



No. AMS (Tech)/REPAIR OF FURNITURE/2016-17-7514  
Civil Hospital,  
Baba-e-Urdu Road, Karachi  
Dated 20/03/2017.

|           |          |
|-----------|----------|
| Phone No. | 99215722 |
| Fax No.   | 99215733 |

### NOTICE INVITING TENDER # 05

SEALED BIDS ARE INVITED FROM THE REGISTERED CONTRACTORS / SUPPLIERS WITH INCOME TAX & SALES TAX AUTHORITY FOR REPAIR OF THE FOLLOWING ARTICLES @ CIVIL HOSPITAL KARACHI ON ONE ENVELOPE PROCEDURE BASIS AS PER CLAUSE 46 (1) OF SPPRA 2010 (AMENDED 2013 / 2014) DURING THE FINANCIAL YEAR 2016-17.

| Sr # | Description(s)   | Unit(s)          | Tender Fee   | Bid Security            | Date of Submission & Time                | Date of Opening & Time                   |
|------|--|------------------|--|-------------------------|--|--|
| 1    | Repairing and coloring   | 41 Beds          | Rs. 500/- (Non-Refundable) In shape of Pay Order in favor of Medical Superintendent Civil Hospital Karachi | 2% of the quoted amount | 13 <sup>th</sup> April' 2017 @ 11:30 A.M | 13 <sup>th</sup> April' 2017 @ 12:00 P.M |
| 2    | Manufacturing of stretchers, top with fabric                     | 10 Stretchers    |  |                         |  |  |
| 3    | Repairing of stretchers with coloring and wheeling               | 08 Stretchers    |  |                         |  |  |
| 4    | Repairing and coloring (First to fourth floor in Nursing School) | 44 Beds          |  |                         |  |  |
| 5    | Repairing and knitting work with color                           | 45 Beds          |  |                         |  |  |
| 6    | Repairing of chairs  | 100 Iron Chairs  |  |                         |  |  |
| 7    | Repairing of chairs (Class and library chairs in Nursing School) | 30 Wooden Chairs |  |                         |  |  |

- Others terms & conditions have been mentioned in the Standard Bidding Documents (SBD) available in Technical Branch 1<sup>st</sup> Floor, Admin Block at Civil Hospital Karachi. It can also be downloaded from website of the SPPRA and Civil Hospital Karachi.
- The Bids are to be submitted along with 2% value of the bid's quoted amount in shape of Pay Order in favor of Medical Superintendent Civil Hospital Karachi, in the office of the AMS (Technical) 1<sup>st</sup> Floor, Admin Block Civil Hospital Karachi, Karachi on 13<sup>th</sup> April' 2017 at 11:30 a.m. and the same will be opened on the same day at 12:00 p.m. in the Committee Room, 2nd Floor, Admin Block, Civil Hospital, Karachi.
- The Tender documents may be obtained with terms & conditions for **REPAIR OF HOSPITAL FURNITURE** from the date of publishing to the day before date of opening on payment of Rs. 500/- (Non Refundable) in shape of Pay Order from Accounts Branch Civil Hospital Karachi on production of Pay Order / copy of National Tax No. (N.T.N) & Sales Tax Registration (S.T.R) duly attested.
- The undersigned reserves the right regarding rejection of bids subject to the relevant provision of SPPRA Rules 2010 (Amended 2013 / 2014).

  
MEDICAL SUPERINTENDENT  
CIVIL HOSPITAL KARACHI

**GENERAL CONDITIONS OF CONTRACT**

1. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
2. The bidder shall drop by hand / mail in the office of the Addl: Medical Superintendent, (Technical) 1<sup>st</sup> Floor Admin Block, Civil Hospital Karachi as date mentioned in Tender Enquiry / advertisement.
3. The bid documents comprises the following (as per rule, 21 of SPP Rules 2010 amended 2013).

|   |           |
|---|-----------|
| a) Instruction to Bidder                    | Annex-I   |
| b) Form of Bid                              |           |
| i) Proposal / Specification                 | Annex-II  |
| c) Form of Contract (As per 89 of SPPRA)    | Annex-III |
| d) General / Special Conditions of Contract | Annex-IV  |
| e) Bid Evaluation Criteria                  | Annex-V   |
4. The tenders will be received back upto 13<sup>th</sup> April 2017 at 11:30 am and will be opened on the same day at 12:00 noon in the presence of Procurement Committee and the bidders of their authorized representative. In case of holiday the bids shall be opened on next day at same time.
5. Bid Security, Amounting 2% of Bid price should be in shape of Pay order in Medical Superintendent Civil Hospital Karachi issued by any schedule Bank of Pakistan.
6. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or falls to sign the contract in stipulated time if the bid is accepted.
7. Conditional tender and tender without bid security shall not be considered.
8. The work / job time will be 30 days starting from the issuance of work orders / signing the contract.
9. GST / Income Tax Certificate must be accompanied with tender
10. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (amended 2013). The payment will be made within four weeks after receipt of bill / invoice duly fills in all respects.
11. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.

12. Prices quoted shall remain open up to 90 Days.
13. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
14. The bids shall be quoted in Pak Rupees.
15. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
16. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.  
"Noted"

**Signature of Contractor**  
**Stamp**



## ANNEXURE-II

**Tender Fee Rs. 500/-**  
(Non-Refundable)

### STANDARD BIDDING DOCUMENTS (SBD) FOR REPAIR OF FURNITURE & FIXTURE AT CIVIL HOSPITAL KARACHI DURING THE FINANCIAL YEAR 2016-17

Date of Submission & Time: - 13<sup>th</sup> April 2017 @ 11:30 a.m  
Date of Opening & Time: - 13<sup>th</sup> April 2017 @ 12:00 noon

| S. No. | Description of Work   | Qty.             | Amount Offered |
|--------|---|------------------|----------------|
| 1      | Repairing and coloring  | 41 Beds          |                |
| 2      | Manufacturing of stretchers, top with fabric                        | 10 Stretchers    |                |
| 3      | Repairing of stretchers with coloring and wheeling                  | 08 Stretchers    |                |
| 4      | Repairing and coloring<br>(First to fourth floor in Nursing School) | 44 Beds          |                |
| 5      | Repairing and knitting work with color                              | 45 Beds          |                |
| 6      | Repairing of chairs   | 100 Iron Chairs  |                |
| 7      | Repairing of chairs<br>(Class and library chairs in Nursing School) | 30 Wooden Chairs |                |

#### **Terms & Conditions:**

1. Warranty period for repair work must be given with offer if the repaired equipment is out of order during the warranty period the same will be repaired without charging any cost by the concerned firm.
2. 2% Security deposit in shape of pay order in favor of Medical Superintendent Civil Hospital, Karachi, should be attached with offer the same will be refunded after 03 Months. If not received any complain of the repaired equipment.
3. The bid shall be opened on the above said date & time in the presence of the Hospital Procurement Committee (For Repair). The offer will be evaluated on best evaluated basis.
4. Under taking on Rs.50 Non judicial stamp paper that the firm is not involved in any litigation of Abandoned any work in the department. (One Undertaking is sufficient for this Tender Job)
5. Affidavit to the effect that the firm / contractor has not been black listed previously by any procuring / executing agency of the Government.
6. (i) All the applicable taxes should be inclusive with offer.  
(ii)The Government Taxes will be deducted from the bills of the Contractors / Suppliers.
7. Conditional offer against the SPPRA-2010 (Amended-2013) will not be entertained.

8. Address of Bio Medical Work Shop of the Suppliers / Contractors is required.
9. List of Bio Medical Engineer / Bio-Medical Technician may be attached.
10. List of Technical Staff who will perform this job / work along with Qualification / Experience may also be attached.
11. Incomplete and without the required information offer will not be entertained and offer will be rejected.

**NOTE:**

- Preference will be given to those firms, who are authorized agent of the Equipment which repair work is needed.
- Documentary Evidence must be attached if the work / job is being offered / quoted on Authorized agent / Dealer basis which repair is needed.

Pay Order DD/C.D No. \_\_\_\_\_

Dated: \_\_\_\_\_

For Rs. \_\_\_\_\_

(Enclosed by the Contractor)

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

STAMP: \_\_\_\_\_

N.T No. \_\_\_\_\_

GST No \_\_\_\_\_

Contract No. \_\_\_\_\_

**FORM OF CONTRACT AGREEMENT**

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the \_\_\_\_ day of \_\_\_\_\_ 2017 between \_\_\_\_\_ (hereinafter called the "Employer") of the one part and \_\_\_\_\_ (hereinafter called the "Contractor") of the other part.

WHEREAS the Employer is desirous that certain Works, viz \_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
  - (a) Work Order(s) / Letter of Intent (Acceptance) where applicable.
  - (b) The completed Form of Bid along with Schedules to Bid;
  - (c) Conditions of Contract & Contract DATA.
  - (d) The priced Schedule of Prices;
  - (e) The Specifications; and
  - (f) The Drawings (If applicable)
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

\_\_\_\_\_

\_\_\_\_\_

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

\_\_\_\_\_

\_\_\_\_\_

(Name, Title and Address)

(Name, Title and Address)

**INSTRUCTIONS / BID EVALUATION CRITERIA:-**

- a) Each bid shall comprise one Single Envelope containing the required information.
- b) Bid Security may be attached in shape of DD / Pay Order / Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- c) Bid should be dropped in the office of the Additional Medical Superintendent (Technical) 1<sup>st</sup> Floor Admin Block Civil Hospital Karachi by mail or by hand in due course of time and the same will be opened at Board Room 2<sup>nd</sup> Floor Admin Block Civil Hospital Karachi.
- d) Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- e) Tender Fee in shape of pay order in favor of Medical Superintendent, Civil Hospital Karachi must be attached; else the offer will be rejected.
- f) Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.35% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
- g) Civil Hospital Karachi shall disqualify a contractor, whether pre-qualified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- h) Sindh Sales Tax if applicable then 20% will be deducted from bill and remaining 80% will be deposited by the contractors / suppliers themselves.

**CRITERIA FOR EVALUATION OF THE BID:-**

|    |  | Yes | No |
|----|--|-----|----|
| 1. | Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT.   |     |    |
| 2. | Relevant Experience (Three Years)  |     |    |
| 3. | Registration with Income Tax / Sales Tax. (Mandatory) / Sindh Sales Tax (SST).   |     |    |
| 4. | Copy of Bank Certificate regarding financially soundness and Turn over for the last three years. (5.000 (M) Turn over in each year). |     |    |

**Signature of Contractor(s)  
Stamp**





**GOVERNMENT OF SINDH**  
**HEALTH DEPARTMENT**  
(PROCUREMENT MONITORING & INSPECTION CELL)

**NOTIFICATION**

No. SO(PM&I)2-1/2016-17/PM-04/(CHK): As many as Eight (08) Procurement Committees under Rules-7 of Sindh Public Procurement Rules 2010 are hereby constituted comprising the following officers for purchase of various health items details of which are mentioned against each in Civil Hospital, Karachi during the financial year 2016-17.

**1- Instruments Coronary Angiography and Angioplasty, Endoscopy, Esophageal & Anorectic Motility, Ophthalmic, Orthopaedic & oral Maxillofacial Implants**

|      |   |          |
|------|---|----------|
| i    | Medical Superintendent Civil Hospital – Karachi.                      | Chairman |
| ii   | Head of Cardiology, Dow University of Health Sciences - Karachi.      | Member   |
| iii. | Head of Ophthalmology Unit-I, Dow University of Health Sciences,Kyc   | Member   |
| iv   | Head of Orthopaedic Unit – I & II, Dow University of Health Sciences  | Member   |
| v    | Head of Surgical Unit – VI, Dow University of Health Sciences – Kyc   | Member   |
| vi.  | Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi. | Member   |
| vii. | Accounts Officer, Civil Hospital – Karachi.                           | Member   |

**2- Local Purchase of Drugs / Medicines , Medical Gases, Diet Enteric (Food Supliments), Other (Misc) General Stores Articals, Uniform / Protective Clothing.**

|      |   |          |
|------|---|----------|
| i    | Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.   | Chairman |
| ii   | Assistant Professor Surgical-IV, Dow University of Health Scien Karachi | Member   |
| iii. | Assistant Professor, Medical-III, Dow University of Health Karachi.     | Member   |
| iv   | Addl. Medical Superintendent (Stores), Civil Hospital – Karachi.        | Member   |
| v    | Accountns Officer, Civil Hospital Karachi.                              | Member   |

**3- Consumable (Laboratory Kits / Chemicals).**

|      |   |          |
|------|---|----------|
| i    | Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi. | Chairman |
| ii   | Head of Medical Unit – V, Dow University of Health Scienc Karachi.    | Member   |
| iii. | Assistant Professor of Gynae & Obs. Dow University of Health Karachi  | Member   |
| iv   | Senior Pathologist, Civil Hospital Karachi.                           | Member   |
| v    | Accountns Officer, Civil Hospital Karachi.                            | Member   |

**4- Stationary / Printing / Petty Articles / Hardware /Software / I.T Equipment.**

|      |   |          |
|------|---|----------|
| i    | Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi. | Chairman |
| ii   | Head of Medical Unit-V,Dow University of Health Sciences - Karachi.   | Member   |
| iii. | Assisntant Professor of Gynae & Obs.Dow University of Health Karachi  | Member   |
| iv   | Incharge (I.T Department), Civil Hospital Karachi.                    | Member   |
| v    | Accountns Officer, Civil Hospital Karachi.                            | Member   |

**5- Janitorial Services.**

|      |  |          |
|------|--|----------|
| i    | Addl. Medical Superintendent (General), Civil Hospital – Karachi.                | Chairman |
| ii   | Professor of Dermatology, Dow University of Health Sciences Kara                 | Member   |
| iii. | Assistant Professor of Gynae & Obs. Dow University of Health Sciences – Karachi. | Member   |
| iv   | Addl. Medical Superintendent (HWMS), Civil Hospital Karachi.                     | Member   |
| v    | Accountns Officer, Civil Hospital Karachi.                                       | Member   |

**6- Security Services.**

|      |   |          |
|------|---|----------|
| i    | Addl. Medical Superintendent (General), Civil Hospital – Karachi. | Chairman |
| ii   | Professor of Dermatology, Dow University of Health Karachi.       | Member   |
| iii. | Assistant Professor of Gynae & Obs. Dow University of Health      | Member   |
| iv   | Addl. Medical Superintendent (Security), Civil Hospital Karachi.  | Member   |
| v    | Accounts Officer, Civil Hospital Karachi.                         | Member   |

**7- Repair of Medical Equipment / Transport / Hospital Equipment.**

|      |  |          |
|------|--|----------|
| i    | Addl. Medical Superintendent (General), Civil Hospital – Karachi.      | Chairman |
| ii   | Assistant Professor of Cardiology, Dow University of Health - Karachi. | Member   |
| iii. | Assistant Professor of Surgery Unit-IV Dow University of Health Kar.   | Member   |
| iv   | Addl. Medical Superintendent (Technical), Civil Hospital Karachi.      | Member   |
| v    | Accounts Officer, Civil Hospital Karachi.                              | Member   |

**8- Maintenance & Repair works (Building).**

|      |   |          |
|------|---|----------|
| i    | Addl. Medical Superintendent (General), Civil Hospital – Karachi. | Chairman |
| ii   | Deputy Director – I (Dev), Health Department Government of Sindh. | Member   |
| iii. | D.M.S / Incharge (M & R) Civil Hospital Karachi.                  | Member   |
| iv   | Representative of Accountant General Sindh.                       | Member   |
| v    | Representative of Commissioner Karachi.                           | Member   |

The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:

- a) Preparing bidding documents;
- b) Carrying out technical as well as financial evaluation of the bids;
- a) Preparing evaluation report as provided in Rule-45;
- b) Making recommendations for the award of contract to the competent authority;
- c) Perform any other function ancillary and incidental to the above.

**SECRETARY HEALTH**

No. SO(PM&I)2-1/2016-17/PM-04/(CHK):

Karachi, dated the 14<sup>th</sup> July 2016

A copy is forwarded for information & necessary action to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
2. The M.S. Civil Hospital, Karachi w/r to his letter.
3. Chairman and all members of the Committee.
4. The P.S. to Minister Health Sindh.
5. The P.S. to Secretary Health.

SECTION OFFICER (PM&I)



No. SO (M&I) 2-1/2013 (CRC)  
**GOVERNMENT OF SINDH**  
**HEALTH DEPARTMENT**  
(PROCUREMENT MONITORING & INSPECTION CELL)  
Karachi, Dated: the 29<sup>th</sup> July, 2013

## NOTIFICATION

In pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department is hereby constituted Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders.

|    |  |          |
|----|--|----------|
| 01 | Special Secretary, Health Department, Sindh            | Chairman |
| 02 | Director General, Health Services Sindh, Hyderabad.    | Member   |
| 03 | Additional Secretary (PM&I), Health Department, Sindh. | Member   |
| 04 | Representative of Accountant General, Sindh.           | Member   |
| 05 | Mr. Ali Imam Qadri, Consultant (Procurement)           | Member   |

### TORs

- To Scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

**INAMULLAH**  
**SECRETARY HEALTH**

No. S.O.(PM&I) 2-1/2011(CRC)

Karachi, dated, the 29<sup>th</sup> July, 2013

C.C to:

1. The Accountant General Sindh, Karachi.
2. The Director General Health Services Sindh, Hyderabad.
3. The Chief Secretary Sindh, Karachi.
4. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
5. The Additional Secretary (Admn/Development/Public Health).
6. The Director Industries, Govt. of Sindh, Karachi.
7. The All members of the Committee.
8. The P.S. to Secretary Health Sindh.

(  )  
( MUHAMMAD ANWAR KHOKHAR )  
SECTION OFFICER (PM&I)

SECRETARY

No: 84

Date: 3/8/13



**CIVIL HOSPITAL KARACHI**  
**REVISED PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2016-17**

| Sr. # | Description of Procurement  | Funds Allocated | Source of Fund | Proposed Procurement Method | Tentative / Timing of Procurement |  |   | Remarks     |
|-------|-----------------------------|-----------------|----------------|-----------------------------|-----------------------------------|--|---|-------------|
| 1     | Printing and Publication    | 0.620           | Non-ADP        | Single Stage One Envelope   |                                   |  | ✓ | Rule 46 (1) |
| 2     | Stationery                  | 0.877           | Non-ADP        | Single Stage One Envelope   |                                   |  | ✓ | Rule 46 (1) |
| 3     | Repair of Furniture Fixture | 0.908           | Non-ADP        | Single Stage One Envelope   |                                   |  | ✓ | Rule 46 (1) |

  
**MEDICAL SUPERINTENDENT**  
**CIVIL HOSPITAL KARACHI**