INFORMATION

1	Name of the Company		
	a. Year of Establishment		
	b. Form of the Company Annex copy of registration. - Individual - Private Limited - Public Limited - Partnership - Corporation - Others (specify)		
	c. Address of the Firm - Registered office - Telephone No. - Fax & email address etc.		
	d. Blacklisting/complaint against the firm (by any Govt. or other org. If any)		
2	Income Tax - Attach copy of certificate - Attach details of tax paid during past 3 years - Attach copy of last annual income tax return.		
3	Sales Tax Registration No. (if any Applicable), Attach copy of certificate, and details of sales tax paid during past 3 years.		
4	Total Employees (including Technical Staff) - Management - Production - Quality Control - Research & Development Sales and Marketing Administration - Others - Total Head Count		

(MUHAMMAD SALEEM SOLANGI)
ASSISTANT DIRECTOR (CULTURE)
Directorate General Culture Sindh

Seal & Signature Company/Firm:-

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