**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

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| 1. Tender No. | INF-KRY:No.0786/16 |
| 1. Name & Address of Bidder | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. Indenters Name and Address | **PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE),**  SINDH ARCHIVES KARACHI  INFORMATION & ARCHIVES DEPARTMENT  GOVERNMENT OF SINDH – KARACHI |
| 1. Tender Terms and Conditions | **The following documents should be submitted with the Bid.**  **Company Profile, Literature of the items,**  **Samples of the material and as per further terms and conditions of this tender, DIS-12-14, Sindh Purchase Manual & Other relevant laws in force** |
| 1. Particulars of the stores | As below: |

**6.** Particulars of the stores

|  |  |  |  |
| --- | --- | --- | --- |
| **Serial#** | **Description of Stores** | **Rate per item** | |
| **In Figure** | **In Words** |
|  | **fURNITURE/FIXTURE** | | |
| **1** | **WORKING TABLE Qty. 35**  **Specification:**   * Size 4 x 2 ½ x 2 ½ ft. * Board size 4 x 2 ft. * With shelf compartment * Size 30 x 23 x 22 inch * Superior quality polish * 1” thick 13-ply hardwood panel * Lacquer polish * Complete in all respect | Each | Each |
| **2** | **OFFICERS EXECUTIVE REVOLVING CHAIR Qty. 01**  **Specification:**   * High back style imported * Revolving * Hydraulic system * Arm rests * 5 casters wheels * Seat and back cushioned * Complete in all respect | Each | Each |
| **3** | **STOREWAY RACKING SYSTEM 78X38X12 Qty. 70**  **Specification:**   * Height 78” * Width 38” * Depth 12” * Superior quality polish * Iron polish * 18 SWG * Polish * Complete in all respect | Each | Each |
| **4** | **CUSHIONED EXECUTIVE CHAIR Qty. 09**  **Specification:**   * High back style imported * Revolving * Hydraulic system * Arm rests * 5 casters wheels * Seat and back cushioned * Polish * Complete in all respect | Each | Each |
| **5** | **WORK BENCH Qty. 01**  **Specification:**  Central drawer with lock, to slide on ball bearing.  Dimension: 190 x 70 x 85 (h) cm 2 drawers. | Each | Each |
| **6** | **WORKING PLATEFORM 1 PLACE WITH CHEST OF**  **DRAWERS Qty. 02**  **Specification:**  Equipped with electrical panel, power socket, socket for micro motor, gas valve and air gun.  High chest of drawers of 4 drawers.  Total width 1200 mm (710 mm bench-500 mm chest of drawers). | Each | Each |
| **7** | **LINE PROFESSIONAL CHAIRS FOR**  **LABORAORY Qty. 07** | Each | Each |
| **8** | **TROLLEY WITH DRAWERS Qty. 02**  **Specification:**  Dimension: 510 x 600 x 790 (h0 mm | Each | Each |
| **9** | **S.S DUSTBIN Qty. 01**  **Specification:**  Opening by pedal-harmful waste 481t. h 613 mm wheels @ 380 | Each | Each |
| **10** | **TROLLEY, BEECH WOODEN TOP Qty. 02**  **Specification:**  Welved structural in iron. Color grey. Working surface on beech wooden of 38 mm. central drawer with lock, to slide on ball bearing.  Revolver wheels @ 125 mm. | Each | Each |
| **11** | **office maiin chair Qty. 01** | Each | Each |

Delivery Time: a) 04 weeks for local articles  
 b) 12-14 weeks for import products

1. Place of Delivery: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
2. Dispatch Instructions: Stores should be delivered free of  
    transportation charges to the consignee at  
    place mentioned above.
3. Inspection Authority: The Procurement Committee constituted by the  
    Secretary, Information & Archives Dept.
4. Place at which stores to be inspected: Sindh Archives Complex,  
    ST. No. 26-A, Block-5, Main Clifton – Karachi
5. Payment: i. Part payment against part supply is  
    allowed.

ii. 100% payment to be made on the proof  
of inspection & consignee’s receipt  
certificate by Accountant General – Sindh, Karachi, during the fiscal   
year 2016-17.

iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

**PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE)   
 SINDH ARCHIVES - KARACHI**