



**SHAHEED BENAZIR BHUTTO ACCIDENT EMERGENCY &  
TRAUMA CENTRE KARACHI**

No: AMS/SBB-TC/Proc/2016-17/99

Dated: 06-December-2016

Ph: 02199216384  
Fax: 02199215733

**TENDER NOTICE**

Shaheed Benazir Bhutto Accident Emergency & Trauma Centre invites sealed bids from Manufactures/ Contractors/ Suppliers/ Authorized agents who are registered with Income Tax and Sales tax authority for the supply of the Printing Articles at SBB Trauma Centre on Single Stage one Envelope procedure as per clause 46(1) of SPPRA 2010 (Amended 2013) for the current fiscal year 2016/17.

S.No	Name of Work	Bidding Document Cost (Rs.)	Bid / Tender Security	Tender Purchasing Date	Date of Submission and Opening
1.	Supply of Printing Articles  Ref no: AMS/SBB-TC/PROC/(PRINTING-03)2016-17	1000/-	2% of Bid Amount	05-12-2016 to 21-12-2016	22-12-2016 at 11:00 a.m. and 22-12-2016 at 11:30 a.m. respectively

1. Complete set of tender documents containing Specification and Terms & Conditions can be purchased from Planning & Procurement Department, 1<sup>st</sup> Floor SBB Accident Emergency & Trauma Centre through pay order of Rs. 1000/- in favor of Addl. Medical Superintendent SBB Trauma Centre, Chand Bibi Road, Karachi Tender documents can be downloaded from SPPRA website.
2. Bids must be submitted on the above date by 11:00 a.m. at Planning & Procurement Department, First Floor SBB Accident, and Emergency & Trauma Centre.
3. Submitted bids will be opened publicly at 11:30 a.m. on the same day in the presence of bidders or their authorized representatives who choose to attend.
4. All bid(s) shall include Government Taxes/Contribution etc. (if applicable).
5. The deductions in the bills will be done as per Government rules.



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6. Bid / Tender Security @ 2% of total value of the quoted items by firms in shape of Pay Order / Demand Draft must be attached in favor of Addl. Medical Superintendent SBB Trauma Centre Karachi.
7. In case of announcement of Public Holiday or any unfavorable circumstances, the bids shall be **submitted** and **opened** as per given schedule on the next working day.

**ADDL. MEDICAL SUPERINTENDENT**  
**SBB ACCIDENT EMERGENCY & TRAUMA CENTRE KARACHI**



**NOTIFICATION.**

No.SO (PM&I)/2-1/2016 (Trauma centre karachi) /  
GOVERNMENT OF SINDH  
HEALTH DEPARTMENT  
Karachi, dated the 19<sup>th</sup> November, 2016  
(Procurement, Monitoring and Inspection Cell)

With the approval of competent authority, Health Department is pleased to constitute, the following Procurement Committee for the provision of Janitorial, Security Services and purchase of different categories of items for Shaheed Mohtarma Benazir Bhutto, Trauma Centre, at Civil Hospital Karachi during the financial year 2016-17, as per Sindh Public Procurement Authority Rule 7.

- |      |  |                                 |
|------|--|---------------------------------|
| i.   | Additional Medical Superintendent,<br>SMBB (Trauma) Centre,<br>Civil Hospital Karachi. | Chairman / <i>Chair person.</i> |
| ii.  | Representative of Deputy Commissioner,<br>South, Karachi.                              | Member                          |
| iii. | Professor of Anesthesia,<br>Dow University of Health Sciences                          | Member                          |
| iv.  | Deputy Medical Superintendent,<br>SMBB, (Trauma), Centre,<br>Civil Hospital, Karachi   | Member                          |
| v.   | Accounts Officer,<br>Civil Hospital, Karachi.  | Member                          |

**ToRs for the Inspection Committee**

- i. Preparing bidding documents;
- ii. Carrying out technical as well as financial evaluation of the bids;
- iii. Preparing evaluation report as provided in Rule 45;
- iv. Making recommendation for the award of contract to the competent authority; and
- v. Perform any other function ancillary and incidental to the above.

**SECRETARY HEALTH**

No.SO(PM&I)/HD/2-1/2016 (Trauma Centre Karachi) Karachi, Dated the 19<sup>th</sup> November, 2016.

A copy is forwarded for information to

1. The all members of the Committee.
2. The PS to Secretary, Health Department, Karachi.
3. The PS to A.S. (Admn.I), Health Department, Karachi.
4. Notification file.
5. *The MD SPPRA, Karachi*

  
(NAVEED AHMED SOOMRO)  
SECTION OFFICER (PM&I)



Health Department  
Government of Sindh

136e  
14/2

### NOTIFICATION

NO.HD (P&E) 1-2 (61) / 2014: The Government of Sindh, Health Department is pleased to constitute a Redressal Committee under Rule 31 of Sindh Public Procurement Rules 2010 comprising of following Officers in order to redress any grievance of rejected party(s) in short listing for selection of consultant(s), contractors, purchase of Machinery / Equipments, Furniture Fixtures and services etc under all Annual Development Program (ADP) schemes (New & Ongoing);

1.	Special Secretary (P.H) Health Department, Govt. of Sindh	Chairman
2.	Additional Secretary (Dev) Health Department, Govt. of Sindh	Member ✓
3.	Representative of AG Sindh	Member ✓
4.	Prof. Tariq Mahmood Jinnah Post Graduate Medical Centre Karachi	Member
5.	Field Expert	Member

The committee will observe all the codal formalities as per Sindh Public Procurement Rules 2010.

IQBAL HUSSAIN DURANI  
SECRETARY HEALTH

NO.HD (P&E) 1-2 (61) / 2014

Karachi, dated the 13<sup>th</sup> February, 2014

A copy is forwarded for information and necessary action to:

- The Additional Chief Secretary, Planning & Development Department, Government of Sindh, Karachi.
- The Secretary, Finance & Cooperation Department, Government of Sindh, Karachi
- The Special Secretary (PH), Health Department, Government of Sindh, Karachi
- D.S. staff to Chief Secretary, Government of Sindh, Karachi
- Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- The Accountant General Sindh, Karachi.
- The Additional Secretary (Admin), Health Department, Government of Sindh, Karachi
- The Additional Secretary (Dev), Health Department, Government of Sindh, Karachi.
- The Additional Secretary (PM&I), Health Department, Government of Sindh, Karachi.
- Medical Superintendent (All).
- Project Director (All). *Shahid Malik* *Bengri Polito Trauma Centre & Accident Service C.H. K.*
- District Accounts Officer (All).
- PS to Secretary Health, Government of Sindh, Karachi


(SHEERAZ MEMON)  
RESEARCH OFFICER (DEV)



SHAHED BENAZIR BHUTTO ACCIDENT, EMERGENCY & TRAUMA CENTRE KARACHI

GOVERNMENT OF SINDH  
ANNUAL PROCUREMENT PLAN  
FINANCIAL YEAR 2016-17

Sr. No.	Description of Procurement /	Quantity (Where applicable)	Estimated Unit Cost (Where applicable)	Estimated Total Cost (in Million Rs.)	Funds Allocated (in Million Rs.)	Source of funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurement 2015-16				Remarks
								1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
10	Purchase of Medical Gas (Oxygen)	-	-	5,000 Million	5,000 Million	Non ADP	Single Stage - One Envelope	✓	✓	✓	✓	85% through Rate contract 15% through Local purchase
11	X-Ray Films	-	-	5,000 Million	5,000 Million	Non ADP	Single Stage - One Envelope	✓	✓	✓	✓	Below 1,000 (M) Single Stage One Envelope Basis
12	Instruments	-	-	100,000 Million	100,000 Million	Non ADP	Single Stage - Two Envelope	✓	✓	✓	✓	Food Supplements will be around for patients
13	Expenditure on Diet of Patients	-	-	7,500 Million	7,500 Million	Non ADP	Single Stage - Two Envelope	✓	✓	✓	✓	Amount with held as funds are released necessary steps will be taken accordingly
14	Computer Hardware	-	-	2,000 Million	2,000 Million	Non ADP	Single Stage - Two Envelope	✓	✓	✓	✓	
15	Computer Software	-	-	3,000 Million	3,000 Million	Non ADP	Single Stage - Two Envelope	✓	✓	✓	✓	
16	I.T. Equipment	-	-	1,500 Million	1,500 Million	Non ADP	Single Stage - Two Envelope	✓	✓	✓	✓	
17	Transport	-	-	2,200 Million	2,200 Million	Non ADP	Single Stage - Two Envelope	✓	✓	✓	✓	
18	Machinery and Equipment i) HVAC ii) Generating Sets iii) Laundry System iv) Oxygen Generation Plant System	-	-	50,000 Million	50,000 Million	Non ADP	Single Stage - Two Envelope	✓	✓	✓	✓	
19	Furniture and Fixture	-	-	5,000 Million	5,000 Million	Non ADP	Single Stage - One Envelope	✓	✓	✓	✓	
20	Office Buildings	-	-	5,000 Million	5,000 Million	Non ADP	Single Stage - One Envelope	✓	✓	✓	✓	Civil & Plumbing works and Supplies

  
ADDITIONAL MEDICAL SUPERINTENDENT / DDO  
SMBB TRAUMA CENTRE KARACHI

Cost of Tender Documents – Rs. 1000/=

**STANDARD BIDDING DOCUMENTS**



**GOVERNMENT OF SINDH**

**SBB ACCIDENT EMERGENCY & TRAUMA CENTRE KARACHI**

**ROUGH COST ESTIMATE: 0.8 (M)**

**Contract No:- AMS / SBB-TC / PROC / (PRINTING-03) 2016-17**

**Supply of Printing Articles**

**at**

**SBB Accident, Emergency & Trauma Centre, Karachi**

## **BIDDING DATA**

Procuring Agency	:	SBB Accident Emergency & Trauma Centre
Address	:	Chand Bibi Road, Karachi
Name of Item	:	Supply of Printing Articles
Bid Validity	:	90 Days
Amount of Bid Security	:	2% of Bid Quoted Price
Date of Submission	:	22-12-2016 @ 11:00 a.m
Date of Opening	:	22-12-2016 @ 11:30 a.m
Performance Security	:	2% of the Contract Value
Language of Bid	:	English
Bidding Procedure	:	Single Stage One Envelope Procedure/ SPP rule 46(1)
Advance Payment	:	No Advance Payment
Period of Completion	:	45 Days
Liquidity Damages	:	0.05% of the bid price per day after the period of Completion up to 10% maximum
Printing Articles Quality	:	As per approved Sample / Proof basis
Place of Delivery	:	Store of SBB Trauma Centre



## INSTRUCTIONS TO BIDDERS

1. **Shaheed Benazir Bhutto Accident Emergency & Trauma Centre** invites sealed bids on single stage single envelope system 46(1) as per Sindh Public Procurement Rules 2010, Amended 2013 from Printing Press/Contractor/Suppliers for *Supply of Printing Articles # 3, mentioned in Annexure B. Contract No. AMS/SBB-TC/PROC/(PRINTING-03)2016-17*
2. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
3. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense and responsibility and obtain all necessary information prior to submitting the Tender. Any detail/specification missing in the document should be obtained from Planning & Procurement Department before bidding. Once the Tender is submitted, it will be assumed that no further clarification was required.
4. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
5. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the procuring agency may seek and accept clarification to the bids that do not change substances of the bids.
6. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
7. The quoted rates should include all costs of whatsoever description and expenses necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.
8. No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.
9. Clarification, revision, addition or deletion, in the tender documents may be made by the authority before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.
10. The vendor has to quote only one rate for each work as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.

11. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
12. Contractor who will win the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
13. All manufactured and other items should be used in the work in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.

## TERMS & CONDITIONS OF TENDER

- a) SBB Accident Emergency & Trauma Centre invites sealed bids on **Single Stage One Envelope Procedure** as per clause 46(1) of Sindh Public Procurement Rules 2010 (Amended 2013) from Interested Bidders for "**Printing Articles**".
- b) Tender Fee in shape of pay order in favor of Additional Medical Superintendent / DDO, SBB Accident Emergency & Trauma Centre must be attached; else the offer will be rejected.
- c) The Contractors / Suppliers / Manufacturers / Authorized Distributors should attach 2% of total value of the quoted items with bid as **BID SECURITY** in shape of Pay Order / Bank Draft issued from the any scheduled Bank of Pakistan in favor of **Addl. Medical Superintendent/ D.D.O., SBB. Accident Emergency & Trauma Centre Karachi**.
- d) **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order / Demand Draft or Bank Guarantee at 2% of the Contract Value. The same will be released after successful completion of contract period.
- e) Bid should be dropped at Planning & Procurement Office, 1<sup>st</sup> Floor, SBB Accident Emergency & Trauma Centre by mail or by hand in due course of time and the same will be opened at Committee Room, 7<sup>th</sup> Floor, Admin Block, SBB Trauma Centre.
- f) Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- g) Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax and 0.35% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
- h) The firm will be responsible for supply of **Printing Articles** at consignee address. i.e. S.B.B. Accident Emergency & Trauma Centre Karachi (If it fails; the Security Deposit will be forfeited).
- i) Planning & Procurement Department shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- j) 20% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.
- k) The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.

- l) Conditional tender and tender without bid security shall not be considered.
- m) GST / Income Tax Certificate must be accompanied with tender
- n) The Procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended 2013/14). Payment will be made within four weeks after receipt of bill / invoice duly fills in all respects.
- o) Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
- p) Prices quoted shall remain valid up to 30<sup>th</sup> June, 2017
- q) No tender will be entertained without Security deposit. The Security deposit will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of the offer letter.
- r) Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
- s) If the supplier fails to give supply and install within the stipulated period, liquidity charges will be imposed.
- t) Registration from Sindh Revenue Board is not required in procurement of Goods.

I / We agree to above mentioned terms & conditions:

Name of Contractor \_\_\_\_\_ Signature \_\_\_\_\_

(CNIC NO \_\_\_\_\_ (Copy must be attached).)

Full Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Rubber Stamp \_\_\_\_\_

## CRITERIA FOR EVALUATION OF BID

Compliance to all items is mandatory

Yes

No

1.	Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT.		
2.	Relevant Experience with documentary proof (Three Years)		
3.	Registration with Income Tax – NTN Certificate		
4.	General Sales Tax (Mandatory) / Sindh Sales Tax (if applicable) / Sindh Board of Revenue (Registration is not required in procurement of Goods)		
5.	Bank Certificate regarding financial soundness (three years) of the firm to do business up till 1 Million each year.		

*Annexure B*

**SBB ACCIDENT EMERGENCY & TRAUMA CENTRE**  
**SCHEDULE FOR PRINTING ARTICLES # 3**

Sr. #.	Description	Units	Qty	Rate (Rs.)	Amount (Rs.)
1	<b>Referral form</b> 72gm Paper High Finish, 1 Color F/B Printing	Nos.	2,500		
2	<b>Pre Operative Patients Checklist Form</b> 72gm Paper High Finish, 1 Color Printing	Nos.	5,000		
3	<b>O.T Surgical Safety Checklist</b> 72gm Paper High Finish, 1 Color Printing	Nos.	5,000		
4	<b>Pre-Anaesthesia Assessment Record</b> 72gm Paper High Finish, 1 Color F/B Printing	Nos.	5,000		
5	<b>Anaesthesia Record Chart</b> NCR/ Carbonless Pad 1 Color Printing	Nos.	100		
6	<b>Post Anaesthesia Recovery Monitoring Form</b> 72gm Paper High Finish, 1 Color F/B Printing	Nos.	5,000		
7	<b>Operative Notes</b> 72gm Paper High Finish, 1 Color F/B Printing	Nos.	5,000		
8	<b>Stock Register</b> 62gm Local Paper, 1000 pages 1 Color F/B Printing	Nos.	200		
9	<b>I.C.U Sheet</b> Size 18x23, 72gm Paper High Finish, 2 Color F/B Printing	Nos.	5,000		
10	<b>Medicine Consumption Statement</b> 72gm Paper High Finish, 1 Color F/b Printing	Nos.	10,000		
11	<b>Letter Head</b> Imported Manager Paper 2 Color Printing	Nos.	5,000		

Sr. #.	Description	Units	Qty	Rate (Rs.)	Amount (Rs.)
12	<b>Envelope</b> Size 4x9, 70gm Paper High Finish, 2 Color Printing Complete Making Indonesia or Equivalent	Nos.	5,000		
13	<b>Emergency Sheet</b> Continuation Paper 1000 Leaf per Box	Nos.	100,000		
14	<b>Sticker Sheet</b> Alphabets & Numbers	Nos.	1,200		
15	<b>Recovery Room Data Register</b> 62gm Local Paper, 400 pages, 1 Color F/B Printing	Nos.	20		

**Note:** The said items will be procured on best quality / approved sample basis.

**SIGNATURE OF CONTRACTOR:** \_\_\_\_\_

**SUPPLIER:** \_\_\_\_\_

**NAME OF FIRM ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE NO:** \_\_\_\_\_

**CELL #** \_\_\_\_\_

**CONTRACT FORM**

THIS AGREEMENT made the ..... Day of ..... (Year) Between the Procuring Agency (hereinafter "the SBB TRAUMA CENTRE") of one part and .....(Name of Vendor) of .....(City and country of Vendor) (Hereinafter "the Supplier") of the other part:

WHEREAS the SBB TRAUMA CENTRE is desirous that certain Supplies, as described in the bid document and briefly outlined below, should be provided by the Vendor.

- Date of tender call:**
- Title of the project:**
- Brief outline of the work:**

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS;**

In this agreement words and expression shall have the same meanings as are respectively assigned to them in the bid document referred to.

The following document shall be deemed to form and be read and construed as part of this Contract, viz.

- 1) Bid document(s)
- 2) Pre-bid conference minutes if any,
- 3) Clarification on bid document issued if any,
- 4) SBB Trauma Centre notification of award.

In case of conflict among documents mentioned above, the documents mentioned above in reverse order will prevail over other documents. In consideration of the payments to be made by the SBB TRAUMA CENTRE to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the SBB TRAUMA CENTRE to provide the goods and to remedy defects therein conformity, in all respects, with the provisions of the contract.

The SBB TRAUMA CENTRE hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

Brief particulars of the services which shall be supplied/ provided by the Supplier are as under:

Solutions, service or material	Quantity	Unit price	Amount	Remarks

IN WITNESS where of the parties here to have caused this Agreement executed the day and year above written.

Signed, sealed, delivered by \_\_\_\_\_ the (for the Procuring agency)

Signed, sealed, delivered by \_\_\_\_\_ the (for the Supplier)



**PERFORMANCE SECURITY FORM**

(To be issued by a bank schedule in Pakistan)

To..... (Address of SBB Trauma Centre)

WHEREAS.....(Name of Vendor) hereinafter called "the Vendor" has undertaken, in pursuance of Contract

No.....dated,.....(Date), to supply/provide.....called "the Contract".

AND WHEREAS it has been stipulated by you in the said contract that the Vendor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's/ service provider's performance obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs..... (Rupees.....) and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs .....(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of .....(Date)

Place:

Signature of Guarantors and seal.

Date: