



NO. FD (CTC-I)2(80)/2016-17

**GOVERNMENT OF SINDH
FINANCE DEPARTMENT**

Karachi the dated 01-02-2017

TENDER NOTICE

Finance Department, Government of Sindh invites bids from recognized companies/firms & experienced vehicles rentals, registered with respective legal & tax authorities for supply of rental vehicles, Hi-ace/Coaster to provide late night door to door drop facility to its staff during the months of April, May and June-2017. The vehicles are required to ply on the following routes:-

Route No	Route	Type of Vehicle required
1.	Gora kabristan, PECHS Society, Sindhi Muslim Society, Karsaz, Dalmia.	15 seated
2.	Punjab Colony, Korangi Crossing, Landhi and Sher Pao Colony, bains colony.	25 seated
3.	Mehran Hotel, Jinnah Hospital, Mehmoodabad, Singar chorangi and Bilal Colony, dawood chorangi.	15 seated
4.	Metro pole, GOR-II, Tariq Road, Malir, Malir Halt and Khokarpar.	15 seated
5.	Gulistan-e-Jauhar, Johar Chowrangi, Safari Park Glushan Chorangi, Nipa Chorangi, Safoora Goth, Maskan Chorangi	25 seated
6.	Shara-e-Faisal, University Road, Safoora Goth, Sachal Ghpth, Dhani Bux Goth.	25 seated
7.	Regal Chowk, Nomaish Chorangi, Jamshed Road, Hassan Square, NIPA, Race Corse.	25 seated
8.	Urdu Bazar, M.A Jinnah Road, Baghdadi, Chakiwara, Nawa lane, Kharadar and Tower to Maripur.	15 seated
9.	Civil Hospital, Lee Market, Gharib Shah, Lyari General Hospital, Sher Shah, Baldia and Moach Goth to Naval Colony, Yousff Ghot.	15 seated
10.	Jubile Cinema, Usman Abad, Shoe Maket, Garedn, Old Golimar, Rasheed Abad, Orangi Town.	15 seated
11.	Pakistan Quarters, Golimaar, Siemens chorangi, Habib Bank, Banaras, Qasba Colony, Mangopir.	15 seated
12.	Goromandar, Laloo Kait, New Karachi, Makka Stop, Allawali.	15 seated
13.	Patel Para, Goli mar, Nazimabad, Hyderi, Sakhi Hassan, Shadman, Nagan Chorangi, Surjani Town, KDA and Khuda ki Basti.	25 seated
14.	Malir-15, Bains Colony More, Gulsha-e-Hadeed Phase-I and Phase-II, Qaidabad.	25 seated
15.	Model colony, Memon Goth, Ghazi Town, Kala Borad and Malir-15.	15 seated
16.	Teen Hatti, Gurumandar, Ayesha Manzil, Karimabad, Al-Asif Square, Sohrab Goth and Khan Goth, Yaar Mohammad Ghot.	15 seated
17.	Shaheen Complex, PIDC, Teen Talwar, 2 Talwar, Clifton, Punjab Colony.	15 seated

Contd...

(2)

The vehicles may even be required to drop staff late night after 12 pm depending on the work load on that day. However, the timings for each day may vary between 07 pm to 12 Midnight. The vehicles should be in good condition and non air-conditioned.

Finance Department would adopt **Single Stage – Two envelopes Procedure** for selection of firms as defined in Sindh Public Procurement Rule 2010 (Amended 2013). All interested firms are requested to submit their sealed bids in two separate envelopes, clearly marked as "**Technical Proposal**" and "**Financial Proposal**". The Technical proposal should contain all vehicles fitness certificates, registration certificates with Income tax (FBR), Sindh Sales Tax (SRB) complete company profile, all drivers valid driving licenses and other necessary information. The financial quote should be vehicle and route wise on per day basis including all expenses with necessary information as required under rule 46(1) of SPPR 2010.

A Complete set of Bidding Documents could be purchased by any interested eligible bidder at the address given below or also download from the SPPRA and Finance Department's Website i.e. www.spprasindh.gov.pk/ & <http://www.fdsindh.gov.pk/> and submit bids on bidding documents by mail or by hand upon payment of non-refundable fee Rs.1000/- Cash (Rupees One Thousand Only) up to dated 28-02-2017.

All applicants firms shall deposit a bid security equivalent to 2.5% of bid price in favour of Section officer (B&A), Finance Department, Govt. of Sindh, along with their sealed technical and financial bid. The sealed bids should reach the office of Section Officer (B&A), Finance Department, Government of Sindh, Sindh Secretariat No.06 A.K Lodhi Complex at 11:00 A.M on 01st March 2017. The Technical bids will be open on the same day at 12:00 Noon in the office of Additional Finance Secretary (Admn/SR).

Finance Department has the right in accordance of Sindh Public Procurements Regulatory Authority Rule-25 to cancel the bidding process at any time prior to the acceptance of a bid or proposal.


SECTION OFFICER (B&A)



**GOVERNMENT OF SINDH
FINANCE DEPARTMENT**

Karachi dated the 01-02-2017

Notification

No. FD (CTC-I) 02(80)/2016-2017:-Finance Department, Government of Sindh is hereby Constitutes a Departmental Procurement Committee in respect of **Hiring of Rental Vehicles for One Way Drop facility to its Staff during Budget Preparation-2017-18:-**

- | | |
|--|-----------------|
| 1. Additional Secretary (Admn/SR)
Finance Department, Govt. of Sindh. | Chairman |
| 2. Deputy Secretary (B&E-I)
Finance Department, Govt. of Sindh. | Member |
| 3. Section Officer (B&A)
Finance Department, Govt. of Sindh. | Member |
| 4. Section Officer (G)
Transport & Mass Transit
Department, Govt. of Sindh. | Member |
| 5. Section Officer (G)
Service General Administration & Co-Ordination
Department, Govt. of Sindh. | Member |

➤ **Terms of References.**

1. Preparation of Bidding Documents.
2. Caring out technical as well as financial evaluation of the bids.
3. Preparation of evaluation report as mentioned in the Rule 45.
4. Making recommendation for the award of Contract to the Competent Authority.

Secretary to Government of Sindh

No. FD (CTC-I) 2(80)/2016-17

Karachi Dated the 01-02-2017

A copy is forwarded for information to:

1. ✓ The Managing Director SPPRA, Govt. of Sindh.
2. The Accountant General Sindh, Karachi.
3. The Secretary G.A, Service General Administration & Co-Ordination Department.
4. The Secretary to Government of Sindh, Transport Department.
5. The Additional Secretary (Admn/SR), Finance Department, Govt. Of Sindh.
6. The Deputy Secretary (B&E-I), Finance Department, Govt. Of Sindh.
7. Office Copy.

(AAMIR ZIA ISRAN)



**GOVERNMENT OF SINDH
FINANCE DEPARTMENT**

Karachi dated the 01-02-2017

Notification

No. FD (CTC-I) 2(80)/2016-2017:- Finance Department, Government of Sindh is hereby Constitutes a Complaint Redressal Committee (CRC) in respect of **Hiring of Rental Vehicles** for One Way drop facility to its Staff during Budget Preparation 2017-2018 as per SPPRA Rule-2010 (31). It will Consist of Following members.

- | | |
|---|-----------------|
| 1. Special Finance Secretary (B&E)
Finance Department, Govt. of Sindh. | Chairman |
| 2. Representative of A.G Sindh
Accountant General Sindh. | Member |
| 3. Mr. Danish Javed
Marketing Manager
Transport Company | Expert |

Terms of References.

1. Prohibit the Procurement Committee from acting or deciding in a manner, inconsistent with these rules & regulations.
2. Annual in whole or in part , any unauthorized or decision of the Procurement Committee; and.
3. Reverse any decision of the Procurement Committee or substitute its own decision for such a decision.

Secretary to Government of Sindh

No. FD (CTC-I)2(80)/2016-2017

Karachi Dated the 01-02-2017

A Copy is Forwarded for information to:

1. The Managing Director SPPRA, Government of Sindh.
2. The Accountant General Sindh, Karachi.
3. Special Secretary (B&E), Finance Department.
4. Deputy Accountant General Sindh, A.G Sindh, Karachi.
5. Mr. Danish Javed, Representative of Transport & Rent A Car Company.
6. Office Copy.

**(AAMIR ZIA ISRAN)
SECTION OFFICER (B&A)**



Ph:021-99222113

GOVERNMENT OF SINDH
FINANCE DEPARTMENT

ANNUAL PROCUREMENT PLAN
(GOODS & SERVICES)
FINANCIAL YEAR 2016-2017

Sr. No	Description of Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated Total Cost	Funds Allocated	Source of Funds (ADP/Non-ADP)	Proposed Procurement Method	Timing of Procurements			
								1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
1.	Procurement of Desktop Computer with Equipments	25-PC 25-Printers 25-U.P.S 10-Fax Machines	-	-	4.37 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	Dec	-	-
2.	Procurement of Machinery Items	01-Resograph 25-Split A.C 08-Electric Water Coolers	-	-	3.935 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	Dec	-	-
3.	Procurement of Uniform & Protective Cloths	500-550 approximately	-	-	6.00 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	Feb	-
4.	Procurement of Furniture & Fixtures	-	-	-	2.6 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	Feb	-
5.	Procurement of Cartridges for Printers	200-350 Units approximately	-	-	13.2 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	-	April
6.	Procurement of Papers for Printers	800-Boxes approximately	-	-		Non-ADP	Single Stage Two Envelopes Procedure	-	-	-	April
7.	Hiring of rental vehicles for Budget Duty	17 vehicles approximately	-	-	7.260 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	-	April

- Any other Procurement item(s) required on need basis shall be part of procurement plan & Revised Plan shall be reported to Sindh Public Procurement Regulatory Authority with the approval of the Competent Authority


SECTION OFFICER (B&A)



Bidding Documents

FINANCE DEPARTMENT GOVERNMENT OF SINDH

TENDER NO. FD (CTC-I) 02(80)/2016-2017

TENDER DOCUMENTS PERFORMA

NAME OF TENDER:-

Hiring of Rental Vehicles for Budget Duty

OFFICIAL ADDRESS:-

*Finance Department, Govt. of Sindh, Sindh Secretariat,
Building No.06, A.K Lodhi Block, Shakra-e-Kamal
Ataturk, Karachi.*

TELEPHONE:-

021-99222113, 99222111

FAX:-

021-99222110

LAST DATE FOR COLLECTION OF
TENDER DOCUMENTS:-

28-02-2017

TENDER CLOSING DATE & TIME:-

01-03-2017 (11:AM)

TENDER OPENING DATE & TIME

01-03-2017 (12:NOON)



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1. INVITATION TO BID

1.1 SPPRA/Rule to be followed:-

Sindh Public Procurement Rules (2010) (Amended by 2013) will be strictly followed. These may be obtained from SPPR's Website.

<http://www.pprasinhd.gov.pk.spprarules2010.php>

in this documents, unless otherwise mentioned to the contrary "Rules" mean a Rule under the Sindh Public Procurement Rules-2010 (Amended-2013)

1.2 MODE OF ADVERTISEMENT:-

As per SPPRA Rule-46 (2), Substituted vide SGA&CD Notification. SORI (SGA&CD)2-3/2010 Dated 8th October-2013, this Tender is being placed online at SPPRA's Website and published in three leading news papers of English, Urdu & Sindhi.

1.3 TYPE OF OPEN COMPETITIVE BIDDING:-

Single Stage-Two envelope procedure would be followed.

- a) The Bid will be comprise a Single Stage-Two package containing two Separate Envelops. Each Envelop will contain Separately the financial proposal & technical Proposal
- b) The Envelop shall be marked as "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**" in bold and capital letter to avoid confusion.
- c) Initially only the Envelop marked as **TECHNICAL PROPOSAL** will be opened.
- d) Envelop marked as **FINANCIAL PROPOSAL** will be retained in the custody of this Department without being opened.
- e) Procuring Agency will evaluate the technical Proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
- f) No amendments in the technical proposal will be permitted during technical evaluation.
- g) Financial Proposal of technically qualified bids will be opened publically a time, date and venue announced to the bidders in advance.
- h) Financial Proposal of bids found technically non-responsive will be returned unopened to the respective bidders.
- i) Bids found to be the lowest evaluated bids would be accepted.

In accordance with these rules, interested companies (hereinafter referred to as bidders) applying for bids should submit two separate Envelope for Financial & Technical Proposals.

2. IMPORTANT POINTS TO BIDDERS:

All bids must be accompanied by an Earnest Money in Shape of Pay Order equal to **2.5%** of total quoted price (AT least 80 days, Mean the bidder shall submit the earnest money equal to 2.5 % of 80 Days transport facility) in favor of "**Section Officer (B&A), Finance Department, Govt. of Sindh**". The bids along with an Earnest Money, Tender Form, Affidavit and all required Documents as mentioned in Bidding Documents must be delivered at Room No.171, Caretaker Cell-I, Ground Floor, Finance Department, Government of Sindh, Building No.06,



Sindh Secretaries A.K Lodhi Block, Kamal Attaturk, Karachi on or before 1st of March,2017. The Technical Bids will be opened publically at the office of Additional Secretary Finance (Adm/SR) at 06th Floor, Finance Department, Govt. of Sindh, Karachi on the same day at 12:00 Noon.

The bidders must submit bids on the basis of complete fulfillment of requirements. Failure to meet this condition will cause disqualification of the bidder. The bidder shall submit bids which comply with the bidding documents. Alternative bids will not be considered.

The Primary Contact and Secondary Contacts for all correspondence in relation to this bid is as follows.

PRIMARY CONTACT:

Mr. Aamir Zia Isran
Section Officer (B&A)
E-Mail:-aamirziaisran@gmail.com
Phone#:92-21-99222111
Fax#: 92-99222110
Address:- Room No.165,Ground Floor, A.K. Lodhi Block, Finance Department, Govt. of Sindh, Kamal Ataturk Road, Karachi.

SECONDARY CONTACT:

Muhammad Dawood Shah
Assistant-Superintendent
E-mail: dawoodafriidi2012@yahoo.com
Phone#:92-21-99222113
Address:- Room No.171,Care Taker Cell-I, Ground Floor, A.K. Lodhi Block, Finance Department, Govt. of Sindh, Kamal Ataturk Road, Karachi.

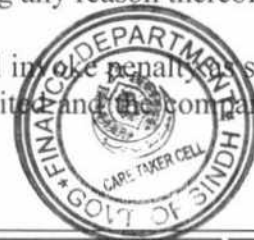
Bidder should note that during the period from the receipt of the bid and until further notice from the primary contact, all queries should be communicated via the primary Contact and in writing only. In the case of an urgent situation where the primary Contact cannot be communicated, the bidder may alternatively direct their queries through the Secondary Contact.

Bidders are also required to state, in their Proposals, the name, title, fax number, telephone numbers and e-mail address of the bidder's authorized representative through whom all communications shall be directed until the process has been completed or terminated.

The Finance Department will not be responsible for any costs or expenses incurred by bidder in connection with the presentation or delivery of the bids.

As Authority competent to accept the Tender, the Finance Department reserves the right to cancel the Tender, accept or reject one or all Bids without assigning any reason thereof.

Failure to supply required service within specified time period will invoke penalty specified in this documents. In addition to that, Security Deposit will be forfeited and the company will not be allowed to participate in future Tenders as well.



3. TENDER COVERING LETTER FORMAT

To,

The Section Officer (B&A),
Finance Department,
Govt. of Sindh,
Karachi.

Subject:- HIRING OF RENTAL VEHICLES FOR BUDGET DUTY

(On the company letter head should be signed and stamped and should submit with technical Bid)

Dear Sir,

Having examined the tender documents and annexure (s) we, the undersigned, in conformity with the said documents, offer to provide the rental vehicles (i.e Hi-ace, Coasters) on terms of reference to be signed upon the award of contractor for the sum indicated as per financial bid.

We undertake, if our proposal is accepted, to provide the service specified in your NIT, in the Contract within time frame specified, starting from the date of receipt of notification of award from the Department.

We agree to abide by this proposal for the period of Ninety (90) days (as per requirements of the project) from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We agree to execute a Contract in the form to be communicated by the Finance Department, incorporating all agreements with such alternation or additions thereto as may be necessary to adapt such agreement to the circumstances of the standard.

Unless and until a formal agreement is prepared and executed this proposal together with our written acceptance thereof shall constitute a binding agreement.

We would like to clearly state that we qualify for this service as our Company meets all the pre-Factor criteria indicated on your Tender documents. The detail are as attached:-

Authorized signature with official stamp



4. TERMS & CONDITIONS OF THE TENDER:

DEFINITIONS:

- 4.1 *In this document, unless there is anything repugnant in the subject or context:*
- 4.2 **"Client/Procuring Agency"** means the Finance Department or any other Person/entity for the time being or from time to time duly appointed in writing by the Procuring Agency to act as Procuring Agency for the purpose of the contract.
- 4.3 **"Confirmation"** means confirmation in writing.
- 4.4 **"Contractor/Bidder/Tender"** means an entity/ company/organization that is a Registered bidder with the Purchaser and has submitted its Bid as per the criteria / specifications listed.
- 4.5 **"Contractor"** means any entity or person that may provide or provides the services to any of the public sector organization under the contract.
- 4.6 **"Contract"** means the contract proposed to be entered into between the procuring entity and the Bidder, including all attachments, appendices, and all documents incorporated by reference therein.
- 4.7 **"Contract Price"** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- 4.8 **"Calendar Days"** means days including all holidays.
- 4.9 **"Fraudulent and Corrupt practices"** will have the same bearing and meaning as are defined in General Provision Part-1. in the Sindh Public Procurement Regulatory Rules-2010.
- 4.10 **"Government"** means Government of Sindh.
- 4.11 **"In Writing"** means communicated in written form e.g. by mail, e-mail or fax. delivered with proof of receipt.
- 4.12 **"Person"** individual. Association of persons, firm. Company. Corporation, institution and organization, etc having legal capacity.
- 4.13 **"Personnel"** means professionals and support staff provided by the bidder that are assigned to perform the Services or any part thereof.
- 4.14 **"Procurement Methods"** means any one of the procurement modes/methods as provided in the Sindh Procurement Rules-2010 published by the Sindh Public Procurement Regulatory Authority (SPPRA), Government of Sindh.
- 4.15 **"Proposal"** means the Technical Proposal and the Financial Proposal for the provision of the Services submitted by a Bidder in response to RFP.
- 4.16 **"RFP"** means Request for Proposals, including any amendments that may be made by the procuring entity for the selection of bidder.
- 4.17 **"SBD)"** means Standard Bidding Documents.
- 4.18 **"Services"** means the tasks to be performed by the bidder pursuant to the Contract as listed under Annexure attached.



5. HEADINGS AND TITLES:

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

6. NOTICE:

- 6.1 In this document, unless otherwise specified, wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions amongst the Contractor, the Procuring Agency and the Bidder, the same shall be in writing.
- 6.1.2 issued within reasonable time;
- 6.1.3 served by sending the same by courier or registered post to their principal office in Pakistan or such other address as they shall notify for the purpose; and
- 6.1.4 The words "notify", "order", "consent", "approve", "instruct", shall be construed accordingly.

7. TENDER SCOPE:

Finance Department, Govt. of Sindh, (hereinafter referred to as "the Procuring Agency") invites /requests Proposals (hereinafter referred to as "the Tender") for **Hiring of rental Vehicles** at A.K Lodhi Block, Building No. 06, Finance Complex, Sindh Secretariat, Karachi outlined in this Tender document.

8. TENDER ELIGIBILITY:

- 8.1 Eligible Bidder is a Bidder who.
- 8.1.1 has a registered office in Pakistan.
- 8.1.2 has required relevant experience.
- 8.1.3 has valid authorization in Pakistan (if applicable);
- 8.1.4 has the required relevant qualified personnel and enough strength to fulfill the requirement of assignment.
- 8.1.5 Provider of Services in rental cars.
- 8.1.6 Conforms to the clause of "Responsiveness of Bid".

9. TENDER COST:

The Bidder shall bear all costs/ expenses associated with the preparation and submission of the Tender and the Finance Department shall in no case be responsible / liable for the any Costs/expenses.

10. JOINT VENTURE:

Joint venture or Partnership firms are not eligible for this Tender. Only those companies Which are validly registered with sales tax and income tax departments (FBR&SRB) and having sound financial strength can qualify for the said tender.



THE BIDDING DOCUMENTS

Content of Bidding Documents

The bidding documents include:

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)
- Special Conditions of Contract (SCC)
- Schedule of Requirements
- Technical Specifications
- Bid Form and Price Schedules
- Contract Form
- Technical & Financial submission form
- Sample forms
- Integrity pact

11.INTRODUCTION TO BIDDERS

A.INSTRUCTIONS

1. **Source of Funds.**
 - 1.1 The Procuring agency has received funds through its annual budget expenditures kept under the relevant head of account "**Others Transportation for Budget duty**".

2. **Eligible Bidders**
 - 2.1 This invitation for Bidder is open to all suppliers from eligible sources as defined in the SPPRA Rules 2010 and its Bidding documents is expected as provide hereinafter.

 - 2.2 Government-owned enterprises in the Province of Sindh participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not dependent agency of the Government of Sindh.

 - 2.3 Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the any government organization in accordance with SPPRA Rules-2010.



3. Eligible Goods and Services

3.1 All goods and related services to be supplied under the contract shall have the origin eligible source countries, defined in the SPPRA Rules, 2010 and in this Bidding Documents, and all expenditures made under the contract will be limited to such goods and services.

4. Cost of Bidding

4.1 The Bidder shall be are all costs associated with the preparation and submission of its bid and the Procuring agency named in the Bidding Documents, hereinafter referred to as "Finance Department," will not be responsible or liable for those costs, regardless of the conductor outcome of the bidding process.

4.2 The bidder is expected to examine all the instructions, forms and the specifications mentioned in the bidding documents. Failure to furnish all information required by the bidding documents substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.

5. Clarification of Bidding Documents

5.1 An interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for Clarification of the bidding documents which it receives later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the Query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding Documents



6. Amendment of Bidding Documents

- 6.1 At any time prior to the deadline for submission of bids, the Finance Department, for any reason, whether its own initiative or in response to a clarification requested by an interested Bidder, may modify the bidding documents by amendment.
- 6.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

B. PREPARATION OF BIDS

7. Language of Bid

- 7.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in an other language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.

8. Documents Comprising the Bid

- 8.1 The bid prepared by the Bidder shall comprise the following components.
(a) A Bid Form and a Price Schedule completed in accordance with ITB Documentary evidence established in accordance with ITB that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;

9. Bid Form

- 9.1 The bidders shall be completed bid form and shall be submit to the department indicating time and date for providing service.

10. Bid Prices

- 10.1 The bidder shall provide appropriate rate of each vehicle on per day basis for each route (Only door to door drop) as mentioned in invitations of tender.



11. **Bid Currencies**
- 11.2 Prices indicated on the Price Schedule shall include all taxes.
- 11.1 Prices shall be quote in Pak Rupees.
12. **Late Bids**
- 12.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB will be rejected and returned unopened to the Bidder.
13. **Modification and Withdrawal of Bids**
- 13.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for Submission of bids.
- 13.2 No bid may be modified after the deadline for submission of bids.
- 13.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid Validity specified by the Bidder on the Bid Form. Withdrawal of A bid during this interval may result in the Bidder's for feature of its bid.

C. OPENING AND EVALUATION OF BIDS

14. **Opening of Bids by the Procuring Agency**
- 14.1 The Finance Department will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the tender advertisement or in Bidding documents the bidders' representatives who are present shall sign a register evidencing their attendance.
- 14.2 Bids (and modifications sent pursuant to ITB) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.
- 14.3 The Finance Department will prepare minutes of the bid opening.



15. Clarification of Bids

15.1 During evaluation of the bids, the Finance Department may, at its discretion, ask the Bidder for a clarification of its bid. the request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

16. Applicable Law

16.1 The Contract shall be interpreted in accordance with the Federal and Sindh Provincial laws, unless otherwise specified in SCC.

17. Notices

17.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by or facsimile and confirmed in writing to the other party's address specified in Bidding Documents.

18. Taxes and Duties

18.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until services agreement of the tender completed to the Procuring agency.

D. CORRECTION OF ERRORS/AMENDMENT OF TENDER

The tender shall be checked for any arithmetic errors which shall be rectified as follows:

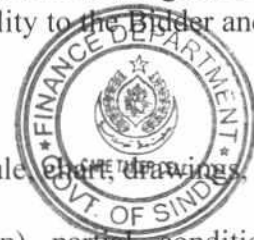
If there is a discrepancy between the amount in figures and the amount in words for total Bid Price entered in the tender form, the amount which tallies with the total Bid Price entered in the price Schedule, shall govern. If there is discrepancy in the unit rate (Per vehicle) and the total price entered in the price Schedule should be corrected. The Bid Price as determined after the arithmetic correction shall be termed as corrected Bid price. The Price determined after making such adjustment shall be termed as evaluated total Bid price.

E. REJECTION OF THE TENDER

The Finance Department shall have right, as its exclusive direction, to accept a Tender to reject any or all Tender(s), cancel/annual the Tendering process at any time prior to the award of Contract, without assigning any reason or any obligation to inform the Bidders of the ground of the Finance Department's action, and without thereby incurring any liability to the Bidder and decision of the Procuring Agency shall be final.

The Tender shall be rejected if it is:

- a. Substantially non-responsive
- b. Submitted in other than prescribed forms, annexes, schedule, ~~Chart, drawings,~~ documents.
- c. Incomplete, un-sealed, un-signed, printed (Hand Witten), partial, conditional, alternative, late.



- d. Subjected to interlineations/cutting/correction/erasures/overwriting.
- e. The bidders submits more than one tender.
- f. The bidder refuse to accept the corrected total bid price
- g. The bidder has conflict of the interest with the Procuring Agency.
- h. The bidder tries to influence the Bid Evaluation/Contract award.
- i. The bidder engages in corrupt or fraudulent practices in competing for the Contract award.
- j. There is any discrepancy between bidding documents and bidder's proposal i.e. submitted bid.
- k. The bidder submits any financial condition as part of its bid which is not in conformity with tender documents.

F. OLD/CONDEMNED VEHICLES

The Procuring Agency reserve the right at its exclusive directions at the time of Contract Award to change the old/damaged vehicles without any change in Unit Price or other terms & Conditions.

G. ACCEPTANCE LETTER (LETTER OF INTENT)

The Finance Department shall, send the acceptance letter (Letter of Intent) to the successful bidder, prior to the expiry of the validity period of the Tender, which shall constitute a contract, until execution of the formal Contract. Upon the successful Bidder's furnishing of the Performance Security, The Procuring Agency will promptly notify each unsuccessful Bidder & will Discharge its Earnest Money.

H. STAMP DUTY

Successful bidders will be liable to pay Stamp Duty (as applicable Stamp Duty Act 1989) duly Stamped on the Contract Agreement & Assessment which may be levied in respect of the required Services (0.3%).



TECHNICAL PROPOSAL SUBMISSION FORM

(This letter of technical proposal form should be on the letter head of the bidder and should be signed by the person competent)

To,
The Section Officer (B&A),
Finance Department,
Government of Sindh,
Karachi.

Dear Sir,

We, the undersign offer to provide the rental vehicles for Budget Duty on per day basis in accordance with your request for the proposal. We are hereby submitting our proposal, which include the technical Proposals and the Financial Proposal sealed in two separate Envelops. We, undertake, if our proposal is accepted, to provide the service related to the assignments.

We also confirm that the Government of Sindh has not declared us, or any, ineligible on charge of engaging in corrupt, fraudulent, collusive or coercive practices. We furthermore, pledge not to indulge in such practices in competing for in executing the Contract, and we are aware of the relevant provision of the Proposal Documents.

We understand you are not bound to accept any proposal you receive.

We remain,
your sincerely,

Authorized Signature

Name and Designation of Signatory & Seal _____

Name Of Firm:- _____

Address:- _____



Evaluation Criteria for Hiring of rental vehicles for Budget Duty

The Proposal submitted by the bidder will evaluate technically on following parameters. The Evaluation will be performed assuming the contract will be awarded to the high evaluated bidder for entire information as per mentioned in this bidding documents.

The Technical Bids Shall be Evaluated on the basis of following parameters:					Marks obtained (FORMAT)		
S No.	Evolution parameters	Marks	Total Marks	Brief	Bidder 1	Bidder 2	Bidder 3
1*	CERTIFICATIONS		30				
	a) S.S.T (SRB)	05		Certificates issues by the concerned authority. Certificate on the company's letter head that Duel fuel System is not installed in vehicles			
	b) N.T.N (FBR)	05					
	c) Valid Fitness Certificates of vehicles (MVI)	05					
	d) Drivers Driving license with NICs	05					
	e) Duel fuel System Certificate	05					
	f) Route Permit	05					
2	COMPANY /FIRM/INDIVIDUAL INFORMATION (MARKET PRESENCE)		30				
	a) No. of years in Business	10		02 Marks of Each Year			
	b) Specifications & Broachers (Telephone, Fax, e-mail ETC)	10		Complete detail of firm			
	c) Valid NIC of the firms' representative	05		Color Copy is required			
	d) Availability of Cell phones of Drivers	05		List Cell Phones Numbers of the drives			



3	FINANCIAL CAPABILITIES						
	a) Income Tax Annual Returns of 5 years	10	30	02 Marks for each year (Max10)			
	b) Audited Financial Statement of Five Years	10		02 marks on production of each Year Statement (Max 10)			
	c) Bank Statements (Last five Years)	10		02 marks for each year			
4	RELEVANT FIELD EXPERIENCE	10	10	02 marks for each similar complexity assignments (Documents proof) Max 5 assignments			
Total Marks:			100				

Note: * In "Section (01)" All Interested Bidders shall secure minimum 83% i.e. **25-Marks** out of 30-Marks in check by the Procurement Committee which will be mandatory for all respective Bidders for the Pre-Qualification, acquired less than the highlighted Marks will be the disqualification in Tender Process.

Each & Every interested Firm(s)/Bidder(s)/Contractor(s) must get 70% Marks out of 100% Marks in Technical Proposal for qualifying as per above mentioned Criteria. Only the technically qualified Bidder(s)/Contractor(s)/Firm(s) on the basis of above criteria shall be eligible for qualifying in Financial Bid(s).



ANNEXURE -E

Schedule Of Requirements (Should be On the Company Letter Head & Should be Signed by the Authorize Person)

Finance Department Government of Sindh required following vehicles i.e. Hi-ace and Coaster during the whole budget session.

S. No	Vehicle category	Capacity of passengers	Qty
1	Hi-ace can	15	11
2	Coasters	25	06

Above said vehicles would apply on following routes (Time/Schedule will be provide at the time of Work Order) till the presentation of Budget as per Finance Department late sitting order.

Route No	Route	Type of Vehicle required
1.	Gora kabristan, .PECHS Society, Sindhi Muslim Society, Karsaz, Dalmia.	15 seated
2.	Punjab Colony, Korangi Crossing, Landhi and Sher Pao Colony,bains colony.	25 seated
3.	Mehran Hotel, Jinnah Hospital, Mehmoodabad, Singar chorangi and Bilal Colony, dawood chorangi.	15 seated
4.	Metro pole, GOR-II, Tariq Road, Malir, Malir Halt and Khokarpar.	15 seated
5.	Gulistan-e-Jauhar, Johar Chowrangi, Safari Park Glushan Chorangi, Nipa Chorangi, Safoora Goth, Maskan Chorangi	25 seated
6.	Shara-e-Faisal, University Road, Safoora Goth, Sachal Ghpth, Dhani Bux Goth.	25 seated
7.	Regal Chowk, Nomaish Chorangi,Jamshed Road,Hassan Square,NIPA, Race Corse.	25 seated
8.	Urdu Bazar, M.A Jinnah Road, Baghdadi, Chakiwara, Nawa lane, Kharadar and Tower to Maripur.	15 seated
9.	Civil Hospital, Lee Market, Gharib Shah, Lyari General Hospital, Sher Shah, Baldia and Moach Goth to Naval Colony, Yousff Ghot.	15 seated
10.	Jubile Cinema, Usman Abad, Shoe Maket, Garedn, Old Golimar,Rasheed Abad, Orangi Town.	15 seated
11.	Pakistan Quarters,Golimaar, Siemens chorangi, Habib Bank,Banaras, Qasba Colony, Mangopir.	15 seated
12.	Goromandar, Laloo Kait, New Karachi, Makka Stop, Allawali.	15 seated
13.	Patel Para, Goli mar, Nazimabad, Hyderi, Sakhi Hassan, Shadman, Nagan Chorangi, Surjani Town, KDA and Khuda ki Basti.	25 seated
14.	Malir-15, Bains Colony More, Gulsha-e-Hadeed Phase-I and Phase-II, Qaidabad.	25 seated
15.	Model colony, Memon Gohth, Ghazi Town, Kala Borad and Malir-15.	15 seated
16.	Teen Hatti, Gurumandar, Ayesha Manzil, Karimabad, Al-Asif Square, Sohrab Goth and Khan Goth, Yaar Mohammad Ghot.	15 seated
17.	Shaheen Complex, PIDC, Teen Talwar, 2 Talwar, Clifton, Punjab Colony.	15 seated

Note:- The price of the vehicle should be route wise and on per vehicle per day basis.

Authorized signature :



ANNEXURE-F

GOVERNMENT OF SINDH FINANCE DEPARTMENT CONTRACT AGREEMENT

This AGREEMENT of Contract (hereinafter called the "CONTRACT") is made on this _____ day of _____ (Year), between "[Name of Procuring Agency]" (hereinafter called "Procuring Agency") and M/S. (Name of Contractor) (hereinafter called the "Contractor").

WHEREAS the Finance Department "Procuring Agency" hired vehicles on rental basis during the Entire of Budget Preparation/Session 2017-18 which will be provided by M/S. (Name of Contractor) [Address of contractor] "Contractor" and the Procuring Agency has accepted a bid offered by the M/S. (Name of Contractor) for the execution and completion of such Services.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to. The vehicles would ply on following routes.

The following documents shall be deemed to form and be read and construed as integral part of this Agreement, viz:-

- (a) The Bid Form and the Price Schedule submitted by the Bidder;
- (b) The Schedule of Requirements;
- (c) The Technical Specifications;
- (d) The General Conditions of Contract;
- (e) The Procuring agency's Notification of Award; and
- (f) The Contract.

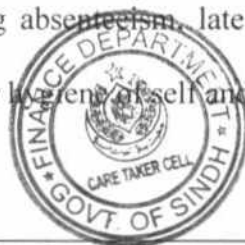


Route No	Route	Type of Vehicle required	Re. ()
1.	Gora kabristan, PECHS Society, Sindhi Muslim Society, Karsaz, Dalmia.	15 seated	
2.	Punjab Colony, Korangi Crossing, Landhi and Sher Pao Colony, bains colony.	25 seated	
3.	Mehran Hotel, Jinnah Hospital, Mehmoodabad, Singar chorangi and Bilal Colony, dawood chorangi.	15 seated	
4.	Metro pole, GOR-II, Tariq Road, Malir, Malir Halt and Khokarpar.	15 seated	
5.	Gulistan-e-Jauhar, Johar Chowrangi, Safari Park Glushan Chorangi, Nipa Chorangi, Safoora Goth, Maskan Chorangi	25 seated	
6.	Shara-e-Faisal, University Road, Safoora Ghoth, Sachal Ghpth, Dhani Bux Ghoth.	25 seated	
7.	Regal Chowk, Nomaish Chorangi, Jamshed Road, Hassan Square, NIPA, Race Corse.	25 seated	
8.	Urdu Bazar, M.A Jinnah Road, Baghdadi, Chakiwara, Nawa lane, Kharadar and Tower to Maripur.	15 seated	
9.	Civil Hospital, Lee Market, Gharib Shah, Lyari General Hospital, Sher Shah, Baldia and Moach Ghoth to Naval Colony, Yousff Ghot.	15 seated	
10.	Jubile Cinema, Usman Abad, Shoe Maket, Garedn, Old	15 seated	

	Golimar, Rasheed Abad, Orangi Town.		
11.	Pakistan Quarters, Golimaar, Siemens chorangi, Habib Bank, Banaras, Qasba Colony, Mangopir.	15 seated	
12.	Goromandar, Laloo Kait, New Karachi, Makka Stop, Allawali.	15 seated	
13.	Patel Para, Goli mar, Nazimabad, Hyderi, Sakhi Hassan, Shadman, Nagan Chorangi, Surjani Town, KDA and Khuda ki Basti.	25 seated	
14.	Malir-15, Bains Colony More, Gulsha-e-Hadeed Phase-I and Phase-II, Qaidabad.	25 seated	
15.	Model colony, Memon Goth, Ghazi Town, Kala Borad and Malir-15.	15 seated	
16.	Teen Hatti, Gurumandar, Ayesha Manzil, Karimabad, Al-Asif Square, Sohrab Goth and Khan Goth, Yaar Mohammad Ghot.	15 seated	
17.	Shaheen Complex, PIDC, Teen Talwar, 2 Talwar, Clifton, Punjab Colony.	15 seated	

Total Rupees in words & Figures on per day basis for 17 Vehicles

1. The vehicles may even be required to drop staff after 12 Midnight depending on the load work on that particular day.
2. The timing of drop of the staff may vary between 07 Pm to 12 midnight.
3. The drop facility of the staff should be door to door wise.
4. The vehicles may even be required for double shift for particular day depending on load work on that day.
5. Finance Department will not be responsible for any expenses related to Driver or vehicles.
6. The Schedule of the Payments against supplies/services by the Procuring Agency to the contractor should be after completion of the job assigned through this Agreement, the contractor hereby covenant with the Procuring Agency to execute and complete the task and remedy defects therein in conformity and in all respects within the provision of the contract.
7. The Procuring Agency hereby covenant to pay the contractor in consideration of the execution and completion of the task as per provision of the contract, the contract price or such other sum as may become payable under the provision of the contract at the times and in the manner prescribed by the contract.
8. Contract period of the above mentioned task, terms and conditions will be commences from period [Date [year] till the compilation of Budget [budget session] .
9. The firm Provides Services shall be responsible for the Security of the Drivers and vehicles. Finance Department will not responsible for any loss whatsoever for security risk, negligence of drivers or otherwise.
10. The firm shall be responsible for petroleum, oil change, car wash and lubricants of all the vehicles hired under this tender/contract.
11. The Firm shall be responsible for all payments of their staff.
12. The Contract may be revoked by the procuring agency at any time in case of unsatisfactory services or failure to perform services after serving prior warning notice and all payments will be withheld, the legal action may be initiated against the firm.
13. Unsatisfactory Services shall be including absenteeism, late coming, reckless driving, accident, misbehavior of the drivers etc.
14. Driver will be responsible, to ensure proper hygiene of self and cleanness of vehicles.
15. Driver must be aware of all local routes.



16. In case of accident theft, snatching or total lose to the vehicles through the accident the firm will deal with the insurance company for deduction, depreciation and final settlement with the insurance company.
17. In case of repair, if the vehicle takes more time within the duty time period, the firm shall provide alternative similar vehicle to the procuring agency immediately.
18. Accountant General (A.G) Sindh has the right to deduct taxes as per rules/policy (Income tax, Sindh Sales Tax (Tax on Service) as per Sindh Sale Tax on Service Act, 2011.

[The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Government of the Sindh under any law, Contract or other instrument, be void able at the option of Government of the Sindh.

Signature of the Contractor

Signature of the Procuring Agency

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness-I

Witness-II

(Name, Title and Address)

(Name, Title and Address)



(FINANCIAL PROPOSAL SUBMISSION FORM)

This Letter of Financial Proposal should be on the letter of head of the Bidder/Firm and should be signed by the Authorized person of the firm).

To,

The Section Officer (B&A),
Finance Department,
A.K Iodhi Block, Building No-06,
Kamal Ataturk Road, Karachi.

Subject:- Hiring of Rental vehicles for Budget Duty

Dear Sir,

1. Having Inspected site and checked all local condition and also examined all bidding Documents including the Instructions to the Bidders, General Condition of the Contract and Schedule of Requirements, we the undersign to provide the Subject Service in conformity with the Bid Documents including instructions to Bidder, General Condition of Contract and Schedule of Requirements for the sum as specified in Bidding Documents.
2. We accept the above bid Documents as valid and binding including those part countersigned fully by us.
3. The rate and prices which we have quoted and all information and data attached with our Bid are complete and without any hidden Technical & Financial reservations or implementations. They have been duly checked and are correct in every respect.
4. The rates and prices entered in the Bid is confirm and inclusive of all cost of Manpower, labor, equipments, customs, duties, Sindh Sales tax, Income Tax and Federal Taxes and all others direct and indirect cost related to this Tender.
5. We undertake if our Bid is accepted to sign the Tender agreement of Contract within Three (03) working days of the issue of the letter of acceptance.
6. We agree to pay all cost toward the preparation of the Agreement of the Contract.
7. We further agree to abide by this Bid for a period for a period of Ninety (90) calendar days from the date of opening of Bid and it shall be binding us for this period.

Contd...



Sr.#	Routes	Description of vehicles	Rates per vehicles per day along with driver and fuel (Filled by the Bidder)
1.	Gora kabristan, PECHS Society, Sindhi Muslim Society, Karsaz, Dalmia.	15 seated	Rs.()
2.	Punjab Colony, Korangi Crossing, Landhi and Sher Pao Colony, bains colony.	25 seated	Rs.()
3.	Mehran Hotel, Jinnah Hospital, Mehmoodabad, Singar chorangi and Bilal Colony, dawood chorangi.	15 seated	Rs.()
4.	Metro pole, GOR-II, Tariq Road, Malir, Malir Halt and Khokarpar.	15 seated	Rs.()
5.	Gulistan-e-Jauhar, Johar Chowrangi, Safari Park Glushan Chorangi, Nipa Chorangi, Safoora Goth, Maskan Chorangi	25 seated	Rs.()
6.	Shara-e-Fasisal, University Road, Safoora Goth, Sachal Ghpth, Dhani Bux Goth.	25 seated	Rs.()
7.	Regal Chowk, Nomaish Chorangi, Jamshed Road, Hassan Square, NIPA, Race Corse.	25 seated	Rs.()
8.	Urdu Bazar, M.A Jinnah Road, Baghdadi, Chakiwara, Nawa lane, Kharadar and Tower to Maripur.	15 seated	Rs.()
9.	Civil Hospital, Lee Market, Gharib Shah, Lyari General Hospital, Sher Shah, Baldia and Moach Goth to Naval Colony, Yousff Ghot.	15 seated	Rs.()
10.	Jubile Cinema, Usman Abad, Shoe Maket, Garedn, Old Golimar, Rasheed Abad, Orangi Town.	15 seated	Rs.()
11.	Pakistan Quarters, Golimaar, Siemens chorangi, Habib Bank, Banaras, Qasba Colony, Mangopir.	15 seated	Rs.()
12.	Goromandar, Laloo Kait, New Karachi, Makka Stop, Allawali.	15 seated	Rs.()
13.	Patel Para, Goli mar, Nazimabad, Hyderi, Sakhi Hassan, Shadman, Nagan Chorangi, Surjani Town, KDA and Khuda ki Basti.	25 seated	Rs.()
14.	Malir-15, Bains Colony More, Gulsha-e-Hadeed Phase-I and Phase-II, Qaidabad.	25 seated	Rs.()
15.	Model colony, Memon Goth, Ghazi Town, Kala Borad and Malir-15.	15 seated	Rs.()
16.	Teen Hatti, Gurumandar, Ayesha Manzil, Karimabad, Al-Asif Square, Sohrab Goth and Khan Goth, Yaar Mohammad Ghot.	15 seated	Rs.()
17.	Shaheen Complex, PIDC, Teen Talwar, 2 Talwar, Clifton, Punjab Colony.	15 seated	Rs.()
Total In Rupees for One Day & 17 vehicles			Total Rs.

Name of Firm and Address:-



Signature and Stamp of Authorized person

Annexure-H

(This undertaking will be on letter head of the Bidder and should be signed by the authorized person of the firm. This should be added in technical proposal).

UNDERTAKING

We guarantee to provide the vehicles exactly in accordance with the requirement specified in the invitation to Tender, schedule given in tender notice. We do undertake that the certified copies of the different certificates as required by the Finance Department are enclosed herewith. We also under take that the vehicles for rental basis will be provide immediately or on specific date mentioned in Supply order issued against successful bid.

Signature and Stamp of Firm/Company



d) SPECIAL TERMS & CONDITIONS

I. Bid Security:

- Selection Method of Bids is being involved on the basis of Single- Stage Two-Envelope Procedure i.e. Technical and Financial.
- A Bid Security, in the shape of a bank Draft / Pay order in favor of Section Officer (B&A), Finance Department, Government of Sindh.
- Equivalent to 2.5% of the Total cost of bid should be submitted along with the sealed Bids.
- The Finance Department will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids. Bidders shall submit Bids, which comply with the Bidding Documents. Alternative Bids will not be considered

II. Validity of the Proposal:

All proposals and prices shall remain valid for a period of 90 days from the closing date of the submission of Proposals. However, the responding organization is encouraged to state a longer period of validity for the proposal.

III. Security.

The firm provides services shall be responsible for the Security of the Drivers and vehicles. Finance Department will not responsible for any loss whatsoever for Security risk, negligence of drivers or otherwise.

III. Withholding Tax, Sales Tax and Other Taxes:

The responding organization is hereby informed that the Government shall deduct Taxes at the rate prescribed under the Tax Laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and / or income, which may be levied by Government. If responding organization is exempted from any specific Taxes, then it is requested to provide the relevant documents with the proposal.



iv. Compliance to Specifications:

The responding Organization (RO) will be provided information as mentioned in Bidding Documents.

Vii. Time Duration:

Time Duration of drop facility is depend on the time duration of Budget Session (Start from 1st date of late sitting till the presentation of Budget). Late Sitting order will be issued at the time of Work Order. (Between April to June).

VIII. Drivers:

When vehicles is rented, the following should be observed

- Must have a valid license.
- Minimum 05 years Experience in relevant field.
- Familiar with the local routes.
- Maximum age limit 50 years.
- The firm will be responsible for the behavior/action and will be responsible to provide the immediate replacement in case of compliance/misconduct.
- Company must ensure the physical fitness of the drivers.

IX. Replacement of Vehicles in case of breakdown/Accident:

The car rental company will be responsible to ensure that the cars provided to Finance Department, Govt. of Sindh are fully maintained and are physically in absolute perfect condition for travelling. However, in an event that a car/vehicle breaks down, the car rental company will arrange for its immediate replacement without delay.

X. Routes

It is necessary to clarify here that the routes mentioned in NIT and Bidding Documents will not be the final routes. The Staff of Finance Department changes as per transfer posting order of this department. As mentioned earlier in this Bidding Documents the drop facility should be Door to Door wise & Complete Satisfaction of the Staff would be a good gesture of Bidder.



AFFIDAVIT FORMAT:

{This Affidavit format shall be on the Stamp Paper valuing Rs. 100/- with attestation of Notary Public and shall be signed by a person competent. It shall be included by the Bidder(s) in its Technical Bid(s)}

I/We, M/s. _____ (Insert Company Name) _____, located at _____
(Insert Company Address) _____, through its proprietor namely Mr. _____
(Insert Name) _____ S/o. _____ (Insert Name) _____, bearing CNIC No. _____ (Insert
I.D Card Number) _____, resident of _____ (Insert Home Address) _____ is hereby confirmed
that we have carefully read all Terms and Conditions of the Tender and also agreed to abide
SPPRA Rules-2010 (Amended-2013) for the "**Hiring of rental vehicles for Budget Duty**" of the
Finance Department, Government of Sindh during the validity of Contract.

1. I/We also do hereby state and declare on oath as under:-

- a.) That I/We will remain bound to supply services as on which said services I/We have supply during the Contract Period.
- b.) That I/We also agree to supply and accept the Services at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- c.) I/We understand and ensure for the supply of rental vehicles as per the Tender Requirements.
- d.) I/We understand that, if any of the information submitted in accordance to this Tender inquiry found incorrect or false, my/our contract may be cancelled at any stage on my/our cost and risk.
- e.) I/We also undertake that my/our firm has neither been Black Listed, nor having any dispute with any Government or Semi-Government Organization(s) and also there is no litigation against the firm, moreover my/our Firm has not been bankrupted.
- f.) That the replacement of rejected vehicle will be made immediately within Next working day.
- g.) That I /We are true deponent of this affidavit and will conversant with the facts deposed herein.

2. Whatever stated above is true and correct to the best of my/our knowledge and belief.

Signature of the Bidder(s) Name:
Designation with Seal of the Firm(s):

Date: _____



INTEGRITY PACT (AFFIDAVIT)

(this Integrity pact form should be on the stamp paper valuing Rs.100/- submitted by the successful bidder with the attestation of Notary public)

Contract Number: _____
Contract Value: Rs. _____
Contract Title: _____

Dated: _____

M/S. _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh or any administrative subdivision or agency thereof or any other entity owned or controlled by Govt. of Sindh through any corrupt business practice.

Without limiting the generality of the foregoing M/S. _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Finance Department, Govt. of Sindh except that which has been expressly declared pursuant hereto.

M/S. _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Finance Department, Govt. of Sindh and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/S. _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Finance Department under any law, contract or other instrument, be voidable at the option of Finance Department, Govt. of Sindh.

Notwithstanding any rights and remedies exercised by Finance Department, Govt. of Sindh in this regard, M/S. _____ agrees to indemnify Finance Department for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Finance Department in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/S. _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, Finance Department, Govt. of Sindh.

[Finance Department, GOS]



(Bidders authorized signature & Stamp)