

SINDH AGRICULTURE UNIVERSITY TANDOJAM

No: PSO/ 786 / 740-44

/ of 2016,

Dated: - 28 .12. 2016

To,

1. The Deputy Director (A & F)
Sindh Public Procurement Regulatory
Authority (SPPRA)
Government of Sindh
KARACHI
2. The Public Relations Officer
Sindh Agriculture University,
Tandojam

SUBJECT: - HOSTING OF TENDER NOTICE FOR LABORATORY EQUIPMENT REQUIRED BY THE PRINCIPAL INVESTIGATOR OF THE RESEARCH PROJECT "NUTRITIONAL ASSESSMENT OF SELECTED NON-TRADITIONAL VEGETABLES OF SINDH"

The advertisement of above subjected tender is herewith sent for hosting at SPPRA and SAU Tandojam website, therefore It is requested that, the tender notice concern to above subject may be uploaded at SPPRA and SAU, Tandojam website giving at least 15 days period to bidders in order to avoid the audit objection as well as rejection by Sindh Agriculture University, Tandojam. The tender shall appear on SPPRA / SAU website on or before **04.01.2017** to be opened on **19.01.2017 at 1.00 pm**. If **19.01.2017** is declared holiday the bids shall be submitted and opened as per given schedule on the next working day. The tender documents and details can be obtained from office of the Purchase & Store Office from **04.01.2017 to 18.01.2017 till 3.00 PM**.

Following documents are attached as per requirement:

- Notice Inviting Tender (NIT)
- Bid Documents
- Terms & Conditions
- Procurement Committee (Office Order)
- Redressal Committee (Office Order)
- Procurement Annual Plan


DIRECTOR FINANCE
Sindh Agriculture University
Tandojam

C.C to,

1. The Principal Investigator of the Research Project "Nutritional Assessment of Selected Non-Traditional Vegetables of Sindh"
2. The Incharge, Computerization and Networking Section (C & NS) S.A.U. Tandojam with request for hoisting in the SAU and SPPRA web sites.
3. The Chairman, University Purchase Committee, S.A.U, Tandojam

06
02-01-2017



Sindh Agriculture University Tandojam

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NOTICE INVITING TENDER

The sealed tenders for the supply of Laboratory Equipments (estimated cost Rs.950,000/- approximately) required by the Principal Investigator of the Research Project "Nutritional Assessment of Selected Non-Traditional Vegetables of Sindh" are invited on **Single Stage** single envelop procedure from all the interested firms / Dealers / Suppliers meeting the eligibility criteria (SBR / FBR/ GST & Income Tax Registered firms).

Sr #	Name of equipment	Tender Fee	Completion Time	Earnest money	Date of purchase	Date of submission of bids	Purchase from
01	Soxhlet Extraction Apparatus for fat Extraction:						
02	Uninterrupted Power Supply (UPS-2KVA): Features and Benefits	1000	3 months	5%	04.01.2017 To 18.01.2017	19.01.2017 at 12.00 P.M	Purchase & Store Office

- 1) The tender documents and further details can be obtained from office of the Purchase & Store Officer Sindh Agriculture University, Tandojam from **04.01.2017 to 18.01.2017** on receipt of Demand Draft / Pay Order of Rs. **1000.00** (non – refundable) in favor of Director Finance, Sindh Agriculture University, Tandojam as a cost of tender fee. The tenderers shall have to enclose 5% as earnest money (refundable) in favor of **Director Finance, Sindh Agriculture University, Tandojam**.
- 2) The University would adopt the **Single Stage**-Single Envelope Procedure.

The last date for receiving of above tender documents is fixed on **19.01.2017** at **12.00 P.M** and will be opened on **19.01.2017** at **01:00 P.M** in the office of Chairman, University Purchase Committee, Sindh Agriculture University, Tandojam in presence of tenderers. If government declares holiday the bids shall be submitted and opened as per given schedule on the next working day.

- 3) The tender bids/documents can either be obtained from Purchase & Store Office Sindh Agriculture University, Tandojam or can be downloaded from the website of SPPRA / SAU, Tandojam and submit tender bids/documents along with tender fee on or before **19.01.2017 at 12.00 P.M**

The Competent Authority reserves the right to reject any or all bids subject to relevant Provisions of SPPRA Rules 2010 (amended 2013).

All Governmental taxes are applicable on bill.


DIRECTOR FINANCE



SINDHI AGRICULTURE UNIVERSITY, TANDOJAM

DETAIL OF LABORATORY EQUIPMENT REQUIRED BY THE PRINCIPAL INVESTIGATOR OF THE RESEARCH PROJECT "NUTRITIONAL ASSESSMENT OF SELECTED NON-TRADITIONAL VEGETABLES OF SINDH"

DETAIL & SPECIFICATIONS OF LABORATORY EQUIPMENTS

Serial No:	Specifications	Quantity required	Rate per Unit	Total Cost
01	<p>Soxhlet Extraction Apparatus for fat Extraction: Six place setting in a Linear row of individually adjustable hotplates Temperature controlled with maximum temperature 300-350°C having Condenser with stand, holder for the extractors, aluminum adapters for flasks holding maximum volume of 500 ml (optional) and Soxhlet Extractors with drain spigot, and silicone pipes, condensers, packs of extraction thimbles, additional flasks and all other accessories including automatic distillation unit required to run the whole system. Country of origin (Any European Product)</p>	01 No		
02	<p>Uninterrupted Power Supply (UPS-2KVA): Features and Benefits High efficiency at all loads ideal for servers supporting varying load levels Advanced battery protection, Protection of the UPS core components Hot swappable batteries, Battery replacement without removing the load Regular automatic battery test, No surprises in the event of utility failure Short circuit and overload protection, UPS protection from external errors Cold start, UPS can start even without the utility present. Specifications Single Phase Output Voltages 125V 50/60 Hz auto-sensing- Can be used as a frequency converter 95% efficiency – Low losses and greater energy savings Intelligent LED display- quick visual of UPS, load and battery status Wide operating temperature UPS can operate between 0°C to 40 °C. Country of origin(Any European/USA Product)</p>	01 No		




General Terms & Condition

1) Tender Opening Date & Procedure

The procurement shall be completed in accordance with SPPRA Rules, on Single Stage - Single Envelope Bidding Procedure.

- The tender documents and details will be obtained from **04.01.2017 to 18.01.2017** up-to **03:00 PM** or it can be downloaded from Sindh Agriculture University, Tandojam / SPPRA website.
- Sealed Bids will be opened on **19.01.2017 at 01:00 PM**, in presence of representative of the Firms who wish to attend.
- In case of closed / forced holidays, tender opening time / date will be considered as the next working day.

2) Procedure for Bid Submission

- For this tender 'Single stage- Single envelope procedure' for open competitive bidding shall be adopted.
- Technical brochure of the offered model / equipment along with Company profile.
- Technical specification document completely filled, signed and stamped for identifying offered model/equipment.
- Proposals of the bidders will be evaluated, generally for compliance of all the requirements given in the tender document.
- Vendors who will not submit all required documents / information as per Qualification Criteria and do not meet the qualification requirement will be declared as Non-Qualified Vendors.

3) Terms and Conditions

- Cost of Laboratory Equipment quoted must be inclusive of all applicable taxes and must be Freight on Receipt at Sindh Agriculture University, Tandojam Basis.
- Laboratory Equipment to be supplied and installed with all essential / optional accessories.
- Laboratory Equipment to be supplied must be under warranty as per product.
- Laboratory Equipment, supplied must accompany a written Agreement / legal Bond by the Supplier to replace, repair and maintain during the warranty period by the participating firm.
- The participating firms are to provide the sole distributors / Suppliers Certificate for the Laboratory Equipment in the country as may be applicable.
- Annual Turn Over should be of at least last three years(copies to be attached).
- All the participating suppliers have to provide a proof of being supported by proper Demo facilities for supplying of Laboratory Equipment, being supplied.
- The complete Service Manual / Operation Manual / Service Diagram should be supplied along with the Laboratory Equipment; otherwise supply will not be accepted.
- Bidders must submit the list of places/ Institutes with the date of installation where your firm has installed / supplied the quoted Laboratory Equipment.
- The Competent Authority reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (amended-2013).



4) Failures and Terminations

No offer of a firm / supplier will be considered if:-

- Bid received without Tender Fee & Bid Security CDR or less than required.
- Bids received not in accordance with specifications of Tender Documents.
- Alternate bids received or alternative arrangement offered.
- Bid received later than the date and time fixed for tender.
- Tender is incomplete in any respect or is unsigned.
- Offer is ambiguous and the offer is conditional.
- Offer from a firm which is black listed at any level.
- Any erasing / cutting / overwriting etc.
- The Firm fails to make delivery within specified delivery period strictly in accordance with the terms and conditions as laid down in the Work Order.

5) Tender Fee, Bid Security and Performance Security

- Bids must be accompanied by Tender Fee of Rs: 1,000/- in form of Pay Order/ Demand Draft (DD) in favor of Director Finance, Sindh Agriculture University, Tandojam.
- All the tender documents must accompany an amount of 5%(earnest money) of total value of the tender (Refundable) in form of pay order or Demand Draft in the name of Director Finance, Sindh Agriculture University, Tandojam
- 02% Performance security of the total bill, shall be retained and refundable after receipt of quality satisfaction report from quarter concerned.

6) Validity of Offers.

- Offers shall be valid as per SPPRA rule (90 days).
- Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

7) Terms of Payment:

- No payment shall be made in advance to the Contractor/Firm as mobilization advance.
- Payments shall be made through cross cheque in the Pak Rupees.
- Taxes will be deducted as per governmental rules at the time of payment.



Sindh Agriculture University Tandojam

No. GEN./PC/ 224 / 242 / of 2016,

dated Tuesday, June 14, 2016

OFFICE ORDER

Pursuant to clause 13 (a) of Section-XII of the Financial Rules of Sindh Agriculture University, Tandojam, the Vice Chancellor is pleased to extend the term of one year of Financial year 2016-17 to the following "University Purchase Committee/ Procurement Committee" (UPC):

1. **Prof. Dr. Noor Muhammad Soomro, (BPS-21)** Chairman
Dean, Faculty of Animal Husbandry & Veterinary Sciences
2. **Prof. Dr. S. Muhammad Ghiyasuddin Rashdi, (BPS-21)** Member
Department of Anatomy & Histology
3. **Director Finance, SAU (BPS-20)**
4. **Dr. Islamuddin Majeedano, (BPS-18)** Member
Research Officer, Agricultural Research Institute (ARI), Tandojam
5. **Mr. Sohail Ahmed Qureshi, (BPS-18)** Member
Deputy Director, DG office, ARI, Tandojam
6. **Head of concerned department/ Section/ Office, SAU** Member
7. **Purchase & Store Officer, SAU (BPS-18) and /or** Member/Secretary
Budget Officer (in case of absence of PSO)

The Terms of Reference: *The Committee shall follow the rules of Pakistan Public Procurement Regulatory Authority (PPRA) and /or Sindh Public Procurement Regulator Authority (SPPRA), as the case may be*


Additional Registrar

c. c. to:

1. All Committee members
2. The Manager (CB), Government of Sindh, Sindh Public Procurement Regulatory Authority, Karachi
3. The Resident Auditor, SAU Tandojam.
4. The Secretary to Vice Chancellor, SAU Tandojam.
5. Office File

Sindh Agriculture University Tandojam

No. GEN./PC/224 / 349 /- of 2015, dated 5.10.2015

OFFICE ORDER

Pursuant to clause-31 of the Sindh Public Procurement Rules 2010, the Vice Chancellor, Sindh Agriculture University is pleased to constitute following complaint redressal Committee in connection to address the complaint of bidders, if any occur during procurement proceedings at Sindh Agriculture University with immediate effect:

S #	Complaint Redressal Committee	Status
1.	Prof. Dr. Maqsood Anwar Rustamani, (BPS-22) Dean, Faculty of Crop Protection	Convener
2.	Registrar SAU(BPS-20)	Member
3.	Mr. Saghir Ahmed Memon, (BPS-20) Director (Services & Maintenance), Mehran University of Engineering & Technology Jamshoro (in case of civil works)	Member
4.	Ms. Seema Mirza, (BPS-17) Audit Officer, Director General Office, A.R.I Tandojam (in case of purchasing etc items)	Member

Deputy registrar (Ac-1 & Gen)

c. c. to:

1. All members of the Committee
2. The Director Finance, SAU Tandojam
3. The Project Director, SAU Tandojam
4. The Purchase & Store Officer, SAU Tandojam
5. The Secretary to Vice Chancellor SAU Tandojam

WORK / PROCUREMENT PLAN (2016-17)
SINDH AGRICULTURE UNIVERSITY, TANDOJAM

Sr. No.	Fund Head & Sub Head	Name of work and break up	Allocated Funds and Break up for Different locations/sites	Items to be executed	Method of Procurement	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
a	b	c	d	e	f	g	h	i	
1	Chemical & Glassware/ Practical	Procurement or purchase of Chemical & Glassware/Practical	1,000	Lab Practical Items to be procured	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	All the items will be procured as & when the demand received from the concerned department and procurement will be made according to the availability of funds.
2	Printing & Publication	Procurement or purchase of Printing & Publication	4,500	Answer paper/ publication of NIT	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
3	IT Equipment	Procurement or Purchase of computers/IT related Materials	15,000	Computer/Laptop & its accessories	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
4	Furniture & Fixture	Purchase of Furniture & Fixture	4,000	Office/Classroom furniture	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
5	Plant & Machinery	Purchase of Machinery & Equipment	5,000	Lab Equipment to be procured	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
6	Computer Software	Purchase of Software	10,000	IT Software for TTC	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
7	Sports Materials Gymkhana	Purchase of Sports Material	1,000	Hockey/ Cricket articles	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
8	Tools (Agriculture Implements etc)	Purchase of tractors implements	3,000	Tractor & its implementations	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
9	Transport/ Fleet	Purchase of Transport	12,000	Transport articles	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
10	Stationary for office use	Stationary	3,500	office stationary	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
11	Civil Work/ Rehabilitation	Repair / Rehabilitation	17,000	Rehabilitation of old structures/buildings	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
12	Security	Purchase of Security articles	30,000	CCTV/Camera and other relevant items for security purpose	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	
13	Civil Work & other components as per approved Scheme Establishment of Khairpur College of Agriculture and Management Sciences, Khairpur Mir's	Construction of new infrastructures as per scope defined in project including other components.	162,000	Execution of Civil works and procurement of rest of components	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	Pre-Qualification of contractors are in process, notice published in Newspapers.
14	Civil work & other components as approved Scheme Establishment of SAU Sub-Campus at Umerkot District	Rehabilitation & O&M Cost as per scope defined in project including other components.	10,000	Execution of Civil works and procurement of rest of components	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	as per NIT date	As per PC-I establishment of SAU Sub-Campus at Umerkot the allocation will be utilized & procurement be made.
15	Health Scheme	In door hospitalization services to the employee & their dependant family members	30,000	Major / serious in door hospital facilities	as per SPPRA rules 2010/13	during the FY 2016-17	as and when required during the FY 2016-17	One Year agreement with the agency/firm / company	The amount/cost so required on health facility will also be covered from the health allowance of employees as per policy.

How
ASSISTANT DIRECTOR
Planning & Development
Sindh Agriculture University
Tandojam.

Shiraz
DIRECTOR
Planning & Development
Sindh Agriculture University
Tandojam.