**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

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| 1. Tender No. | INF-KRY:No.0786/16 |
| 1. Name & Address of Bidder | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. Indenters Name and Address | **PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE),**  SINDH ARCHIVES KARACHI  INFORMATION & ARCHIVES DEPARTMENT  GOVERNMENT OF SINDH – KARACHI |
| 1. Tender Terms and Conditions | **The following documents should be submitted with the Bid.**  **Company Profile, Literature of the items,**  **Samples of the material and as per further terms and conditions of this tender, DIS-12-14, Sindh Purchase Manual & Other relevant laws in force** |
| 1. Particulars of the stores | As below: |

1. Particulars of the stores

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| --- | --- | --- | --- |
| **SERIAL#** | **Description of Stores** | **Rate per item** | |
| **In Figure** | **In Words** |
|  | **CONSERVATION TOOLS/SUPPLIES** | | |
| **1** | **ARCHIVAL STORAGE BOXES – Qty. 100 SPECIALTY ARCHIVAL STORAGE BOX SIZE 8 X 12 ¼ X 2”**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Long lasting * SIZE 8 X 12 ¼ X 2” * IMPORTED | Each | Each |
| **2** | **ARCHIVAL STORAGE BOXES – Qty. 100 SPECIALTY ARCHIVAL STORAGE BOX SIZE 9 ¾ X 14 ¼ X 2”**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Long lasting * SIZE 9 ¾ X 14 ¼ X 2” * IMPORTED | Each | Each |
| **3** | **ARCHIVAL STORAGE BOXES – Qty. 98 SPECIALTY ARCHIVAL STORAGE BOX SIZE 12 ¼ X 16 ¼ X 2”**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Long lasting * SIZE 12 ¼ X 16 ¼ X 2” * IMPORTED | Each | Each |
| **4** | **ARCHIVAL STORAGE BOXES – Qty. 40 SPECIALTY ARCHIVAL STORAGE BOX SIZE 5 ¾ X 8 ¼ X 2”**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Long lasting * SIZE 5 ¾ X 8 ¼ X 2” * IMPORTED | Each | Each |
| **5** | **ARCHIVAL STORAGE BOXES – Qty. 30 SPECIALTY ARCHIVAL STORAGE BOX SIZE 6 ¾ X 10 ¼ X 2”**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Long lasting * SIZE 6 ¾ X 10 ¼ X 2” * IMPORTED | Each | Each |
| **6** | **ARCHIVAL STORAGE BOXES Qty. 283  ACID FREE DEEPLID PRINT BOX SIZE 11 ½ X 15 X 5”**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Long lasting * SIZE 11 ½ X 15 X 5” * IMPORTED | Each | Each |
| **7** | **POLYPROPYLENE LABEL ADHESIVE Qty. 100 SIZE 2 1/8 X 3” – PACKING OF 12**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Self-adhesive * Long lasting * size 2-1/8 X 3” – packing of 12 * IMPORTED | Each | Each |
| **8** | **POLYPROPYLENE LABEL ADHESIVE Qty. 100**  **SIZE 1 ¾ “ X 3” – PACKING OF 21**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Self-adhesive * Long lasting * Size 1 ¾ “ x 3” – packing of 21 * IMPORTED | Each | Each |
| **9** | **ARCHIVAL BLOTTING PAPER Qty. 01 SHEET SIZE 30X40” (PACKING OF 100 SHEETS) 25PT. (UN-BUFFERED 100% RAG)**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * 25-pt blotter * White * Made European type1 stand * 100% Un-buffered RAG * Size 30x40 * SHEET SIZE * Packing of 100sheets per pack * Imported | Each | Each |
| **10** | **folder stock-artifact tags Qty. 01 with 12” NYLON string SIZE ¾ X 1INCH (PACKING OF 100)**  **Specification:**   * Size ¾ x 1” * Packing of 100 * Long lasting * Made European type1 stand * Acid free * IMPORTED | Each | Each |
| **11** | **folder stock artifact tags Qty. 01 with 12” nYLON string SIZE 1 ½ X 3INCH (PACKING OF 100)**  **Specification:**   * Size 1 ½ x 3” * Packing of 100 * Packing of 100 * Long lasting * Made European type1 stand * Acid free * IMPORTED | Each | Each |
| **12** | **folder stock artifact tags Qty. 01 with 12” NYLON string SIZE 3/5 INCH (PACKING OF 100)**  **Specification:**   * Size 3x5” * Packing of 100 * Packing of 100 * Long lasting * Made European type1 stand * Acid free * IMPORTED | Each | Each |
| **13** | **ARCHIVAL DOUBLE-SIDED SILICONE PAPER Qty. 05**  **SHEET SIZE 9x13”  (PACKING OF 10)**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Sheet size 9x13” – PACKING OF 10 * IMPORTED | Each | Each |
| **14** | **ARCHIVAL DOUBLE-SIDED ADHESIVE TISSUE Qty. 10**  **ROLL SIZE 15 ¾” W X 33FT**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size 15 ¾ ” W X 33FT * IMPORTED | Each | Each |
| **15** | **ARCHIVAL DOUBLE-SIDED SILICONE PAPER Qty. 05 SHEET SIZE 18X26” (PACKING OF 10)**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Sheet size 18 x 26” – PACKING OF 10 * IMPORTED | Each | Each |
| **16** | **ARCHIVAL BUFFERED LINER PAPER Qty. 02 ROLL SIZE 24” X 50 YARDS**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size 24” x 50 YARDS * IMPORTED | Each | Each |
| **17** | **ACID – FREE BUFFERED LINER PAPER Qty. 01 ROLL SIZE 36 “ X 50 YARDS**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size 36” x 50 YARDS * IMPORTED | Each | Each |
| **18** | **ACID-FREE BUFFERED LINEN PAPER Qty. 01 ROLL SIZE 40” X 50 YARDS**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size 40” x 50 YARDS * IMPORTED | Each | Each |
| **19** | **ARCHIVAL PRESSURE SENSITIVE Qty. 05 DOCUMENT REPAIR TAPE –  ROLL SIZE 1”WX98FT**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size W1” X 98FT * IMPORTED | Each | Each |
| **20** | **archival pressure sensitive linen tape Qty. 10 ROLL SIZE 1 ¼ ” X 82FT.**  **Specification:**   * Roll size 1 ¼ x 82ft. * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * IMPORTED | Each | Each |
| **21** | **ARCHIVAL HINGING PAPER REPAIR TAPE Qty. 20 ROLL SIZE 1”WX100FT**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size W1” X 100FT * IMPORTED | Each | Each |
| **22** | **archival gumMed linen tape Qty. 10 ROLL SIZE 1” X 100 YARDS**  **Specification:**   * Roll size 1” x 100 yards * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size W1” X 98FT * IMPORTED | Each | Each |
| **23** | **archival gumMed linen tape Qty. 10 ROLL SIZE 2” X 100 YARDS**  **Specification:**   * Roll size 2” x 100 yards * pH 7.0 – 7.3 * Acid free * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size W1” X 98FT * IMPORTED |  |  |
| **24** | **ARCHIVAL BOND PAPER PERMALIFE 20LB Qty. 02 ROLL SIZE 34” X 100YARDS WHITE**  **Specification:**   * Permalife white bond paper (20lb) * Lignin-free * pH 7.0 – 7.8 * 25% cotton RAG content * 3% calcium carbonate * White * 20lb * Acid free * Made European type1 stand * 100% Un-buffered RAG * Roll Size w34” X 100 FT * IMPORTED | Each | Each |
| **25** | **ARCHIVAL MENDING TAPE Qty. 35 ROLL SIZE 1”WX100FT**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size W1” X 100FT * IMPORTED | Each | Each |
| **26** | **archival un-bleached cotton tying tape ROLL SIZE 5/8” X 100 YARDS Qty. 05**  **Specification:**   * Roll size 5/8” x 100 yards * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * IMPORTED | Each | Each |
| **27** | **ARCHIBOND TISSUE Qty. 01 ROLL SIZE 36”W X 82FT**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size 36” W X 82FT * IMPORTED | Each | Each |
| **28** | **ARCHIBOND TISSUE Qty. 50 SHEET SIZE 18X30”**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Sheet size 18 x 30” * IMPORTED | Each | Each |
| **29** | **ARCHIVAL HEAT-SET TISSUE Qty. 01**  **ROLL SIZE 12 ¼”W X 164FT**  **Specification:**   * Lignin-free * pH 7.0 – 7.3 * Acid free * Ultra-thin transparent * Made European type1 stand * Non-yellowing tissue * Self-adhesive * Long lasting * Roll size 12 ¼ ”W X 164FT * IMPORTED | Each | Each |
| **30** | **brouillion tampon Qty. 10** | Each | Each |
| **31** | **naturschwammen Qty. 10** | Each | Each |
| **32** | **archival acid free book supporting Qty. 250**  **BOARD IN RACKS**  **SIZE 762 MM X 1016 MM** | Each | Each |
| **33** | **ARCHIVAL COLLE Qty. 10** | Each | Each |
| **34** | **ARCHIVAL COLLE AIRSH Qty. 10**  **(2” X 100 YDS)** | Each | Each |
| **35** | **PORAC ROLL Qty. 13** | Each | Each |
| **36** | **KARAK ROLL Qty. 10** | Each | Each |
| **37** | **CURMULATING TISSUE Qty. 01** | Each | Each |
| **38** | **ARCHIVAL NUT RACK Qty. 10** | Each | Each |
| **39** | **ARCHIVAL FUJAX Qty. 03** | Each | Each |
| **40** | **archival Ink fixing crystal Qty. lump sum Specification:**   * IMPORTED | Each | Each |
| **41** | **ACETONE (ABSOLUTELY MARK) Qty. lump sum Specification:**   * IMPORTED * 1 LITER BOTTLE | Each | Each |
| **42** | **ARCHIVAL paste Qty. lump sum Specification:**   * IMPORTED | Each | Each |
| **43** | **CALCIUM HYDORO oxide Qty. lump sum**  **Specification:**   * IMPORTED | Each | Each |
| **44** | **CALCIUM CARBONATE Qty. lump sum Specification:**   * IMPORTED | Each | Each |
| **45** | **conservation SOLUTION Qty. lump sum**  **Specification:**   * IMPORTED | Each | Each |
| **46** | **Potassium permagnet Qty. lump sum**  **Specification:**   * IMPORTED | Each | Each |
| **47** | **HYDROGEN PEROXIDE Qty. lump sum**  **Specification:**   * IMPORTED | Each | Each |
| **48** | **pulp board Qty. lump sum sheet size 30 x 40” grain sheet (60 pt. thickness) Specification:**   * IMPORTED | Each | Each |

Delivery Time: a) 04 weeks for local articles  
 b) 12-14 weeks for import products

1. Place of Delivery: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
2. Dispatch Instructions: Stores should be delivered free of  
    transportation charges to the consignee at  
    place mentioned above.
3. Inspection Authority: The Procurement Committee constituted by the  
    Secretary, Information & Archives Dept.
4. Place at which stores to be inspected: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
5. Payment: i. Part payment against part supply is  
    allowed.

ii. 100% payment to be made on the proof  
of inspection & consignee’s receipt  
certificate by Accountant General – Sindh, Karachi, during the fiscal   
year 2016-17.

iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

**PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE)   
 SINDH ARCHIVES - KARACHI**