



**OFFICE OF THE COMMANDANT  
SPECIAL SECURITY UNIT, KARACHI**

Tel: +9221-99244643 Fax: +9221-99243865/99244646

Web Site: [www.ssusindhpolice.gos.pk](http://www.ssusindhpolice.gos.pk)



No. COMDT/ SSU / GB / 9108/ Karachi, Dated: 05-12-2016

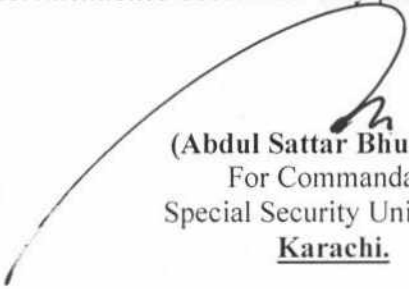
The director,  
**Admin & Finance, SPPRA**  
Govt. of Sindh,  
Block No. 8, Sindh Secretariat No. 4-A,  
Court Road, Karachi.

Subject: **HOISTING OF BIDDING DOCUMENTS FOR THE TENDER OF  
BULLET PROOFING OF VEHICLES FOR SPECIAL SECURITY  
UNIT (SSU).**

Enclosed please find herewith Bidding Document and draft Notice Inviting Tender (Instructions) for the hoisting on the SPPRA website. Detail of the documents is as follow:

S.No.	Description	Quantity of Pages
01	Bidding Document	25 Pages
02	Draft NIT (Instructions)	01 Page
03	Annual Procurement Plan	01 Page
04	Committee Order	01 Page
05	Redressal of Grievances and settlement of dispute committee order	
Total		28 Pages

It is therefore requested that aforementioned documents may please be hoisted at SPPRA website ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)).

  
(Abdul Sattar Bhutto) SP  
For Commandant  
Special Security Unit (SSU)  
**Karachi.**

Copy to:

1. Director IT CPO for hoisting on police website
2. Master File

SPPRA INWARD DIARY  
NO: 2513  
DATED: 07-12-16



OFFICE OF THE COMMANDANT  
SPECIAL SECURITY UNIT, KARACHI

Tel: +9221-99244643 Fax: +9221-99243865/99244646

Web Site: [www.ssusindhpolice.gos.pk](http://www.ssusindhpolice.gos.pk)



No. COMDT/SSU/GB/9109/Karachi, Dated: 05-12-2016

The director Information (Advertisement)  
Public Relation Department  
Govt. of Sindh,  
Sindh Secretariat Karachi

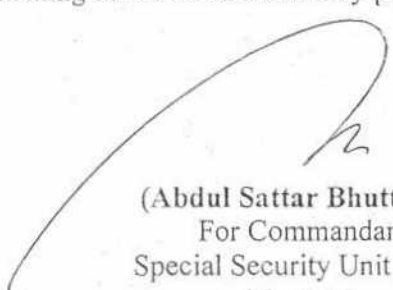
Subject: **CORRIGENDUM**

Enclosed please find herewith draft of Corrigendum of tender published in the media for Repair of Vehicles and Bulletproofing of Vehicles of SSU for the publication in the following newspapers simultaneously:

1. Urdu Newspaper
2. English Newspaper
3. Sindhi Newspaper

One copy of each newspaper containing the advertisement may please be sent to this office.

Enclosure: Draft of Corrigendum 01 Page

  
(Abdul Sattar Bhutto) SP  
For Commandant  
Special Security Unit (SSU)  
**Karachi.**

Copy to:


1. Director IT CPO for hoisting on police website
2. Director SPPRA Sindh Government Karachi
3. Master File

Subject: CORRIGENDUM

Reference: (INF/KRY-4295/16)

In partial modification of the Notice Inviting Tender published in the leading newspapers for Bulletproofing of Vehicles at Sr. # 1 and Repair of Transport at Sr. # 2 of SSU on 09-12-2016. The bid opening date is hereby extended till 22-12-2016 at 1300 hrs.

Venue and rest of the information will remain unchanged.

 06/12/16  
R&I/Incharge  
Advertisement Section  
Information Department  
Govt. of Sindh, Karachi

-sd-  
For Commandant  
Special Security Unit (SSU)  
Karachi.

## NOTICE INVITING TENDER

1/- The Police Department Government of Sindh, invites sealed Tenders from the firm, registered with Sindh Revenue Board, Sindh Sales Tax and Income Tax Department for the following works of Special Security Unit (SSU) for the current financial year 2016-17.

S.No	Name of Work	Qty	Tender Fee
01.	Bulletproofing of Vehicles	10	Rs. 1500/
02.	Repair of Transport	265	Rs. 1500/

2/- Complete scope of work is available in Tender documents, which can be purchased from the office of the Commandant Special Security Unit (SSU) near Hassan Square Karachi from 18-11-2016 till 09-12-2016 during office hours by submitting an application on their letterhead along with tender fees ( non-refundable ) and also be downloaded from the Sindh Police website ([www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)) or SPPRA website ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) )

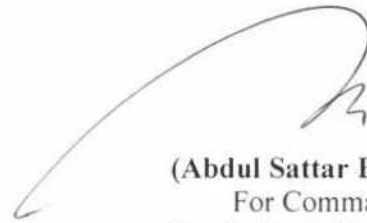
3/- Single Stage two Envelops by hand procedures will be followed, Bids in sealed envelopes should be submitted / dropped in the tender box kept in office of the Commandant Special Security Unit (SSU) near Hassan Square Karachi up-to 09-12-2016 till 1500 hrs. The Bid shall be opened on the same day i.e. (09-12-2016) at 1530 hrs at the same venue in the presence of Bidding Committee and intending bidders who choose to be present on the occasion.

4/- Bid Security 2% of the total bid in the form of Pay Order in favor of the Commandant Special Security Unit (SSU) Karachi should be submitted with Bids.

5/- Only bids offered on the prescribed tender form issued by the Police department shall be accepted. However, additional sheets may be attached, if required. Comprehensive Bid required for the work mentioned at S.No. (02).

6/- The Procuring Agency may reject any or all bids or postpone date as per relevant provisions of SPP Rules, 2010.

Contact Details: Tel: 021-99244643  
Fax: 021-99243865



(Abdul Sattar Bhutto), SP  
For Commandant  
Special Security Unit, (SSU)  
Karachi.

**Annual Procurement Plan**  
(Works, Goods & Services)

Financial Year 2016-2017

S.No.	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost	Funds Allocated	Source of funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurement				Remarks
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Bulletproofing of Vehicles	10		36.3 Million Rupees	yes funds allocated	Sindh Police	Single Stage Two Envelops		2nd Qtr			
2	Repair of Transport	265		28.8 Million Rupees	yes funds allocated	Sindh Police	Single Stage Two Envelops		2nd Qtr			

**(Abdul Sattar Bhutto)**  
For Commandant,  
Special Security Unit (SSU)  
Karachi



GOVERNMENT OF SINDH  
POLICE DEPARTMENT

No. G-I 1014 2016 Karachi

Dated 11 11 2016

**ORDER**

SUBJECT:- **COMMITTEES FOR BULLET PROOFING OF VEHICLES & REPAIR OF TRANSPORT OF SSU DURING CURRENT FINANCIAL YEAR 2016-17**

The following Committees are hereby constituted for Bullet Proofing of Vehicles & Repair of Transport for Special Security Unit (SSU) Karachi during current financial year 2016-17.

i) **Procurement Committee**

1. SP/Special Security Unit, (SSU) Karachi (Chairman)
2. MTO, Special Security Unit, (SSU) Karachi (Secretary)
3. DSP/Muhafiz Force, Karachi (Member)
4. Rep. of Home Department Sindh (Member)
5. Rep. of Civil Defence Sindh (Member)

ii) **Inspection Committee**

1. DIGP T&T, Sindh, Karachi (Chairman)
2. DSP Admin, Special Security Unit, (SSU) (Secretary)
3. Rep. of Sindh Technical Education & Vocational Training Authority (STE/VTAA), (Member)

iii) **Redressal of Grievance & Settlement of Disputes Committee**

1. DIGP CIA Karachi (Chairman)
2. SSP Foreign Security Cell (FSC) Karachi, (Member)
3. DSP Ops, Special Security Unit (SSU) Karachi, (Secretary)
4. Rep. of Accountant General Sindh, Karachi (Member)
5. Rep. of NED University Karachi (Member)

Sd/-  
INSPECTOR GENERAL OF POLICE,  
SINDH, KARACHI.

Copy to following for information:-

1. Secretary Home Department, Govt. of Sindh, Karachi for nominating the representative.
2. Accountant General Sindh Karachi for nominating the representative.
3. Addl.IGP Karachi Range.
4. Managing Director Sindh Technical Education & Vocational Training Authority (STE/VTAA) for nominating the representative.
5. Director Civil Defence, Govt. of Sindh, for nominating the representative.
6. DIGP T&T, Sindh, Karachi.
7. DIGP CIA, Karachi.
8. Commandant Special Security Unit (SSU) Karachi.
9. SSP Foreign Security cell (FSC) Karachi
10. Principal NED University Karachi for nominating the representative
11. PS to IGP Sindh.
12. PS to DIGP Finance, Sindh, Karachi.

  
(Qamar Raza Jiskani)PSP  
AIGP Logistics,  
For Inspector General of Police,  
Sindh Karachi



**BIDDING DOCUMENTS  
FOR  
BULLETPROOFING OF  
SSU VEHICLES**



- 1) *Instructions to Bidders on pg # 2*
- 2) *Bid form is attached on pg # 4*
- 3) *Bid Security Form is attached on pg # 5*
- 4) *Performance Security Form is attached on pg # 6*
- 5) *Evaluation Criteria is attached on pg # 11*
- 6) *Sample Contract Agreement is attached as Annexure-A*
- 7) *Technical Proposal Form is attached as Annexure-B*
- 8) *Financial Proposal Form is attached as Annexure-C*
- 9) *List of Work detail Annexure -D*



### **Invitation to Bid**

Affix /Paste Advertisement (IFB or EOI)

#### **Instruction to bidder**

- i. The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.
- ii. The Special Security Unit (SSU), Sindh, request Tender Bids in sealed envelopes as per information required in this document. Proponents applying for bids should submit Financial Proposal and Technical Proposal in two separate envelopes.
- iii. The Technical Proposal should contain all the bid items without quoting the price and must list firm's clientele, details of past project, items specification etc. Financial Bids of firms not obtaining minimum passing criteria on Technical basis will not be opened.
- iv. Interested /Eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of Commandant, (SSU) Hassan Square Near Expo Center, Karachi.
- v. All bids must be accompanied by an earnest money (2%) of total bid amount, and must be delivered to the office of the Commandant (SSU) Karachi up-to 22-12-2016 till 1300 hrs. The Bid shall be opened on the same day i.e. (22-12-2016) at 1400 hrs on the same day in presence of bidders who wish to remain present.
- vi. The Special Security Unit (SSU) Sindh will not be responsible for any costs or expense incurred by bidders in connection with the preparation or delivery bids.
- vii. Bidders shall submit bids, which comply with the bidding documents, for alternate bids, bidder has to purchase separate bidding documents and alternate bid shall be treated as separate bid.
- viii. Procuring Agency reserves the right to accept or reject one or all the tenders in accordance with SPPRA Rules-2010.
- ix. All prices quoted must include any Taxes applicable, i.e. Income Tax, Sales Tax or any other tax imposed by government by law. If not specifically mentioned in the Quotation, then it will be presumed that the prices include all the taxes.
- x. Enquiries regarding this RFP shall be submitted in writing to:  
Commandant (SSU),  
Hassan Square, Near Expo Center, Karachi  
Phone:: (92-21) -99244645, Fax (92-21) -99243865



- xi. Every page of the tender document should be signed and sealed by the bidder.
- xii. The details of this notice are also available on website of Police department ([www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)) and SPPRA website ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)).

-sd-

Commandant  
Special Security Unit, (SSU)  
Karachi.



**BID FORM for** \_\_\_\_\_

To:  
The Inspector General of Police,  
Sindh.

Sir,  
Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-B and annexure-C respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mention in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% percent of the Contract Price i.e.,Rs..... for the due performance of the Contract as per bid Security Form.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_\_

**WITNESS**

\_\_\_\_\_  
BIDDER (Sign + Seal)

Signature: -----

Signature: -----

Name:-----

Name:-----

Title:-----

Title:-----

Address:-----

Address:-----

CNIC #:-----

CNIC #:-----

**BID SECURITY FORM**

WHEREAS \_\_\_\_\_ (hereinafter called "the Bidder" has submitted its bid dated \_\_\_\_\_ for the purchase of " \_\_\_\_\_", (hereinafter called "the Bid").

KNOW ALL MEN by these presents that We \_\_\_\_\_ (Name of Bank) of \_\_\_\_\_ (Name of Country) having our registered office at \_\_\_\_\_ (address of Bank) hereinafter called "the Bank") are bound into the Inspector General of Police, Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
  - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
  - (b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 28 days beyond the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)  
By \_\_\_\_\_  
(Title)  
**Authorized Representative**

**PERFORMANCE SECURITY FORM (Applicable in case of bank guarantee)**

To: Commandant Special Security Unit,  
Karachi-Pakistan.

**WHEREAS** \_\_\_\_\_ (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for the purchase of hardware including "\_\_\_\_\_", dated \_\_\_\_ 201\_\_, (hereinafter called "the Contract").

**AND WHEREAS** we have agreed to give the Contractor a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total Sum of Rs.... ..10% of the total contract value (Amount of the guarantee), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums, within the limits of 10% of the total contract value (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until \_\_\_\_ day of \_\_\_\_\_ 201\_\_, or the warranty period.

**[NAME OF GUARANTOR]**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_



## 1. General Terms & Conditions

### (i) Bid Bond

A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of Commandant (SSU) equivalent to 2% of the total cost of bid should be submitted along with the tender.

### (ii) Validity of the proposal

All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

### (iii) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

### (iv) Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deducted tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal.

### (v) Stamp Duty

Stamp duty for contract documents shall be borne by responding organization/bidder at the time of signing of contract.

### (vi) OEM relationships & Warranties

- Every Item should have warranty, including parts and labour and license (if any).
- All Management Software / Hardware provided should have warranties for one year against defects/bugs as well as updates.
- The responding organization (RO) to be authorized Partner / reseller, of **THE ORIGINAL MANUFACTURER.**

**(vii) Supply Capabilities**

Responsive Organization should clearly indicate the duration of delivery of quoted item(s) specified in Annexure-D

Sr. No.	Item	Action Item	Response time (in hours)
1		Replacement	
		Repair	
		Re-configuration	
		Backup Replacement	

**(viii) Compliance to Specification**

The Responding Organization (RO) to provide information as per (Annexure-D). RO may not propose any kind of refurbished item in their technical proposals.

**(ix) Financial Capabilities**

The RO(s) shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal.

**(x) Liquidated damages.**

- a) It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply within stipulate period Security deposit will be forfeited in favor of the Special Security Unit (SSU) Sindh, Karachi as stated at sub clause (d).
- b) An affidavit that the firm declares details of litigation with any client during the last 5 years be provided.
- c) An affidavit that the firm has never been blacklisted by any Government Department.
- d) Liquidated damages of 0.25% per day of the contract price will be deducted for delayed supply/delivery of item/equipments then purchaser reserve the right to cancel the contract, forfeit the performance security and black list the firm.

(xi) **Delivery Time**

- **90 days** after issuance of purchase order.
- **Mode of payment:** 100% after supply and successful testing on the laboratory.
- Release of performance guarantee after completion of warranty period (if applicable).

Execution / Delivery will be made at Special Security Unit (SSU) Sindh, Karachi.

- xii. The earnest money is refundable after finalization of the bid, in case of return of financial bids unopened to non-responsive bidders, on request after opening of financial bids or when award / placement of purchase order is finalized. The bidders will, however, have to apply for refund through a written request on their company/firm letter head addressed to Commandant (SSU).
- xiii. The successful bidder will have to deposit 10% security of the amount of contract, in the form of pay order, bank guarantee or any other financial instrument recognized by Government of Pakistan, to the satisfaction of Commandant (SSU). The same will be returned on due completion of the contract and warranty period.
- xiv. To conform, the approved specifications, the evaluation criteria of bids will be based on the technical expert opinion, observation of evaluation committee and terms and condition set forth in the bidding documents, tender notice and Bid Form or as deemed appropriate by the Purchase Committee.
- xv. Date of opening of the Financial Proposals will be announced separately. The proposal of only those bidders will be considered/ opened which are declared qualified after evaluation of technical bids and upon fulfilling all the condition by the Purchase Committee. Further enquiry can be made from the office of the Commandant (SSU) telephone No. 021-99244645
- xvi. Conditional tenders/bids will not be acceptable.
- xvii. Authority Letter from Principal Company for product and vender authentication shall be provided with the bid.
- xviii. Special Security Unit (SSU), Sindh Police reserves the right to increase or decrease the scope of work/number of items without assigning any reason.

**2. Mode of Delivery and Address**

Technical & Financial proposals (2 copies each) should be submitted by **1300** hours at the address given below:

Office of Commandant (SSU),  
Hassan Square, Near Expo Center, Karachi  
Phone: (92-21) -99244645, Fax (92-21) -99243865

- (i) The technical proposals will be opened on **22.12.2016** at **1400** hours at the same address. The responding organization shall deliver 2 (two) copies of





the technical & financial proposal each copy being physically separated, bound, sealed and labeled as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" (one Original and one copy), labeled as such on their respective envelopes. The bid security of 2% of the offer in shape of Bank guarantee or Pay Order shall be enclosed in the envelope marked "FINANCIAL PROPOSAL" without the financial proposal shall not be considered and bid shall be rejected.

- (ii) Proposals shall be dropped in the sealed tender box kept in the office of **Commandant (SSU)**, upto **1300** hours. Samples / Brochures should however be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**

(iii) **Submission of Proposal**

The complete proposals should be submitted by **1300** hours on 22.12.2016 at the address given in 2(ii) above.

The format of submission of proposal is attached as Annexure-A and Annexure-B. Please provide original brochures and samples of all the items proposed.

*CNIC copies of Owner/Authorized person along with witness should be enclosed.*

*(Please provide photocopies of relevant documents).*

(iv) **Opening of Proposals**

The proposals submitted against this RFP will be opened on date mentioned above at **1330** hours in front of the **Purchase Committee** of Sindh Police.

**3. Evaluation and Comparison of Technical and Financial Bids**

The evaluation will be performed assuming the Contract will be awarded to the bid conforming to Eligibility Criteria and most closely conforming to evaluation criteria and other conditions specified in the bidding documents and having lowest evaluated cost.

**a. Eligibility Criteria**

- Valid registration with income tax.
- Valid registration with Sales tax and Sindh Board of Revenue.
- Company history years in business?
- Undertaking on stamp paper that firm is not involved in any litigation, Department rift, abandoned or unnecessary delay in completion of any work in the government department.
- Affidavit or undertaking or stamp paper that the firm has not been blacklisted previously by any executing agency.

(Note: All documents are mediatory and must be provided otherwise the bid will not be considered)

**Evaluation Criteria and Comparison of Bid**

The proposals shall be evaluated on the basis of following parameters.

S.No	Evaluation parameters	Marks	Brief Questionnaire						
1.	Specification	300	Compliance with required specification mentioned at annexure "D". Attach Brochures/Samples of Quoted items						
2.	Financial Capabilities'	200	<ul style="list-style-type: none"> <li>• Bank statement of last 3 Years</li> </ul> <table border="1"> <tr> <td>Minimum three years</td> <td>Marks 75</td> </tr> <tr> <td>More than three year</td> <td>Marks 100</td> </tr> <tr> <td>Less than three year</td> <td>Each year obtain 25- Marks</td> </tr> </table>	Minimum three years	Marks 75	More than three year	Marks 100	Less than three year	Each year obtain 25- Marks
			Minimum three years	Marks 75					
			More than three year	Marks 100					
			Less than three year	Each year obtain 25- Marks					
			<ul style="list-style-type: none"> <li>• Annual turnover of last 3 years</li> </ul> <table border="1"> <tr> <td>Minimum Ten Millions</td> <td>Marks 75</td> </tr> <tr> <td>More than Ten Millions</td> <td>Marks 100</td> </tr> <tr> <td>Less than Ten Millions</td> <td>Each year obtain 25- Marks</td> </tr> </table>	Minimum Ten Millions	Marks 75	More than Ten Millions	Marks 100	Less than Ten Millions	Each year obtain 25- Marks
			Minimum Ten Millions	Marks 75					
More than Ten Millions	Marks 100								
Less than Ten Millions	Each year obtain 25- Marks								
<ul style="list-style-type: none"> <li>• Bidder should provide work order relating to work / supply mentioned in the Tender Notice</li> </ul> <table border="1"> <tr> <td>Minimum three work order</td> <td>Marks 150</td> </tr> <tr> <td>More than three work order</td> <td>Marks 200</td> </tr> <tr> <td>Less than three work order</td> <td>Each year obtain 50- Marks</td> </tr> </table>	Minimum three work order	Marks 150	More than three work order	Marks 200	Less than three work order	Each year obtain 50- Marks			
Minimum three work order	Marks 150								
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Minimum three work order	Marks 150								
More than three work order	Marks 200								
Less than three work order	Each year obtain 50- Marks								
<b>Total Marks</b>		<b>700</b>							

N.B

Minimum passing / qualifying marks is 80% i.e. 560 marks out of 700 marks. The bid did not obtaining minimum qualifying score shall not be consider and rejected. Out of the bid qualifying the evaluation criteria, the bid with lowest cost shall awarded contact provided it meets all other procedural requirements.



## Information Required

### A

#### General

- 1 Name of Bidder
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
  - Sole Proprietor
  - Partnership Firm
  - Private Limited Company
  - Public Limited Company
  - Entity registered / incorporated outside Pakistan (Give details)
  - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

#### 4. Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

#### 5. Purchaser's Right to Accept the Bid or Reject the Bid

The P.A reserves the right to accept or reject the bid in according with PPRA Rules, and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchase's action.



## Definitions

In this Contract, the following terms shall be interpreted as indicated:

- **“Purchaser”** means the Special Security Unit (SSU), Police Department, Government of the Sindh, Karachi – Pakistan
- **“Contractor”** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
- **“Contract”** means the agreement entered into between the Purchase and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- **“Commencement Date of the Contract”** means the date of signing of the Contract between the Purchaser and the Contractor.
- **“Contractor Price”** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- **“Contractor Value”** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.
- **“Services”** means services, such as testing and other such obligations of the Contractor covered under the Contract.
- **“Works”** means all items to be provided and work to be done by the Contractor under the Contract.
- **“RO”** means Responding Organization/ Bidder Firm.
- **“RFP”** means Request for Proposal.

## Sample Contract Agreement

1. This contract agreement is made and entered into on \_\_\_\_\_, 201\_\_, BY AND BETWEEN.

i) **The Commandant Special Security Unit.** hereinafter referred as Purchaser, which expression shall unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assigns officers delegated to perform functions procurements for and on behalf of various units of Sindh Police department of ONE PART.

AND

ii) **M/s \_\_\_\_\_**  
\_\_\_\_\_ having its registered office at hereinafter referred as supplier, which expression shall, unless repugnant to the context of meaning thereof, be deemed to include its successors and permitted assigns of the OTHER PART.

2. WHEREAS the Commandant Special Security Unit, is entrusted with responsibility of procurement of item / articles during current financial year 2016-17 as per description, with specification and quantity, given below:-

S.NO.	DESCRIPTION OF ARTICLES WITH SPECIFICATION	QUANTITY/ NUMBER	Delivery
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3. AND WHEREAS, the Commandant Special Security Unit, in accordance with The Public Procurement Rules,2010 as adopted by Government of Sindh vide notification No.**SORI(SGA&CD) 2-30/2010, dated 8<sup>th</sup> March 2010**

4. That M/s. \_\_\_\_\_ participated in the response of open tenders, floated by The Commandant Special Security Unit, by submitting technical and financial bids, after necessary evaluation of the item / articles described above; the Departmental Committee opened the financial bids in front of all bidders on \_\_\_\_\_.

5. That \_\_\_\_\_ the \_\_\_\_\_ rates \_\_\_\_\_ offered \_\_\_\_\_ by M/s. \_\_\_\_\_ for the item / articles as shown and given above, were found to be lowest offered in comparative terms with the rates of other bidders participating in the process. Therefore, on the recommendation of Departmental Committee, the IGP Sindh has accorded approval to place purchase/procurement order with M/s. \_\_\_\_\_ on terms and conditions specified below:-

**NOW THEREFORE PARTIES HEREBY AGREE AS FOLLOWS**

- i) That M/s. \_\_\_\_\_ shall supply products/items, articles described and specified along with quantity the above within 90 days from the date of signing of this agreement.
- ii) That all deliveries shall be made at the office of Commandant (SSU), Hassan Square, Near Expo Center, Karachi, between 0900 hours to 1700 hours on working days only.
- iii) That every article shall be made and finished in all respects to entire satisfaction of Departmental Inspection Committee which shall be at liberty to reject any item/article or part thereof if it is not in accordance with approved sample and specification mentioned in the tender documents submitted by supplier at the time of bidding, and evaluated and approved for this purchase order and such rejection shall be final. The no appeal or review will be permissible against the decision of inspection committee.
- iv) That the **Commandant Special Security Unit (SSU)**, shall give written receipt signed by him giving out complete details, exhibiting the number of items/articles delivered and the number items/articles accepted and rejected, and such receipts shall be conclusive evidence of the acceptance and rejection of the number of articles specified as accepted and rejected.
- v) That all articles rejected shall be taken back and removed by the M/s. \_\_\_\_\_ and nothing shall become due or recoverable by the M/s. \_\_\_\_\_ in respect on account of items/articles so rejected.



- vi) That all articles accepted shall be paid for the **Commandant (SSU)** at the rate of specified below (F.O.R Destination) within financial year \_\_\_\_\_.

ITEM / ARTICLE	RATE PER UNIT

- vii) In case **M/s.** \_\_\_\_\_ makes default, in the due performance of this agreement/contract in part or full, **Commandant (SSU)** shall be at liberty to impose and recover L.D. Charges not exceeding 0.25% per month thereof. The penalty shall be applicable only to the extent of items/articles supplied late.
- viii) The **Commandant (SSU)**, shall have right to assess, demand and recover any damages suffered by Police Department due to late supply of the items/articles from the supplier.
- ix) The **Commandant (SSU)** shall be at liberty to deduct and retain the amount so assessed from the bill that may be or may become due and payable at or after the time of such failure to the **M/s.** \_\_\_\_\_ by the said **Commandant (SSU)** whether by virtue of agreement or otherwise.
- x) The Commandant Special Security Unit, Karachi shall not be responsible for non-performance of this agreement due to change in law, rules and policy of the government as notified in official gazette from time to time.
- xi) That all conditions laid down in the rules framed for procurement by the Government shall apply to transactions made under this contract agreement and both parties shall be bound by it.
6. This contract agreement shall be construed, and the legal relations created herein will be determined in accordance with the laws of Islamic Republic of Pakistan.
7. Any notice required under this contract agreement shall be in writing and shall be effective when received by the addressee at its given address.



8. If any term, conditions, or provision in this Agreement is found to be invalid, unlawful or unenforceable to any extent, the parties shall endeavor in good faith to agree to such amendments that will preserve, as far as possible, the intentions expressed in the Agreement. If the parties fail to agree on such amendments, such invalid terms, condition or provision will be served from remaining terms, conditions and provisions, which will continue to be valid and enforceable to the fullest extent permitted by law.
9. This agreement may be amended only in writing signed by both the parties.
10. IN WITNESS WHEREOF, the parties have executed this agreement on the date set forth above.

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Commandant /Special Security Unit (SSU)  
On behalf of  
The Inspector General of Police, Sindh.

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**Witness:**

1) \_\_\_\_\_

2) \_\_\_\_\_



## Technical Proposal Form

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
Sr. No.	Specifications	Make & Model	Country of Origin	Supply During (in Days)
1				

**Note:** Please read carefully the whole document and provide all necessary details with proof of evidence.

\_\_\_\_\_  
BIDDER (Sign + Seal)

**Financial Proposal Form**

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
No. of years in business				
Sr. No.	Equipment(s)Name	Quantity	Unit Cost (Rs)	Total Cost (Rs)
<b>Total Cost in Pak Rupees</b>				
(in words. _____)				

**Note:** Earnest money will be equivalent to 1% of the total bid cost.  
 Only Pay Order/Bank Draft for earnest money will be acceptable in favour of  
 Commandant (SSU), Hassan Square, Near Expo Center Karachi.

\_\_\_\_\_  
 BIDDER (Sign + Seal)



**SPECIFICATIONS**  
**BULLETPROOFING OF**  
**VEHICLES**

**Armoring Details B6 Level**

ARMORING SPECIFICATIONS	
<b>BALLISTIC SPECIFICATIONS</b>	<p>(357) Magnum (full metal jacket, coned bullet, or soft core), 10.2 g, 425 m/s /1450 fps.</p> <p>(9mm) Luger (full metal jacket, round nose or soft core), 8 g., 400 ms / 1250 fps.</p> <p>(44 Magnum) (Full metal jacket, flat nose, or soft core), 15.6 g, 440 m/s / 1510 fps.</p> <p>(AK-47) 7.62 X 39mm, 145 gr., 700mps / 2,430 fps</p> <p>(AK-47) 7.62 X 39mm, 123 gr., 750 mps / 2,697 fps</p> <p>(223) Caliber, 45 gr., 919 mps / 3,200 fps</p> <p>(308) 7.62 x 51mm (full metal jacket - copper, pointed bullet), 9.8 g, 820 m/s.</p> <p>(308) 7.62 x 51mm M80 (full metal jacket - steel, pointed bullet, or soft core), 9.5 g, 2,700 fps 830 m/s</p>
<b>TRANSPARENT ARMOR</b>	<p>All existing windows &amp; glass will be removed and replaced with bullet-resistant transparent armor multi-layer glass and polycarbonate inner layer to prevent fragmentation upon ballistic impact.</p> <ul style="list-style-type: none"> <li>• All OEM glass will be replaced with curved &amp; flat ballistic glass.</li> <li>• All ballistic glass will be rated to B6 Standards with Multi-Hit Certification.</li> <li>• Anti-spall shield protection against shattering glass</li> <li>• Multiple impact protection</li> <li>• Finest optical quality, Minimal distortion</li> <li>• No de-lamination, no discoloration from UV rays Interior</li> <li>• All original OEM interior panels and trim will be resized or modified and re-installed wherever possible to obtain as close to an original look as possible</li> <li>• Ballistic Glass will be installed from inside with framing system.</li> <li>• <b>Window Raisers Will Be Installed In Both Front Windows.</b></li> </ul>
<b>OPAQUE ARMOR</b>	<ul style="list-style-type: none"> <li>• Five sided armoring of passenger compartment using Composite material to defeat high-powered rifle fire, 7.62 x 51 M80 Ball 2,750 fps. (Meets CEN Level B6 and NIJ III.)</li> <li>• Floor is fitted with Kevlar blast protection.</li> <li>• Armoring including on kick panels, Front fenders, rear wheels walls, Firewall, A, B, and C door pillars and posts.</li> <li>• Armor consists of all welded ballistic grade composite and steel construction.</li> <li>• The interior frame, constructed of ballistic grade steel, must provide overlap and backup protection for the large surface principle impact areas such as the doors and windows. It also must reinforce the structural integrity of the pillars and other areas and that should not be ignored or poorly armored.</li> </ul>



<b>ARMORED DOOR PANELS ASSEMBLY</b>	<ul style="list-style-type: none"><li>• Doors, pillar posts, side panels, kick-panels, firewall, cargo compartment and headers (laterals) will be armored air hardened heat treated ballistic steel in accordance with defined standard of defeat.</li><li>• Material will be installed inside the doors and cabin cavity and the original door and cabin panel will be reinstalled.</li><li>• Heavy Duty door hinges should be designed and manufactured for extended longevity and easy maintenance.</li><li>• Heavy Duty door travel retainers.</li></ul>
<b>ARMORED OVERLAPS</b>	Armor overlap at all doors to prevent penetration through doorposts and pillars. Overlap should be used throughout to prevent gaps. Overlaps also acts as structural reinforcement to prevent doors from collapsing inside the vehicle in blast scenario. <b>Material – Ballistic Steel</b>
<b>PASSENGER CABIN PROTECTION</b>	The entire Passenger Cabin inside area shall be armored with <b>Ballistic Steel B6 Level</b>
<b>“A”, “B” AND “C” PILLAR POST</b>	Door pillars should be reinforced to accommodate the additional weight of the armored door. Armored, contoured panels will be installed between the front and rear seats.
<b>SHIN GUARD PANELS &amp; FIRE WALL PROTECTION</b>	Vehicles Dash Board should be removed and armored panels must be installed under the front fenders offering protection to the feet & shin area.
<b>FLOOR PROTECTION</b>	Floor area will be armored with a multi-ply rigid ballistic fragmentation material to protect against a single German DM-51 or U.S. M-67 grenade. Armor is concealed under the carpet and seats to maintain the original appearance of each vehicle.
<b>ELECTRICAL SYSTEMS</b>	All electrical equipment standards of vehicle should be tested and modified as necessary to protect against the armoring process. And any additional electric equipment installed on the vehicle should be individually fused; all wires must be loomed and clearly marked, as required by vehicles safety standards.
<b>SUSPENSION</b>	both front and rear OEM shocks and coil springs to be replaced by high end shocks along with high end coil springs to accommodate extra weight of armoring
<b>BRAKES</b>	OEM braking system to be replaced by ceramic High end heavy duty Braking system.
<b>ENGINE, BATTERY AND RADIATOR PROTECTION</b>	<ul style="list-style-type: none"><li>• Vehicle Radiator should be protected to Armor level as applicable.</li><li>• ECM will be protected to Armor level as applicable.</li><li>• Entire Engine Bay is protected to armor level as applicable</li></ul>
<b>WINDOW RAISERS</b>	<ul style="list-style-type: none"><li>• Both front door glasses should be fitted with heavy duty window raisers.</li></ul>
<b>RUN FLATS INSERTS</b>	<ul style="list-style-type: none"><li>• Run flat devices fitted in 04 Tire. RANGE : 50KM</li><li>• The certified run flats should have higher load capacities and run cooler than standard units. It must guarantee improved performance in the event that the vehicle tires become disabled.</li><li>• Run flats devices should be IED protected.</li></ul>



<b>WEIGHT</b>	The center of gravity (CG) can be raised after armoring which can affect the stability in cornering and braking. While suspension upgrades should be completed to offset this effect, training of care must be provided in handling the vehicle to the concerned drivers.
<b>BULL BAR</b>	<ul style="list-style-type: none"> <li>• Front bumper should be replaced with anti-ram Bull Bar.</li> </ul>
<b>TIRES &amp; RIMS</b>	<ul style="list-style-type: none"> <li>• All 05 tires can be replaced with 17" Dunlop AT3</li> <li>• All 05 rims can be replaced with 17"</li> </ul>
<b>PERFORMANCE CHIP</b>	<ul style="list-style-type: none"> <li>• Performance chip must be installed to increase engine power.</li> </ul>
<b>INCLUDED UPGRADES &amp; MODIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Reinforcement of hinges and door swing straps.</li> <li>• Suspension &amp; Brakes upgrade.</li> </ul>
<b>TEST REPORTS</b>	<ul style="list-style-type: none"> <li>• All materials used should be certified through independent lab testing.</li> <li>• Test certificates must be provided.</li> </ul>

**DETAIL OF VEHICLES**

S.No.	Make	Model	Level
1	Toyota Land Cruiser	2006	B6
2	Toyota Parado	2010	B6
3	Toyota Fortuner	2014	B6
4	Toyota Fortuner	2014	B6
5	Toyota Vigo Hilux	2014	B6
6	Toyota Vigo Hilux	2014	B6
7	Toyota Vigo Hilux	2014	B6
8	Toyota Vigo Hilux	2014	B6
9	Toyota Fortuner	2014	B6
10	Toyota Vigo Hilux	2014	B6



APPLICATION AREAS		
WINDOWS & GLASS	WIND SHIELD	YES
	LEFT FRONT DOOR	YES
	RIGHT FRONT DOOR	YES
	LEFT REAR DOOR	YES
	LEFT VENT	
	RIGHT REAR DOOR	YES
	RIGHT VENT	
	BACK WINDOW (BACKLITE)	YES
	OVERLAPS	YES
	UG WINDOW RAISERS	YES
DOOR AREAS	DOOR FRONT – RIGHT	YES
	DOOR FRONT – LEFT	YES
	DOOR REAR – RIGHT	YES
	DOOR REAR – LEFT	YES
	UPGRADED HINGES	YES
	PILLAR A,B,C	YES
	BODY AREAS	BACK SEAT PROTECTION
ENGINE FIREWALL		YES
WHEEL ARCHES – FRONT		YES
WHEEL ARCHES – REAR		YES
ROOF		YES
FLOOR		YES
ENGINE	BATTERY PROTECTION	YES
	ENGINE ECM PROTECTION	YES
	ENGINE BAY PROTECTION	YES
SUSPENS ION	SUSPENSION	YES
	BRAKES	YES
MISC	RUN FLAT INSERTS	YES
	BULL BAR	YES
	FUEL TANKS	YES