

OFFICE OF THE PROJECT DIRECTOR
OF ASV/ARV SEROLOGY LABORATORY AT SAKRAND
PEOPLES UNIVERSITY OF MEDICAL & HEALTH SCIENCES FOR WOMEN
NAWABSHAH, SHAHEED BENAZIRABAD, SINDH, PAKISTAN

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TENDER FORM **FINANCIAL PROPOSAL**

TENDER FOR PURCHASE OF FODDER FOR PROJECT ANIMALS AT VARIOUS PLACES
WITH PERIODICAL MEDICAL CHECKUP AND DUE VACINATION FOR
ASV/ARV SEROLOGY LABORATORY AT SAKRAND, PUMHSW FOR THE YEAR 2016-2017

DATE OF SUBMISSION & OPENING
MONDAY 27TH MARCH 2017

TIME OF RECEIVING TENDER 11:30 A.M
TIME OF OPENING TENDER 12:30 P.M
TENDER FEE Rs. 1,500/- (Non-Refundable)

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PEOPLES UNIVERSITY OF MEDICAL & HEALTH SCIENCES FOR WOMEN
NAWABSHAH, SHAHEED BENAZIRABAD**

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NIT No. PUMHSW/S.B.A/DOF/PROC/1752

Dated: 04-March-2017

NOTICE INVITING TENDER

Consequent upon signing MOU between Health Department Government of Sindh and Peoples University of Medical & Health Sciences for Women Nawabshah, SBA to run the Sindh Government project titled "Establishment of Anti Snake Venom and Anti Rabies Serology Laboratory at Sakrand" the University invites sealed tenders for purchase of following stores for said laboratory at Sakrand, from interested firms / companies or their authorized distributors / agents, registered with Sindh Revenue Board, Sales Tax & Income Tax departments having at least 05-year experience in related field.

S.#	Tender Name & Description	Estim: Cost in Millions	Tender Fee Rs:	Basis
01	Tender for Purchase of Chemicals & Reagents	02 Million	1500	Item Rate Basis
02	Tender for Purchase of Camels, Horses & Snakes		1500	Rate Contract on Item Rate Basis for 03 Years
03	Tender for Purchase of fodder for project animals at various places with periodical medical checkup and due vaccination.	05 Million	1500	Rate Contract on Item Rate Basis for 03 Years
04	Tender for Purchase of Pharmaceutical Grade Steel Filtration Machine and Other Articles for Establishment of Animal House	1.5 Million	1500	Rate Contract on Item Rate Basis for 03 Years

Note: Tender specification are strictly followed according to the special conditions & specification mentioned in the BOQ.

TENDER ISSUANCE AND SUBMISSION

1st Attempt: Tender form issued date: 08-03-2017 to 26-03-2017,

Submission, opening date & Time: 27-03-2017, Time: Submission 11:30 am, Opening: 12:30 noon

Un-responded tenders will be again issued/ submitted/ opened on following dates: -

2nd Attempt: Tender form Issue Date: 27-03-2017 to 10-04-2017

Submission, opening date & Time: 11-04-2017, Time: Submission 11:30 am, Opening: 12:30 noon

METHOD OF PROCUREMENT:

The Bidding shall be on Open competitive bidding and Procedure is **Single Stage One Envelope procedure i.e. Financial Proposal only.**

BIDDING / TENDER DOCUMENTS:

Issuance: Prescribed Tender Form along with Terms and Conditions can be obtained personally from the office of Purchase Officer, Finance Wing, Administration Block, PUMHSW, Shaheed Benazirabad or can also be downloaded from PUMHSW Website: www.pumhs.edu.pk as well as from www.pprasindh.gov.pk & www.sindh.gov.pk/tenders/tenders.htm on payment of prescribed tender fee or on payment of an additional amount of Rs: 200 as courier charges, those who intends to purchase tenders through courier from University through banks challan/Pay order/DD in favor of **Vice Chancellor Peoples University of Medical & Health Sciences for Women, Shaheed Benazirabad,**

Place of issuance, submission, inquiries & opening of tender: **office of the Purchase Officer, Finance Wing, Administration Block, PUMHSW, Shaheed Benazirabad.**

TERMS & CONDITIONS:

1. Bid validity Period: The validity of offer/quoted Rates shall be for one year in case of tender at sr.# 01 & for 03 years from sr.# 02 to 04.
2. The Purchase Committee may cancel/delete any item or decrease or increase quantity as per need under the provision of SPPRA rules. Tenderers, who do not fulfill the Terms and Conditions, will not be entertained.
3. In case of Unscheduled Holiday, Tenders will be opened on the Next working day. The other Terms and Conditions of the Tender shall however remain unchanged.
4. The procuring Agency may reject any or all Bids subject to relevant provisions of SPPRA Rules 2010.

PROF. DR. SHAMSUDDIN SHAIKH
Pro Vice Chancellor PUMHSW &
Chairman Purchase Committee
PUMHSW, Shaheed Benazirabad

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RECEIPT

Received amounting of Rs. 1,500/- (Rupees: Fifteen Hundred only) vide receipt No. _____, Dated: _____ from M/s. _____ regarding tender form fee (nonrefundable), Tender for Purchase of Fodder for Project Animals at Various Places with Periodical Medical Checkup and due Vaccination for ASV/ARV Serology Laboratory at Sakrand, PUMHSW for the Year 2016-2017

**ACCOUNT OFFICER /
ASSISTANT ACCOUNT OFFICER**
Peoples University of Medical &
Health Sciences for Women
Nawabshah, SBA.

OFFICE OF THE PROJECT DIRECTOR
OF ASV/ARV SEROLOGY LABORATORY AT SAKRAND
PEOPLES UNIVERSITY OF MEDICAL & HEALTH SCIENCES FOR WOMEN
NAWABSHAH, SHAHEED BENAZIRABAD, SINDH, PAKISTAN



FINANCIAL PROPOSAL

**TENDER FOR PURCHASE OF FODDER FOR PROJECT ANIMALS AT VARIOUS PLACES
WITH PERIODICAL MEDICAL CHECKUP AND DUE VACCINATION FOR
ASV/ARV SEROLOGY LABORATORY AT SAKRAND, PUMHSW FOR THE YEAR 2016-2017**

FINANCIAL PROPOSAL
TENDER FOR PURCHASE OF FODDER FOR PROJECT ANIMALS AT VARIOUS PLACES
WITH PERIODICAL MEDICAL CHECKUP AND DUE VACCINATION FOR
ASV/ARV SEROLOGY LABORATORY AT SAKRAND, PUMHSW FOR THE YEAR 2016-2017
BILL OF QUANTITIES (B.O.Q)

All rates must be quoted in Pakistani Rupees

Please attach relevant SROs and exemption certificate where exemptions on income tax or GST is claimed
Procurement of quantities shall be made on actual requirement.

Note: The Contract shall be valid for three years till Financial year 2019

SPECIAL CONDITION:

The animals include Horses, Sheep, Camel, Snakes, Rabbits, Mice, Rats, Guinea Pigs. Only fresh stuff daily with physical care of the animals. The services will include periodical vaccination on due time.

S. No	Fodder for Animal Name & Specification	Qty	Total Price Exclu: GST	GST Applicable/ Exemption	Total Price Inclusive of GST	Total Price in Words
1. Camel Fodder Per Animal / Per Day Quantity						
1	Katee	20 kg				
2	Daro	3 kg				
3	Khar	2 kg				
4	Milk	2 kg				
5	Oil (Every Week)	1 kg				
6	Thadal (Gur, Paneer, Phitki, Karo Loon etc) in summer only	Daily in Summer				
7	Any Seasonal grass like lano if available locally	Whenever Available in locality				
8	Vaccination	As per demand				
Total Expenses Per Camel / Per Day for 1st year						
2nd Year Escalation % Increase in price						
3rd Year Escalation % Increase in price						
2. Horse Fodder Per Animal / Per Day Quantity						
1	Millet Cutter	20 kg				
2	Green Alfa Alfa (Loosen)	10 kg				
3	Saree (Rice) in summer	5 kg				
4	Barley (Jove) in winter	5 kg				
5	Chickpea (Channa)	2 kg				
6	Bhoso	10 kg				
7	Bajra (in winter	2 kg				
8	Butter (Every Week)	½ kg				
9	Gulqand	2 kg				
10	Masaloo	Rs. 50				
11	Vaccination	As per schedule				
Total Expenses Per Horse / Per Day for 1st year						
2nd Year Escalation % Increase in price						
3rd Year Escalation % Increase in price						

S. No	Fodder for Animal Name & Specification	Qty	Total Price Exclu: GST	GST Applicable/ Exemption	Total Price Inclusive of GST	Total Price in Words
3. Mice & Rate Fodder Per Animal / Per Day Quantity						
1	Full cream Dry Milk	1 kg				
2	Wheat Floor	10 kg				
3	Vitamin supplement	10 ml or 10 Tablets				
4	Layer Feed	50 kg				
5	Food pallets	1 kg				
6	Vaccination	As per demand				
Total Expenses Per Mice & Rate / Per Day for 1st year						
2nd Year Escalation % Increase in price						
3rd Year Escalation % Increase in price						
4. Rabbit Fodder Per Animal / Per Day Quantity						
1	Chickpea	10 kg				
2	Barley refined	10 kg				
3	Cucumber	10 kg				
4	Carrots	10 kg				
5	Potato	10 kg				
6	Alfa Alfa	1 Mond or 40 kg				
7	Vaccination	As per demand				
Total Expenses Per Rabbit / Per Day for 1st year						
2nd Year Escalation % Increase in price						
3rd Year Escalation % Increase in price						
Grand Total of 1, 2, 3 & 4			Total Bid Amount	Total Bid Amount in Words		

It is of utmost importance that bids should be submitted very carefully

Contractor
Sign with stamp


PROF. DR. SHAMSUDDIN SHAIKH
Pro Vice Chancellor PUMHSW &
Chairman Purchase Committee
PUMHSW, Shaheed Benazirabad

BID DECLARATION FORM

BDF-01

(Mandatory Filled and Attached with Financial Proposal)

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1. Name of Interested Firm: _____

2. CNIC#: _____
(Please attach Copy of CNIC)

3. NTN #: _____
(Please attach Copy of NTN Certificate)

4. GST#: _____
(Please attach Copy of GST Certificate)

5. SRB #: _____
(Please attach Copy of SRB Certificate)

6. Total Bid Amount Rs: _____

In words: _____

Earnest Money @ 2 % of Bid Amount Rs: _____ DD/PO#: _____

In words: _____

Bank: _____

7. Contact Person: _____

8. Postal Address: _____

9. Email Address: _____

10. Telephone: PTCL: _____ Cell Phone: _____
(Compulsory)

Declaration: I certify that, to the best of my knowledge and belief, all of the information on and attached is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this form may be grounds for not entertaining my bid, or for cancellation after bid acceptance, and may be punishable by fine or imprisonment according to law of Pakistan. I understand that any information I voluntarily provide on or attached to this bid may be investigated. Moreover, I hereby declare the all the terms and conditions of the bidding document are accepted.

Contractor
Sign with stamp

TERMS & CONDITION
TENDER FOR PURCHASE OF FODDER FOR PROJECT ANIMALS AT VARIOUS PLACES
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ASV/ARV SEROLOGY LABORATORY AT SAKRAND, PUMHSW FOR THE YEAR 2016-2017

1. Supplier will have to provide **call deposit @ 2% of bid amount** in the favor of the **Vice Chancellor Peoples University of Medical & Health Sciences for Women Shaheed Benazirabad**, in case of failure the tender document will not be entertained
2. Quantity at any time can be increased / decreased or can deleted at any time.
3. The Supplier will have to produce evidence in respect of their registration with Sindh Revenue Board, Income Tax and Sales Tax Department.
4. The Bidder / Suppliers must confirm free delivery at consignee's end.
5. Joint inspection will be carried out by the consignee & representative of Bidder with technical assistance from concerned specialist/end user.
6. The bid shall comprise a single stage one envelope procedure. The envelope marked as "FINANCIAL PROPOSAL" and mentioned clearly address of the Bidder / Supplier
7. In case of failure on the part of Supplier to Supply as per specification or within the stipulated time without getting extension, penalty of 3% of the supply order per month or part thereof up to maximum limit of 10% will be imposed on the supplier.
8. The Successful bidders will be bound to carry out job according to specification provided in the BOQ with in specified time given in the supply order, failing which his earnest money shall be forfeited. The successful bidder has to furnish such undertaking in writing on the stamp paper of Rs: 100/-
9. The rates should be given inclusive of GST, Income Tax & any other government duty.
10. Income tax, G.S.T, Stamp duty & other applicable taxes and duties at the government prescribed rates are deductible from the bill.
11. The item(s) which is/are exempted from GST, the rates for the same must be quoted accordingly, stating clearly in BOQ, the cost of all those item(s) excluding G.S.T at the time of payment, no claim for GST shall be paid.
12. All those Suppliers who have been blacklisted by any Government Department, their bids shall not be entertained.
13. Suppliers must produce eligibility as per SPPRA rules. In case of non-production of eligibility tender forms will not be issued.
14. Conditional tenders will not be accepted.
15. Payment will be made on availability of funds, if delayed due to any reason; no extra interest / mark-up will be accepted / paid.
16. Rejected consignment shall be returned back to dealers / suppliers at their own cost.
17. An amount equivalent to 3 % of security deposit shall be withheld from the bills which will be refunded on satisfactory completion of the job as per clause 12 of GCC of this bidding document.
18. The bid validity period shall be for 90 days after opening of tender.
19. The contract is called on Rate Contract on Item Rate Basis for three (03) years
20. Bid money to unsuccessful bidder shall be refunded after one week of tender opening on receipt of application on official letter pad.

CLAUSE: 1. INSTRUCTIONS TO THE BIDDERS

- 1) The tenders shall be submitted with all documents in sealed envelopes, with sealing wax/gum, the envelop must contain tender inquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelopes at the left side.
- 2) Tenders must be filled in with Blue or Black ink in the column provided / provided in BOQ documents duly signed.
- 3) The tenders must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 4) The rates of each item should be written in figure as well as in words. Arithmetical errors will be rectified on the basis: if there is discrepancy between the unit price and the total price is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 5) Conditional tenders will be ignored and will not be considered/entertained/accepted.
- 6) Original purchase receipt of tender fee or in shape of Pay order / DD original as tender form fee in favour of Vice Chancellor PUMHS must be enclosed with the tender form.
- 7) The tendered rate should be inclusive of all taxes, Income & Sales Tax etc. payable to Federal & Provincial Govt or Local bodies and no claims on this account shall be entertained.
- 8) The bidder shall furnish General sales tax (GST) Registration Certificate of the firm failing which the offer may be ignored. In case the item is exempted from GST either documentary evident or certificate from competent authority shall be attached with the offer.
- 9) List of similar assignments with cost under-taken over the past (05) years.

CLAUSE: 2. SPECIAL CONDITIONS:

- 1) Store is required immediately. The tenders may, however, give their short guaranteed delivery period by which the supply will be completed positively. No extension will be granted /accorded for the supply of initial quantity.
- 2) The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end
- 3) Tenderer shall purchase separate tender document furnish purchases receipts for each alternate offer in case they want to submit alternate offer for any items. All the bids with alternate offer without separate purchases receipt (original) are supposed to be rejected. Also, choice to select/ignore any their alternate offer shall rest with the purchase committee
- 4) The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt:/Semi Government institution or Armed Forces in the province or outside in the same fiscal year.
- 5) The successful supplier / bidder must be bound to supply the awarded items mentioned dated supply orders on the quoted rates.

CLAUSE: 3. PURCHASER'S RIGHT TO VARY QUANTITIES.

The Purchase Committee reserves the right to increase/decrease or delete the quantities of any items at the time of award of contract and also reserves the right to enhance the quantities of goods/service originally specified in the Schedule of Requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

CLAUSE: 4. PURCHASERS RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

The Purchase Committee reserves the right to accept or reject any bid in accordance with the provision provided in SPPRA rules and to annual the bidding process and rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders, on the grounds for the Purchaser's action.

CLAUSE 5. ELIGIBLE BIDDERS

Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal or Provincial), a local body or a public sector organization.

The bidders should have operational office(s) in Pakistan and possess financial sustainability to meet timely supply of items.

CLAUSE: 6.

A. ELIGIBILITY / QUALIFICATION CRITERIA OF BIDDERS

1. Registration with Income Tax Department
2. Registration with Sales Tax Department / SRB Department
3. Required Earnest Money / Bid Security are attached.
4. Prices quoted on BOQ as per provided in the tender documents
5. Bid is signed, named and stamped by the authorized person of the firm along with Authorization letter.
6. Past performance of supplies (at least five-year experience)

Note: The Evaluation shall be made on "Yes" or "No" basis on format of SPPRA.

B. CRITERIA FOR EVALUATION OF BIDS.

1. As Per Product Specification of Tender
2. Quoted Brands of Products

CLAUSE: 7. NOTIFICATION OF AWARD

- 1) Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter, to confirmed in writing that the bid has been accepted.
- 2) The notification of award will constitute the formation of the contract.

CLAUSE: 8. AWARD OF CONTRACT & CONTRACT AGREEMENT.

Subject to the fulfillment of all formalities, the Purchaser will award the contract the successful Bidder whose bid has been determined to be qualified to perform the contract satisfactory.

CLAUSE: 9. PAYMENTS.

The contractor shall claim his bills on 15 days / fortnightly basis. All applicable government taxes including 3 % security deposit shall be deducted / withheld from bills.

(A) Interim/Running Bill.

The competent authority of procuring agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes. All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for supply actually done and completed, and shall not preclude the competent authority from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

(B) The Final Bill.

A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Project Director ASV / ARV certificate of the total amount payable for the supply shall be final and binding on all parties.

CLAUSE 10. PERFORMANCE SECURITY:

An amount equivalent to 03 % of security deposit shall be withheld from the bills of the successful tenderers / bidders which will be refunded on satisfactory completion of the job after every three paid bills as per clause 12 of general conditions of the contract of this bidding document.

CLAUSE: 11. REDUCED RATES.

In cases where the items of supply are not accepted as so completed, the competent authority may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

CLAUSE: 12. REFUND OF SECURITY DEPOSIT / PERFORMANCE SECURITY.

On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor after payment of 03 bills or 90 days whichever is earlier has been made) the defects notice period has also passed and the competent authority has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in form of performance guarantee or recovered in installments from his bills) shall be refunded to him after the expiry of 90 days of supplies or payment of 03 bills, whichever is earlier.

CLAUSE: 13. UNDERTAKING:

- That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt/Semi Govt: Institution, Armed Forces, in the province in the same fiscal year.
- I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- I/We further undertake that my firm named: _____ is not black-listed anywhere in Pakistan.

Contractor
Sign with stamp


PROF. DR. SHAMSUDDIN SHAIKH
Pro Vice Chancellor PUMHSW &
Chairman Purchase Committee
PUMHSW, Shaheed Benazirabad