**Technical Proposals**

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**OFFICE OF THE**

**DIRECTORATE OF MALARIA CONTROL**

**PROGRAMME SINDH HYDERABAD**

**@ DIRECTORATE GENERAL HEALTH SERVICES SINDH HYDERABAD**

**BIDDING DOCUMENTS FOR PROCUREMENT**

**OF ELECTRONIC MEDIA**

**FOR THE FINANCIAL YEAR 2016-17**

**DATE & TIME RECEIPT OF TENDER : 29.03.2017 11.00 A.M**

**DATE & TIME OF OPENING TENDER : 29.03.2017 12.00 Noon**

**Tender Issued to M/s.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TERMS AND CONDITIONS**.

Single Stage- Two Envelopes Bidding Procedure.

1. Single stage- two envelopes procedure shall be applied.
2. The Tender for Awareness about prevention, and treatment of

Malaria through electronic media. shall comprise a single stage

containing two separate envelopes. Eash envelope shall contain

separately the technical proposal and the financial proposal.

1. The envelopes shall be marked as “ TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” In bold and legible letters to avoid confusion.
2. Initially, only the envelope marked “ TECHNICAL PROPOSAL” shall be opened.
3. The envelope marked as “ FINANCIAL PROPOSAL” shall be retained in the custody of the Purchaser without being opened.
4. The committee shall evaluate the technical proposal, without reference to the financial proposal and reject any proposal which does not confirm to the specified requirements.
5. The financial proposal of Tender for Awareness about prevention, and treatment of Malaria through Electronic media. Shall be opened in the presence of bidders qualifying in technical evaluation at time date and venue to be announced/communicated in advance and failing to disqualify in the technical evaluation will be returned to the bidders unopened.
6. The bidder quoting the final lowest price and qualifying in the technical evaluation shall be declared Successful.
7. **BID EVALUATION CRITERIAL**.

The technical proposals will be evaluated on merits of the followings

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Evaluation Criteria** | **Yes** | **No** |
| 1 | Conforming technical specification of the product |  |  |
| 2 | Authority letter from Radio/ T.V Authority in the name of Director Malaria Control Programme Sindh. |  |  |
| 3 | Proof of Financial certificate Rs.10 (M) each year (last 3 years) |  |  |
| 4 | Audit Report last 03 years |  |  |
| 5 | Bank statement last 03 years |  |  |
| 6 | Proof of General Sales Tax paid during the last three years |  |  |
| 7 | Proof of Income Tax paid during the last 03 years |  |  |
| 8 | Proven Track Record (Previous record last 03 years) |  |  |
| 9 | Copy of Professional Tax Certificate current year |  |  |
| 10 | Copy of Income Tax Certificate |  |  |
| 11 | Copy of Sales Tax Certificate |  |  |
| 12 | The Bidder will submit an affidavit on legal stamp paper of Rs.100/- to the effect that their firm has not been black listed in the post on any ground by any Government |  |  |
| 13 | Original Tender Purchase Receipt |  |  |
| 14 | CD/DVD for Radio T.V Spots on Malaria Messages. |  |  |
| 15 | Registration with SRB |  |  |

1. Complete Profile of Company/Organization.
2. Technical Proposal/ strategy for awareness about prevention and Treatment of Malaria.
3. Tender should be sealed with wax.
4. Representative of the Firms should produce authority.
5. Stamps duty as per Rules of the total value of contract will be charge.
6. Services Charges @ rate of 0.25% of the total value of contract will be charge Director Malaria Control Programme Sindh Hyderabad.
7. The Bidder shall furnish, as part of its financial proposal/bid, refundable Bid Security/Earnest Money in Pak Rupees @ 2.5% fo quoted amount in the shape of Bank Draft/ Pay Order/ Call Deposit in the name of the Director Malaria Control Programme Sindh Hyderabad. The financial bid found deficient of the Bid Security will be rejected. No personal cheque in lieu thereof will be acceptable at any cost. The previous Bid Security of the successful Bidder will be returned upon submission of Performance Guarantee equal to 5% of the Contract amount that will remain with the Director Malaria Control Programme Sindh Hyderabad till satisfactory completion of the Contract period in case of unsuccessful bidders, the Bid Security will be returned as soon as possible.
8. The Payments will be made after submitting the telecasting / Broadcasting spots.
9. The concerned firms will pay all Government Taxes as per Government rules.
10. The Concerned firms will submit the rates according to the time (per seconds) of each spots separately. The time of telecasting of T.V Spots and Radio Spots should be prime time and ordinary time.
11. The Firm concerned shall submit the rates for 2015-2016) till June 2016.
12. The Tender must be free from erasing, cutting and over writing in case of erasing, cutting and over writing. Authorized person should initial it.
13. The tender rates should be inclusive of all taxes income tax and sale tax etc. Payable to Federal and Provincial Government or local bodies and no claim on the account shall be entertained.

. Signature of Tenderer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stamp \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_