



GOVERNMENT OF SINDH  
PLANNING AND DEVELOPMENT DEPARTMENT  
KARACHI

**NOTICE INVITING TENDER**

**PURCHASE OF GENERATOR**

NIT NO.-----

Karachi, Date:-----

1. The Planning & Development Department, Government of Sindh has received an allocation from Public Fund in Pak rupees towards the cost of **"Strengthening of P&D Department"**. It is intended that part of the proceeds of this allocation will be applied to eligible payments under the contract for the **Purchase of Generator**.

2. The Planning & Development Department, Government of Sindh invites the sealed bids from reputable and financially sound companies/Firms and Authorized Distributors /Dealers having experience of the supply of following Goods:

| Sr # | Items                                                                             | Description / Specification                                      | Bid Security                             | Tender Fee | Delivery                                                   |
|------|-----------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------|------------|------------------------------------------------------------|
| 1    | Generator<br>350 KVA<br>Allied/Caterpillar or<br>equivalent /<br>compatible brand | Complete detail is<br>given in the<br>tender bidding<br>document | 2 % of the<br>total quoted<br>bid amount | Rs. 1000/- | Detail is<br>given in the<br>tender<br>bidding<br>document |

**3. Supporting Documents**

- (i) Legal entity proof document of bidder .
- (ii) Proof that the bidder is the original owner/power of attorney holder.
- (iii) Authorized Dealership certificate
- (iv) Documentary proof that the bidder is an active Tax payer along with NTN /STN Registration certificate of FBR & Sindh Revenue Board
- (v) Rs. 100/- stamp paper affidavit declaring that the bidder is not black listed in any government, semi-government or private institute along with Technical Bid.

**4. Terms & Conditions**

- (i) The rates should be quoted in Pak Rupees inclusive of all taxes and levies.
- (ii) No tender will be accepted by fax or e-mail.
- (iii) Bid should be properly signed, named & stamped by the authorized person.

- (iv) Financial Bid should accompany two percent (2%) bid security of total quoted bid amount in the shape of Pay Order from a SBP scheduled bank drawn in favor of SO (G), P&D Deptt, Government of Sindh. The bids received without Bid Security Money will stand rejected. by bid security of required amount and form;
- (v) Bids received after the specified date and time shall not be entertained.
- (vi) Bidder offer must include After Sales Service, Technical support, availability of spare parts at least for 03 years.
- (vii) Bidder is required to offer Service Level Agreement at least for 01 year that may be extended on satisfactory performance after mu
- (viii) The validity of offer, terms of payments, warranty period and schedule of delivery should be clearly mentioned otherwise bid will be rejected.
- (ix) Quantity of goods items may reduced or increased as per provisions of Rule No. 16 (e) of SPP Rules 2010 (Amended 2013)

#### 5. Bid Validity

- (i) Bid Validity period should be 90 days..

#### 6. Procedures of Open Competitive Bidding

The procedure for open competitive bidding shall be Single Stage – Two Envelope Procedure Rule No. 46 (2) SPPRA Rules 2010 (Amended 2013).

#### 7. Bidding/Tender Documents availability schedule:

- (i) **Issuance:** Documents will be issued from 30<sup>th</sup> January, 2017 to 16<sup>th</sup> February, 2017 (during office working hours) on the payment of Rs. 1000/- as tender fee.
- (ii) **Last submission Date:** Last date will be 16<sup>th</sup> February, 2017 @ 1500 Hours.
- (iii) **Bids Opening Date:**
  - a. **Technical Bid** will be opened on 16<sup>th</sup> February, 2017 @ 1500 Hours.
  - b. **Financial Bid** will be opened on 23<sup>rd</sup> February, 2017 @ 1500 Hours.
- (iv) Place of bid issuance, submission, inquiries opening is:-

#### Address:

#### **SECTION OFFICER (COORD.)**

Office Room No. 335, 2<sup>nd</sup> Floor,  
P&D Department, Tughlaque House,  
Sindh Secretariat No. 2, Karachi .

**Phone No.** 99211337

**Fax No** 99211922

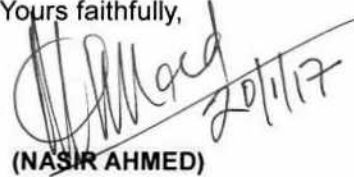
**Email:** Imran.aj.pk@gmail.com.

8. The complete details of bidders eligibility, evaluation criteria & delivery period are given in tender bidding document.

9 The interested bidders can obtain the bidding document either from the above mentioned P&D Head Office address or download the same from the SPPRA website ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)) and submit it along with the Pay Order amount of Rs. 1,000/- (Non-refundable) from any SBP scheduled bank in favour of SO(G), P&D Department, Government of Sindh.

10. The P&D, Government of Sindh reserves the right to cancel the bidding process at any time prior to the award of contract as per Rule # 25 of SPP Rules 2010 (Amended 2013) without thereby incurring any liability to the bidders.

Yours faithfully,

  
(NASIR AHMED)

**SECTION OFFICER (COORD.)  
PLANNING & DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SINDH**

**TELE: 99211337**



GOVERNMENT OF SINDH  
PLANNING & DEVELOPMENT  
DEPARTMENT

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NOTIFICATION

NO. SO(G)(P&D)1(25)/2015-16: In partial modification of this department's Notification bearing No. SO(ADMN-I)(P&D)12(97)/2012, dated 10<sup>th</sup> September, 2014, Procurement Committee for procurement of items mentioned in ADP Scheme No. 1552 (2015-16) viz. "Strengthening of Planning and Development Department" is hereby re-constituted with following composition:-

- |                                                                              |                  |
|------------------------------------------------------------------------------|------------------|
| 1. Secretary (Planning).                                                     | Chairman         |
| 2. Chief (Agriculture) Section.                                              | Member           |
| 3. Additional Secretary (Admn).                                              | Member           |
| 4. Assistant Chief (Industries) Section.                                     | Member           |
| 5. Procurement Specialist, M&E Cell.                                         | Member/Secretary |
| 6. Representative of Finance Department.<br>(Not below the rank of BS-18)    | Member           |
| 7. Representative of Industries Department.<br>(Not below the rank of BS-18) | Member           |

Terms of Reference for the Procurement Committee:

- Prepare Bidding Documents
- Carryout Technical as well as financial evaluation of the bids.
- Prepare Evaluation Reports as provided in SPPRA Rule 45.
- Make recommendations for the award of contract to the competent authority.
- Perform any other function ancillary and incidental to the above

ADDITIONAL CHIEF SECRETARY (DEV.)

NO. SO(G)(P&D)1(25)/2015-16

Karachi, dated

4<sup>th</sup> Jan: 2016

A copy is forwarded for information and necessary action to:-

- The Secretary, Finance Department, Govt. of Sindh, Karachi.
- The Secretary, Industries Department, Govt. of Sindh, Karachi.
- The Secretary, Information Technology Department, Govt. of Sindh, Karachi.
- All Members of the Committee.
- P.S to ACS (Dev.), P&D Department, Govt. of Sindh, Karachi.
- P.S to Secretary (Planning), P&D Department, Govt. of Sindh, Karachi.

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5/1/16

SECTION OFFICER (GENERAL)  
Ph: 021-99211337



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GOVERNMENT OF SINDH  
PLANNING & DEVELOPMENT  
DEPARTMENT

**NOTIFICATION**

No. SO(G)(P&D)CRC/2015-16: In pursuance of Rule-31 of SPP Rules-2010, Government of Sindh is pleased to constitute a Complaint Redresses Committee (CRC) for any procurement of Goods & Works at Planning & Development Department, Government of Sindh, Karachi with the following composition:-

- |    |                                                                                                  |          |
|----|--------------------------------------------------------------------------------------------------|----------|
| 01 | Additional Chief Secretary (Dev.)<br>Planning & Development Department.                          | Chairman |
| 02 | Representative of A.G Sindh<br>(not below the rank of BS-18)                                     | Member   |
| 03 | An Independent Professional from relevant field<br>(to be nominated by Head of Procuring Agency) | Member   |

**The TOR of the Committee is as under:-**

- TORs of the committee are as provided under Rule 31 of SPP Rules 2010 and to perform any other function ancillary and incidental to the above.

SECRETARY (PLANNING)

No. SO(G) (P&D) CRC/2015-16

Karachi, dated 05<sup>th</sup> January, 2015

**Copy forwarded for information and necessary action to:-**

- Account General Sindh, Karachi.
- All Members of Committee.
- Deputy Secretary (Staff) to Chief Secretary, Sindh, Karachi.
- PS to ACS (Dev), P&D Department, Government of Sindh, Karachi.
- P.S to Secretary (Planning), P&D Department, Government of Sindh, Karachi.

8/1/16  
05/1/16  
%  
(MUHAMMAD HANIF)  
SECTION OFFICER (GENERAL)

# ANNUAL PROCUREMENT PLAN FOR 2016-17

**Name of Procuring Agency:**

**Planning & Development Department**

| 01      | 02                                                                     | 03                           | 04                                  | 05                                               | 06                                  | 07                           | 08                                           |
|---------|------------------------------------------------------------------------|------------------------------|-------------------------------------|--------------------------------------------------|-------------------------------------|------------------------------|----------------------------------------------|
| Sr. No. | Name of Procurement (Description)                                      | Estimated cost (Rs. Million) | Procurement Method                  | Tentative date of Procurement Notice publication | Tentative date of Award of Contract | Tentative date of completion | Remarks (if any)                             |
| 01.     | Research & Training for P&D Department and Human Resource Development. | 74.670                       | Open competitive bidding            | October 2016                                     | 15-11-2016                          | 30-06-2017                   | -                                            |
| 02.     | Automation of Planning & Development Department                        | 100.00                       | Open competitive bidding            | October 2016                                     | Mid of Nov. 2016                    | 30-06-2017                   | -                                            |
| 03.     | Purchase of Plant & Machinery                                          | 32.049                       | Open competitive bidding            | October 2016                                     | November 2016                       | 30-06-2017                   | -                                            |
| 04.     | Furniture & Fixture                                                    | 11.250                       | Open competitive bidding            | October 2016                                     | November 2016                       | 30-06-2017                   | -                                            |
| 05.     | Hardware / Computer Eqt.                                               | 8.00                         | Open competitive bidding            | October 2016                                     | November 2016                       | 30-06-2017                   | -                                            |
| 06.     | Procurement of Vehicle                                                 | 117.350                      | On proprietary basis                | -                                                | -                                   | -                            | As & when funds released by FD.              |
| 07.     | Purchase of Furniture & Fixture                                        | 11.250                       | Open competitive bidding            | October 2016                                     | November 2016                       | 30-06-2017                   | -                                            |
| 08.     | Purchase of Printing Items                                             | 1.00                         | Open competitive bidding            | -                                                | -                                   | -                            | As & when required                           |
| 09.     | Purchase of Stationery                                                 | 2.00                         | Open competitive bidding            | -                                                | -                                   | -                            | As & when required                           |
| 10.     | Other                                                                  | 4.055                        | On cash basis under quotation limit | As and when required                             | -                                   | -                            | On cash basis, but not exceed to Rs. 100,000 |
| 11.     | Entrainment                                                            | 3.522                        | On cash basis under quotation limit | As and when required                             | -                                   | -                            | On cash basis, but not exceed to Rs. 100,000 |
| 12.     | Contingent paid staff                                                  | 2.00                         | On cash basis under quotation limit | As and when required                             | -                                   | -                            | On cash basis, but not exceed to Rs. 100,000 |
| 13.     | Repair of M&E                                                          | 1.547                        | On cash basis under quotation limit | As and when required                             | -                                   | -                            | On cash basis, but not exceed to Rs. 100,000 |

for approval  
for inform

A.S. (Planning)

13/11/16

Obtain money  
Kindly perise  
before issue.

Approved  
AS (Planning)



**GOVERNMENT OF SINDH  
PLANNING AND DEVELOPMENT  
DEPARTMENT**

Tender No. NIT #-----

Date: -----

**TENDER DOCUMENT  
FOR  
*PURCHASE OF GENERATOR***

**Last date for Bid Submission: 16<sup>th</sup> February, 2017 (During working hours)**

**Date of Technical Bid Opening: 16<sup>th</sup> February, 2017@ 1530 hours**

**Date of Financial Bid Opening: 23<sup>rd</sup> February, 2017@ 1530 hours**

Under the ADP development scheme titled as  
**“STRENGTHENING OF P&D DEPARTMENT”**

**JANUARY, 2017**



**P&D DEPARTMENT, GOVERNMENT OF SINDH**  
Room No. 335, 2nd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi  
Phone: 021-99211337



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## DISCLAIMER

This tender document ('Tender') does not constitute a binding agreement or an offer or invitation by the Planning & Development Department, Government of Sindh to any party other than the qualified bidders to submit the Bids. The principle purpose of this Tender is to provide the bidders with information that shall form the basis of their proposals or bids. This Tender contains the minimum requirements and information desired by the Planning & Development Department, Government of Sindh. The contents hereof may be supplemented by the Planning & Development Department, Government of Sindh as it deems appropriate. Each bidder may conduct its own investigations and analysis and check the accuracy, reliability and completeness of the information given in this Tender to its satisfaction. The Planning & Development Department, Government of Sindh makes no representation or warranty and shall incur no liability under any law, rules or regulations as to the accuracy, reliability or completeness of the Tender. The Planning & Development Department, Government of Sindh may, at its sole discretion but without being under any obligation to do so, update, improve or supplement the information in this Tender.





**GOVERNMENT OF SINDH  
PLANNING AND DEVELOPMENT  
DEPARTMENT**

**NOTICE INVITING TENDER**

**PURCHASE OF GENERATOR**

NIT NO.-----

Karachi, Date: -----

1. The Planning & Development Department, Government of Sindh has received an allocation from Public Fund in Pak rupees towards the cost of **“Strengthening of P&D Department”**. It is intended that part of the proceeds of this allocation will be applied to eligible payments under the contract for the **Purchase of Generator**.

2. The Planning & Development Department, Government of Sindh invites the sealed bids from reputable and financially sound companies/Firms and Authorized Distributors /Dealers having experience of the supply of following Goods:

| Sr # | Items                                                             | Description / Specification                                      | Bid Security                             | Tender Fee | Delivery                                                   |
|------|-------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------|------------|------------------------------------------------------------|
| 1    | Generator<br>350 KVA<br>Allied/Caterpillar or<br>compatible brand | Complete detail is<br>given in the<br>tender bidding<br>document | 2 % of the<br>total quoted<br>bid amount | Rs. 1000/- | Detail is<br>given in the<br>tender<br>bidding<br>document |

**3. SUPPORTING DOCUMENTS**

- (i) Legal entity proof document of bidder.
- (ii) Proof that the bidder is the original owner/power of attorney holder.
- (iii) Authorized Dealership certificate
- (iv) Documentary proof that the bidder is an active Tax payer along with NTN /STN Registration certificate of FBR & Sindh Revenue Board
- (v) Rs. 100/- stamp paper affidavit declaring that the bidder is not black listed in any government, semi-government or private institute along with Technical Bid.

**4. TERMS & CONDITIONS**

- (i) The rates should be quoted in Pak Rupees inclusive of all taxes and levies.
- (ii) No tender will be accepted by fax or e-mail.
- (iii) Bid should be properly signed, named & stamped by the authorized person.
- (iv) Financial Bid should accompany two percent (2%) bid security of total quoted bid amount in the shape of Pay Order from a SBP scheduled bank drawn in favor of SO (G), P&D Deptt, Government of Sindh. The bids received without Bid Security Money will stand rejected. by bid security of required amount and form;
- (v) Bids received after the specified date and time shall not be entertained.
- (vi) Bidder offer must include After Sales Service, Technical support, availability of spare parts at least for 03 years.
- (vii) Bidder is required to offer Service Level Agreement at least for 01 year that may be extended on satisfactory performance after mu
- (viii) The validity of offer, terms of payments, warranty period and schedule of delivery should be clearly mentioned otherwise bid will be rejected.

- (ix) Quantity of goods items may reduced or increased as per provisions of Rule No. 16 (e) of SPP Rules 2010 (Amended 2013)

## 5. BID VALIDITY

- (i) Bid Validity period should be 90 days..

## 6. PROCEDURES OF OPEN COMPETITIVE BIDDING

The procedure for open competitive bidding shall be Single Stage – Two Envelope Procedure Rule No. 46 (2) SPPRA Rules 2010 (Amended 2013).

## 7. BIDDING/TENDER DOCUMENTS AVAILABILITY SCHEDULE:

- (i) **Issuance:** Documents will be issued from date of publication / hosting on SPPRA website to 16<sup>th</sup> February, 2017 (during office working hours) on the payment of Rs. 1000/- as tender fee.
- (ii) **Last submission Date:** Last date will be 16<sup>th</sup> February, 2017 @ 1400 Hours.
- (iii) **Bids Opening Date:**
- a. **Technical Bid** will be opened on 16<sup>th</sup> February, 2017 @ 1500 Hours.
- b. **Financial Bid** will be opened on 23<sup>rd</sup> February, 2017 @ 1500 Hours.
- (iv) Place of bid issuance, submission, inquiries opening is:

### ADDRESS:

#### SECTION OFFICER (GENERAL)

Office Room No. 335, 2<sup>nd</sup> Floor,  
P&D Department, Tughlaque House,  
Sindh Secretariat No. 2, Karachi.

**Phone No.** 99211337

**Fax No.** 99211922

**Email:** imran.aj.pk@gmail.com

8. The complete details of bidders eligibility, evaluation criteria & delivery period are given in tender bidding document.

9. The interested bidders can obtain the bidding document either from the above mentioned P&D Head Office address or download the same from the SPPRA website ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)) and submit it along with the Pay Order amount of Rs. 1,000/- (Non-refundable) from any SBP scheduled bank in favour of SO(G), P&D Department, Government of Sindh.

10. The P&D, Government of Sindh reserves the right to cancel the bidding process at any time prior to the award of contract as per Rule # 25 of SPP Rules 2010 (Amended 2013) without thereby incurring any liability to the bidders.



*Yours faithfully,*

**SECTION OFFICER (GENERAL)**



**GOVERNMENT OF SINDH  
PLANNING AND DEVELOPMENT  
DEPARTMENT**

**Part A: Instruction For Bidders**

**1. INTRODUCTION**

- i. Name of Procuring Agency is "P&D Department, Government of Sindh".
- ii. Name of Project is "Strengthening of P&D Department"
- iii. Name of Contract is "Purchase of Generator"
- iv. Address of Procuring Agency is as under:

**SECTION OFFICER (GENERAL)**

Office Room No. 335, 2<sup>nd</sup> Floor,  
P&D Department, Tughlaque House,  
Sindh Secretariat No. 2, Karachi .

**Phone No.** 99211337

**Fax No** 99211922

**Email:** [imran.aj.pk@gmail.com](mailto:imran.aj.pk@gmail.com)

v. The bid prepared by the Bidder, as well as all correspondences and documents relating to the bid exchanged by the Bidder and the P&D Department, GoS, shall be written in English. Supporting documents furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid, the translation shall govern.

**2. BID PRICE & CURRENCY:**

- i. Bids are invited in Pak Currency.
- ii. Price shall be written in figures as well as in words.
- iii. The price shall be fixed and final and shall include all applicable government taxes, duties and other levies as of the date of Bid opening. In case of any change in rates due to imposition of new taxes by the federal or provincial government, change in existing tax rates on the Contract service, the rate differential shall be payable by the Bidder.
- iv. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder/ Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

**3. VALIDITY PERIOD FOR BID**

Bids shall remain valid for the period of **ninety (90) days** after the date of opening of bids. Any bid valid for a shorter period may be rejected by the Purchaser as non-responsive.



#### 4. BID SECURITY MONEY

i. Bid Security Money at the rate of 2 % of the quoted value, should accompany the tender in the shape of Pay Order from a SBP scheduled bank drawn in favor of SO (G), P&D Deptt, Government of Sindh. **The bids received without Bid Security Money will stand rejected.**

ii. Bid Security Money shall remain valid for a period of 28 days beyond the validity period for bids.

#### 5. LAST DATE & PLACE FOR SUBMISSION OF BID

The bids should be submitted to **Section Officer (General), P&D Department, Room No. 335, 2nd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi** latest by 16<sup>th</sup> February, 2017 at 1500 hours. The tender bids received after that time & date will not be entertained.

#### 6. DATE & PLACE OF BID OPENING

Technical bids shall be opened by the Procurement Committee on 16<sup>th</sup> February, 2017 @ 1530 hours; whereas, qualified Financial bids shall be opened on 23<sup>rd</sup> February, 2017 @ 15:30 hours in the presence of bidders/ representative of bidders (having proper authorization letter) in the office of **Section Officer (General), P&D Department, Room No. 335, 2nd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi.**

#### 7. COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of its bid, and Monitoring & Evaluation Cell, P&D Department will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

#### 8. CLARIFICATION OF BIDDING DOCUMENTS

Interested Bidder requiring any clarification of the bidding documents may notify P&D Department in writing no later than five working days prior to the deadline mentioned in the bidding documents.

#### 9. AMENDMENT OF BIDDING DOCUMENTS

i. At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.

ii. All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

iii. In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

#### 10. BID SUBMISSION & OPENING GUIDELINES

i. The Tender shall be typed or written in indelible black ink and shall be numbered, signed and stamped by the person or persons duly authorized to sign on behalf of the Bidder. Bid shall be submitted in a sealed, opaque envelope.

ii. A **Single Stage-Two-Envelope Procedure Rule No. 46 (2) SPPRA Rules 2010 (Amended 2013)** shall be adopted in ranking of bids and following shall be observed:



- a) Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the Financial Bid and the Technical Bid;
- b) Envelopes shall be marked as "FINANCIAL BID" and "TECHNICAL BID" in bold and legible letters to avoid confusion;

iii. Bid envelopes should inscribed with:

Tender / NIT No & Date: -----dated:-----  
Last date & time: Date:----- Time:-----

*Address as follows:*

**SECTION OFFICER (GENRAL)**

Office Room No. 335, 2<sup>nd</sup> Floor,  
P&D Department, Tughlaque House,  
Sindh Secretariat No. 2, Karachi.

**Phone No.** 99211337

**Fax No.** 99211922

**Email:** [imran.aj.pk@gmail.com](mailto:imran.aj.pk@gmail.com)

iv. Envelopes shall be marked by name of the assignment, and sealed. If the bid is not submitted in a sealed envelope duly marked as indicated above, this may constitute grounds for declaring the bid as non-responsive.

v. During the evaluation of bids, the Procurement Committee may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

vi. The Procurement Committee will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

vii. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

viii. The Procurement Committee may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

**11. BID EVALUATION / ELIGIBILITY CRITERIA:**

**A) Bid Evaluation Criteria:**

i. The eligible bids, which closely conform to the Technical Specification/BOQ given in bidding documents and are substantially responsive to the other terms & conditions of bidding documents, will be compared on the basis of their evaluated costs. The bid with the lowest evaluated cost, which may not necessarily be the lowest priced bid, shall be selected for award of contract.

**B) Bidder's Eligibility Criteria:**

i. Prior to Technical Evaluation, the Procurement Committee shall perform pre-screening on the Yes / No basis to determine the substantial responsiveness of each bid to the bidding documents and under following conditions bid will be rejected and declared as Non-Responsive:





- a) If bid is sent through Fax / E-mail / Telegraphic;
- b) If a bid is not properly signed, named & stamped by the authorized person or written with lead pencil.
- c) If bid is received after the specified due date and time.
- d) If the Rs. 100/- stamp paper affidavit declaring that the bidder has never been black listed in any government, semi government or private institute is not attached.
- e) If the bidder is not Active Tax Payer.
- f) If the NTN registration certificate is not attached.
- g) If the Sales Tax Registration certificate is not attached.
- h) If the bidder is not authorized dealer.
- i) If the bidder does offer Service Level Agreement (SLA) at least on 01 year
- j) If the bidder does not offer After Sales Service, Technical Support, Availability of spare parts at least for 03 years
- k) If the validity of bid offer is either not clearly mentioned or is less than the required period.
- l) If the bid does not precisely mention the name, brand, make / country of origin of Goods.
- m) If the bid offer is conditional.
- n) If the bidder offers partial quantity of required Goods.

ii. During Financial Bid evaluation, the Procurement Committee shall reject the bid and declare it as non-responsive if :

- a) the bid is not accompanied by bid security of required amount & form;
- b) terms of payment are either not clearly mentioned or payment schedule deviate.
- c) If the bidder does not include Service Level Agreement (SLA) cost at least on 01 year (that may be continued on satisfactory performance after mutual consent)

iii. If a bid is Non-Responsive, it will be rejected by the Procurement Committee and can not subsequently be made responsive by the Bidder by correction of the nonconformity.

iv. Only bids that qualified in pre-screening evaluation shall be considered for further Technical Evaluation.

### **C) Technical Bid Evaluation:**

i. Initially, only the envelope marked "TECHNICAL BID" shall be opened & envelope marked as "FINANCIAL BID" shall be retained in the custody of the procuring agency without being opened.

ii. A technical evaluation shall be made by Procurement Committee to evaluate responsiveness of bids for conformance to the Technical Specification/BOQ given in bidding documents as Part C on Yes/No Basis.

iii. During Technical Bid evaluation, Procurement Committee shall also take into account the following:

- a) Delivery or implementation time.
- b) Provision of Spare Parts
- c) After Sales Service & Technical support.
- d) Service Level Agreement (SLA) at least for 01 year





#### **D) Financial Bid Evaluation:**

During, Financial Bid evaluation, the bids, which closely conform to the Technical Specification given in bidding document and are substantially responsive to the bidding documents, shall be compared on the basis of their evaluated costs. The bids with the lowest evaluated cost, which may not necessarily be the lowest priced bid, shall be selected for award of contract.

#### **12. ACCEPTANCE OF OFFERS**

The P&D Department, Government of Sindh reserves the right to cancel the bidding process at any time prior to the award of contract as per Rule # 25 of SPP Rules 2010 (Amended 2013), without thereby incurring any liability to the affected Bidder or bidders.

#### **13. INSPECTION & ACCEPTANCE**

i. The supplied Goods shall be acceptable only after Inspection Report carried out by the Inspection Team nominated by the Secretary (P), P&D Department, GoS.

ii. The P&D Department, GoS reserves the right to reject Goods if it does not conform to the provided BOQ / specification given in bidding documents.

#### **14. Corrupt or Fraudulent Practices**

(i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and

(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the P&D Department, GoS, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the P&D Department, GoS of the benefits of free and open competition;

(iii) "collusive practices" means a scheme or arrangement between two or more bidders, with or without the knowledge of the P&D Department, GoS, designed to influence the action of any party in a procurement process or the execution of a contract.

(iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.

*Note: P&D Department, GoS will reject a bid for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusive or coercive practices in competing for the contract in question and will declare that firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract.*

*Yours faithfully,*



**SECTION OFFICER (GENERAL)**  
Planning & Development Department  
Government of Sindh



GOVERNMENT OF SINDH  
PLANNING AND DEVELOPMENT  
DEPARTMENT

**Part B: Schedule of Requirement**

| Sr # | Item Description                                                  | Quantity                                                       | Delivery Schedule                                                                           |
|------|-------------------------------------------------------------------|----------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| 1    | Generator<br>350 KVA<br>Allied/Caterpillar or<br>compatible brand | Detail is in Part "C"<br>Specification of<br>bidding documents | Delivery period shall be one months;<br>whereas supply shall be made as per<br>supply order |

i. Places for delivery of stores are as under:

| Sr. | Item Description                                                  | Delivery Address                                                                                                                                            | Phone No.                                                                                   |
|-----|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| 1   | Generator<br>350 KVA<br>Allied/Caterpillar or<br>compatible brand | <b>SECTION OFFICER (GENERAL)</b><br>Office Room No. 335, 2 <sup>nd</sup> Floor,<br>P&D Department, Tughlaque<br>House, Sindh Secretariat No. 2,<br>Karachi. | <b>Phone No.</b> 99211337<br><b>Fax No.</b> 99211922<br><b>Email:</b> imran.aj.pk@gmail.com |

ii. Successful bidder will have to demonstrate /install/Test/Commission/Train the equipment / machinery at the site on his own expenses including technical material etc.

iii. Delivery, Installation, Testing & Commissioning and training should be made with in 04 weeks from the date of issuance of contract.

iv. The firm will supply printed material as per in standard packing. Moreover, the Supplier/ Seller shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination.

v. Quantity of goods items may reduced or increased as per provisions of Rule No. 16 (e) of SPP Rules 2010 (Amended 2013).

*Yours faithfully,*



**SECTION OFFICER (GENERAL)**  
Planning & Development Department  
Government of Sindh



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PLANNING AND DEVELOPMENT  
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**PART C: TECHNICAL SPECIFICATION**

**SPECIFICATION FOR "GENERATOR"**

| ITEMS                                                                                                              | QTY. | SPECIFICATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Branded Generator 350-kVA<br>Allied Caterpillar or compatible<br>(Genuine authorized dealer<br>Certificate Holder) | 01   | <p>Frame size.....LC6114B<br/>Excitation.....Self-Excitation<br/>Pitch.....0.6667<br/>Number of poles.....4<br/>Number of bearings.....Single bearing<br/>Number of Leads.....12<br/>Insulation.....Class H<br/>IP Rating.....IP23<br/>Alignment.....Pilot Shaft<br/>Overspeed capability.....150<br/>Wave form Deviation.....2<br/>Voltage regulator.....Single phase sensing<br/>.....Optional three phase sensing)<br/>Voltage regulation.....+/- 0.5% (steady state)</p> <p><b>DIESEL ENGINE</b></p> <p>Bore..... 130.00 mm (5.12 in)<br/>Stroke..... 157.00 mm (6.18 in)<br/>Displacement..... 12.50 L (762.80 in<sup>3</sup>)<br/>Compression Ratio..... 16.3:1<br/>Aspiration..... Air-to-air aftercooled<br/>Fuel System.....MEUI<br/>Governor Type..... Hydra-mechanical<br/>Local Sound Proof Canopy.....<br/>Transportation within Karachi.....</p> <ol style="list-style-type: none"> <li>Complete Installation at 2<sup>nd</sup> &amp; 3<sup>rd</sup> Floor, Tughlauqe House, Planning &amp; Development Department (Sindh Secretariat).</li> <li>Installation of Generator on Foundation, Civil Work, Grounding as per specifications laid down in Electricity Rules 1937 alongwith fitness certificate issued from Electric Inspector Govt. of Sindh, Leveling, Alignment, Radiator Ducting, Exhaust Piping, Change Over Switch, Power Cabling, Separate Earth for body and neutral (1 Nos. each) and consumables for commissioning such as Diesel etc.</li> <li>2 years' Service Level Agreement (SLA).</li> <li>1 year warranty.</li> </ol> |

*Yours faithfully,*

**SECTION OFFICER (GENERAL)**  
Planning & Development Department  
Government of Sindh





GOVERNMENT OF SINDH  
PLANNING AND DEVELOPMENT  
DEPARTMENT

Part D (I): Bid Form

Date:-----

NIT No: -----

To:

Section Officer (General),  
P&D Department,  
2nd Floor, Room No.335  
Sindh Secretariat No. 2, (Tughlaq House),  
Karachi.

Gentleman:

Having examined the bidding documents [including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged,] we, the undersigned, offer to supply and deliver [Generator **350 KVA Branded (Allied / Caterpillar or compatible)** in complete conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will furnish a Pay Order (refundable) from SBP scheduled banks in favor of SO (G), P&D Deptt, Government of Sindh in a sum equivalent to 10% of the Contract Price for the due performance of the Contract.

We agree to abide by this Bid for a period of ninety [90] days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of February, 2017.

[signature] [in the capacity of]

Duly authorized to sign Bid for and on behalf of

Address: \_\_\_\_\_

GST No: \_\_\_\_\_





GOVERNMENT OF SINDH  
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Part D (II): Tender Form

|                                                              |                        |  |
|--------------------------------------------------------------|------------------------|--|
| Name of bidder                                               |                        |  |
| Status of the bidder                                         | Sole proprietorship    |  |
|                                                              | Partnership            |  |
|                                                              | Limited Company        |  |
| Postal address                                               |                        |  |
| Telephone No (s)                                             |                        |  |
| Fax No                                                       |                        |  |
| Email                                                        |                        |  |
| Authorized Person                                            | Owner / Representative |  |
|                                                              | Name                   |  |
|                                                              | Designation            |  |
|                                                              | Signature              |  |
| Contact No                                                   |                        |  |
| GST No of the bidder                                         |                        |  |
| FBR NTN No of the bidder                                     |                        |  |
| SRB No of the bidder                                         |                        |  |
| PSEB Registration No. & Date (if any)                        |                        |  |
| Total quoted bid amount (in Pak Rupees)                      |                        |  |
| 2 % bid security amount of total bid amount (in Pak Rupees)  |                        |  |
| Validity of Quotation (Date)                                 |                        |  |
| Amount of Earnest Money* Pay Order / Demand Draft (Attached) | No                     |  |
|                                                              | Date                   |  |
|                                                              | Amount in Rs           |  |
|                                                              | Bank Branch            |  |



Signature of Contractor (s)

\_\_\_\_\_  
(Stamp)



GOVERNMENT OF SINDH  
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Part D (III): Price Schedule in Pak Rs

Name of Bidder:-----  
Karachi,

NIT NO.-----

Opening Date:-----

Date:-----

Name of Items, Quantity & Specifications

| Sr# | Renovation Service / Item Description                    | BOQ/ Specification                              | Qty offered | Unit Cost (Including Taxes ) | Total Amount | Delivery period                                                                      | Place of Delivery                                                                                                                                                                                                                                                     |
|-----|----------------------------------------------------------|-------------------------------------------------|-------------|------------------------------|--------------|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | Generator 350 KVA Allied/Caterpillar or compatible brand | BOQ detail as per Part "C" of bidding documents |             |                              |              | Delivery period shall be two month. Whereas supply shall be made as per supply order | <b>SECTION OFFICER (GENERAL)</b><br>Office Room No. 335, 2 <sup>nd</sup> Floor,<br>P&D Department,<br>Tughlaque House,<br>Sindh Secretariat No. 2, Karachi .<br><b>Phone No. 99211337</b><br><b>Fax No. 99211922</b><br><b>Email:</b><br><b>Imran.aj.pk@gmail.com</b> |

Please Note:

- The tenderer shall quote for items in the format of quotation attached;
- All duties, taxes and other levies payable by the tenderer (including all Zila, Octri, Sales tax /VAT on the finished goods/services, With holding tax etc) shall be included in the item rate.
- The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to any adjustment.
- Rates for partial Renovation service and supply of partial quantity of an items are not acceptable.
- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder/ Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- Quantity of goods items may reduced or increased as per provisions of Rule No. 16 (e) of SPP Rules 2010 (Amended 2013)

[signature] [in the capacity of]  
Duly authorized to sign Bid for and on behalf of  
Address:-----  
GST No.-----

