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| --- | --- | --- | --- |
| **Serial#.** | **Description of Stores** | **Rate per item** | |
| **In Figure** | **In Words** |
| **PRINTING & PUBLICATION & DOCUMENTATION** | | | |
| **1** | **Printing & Publication & Documentation of the Books**  **Specification:-**   1. Demi size, paper 70 gm offset imported hard binding with dust cover composing / film making black & white text rates to be quoted @ Rs. Per page.   Rates for 4 color printing @ Rs. Per page.   1. Double crown size paper 70 gm offset imported hard binding with dust cover composing / film making B/W text Rates to be quoted @ Rs. Per page.   Rates for 4 color printing @ Rs. Per page. | Each | Each |
| **2** | **FOUR COLOR ENVELOPES qTY. 1000 Specifications: •**four color design  •four color printing  •size 15”x11.5”  •glossy 80 gram paper | Each | Each |
| **3** | **FOUR COLOR PRINT FILE qTY. 2000 Specifications:** • four color design • art card 360 grams • size 10x14 • best standards | Each | Each |
| **4** | **FOUR COLOR PRINT FILE qTY. 2000 Specifications:** • four color design • art card 360 grams • size 9.5x4.25 • best standards | Each | Each |
| **5** | **FOUR COLOR ENVELOPES qTY. 1000 Specifications: •**four color design  •four color printing  •size 12”x10”  •glossy 80 gram paper | Each | Each |
| **6** | **FOUR COLOR ENVELOPES qTY. 100 Specifications: •**four color design  •four color printing  •size 9.5”x4.25”  •glossy 80 gram paper | Each | Each |
| **7** | **FOUR COLOR ENVELOPES qTY. 1000 Specifications: •**four color design  •four color printing  •size”4x5”  •glossy 80 gram paper | Each | Each |
| **8** | **MONTHLY NEWSLETTER qTY. 100 Specifications: •**color page  •60 gram  •4 color print  •composing digital print | Each | Each |
| **9** | **view binder 12 x 20 x 3” size qTY. 100**  **Specification:**   * Size 12 x 20 x 3” * 38mm capacity, * 2D Ring style * Transparent enclosure with color print emblem * Hardboard Material (imported) | Each | Each |
| **10** | **view binder legal size qTY. 100**  **Specification:**   * Size Legal * 38mm capacity, * 2D Ring style * Transparent enclosure with color print emblem * Hardboard Material (imported) | Each | Each |
| **11** | **view binder LEGAL size qTY. 100**  **Specification:**   * Size LEGAL size * 19mm Capacity * 2D Ring Style * Transparent enclosure with color print emblem * Hardboard Material (imported) | Each | Each |

Delivery Time: a) 04 weeks for local articles  
 b) 12-14 weeks for import products

1. Place of Delivery: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
2. Dispatch Instructions: Stores should be delivered free of  
    transportation charges to the consignee at  
    place mentioned above.
3. Inspection Authority: The Technical Committee constituted by the  
    Secretary, Information & Archives Dept.
4. Place at which stores to be inspected: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
5. Payment: i. Part payment against part supply is  
    allowed.

ii. 100% payment to be made on the proof  
of inspection & consignee’s receipt  
certificate by Accountant General – Sindh, Karachi, during the fiscal   
year 2016 -17.

iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

**PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE)   
 SINDH ARCHIVES - KARACHI**