

STANDARD BIDDING DOCUMENTS



GOVERNMENT OF SINDH

SBB ACCIDENT EMERGENCY & TRAUMA CENTRE KARACHI

**Contract No:- AMS/SBB-TC/PROC/(H/W & I.T)UNDER SNE
(NEW)/2016-17**

IT EQUIPMENT=1.5 (M)

COMPUTER HARDWARE= 2 (M)

TOTAL ROUGH COST ESTIMATED: 3.5 (M)

**Supply of Computer Hardware & Information Technology
Equipment**

at

SBB Accident, Emergency & Trauma Centre, Karachi

INSTRUCTIONS TO BIDDERS

1. **Shaheed Benazir Bhutto Accident Emergency & Trauma Centre** invites sealed bids on Single stage one envelope system 46(1) as per Sindh Public Procurement Rules 2010, Amended 2013/14 from Manufacturers/Importers/Sole Agents/Contractors for Supply of **“Computer Hardware & Information Technology Equipment”**. **Contract No:- AMS/SBB-TC/PROC/(H/W&IT)/2016-17**
2. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
3. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense and responsibility and obtain all necessary information prior to submitting the Tender. Any detail/specification missing in the document should be obtained from Planning & Procurement Department before bidding. Once the Tender is submitted, it will be assumed that no further clarification was required.
4. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
5. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the procuring agency may seek and accept clarification to the bids that do not change substances of the bids.
6. The Procuring Agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The Procuring Agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
7. The quoted rates should include all costs of whatsoever description and expenses necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.
8. No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.
9. Clarification, revision, addition or deletion, in the tender documents may be made by the authority before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.
10. The vendor has to quote only one rate for each work as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.

11. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
12. Contractor who will win the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
13. All manufactured and other items should be used in the work in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.
14. Manufacturer's Authorization form required from bidder.

SALIENT FEATURES / TERMS & CONDITION OF THE TENDER

1.	Name of Work & Address	Supply of Computer Hardware & Information Technology Equipment at SBB Accident Emergency & Trauma Centre Karachi. Rs. 3.5 (M)
2.	Time & Date of issue of Tenders	From the date of publishing to one day before (i.e. 26-01-2017) Opening of Bid, during office hours.
3.	Place of Issuance of Tender	Procurement & Planning Department, 1 st Floor, at SBB Accident Emergency & Trauma Centre Karachi.
4.	Date of pre – bid meeting	In case requested by bidders or informed by Committee.
5.	Method of opening of Tender	It will be Single Stage One Envelope Procedure as per Clause 46(1) of SPP Rules 2010 (Amended 2013/14).
6.	Date & Time of Submission of Tenders	27-01-2017 from 09:00 to 11:00am at Procurement & Planning Department, 1 st Floor, SBB Accident Emergency & Trauma Centre Karachi.
7.	Date & Time of Opening of Tenders	27-01-2017 at 11:30am at 7 th Floor, Committee Room, at SBB Accident Emergency & Trauma Centre Karachi.
8.	Date of Opening of Financial Proposals	Same as above.
9.	Venue of submission & opening of	Submission at Procurement & Planning Department, 1 st Floor SBB Accident Emergency & Trauma Centre Karachi. & Opening at Committee room, 7 th Floor SBB Accident Emergency & Trauma Centre Karachi.
10.	Validity of Tenders	90 days as per SPP Rules 2010 (Amended 2013/14)
11.	Amount of Tender / Bid Security	2% of the Contract value in shape of pay – order / Call Deposit from any schedule Bank to be submitted along with Financial Proposal.
12.	Supply of items	Within 30 days after issuance of the Award of Contract
13.	Warranty Period with replacement of Parts and services	01 Year
14.	Contract Agreement	The Contract shall enter & execute a formal Agreement as per SPP Rules 2010 (Amended 2013/14)
15.	Stamp Paper requirement for Agreement	Rs. 0.35% of the Contract Value or as prescribed by Government Laws
16.	Terms of Payment to Contractors / Submission of Performance Guarantee	The payment will be made to contractor after delivery of items at site subject to submission of Performance Security in the following manner; Pay-order / Demand Draft equivalent to 2% of the value of Purchase Order
17.	Security Deposit	Refundable after receiving of Performance Bond OR Request to convert it as Performance Bond then Non – Refundable

18.	Release of Security Deposit / Performance Bond (2.%)	After completion of warranty period
19.	Variation in Contract Price	No variation in price shall be allowed on any ground including currency fluctuation / variation or whatsoever
20.	Discrepancy	If there is any discrepancy between Salient Features of Tender / Bidding Documents and respective contents mentioned elsewhere, Salient Features / Terms & Conditions of tender will Govern
21.	Taxes.	All taxes will be deducted as per prevalent laws of country.
22.	Special Note Regarding Items	Technical offers / commercial offers failing to demonstrate below details would be rejected: -Quoted items must be of advanced & latest version. -The items shall match with the specification given in the schedule of requirement. -Quotation must provide all technical details up to the Satisfaction of the client. -Items should be quality approved from the concerned International body of the respective industry.
23.	Cost to be Quoted in BOQ	The Contractors shall quote DDP price of the items including all Government Taxes and delivering of items at site.
24.	Sample Providing	The bidder shall provide sample(s) of item as per instructions by the committee a day before the Bid Opening.

BIDDING DATA

Procuring Agency	:	SBB Accident Emergency & Trauma Centre Karachi
Address	:	Chand Bibi Road Karachi.
Name of Item	:	Supply of Information Technology Equipment
Bid Validity	:	90 Days
Last Date of Selling Tender	:	26-01-2017 till 04:00pm
Amount of Bid Security	:	2% of Bid Quoted Price
Date of Submission of Bid	:	27-01-2017 from 09:00 to 11:00am
Date of Opening of Bid	:	27-01-2017 at 11:30am
Performance Security	:	2 % of the Contract Value
Language of Bid	:	English
Bidding Procedure	:	Single Stage – One Envelope 46(1)
Procedure Eligibility Criteria / Technical Evaluation Criteria	:	As per Part – A & B
Advance Payment	:	No Advance Payment
Liquidity Damages	:	0.35% per month
Place of Inspection	:	Medical Stores, SBB Accident Emergency & Trauma Centre Karachi
Place of Delivery	:	Medical Stores, SBB Accident Emergency & Trauma Centre Karachi

TERMS & CONDITIONS OF TENDER

- a) SBB Accident Emergency & Trauma Centre invites sealed bids on **Single Stage one Envelope Procedure** as per clause **46(1)** of Sindh Public Procurement Rules 2010 (Amended 2013) from Interested Bidders for Supply of “**Information Technology Equipment**”.
- b) Tender Fee in shape of pay order in favor of Additional Medical Superintendent / DDO, SBB Accident Emergency & Trauma Centre must be attached; else the offer will be rejected.
- c) The Contractors / Suppliers / Manufacturers / Authorized Distributors should attach 2% of total value of the quoted items with bid as **BID SECURITY** in shape of Pay Order / Bank Draft issued from any scheduled Bank of Pakistan in favor of **Addl. Medical Superintendent/ D.D.O., SBB Accident Emergency & Trauma Centre Karachi**.
- d) **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order / Demand Draft or Bank Guarantee at 2% of the Contract Value. The same will be released after successful completion of contract period.
- e) Bid should be dropped at Planning & Procurement Office, 1st Floor, SBB Accident Emergency & Trauma Centre by mail or by hand in due course of time and the same will be opened at Committee Room, 7th Floor, Admin Block, SBB Trauma Centre.
- f) Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- g) Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax and 0.35% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
- h) The firm will be responsible for Supply of **Information Technology Equipment** at consignee address i.e. S.B.B. Accident Emergency & Trauma Centre Karachi (If it fails, the Security Deposit will be forfeited).
- i) Planning & Procurement Department shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- j) 20% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.
- k) The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
- l) Conditional tender and tender without bid security shall not be considered.
- m) GST / Income Tax Certificate must be accompanied with tender

- n) The Procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended 2013). Payment will be made within four weeks after receipt of bill / invoice duly fills in all respects.
- o) Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
- p) Prices quoted shall remain valid up to 30th June, 2017
- q) No tender will be entertained without bid Security. Bid Security will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of the offer letter.
- r) Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
- s) If the supplier fails to give supply and install within the stipulated period, liquidity charges will be imposed.
- t) Registration from Sindh Revenue Board is not required in procurement of Goods.

I / We agree to above mentioned terms & conditions:

Name of Contractor _____ Signature _____

(CNIC NO _____ (Copy must be attached).)

Full Address _____

Rubber Stamp _____

CRITERIA FOR EVALUATION OF BID

COMPLIANCE TO ALL ITEMS IS MANDATORY

YES

NO

1.	Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT.		
2.	Relevant Experience with documentary proof (Last Three Years)		
3.	i) Registration with Income Tax – NTN Certificate ii) Copy of Professional Tax 2016/17		
4.	General Sales Tax (Mandatory) / Sindh Sales Tax (if applicable) / Sindh Board of Revenue (Registration is not required in procurement of Goods)		
5.	Bank Certificate regarding financial soundness (One year) of the firm to do business up till 05 Million in each year.		
6.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and Litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / autonomous body or Private Sector Organization anywhere in Pakistan.		

Note: The offer will not be entertained if the required documents are not found attached.

TECHNICAL EVALUATION CRITERIA

Quality and the following evaluation factors/ criteria will be employed on technical proposals. The number of points allocated to each factor shall be specified in the Evaluation Report. **Only bids securing minimum of 70% marks would be considered for further process.**

DOCUMENTARY EVIDENCE MUST BE ATTACHED

S. #	Details	Maximum Marks
1.	Financial Soundness Turnover Up to 10.00 (M) in each year.....15 Marks More than 10.00 (M) in each year.....30 Marks	30
2.	Providing Brochure / Technical Data Sheet	10
3.	Major Institution Served during last 3-year (Government/ non-government) a. Less than 5 institutions – 10 marks b. More than 5 institutions –20 marks	20
4.	Business with Government institute, last 3-year (satisfactory certificate required) a. Up to 3- Institutes – 10 marks b. More than 3 institution –20 marks	20
5.	Technical Evaluation shall be made against the specification(s) of the items (as per Part-A / Part-B). 100% meet with specification.....20 marks 80% meet with specification.....10 marks Less than 80% meet with specification.....0 marks	20
TOTAL MARKS		100

Note: The required items will be procured on best quality/approved sample basis; hence Contractor(s) / Supplier(s) are instructed to submit (at Planning & Procurement Department) samples of bidding items (which would be returned to disqualified bidders) a day prior to the opening of bids else the bid will be rejected.

**SBB ACCIDENT EMERGENCY &
TRAUMA CENTRE KARACHI**

**TENDER FOR "SUPPLY OF INFORMATION TECHNOLOGY EQUIPMENT"
SCHEDULE OF REQUIREMENT & PRICE FOR SBB ACCIDENT EMERGENCY &
TRAUMA CENTRE, KARACHI
FOR THE FINANCIAL YEAR 2016 – 2017**

Items #	Description	Quantity	Quoted	Rates
			Yes / No	
1	Network Switch 08 Port	25 Nos.		
	IEEE 802.3, IEEE 802.3u, IEEE 802.3x CSMA/CD			
	Interface: 8 10/100Mbps Ports,			
	Interface: 8 10/100Mbps Ports,			
	Auto-Negotiation, Auto-MDI/MDIX			
	External Power Supply: 100-240VAC, 50/60Hz			
	Buffer Size: 2Mb			
	Data Rates: 10/100Mbps at Half Duplex;			
	LED Indicator: Power, 1, 2, 3, 4, 5, 6, 7, 8			
	Or Equivalent			
2	VGA Cable	100 Nos.		
	15-Pin Male to Male (Best Quality)			
3	Computer Power Cord (2 Pin) Best Quality	350 Nos.		
4	USB Printer Cable (Extreme) Best Quality	150 Nos.		
5	Copper Cat6 Cable Roll (Best Quality) 301m	30 Nos.		
6	Network Connector (RJ45) Box (Best Quality Copper)	15 Nos.		
7	Drop Cord 5m (Best Quality)	100 Nos.		
8	Patch cord 3m (Best Quality)	100 Nos.		
9	CMOS Battery for Motherboard Box @ 10	50 Pack		
10	I.O (Device, Face Plate and Back Box) (Best Quality)	120 Nos.		
11	Computer Tool Kit	5 Kit		
	35-Piece Set Precision Screw			
	Driver Tool Kit (Best Quality) or equivalent			
12	Router with USB Port	25 Nos.		
	Interface: 1 USB 2.0 Port for			
	LTE/HSPA+/HSUPA/HSDPA/UMTS/EVDO USB			
	Modem 1 10/300Mbps WAN Port, 4 10/100Mbps LAN			
	Ports, support the auto-Negotiation and auto-MDI/MDIX			
	Button: WPS/Reset Button, Wireless On/Off Switch			
	Power On/Off Button			
	External Power Supply: 12VDC/1A			
	Antenna Type: 2* Fixed Antennas, Omni directional, Detachable, Reverse SMA			
	Antenna Gain: 2x5dBi			
	Or Equivalent			
13	Blank CD R 1 box @ 50	15 Box		
14	Blank DVD RW 1 box @ 50	15 Box		

Items #	Description	Quantity	Quoted	Rates
			Yes / No	
15	Power Supply 24 pin 500W	150 Nos.		
	Black Powder Case			
	Silent Black Cooling Fan			
	User Control Turbo Fan Switch			
	Support both Intel and AMD Systems			
	Built-in inrush current, over temperature, over current, and over voltage protection circuits			
	Switching power supply			
	ATX12V Ver. 2.0			
	Or Equivalent			
16	External Hard Drives 2 TB	15 Nos.		
	Interface:			
	USB 3.0 (USB 2.0)			
	Serial Transfer Rate:			
	USB 3.0			
	Serial Bus Transfer Rate (USB 3.0) 5 GB/s (Max)			
	USB 2.0			
	Serial Bus Transfer Rate (USB 2.0) 480 MB/s (Max)			
	Capacity: 2GB			
(i)	Physical Dimensions (or equivalent)	15 Nos.		
	Height:6.70 Inches			
	Depth: 5.50 Inches			
	Width: 1.90 Inches			
(ii)	Weight: 1.96 Pounds			
	Environmental Specifications:			
	Temperature			
	Operating: 41° F to 95° F			
(iii)	Non-operating: -4° F to 149° F			
	Temperature (Metric):			
	Operating: 5° C to 35° C			
(iv)	Non-operating: -20° C to 65° C			
	Compatibility (Operating System):			
	Windows/Mac			
	Or equivalent			
17	Motherboard Core i7/Core i5/ Core i3 with Processor Chipset & CPU Support:			
(i)	Intel ® Socket 1150for the 5th/New 4th Generation Corei7/i5/i3/ Pentium ®/Celeron® Processors			
	Supports Intel® 22nm CPU			
	Supports Intel® Turbo Boost Technology 2.0			
	* The Intel® Turbo Boost Technology 2.0 support depends on the CPU Types			
	Chipset: Intel ® H97			

(ii)	Memory:			
	4 x DIMM, Max 32 GB, DDR3 1600/1333 MHz Non-Ecc,			
	Un-buffered memory.			
	Dual Channel Memory Architecture			
	Supports Intel Extreme memory Profile (XMP)			
	Due to Intel chipset limitations, DDr3 1600 MHZ and			
	higher memory modules on XMP mode will run			
	at the maximum transfer rate of DDR3 1600 Mhz.			
(iii)	Graphics:			
	Integrated graphics Processor -Intel HD graphics support			
	Multi-VGA output support :HDMI/DVI-D/RGB ports			
	Support HDMI with max. Resolution 4096 x 2160 @			
	24hz / 2560 x 1600 @ 60Hz			
	Supports DVI-D with max. Resolution 1920 x 1200 @ 60Hz			
	Maximum Shared memory of 512 mb			
	Supports Intel InTru 3D, Quick sync Video, Clear Video			
	HD Technology, Insider			
(iv)	Support up to 3 displays simultaneously			
	Expansion Slots:			
	1x PCIe 3.0/2.0 x 16 (x16 mode, gray)			
(v)	3 x PCIe2.0 x1			
	Storage:			
	Intel H97 chipset:			
	4x SATA 6Gb/s port(s) gray			
	1 x M.2 Socket 3 with M key, type 2260/2280 storage devices			
(vi)	support (both support raid 0, 1, 5, 10			
	LAN			
(vii)	Real tek 8111GR, 1 x Gigabit LAN Controller(s)			
	Audio			
	Realtek ALC887 8-Channel high Definition Audio CODEC			
(viii)	featuring Crystal sound 2*2			
	USB Ports:			
	Intel H97 chipset:			
	6 x USB 3.0/2.0 ports (4 at back panel, black, 6 at mid board)			
	Intel H97 chipset:			
(IX)	8 x USB 2.0/1.1 ports (2 at back panel, black, 6 at mid board)			
	Back I/O Ports			
	1 x PS/2 keyboard (purple)			
	1 x PS/2 mouse (green)			
	1 x DVI-D			
	1 x D-Sub			
	1 x HDMI			
	1 x LAN (RJ45) Ports			
	4 x USB 3.0 (Blue)			
	2 x USB 2.0			
	3 x Audio jack(s)			

(X)	Networking:			
	Chipset: Intel 82566DM			
	1x Gigabit 10/100/1000 LAN			

Note: The required items will be procured on best quality/approved sample basis; hence Contractor(s) / Supplier(s) are instructed to submit (at Planning & Procurement Department) samples of bidding items (which would be returned to disqualified bidders) a day prior to the opening of bids else the bid will be rejected.

As required, following pay order/demand draft is enclosed on account of Security Deposit:

No: _____ Dated _____ Rs. _____ drawn on _____

Bank _____

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

Email Address: _____

Phone: Off. _____ Fax: _____

Res: _____ Mobile: _____

**SBB ACCIDENT EMERGENCY &
TRAUMA CENTRE KARACHI**
TENDER FOR "SUPPLY OF COMPUTER HARDWARE"
**SCHEDULE OF REQUIREMENT & PRICE FOR SBB ACCIDENT EMERGENCY &
TRAUMA CENTRE, KARACHI**
FOR THE FINANCIAL YEAR 2016 – 2017

Item s #	Description	Quantity	Quoted	Rates
			Yes / No	
1	USB DATA Travel	30 Nos.		
	32 GB			
	Kingston			
	Or Equivalent			
2	DVD RW Rom Portable	15 Nos.		
	Sony/ Samsung Or Equivalent			
3	Head Phone With Mike	25 Nos.		
	Sony A4tech			
	Or Equivalent			
4	RAM for PC (4GB DDR3)	60 Nos.		
	4 GB			
5	RAM for PC (2GB DDR2)	60 Nos.		
	2GB (2048MB)			
	667MHz			
	DDR2			
	240 pin			
	Or Equivalent			
6	Hard Drive for PC (350 GB SATA)	55 Nos.		
	SATA2 3.5" Desktop Hard Drive			
	Capacity:350 GB			
	Cache: 2MB			
	RPM:7200 rpm			
	Or Equivalent			
7	Motherboard Core2duo 3.0 With Processor Chipset & CPU Support:			
(i)	Intel Q35 Express			
	LGA 775			
	Supports Compatible Core 2 Quad / Core 2 Duo			
	/ Core 2 Extreme / Pentium E / Pentium D / Pentium 4			
	FSB 1333/1066/800MHz			
(ii)	Memory Support:			
	Number of Memory Slots: 4			
	Memory Type: DDR2			
	Memory Speed: DDR2-1066/800/667			
	Max Amount: 8GB			
	Channeling: Single or Dual Channel			

(iii)	Graphics:	60 Nos.		
	Intel GMA 3100			
(iv)	Expansion Slots:			
	1x PCI Express x16			
	1x PCI Express x1			
	2x PCI			
(v)	Storage:			
	6x SATA II / 3GB/s			
	1x PATA IDE (supports up to 2 devices)			
	0/1/0+1/5			
(vi)	Networking:			
	Chipset: Intel 82566DM			
	1x Gigabit 10/100/1000 LAN			
(vii)	USB Ports:			
	12x USB 2.0 ports (4 at back panel, 8 on board)			
(viii)	Internal I/O Ports:			
	3x USB 2.0 connector (supports 6 USB 2.0 ports)			
	Or Equivalent			
8	HP Laser Jet Printer Cartridge	60 Nos.		
	(Best Quality) for Laserjet Pro M402 dn Printer (Best Quality Original)			
9	HP Laser Jet Printer Cartridge	55 Nos.		
	(Best Quality) for Laserjet P-1102 Printer (Best Quality Original)			
10	Dot Matrix Cartridge:	130 Nos.		
	(Best Quality) for Epson LQ350 / Epson LQ 2090printer 650 nm			
11	Keyboard (USB Port)	250 Nos.		
	Bamboo Keyboard, Ergonomics, Folding, Multimedia, Slim, Color Black			
12	Mouse (USB Port)	250 Nos.		
	OS compatibility: OS X, Windows			
	Wired connection: USB			
	Programmable Buttons: 03			
	Tracking Type: Optical			
	Sensor DPI: ≥ 800			
	Or equivalent			

Note: The required items will be procured on best quality/approved sample basis; hence Contractor(s) / Supplier(s) are instructed to submit (at Planning & Procurement Department) samples of bidding items (which would be returned to disqualified bidders) a day prior to the opening of bids else the bid will be rejected.

As required, following pay order/demand draft is enclosed on account of Security Deposit:

No: _____ Dated _____ Rs. _____ drawn on _____

Bank _____

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

Email Address: _____

Phone: Off. _____ Fax: _____

Res: _____ Mobile: _____

Manufacturer's Authorization Form

[See Clause 14 of the Instructions to Bidders]

To:

The Addl. Medical Superintendent

SBB Accident, Emergency & Trauma Centre.

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[Signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Addl. Medical Superintendent,
SBB Accident Emergency & Trauma Centre,
Karachi - 74200

Madam,

Having examined the bidding document and amendment thereon we the undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated _____

Project Title:

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents.

If our bid is accepted, we undertake to;

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature
and seal.

CONTRACT FORM

THIS AGREEMENT made the Day of(year) Between the Procuring Agency (hereinafter “the SBB TRAUMA CENTRE”) of one part and(Name of Vendor) of(City and country of Vendor) (Hereinafter “the Supplier”) of the other part:

WHEREAS the SBB TRAUMA CENTRE is desirous that certain Supplies, as described in the bid document and briefly outlined below, should be provided by the Vendor.

Date of tender call:

Title of the project:

Brief outline of the work:

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS;

In this agreement words and expression shall have the same meanings as are respectively assigned to them in the bid document referred to.

The following document shall be deemed to form and be read and construed as part of this Contract, viz..

- 1) Bid document(s)
- 2) Pre-bid conference minutes if any,
- 3) Clarification on bid document issued if any,
- 4) SBB Trauma Centre notification of award.

In case of conflict among documents mentioned above, the documents mentioned above in reverse order will prevail over other documents. In consideration of the payments to be made by the SBB TRAUMA CENTRE to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the SBB TRAUMA CENTRE to provide the goods (supply of Paint, Electrical and Plumbing items) and to remedy defects therein conformity, in all respects, with the provisions of the contract.

The SBB TRAUMA CENTRE hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

Brief particulars of the services which shall be supplied/provided by the Supplier are as under:

Solutions, service or material	Quantity	Unit price	Amount	Remarks

IN WITNESS whereof the parties hereto have caused this Agreement executed the day and year above written.

Signed, sealed, delivered by_____ the (for the Procuring agency)

Signed, sealed, delivered by_____ the (for the Supplier)