**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

|  |  |
| --- | --- |
| 1. Tender No. | INF-KRY:No.0786/16 |
| 1. Name & Address of Bidder | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. Indenters Name and Address | **PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE),**  SINDH ARCHIVES KARACHI  INFORMATION & ARCHIVES DEPARTMENT  GOVERNMENT OF SINDH – KARACHI |
| 1. Tender Terms and Conditions | **The following documents should be submitted with the Bid.**  **Company Profile, Literature of the items,**  **Samples of the material and as per further terms and conditions of this tender, DIS-12-14, Sindh Purchase Manual & Other relevant laws in force** |
| 1. Particulars of the stores | As below: |

**6.** Particulars of the stores

|  |  |  |  |
| --- | --- | --- | --- |
| **Serial#.** | **Description of Stores** | **Rate per item** | |
| **In Figure** | **In Words** |
| **PURCHASE OF OTHERS** | | | |
| **1** | **ARCHIVAL MENDING PAPER (ACID FREE)**  **Qty. 50**  SPECIFICATION   * IMPORTED | Each | Each |
| **2** | **ARCHIVAL BLOTING PAPER (ACID FREE)**  **Qty. 55**  SPECIFICATION   * IMPORTED | Each | Each |
| **3** | **ARCHIVAL MARBLE PAPER (ACID FREE)**  **Qty. 60**  SPECIFICATION   * IMPORTED | Each | Each |
| **4** | **ARCHIVAL BOARD (ACID FREE) Qty. 70**  SPECIFICATION   * IMPORTED | Each | Each |
| **7** | **ARCHIVAL LANCE TISSUE (ACID FREE)**  **Qty. 65**  SPECIFICATION   * IMPORTED | Each | Each |
| **8** | **MULMUL CLOTHS (FIN GRAD) Qty. 25**  SPECIFICATION   * IMPORTED | Each | Each |
| **9** | **ARCHIVAL FACE MASK Qty. 50**  SPECIFICATION   * IMPORTED | Each | Each |
| **10** | **ARCHIVAL SILK Qty.30**  Specification   * IMPORTED * UK | Each | Each |
| **11** | **TAKING IRON Qty. 20**  Specification   * IMPORTED | Each | Each |
| **12** | **Archival bone folder Qty. 50**  SPECIFICATION   * IMPORTED | Each | Each |

Delivery Time: a) 04 weeks for local articles  
 b) 12-14 weeks for import products

1. Place of Delivery: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
2. Dispatch Instructions: Stores should be delivered free of  
    transportation charges to the consignee at  
    place mentioned above.
3. Inspection Authority: The Procurement Committee constituted by the  
    Secretary, Information & Archives Dept.
4. Place at which stores to be inspected: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
5. Payment: i. Part payment against part supply is  
    allowed.

ii. 100% payment to be made on the proof  
of inspection & consignee’s receipt  
certificate by Accountant General – Sindh, Karachi, during the fiscal   
year 2016-17.

iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

**PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE)   
 SINDH ARCHIVES - KARACHI**