

**GOVERNMENT BOYS HIGH SCHOOL HAJI BASHIR**  
**DISTRICT SHAHEED BENAZIRABAD**

**TENDER NOTICE**

Sealed bids are invited from interested contractors/suppliers/firms/dealers registered with sales tax and income tax department for procurement of given below packages/items under school specific budget 2016-17 for the school through Single Stage One Envelop procurement process.

Serial No.	Description	Date of Issue	Date & Time of Receiving	Date & Time of opening
1	Inclass material items	09-03-2017	Up to 10.00am 27-03-2017	10.30am 27-03-2017
2	Library Laboratory items			
3	Stationery items			
4	Furniture & Fixture			

Tender documents can be obtained on payment of tender fee Rs. 500.00, in words rupees five hundreds (non refundable) in shape of demand draft/pay order, along with a written request for issuance of bid/tender document from office of the HM, GBHS Haji Bashir on any working day during office hours latest by 25-03-2017. The tender will be submitted and opened at GBHS Haji Bashir on given date and time.

Bid Security of 2% of the bid price must be attached with Bid documents in sealed envelope in form of Pay Order/Bank Draft from any Scheduled Bank in favor of HM GBHS Haji Bashir

Under following conditions Bids will be rejected;

- (i) Conditional and telegraphic bids/tenders.
- (ii) Bids not accompanied with bid security of required amount and form.
- (iii) Bids received after the specified date and time.
- (iv) Bids of black listed firms.

In case of any unforeseen situation resulting in closure of on the date of opening or Government declares holiday the Tender shall be submitted/ opened on the next working day at the same time and venue.

The undersigned reserves the right to accept or reject any tender or to increase /decrease the quantity subject to the relevant provisions of SPPRA Rules 2010.

All applicable Government Taxes shall apply.

**Chairman Procurement Committee**  
  
**MUHAMMAD ISHAQUE ARAIN**  
**HEAD MASTER D.D.O**  
**GBHS HAJI BASHIR N/SHAH**

**OFFICE OF THE HEAD MASTER GBHS HAJI BASHIR**  
**Procurement Plan (Non-Development.)**  
**2016-17**

Serial No	fund Head & Sub Head	Name of work and Break Up	Allocated Fund and break up for different locatons /sites	Items to Executed	Method of Procurement	Anticiped /Actual Date of Advertisement	Anticiped /Actual Date of Start	Anticiped /Actual Date of completion	Remarks
A	B	C	D	E	F	G	H	I	J
1	A03901	Stationery	111,000	As per School Need	National Competitive Bidding	1st December, 2016	9th March, 2017	20th April, 2017	Approval From Procurement Committee
2	Other A03970	Sport	85,000	As per School Need	Quotation	1st December, 2016	9th March, 2017	20th April, 2017	
3	Other A03970	Library / Laboratory items	120,000	As per School Need	National Competitive Bidding	1st December, 2016	9th March, 2017	20th April, 2017	
4	Other A03970	In Class Material	135,000	As per School Need	National Competitive Bidding	1st December, 2016	9th March, 2017	20th April, 2017	
5	A09701	Furniture & Fixture	118,200	As per School Need	National Competitive Bidding	1st December, 2016	9th March, 2017	20th April, 2017	
		<b>TOTAL</b>	<b>569,200</b>						

*Ishaq*  
**MUHAMMAD ISHAQ ARAIN**  
**HEAD MASTER D.D.O**  
**GBHS HAJI BASHIR N/SHAH**



GOVERNMENT OF SINDH  
EDUCATION & LITERACY DEPARTMENT  
KARACHI, DATED 20-10-2016

## NOTIFICATION

NO.SO(G-III)/SSB/CRC/RSU/2016-17: In pursuance of Rule-31 of the Sindh Public Procurement Rules,2010 (Amended 2013) and in accordance with Guidelines for Procurement of goods & furniture under School Specific Budget, School Consolidation and Reform Support Unit, a Complaint Redressal Committee comprising of following officers is constituted as under to resolve complaints of aggrieved bidders with following TORs:-

- |                                                                                                     |          |
|-----------------------------------------------------------------------------------------------------|----------|
| 1. Director Schools Education, concerned                                                            | Chairman |
| 2. A representative from Accountant General Sindh /<br>District Accounts Office, Concerned          | Member   |
| 3. An independent professional from the relevant field to be nominated<br>by the Director concerned | Member   |

### ToRs

- To perform according to Rules-31of SPPRA,2010 (Amended 2013);
- Perform any other function ancillary and incidental to above.

NO.SO(G-III)/SSB/CRC/RSU/2016-17:

SECRETARY TO GOVT. OF SINDH  
KARACHI, DATED 20-10-2016

Copy is forwarded for information & necessary action to:-

1. The Accountant General Sindh, Karachi / District Accounts Office, concerned with request to nominate officer for above mentioned committee.
2. The Chairman/ Members of the committee
3. The Chief Program Manager, Reform Support Unit, Education & Literacy Department, Govt. of Sindh
4. The Commissioner.....Division
5. The District Education Officer (Primary), (ES & HS) (All)
6. The Deputy Commissioner (All)
7. Members of the Committee
8. The PS to Secretary Education & Literacy Department, Government of Sindh.
9. Taluka Education Officer (Primary), (ES & HS) (All)
10. Master File
11. Official Website



SINDH EDUCATION &  
LITERACY DEPARTMENT



(QASIM AKBAR NIMJI) 10  
SECTION OFFICER (G-III)



Government of Sindh  
Education and Literacy Department  
Karachi, dated 20-10-2016

## NOTIFICATION

NO. SO(G-II)E&L/SSB/FW/02/12: In pursuance of Rule-7 of the Sindh Public Procurement Rules, 2010 (amended 2013), a Procurement Committee for purchase of goods for Secondary schools comprising of following officers for School Specific Budget is hereby notified as under:

S.No.	Procurement Committee	Placement in committee
1.	Senior Principal /Principal/Senior Head Master/Senior Headmistress/ Head Master/ Headmistress of the concerned school	Chairman
2.	Officer to be Nominated by Commissioner of the concerned Region	Member
3.	Senior Teacher of the concerned school	Member/Secretary

### Terms of Reference:

- (1) Preparing bidding documents
- (3) Carrying out technical as well as financial evaluation of the bids
- (4) Preparing evaluation report as provided in SPPRA Rule 45
- (5) Perform any other function ancillary and incidental to the above

-SECRETARY TO GOVERNMENT OF SINDH-

NO. SO(G-II)E&L/SSB/FW/02/12:

Karachi, dated 20-10-2016

### A copy is forwarded for information and necessary action to:

1. The Commissioner.....Division
2. The Director School Education (Elementary, Secondary & Higher Secondary), Region.....
3. The Chief Program Manager- Reform Support Unit
4. The Deputy Commissioner (All)
5. The District Education Officer- (Elementary, Secondary & Higher Secondary),
6. Members of the Committee
7. The PS to Secretary Education & Literacy Department , Government of Sindh
8. Deputy District Education Officer (Elementary, Secondary & Higher Secondary),
9. Taluka Education officer (Elementary, Secondary & Higher Secondary) (Male/Female)
10. Master File
11. Official Website



SINDH EDUCATION &  
LITERACY DEPARTMENT



(QASIM AKBAR NIMANI)  
SECTION OFFICER (G-III)

**OFFICE OF THE HEAD MASTER**  
**GOVERNMENT BOYS HIGH SCHOOL HAJI BASHIR**  
**DISTRICT SHAHEED BENAIZIRABAD**



**BIDDING DOCUMENTS**

*Procurement of*  
**In-Class Material and Supplies, Stationery, Furniture & Library/Laboratory items**  
*Under School Specific Budget 2016-17*

**For**  
**GBHS HAJI BASHIR**  
**SCHOOL EDUCATION DEPARTMENT, GOVERNMENT OF SINDH**

*District: Shaheed Benazirabad Region: Shaheed Benazirabad,*

**Issued to:** \_\_\_\_\_ **P.O / D.D No:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**To be opened on**  
**Date: 27-03-2017**  
**Time: 10.30am**

**FROM:**  
**GBHS HAJI BASHIR**

TO, \_\_\_\_\_

**INVITATION TENDER**

- 1) You are hereby invited to submit your tender for the School as per specifications and condition of schedule given in the subjected Tender.
- 2) The contract resulting from this invitation to tender shall be governed by the SPPRA Rules 2010 and amendments made there in.
- 3) The tenderer quoting against this invitation to Tender shall be deemed to have read and understood the conditions there in and particulars of the items and their specifications etc.
- 4) The tenderer shall quote on the prescribed schedule to this invitation to Tender, on the basis indicated therein and shall sign the certificate given therein. In case there is any deviation, it should be clearly stated and communicated by the tenderer; otherwise it will be presumed that offer is strictly in accordance with the requirements of the tender notice.
- 5) The price quoted shall be inclusive of all taxes (present & future) duties and charges for packing, supply, marking, handling etc.
- 6) Failure to submit the tender in the manner prescribed in the invitation to tender will render the same liable to be ignored.
- 7) The purchaser does pledge himself the right of accepting the full or part of quantity, offered and tenderer shall supply the same at the same quoted rate.
- 8) Bidders can also send their proposal through courier at the above mentioned address.

**Eligibility & Technical Bid evaluation criteria for Bidders**

Item No.	Name of the Firm		
	M/S A	M/S B	M/S C
<b>Description of Item</b>			
Required Specification Matches with quoted specification	✓	✓	✓
Warranty 01 Year	✓	✓	✓
NTN Number	✓	✓	✓
Registered with Sindh Revenue Board	✓	✓	✓
3 years & Above Work Experience	✓	✓	✓
Earnest Money	✓	✓	✓
Qualify / Disqualify			

### BID DATA SHEET

- |                                            |                                            |
|--------------------------------------------|--------------------------------------------|
| 1. Latest date & time of receipt of Tender | 25-03-2017                                 |
| 2. Last date & time receipt of Tender      | 27-03-2017, 10.00AM                        |
| 2. Date & Time of opening of Tender        | 27-03-2017, 10.30AM                        |
| 3. Place of opening of Tender              | GBHS HAJI BASHIR                           |
| 4. Validity of offer                       | 90 days and extended as per SPPRA<br>Rules |
| 5. Name of consignee                       | GBHS HAJI BASHIR                           |

The Tender bid applications along with technical and financial proposals in sealed envelope should reach to the place, date and time given above.

Bidders can also send their proposal through courier at the above mentioned address

The Technical bids shall be accompanied with profile (portfolio), evidence of Pay order of earnest money, technical details of the bid, credentials and certificates of registration, NTN and evidence of GST paid previously and assignments of the same nature awarded.

The Technical proposals will be opened initially in presence of the interested bidders or their authorized representatives. The financial bid will be evaluated of only those bidders who qualify the technical bids, later on.

The criteria for technical bid selection shall consists of technical soundness of the bid, meeting the specifications, make, model, quality of items, earnest money, registration, NTN, GST, financial credentials, experience, relevant management and technical staff, and the previous experiences of successful bidding and supply. Those who do not qualify the technical will be returned financial proposals unopened.

### SPECIAL C ONDITIONS

01. Conditions as per tender notice will remain valid as per SPPRA rules
02. All the firms shall be required to deposit Earnest money equivalent to 2% of the value of their offer with their tender in the form of called deposits/ pay order in favor of procuring Agency.
03. Bids received after due date / time shall not be considered and Procurement Committee will not be responsible for any postal delay. The contract agreement with the successful bidders will be executed on standard form of contract.
04. Any cutting/ correction in bid form will make the quotation invalid.
05. The bidder shall mention validity of offer, terms of payment, Warranty period and schedule of delivery. However, no advance payment will be allowed to any successful bidder.

06. The procuring agency reserves the right to obtain clarification in writing from any bidder in respect of item quoted. The replies by the bidder will be recorded and will form part of bid document, as per SPPRA Rules.
07. The payment shall be made on receipt of consignment in full and after physical verification.
08. The contracting firms will be treated under SPPRA Rules 2010; accordingly, in case of failure in supply to stores, it shall be optioned to purchase the item from the second lowest bidder.
09. The tenderers shall sign the below mentioned certificates while quoting their rates failing which the tender/ offer is liable to be considered NO RESPONSIVE.
10. The bid documents should be properly sealed (Technical and Financial bids in single envelop) and date, time of opening may be indicated on the envelope.
11. Price must be quoted in Pak currency per accounting unit, inclusive of all taxes and expenditures. The quoted price will be considered as inclusive of all taxes, transportation and installation charges.
12. Bid must be supported with relevant literature etc. and country of origin; make and brand should be recorded on bids against the items.
13. The firms participating in the tender must be registered with SALES TAX DEPARTMENT and should mention their sales tax registration Number and NTN along with copy of registration certificate and evidence of GST payment.
14. Breakage/ leakage during transport is the responsibility of supplier.
15. Complete service manual/ operating manual/ service diagram should be supplied along with equipment otherwise; supply of items will not be accepted.
16. The firm will provide at least one year warranty against the items.
17. The firm will be responsible to complete the approved work within thirty (30) days after issuance of the work order / supply order failing their supply order will be treated as cancelled and same will be placed 2<sup>nd</sup> lowest bidder.
18. Before supply sample will be checked for the specification as per tender documents.
19. No medicine and chemical will be accepted with the expiry less than one year.
20. The payment will be made to the supplier after deduction of income tax, withholding tax, sales tax and award fee in full or part of it on each supply.
21. The items as per supply order are required to be supplied on their own expenses by successful bidders at the school.



22. All the rates quoted must be inclusive of all the taxes imposed by the Government, from time to time i.e., GST etc. (Present and future). The successful bidders have to submit the receipt of taxes to the relevant department, if taxes are deducted in part.

23. All other general conditions do apply as per SPPRA Rules 2010 and amendments made there in.

WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE INVITATION OF THIS TENDER AND FULLY AGREE TO THE TERMS AND CONDITION MENTIONED ABOVE.

**SIGNATURE OF THE TENDERER**

DESIGNATION.....

Name & Address.....

.....

**STATIONERY ITEMS**

S. No.	Description and Specification	Quantity	Unit Price	Total Cost
1	White Papers Reams 80gms A4	5		
2	White Papers Reams 80gms Legal	8		
3	Ball Pen Black	10		
4	Ball Pen Blue	10		
5	Ball Pen Red	10		
6	Ball Pen Green	0		
7	Correction / White Pen	10		
8	Exam Report Card Double/ Office copy	2		
9	Muster Roll	2		
10	Cash Book	2		
11	Attendance Register	6		
12	Highlighter All Colors	10		
13	Board Marker Blue	6		
14	Board Marker Black	10		
15	Board Marker Red	10		
16	Stapler Large Size	3		
17	Stapler Small Size	2		
18	Heavy Duty Machine / Binding Stapler	1		
19	Stapler Pins different size	6		
20	Punch Machine Large up to 50 pages	2		
21	Student Id card with Strip	100		
22	Pencils	5		
23	Clip File	20		
24	Glue Stick Small	5		
25	Glue Stick Large	2		
26	Glue Bottle Small	2		

27	Glue Bottle Large	2		
28	Register 200 pages (Indonesia or equivalent paper)	5		
29	Register 300 pages (Indonesia or equivalent paper)	3		
30	Register 500 pages (Indonesia or equivalent paper)	3		
31	Rubber / Eraser	2		
32	Foot Scale	10		
33	Paper Cutter	2		
34	Pin Remover	2		
35	Color Papers	2		
36	Pupil diary 50 Pages	100		
37	Paper weight	5		
38	Electrical (Bell)	3		
39	Thumb pin	3		
40	Duster	20		
41	Board Marker	50		

### INCLASS MATERIAL & SUPPLIES

S. No.	Description and Specification	Quantity	Unit Price	Total Cost
1	Mathematical board Size 4 x 3 ft made of Chipboard 3/4 " Edges sealed with PVC Lipping International Standard, Wall Hanging Hooks	1		
2	Map stand (medium)	1		
3	Soft board (small) Size: 3 X 4 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth	1		
4	Life cycle charts Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks	3		
5	Flash cards animals Best Quality Standard size(4*6)printed on card lamimted packet in box	3		
6	White Board Size: 4 X 6 ft, made of MDF 16mm thick with U Shape Channel aluminum angle frame with hanging hook	2		
7	Brush for Drawing (Stable Fair) Set of 12 Brush 0 to 10 no.(Local Quality)	6		
8	Water Colour 12 Colors	10		
9	Drawing frames with other material 2x2. ½	5		
10	Colour Mixing Plate Plastic Big Size (Local Quality)	2		
11	Drawing Sheet 20x30 (Local Quality)	50		
12	Tracing Paper Pocket	1		
13	Piece of Cloth (In Meters) Local Quality	30		
14	Oil Colour (Three Basic Quarters) Local Brand	5		
15	Powder Colour Bottle medium-Local Brand	5		
16	Colorful papers Chart Paper Size 20 x 30" A2	20		

17	Pair of Scissor Size 9" & 12" in Each Pair made of steel with Plastic Cover	2		
18	Province Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		
19	Country Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		
20	World Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		
21	Florescent Colour	10		
22	District Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		
23	Projector Screen Screen Size 60 x 60" Panaflex with Tripod Stand Imported	1		
24	ABC Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	3		
25	Sindhi Alphabet Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	3		
26	Colors Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	10		
27	National Heroes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	2		
28	English Skill Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	5		
29	Grammar and Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	5		
30	Verb and Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	3		
31	Skeletal @Muscular Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		
32	Digestive System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		

33	Nervous System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		
34	Respiratory System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		
35	Cardio Vascular System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	1		

36 Attique Grammar book (U / English)

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LAB & LIB ITEMS

S. No.	Description and Specification	Quantity	Unit Price	Total Cost
1	Dictionary (English to Urdu) Elementary Learner (new edition, 6" * 8")Hard bound	2		
2	Vernier Caliper 150 mm Stain Less Steel China in Plastic Box	1		
3	Children Encyclopedia Standard size and quality	1		
4	History books (7' * 9')Card bound Urdu	1		
5	Kids Magazines	3		
6	Story book	10		
7	Reference book	2		
8	Microscopic Lens	1		
9	Bar Magnet Size 4"	1		
10	U Shape Magnet	1		
11	Spring Balance 500 Gram Local	1		
12	Meter Scale Full Meter Scale made of MDF	1		
13	Test tubes 18mm Dia, 6" Length	1		
14	Eye Model Plastic Molded China	1		
15	Thermometer centigrade 110C	1		
16	Thermometer Fahrenheit	1		
17	Model of Teeth Plastic Molded China	1		
18	Torch Medium Size chargeable	2		
19	Model of Stomach Plastic Molded China	1		
20	Model of Lungs Plastic Molded China	1		
21	Model of Ears Plastic Molded China	1		

22 Shikwa Jemas Shikwas by Allama Iqbal 3

23. Banpe darah by Allama Iqbal 3

24. Service Law 2

FURNITURE ITEMS

S. No.	Description and Specification	Quantity	Unit Price	Total Cost
1	Almirrah	2		
2	Duel Desk	10		