



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY  
PROCUREMENT CELL**

Tele # 99261261- 2291, (Ext. 2471) Fax # 99261255, E-mail: [ddff@neduet.edu.pk](mailto:ddff@neduet.edu.pk)

**"Say NO to Corruption"**

**Director Procurement**

No. PC/NED/107485/1710

Dated: 23/1/2017.

**Notice Inviting Tender**

Sealed bids are invited from interested suppliers/firms for tender mentioned below:-

| S#  | Number                                       | Tender   | Tender Schedule – Date and Time |            |                         |                         | Tender Fee Rs |
|---|--|--|---------------------------------|------------|-------------------------|-------------------------|---------------|
|   |  |  | Issue / Sale                    |            | Submission              | Opening                 |               |
|   |  |  | From                            | To         |                         |                         |               |
| 1   | DDS(C)/Reference Library/City Campus/26/2017 | Flooring Works of Reference Library at City Campus | 25-01-2017                      | 08-02-2017 | 09-02-2017<br>10:30 A.M | 09-02-2017<br>11:00 A.M | 500/-         |
| Bid Security @ 2.5% of the total bid cost PO / Bank Guarantee in favor of Director Finance  |  |  |                                 |            |                         |                         |               |
| Tender Documents can be purchased from ADP-II office against PO in favour of Director Finance & shall be opened as per above schedule in same office. |  |  |                                 |            |                         |                         |               |

**2. ELIGIBILITY CRITERIA**

- 03 years experience in the relevant field
- Turn-over of at least last three years
- Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods
- Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services
- An Affidavit on Stamp Paper that the firm has never been Blacklisted

**3. Method of Procurement:** (Single Stage One Envelope Procedure)

**4. Terms & Conditions:**

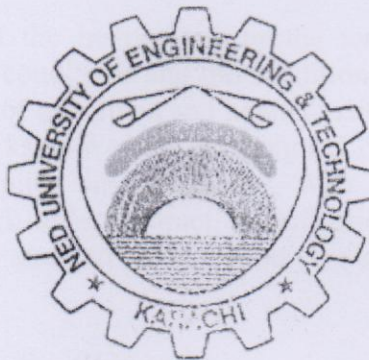
- Under following conditions bid will be rejected:-
  - Conditional and telegraphic bids/tenders
  - Bids not accompanied by Bid Security of required amount and form
  - Bids received after specified date and time
  - Bids of Blacklisted firms
- Bid Validity Period:** 90 days from the date of opening of Tender.
- Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2013).and can divide business amongst more than one bidder.
- Any quotation not conforming to specifications and terms and conditions shall be rejected, however on request grounds for rejection of bid can be communicated.
- Tender document can be downloaded from SPPRA website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and this University website [www.neduet.edu.pk](http://www.neduet.edu.pk) further (detailed Terms & Conditions are mentioned in bidding documents)

**Director Procurement**  
23/1/2017

ISSUED ON: \_\_\_\_\_

ISSUED TO: \_\_\_\_\_

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI



## TENDER DOCUMENT

Directorate of Services

TITLE OF THE JOB

~~F~~LOORING WORKS OF REFERENCE LIBRARY  
BUILDING # 05 AT CITY CAMPUS

DDS(C)/Reference Library/City Campus/26/2017

Handwritten signature and date: 28/01/17

**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY****Directorate of Services**

To,

The Director Services  
NED University of Engineering & Technology  
Karachi.

Subject:- **FLOORING WORKS OF REFERENCE LIBRARY, BUILDING # 05**  
**AT CITY CAMPUS**

1. Having examined the instructions to the tenders, drawings, conditions of contract (General conditions and the conditions of particular application), and specification, bill of quantities and having visited and inspected the site of the above names works. I/We the undersigned offer to carryout, complete the above works/supplies in conformity with said instructions to tenders; conditions of work order/contract, specifications, Bill of Quantities, for the following sums or such other sum as may be ascertained in I accordance with said conditions.

Rs- \_\_\_\_\_/- (Rupees \_\_\_\_\_)

2. We under take if my/our tender is accepted to commence the works within one week of recognized of the works order.
3. We agree to abide by this tender for period of 90 days from the date of opening the same and it shall remain binding upon us and may be accepted at any time before expiration of the said period of 90 days.
4. I/WE understand that you are not bound to accepted the lowest or any tender you may receive and you may reject any or all tenders without assigning any reason.

Signature of Contractor/Seal of Firm  
Authorised Representative of Firm

Handwritten signature and date: 17/01/17

## APPENDIX TO FORM OF TENDER

### (BIDDING DATA)

- |   |  |
|---|--|
| (a). Name & Address of Procuring Agency                     | NED University of Engineering & Technology.<br>Main University road,<br>Karachi.   |
| (b) Brief Description of Works                              | Flooring Works of Referencing Library Building #<br>05 at City Campus  |
| (c) Amount of Bid Security                                  | 2.50% in shape of Payorder in favor of Director<br>Finance NEDUET, Karachi.  |
| (d). Period of Bid Validity (days)                          | 90 days  |
| (e). Time of Completion                                     | One Month  |
| (f). Time of Maintenance                                    | Six Months   |
| (g). Period of commencement from                            | Within one Week receipt of letter of intent  |
| (h). Percentage of retention                                | 10% from each running bill   |
| (i). Performance Bond                                       | 10%  |
| (j). Retention money retained during maintenance<br>Period. | 10% of Total work done amount  |
| (k). Minimum amount of Interim Certificate                  | 50%  |
| (l). Deadline for Submission of Bids<br>along with time.    |  |
| (m). Liquidity damages:                                     | (0.1% of the contract amount per day for the<br>remains un-commenced and un-completed after<br>due date maximum of 10% and after than<br>termination of contract   |
| (n). Minimum amount of Interim Certificate                  | 50%  |
| (o). Eligibility  | - Registration with FBR for Income Tax, Sales Tax<br>in case of procurement of goods, registration with<br>the Sindh Revenue Board in case of Procurement<br>of Works and Services and registration with<br>Pakistan Engineering Council as the case may<br>and are not black listed in any procuring agency<br>or authority.<br><br>- At least three years relevant experience<br>- At least three years turnover details |

Director Procurement

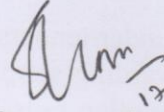
17/01/17


## INSTRUCTIONS TO TENDERERS

- a) Director Services, NED University of Engineering & Technology, calls tenders for the repair/constructions/replacement/supply in accordance with Bill of Quantities, attached here to be submitted by or before \_\_\_\_AM on \_\_\_\_\_. Tenders cost will not be reimbursed for any cost of any kind whatsoever incurred in connection with preparations and submission of their tenders.
- b) The tender for the each work should be in the sealed envelope bearing name of the work/contractor/firm clearly marked and addressed to Controller of services, NED University of Engineering & Technology, Karachi.
- c) The tender may be delivered in person or sent by registered mail so as to reach on or before the date & time stated above. Any tender received after the stipulated time will not considered regardless of the cause of delay.
- d) All bidders are invited to be present for the opening of the tender on \_\_\_\_\_ at \_\_\_\_\_ A.M. The name of each tenderer and his total contract price only will be read aloud and recorded.
- e) Any tender/tenders with earnest money will not be entertained. Earnest money of the awarding supplier may be return after successful delivery of the furniture. If the supplier fails to supply the quoted/awarded items with in stipulated time his/her work order will be cancelled as per rule and earnest money shall also be forfeited.
- f) Detailed particulars of the work/works can be seen in the Services Department on any working day during the office hours.
- g) Tenders shall be made in the forms supplied therefore, with all items and blanks properly filled in. All data and figures and the signature of persons signing the tender shall be in ink.
- h) All unit prices filled in the schedule of quantities shall be firm. The unit prices against each item of work and estimate amount and all other data called for shall be given.
- i) All prices quoted shall be deemed to include all costs of performing the works, including labour, materials, income tax, duties, octroi charges, royalties permit etc. and no claim whatsoever shall be accepted in case of escalation any or all prices entered in the rate of bid.

17/01/17

- (18)
- (18)
- j) The actual sum to be paid to the contractor whose tender is accepted shall be determined by measuring the work actually done or supplying/repairing the actual number of items in accordance with the work order and valuing it at the rates or prices by the contractor in the tender.
  - k) "Incase of a discrepancy between the unit price and amount entered for an) item in the schedule of quantities, the unit price will be taken as correct and the amount will be adjusted accordingly when the tender is being examined".
  - l) 10% security deposit will be deducted from each bill on the paid amount of the contract, which will be returned after maintenance period of six month s.
  - m) The tender must be signed on each and every page by a person (s) authorized to do so.
  - n) The samples can be seen on any working day during the office hours.
  - o) "Engineer" means the Director Services of the University or any other Engineer appointed by him

  
12-6-17  
**Director Services**

  
17/01/17

**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY**

Directorate of Services

**Terms & Condition**

1. Supply is required within 90 days from the date of letter of award.
2. Inspection: Nominated Inspection Committee will make inspection of Renovation Work.  
CRD/DS/DDS(C)/ADS(C)/
3. In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill but not more than 10% of contract value.
4. Quantities shown in the quotation are approximate and no claim shall be entertained for quantities of executed being 30% more or less than those entered in the B.O.Q.
5. All prices will include all costs of performing the works including labour, material, income tax, GST, Octroi charges, Royalties & transportation etc. as mentioned in B.O.Q.
6. No subletting of all or any part of work will be allowed at any cost for reasons.
7. The supplier will see the sample before quoting the rates.
8. Store will be delivered at NED University, Main Campus.
9. Central Stores and Inspection Officer will issue inspection certificate after inspection through Inspection Committee. N/A
10. If the supply is not found according to the specification and samples provided. Will be rejected at risk and cost of the manufacturer and in case the manufacturer fails to supply the order, the firm will be black listed.
11. Payments: -
  - 11.1 The actual sum to be paid shall be determined by quantifying/measurements or items actually supplied valuing it at the rates/prices quoted in the approved quotations.
  - 11.2 10% security deposit will be retained from each bill up to a period of six months from the date of supply of order.
  - 11.3 Part payment against part supply can be allowed. N/A

  
19-07-17  
Director Services

  
17/07/17

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Subject: B.O.Q FOR FLOORING WORKS OF REFERENCE LIBRARY,  
BUILDING # 05 AT CITY CAMPUS

| Sr. No.                          | Description of Items  | Unit | Qty. | Rate (Rs.) | Total Amount (Rs) |
|----------------------------------|---|------|------|------------|-------------------|
| <b>A- Flooring Works</b>         |   |      |      |            |                   |
| 01                               | Chiseling, cutting and removing of existing C.C 1:3:6 floor top layer upto 4" thick with all the precautions and safety measures and removal of debris from outside the campus as per directed by Engineer/Consultant complete in all respect.  | Sft  | 1715 |            |                   |
| 02                               | Providing and laying 1/2" thick stone flooring tiles 12"x24" (botacina) with c.c bed cement sand 1:6 and jointing to follow the flooring plan approved color and sample according to the specified design as per drawings and directions of the architect/engineer. Finished with high quality chemical polish as per approved sample on site complete in all respects. | Sft  | 1715 |            |                   |
| 03                               | Providing and laying 6" x 24" and 1/2" thick chemical polish finished black stone boarder, as per approved sample, complete with chemical polish finished.  | Rft  | 242  |            |                   |
| 04                               | Providing and fixing 6"x24" skirting in black stone (as per approved sample) along all walls and column base, flushed with finish plaster level, complete in all respects with polished finish of approved quality.   | Rft  | 242  |            |                   |
| 05                               | Providing and laying 4"x4" and 1/2" thick black stone pieces as per approval sample complete with all respect.  | Nos. | 36   |            |                   |
| 06                               | Provide and lay botacina steps flooring of approved size, sample and color, as per drawings and specifications complete in all respects with all respect.   | Sft  | 80   |            |                   |
| <b>B- Door-Window-Ventilator</b> |   |      |      |            |                   |
| 01                               | Door, window, ventilators, cleaning, polishing work and repairing of all existing doors & window. Scrapping of all surface of wood. Complete with preparation of smooth surface with clear matt finish varnish polish (Joutun brand) of approval quality finish.  |      |      |            |                   |
|                                  | Door 5'-0" x 8'-0"  | Nos. | 03   |            |                   |
|                                  | Window 5'-0" x 5'-0"  | Nos. | 12   |            |                   |
|                                  | Ventilator 5'-0" x 2'-0"  | Nos. | 14   |            |                   |
| <b>Total Amount</b>              |   |      |      |            |                   |

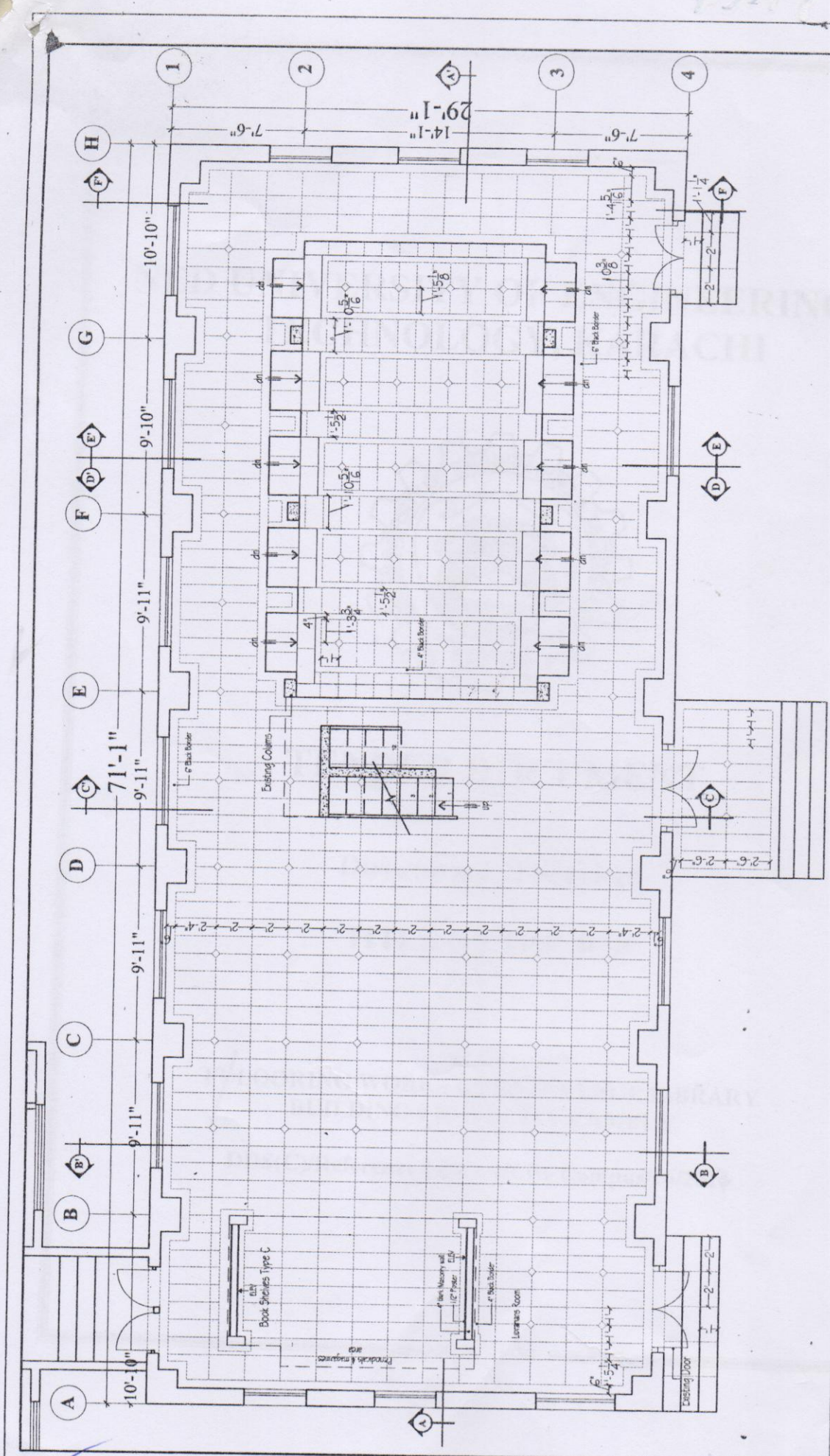
W/S  
13/12/16

Apila Naeem  
13/12/2016

Signature of Contractor with Seal

W/S  
13/12/16





|  |  |  |                       |                         |
|--|--|--|-----------------------|-------------------------|
| DEPARTMENT OF ARCHITECTURE & PLANNING<br>N.E.D UNIVERSITY OF ENGINEERING & TECHNOLOGY<br>KARACHI.  |  | TITLE BUILD #05 REFERENCE LIBRARY G.F.<br>FLOORING PATTERN MIDLOFTS<br>RESTORATION OF CITY CAMPUS BUILDING.<br>N.E.D. UNIVERSITY OF ENGINEERING & TECHNOLOGY<br>KARACHI. |                       | DRAWING NO.<br>RL - 006 |
| ALL DIMENSIONS ARE THE PROPERTY OF N.E.D UNIVERSITY OF ENGINEERING & TECHNOLOGY. NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF THE UNIVERSITY. |  | JOB NO.<br>23 237 235  | DATE<br>23 237 235    | SCALE<br>3/8" = 1'-0"   |
| JOB NO.<br>23 237 235  |  | DATE<br>23 237 235   | SCALE<br>3/8" = 1'-0" | JOB NO.<br>23 237 235   |

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