

## DOCUMENT FOR PRE-QUALIFICATION OF CONTRACTORS

(Construction of 256 Flats (Labour City) at Labour Colony Tando Muhammad Khan)

S. #	Name of Work	Category of works
1.	Construction of 256 Flats (Labour City) at Labour Colony Tando Muhammad Khan.	C-2 and above

- Prequalification Documents (PQD) can be had from the office of the undersigned on payment of Rs. 5,000/- (non-refundable) in shape of Pay Order / Demand Draft in favour of "Secretary, Sindh Workers Welfare Board".
- One set of application for the above works duly completed in all respect, together with the supporting documents to avoid delay in scrutiny & evaluation should be furnished on or before 1300 Hrs. on 03-02-2017 and will be opened on same day at 1400 Hrs. in the office of the undersigned in front of bidder's representatives who choose to attend.
- The competent authority reserves the right to reject any or all applications as per SPPRA Rules 2010.

### DOCUMENTS REQUIRED:

1. Name of firm, its status, address, telephone number(s), fax number, years of experience of the firm with proof.
2. Experience of similar works (for the work category) over the last five years with at least three jobs with letter of acceptance and completion certificate.
3. Works in hand and details of similar works presently under execution.
4. List of technical and supporting staff to be deployed on this project.
5. List of machinery and equipment intended to be used on the project.
6. Registration with Pakistan Engineering Council License requirement valid for 2016 in relevant field.
7. NTN Certificate.
8. SRB Certificate.
9. Registration / prequalification with different organizations / departments along with documentary proof.
10. Financial soundness certificate, bank statement and 3 years audited report.
11. Affidavit on stamp paper of Rs. 100/- (duly notarized) to the effect that the firm is not blacklisted and is not in litigation with any organization / government department, private or public.
12. Any other relevant information which the firm intends to submit for its prequalification.
13. All supporting documents / photocopies should be clearly readable otherwise lead to the rejection of the application.
14. Failure to provide information which is essential to evaluate the applicant qualification or to provide substantial information may result in disqualification of application.
15. Prequalification Documents must be received in sealed envelopes to be delivered by hand or through registered mail in the office of the undersigned.

Secretary  
Sindh Workers Welfare Board,  
8<sup>th</sup> Floor, Marine Faisal Building,  
10-A, Block-6, P.E.C.H.S.,  
Shahrah-e-Faisal, Nursery,  
Karachi.  
Tel.021 – 34544767 / 34371207



No. SWWB/Adm/2017/40  
SINDH WORKERS WELFARE BOARD  
8<sup>th</sup> Floor, Marine Faisal Building 10-A, Block-6, PECHS,  
Shahrah-e-Faisal, Nursery, Karachi.  
Phone: 34548137, 34544767, 34371207 Fax: 34544852

Dated: 10/01/2017

### NOTIFICATION

With the approval of Competent Authority, the Procurement Committee is hereby constituted as defined in **Rule 7 of SPPRA Rules 2010** (Amended 2013) comprising of the following members to address the matters regarding tenders of the Development Works of Sindh Workers Welfare Board:-

#### **PROCUREMENT COMMITTEE**

- |   |                         |
|---|-------------------------|
| 1. The Director (Works), Sindh Workers Welfare Board  | <b>Chairperson</b>      |
| 2. The Director (Admin), Sindh Workers Welfare Board<br>or Deputy Director (Admin), Sindh Workers Welfare Board | <b>Member/Secretary</b> |
| 3. The Director (Finance), Sindh Workers Welfare Board  | <b>Member</b>           |
| 4. The Representative of SITE Limited,<br>(Technical Officer not below the rank of BPS-18)                      | <b>Member</b>           |
| 5. The Director Engineering, SESSI (BPS-18)   | <b>Member</b>           |

#### Terms of Reference

Procurement Committee shall be responsible for;

1. Preparing bidding documents;
2. Carrying out technical as well as financial evaluation of the bids;
3. Preparing evaluation report as provided in **Rule 45**;
4. Making recommendations for the award of contract to the competent authority; and
5. Perform any other function ancillary and incidental to the above.

ADMINISTRATIVE OFFICER  
FOR SECRETARY  
SINDH WORKERS WELFARE BOARD

#### **Copy to:-**

1. All members of the Committee
2. Director SPPRA, Government of Sindh
3. P.S to Honorable Adviser to Chief Minister, Sindh for Labour and HRD
4. Office Order File

ADMINISTRATIVE OFFICER  
FOR SECRETARY  
SINDH WORKERS WELFARE BOARD



No. SWWB/Adc/2017/39  
SINDH WORKERS WELFARE BOARD  
8<sup>th</sup> Floor, Marine Faisal Building 10-A, Block-6, PECHS,  
Shahrah-e-Faisal, Nursery, Karachi.  
Phone: 34548137, 34544767, 34371207 Fax: 34544852

Dated: 10/01/2017

### NOTIFICATION

With the approval of Competent Authority, the Complaint Redressal Committee (CRC) is hereby constituted as defined in **Rule 31 of SPPRA Rules 2010** (Amended 2013) comprising of the following members to redress the matters regarding tenders of the Development Works of Sindh Workers Welfare Board:-

### **COMPLAINT REDRESSAL COMMITTEE FOR WORKS**

- |  |  |
|--|--|
| 1) Secretary, Sindh Workers Welfare Board  | <b>Chairperson</b>                             |
| 2) Representative of a reputed Chartered Accountant Company/ Firm or District Accounts Officer or his representative | <b>Member</b>                                  |
| 3) Any Independent Professional from the relevant field concerning the procurement process.                          | <b>Any Member opted by the Chairman of CRC</b> |

### Terms of Reference

### Mechanism for Redressal of Grievances

- (1) Any bidder being aggrieved by any act or decision of the procuring agency during procurement proceedings may lodge a written complaint after the decision causing the grievance has been announced;
- (2) The complaint redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied;
  - (a) Prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations;
  - (b) Annul in whole or in part, any unauthorized act or decision of the procurement committee.
  - (c) Reverse any decision of the procurement committee or substitute its own decision for such a decision; Provided that the complaint redressal committee shall not make any decision to award the contract.

The committee shall announce its decision within seven days. The decision shall be intimated to the bidder and the Authority within three working days by



No. SWWB/  
SINDH WORKERS WELFARE BOARD  
8<sup>th</sup> Floor, Marine Faisal Building 10-A, Block-6, PECHS,  
Shahrah-e-Faisal, Nursery, Karachi.  
Phone: 34548137, 34544767, 34371207 Fax: 34544852

Dated: \_\_\_\_\_

procuring agency. In case of failure of the committee to decide the complaint, the Procuring Agency shall not award the contract.

- (4) The Procuring Agency shall award the contract after the decision of the complaint redressal committee.
- (5) Mere fact of lodging of a complaint shall not warrant suspension of the procurement proceedings.

ADMINISTRATIVE OFFICER  
FOR SECRETARY  
SINDH WORKERS WELFARE BOARD

Copy to:-

1. All members of the Committee
- ✓ 2. Director SPPRA, Government of Sindh
3. P.S to Honorable adviser to Chief Minister, Sindh for Labour and HRD
4. Office Order File

ADMINISTRATIVE OFFICER  
FOR SECRETARY  
SINDH WORKERS WELFARE BOARD

**SINDH WORKERS WELFARE BOARD**  
**APPROVED BUDGET AND EXPENDITURE FOR THE YEAR 2016-17 (1st QRT.)**

**DEVELOPMENT WORKS**

S. No.	Name of Project with its Scope	Project Approved By	Date of Approval of the PC-1 the Project	Approved / Revised Cost PC-1	Tendered Cost					Date of start of the project	Target Date of Completion	Progressive Expenditure upto June 2015	Balance (6-9)	Budget Allocation 2016-2017
					Consultancy Cost (i)	Construction Cost (ii)	Contingency Cost (iii)	Escalation Cost (iv)	Total Cost (v)					
1	2	3	4	5	6	7	8	9	10	11				
<b>ON-GOING SCHEMES</b>														
1	Construction of Workers Colony (3008) Flats at Karachi	Governing Body	08-02-2007	5433.150	88 580	3007 780	9 080	1077 290	4182 730	09-05-2007	31-12-2016	3643 098	539 632	375 000
2	Construction of Workers Colony (1504) Flats at Hyderabad	Governing Body	08-02-2007	2229.547	43 326	1476 651	39 920	634 433	2194 330	09-05-2007	31-12-2016	1573 441	620 889	398 046
3	Construction of Workers Colony (512) Flats at Kotri	Governing Body	08-02-2007	822.362	16 340	546 938	14 800	211 834	789 912	25-06-2007	31-12-2016	649 575	140 337	100 000
4	Construction of 152 Flats at Noonabad	Governing Body	25-05-2006	257.765	5 498	185 608	5 068	61 589	257 763	10-06-2007	30-06-2016	193 757	64 006	64 006
5	Construction of 96 Flats at Larkana	Governing Body	25-05-2006	141.297	3 787	94 670	2 840	40 000	141 297	22-05-2007	30-06-2016	103 965	37 332	37 332
6	Construction of 100 Houses and Infrastructure work at Ranipur	Governing Body	18-12-2003	88 318	1 993	49 830	1 495	35 000	88 318	11-03-2004	30-06-2016	62 702	25 616	25 616
	<b>SUB-TOTAL</b>			<b>8972.439</b>	<b>159.524</b>	<b>5381.477</b>	<b>73.203</b>	<b>2060.146</b>	<b>7684.350</b>			<b>6226.538</b>	<b>1427.812</b>	<b>1000.000</b>
1	Purchase of Land			0.000	0.000	0.000	0.000	0.000	0.000			-	-	0.000
2	New Schemes			0.000	0.000	0.000	0.000	0.000	0.000			-	-	200.000
3	Clearance of outstanding dues of Land Rent Charges to SITE Ltd.			0.000	0.000	0.000	0.000	0.000	0.000			-	-	0.000
4	Purchase of Office Building			0.000	0.000	0.000	0.000	0.000	0.000			-	-	10.000
	<b>SUB-TOTAL</b>			<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>			<b>0.000</b>	<b>0.000</b>	<b>210.000</b>
<b>REPAIR &amp; MAINTENANCE</b>														
1	Labour Colony SITE Karachi (No of Units 1690) Construction Cost 87.747	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	10.000
2	Labour Colony Landhi Karachi (No of Units 1378) Construction Cost 66.896	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	8.000
3	Labour Colony of 600 Flats at Landhi Karachi (Construction Cost of 244.949 M)	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	13.480
4	Labour Colony Korangi Karachi (No. of Units 1176) Construction Cost of 83.542	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	7.000
5	Labour Colony North Karachi (No. of Units 154) Construction Cost of 5.963	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	4.000
6	Labour Colony Hyderabad (No. of Units 684) Construction Cost of 55.221	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	4.000
7	Labour Colony Kotri (No. of Units 750) Construction Cost of 57.950	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	4.000
8	Labour Colony Noonabad (No. of Units 180) Construction Cost of 53.197	Governing Body	--	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	1.961

S. No.	Name of Project with its Scope	Project Approved By	Date of Approval of the PC-1 the Project	Approved / Revised Cost PC-I	Tendered Cost						Progressive Expenditure upto June, 2015	Balance (6-9)	Budget Allocation 2016-2017
					6	7	8	9	10	11			
9	Labour Colony Sukkur (No. of Units 200) (Construction Cost of 40.460)	Governing Body	--	--	--	--	--	0.000	01-07-20013	30-06-2014	0.000	0.000	2.000
10	Labour Colony Thatta (No. of Units 50) (Construction Cost of 14.685)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	0.514
11	Labour Colony of 50 Houses at Ghara (Construction Cost of 16.681 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	0.583
12	Labour Colony of 50 Houses at Dadu (Construction Cost of 14.957 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	0.523
13	Labour Colony of 50 Houses at Narodhoro (Construction Cost of 14.799 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	0.518
14	Labour Colony of Houses at Khairpur (Construction Cost of 15.173 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	0.531
15	Labour Colony of 300 Houses at Deharki (Construction Cost of 125.000 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	4.375
16	Labour Colony of 100 Houses at Larkana (Construction Cost of 50.249 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	1.758
17	Labour Colony of 50 Houses at Naudero (Construction Cost of 20.000 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	0.700
18	Labour Colony of 270 Houses at Lakhra (Construction Cost of 87.435 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	5.000
19	Labour Colony of 100 Houses at Jhampir (Construction Cost of 40.858 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	1.430
20	Labour Colony of 200 Houses at Kotri (Construction Cost of 66.583 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	2.330
21	Labour Colony of 100 Flats at Sajawal (Construction Cost of 40.915 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	1.432
22	Labour Colony of 25 Houses at Tando Adam (Construction Cost of 2.400 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	0.084
23	Labour Colony of 200 Houses at Mirpur Khas (Construction Cost of 76.280 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	2.669
24	Labour Colony of 250 Houses at Mirpur Mathelo Phase-I	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	2.901
25	Labour Colony of 1000 Flats at North Karachi (Cost 336.132 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	15.000
26	Construction of 128 Flats at Hyderabad (Cost 53.403 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	1.869
27	Construction of 100 Houses at Nawabshah Sindh (Cost 59.193 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	1.792
28	Construction of 100 Houses at Jacobabad (Cost 47.160 M)	Governing Body	--	--	--	--	0.000	01-07-20013	30-06-2014	30-06-2014	0.000	0.000	1.650
<b>SUB-TOTAL</b>					<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>100.000</b>
<b>GRAND TOTAL</b>					<b>7503.118</b>	<b>214.459</b>	<b>5361.477</b>	<b>160.846</b>	<b>7372.436</b>		<b>6226.538</b>	<b>1427.812</b>	<b>1310.000</b>

## RECIPT

The TOR's issued to M/s. \_\_\_\_\_,  
against payment of prequalification fee of **Rs. 5000/-** (Rupees Five Thousand Only)  
(non-refundable / non-transferable) through Pay order / demand draft in respect of pre-  
qualification of the project "CONSTRUCTION OF 256 FLATS (LABOUR COLONY)  
TANDO MUHAMMAD KHAN" Dated \_\_\_\_\_.

**SECRETARY**  
**SINDH WORKERS WELFARE BOARD**  
**KARACHI**

**APPLICATION FORM / TOR's**  
(Documents for Pre-Qualification of Contractors)  
**Construction of 256 Flats (Labour City) at Labour Colony Tando Muhammad Khan**

RETURN TO:

Secretary  
Sindh Workers Welfare Board,  
8th Floor, Marine Faisal Building,  
10-A, Block-6, P.E.C.H.S.,  
Shahrah-e-Faisal, Nursery,  
Karachi.

Tel.021 – 34544767 / 34371207

**General Rules:-**

- The company must get 70 mark in order to qualify for the pre-qualification.
- The company who do not ful fill the mandatory criteria will be dis-qualified.

Please complete the following:

1. **COMPANY INFORMATION** **05 Marks**

- a. Full Name of the Company / Firm: \_\_\_\_\_
- b. Registered Office Address: \_\_\_\_\_  
\_\_\_\_\_
- c. Description of Company / Firm \* : \_\_\_\_\_
- d. Telephone Numbers: \_\_\_\_\_
- e. E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_
- f. Names of Present Executive Director and their Position  
in the Company, with Bio-Data: \_\_\_\_\_



- \* Provide copy of Memorandum and Article of Association or Partnership Deed / Joint Venture Agreement, which ever is applicable.

2. **BUSINESS SETUP AND FINANCIAL DATA** **10 Marks**

- a) Type of Business Organization (Corporation, Joint Venture, Partnership etc.):

i) If Joint Venture, Names of the Joint Venture Partners with Name of the Leading Partner

ii) If Partnership, Names of the Partners with position held by each Partner

iii) If Corporation, provide the Name and the Title of Principals: (President, Vice President, etc.)

when Incorporated \_\_\_\_\_ where \_\_\_\_\_  
Country / State

b) Date Business Founded: \_\_\_\_\_

c) Under Present Management since: \_\_\_\_\_

3. Proof of Registration of Income Tax, Sales Tax (Certificates) & SRB certificate supported by annual returns along with Audit Report for the last three years (Mandatory).

4. Certificate from the Bank in current date to be addressed directly to the undersigned in a sealed cover showing Financial Worth of the Firm and Credit Worthiness (Mandatory).

5. **CONTRACTOR'S LICENSES CURRENTLY VALID (MANDATORY)**

Are you registered with the Pakistan Engineering Council in required Category

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes (attach copy)

**6. PERFORMANCE RECORD**

- a) List of similar projects completed in last 5 Years (2012 - 2016) with completion cost & Client Certificates (use attachment Form - 1).  
**15 Marks**
- b) List of similar Projects currently in progress (use attachment Form 2).  
**15 Marks**

**7. ORGANIZATION**

- a. List of permanent Staff, full time (Technical & Administrative) along with CVs duly signed by the person.  
**25 Marks**
- b. Detail of Key Technical Staff, their Qualification & Experience who would be deputed for this project along with CVs duly signed by the person.  
**25 Marks**
- c. Details of execution equipment, plants, machinery and tools owned by the organization and to be utilized on the project (use attached Form 3).  
**05 Marks**

**8. LITIGATION ETC (MANDATORY).**

- a. Affidavit on Stamp Paper of current date regarding non involvement in the litigation / arbitration.
- b. Affidavit on Stamp Paper of current date that the firm has never been blacklisted.

**9. LIST OF REFERENCES**

Satisfactory performance certificate from Clients or Consultants completed in last five years.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**10. CONSTRUCTION METHODOLOGY**

Project Construction Methodology for performing the work.

**11. CERTIFICATION – SIGNATURE**

I hereby certify that to the best of my knowledge the information hereby submitted is correct.

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Signature : \_\_\_\_\_

Dated : \_\_\_\_\_

Seal : \_\_\_\_\_





**PRE-QUALIFICATION FORM – 3**

**LIST OF PLANT AND EQUIPMENT ITEMS OWNED BY YOUR COMPANY  
AND /OR EQUIPMENT TO BE LEASED OR PURCHASED TO BE USED BY  
YOUR  
COMPANY FOR THIS PROJECT IF AWARDED THIS CONTRACT**

DESCRIPTION OF EQUIPMENT	EQUIPMENT OWNED AND YEARS OF SERVICES	EQUIPMENT TO BE PURCHASED OR LEASED	GIVE SPECIFICATION OF EQUIPMENT